



City Of Kyle Facility Reservation Agreement

City Administration/Parks & Recreation Office
300 W. Center St. (PO Box 40), Kyle, TX 78640
(512) 268-5341 Fax (512) 268-0675



PERMIT # _____

NAME: _____ TYPE ACTIVITY: _____ # GUESTS: _____
 ADDRESS: _____ FACILITY/FIELD: _____
 CITY & ZIP: _____ DATE(s): _____
 DAY PHONE: _____ TIME(s): _____

I, _____ (x _____), or my agent or representative (x _____), have read and agree with the terms and conditions of this reservation and use permit agreement. Furthermore, I, or my agent or representative, agree to follow the rules set forth in Park Ordinance # 461, while using the above mentioned facility or field. (x _____) I, or my agent or representative, understand that the deposit, or portion of the deposit, may be forfeited if I/we do any of the following: (1) Ignore, break, fail to adhere to or disobey any provision of Park Ordinance # 461; (2) Fail to return any key(s) or property issued by the City of Kyle within 24 hours after this permit expires; (3) Trash is not deposited in dumpsters; (4) Facility or field is left dirty or damaged; (5) Inventory report discovers missing City property; (6) City Staff is called to lock or unlock facility or lights; (7) Or any other reason that causes the City of Kyle any loss as deemed by Kyle Parks Director.
 (x _____)

FACILITY/FIELD USAGE FEES: **ALCOHOL PERMITTED: YES NO**

CITY HALL COMMUNITY CENTER: _____ hours x \$30 per hour.....Code 131.....(\$150 day/max) \$ _____
 CITY GAZEBO: _____ hours x \$10 per hour.....Code 131.....(\$100 day/max) \$ _____
 CITY SQUARE (excludes inside hall and gazebo):
 WITHOUT ELECTRICITY: _____ hours x \$20 per hour..... Code 131.....(\$100 day/max) \$ _____
 WITH ONE BREAKER OF ELECTRICITY: _____ hours x \$25 per hour..... Code 131.....(\$125 day/max) \$ _____
 ADDITIONAL BREAKERS: _____ breakers x \$5/each.....Code 131..... \$ _____
 SPORT FIELD (BASEBALL, SOFTBALL, FOOTBALL or SOCCER FIELD):
 WITHOUT LIGHTS or ELECTRICITY: _____ hours x \$10 per hour.....Code 131.....(\$50 day/max) \$ _____
 WITH LIGHTS or ELECTRICITY: _____ hours x \$25 per hour.....Code 131.....(\$125 day/max) \$ _____
 TENNIS COURT WITH LIGHTS: _____ hours x \$5 per hour.....Code 131.....(\$20 day/max) \$ _____
 CONCESSION SALES PERMIT: _____ hours x \$10 per hour.....Code 131.....(\$50 day/max) \$ _____
 COVERED _____ PARK PAVILION **WITH ELECTRICITY:** _____ hours x \$25 / hour.....Code 131.....(\$125 day/max) \$ _____
 (Restrooms opened upon request only) **WITHOUT ELECTRICITY:** _____ hours x \$20 per hour...Code 131.....(\$100 day/max) \$ _____
 PARK AREA: See Contract for terms and conditions: _____ Rate: \$ _____
 ELECTRICAL PLUGS IN PARK AREA: _____ number of breakers x _____ hours of use x \$25Code 131..... \$ _____
 (\$125 per breaker per day max)
 KYLE SWIMMING POOL: _____ hours-2 HOUR MINIMUM (\$350 first 2 hour, \$150/hour there after)..... Code 262..... \$ _____
 (Must use City Lifeguards and their fee is included in usage fee)
 SECURITY DEPOSIT:.....Code 132.....(\$100) \$ _____
 KEY # _____ INVENTORY REPORT _____

STAFF ASSIGNED TO OPEN AND CLOSE FACILITY: _____ **TOTAL AMOUNT REQUIRED TO ISSUE PERMIT \$** _____

SECURITY DEPOSIT: Refund, partial refund or forfeiture of security deposit terms and conditions are set in shaded box area above.
I understand the security deposit terms and conditions of this agreement. (X) _____

THE CITY DOES NOT OFFER RAIN-CHECKS FOR RESERVATIONS. IN CASE OF RAINOUT, A REFUND OR RESCHEDULE, IF AVAILABLE, IS PERMITTED. **DO NOT USE ANY SPORT FIELD IF RAINING OR WET.** NO GLASS CONTAINERS ALLOWED IN ANY AREA OF THE PARKS. KEY MAY BE DROPPED IN NIGHT BOX AT CITY ADMINISTRATION OFFICE. **DEPOSIT WILL BE REFUNDED WITHIN 30 BUSINESS DAYS.**

SIGNATURE: _____ DATE: _____
 CITY EMPLOYEE: _____ **PERMIT EXPIRES:** _____