

Print Outs

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When you want to print an item out, you would normally do the following:

- * Select "File" and then "Print."
- * If you want a color printout out, you would select "Color." (50 cents per page)
- * If you want a black and white printout, you would select "Black and White." (10 Cents per page)
- * Your printouts are sent to the Canon Copy Machine.
- * We can print them out at the front desk, or you may print them out at the copy machine.

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