

Renewing Materials



Renewing Items via Phone or Email

You may renew items by giving us a call at 512-268-7411 or sending an email to [circulation \[at\] cityofkyle \[dot\] com](mailto:circulation@cityofkyle.com).

Renewing Items ON-Line

Please note that it might be helpful to print out these instructions before proceeding.

Before you can renew items, you must access the "On-Line Public Access Catalog." Also, you may access the catalog by clicking on the "On Line Catalog" link on the Kyle Public Library homepage. You may then access your account by doing the following:

1. Click on "My Items" at the top of the screen.
2. Enter your library card number in the "Patron User Name or Barcode " field.
3. Enter your pin or password in the "Patron PIN" field.
4. Click on "Log ON" and you should see a display of your checked out items with their due dates.

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1. Select the items you want to renew by clicking on the check boxes of the displayed items.
 2. The "blue shaded button" for renewing items is located at the bottom of the screen to the right. Click on "Renew Selected items."
 3. You should see a display of the new due dates for each item.
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If these instructions are confusing or you're unable to access your account, please feel free to give us a call at 512-268-7411.

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Also, if you have any suggestions for improving this page, please feel free to give us a call or send an email to:

circulation [at] cityofkyle [dot] com
circulation [at] cityofkyle [dot] com (.)

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