Planning and Zoning Commission

Purpose: Approves or disapproves plats of proposed subdivisions; reviews and makes recommendations on the zoning of land; drafts rules and regulations governing platting and subdividing of land and recommends them to the city council for adoption; drafts rules and regulations regarding zoning; helps to amend the comprehensive plan for the physical development of the city and recommends the comprehensive plan to the council for approval.

Membership: The Planning and Zoning Commission consists of seven members serving two-year terms. The members of the Planning and Zoning Commission are appointed by the Council and serve without compensation. In making appointments to the Commission, the Council shall seek to ensure broad representation and expertise among the membership. The Commission shall exercise the following powers pursuant to Section 10.05 of the City Charter:

(a) Review and make recommendations to the council regarding the adoption and implementation of a comprehensive plan or elements or portions thereof prepared under authorization of the city council and under the direction of the city manager
and responsible staff;
(b) After a comprehensive plan or element or portion thereof has been adopted in conformity with this article:
(i) Review and make recommendation to the council on all amendments to such plan or elements or portions there of;
(ii) Review and make recommendations to the council on all proposals to adopt or amend land development regulations for the purpose of establishing the relationship of such proposal to, and its consistency with, the adopted comprehensive plan or elements or portions thereof. For purposes of this article "land development regulations" includes zoning, subdivision, building and construction, environmental including water conservation, and other police power regulations controlling, regulating, or affecting the use or development of land;
(c) Pursuant to ordinances adopted by the council, exercise control over platting and subdividing land within the corporate limits and the extraterritorial jurisdiction of the city to insure the consistency of any such plats or subdivision with the ordinances and comprehensive plan or element or portion there of;
(d) Pursuant to ordinances adopted by the council make recommendations to the council regarding the zoning of land and land uses within the corporate limits of the city to insure the consistency of any such land use with the adopted comprehensive plan or element or portion there of;
(e) May submit annually to the city manager, not less than one hundred fifty days prior to the beginning of the budget year, a list of recommended capital improvements, which in the opinion of the commission are necessary or desirable to implement the adopted comprehensive plan or element or portion thereof during the forthcoming five year period;
(f) Monitor and oversee the effectiveness and status of the comprehensive plan and recommend annually to the council any changes in or amendments to the comprehensive plan as may be desired or required;
(g) Prepare periodic evaluation and appraisal reports on the comprehensive plan, which shall be sent to the council at least once every five (5) years after the adoption of the comprehensive plan or element or portion there of;
(h) Obtain information relative to its duties, from the city manager;
(i) Act as an advisory body to the council and perform such.

Number of Positions: 7

Term Length: 2 years
Residency Requirements: 6 months
Meeting Date: 4th Tuesday of each month at 6:30 pm
Location: City Council Chambers
100 W. Center St.

Commission Member	Email	Phone Number	Term
Dan Ryan, ***At Large***	ryanskytx [at] gmail [dot] com	(512) 268-3809	9/2013 - 9/
Mike Wilson, ***At Large***	mwilson [dot] kyle [at] gmail [dot] com	(512) 765-6448	9/17/13 - 9
Irene Melendez, ***At Large***	imelendez1 [at] austin [dot] rr [dot] com	(512) 738-6796	10/2013 - 9
Shane Arabie, ***At Large***	sarabie3 [at] gmail [dot] com	(512) 775-9823	10/2013 - 9
Cicely Kay, ***Seat 2***	cicelyckay [at] gmail [dot] com	(512) 557-4203	9/2012 - 9/
Alfred Zambrano, ***Seat 4***	alfred [dot] zambrano [at] yahoo [dot] com	(512) 947-2485	10/2012 - 9
Michael Rubsam, ***Seat 6***	marubsam [at] earthlink [dot] net	(512) 295-4304	10/2012 - 9

Staff Support

Sofia Nelson	Director of Planning	snelson [at] cityofkyle [dot] com	(512) 262-3925
Debbie Guerra	Planning Technician	dguerra [at] cityofkyle [dot] com	(512) 262-3959

Source URL (retrieved on *2013-12-08 13:18*):
http://www.cityofkyle.com/planning/planning-and-zoning-commission