

City Secretary



Amelia Sanchez

Amelia Sanchez has lived in Kyle since 1995 and has been employed with the City for 13 years, serving in several capacities, most recently as the City's Permit Coordinator as well as filling in for some of the former City Secretary's duties, before taking over the position full time in April, 2007.

"I am excited to have this opportunity to serve the City of Kyle and the citizens," said Sanchez. "I look forward to the challenges and opportunities that come with this position. "

The City Secretary is responsible for taking official meeting minutes, meeting legal requirements for posting notices, administering elections, and working closely with elected officials and city management.

Mrs. Sanchez is the proud mother of three children; Rebecca, Richard & Robert, and a grandmother to Julian, Antonio, and Andrew. She and her husband, Cosme, have been happily married since 1968.

Supporting Documents

-  [notice_of_drawing.pdf](#)
-  [Notice of Deadline to File for the May 12, 2012 Election](#)
-  [Application for Place on Ballot for the May 12, 2012 Election](#)
-  [Map of Voting Districts](#)
-  [Approved Kyle City Charter Amendments](#)
-  [City of Kyle Ethics Ordinance](#)
-  [res. 792 may 12 2012 election.pdf](#)
-  [Filed District 5 Application](#)
-  [Filed District 6 Application](#)
-  [notice_of_local_option_election.pdf](#)

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