SPECIAL CITY COUNCIL MEETING

The City Council of the City of Kyle, Texas met in Special Session on August 13, 2014 at 7:00 pm at Kyle City Hall, with the following persons present:

Mayor Todd Webster
Mayor Pro Tem Diane Hervol
Council Member Samantha LeMense
Council Member Becky Selbera
Council Member David Wilson
Lanny Lambert, City Manager
James Earp, Asst. City Manager
Jerry Hendrix, Chief of Staff
Perwez Moheet, Finance Director
Sandra Duran, HR Director
Mario Perez, Building Official
Diana Blank, Director of Economic Development
Kerry Urbanowicz, Director Parks & Recreation
Connie Brooks, Library Director
Manny De La Rosa, Director of Planning & Zoning
Leon Barba, City Engineer
Robert Olvera, IT
Harper Wilder, Director of Public Works
Jeff Barnett, Police Chief
Ken Johnson, City Attorney

Alan McPherson

CALL MEETING TO ORDER

Mayor Webster called the meeting to order at 7:00 P.M.

ROLL CALL

Mayor Webster called for roll call. Present were Mayor Webster, Mayor Pro Tem Hervol, Council Member LeMense, Council Member Selbera, and Council Member Wilson

Mayor Webster moved to excuse Council Member Swaton due to illness. Council Member Wilson seconds the motion. All aye. Motion carried.

CITIZEN COMMENT PERIOD WITH CITY COUNCIL

Mayor Webster opened the citizens comment period at 7:02 P.M. and called for comments on items not on the agenda or posted for public hearing. Alan McPherson asked Council not to cut the tax rate, that it had taken 3 years to be where the city is, that it would put the city in a bind and asked them to leave the rate where it was. With no one else wishing to speak Mayor Webster closed Citizen's Comments at 7:04 P. M.

CONSIDER AND POSSIBLE ACTION

A RESOLUTION CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE AUGUST 9, 2014 SPECIAL ELECTION TO FILL A VACANCY IN THE POSITION OF COUNCIL MEMBER PLACE 3 OF THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS. ~ KEN JOHNSON, CITY ATTORNEY

Mayor Webster moved to postpone A Resolution Canvassing the returns and declaring the results of the August 9, 2014 Special Election to fill a vacancy in the position of council member place 3 of the City Council of the City of Kyle, Texas. Council Member Selbera seconds the motion. All aye. Motion carried 4-0. Council Member LeMense was off the dais and did not vote.

A RESOLUTION OF THE CITY OF KYLE, TEXAS, CALLING A RUNOFF ELECTION ON SATURDAY, AUGUST 30, 2014, FOR THE PURPOSE OF ELECTING COUNCIL MEMBER AT LARGE, POSITION THREE; PROVIDING FOR EARLY VOTING AND FOR NOTICE OF THE ELECTION; AND PROVIDING FOR OTHER MATTERS RELATING TO THE ELECTION AND SETTING AN EFFECTIVE DATE. ~ KEN JOHNSON, CITY ATTORNEY

Mayor Webster moved to postpone A Resolution of the City of Kyle, Texas, Calling a Runoff Election on Saturday, August 30, 2014, for the purpose of electing council member at large, position three; providing for early voting and for notice of the election; and providing for other matters relating to the election and setting an effective date. Council Member Selbera seconds the motion. All aye. Motion carried 4-0. Council Member LeMense was off the dais and did not vote.

CONDUCT PUBLIC HEARING TO OBTAIN COMMENTS ON THE PROPOSED BUDGET FOR FISCAL YEAR 2014-15 TOTALING APPROXIMATELY $53.8 MILLION IN EXPENDITURES AND TRANSFERS FOR ALL CITY FUNDS AS PROPOSED BY THE CITY MANAGER.

PUBLIC HEARING

Mayor Webster opened the Public Hearing at 7:06 p.m. to obtain comments on the Proposed Budget for Fiscal Year 2014-15 totaling approximately $53.8 million in expenditures and transfers for all City Funds as proposed by the City Manager. With no one wishing to speak Mayor Webster closed the Public Hearing at 7:06 p.m.

CONDUCT PUBLIC HEARING TO OBTAIN COMMENTS ON THE CITY MANAGER'S PROPOSAL TO NOT INCREASE MISCELLANEOUS CITY FEES

AND CHARGES AND TO ADD CERTAIN PASS-THRU FEES OF THE KYLE FIRE DEPARTMENT FOR FISCAL YEAR 2014-15 TO BE EFFECTIVE OCTOBER 1, 2014

PUBLIC HEARING

Mayor Webster opened the Public Hearing at 7:07 p.m. to obtain comments on the City Manager's proposal to not increase miscellaneous City fees and charges and to add certain pass-thru fees of the Kyle Fire Department for Fiscal Year 2014-15 to be effective October 1, 2014. With no one wishing to speak Mayor Webster closed the Public Hearing at 7:07 p.m.

CONDUCT PUBLIC HEARING TO OBTAIN COMMENTS ON THE CITY MANAGER'S PROPOSAL TO NOT INCREASE WATER AND WASTEWATER SERVICE RATES FOR FISCAL YEAR 2014-15 INCLUDING MINIMUM MONTHLY CHARGE AND VOLUMETRIC RATES FOR ALL CUSTOMER CLASSES WITHIN THE CITY OF KYLE WATER AND WASTEWATER UTILITY SYSTEM.

PUBLIC HEARING

Mayor Webster opened the Public Hearing at 7:07 p.m. to obtain comments on the City Manager's proposal to not increase water and wastewater service rates for Fiscal Year 2014-15 including minimum monthly charge and volumetric rates for all customer classes within the City of Kyle water and wastewater utility system. With no one wishing to speak Mayor Webster closed the Public Hearing at 7:07 p.m.

CONDUCT PUBLIC HEARING TO OBTAIN COMMENTS ON THE CITY MANAGER'S PROPOSAL TO NOT INCREASE TOTAL AD VALOREM TAX RATE FOR FISCAL YEAR 2014-15 AND TO MAINTAIN THE TOTAL TAX RATE AT $0.5483 PER $100.00 OF ASSESSED TAXABLE VALUATION, SAME TOTAL TAX RATE AS IN FISCAL YEAR 2013-14

PUBLIC HEARING

Mayor Webster opened the Public Hearing at 7:08 p.m. to hear comments on the City Manager's proposal to not increase total ad valorem tax rate for Fiscal Year 2014-15 and to maintain the total tax rate at $0.5483 per $100.00 of assessed taxable valuation, same total tax rate as in Fiscal Year 2013-14. With no one wishing to speak Mayor Webster closed the Public Hearing at 7:08 p.m.

CONSIDERATION AND POSSIBLE ACTION ON THE CITY'S PROPOSED BUDGET FOR FISCAL YEAR 2014-15 TOTALING APPROXIMATELY $53.8

MILLION IN EXPENDITURES AND TRANSFERS FOR ALL CITY FUNDS INCLUDING AD VALOREM TAX RATE, WATER AND WASTEWATER RATES, OTHER FEES AND CHARGES, CITY DEPARTMENT EXPENDITURES, DEBT SERVICE PAYMENTS, AND CIP SPENDING AS PROPOSED BY THE CITY MANAGER.

City Manager Lanny Lambert stated that the department budgets being presented tonight would be:
a. Property Tax Rates
b. Parks and Recreation
c. Building Inspection
d. Planning and Zoning
e. Human Resources

See attached.

Property Tax Rate

City Manager Lanny Lambert stated they would begin with a discussion on property tax rates and mentioned that there was an article in the Austin paper pointing out the effect of our proposed tax rate on the homeowner in Kyle that he felt needed to be addressed. He stated the proposed rate was 0.5483, the same rate adopted in last year's budget and the effective tax rate as calculated by the Hays County tax assessor is .5230. He stated the proposed tax rate even though no proposal to increase the tax rate it is the same effect as 2.53 cent increase. He stated that is why the paper had identified it as a tax payment increase for the average home and basically was because values had increased on the tax roll. He stated according to the tax assessor the roll back rate is .5667 and the law says if a tax rate is adopted that brings in more than 8% or revenue brought in last year the citizen's have a right to call an election to roll it back. He stated the proposed rate is 0.5483, the effective rate is .5230 and the roll back is .5667, and that the increase would be 2.53 cents on most homes.

Parks and Recreation:

Council Member Wilson moved to reduce item #102 park improvements on Waterleaf from $150,000. in the proposed budget to what was presented this evening which is $147,784.00. Council Member Selbera seconds the motion. All aye. Motion carried.

Council Member Wilson moved on item # 103 park improvements Steeplechase park to modify the $150,000.00 in the proposed budget to what was presented this evening which is $129,536.00. Council Member LeMense seconds the motion. All aye. Motion carried.

Council Member Wilson moved on item # 104 park improvements Gregg Clark park to modify the $100,000.00 in the proposed budget to what was presented this evening which is $74,672.00. Council Member LeMense seconds the motion. All aye. Motion carried.

Council Member Wilson moved on item # 105 park improvements Lake Kyle to modify the $50,000.00 in the proposed budget to what was presented this evening which is $32,678.00. Council Member LeMense seconds the motion. All aye. Motion carried.

Council Member Wilson moved on item # 106 park improvements City Square to modify the $50,000.00 in the proposed budget to what was presented this evening which is $10,000.00. Council Member LeMense seconds the motion. All aye. Motion carried.

Mayor Webster called for a short break at 9:35 p.m.

The Council returned from the break at 9:50 p.m.

Building Department:

Building Official Mario Perez stated that he did not have any significant changes to his budget other than a pass through fee for the fire department for fire inspections that would be integrated into the city fee schedule.

Planning and Zoning:

Planning and Zoning Director Manny De La Rosa spoke about the responsibility of the department such as receiving all subdivision plats, infrastructure and construction plans, zoning requests and site development permit applications. He stated that the department existed of three people. Council Member LeMense asked about training and he stated there was $4500.00 in the budget for staff and P&Z Commissioners. Mayor Webster asked if there was anything in the budget that needed reducing or adding to revisit later. Mr. De La Rosa stated that there was training he wanted his technician to attend and asked Council to leave his budget amount in the budget. He spoke about software for the water model that was spoken of previously, and likely they would see an amount in the supplemental budget next year.

Human Resources:

Sandra Duran, Human Resources Director stated her department provides recruitment and staffing for every department and facilitates training development to the organization. She stated they provide benefits administration and risk management, and performance appraisals, exit interviews, employee retention and recognition programs. Ms. Duran

spoke about a software program she was hoping to implement and had $20,000. towards that but had not yet made a selection but no increase to her budget.

CONSIDERATION AND POSSIBLE ACTION REGARDING THE CITY OF KYLE INVESTMENT POLICY INCLUDING INVESTMENT STRATEGIES IN COMPLIANCE WITH THE REQUIREMENTS SPECIFIED IN THE TEXAS PUBLIC FUNDS INVESTMENT ACT. ~ PERWEZ A. MOHEET, CPA, DIRECTOR OF FINANCE

Mayor Pro Tem Hervol moved to table Consideration and possible action regarding the City of Kyle Investment Policy including investment strategies in compliance with the requirements specified in the Texas Public Funds Investment Act. Council Member LeMense seconds the motion. All aye.

CONSIDERATION AND POSSIBLE ACTION REGARDING THE CITY OF KYLE DEBT MANAGEMENT POLICY, CITY ORDINANCE NO. 648 AS FINALLY ADOPTED ON APRIL 5, 2011. ~ PERWEZ A. MOHEET, CPA, DIRECTOR OF FINANCE

Mayor Pro Tem Hervol moved to table Consideration and possible action regarding the City of Kyle Debt Management Policy, City Ordinance No. 648 as finally adopted on April 5, 2011. . Council Member LeMense seconds the motion. All aye.

ADJOURN

With no further business to discuss Mayor Pro Tem Hervol moved to adjourn. Council Member LeMense seconds the motion. All votes aye. Motion carried.

The City Council meeting adjourned at 11:32 P.M.

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R. Todd Webster, Mayor

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Attest: Amelia Sanchez, City Secretary