

Kyle Public Library Board
Minutes of the Meeting Held on July 14, 2016

The regularly scheduled meeting of the City of Kyle Public Library Board was held on Thursday, July 14, 2016, in the Director's office at the Library, 550 Scott Street, Kyle, Texas.

The following Board Members were present:

Dr. Anita Perez, Chairperson
Lourdes Cervantes
Elizabeth Corey
Esperanza Orosco
Kathy Ryan
Brandon Vasquez

Library Representatives:

Paul Phelan, Director
Ayne Ray, Librarian

The meeting was called to order by Anita Perez at 6:30 p.m.

Guest:

Dan Owings – Mr. Owings indicated that he is interested in submitting an application to become a member of the Library Board

Public Hearing

There were no members of the public present for this item.

Consent items

1. Approve minutes of June 9, 2016 meeting
 - Kathy Ryan moved that the minutes be approved as written. The motion was seconded by Lourdes Cervantes. The minutes were approved by unanimous vote.

New Business

1. Outreach Services:
 - Little Free Libraries - Ayne Ray indicated that she was able to obtain four Little Free Libraries with the assistance of Texas State Library. They are being provided to the Library at no cost. We will install them with the help of staff from Parks, and place two on the east side of IH-35, and two on the west side. Precise locations have not been identified yet.

- Early Head Start - Anita Perez is involved with a University of Texas program which includes graduate students who are working with Hemphill Elementary students two to three days per week. The program is very successful, and will help us create stronger proposals for future grants.
- Fall Program - Paul Phelan is designing a dual program for fall, which will include Halloween and Dia de Los Muertos. The tentative date is October 29.
- Express Libraries - Paul is planning to find one or more Kyle businesses that will permit us to set up an express library which will contain high-circulation books, including best-sellers, on Saturday mornings from 10:00 to 12:00. Residents will be able to sign up for library cards, and there will be crafts for children.

2. Update KPL 5-Year Strategic Plan

- Paul asked that we all review the 5-Year Strategic Plan and prepare to discuss it at the next Board meeting.

Continued Business

1. Board Member vacancy

- The request to have a representative from the Friends of the Library on the Library Board will be presented to City Council in August.
- Kathy Ryan moved that the Board accept applications until the next Board meeting, which is August 11. Esperanza Orosco seconded the motion, and it was approved unanimously.

2. 2016-17 Budget Update

- Paul presented the draft budget to City management on June 30. He may receive feedback on it in the next week or two. It will be a topic of discussion at the retreat with City Council on July 30.

3. Update on new hire

- The library has hired one part-time and one full-time employee.

Announcements, Informational Items and Next Meeting

1. Director's Report

- Paul indicated that the Library is making a variety of databases available on the catalog page.

2. June 2016 statistics

- Circulation is up 20%, the number of library cards issued is continuing to increase.
- Paul is looking into how we can more effectively report use of the community rooms.

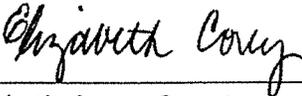
3. Friends of the Library Report

- In the last week of June, the Library Thrift Shop had its highest weekly gross sales for the year.
- The group is looking for new ideas to increase traffic and sales.
- The Thrift Shop has 531 Likes on Facebook.
- The pavers have been delivered; Public Works will assist with the installation.

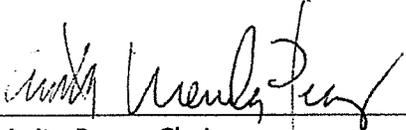
4. Next meeting

- The next meeting will be held on August 11, 2016, at 6:30 p.m.

Lourdes moved that the meeting be adjourned, Kathy seconded the motion, and the Board unanimously agreed to adjourn at 7:35 p.m.



Elizabeth Corey, Secretary



Anita Perez, Chairperson