



City Council Candidate Packet

November 3, 2020

Mayor

Council Member District 2

Council Member District 4

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CITY OF KYLE

100 W. Center • Kyle, Texas 78640 • (512) 262-1010 • FAX (512) 262-3987

July 10, 2020

City of Kyle Council Candidate:

Thank you for your interest in serving on the Kyle City Council. This Candidate Packet will serve as a reference to you for information on candidate qualifications, filing your application, conducting your campaign, and the election process in general.

The City Secretary's office is responsible for overseeing the election process. It is the duty of this office to administer the election process accurately and fairly according to state and local election laws. The election and campaign process should be a positive experience for everyone.

Due to COVID-19, it will be more important than ever that you schedule an appointment for filings. I would like to limit the amount of interaction between potential candidates at this time, for the safety of all. Please contact me by phone or email to set an appointment and please wear a mask when you come.

If you have any questions regarding the materials enclosed, or any election/campaign issues, please contact my office directly at 512.262.3981 or jholm@cityofkyle.com. Again, thank you for seeking involvement in your local government.

Sincerely,

Jennifer Holm
City Secretary

Important Contact & Reference Information

City of Kyle

www.cityofkyle.com

District Boundaries Map

https://www.cityofkyle.com/sites/default/files/fileattachments/planning/page/972/voting_districts_24x36_feb2020.pdf

Kyle City Charter

https://library.municode.com/tx/kyle/codes/code_of_ordinances?nodeId=PTICH

Jennifer Holm, City Secretary

jholm@cityofkyle.com

512-262-3981

Scott Sellers, City Manager

ssellers@cityofkyle.com

512-262-3923

Hays County Elections Office – For Voter Registration Information

<https://hayscountytexas.com/departments/elections/>

512-393-7310

Texas Ethics Commission – Information about Campaign Finance Forms

www.ethics.state.tx.us

First Steps for Candidates Running for a City Office

<https://www.ethics.state.tx.us/data/resources/guides/CityCandidateGuide.pdf>

Guide for Candidates and Office Holders:

https://www.ethics.state.tx.us/data/resources/guides/coh_local_guide.pdf

Texas Secretary of State – General Election Information

www.sos.state.tx.us

Important Election Dates

<https://www.sos.state.tx.us/elections/voter/important-election-dates.shtml>

Candidates Information

<https://www.sos.state.tx.us/elections/candidates/index.shtml>

Texas Election Code – State Election Statutes

<https://statutes.capitol.texas.gov/?link=EL>

TML

<https://www.tml.org/184/A-Guide-to-Becoming-a-City-Official-2019>

<https://www.tml.org/186/Handbook-for-Mayors-and-Councilmembers-2>

<https://www.tml.org/187/How-Cities-Work-2019>

Council Candidate Qualifications

Qualifications Pursuant to [Texas Election Code Section 141.001](#):

- Be a United States citizen.
- Have not been determined by a final judgment of a court exercising probate jurisdiction to be: totally mentally incapacitated; or partially mentally incapacitated without the right to vote.
- Have not been finally convicted of a felony from which the person has not been pardoned or otherwise released from the resulting disabilities.
- Satisfy any other eligibility requirements prescribed by law for the office.

Qualifications Pursuant to [City Charter Section 3.02](#):

- Be at least 18 years of age.
- Be qualified voters of the city.
- Have been residents of the State of Texas for at least twelve consecutive months.
- Have been residents of the city and the district for which they seek election, or an area having been annexed into the city and/or the district, for twelve consecutive months.
- Not be delinquent on any indebtedness to the city.

Forms to become a Council Candidate

1. Application for a Place on the Ballot General Election – [Form](#)
2. Appointment of a Campaign Treasurer – [Form](#) – [Instructions](#)
3. Code of Fair Campaign Practices – [Form](#)
4. Report of Contributions/Expenditures – [Form](#) – [Instructions](#)

November 2020 City Council Election Important Dates and Candidate Information

November 3, 2020 Key Election Dates	
July 10	Candidate Packets Available
July 15	Semi-Annual Campaign Finance Reports Due
July 20	1st Day to File
August 7	Order Election
August 17	Last Day to File/Last Day to Order Election
August 17	Drawing for Order of Ballot (5:15pm)
August 24	Last Day for Candidate to Withdraw
October 5	30 Day Campaign Finance Report Due
October 5	Voter Registration Deadline
October 19 – October 30	Early Voting
October 26	8 Day Campaign Finance Report Due
November 3	Election Day
November 11-17	Canvass
November 17	Oath of Office*
December 1 – January 21	Run-off Election, if needed*

*Subject to Change