

Kyle Arts and Cultural Commission

Minutes of Meeting held on May 18, 2023

The regularly scheduled meeting of the City of Kyle Arts and Cultural Commission was held on the third Thursday, May 18, 2023 in the Library Conference Meeting Room at 550 Scott Street, Kyle, TX

Board Members Present: Vanessa Westbrook, Stephanie Murray, Melanie Atkins, Vicky Phrydas, Colleen Tierney, and Michael Kaufmann-Lynch.

Absent: Brooke Pillifant, Tera Monroe.

Public Comments: No public comments were made.

Call to Order: The meeting was called to order by Vanessa Westbrook at 7:03 pm.

Consent items: Minutes were reviewed. Minutes of the April 27, 2023 meeting were approved unanimously.

Continued Business

Chair Report:

- The Chair addressed the resignation of Liz Chavez. This resignation opens up a new seat to be filled. The City of Kyle will take applications and have individual interviews with potential candidates. The structure of appointing new commissioners has changed since the last Arts and Cultural Commission seat was filled in September.
- Colleen Tierney clarified that the municipal code does not state how long a commissioner has to serve after sending their resignation letter. Vicky Phrydas questioned the transparency of the process to replace a seat. Vanessa Westbrook addressed issues surrounding a new appointment since the seat's term will technically be up in the fall of 2023. Colleen Tierney stated that boards and commissions in the city of Kyle are all limited to 3 terms per person. Tierney also reminded the commission of several procedural tasks that need to take place at meetings.
- The Arts and Cultural Commission celebrated its one year anniversary. Vanessa Westbrook reminded commissioners that if they would like to leave their seat they should do so now since a call for applicants is already underway.
- Westbrook addressed the May 2023 budget workshop for the City of Kyle. The City Council requested more information for some of the events. The budget for the cultural projects was increased from \$8,000 to \$15,000 in an effort to encapsulate all cultural events throughout the year. The use of the newly constructed amphitheater was included in some of the projects to show the commission's ability to use existing facilities. Colleen Tierney discussed the process for purchasing physical pieces of art with the remaining budget. The Kyle Public Library bought art panels and the Arts and Cultural Commission bought brackets and wires that will be used to display art.

- Westbrook discussed the second budget workshop being held by the City of Kyle. Councilman Tobias suggested for the Arts and Cultural Commission to apply for Texas grants, specifically for cultural events, which would allot \$20,000 for various culture related activities. The Arts and Cultural Commission would need to send a letter of intent and then an application before August 2023. Changes made to the budget were addressed and two more projects were added to the list. An art festival and quarterly meeting of artists were added which brought the proposed budget to \$81,200.

Vanessa Westbrook discussed the Cinco De Mayo display in City Hall. Anna Boling's art will be on display until May 31, 2023. The next pieces to go up in City Hall will be on June 2, 2023.

Vicky Phrydas received the artist reception forms and is now an administrator of the database. She is looking into ways to keep all the information safe and in the future will be informing people in the database that their information will go on the website.

Michael Kaufmann-Lynch discussed the Asian American and Pacific Islander heritage celebration taking place on May 23, 2023. Koi will be catering the food, a zen garden will be available for teens, and a screening of Moana will be taking place. Vanessa Westbrook suggested inviting a Japanese Origami artist to next year's celebration and the art blast event.

Vanessa Westbrook discussed the railroad depot painting event. The event was postponed due to rain and was rescheduled for May 27, 2023. Registration is open until May 26th and currently 20 people have registered. The refreshments have been purchased and on the day of the event coffee, doughnuts, or bagels may be provided. Westbrook will contact Dutch Bros. to donate some food for the event. The reception for the artists who participated will be on June 16, 2023 at 6 pm in conjunction with the Peace and Progress Dialogue that will be taking place on that same day at 7 pm. The refreshments for the reception will be served at the train depot. Vicky Phrydas will look into making a QR code for citizens to vote for their favorite piece. Postcards will also be made.

Vicky Phrydas discussed the art festival event happening in September 2023. Phrydas will meet with Tera Monroe to put together an itemized spreadsheet of all responsibilities and roles. Present members signed up for responsibilities. A call for volunteers will be sent out through a google form and a call for vendors will also be put together. Phrydas also discussed having EMS on site for the event.

Vanessa Westbrook discussed the Juneteenth event taking place on June 10, 2023 from 9 am to 2 pm. The program will be taking place from 9:30 am to 12:30 pm. An estimated 100 pieces will be on display for the pop up museum in the Krug Center.

New Business

Vanessa Westbrook discussed the placement of a physical piece of art in a public space. The Arts and Cultural Commission agreed on the east side round-about as the best location. The guidelines for a call to artists will be put together and the call will be open in July. The call will be closed in early August and the artist will be chosen at the August meeting. Westbrook will put together a timeline. Colleen Tierney reminded the commission that as long as the order is placed before the end of the fiscal year then the \$25,000 from the 2022-2023 budget can be used.

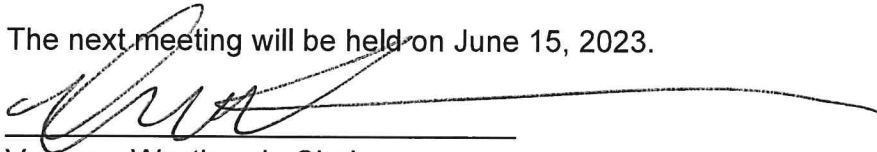
Vanessa Westbrook tabled the discussion about the art boxes until the next meeting when the budget is more sound. Brooke Pillifant provided a guide for the art boxes.

Vanessa Westbrook discussed a proposal from an HDTV show. The company inquired with the City of Kyle regarding doing a show about several small towns for the 250th anniversary of the United States. The City of Kyle will be filmed and a puzzle of the city will be made. The Arts and Cultural Commission will help coordinate with the TV show regarding logistics.

Vanessa Westbrook made several announcements about events going on in Kyle/Hays County.

Motion to adjourn made by Vanessa Westbrook and was seconded by Vicky Phrydas.
Meeting adjourned at 8:46 pm.

The next meeting will be held on June 15, 2023.



Vanessa Westbrook, Chairperson



Stephanie Murray, Secretary