

Kyle Arts Commission  
Notice of Regular Board Meeting

Notice is hereby given that a meeting of the Kyle Arts Commission Advisory Board will be held on Thursday, April 27, 2023 at 7:00 PM in the Director's Office at the Kyle Public Library, 550 Scott Street. The following subjects will be considered at the meeting and possible action may be taken in the manner indicated below.

Posted this 24th day of April, 2023 prior to 7pm.

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## Agenda

### Call Meeting To Order

### Citizen Comment Period with Arts Commission

The Arts Commission welcomes comments from Citizens. Those wishing to speak are encouraged to sign in before the meeting begins. Speakers may be provided with an opportunity to speak during this time period on any agenda item or any other matter concerning Arts Commission business, and they must observe the three-minute time limit.

### Consent Items

1. Approval of March 16, 2023 Arts & Cultural Commission Meeting Minutes. (Murray)

### Continued Business

1. Chair Report (Westbrook)
  - Re-purposing the wall at Papa Jack Building.
  - Update of the work of the Arts & Cultural Commission to City Council.
  - Address the 2023-2024 budget in preparation for City Council first budget meeting.
2. Arts & Cultural Commission Website (Chavez)
  - Plans for the Cinco de Mayo art exhibit at City Hall w/ artist reception (month May 2023).
  - QR code for the April Art Reception and collection/storage of data.
3. Call to Artist Painting Event (Monroe)
  - Details for the Call to Artist Painting Event - May 13, 2023
4. Update on Community Artist Reception - April 15, 2023. (Pillifant)

### New Business

1.
  - Approval to pay for food for the library event on the 23rd of May to celebrate Asian American and Pacific Islander Heritage Month in May 2023. (All)

2.
  - Approval of funding a Professional Dance Company to perform at the Juneteenth event 2023. (All)
3.
  - 2022-2023 Budget reviewed based on revision. (All)
4.
  - Proposed 2023 -2024 Budget. (All)
5.
  - Discussion of Art in Kyle. (All)
  - East Side Round-about
  - Hartson City Square Park
  - Other locations
  - “Call for Artists” project with a focus on sculptures (3) placed in Kyle.

### **Announcements, Informational Items and Next Meeting**

1. City Council Meetings - City Hall – Council Chambers, 7pm (May 2nd and May 16th).
2. 1st Budget Work Session for the City of Kyle - May 13th, 2023 @ City Hall.
3. Next Arts & Cultural Commission Meeting - May 18th, 2023.

### **Adjourn**

NOTE: There may be a quorum of the City Council of Kyle, Texas present at the meeting who may participate in the discussion. No official action will be taken by the City Council member in attendance.



# CITY OF KYLE, TEXAS

Approval of March 16, 2023  
Minutes

Meeting Date: 4/27/2023  
Date time: 7:00 PM

**Subject/Recommendation:** Approval of March 16, 2023 Arts & Cultural Commission Meeting Minutes. (Murray)

**Other Information:**

**Legal Notes:**

**Budget Information:**

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**ATTACHMENTS:**

**Description**

- ☐ Draft Arts & Cultural Meeting Minutes 3/16/23

# Kyle Arts and Cultural Commission

Draft Minutes of Meeting held on March 16, 2023

The regularly scheduled meeting of the City of Kyle Arts and Cultural Commission was held on the third Thursday, March 16, 2023 in the Library Conference Meeting Room at 550 Scott Street, Kyle, TX

**Board Members Present:** Vanessa Westbrook, Stephanie Murray, Melanie Atkins, Brooke Pillifant, Vicky Phrydas, Colleen Tierney, and Michael Kaufmann-Lynch.

**Public Comments:** Domingo Castañeda and Natalie Barrera made a public comment in regards to the Cinco De Mayo celebration.

**Call to Order:** The meeting was called to order by Vanessa Westbrook at 7:01 pm.

**Consent items:** Minutes were reviewed. Minutes of the February 16, 2023 meeting were approved unanimously.

## Continued Business

### Chair Report:

-Vanessa Westbrook discussed her meeting with the City Council regarding the upcoming Juneteenth Celebration scheduled for June 10, 2023 from 9-11 am. This celebration will be held in conjunction with the first Market Day of the season in Mary Kyle Hartson Park. The City of Kyle will be responsible for coordinating vendors and the design of the park. The Arts and Cultural Commission will be responsible for putting together the Juneteenth celebration portion of the event. A larger stage will be provided this year allowing for larger performances. A black-owned dance group from Houston has expressed interest in being a part of the program, but they require a fee which will be discussed at a later meeting. A local saxophonist has also expressed interest in the event. Anthony Davis will be re-enacting General Granger's General Order No.3.

-Indigenous People's Month was discussed and ideas were brainstormed for possible events. A powwow was suggested and the Chair said she was looking into details for bringing in a powwow dance group. A proclamation will be read in City Hall with cake and punch likely to be provided. A Veterans Day parade will also be held in November which could also provide an opportunity to commemorate Indigenous culture.

-An update was provided for the Black History Month Peace and Progress Dialogue hosted by the Arts and Cultural Commission. Seven of twelve applicants were selected to participate in an effort to highlight a generational perspective. The event was an overall success with twenty in person guests and one hundred livestreamers.

-The Arts and Cultural Commission is waiting on the Parks Department to do a call for artists and decide on a deadline for the NFC mural project. The timeline is still changing, but hopefully will be decided this spring. The Parks Department did decide to change some of the logistics

regarding the medium for the mural; the mural will be printed on vinyl and installed on the wall rather than having the artist paint directly on the wall.

-The City Council's remarks towards the Arts and Cultural Commission at their February 27th meeting was discussed by all. Several commissioners expressed their discontent with the remarks and stood firm in their belief that the current goals and events, highlighted in the budget approved by City Council, is the correct path for this commission to be taking. Several commissioners also stated they would resign from their positions if the Arts and Cultural Commission were to be limited to sculptures and tangible art.

-The Papa Jacks wall in downtown Kyle was discussed. The Engineering Department inspected the wall and said there is a possibility the limestone bricks can be repurposed. This project falls outside the expertise of the Arts and Cultural Commission, so other experts will be inspecting the wall and providing insight in the weeks to come. It was also mentioned that City Planner Will Atkins has expressed his concern for the project regarding the possibility of the bricks being non-repurposable. Vanessa Wesstrook suggested the idea of a new establishment incorporating the wall into their building to maintain historical integrity. Vicky Phrydas suggested taking a couple of bricks and incorporating them into a larger sculpture. More discussion will follow after professional inspectors give a conclusive analysis on the possibility of repurposing the bricks.

Melanie Atkins provided an update for the Quilt Display planned for September 2023. She noted the call for quilts will be quick and plenty of quilters would be interested in loaning their art. Zander Baker from the Communications Department suggested hanging the quilts on a rod from the ceiling which many commissioners agreed with so people won't be able to touch the art. This year the quilt display will be reserved for the Kyle Quilters group only, but next year the Arts and Cultural Commission may look into other textiles.

Michael Kaufmann-Lynch provided an update for the Library Sculpture Garden. The call for artists will be in July 2023 and he will withhold from discussing with sculptors until after the artist reception in April.

Liz Chavez provided an update for the planned webpage. The webpage is officially published and a full printout will be provided for all commissioners at the next meeting. A calendar and the monthly minutes will be added. Liz Chavez has already begun editing the webpage and is looking into maintenance. She is also creating the QR code and google form for the artist reception and all responses will later be made into a spreadsheet for easy access.

Liz Chavez discussed the Cinco de Mayo event planned for early May. She has already found a Latina artist in Austin who is interested in loaning some of her art for display. She is also looking into a Hispanic photographer to take pictures of some items which will then be displayed in City Hall. There is a display case in City Hall which may be filled with books and Latin American cultural items. Natalie Barrera expressed her interest in loaning an Aztec calendar to the Arts and Cultural Commission for the Cinco de Mayo display. Commissioners were also interested in making a QR code that would lead to a video explaining each item on display.

Liz Chavez also discussed the Hispanic Heritage Month Peace and Progress which will be receiving more updates in the months to come.

Vanessa Westbrook provided a detailed note from Tera Monroe which updated the projects she is working on. The Black History Month art display was a major success that was received well by both the students and City Council. A reception was provided for students and their art was on display for a couple of weeks in City Hall.

Tera Monroe will be leading the call to artists for the Railroad Depot Painting Event after the Artist Reception in April. The Communications Department will make a flier to advertise the event. The painting event will be from 9 am to 3 pm and supplies will be purchased by the Arts and Cultural Commission. Refreshments will be provided by the Hays County Historical Commission. After the event artists will have the opportunity to take home their paintings and make any final touch ups before returning it to City Hall to be on display during the month of June. A QR code will be made for citizens to vote for their favorite paintings. The artist who gets the most votes will also be recognized on the webpage for the artist spotlight. In the coming months the Railroad Depot will make postcards utilizing the paintings made. An artist release form was put together which all commissioners reviewed.

An update was provided for the Art Festival event in September. A deposit will be made in June after the PAC Center will publish their calendar for the upcoming year. Kyle police Lieutenant Tim Griffith informed Vicky Phrydas of the steps that need to be taken in order to secure police officers for the event. A representative from the Arts and Cultural Commission must go before the City Council in order to receive permission since officers will be receiving overtime. Citizens on Patrol can be utilized to handle traffic which would cut costs since they are volunteers. Police officers would walk around the event for security and for every one hundred people there must be two officers. Once four officers are utilized then a supervisor must be present. Lieutenant Griffith suggested taking advantage of the PAC Center's parking lot because it would require more officers/Citizens on Patrol to park across the street and control traffic. If guests were to park across the street then every business would need to grant permission to use their parking lot. Vanessa Westbrook will ask for permission to utilize officers at the event for the event at the April 18th City Council meeting.

The Paint and Sip event received an update. The event will be held outdoors next Friday. The cost of attendance is \$30 and painters are instructed to bring their own beverages.

Tera Monroe highlighted the expansion of the student art display. Since the Simon Middle School art display was such a success, another art exhibition will be held within the next year. This time all Hays CISD schools are invited to participate and a date will be chosen soon.

Stephanie Murray provided a calendar with all Arts and Cultural events listed.

Stephanie Murray provided a suggested group of guidelines for judging and safety during the Founder's Day Float Event. All commissioners reviewed the guidelines and agreed to send them to the Parks Department for the Arts and Cultural Commission's portion of the Float Event.

Brooke Pillifant gave an update on the Artist Reception Event. The budget was reworked in order to allot \$600 for table rentals. Liz Chavez will make the invitations which would eliminate any costs for a graphic designer. Colleen Tierney will purchase the invitations through Printing Solutions and will get an invoice. A caterer has been contacted and an invoice will be acquired for one hundred meals. Brooke Pillifant will make a more detailed budget for the City Council. The Arts and Cultural Commission also agreed to make buttons with the new logo for advertisement purposes.

Brooke Pillifant discussed moving the budget allocated for the community theater to another project. As the date for the community theater was pushed back to Spring 2024, the budget for the 2023-2024 fiscal year will cover the community theater project.

Vicky Phrydas showed the Arts and Cultural Commission the new logo which will now be utilized in any activities hosted by the commission.

### **New Business**

Vanessa Westbrook discussed an artist contract which would provide guidelines for artists anytime artistic works are leased or loaned. Commissioners suggested incorporating a statement that would clarify that the Arts and Cultural Commission is not responsible for any damages. Colleen Tierney will show these guidelines to the City Lawyers. Any artists who loan their art to this commission will be encouraged to insure their pieces.

Vanessa Westbrook discussed a possible event for Asian American and Pacific Islander Heritage Month in May. Councilman Bear Heiser will read a proclamation and several commissioners suggested having a reception. There was also a discussion about highlighting Asian/Pacific Islander artists and historical figures in City Hall. The Kyle Public Library would also be interested in hosting an event or having items on display. Dates will be considered soon.

Vanessa Westbrook discussed hiring a professional dance company to perform at the Juneteenth Event. Colleen Tierney suggested looking into grants for additional funding.

The Arts and Cultural Commission decided to move the next meeting scheduled for April 20, 2023 to April 27, 2023.

Discussion on items 4, 5, and 7 were tabled until the next meeting due to inclement weather.

### **Announcements**

Brooke Pillifant suggested purchasing 12x20 boxes for artists to display their work around the city. The boxes would be placed strategically around Kyle and artists would rotate their art throughout Kyle. This would give Kyle a tourism opportunity with contests occurring sporadically.

Motion to adjourn made by Liz Chavez and was seconded by Brooke Pillifant. Meeting adjourned at 9:00 pm.

The next meeting will be held on April 27, 2023.

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Vanessa Westbrook, Chairperson

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Stephanie Murray, Secretary