



City of Kyle, Texas

**Request for Statement of Interest and Qualifications for the
2022 Road Bond Projects
Engineering Services “K 2022-01”**

ADDENDUM #2

March 16, 2022

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REQUEST FOR QUALIFICATIONS (RFQ)

2022 ROAD BOND PROJECTS ENGINEERING SERVICES “K 2022-01”

The following questions have been received from respondents since the RFQ was posted on February 23, 2022, and prior to the question deadline of March 15, 2022 at 5 p.m. The questions and responses below have been posted as an addendum to the RFQ on the City’s website at the following link: <https://www.cityofkyle.com/rfps>

Questions:

1. On Page 8 of the RFQ, under Requirements for Submittal, Item 2 a, it says, “Organizational chart for personnel who will work in this project including licensure information.” For the licensure information, is it acceptable to provide license types in the organizational chart in the format of “John Smith, P.E., CFM” and more license details on individuals’ resumes (i.e. complete license name, state of licensure, license number)?

Answer #1. Yes, for this item, it is acceptable to show licensure details on the individuals’ resumes.

2. Are these projects 100% bond funded by the city?

Answer #2. For the projects being assigned through the RFQ, potential funding sources include bond funds, city general funds, and funds from partnerships with other agencies.

3. Will the presentation be made available?

Answer #3. The presentation has been posted on the City’s website.

4. We understand three (3) roundabouts are proposed however are other traffic signals anticipated or traffic signal warrant analysis for any intersections anticipated?

Answer #4. Per City policy roundabouts are the default intersection design. Whether traffic signal(s) or other traffic control devices are warranted should be addressed as part of the project approach.

5. Will traffic counts need to be acquired or a traffic study need to be performed?

Answer #5. Whether traffic counts are needed should be addressed as part of the project approach.

6. Is Illumination design anticipated?

Answer #6. Whether illumination design is needed should be addressed as part of the project approach.

7. What type of work is anticipated that the need of electrical engineering, mechanical engineering, instrumentation may be needed for these projects?

Answer #7. Mechanical and instrumentation services are not anticipated to be

required services for this scope of work. If any of these services (or additional services that are not listed on page 7 of the RFQ) are required during the course of these projects, the City reserves the right to request that selected design firms add the applicable subconsultant firms to their teams at that time. Electrical engineering is needed for illumination and for City Driven electrical utility adjustments to relocate overhead lines to underground.

8. What is anticipated that will require Architectural design services for these projects?
9. What is anticipated that will require Architectural design services for these projects?
Answer #8, and #9. Architectural services are not anticipated to be required services for this scope of work. If any of these services (or additional services that are not listed on page 7 of the RFQ) are required during the course of these projects, the City reserves the right to request that selected design firms add the applicable subconsultant firms to their teams at that time.
10. Does the City want the design team to provide Public Involvement or will that be handled by the City or the GEC?
Answer #10. It is anticipated that the City and GEC will manage the public involvement and that the design engineer will provide supporting material and services.
11. Font size requirements: May we include text smaller than 11 pts in captions, tables, and other text/graphic features?
12. Can the minimum font size requirement be waived for graphics, tables, and captions?
Answer #11, and #12. Text smaller than 11 pts may be used in captions, tables and other text/graphic features.
13. Does all the Project Experience (5 projects in the last 5 years) have to be the firm's project experience, or can some projects be the Project Manager's project experience?
Answer #13. The experience (Item 3) must be the firm's experience. Please keep in mind that this requirement does not apply to information that can be provided on the resumes required (Item 2) for key staff. Project experience of key staff is not limited to their current employer.
14. Please clarify Item 2: Proposed Staff Section, Item line d.) Are you requesting the **Firm Size:** (Total Employees) or **Service Department/Team Size:** (How many people the firm has in its department for the role being fulfilled in this submission).
Answer #14. The City is requesting both for the Prime firm.
15. Would the City allow a side of a page to be left "intentionally blank" so the space can be used in another section? For example, this would result in 7 letter size pages, but only 12 sides of information will be utilized.
Answer #15. The City will not allow using more than the allotted six (6) standard letter size sheets. However, we recommend that tabs not be used within the six (6) standard letter size (8.5x11) sheets (12 sides) response.

Note from the City

In the RFQ the City noted that “The City’s GEC will provide detailed project descriptions and preliminary cost estimates as a basis for this work.” However, although the City’s GEC is preparing preliminary cost estimates they will not provide them to the design engineer. This is because the cost estimates prepared by the GEC will serve as a basis of comparison to the cost estimates prepared by the design engineer.

Leon Barba, P.E.
City Engineer

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