



## ADDENDUM # 2

Date: October 18, 2019

Project Name: Windy Hill Road Improvements at Richmond Branch

To: Prospective Engineering and Grant Administrator Submitters

Subject: Pre submission Questions and Answers

This Addendum 2 includes questions and answers received after October 9, 2019. Acknowledge receipt of this addendum via cover letter.

Background Information: This project is being developed by the City of Kyle in coordination with and direction of the General Land Office, (GLO). Preliminary project information can be found on the City's website. Request for qualification dates are: deadline for questions/clarification October 18, 2019, submittals due October 23, 2019 no later than 2 p.m., City Council Approval November 4, 2019.

### QUESTIONS/CLARIFICATIONS:

**1) Do we need to provide a Form CIQ or Form 1295 with our submittal?**

Yes, a Conflict of Interest Questionnaire needs to be submitted with the proposal and is excluded from the 20 page submittal limit. The form has been added to the City's website under Windy Hill Solicitation.

Disclosure of certain business/family relationships with:

City Council Members

- a. Mayor Travis Mitchell
- b. Council Member – Tracey Scheel
- c. Council Member – Alex Villalobos
- d. Council Member – Daphne Tenorio
- e. Mayor Pro-Tem – Dex Ellison
- f. Council Member – Robert Rizo
- g. Council Member – Rick Koch

City Manager – Scott Sellers

Engineering Department:

- a. City Engineer – Leon Barba, P.E.
- b. Project Manager – Jo Ann Garcia, P.E
- c. Engineer 1 – Keshav Gnawali, P.E
- d. Engineer 1 – Jeff Prato
- e. Stormwater Management Plan Administrator – Kathy Roecker

Public Works Department:

- a. Director – Harper Wilder
- b. Assistant Director – Brian Lillibridge
- c. Street Division Manager – Scott Egbert



Finance Department:

- a. Director – Perwez A. Moheet, CPA
- b. Senior Accountant – Andy Alejandro

Form 1295 would need to be submitted at the time the successful business entity submits a signed contract.

- 2) **Does the SAM's verification printout or certificate of insurance count towards the 20-side submittal limit?**  
No.
- 3) **Since they do not count towards the 20-side submittal – would it be permitted to include all firm/subconsultant resumes separately in an appendix?**  
Yes.
- 4) **Can the City of Kyle please make their recently approved agreement with the TX GLO regarding project funding available for review by prospective responders?**  
Yes, the agreement is being loaded onto the City's website.