

CIVIL SERVICE COMMISSION MEETING

The Civil Service Commission of the City of Kyle, Texas met in Regular Session on June 6, 2016 at 4:00 p.m. at City of Kyle Council Chambers, with the following persons present:

Civil Service Commission Chairman Pete Krug
Civil Service Commission Vice-Chairman Cindy Lawton
Civil Service Commission Member Aaron Townsend
Civil Service Director, Sandra Duran

CALL MEETING TO ORDER

Civil Service Commission Chairman Pete Krug called meeting to order at 4:00 pm.

ROLL CALL

Civil Service Director, Sandra Duran called for roll call. Present were Civil Service Commission Chairman Pete Krug, Civil Service Commission Vice-Chair Cindy Lawton and Civil Service Commission Member Aaron Townsend.

APPROVAL OF MINUTES

CIVIL SERVICE COMMISSION MEETING – March 8, 2016

Civil Service Commission Vice-Chairman Cindy Lawton moves to approve the minutes of the March 8, 2016 Civil Service Commission Meeting. Civil Service Commission Member Aaron Townsend seconds the motion. All votes aye. Motion carried.

AUTHORIZE THAT NOTICE BE GIVEN FOR AN ENTRANCE EXAMINATION TO BE HELD IN ACCORDANCE WITH SECTION 143.025 AND DETERMINATION OF LENGTH OF TIME TO NOT EXCEED 12 MONTHS FROM THE DATE IT BECOMES VALID TO KEEP THE ELIGIBILITY LIST FOR BEGINNING POSITIONS.

Civil Service Commission Member Aaron Townsend moves to authorize an entrance examination and to keep the length of the eligibility list for beginning positions not exceed 12 months from the date it becomes valid. Civil Service Vice-Chairman Cindy Lawton seconds the motion. All votes aye. Motion carried

AMENDMENT OF CIVIL SERVICE RULES & REGULATIONS.

a. Discussion and possible revision to Section 143.022 (1) GENERAL REQUIREMENTS—each applicant for entry-level positions shall be required to submit to a physical and a psychological examination to determine the physical and mental ability of the applicant to perform the essential functions required for the position sought.

b. Discussion and possible revision to Section 143.022 (2) ENTRY LEVEL APPEALS—If an applicant is not appointed due to failure to successfully pass the physical or psychological examination, the applicant may appeal to the Commission.

c. Discussion and possible revision to Section 143.023 (2) by amending minimum eligibility requirements for Police Officers to have completed 30 or more hours of college credit or have an Associate Degree (C average or better) or have completed a minimum of two years of active duty in the United States military service with an honorable discharge; or hold a valid TCOLE peace Officer license, or be currently accepted and enrolled in a TCOLE approved Basic Peace Officer Course.

Civil Service Commission Vice-Chairman Cindy Lawton moves to revise items a, b and c as written. Civil Service Commission Member Aaron Townsend seconds the motion. All votes aye. Motion carried.

REQUEST TO APPOINT A BOARD OF THREE DOCTORS TO CONDUCT AN EXAMINATION ON AN APPLICANT IN ACCORDANCE WITH SECTION 143.022 OF THE LOCAL GOVERNMENT CODE.

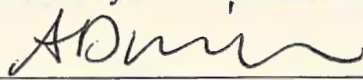
Civil Service Commission Member Aaron Townsend moves to appoint the following board of three doctors to conduct an examination on applicant in accordance with Section 143.022 of the local government code: Dr. Rick Bradstreet, Dr. Stephen Thorne, and Dr. George Parker. Civil Service Vice-Chairman Cindy Lawton seconds the motion. All votes aye. Motion carried.

NEW BUSINESS

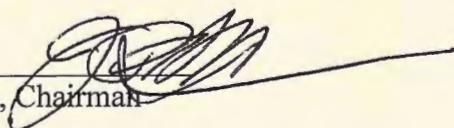
City Manager asked Vice-Chairman Cindy Lawton to serve a fourth consecutive term with the approval of City Council. Vice-Chairman Cindy Lawton accepted.

ADJOURN

With no further business to discuss, Civil Service Commission Vice-Chairman Cindy Lawton moves to adjourn. Civil Service Commission Member Aaron Townsend seconds the motion. All votes aye. Motion carried. Meeting adjourned at 4:17 pm.



Sandra Duran, Civil Service Director



Pete Krug, Chairman