

CIVIL SERVICE COMMISSION MEETING

The Civil Service Commission of the City of Kyle, Texas met in Regular Session on August 15, 2016 at 4:00 p.m. at City of Kyle Council Chambers, with the following persons present:

Civil Service Commission Chairman Pete Krug
Civil Service Commission Vice-Chairman Cindy Lawton
Civil Service Commission Member Aaron Townsend
HR Generalist, Kristiana Spencer

CALL MEETING TO ORDER

Civil Service Commission Chairman Pete Krug called meeting to order at 4:04 pm.

ROLL CALL

In the absence of Civil Service Director, Sandra Duran, Kristiana Spencer, HR Generalist called for roll call. Present were Civil Service Commission Chairman Pete Krug, Civil Service Commission Vice-Chair Cindy Lawton and Civil Service Commission Member Aaron Townsend.

APPROVAL OF MINUTES

CIVIL SERVICE COMMISSION MEETING – June 6, 2016

Civil Service Commission Vice-Chairman Cindy Lawton moves to approve the minutes of the June 6, 2016 Civil Service Commission Meeting. Civil Service Commission Member Aaron Townsend seconds the motion. All votes aye. Motion carried.

AMENDMENT OF CIVIL SERVICE RULES & REGULATIONS.

Section 143.023 (2) (b) MINIMUM ELIGIBILITY REQUIREMENT FOR POLICE OFFICERS

Civil Service Commission Vice-Chairman Cindy Lawton moves to replace physical ability test to “physical fitness test” as prescribed by the Police Department. Civil Service Commission Member Aaron Townsend seconds the motion. All votes aye. Motion carried.

Section 143.023 (2) (g) MINIMUM ELIGIBILITY REQUIREMENT FOR POLICE OFFICERS

Civil Service Commission Vice-Chairman Cindy Lawton moves to change the minimum eligibility requirement to be a high school graduate of an accredited high school or have an equivalent certificate and have completed 12 or more of college credit (C average or better) from an accredited college or university.

AUTHORIZE THAT NOTICE BE GIVEN FOR AN ENTRANCE EXAMINATION TO BE HELD IN ACCORDANCE WITH SECTION 143.025 AND DETERMINATION OF LENGTH OF TIME TO NOT EXCEED 12 MONTHS FROM THE DATE IT BECOMES VALID TO KEEP THE ELIGIBILITY LIST FOR BEGINNING POSITIONS.

Civil Service Commission Vice-Chairman Cindy Lawton moves to authorize an entrance examination and to keep the length of the eligibility list for beginning positions not exceed 12 months from the date it becomes valid. Civil Service Commission Member Aaron Townsend seconds the motion. All votes aye. Motion carried

NEW BUSINESS

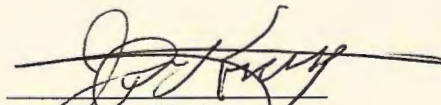
No new business for discussion

ADJOURN

With no further business to discuss, Civil Service Commission Vice-Chairman Cindy Lawton moves to adjourn. Civil Service Commission Member Aaron Townsend seconds the motion. All votes aye. Motion carried. Meeting adjourned at 4:22 pm.



Sandra Duran, Civil Service Director



Pete Krug, Chairman