



OCTOBER 13, 2023

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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Stay up to date on everything that is happening in the city! Sign up to receive the [weekly e-newsletter](#) and follow us on social media.



I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream on Kyle10.

TUESDAY, OCTOBER 17, 2023

COUNCIL SPECIAL MEETING AT 6 P.M.
COUNCIL REGULAR MEETING AT 7 P.M.

CANCELED FOR ELECTION DAY - TUESDAY, NOVEMBER 7, 2023

COUNCIL SPECIAL MEETING - CANCELED
COUNCIL REGULAR MEETING - CANCELED

TUESDAY, NOVEMBER 14, 2023

ELECTION CANVASSING MEETING AT 4 P.M.
COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

II. COMPREHENSIVE & DOWNTOWN MASTER PLAN ADOPTION SCHEDULE

Staff Contact: Will Atkinson

Planning staff is working on a revised schedule to adopt the 2030 Comprehensive Plan and Downtown Masterplan. The following noticed and scheduled public hearings are canceled:

- October 10 , 2023 (Planning & Zoning Commission, Regularly Scheduled Meeting)
- October 18, 2023 (Planning & Zoning Commission, Special Called Meeting)
- October 24, 2023 (Special Called City Council Meeting)

IV. TEAM KYLE UPDATES

Staff Contact: Sandra Duran

Two of the Kyle Police Department's Staff were promoted to Police Corporal this week. Please join us in congratulating Police Corporals Mark Spencer and Cody Mitchell on their promotions!

V. RESIDENTIAL WATER CONSERVATION REBATE PROGRAM

Staff Contact: Kathy Roecker

The City of Kyle, in an effort to conserve water and save residents money on their water bills, is encouraging residential water customers to apply for the Residential Water Conservation Rebate Program.

Qualifying Devices Include:

- Low Flow Showerheads
- Low Flow Toilets
- Toilet Tank Flapper Repair/Replacement Kits
- Faucet Aerators
- Sprinkler Timers (Faucet Mounted)

For eligibility requirements, a rebate application or more info, go to www.cityofkyle.com/publicworks/residential-water-conservation-rebate-program. For questions regarding the Residential Water Conservation Rebate Program, email wcrp@cityofkyle.com.

VI. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba

La Verde Park:

- Project 97% complete
- Stoddard working on punch list
- Substantial Completion Date: September 2023



Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 82%
- Mow strip poured
- Fence installation completed
- Continue wire generator & transfer switch

Schlemmer & Porter Phase II:

- Based on pay request, overall progress is 80%
- Contractor completed installation of WW utilities
- Contractor sent asphalt submittal for review
- Pre-pave meeting on Thursday, October 12, 2023



VII. PUBLIC WORKS DEPARTMENT WEEKLY UPDATE

Staff Contact: Harper Wilder

Street Construction and Maintenance:

- Preparing the area for hot mix on Running Creek at Treeta Trail.
- Performed level-ups around manholes in the Waterleaf Subdivision.
- Double yellow striping continues on Philomena.
- New Stop signs are in the process of being installed on Physicians Way and Kyle Center Drive. Work should be completed by the end of the week.
- Indian Paintbrush Drive is under preparation for paving.
- Replacing curb and gutter/sidewalks at multiple locations on Indian Paintbrush.

An update was requested for sidewalk(s) installed and replaced for FY 2021-2023:

- FY21/22 – Sidewalk Installed or Replaced – 9,351 sq ft
- FY22/23 – Sidewalk Installed or Replaced – 8,351 sq ft

Storm Drainage:

Storm Drainage crews are busy cleaning ditch lines and storm drain culverts on: North St, Goforth St, Main St, Lockhart St, and Blanco St.

VIII. SEPTEMBER 2023 BUILDING DEPARTMENT UPDATES

Staff Contact: Kelly Stilwell

Below are the building stats for September 2023:

- Inspections: 3,094
- New permit applications: 424
- New permits issued total: 376
- New single family issued: 93
- Commercial permits issued: 9
- Commercial permits finalized: 13
- Certificate to Occupy: 7
- Temporary Certificate to Occupy: 5 (may include extensions)

IX. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

Date of Request	Request	Status
6/20/23	Google Fiber Right of Way Agreement	Tentatively scheduled for second meeting in November
6/23-25/23	Demolition of current Kyle Police Department on Front Street; Buildings at 300 W. Center; and VFW Building on Front Street	Assigned to Amber Schmeits RFP posted and selection of contractor expected at 11/14/23 meeting
6/23-25/23	Evaluate Downtown Area Utilities to determine what upgrades are required	Assigned to City Engineer. Presentation Fall 2023
6/23-25/23	Engage Architect/Design Consultant for Concept Plan for Downtown Area	Assigned to Will Atkinson. Presentation Fall 2023
6/23-25/23	Downtown TIRZ – Develop boundaries, concept plan for TIRZ, project plan	Assigned to Will Atkinson. Presentation Fall 2023
6/23-25/23	Pursue land acquisition for public parkland	Fall 2023
6/23-25/23	Combined facility Senior Center/Library/Rec Center feasibility	Presentation Fall 2023
6/23-25/23	Staff Update on JDs at Hwy 21 and FM 150	9/21/23 Update: A traffic impact analysis is under review by TxDOT. Site plan submittal to City will occur following approval of traffic impact analysis
6/23-25/23	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store	Assigned to Leon Barba Staff to develop a plan to consider by Fall 2023. Funding in the budget to design extension of Goforth, water and wastewater utilities
8/1/23	Bring back information regarding panhandlers in the City	Ordinance for consideration scheduled for 10/17/23 City Council Meeting

CITY COUNCIL REQUESTS CONTINUED

Date of Request	Request	Status
8/15/23	Discussion on Cultural Events	To Be Determined
8/15/23	Water Conservation Programs	9/19/23 City Council Meeting for rebate program. – Completed. City Council asked P&Z to look at amendments to the landscaping requirements. Spring 2024
9/5/23	Resolution to create a task force	A task force was created 9/19/23 consisting of Council Member District 4, Council Member Bear Heiser, and a possible third Council Seat to be considered at a later date
10/2/23	Direct the city manager and staff to go back, revisit what we had, so that we can look at sidewalk priority, metrics, ranking systems, conduct sidewalk audits for repairs, so we can get feedback on how to build better connectivity and walkability throughout the city	Fall 2023
10/2/23	Direct staff to work with Chief Barnett and the police department to conduct a two-week traffic study to gage speed and direction on Opal Lane.	November 2023

X. ATTACHMENTS

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FOUNDERS DAY PARADE & MARKET DAY CELEBRATION THIS SATURDAY!

Market Day 9:00 a.m.-2:00 p.m. at Mary Kyle Hartson City Square Park
Parade begins at 12:00 p.m. from Gregg-Clarke Park down Center Street to Mary Kyle Hartson City Square Park.

HALLOWEEN MOVIE THIS FRIDAY!



PAINT N' SIP THIS SATURDAY

4:00 p.m. at Mary Kyle Hartson City Square Park

Dance for Individuals with Disabilities HALLOWEEN BOO-GIE

Join us as we Kick-off our Halloween Festivities with our Dances for individuals with Disabilities, Halloween Boo-gie! The event is free and open to individuals of any age with a disability. Event activities include a themed dance party with DJ music, giveaway's snacks, some games, and a photo opportunity!



DATE: October 27, 2023

LOCATION: Gemstone Palace

Address: 1101 Bunton Creek Rd, Kyle, TX 78640

Cost: Free- By Registration Only!

Time: 5:30pm-8:00pm

<https://www.cityofkyle.com/recreation/october-festivities>



CENTER STREET TRICK-OR-TREAT

Join us Saturday, Oct. 28, 2023, for our Center Street Trick-or-Treat!

Local businesses and organizations will set up tents and tables at City "Scare" Park to provide a fun and safe opportunity for trick-or-treating. We invite all "ghosts" and "goblins" young and old to come out to our Treat Trail for a fun afternoon of treats and a costume contest!

*****Date and Times are subject to change*****

Date: Saturday, Oct. 28

Event Time: 12 - 3 PM

Location: Mary Kyle Hartson City "Scare" Park, 101 S. Burleson Rd., Kyle, TX
 Costume Contest: Judging at 12:45 PM

For the costume contests, the age groups for prizes are as follows:

There will be a 1st, 2nd, and 3rd place for each of the following age groups

Ages 0 - 5yo Start time --12:45pm

Ages 6- 12 yo Start time --1:15pm

Ages 13-18 yo Start time --1:45pm

Ages 19 and up yo Start time: 2:15pm

Group of 2 or more Start Time: 2:30pm

Many local businesses will hand out candy and host activities. A few vendors will sell children's items. Food and drink vendors will also be on site.

THIS WEEK AND NEXT WEEK HALLOWEEN CONTESTS

THIS WEEK: PET COSTUME IMAGE CONTEST

- Dress your pet in the best costume
- Submit image to agarcia@cityofkyle.com
 - Subject line: 2023 PARD Pet costume contest
 - First/Last Name
 - Pet Name
 - Theme or backstory
- CLOSES October 10 at 5:00pm
- Winner will be notified by October 12, by 5:00 pm
- Winner must pick-up prize by October 16 by 4:00 pm
 - Lake Kyle Office 700 Lehman Road Kyle, Texas 78640

NEXT WEEK: PUMPKIN CARVING/DECORATING CONTEST

- Paint or carve pumpkin(s)
- Submit the image to agarcia@cityofkyle.com
 - Subject Line: PARD 2023 Pumpkin Contest
 - First/Last Name/ Company or Organization Name
 - Contact information
 - Theme or backstory
- Closes October 17 at 5:00 pm
- Winner will be notified by October 19 by 4:00 pm
- Winner must pick-up prize by October 23 by 4:00 pm
 - Lake Kyle Office 700 Lehman Road Kyle, Texas 78640

RECREATION DIVISION:

- Registration for the Veterans Day Parade is open.
- Conducted interviews for KAYAC (Kyle Area Youth Advisory Council)
- New pool chairs for the 2024 season arrived.
- KUDOS to Recreation Programmers, Shane Boyer, for securing over \$1,000 in sponsorships for the Fall Festival Chili Cook-Off and \$2,000 in sponsorships for the BOO-gie Halloween Dance for people with disabilities.
- Planning for Founders Day Parade, Fall Event/Chili Cook-Off, Center Street Trick or Treat, and Halloween Dance for Individuals with Disabilities, 25 Days of Christmas, Santa's Arrival, and Polar Bear Splash

PARK MAINTENANCE:

- Picked Up 65 Yards of Trash
- Mowed 75 Acres
- Mary Kyle Hartson Park Temporary Restrooms are open 7 Days a Week 7am-8pm.
- Water fountain replaced at Field 5 at Gregg-Clarke Park.
- Working on improving field conditions at Gregg-Clarke Park due to drought resulting in poor field conditions.
- Staff received training on lighting at La Verde Park.

ADMIN DIVISION:

- Rental Reservations
Ash Pavilion, 1 Reservation, 75 Guests

SPECIAL DESTINATION EVENTS

- Planning for La Verde Park Ribbon Cutting.
- Planning for 25 Days of Christmas with the Special Events Recreation Programmer.
- Planning for 2024 Kyle Fair.

LA VERDE RIBBON CUTTING & FALL FESTIVAL

Saturday, November 18th 2:00-6:00 p.m.

Chil Cook-Off and Cornhole Tournament

2:00 p.m. Ribbon Cutting Ceremony Begins

2:30 p.m.-4:00 p.m. Live Entertainment by **Wyzer**

4:30 p.m.-6:00 p.m. Live Entertainment by **Broken Arrow**

Food Trucks, Fall-Themed Vendors, Photo Opportunities, College Football playing on the LED Screen, Cornhole Tournament & Chil Cook-Off.

<https://teamsideline.com/kyle>

KYLE PUBLIC LIBRARY CHECK IT OUT!

Thank you Ballet Folklórico from Texas State, Angela Garcia, Texas State Music Major, Gloria Velasquez, TXST Poetry Professor and Wallace Middle School Mariachi Band, Pollo Campero, and our Kyle Community for making our Hispanic Heritage Event so special!



KYLE PUBLIC LIBRARY



SEPT
2023

CIRCULATION

15,591 PRINT +
2,076 DIGITAL
=17,667

PATRONS

6,298

NEW CARDS

298

PROGRAMS

79

PROGRAM ATTENDANCE

1,786

INCREASE IN PROGRAMS

PROGRAMS 59 IN AUG

PROGRAM ATTENDANCE 791 IN AUG

STORYTIMES RESUMED

25 STORYTIMES

38 AVG ATTENDANCE PER STORYTIME

Doesn't include Sensory Storytime that caps out at 30

HOOPLA 846

KPL PROUDLY PRESENTS

2023 GENEALOGY BASH

FRIDAY, OCTOBER 20TH
550 SCOTT ST, KYLE TX

A full day of genealogy fun from 9 a.m. to 6 p.m. If you have any questions or would like to attend the 9 a.m. workshop, RSVP to Mary at mvonfolsom@cityofkyle.com. Otherwise, come and go as you please. This event will be available for viewing at the library or at home. Contact the library for video link.

Kyle Public Library

COMMUNITY YOGA

1st and 3rd Tuesdays @ 6:30 p.m.
Hatha style class appropriate for all experience levels.

550 SCOTT STREET
CITYOFKYLE.COM/LIBRARY
512-268-7411



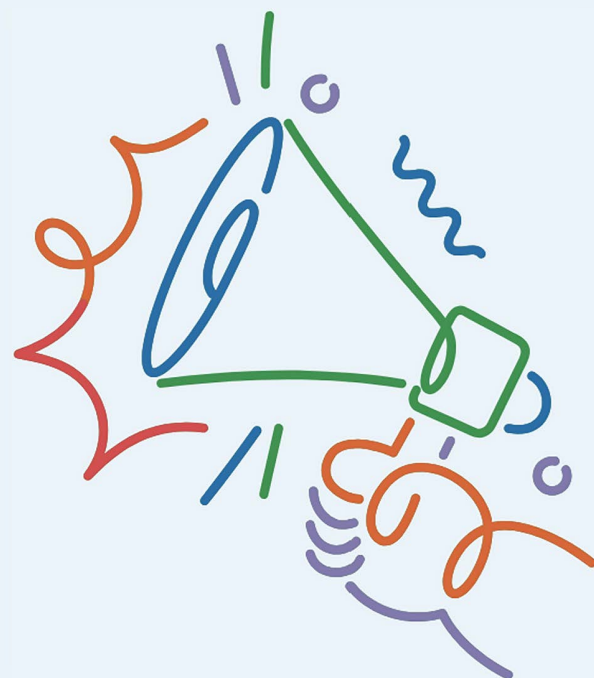
CITY OF KYLE ECONOMIC DEVELOPMENT

ANNOUNCEMENTS!

**Z'Tejas - coming to 18920
S I-35 Frontage Rd soon!**



Stay tuned for
Grand Opening events!



CRUNCH FITNESS

**IS HEADED TO KYLE TO HELP
US REACH OUR PERSONAL**

FITNESS GOALS!

**VOLUNTEERS
NEEDED**

**Local business owners: Economic
Development & Tourism Board is
accepting applications!**

Information here:

<https://www.cityofkyle.com/bc-tc>

Apply here:

<https://cokvolunteer.applicantpool.com/jobs/>



FITNESS

19167 IH-35



2022 Bond Program

Weekly Project Status Report Updated: 10/10/2023



Project ID	Council District	Project Name	Project Status	Contract (Task Order) Amount	\$ Paid to Date As of 8/31/23	% of Contract paid to Date	Project Descriptions
In Design							
1a	6	Kohlers to Seton (IH 35)	16% Complete schematic Phase. Conceptual Schematic due 1/1/2024 . Project currently on hold, pending the DCC/kickoff meeting with TxDOT, which is expected to take place in November.	\$ 2,158,287.27	\$193,800.42	9.0%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
1b	6	Kohlers to Seton (off-system)	50% Complete schematic Phase. 90% Geometric Schematic due 10/30/2023 . Open house scheduled for 11/8/2023 location TBD.	\$ 1,101,207.34	\$150,042.05	13.6%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
2a	6	Bebee Road (West)	70% Complete schematic Phase. 90% Schematic due 10/22/2023 . Open house scheduled for 11/8/2023 location TBD.	\$ 436,194.96	\$241,404.75	55.3%	New location and reconstruction/widen roadway, 1 mile of 4-lane minor arterial from IH 35 NBFR to Dacy Lane
2b	6	Bebee Road (East)	70% Complete Schematic Phase. 90% Schematic due 10/20/2023 . Open house scheduled for 11/8/2023 location TBD.	\$ 788,221.88	\$343,200.70	43.5%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
3	2, 4	Old Stagecoach Road/Center Street (Off-System)	35% Complete Schematic Phase. 50% Preliminary Schematic due 11/8/2023, delayed from 10/9/2023 . Open House scheduled for 11/9/2023. Project currently on hold, pending the DCC/kickoff meeting with TxDOT, which is expected to take place in November.	\$ 1,067,346.60	\$74,524.54	7.0%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
4	2, 4	Center Street (FM 150) (On-System)	40% Complete Schematic Phase. 50% Schematic due 11/8/23, submission pending coordination with TxDOT . Open House scheduled for 11/9/2023.	\$ 488,657.77	\$1,132.90	0.2%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
5	6	Kyle Parkway/Lehman Road Extension	30% Complete PS&E Phase. 60% PS&E due 3/22/2024 . Open House scheduled for 12/4/2023	\$ 2,794,679.68	\$438,379.66	15.7%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
6	6	Marketplace Avenue	30% Complete PS&E phase. 60% PS&E submittal due 11/30/2023 . Open House scheduled for 11/9/2023	\$ 781,959.25	\$0.00	0.0%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
7	2, 6	Bunton Creek Road	50% Complete schematic Phase. 90% Schematic submittal date to be confirmed with submission of monthly schedule update . Open House scheduled for 12/4/2023	\$ 947,810.00	\$253,415.51	26.7%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
8	6	Windy Hill Road	45% Complete schematic phase. 50% Schematic due 11/8/2023, delayed from 9/5/2023 due to updated traffic survey. Traffic Count Report delivered 10/3/2023 showing significant increase in traffic volume (approximately 30%) . Additional environmental services request going to city council on 10/17/2023. Open House scheduled for 12/4/2023	\$ 631,347.90	\$231,279.63	36.6%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR
				\$ 11,195,712.65	\$1,927,180.16	17.21%	