



DECEMBER 22, 2023

# WEEKLY REPORT

---

TO: MAYOR MITCHELL AND COUNCIL MEMBERS  
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT  
[COMMUNICATIONSDEPT@CITYOFKYLE.COM](mailto:COMMUNICATIONSDEPT@CITYOFKYLE.COM)

# TABLE OF CONTENTS

I. Council Schedule.....Page 03

II. Comprehensive Plan Adoption.....Page 03

III. 2024 Winter Quarterly Mailer Update.....Page 03

IV. Team Kyle Update.....Page 04

V. Downtown Building Demolitions Update.....Page 04

VI. CIP/Road Project Updates.....Page 05

VII. City Council Requests.....Page 06

VIII. Attachments.....Page 07

    1. Parks and Recreation Department Report.....Page 08

    2. Kyle Public Library Report.....Page 11

    3. Economic Development Department Report.....Page 13

    4. 2022 Road Bond Program Project Status Report.....Page 15

## GET CONNECTED WITH THE CITY OF KYLE

Stay up to date on everything that is happening in the city! Sign up to receive the [weekly e-newsletter](#) and follow us on social media.



## I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream on Kyle10.

### **TUESDAY, JANUARY 2, 2024**

COUNCIL SPECIAL MEETING AT TBD  
COUNCIL REGULAR MEETING AT 7 P.M.

### **TUESDAY, JANUARY 16, 2024**

COUNCIL SPECIAL MEETING AT TBD  
COUNCIL REGULAR MEETING AT 7 P.M.

## II. COMPREHENSIVE PLAN ADOPTION

Staff Contact: Will Atkinson

The Kyle Planning & Zoning Commission will hold a second Public Hearing for the Kyle 2030 Comprehensive Plan on Tuesday, January 9 at 6:30 p.m. The Kyle City Council will hold a Public Hearing and vote on the final adoption of Comprehensive Plan on Tuesday, January 16 at 7 p.m.

The meetings will be held in-person at Kyle City Hall, 100 W. Center St, but other options for participation include streaming online through Spectrum 10 or the City's YouTube channel. Learn more about the Kyle 2030 Comprehensive Master Plan at [Kyle2030.com](https://www.kyle2030.com).

## III. 2024 WINTER QUARTERLY MAILER UPDATE

Staff Contact: Rachel Sonnier

Winter 2024 Quarterly Mailer: The 1st Quarterly Mailer that is packed full of information about new developments, city events, resources and programs for early 2024 will be hitting 29,431 mailboxes all across Kyle by January 15, 2024. The Quarterly Mailer was an approved FY 2023-24 budget item for the Communications Department to help facilitate more robust communications. The next quarterly mailers will go out around late March 2024, June 2024, September 2024 and December 2024.

## IV. TEAM KYLE UPDATE

Staff Contact: Sandra Duran



Congratulations to Frances Castillo on her retirement! Frances joined the City of Kyle 13 years ago and has loved every minute of it. Frances thinks of Team Kyle as a second family and will miss everyone dearly after she retires. However, she is so excited about the new chapter of her life! Frances is looking forward to spending time with family, traveling, and living life to the fullest! As well as getting back into cross stitching and walking!

Congratulations to Michael Van Winkle who has been promoted to the Division Manager of Treatment & Operations!



## V. DOWNTOWN BUILDING DEMOLITIONS UPDATE

Staff Contact: Amber Schmeits

American Abatement, the selected contractor for the demolition of the three properties downtown, has started the demolition process. They have done an initial site inspection of the former VFW building to start the asbestos survey and abatement for that building. Asbestos has already been remediated from the other two buildings. The contractor will then notify the State of Texas regarding the asbestos survey. This is a required 10-day notice and wait. The contractor will work to secure the necessary permits in tandem and will schedule the demolition to occur in January. An update will be provided once the City receives a more specific date and schedule from the contractor.

## VI. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba

### FM 110 Waterline:

- Contractor is setting up the boring machine to start the bore across FM 110
- Change Order for additional boring locations brought to City Council on 12/19/2023



### Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 90%
- Pre-startup check completed on 12/13/2023
- Excavation completed for Wastewater Line for connection
- The 14-day new lift station operational period will start on 12/19/2023

### Schlemmer & Porter Phase II:

- Schlemmer closed out last week with Contractor finishing all remaining item
- Final invoice to be submitted this week.



## VII. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

Item No.	Date of Request	Request	Status
1	6/20/23	Google Fiber Right of Way Agreement	Tentatively scheduled for January/February 2024
2	6/23-25/23	Demolition of current Kyle Police Department on Front Street; Buildings at 300 W. Center; and VFW Building on Front Street	Company selected for demolition at 11/14/23 Meeting; Demolition expected to begin mid-January
3	6/23-25/23	Evaluate Downtown Area Utilities to determine what upgrades are required	Assigned to City Engineer; Details to be provided in January Friday Report
4	6/23-25/23	Engage Architect/Design Consultant for Concept Plan for Downtown Area	Assigned to Economic Development Director; Design Firm selected, presentation planned for February 2024
5	6/23-25/23	Pursue land acquisition for public parkland	Winter 2024
6	6/23-25/23	Combined facility Senior Center/Library/Rec Center feasibility	Discussion scheduled for Council Visioning Workshop February 9-10, 2024
7	6/23-25/23	Staff Update on JDs at Hwy 21 and FM 150	Update Provided; Complete
8	6/23-25/23	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store	Assigned to Leon Barba; Staff to develop a plan to consider by Winter 2024; Funding in the budget to design extension of Goforth, water and wastewater utilities
9	8/15/23	Water Conservation Programs	City Council asked P&Z to look at amendments to the landscaping requirements Spring 2024
10	9/5/23	Direct Staff to bring back amendments to the nuisance ordinance	Assigned to Chief Barnett

## CITY COUNCIL REQUESTS CONTINUED

Item No.	Date of Request	Request	Status
11	10/2/23	Direct the city manager and staff to provide an update to the sidewalk master plan	Spring 2024
12	11/14/23	Direct staff to proceed with creation of TIRZ No. 6 for further Council consideration	Complete
13	11/14/23	Direct staff to bring back an interim financing strategy for the construction of the remaining Alliance Regional Water Authority (ARWA) Phase 1B projects and Phase 1C/1D expansions	Complete
14	11/20/23	Direct staff to bring back a Property Improvement Program and also to look for potential grants to fund some of the budget for this potential program	Assigned to Kelly Stilwell Spring 2024
15	12/5/23	Request for Proposal (RFP) to provide additional mental health services through a cooperative agreement between the City, County, and any private partners that are identified	Staff intends to bring the RFP back to Council in January 2024
16	12/5/23	Bring back Contract for design for the Sportsplex project with Stantec	Assigned to Jerry Hendrix. January/February 2024
17	12/19/23	Bring back Small Business Launchpad Initiative	Assigned to Victoria Vargas; February 2024

## VIII. ATTACHMENTS

1. Parks and Recreation Department Report.....Page 08
2. Kyle Public Library Report.....Page 11
3. Economic Development Department Report.....Page 13
4. 2022 Road Bond Program Project Status Report.....Page 15



## FINAL WEEKEND OF 2023 HOLIDAY PROGRAMS

**THIS FRIDAY:** Gingerbread games and activities; Letters to Santa

**THIS SATURDAY:** Shopping, Vendors, lights and live music!

**THIS SUNDAY** Take pictures of you and your loved one and share it with the hashtag #KyleParksandRecreation.

### The Lighted Holiday Trail and Ice Skating at Lake Kyle remains open until December 30<sup>th</sup>

(no skating Christmas Eve and Christmas Day):

The ice-skating rink will be open Sunday-Saturday 5pm-9pm.

Pre-registration will be required. To reserve an ice-skating time slot, register at

<https://teamsideline.com/kyle>

**JANUARY 1, 2024  
10 A.M - 11 A.M  
JAMES ADKINS POOL**

Register at: <https://www.teamsideline.com/sites/kyle/home>



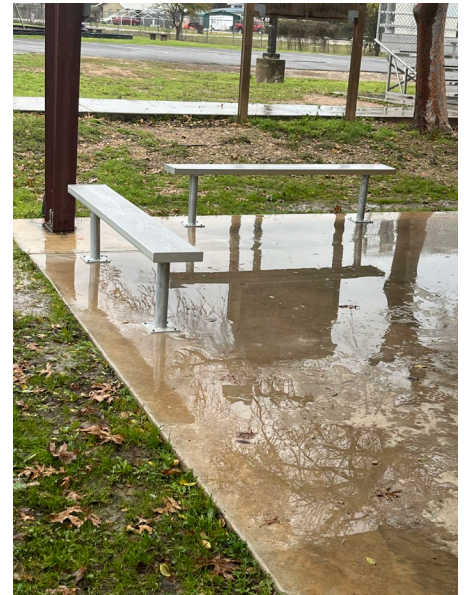
**RECREATION DIVISION:**

- Hosted Christmas Dance for People with Disabilities
  - Over 120 participants
  - 6 Volunteers
  - 5 Sponsors
- Hosted Santa Visits Kyle Dec 12<sup>th</sup>, 13<sup>th</sup> & 14<sup>th</sup>.
- Polar Bear Splash registration is open.



**PARK MAINTENANCE DIVISION:**

- Worked the 25 Days of Christmas.
- Removed 70 Pounds of trash from the parks.
- Installed players benches at Ash Pavilion.
- Installed a new scorers table at Gregg-Clarke Park field 5.
- Mowed 100 Acres



**TRAILS DIVISION:**

- Hosted Community Gardens Committee meeting.
- Finalized Outdoor Nature Programs for 2024

**ADMIN DIVISION:**

- Worked the ice-skating rink at Lake Kyle Park and 25 Days of Christmas activities at Mary Kyle Hartson City Square Park.
- Welcome the Beautification Divisions Administrative Assistant, Victoria, to the Parks Administrative Team.
- Rentals:  
Ash Pavilion- 1 Rental; 100 Guests  
Waterleaf Park Soccer Field- 1 Rental; 30 Guests

**SPECIAL DESTINATION EVENTS DIVISION:**

- Led 25 Days of Christmas Activities.
- Special Event Coordinator, Claudia Rocha, served as Mrs. Claus at 25 Days of Christmas.
- Continued working on logistics for the 2024 Kyle Fair.

**BEAUTIFICATION DIVISION:**

- Picked up 7 large trash bags and Kohlers Crossing and Roland.
- Picked up Walmart cart and returned it to Walmart.
- Completed tree and ditch clean up at CR158
- Worked with the Parks Division to clean up large rocks.



# KYLE PUBLIC LIBRARY CHECK IT OUT!



We had sweet fun at

COOKIES WITH Santa



Wed.  
Dec. 13

**IT ENDS WITH US**  
COLLEEN HOOVER

## 2023 Wrapped

Top Books for Adults

- 1 It Ends With Us
- 2 Spare
- 3 Mad Honey
- 4 Lessons in Chemistry
- 5 It Starts With Us
- 6 No plan B: a Jack Reacher novel

This year, there were several juvenile graphic novels and fiction series that were really big hits

**Guts**

- 1 Dog Man
- 2 Guts
- 3 Dork Diaries
- 4 Diary of a Wimpy Kid
- 5 Baby Sitters Club



Scan me with your phone camera

### Mental Health Resources

[cityofkyle.com/library/mental-health-resources](http://cityofkyle.com/library/mental-health-resources)



Wishing everyone  
Happy Holidays!

### KYLE PUBLIC LIBRARY CRAFTING CORNER

will be taking a break next month (January) to allow us to assess and improve this program. The new and improved Crafting Corner will be back in February, likely scheduled for a different time; check our socials to find out when!

**DOG MAN**  
DAVE PILKOV

Number 1 most checked out book in 2023 is Dog Man with 125 checkouts

# SOAP

# Drive!

Thanks for helping us donate 54 soap sacks and 177 bars of soap to the Greater San Marcos Youth Council and Southside Community Center.



Storytimes will resume Monday, January 8th.

It was a nightmarish good time at our "Nightmare Before Christmas" Party!

**KPL**  
Kyle Public Library  
in partnership with the League of Women Voters

**LWW**

**VOTER REGISTRATION HELP** BECAUSE YOUR VOTE MATTERS

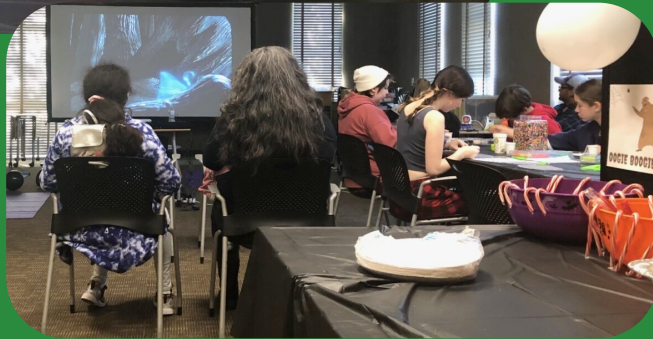
December 19- January 30  
Tuesdays 2pm -4pm  
Wednesdays 5:30pm -7:30pm

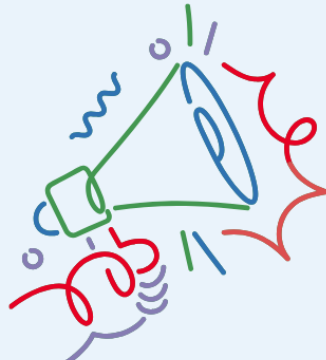
**KYLE PUBLIC LIBRARY COMMUNITY ROOMS**

- Register to Vote
- Update Voter Record
- Check Voter Status
- Request a Vote-by-Mail
- Find Election information
- Get Your Questions Answered

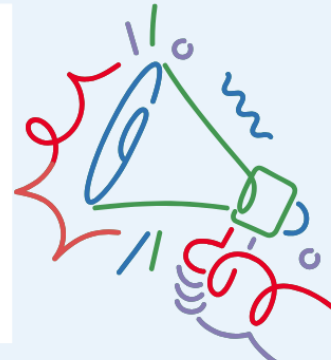


Sat. Dec. 16





# CITY OF KYLE ECONOMIC DEVELOPMENT



## Announcements! Announcements! Announcements!

### NEW BUSINESSES COMING SOON:

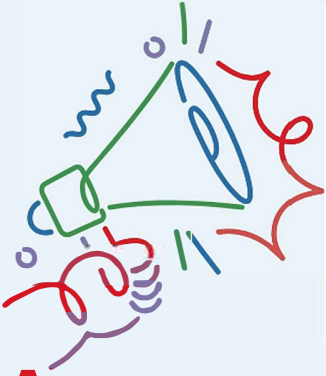


Body 20		<a href="https://body20.com/kyle-crossing/">https://body20.com/kyle-crossing/</a>	5401 FM 1626, Ste 105
Builders FirstSource		<a href="https://www.bldr.com/">https://www.bldr.com/</a>	23300 IH 35
Children's Lighthouse		<a href="https://childrenslighthouse.com/kyle">https://childrenslighthouse.com/kyle</a>	1190 Veterans Drive
Crunch Fitness		<a href="https://www.crunch.com/">https://www.crunch.com/</a>	19167 IH-35
Floyd's 99 Barbershop		<a href="https://www.floydsbarbershop.com/">https://www.floydsbarbershop.com/</a>	Kyle Crossing Phase II
Poco Loco Super Mercado		<a href="https://www.pocolocosupermercado.com/">https://www.pocolocosupermercado.com/</a>	1206 North Burleson Rd
Sprouts		<a href="https://www.sprouts.com/">https://www.sprouts.com/</a>	FM 1626 & Kohlers Crossing
The Lash Lounge		<a href="https://www.thelashlounge.com/">https://www.thelashlounge.com/</a>	2255 Kohlers Crossing, Ste 200

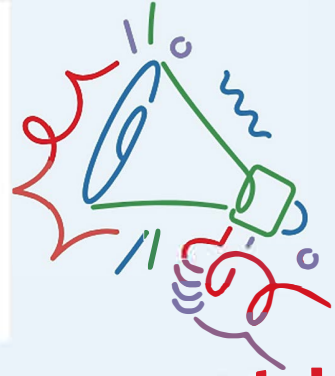


Something new all the time!





# CITY OF KYLE ECONOMIC DEVELOPMENT



## Announcements! Announcements! Announcements!

## RESTAURANTS COMING SOON:



Abbott's Frozen Custard		<a href="https://www.abbottscustard.com/location/kyle-tx/">https://www.abbottscustard.com/location/kyle-tx/</a>	2242 Kohlers Crossing
Cava		<a href="https://cava.com/">https://cava.com/</a>	5120 S. FM 1626, Ste. 120
Chick - Fil - A		<a href="https://www.chick-fil-a.com/">https://www.chick-fil-a.com/</a>	2211 Kohlers Crossing
HteaO		<a href="https://hteao.com/">https://hteao.com/</a>	2266 Kohlers Crossing
Mighty Fine Burgers, Fries, & Shakes		<a href="https://www.mightyfineburgers.com/kyle">https://www.mightyfineburgers.com/kyle</a>	19460 IH 35
Nothing Bundt Cakes		<a href="https://www.nothingbundtcakes.com/">https://www.nothingbundtcakes.com/</a>	Kyle Crossing Phase II
Pho with Us		<a href="https://phowithus.com/">https://phowithus.com/</a>	2255 Kohlers Crossing, Ste 400
Pollo Regio		<a href="https://www.polloregio.com/">https://www.polloregio.com/</a>	21565 IH-35
Rudy's Bar-B-Q		<a href="https://rudysbbq.com/">https://rudysbbq.com/</a>	5767 Kyle Parkway
Snooze		<a href="https://www.snoozeeatery.com/restaurant/texas/kyle/">https://www.snoozeeatery.com/restaurant/texas/kyle/</a>	5140 S. FM 1626
Texas Roadhouse		<a href="https://www.texasroadhouse.com/">https://www.texasroadhouse.com/</a>	19073 I-35
Tony C's		<a href="https://www.tonycsbeergarden.com/">https://www.tonycsbeergarden.com/</a>	2344 Kohlers Crossing
Walk-On's		<a href="https://walk-ons.com/">https://walk-ons.com/</a>	FM 1626 & Kohlers Crossing
Wingzone		<a href="https://wingzone.com/">https://wingzone.com/</a>	Kyle Crossing Phase II



**2022 Bond Program**

**Weekly Project Status Report Updated: 12/18/2023**

Project ID	Council District	Project Name	Project Status	Contract (Task Order) Amount	\$ Paid to Date As of 11/30/23	% of Contract paid to Date	Project Descriptions
<b>In Design</b>							
1a	6	Kohlers to Seton (IH 35)	16% Complete schematic Phase. <b>Conceptual Schematic due 3/5/2024 (delayed from 12/1/2024).</b> Project currently on hold, pending the DCC meeting with TxDOT to be scheduled.	\$ 2,158,287.27	\$193,800.42	9.0%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
1b	6	Kohlers to Seton (off-system)	100% Complete schematic Phase. <b>100% Geometric Schematic approved on 12/18/2023.</b> City Council resolution to acknowledge the Kohlers to Seton (Off-System) Project as Serving a Public Purpose on 12/19/2023.	\$ 1,111,850.28	\$496,667.75	44.7%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
2a	6	Beebe Road (West)	95% Complete schematic Phase. <b>100% Schematic submitted 12/14/2023, under review through 12/27/2023.</b>	\$ 436,194.96	\$282,040.72	64.7%	New location and reconstruction/widen roadway, 1 mile of 4-lane minor arterial from IH 35 NBFR to Dacy Lane
2b	6	Beebe Road (East)	95% Complete schematic Phase. <b>100% Schematic submitted 12/14/2023, under review through 12/27/2023.</b>	\$ 788,221.88	\$475,205.34	60.3%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
3	2, 4	Old Stagecoach Road/Center Street (Off-System)	40% Complete Schematic Phase. <b>50% Preliminary Schematic due 1/6/2024 (delayed from 10/9/2023).</b>	\$ 1,067,346.60	\$168,174.94	15.8%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
4	2, 4	Center Street (FM 150) (On-System)/ Jack C Hays Tr	40% Complete Schematic Phase. <b>50% Schematic due 1/15/2024 (delayed from 11/8/23), submission pending coordination with TxDOT.</b> Project currently on hold, pending the DCC meeting with TxDOT to be scheduled.	\$ 939,225.52	\$338,845.10	36.1%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
5	6	Kyle Parkway/Lehman Road Extension	40% Complete PS&E Phase. <b>60% PS&amp;E due 8/15/2024 (delayed from 5/18/2024).</b>	\$ 2,794,679.68	\$611,232.40	21.9%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
6	6	Marketplace Avenue	50% Complete PS&E phase. Partial <b>60% PS&amp;E submitted 12/15/2023, under review through 12/29/2023.</b> City Council resolution to acknowledge the Marketplace Ave Project as Serving a Public Purpose 12/19/2023.	\$ 781,960.00	\$246,230.61	31.5%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
7	2, 6	Bunton Creek Road	90% Complete schematic Phase. <b>100% Schematic due 12/20/2023.</b>	\$ 947,810.00	\$472,049.41	49.8%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
8	6	Windy Hill Road	85% Complete schematic phase. <b>100% Schematic due 12/31/2024 (delayed from 12/7/2023).</b>	\$ 654,882.90	\$340,931.37	52.1%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR
				<b>\$ 11,680,459.09</b>	<b>\$3,625,178.06</b>	<b>31.04%</b>	