



DECEMBER 8, 2023

# WEEKLY REPORT

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TO: MAYOR MITCHELL AND COUNCIL MEMBERS  
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT  
[COMMUNICATIONSDEPT@CITYOFKYLE.COM](mailto:COMMUNICATIONSDEPT@CITYOFKYLE.COM)

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## GET CONNECTED WITH THE CITY OF KYLE

Stay up to date on everything that is happening in the city! Sign up to receive the [weekly e-newsletter](#) and follow us on social media.



## I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream on Kyle10.

### **TUESDAY, DECEMBER 19, 2023**

ELECTION CANVASSING MEETING AT 5:30 P.M.

TIRZ #5 MEETING AT 6 P.M.

COUNCIL SPECIAL MEETING AT 6:30 P.M.

COUNCIL REGULAR MEETING AT 7 P.M.

Due to Public Notices, the December 19, 2023 Meeting cannot be moved to another day.

### **TUESDAY, JANUARY 2, 2024**

COUNCIL SPECIAL MEETING AT TBD

COUNCIL REGULAR MEETING AT 7 P.M.

### **TUESDAY, JANUARY 16, 2024**

COUNCIL SPECIAL MEETING AT TBD

COUNCIL REGULAR MEETING AT 7 P.M.

## II. COMPREHENSIVE PLAN ADOPTION

Staff Contact: Will Atkinson

The Kyle Planning & Zoning Commission will hold the 2 Public Hearings for the Kyle 2030 Comprehensive Plan on Tuesday, December 12 and Tuesday, January 9 at 6:30 p.m. The Kyle City Council will hold a Public Hearing and vote on the final adoption of Comprehensive Plan on Tuesday, January 16 at 7 p.m.

The meetings will be held in-person at Kyle City Hall, 100 W. Center St, but other options for participation include streaming online through Spectrum 10 or the City's YouTube channel.

Public Hearings are a part of the final adoption of the City of Kyle's Comprehensive Plan. Learn more about the Kyle 2030 Comprehensive Master Plan at [Kyle2030.com](https://kyle2030.com).

## III. TEAM KYLE UPDATE

Staff Contact: Sandra Duran

### **Welcome to our new Team Kyle members:**

- Police Cadet – Jose Diaz-Vazquez
- Clifton Beck - Compensation Administrator

## IV. NOVEMBER 2023 BUILDING STATISTICS

Staff Contact: Kelly Stilwell

### **Below are the building Department statistics for November 2023:**

- Inspections: 2,865
- New permit applications: 391
- New permits issued total: 315
- New single family issued: 121
- Commercial permits issued: 6
- Commercial permits finalized: 4
- Certificate to Occupy: 4
- Temporary Certificate to Occupy: 9 (may include extensions)



## V. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba

### FM 110 Waterline:

- Notice to proceed on 11/27/2023
- Contractor working on project staking and mobilization
- No traffic notes are anticipated on this project



### Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 90%
- Pre-startup of the lift station
- New antenna was installed
- Preparation for force main connection

### Schlemmer & Porter Phase II:

- Based on pay request, overall progress is 94%
- Contractor finished items identified on final walkthrough
- Drainage issues being reviewed on Schlemmer Street



## VI. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

Item No.	Date of Request	Request	Status
1	6/20/23	Google Fiber Right of Way Agreement	Tentatively scheduled for January/February 2024
2	6/23-25/23	Demolition of current Kyle Police Department on Front Street; Buildings at 300 W. Center; and VFW Building on Front Street	Company selected for demolition at 11/14/23 Meeting; Demolition expected to begin mid-December
3	6/23-25/23	Evaluate Downtown Area Utilities to determine what upgrades are required	Assigned to City Engineer; Presentation January 2024
4	6/23-25/23	Engage Architect/Design Consultant for Concept Plan for Downtown Area	Assigned to Victoria; Design Firm selected, presentation planned for February 2024
5	6/23-25/23	Pursue land acquisition for public parkland	Winter 2024
6	6/23-25/23	Combined facility Senior Center/Library/Rec Center feasibility	Discussion scheduled for Council Visioning Workshop February 9-10, 2024
7	6/23-25/23	Staff Update on JDs at Hwy 21 and FM 150	A traffic impact analysis is under review by TxDOT; Site plan submittal to City will occur following approval of traffic impact analysis; Follow up to TxDOT on 12/4/23
8	6/23-25/23	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store	Assigned to Leon Barba; Staff to develop a plan to consider by Winter 2024; Funding in the budget to design extension of Goforth, water and wastewater utilities
9	8/15/23	Water Conservation Programs	9/19/23 City Council Meeting for rebate program. – Completed; City Council asked P&Z to look at amendments to the landscaping requirements Spring 2024

## CITY COUNCIL REQUESTS CONTINUED

Item No.	Date of Request	Request	Status
10	9/5/23	Resolution to create a task force.	A task force was approved and a draft resolution as required by council policy will be brought back for approval 12/5/23; Complete
11	10/2/23	Direct the city manager and staff to provide an update to the sidewalk master plan.	Spring 2024
12	11/14/23	Direct staff to proceed with creation of TIRZ No. 6 for further Council consideration.	Assigned to Will Atkinson 12/19/23 City Council Meeting
13	11/14/23	Direct staff to bring back an interim financing strategy for the construction of the remaining Alliance Regional Water Authority (ARWA) Phase 1B projects and Phase 1C/1D expansions.	Assigned to Amber Schmeits & Perwez Moheet; discussion scheduled for 12/19/23 City Council Meeting; Spring 2024
14	11/20/23	Direct staff to bring back a Property Improvement Program and also to look for potential grants to fund some of the budget for this potential program.	Assigned to Kelly Stilwell Spring 2024
15	12/5/23	Request for Proposal (RFP) to provide additional mental health services through a cooperative agreement between the City, County, and any private partners that are identified.	Staff intends to bring the RFP back to Council in January 2024.
16	12/5/23	Select Stantec to prepare a design for the project.	Assigned to Jerry Hendrix. January/February 2024.

## VII. ATTACHMENTS

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## THE HOLIDAY LIGHTS ARE ON FOR THE SEASON!

The holiday lights will display nightly starting at 5:30 p.m. from December 1<sup>st</sup>- January 2<sup>nd</sup> at **Mary Kyle Hartson City Square Park** as well as a light trail at **Lake Kyle Park**. Lights turn off at 7:00 a.m. at Mary Kyle Hartson City Square Park and at 11:00 p.m. at Lake Kyle Park.



### Citizen feedback for Santa's Arrival:

“It was amazing! So much fun! Loved that the food was in its own little section, and you didn't have to go searching all over. Lots of vendors, lights were SO AWESOME, the kids were all giggles and so into catching the grinch and seeing him in jail- all of it, it was so fun! Even the small things like having volunteers at the big tree to take pictures of families, so nice that was thought of.”

“...opped their Christmas light game! Tonight we checked out lights in Mary Hartson park in downtown Kyle. So pretty!”



# THIS FRIDAY AND UPCOMING WEEKENDS!

## Mary Kyle Hartson City Square Park Features Programming on the Weekends:

- **Friday, Dec. 8<sup>th</sup>** - Grinch games and activities; Letters to Santa
- **Sunday, Dec. 10<sup>th</sup>** - Sunday Funday: Includes lawn games, social media scavenger hunt, food vendors, holiday music.
- **Thursday, Dec. 14<sup>th</sup>** - Slow Jams Thursday: Includes Jazz performances
- **Friday, Dec. 15<sup>th</sup>** - Fairytale games and activities; Letters to Santa- Featuring our Castle Display
- **Sunday, Dec. 17<sup>th</sup>** - Sip and Stroll: Join us in the park and sip on hot cider, hot chocolate, or coffee and enjoy a social media scavenger hunt to holiday music.
- **Thursday, Dec. 21<sup>st</sup>** - Throwback Thursday: Includes Dj with throwback jams
- **Friday, Dec. 22<sup>nd</sup>** - Gingerbread games and activities; Letters to Santa

**Shopping Saturdays:** Vendors, lights and live music!

**Social Sundays:** Take pictures of you and your loved one and share it with the hashtag #KyleParksandRecreation.

## Lake Kyle Park Features A Lighted Trail and an Ice Skating Rink:

The ice-skating rink will be open Sunday-Saturday 5pm-9pm. Pre-registration will be required. To reserve an ice-skating time slot, register at <https://teamsideline.com/kyle> beginning Monday, November 13<sup>th</sup>. 18 & up \$5/resident; \$7 non-resident. 6-17 \$3 resident; \$5 non-resident. 0-5 FREE

*Entry to both parks is free.*

**Professional Photographs (photo package fees vary):**

**Fridays: Lake Kyle**

**Saturdays/Sunday: Mary Kyle Hartson City Square Park**



## SANTA RIDES IN KYLE

**12<sup>TH</sup>- Northeast Kyle**

**13<sup>th</sup>- Southeast Kyle**

**14<sup>th</sup>- West Kyle**

The Kyle Police Department and City of Kyle Parks and Recreation Department are partnering to provide Santa Rides in Kyle. Children will have the opportunity to wave and see Santa as he rides through the City of Kyle visiting designated neighborhoods. Santa will not be able to go down every street in Kyle, so residents are asked to choose a location along the route map to wave at Santa.



# Christmas Dance for People with Disabilities

December 15 from 5:30pm-8:00pm  
Gemstone Palace, 1101 Buntun Creek Rd.  
REGISTRATION REQUIRED <https://teamsideline.com/kyle>

At Lake Kyle

## Christmas Movie in the Park

Friday, December 8, 2023  
At Lake Kyle Park  
700 Lehman Rd. Kyle, Tx 78640  
FREE. **Start Time:** 6:00pm



### RECREATION DIVISION:

- The Rec Team finished decorating the trailer for Santa Visits Kyle
- Registration for the Christmas Dance for people with disabilities is now open.
- Polar Bear Splash registration is now open.
- Coed Softball, Men's Softball, and Coed Kickball are in season.
- Hosted Santa's Arrival Event December 1<sup>st</sup> and the "flipping of the light switch" to turn on all the lights at Mary Kyle Hartson City Square Park.
  - 63 Vendors- Food -20/ Vendor-43
  - Choirs-10- 1 cancelled
  - Gingerbread Contest
    - 22 registered only 4 submitted there gingerbread
  - Attendance estimated at over 3000
  - 30-45 volunteers



- THIS WEEK: The Recreation Division will host the Holiday Movie In the Park December 8<sup>th</sup> at Lake Kyle Park at 6:00 p.m.
- Finalized plans for Santa Visits Kyle
- Planning for Polar Bear Splash, Spring Break Camp and Summer Camp.
- Registrations are open for: Christmas Dance for Individuals with Disabilities.
- Registration is open for Ice Skating at Lake Kyle Park is now open.
- Held a KAYAC meeting Dec 6<sup>th</sup>. KAYAC will transition to the New Assistant City Manager.
- KUDOS to SHEBA for coordinating and implementing a successful Santa’s Arrival!
- KUDOS to the Recreation Team for decorating the fountain at Mary Kyle Hartson City Square Park and preparing the Santa Line and Santa photo opps.
- KUDOS to Recreation Manager, Aimee Garcia, for receiving a City of Kyle Core Value Award.



**PARK MAINTENANCE DIVISION:**

- Finished connecting all the timers and light connectors for all the displays at both parks.
- Routine Park Maintenance.
- KUDOS to Parks Maintenance Supervisor, Benito Pereda, for receiving a City of Kyle Core Value Award.





**ADMIN DIVISION:**

- Worked the ice-skating rink at Lake Kyle Park.
- Rentals:  
Waterleaf Park Soccer Field- 1 Rental; 45 Guests  
Steeplechase Park Soccer Field- 1 Rental; 40 Guests
- KUDOS to Administrative Assistant, Ashley Gonzales, for receiving a City of Kyle Rookie of the Year Award.

**SPECIAL DESTINATION EVENTS DIVISION:**

- Worked Santa's Arrival event.
- Completed entertainment lineup for Kyle Fair.
- Finalized Kyle Fair set up including tables, chairs, sound, lights, and stage.
- Pie In the Sky Planning meeting #1 with the Hot Air Balloons will be held the week before Christmas.
- KUDOS to Special Event Manager, Claudia Rocha, for receiving a City of Kyle Core Value Award.

**BEAUTIFICATION DIVISION:**

- Mowed alongside the frontage of I-H35
- Picked up illegal dumping including three bags of garbage and three mattresses.
- Picked up two trailers full of trash.
- Picked up six bags of leaves downtown.
- Performed graffiti clean up.
- Helped put holiday decoration at the Public Safety Center.





# KYLE PUBLIC LIBRARY CHECK IT OUT!



Family Movie Night  
**ABOMINABLE**

**KLP**

Kyle Area Senior Zone

550 Scott Street, Kyle, TX 78640  
4pm on December 8, 2023  
for all ages

POPCORN CINEMA



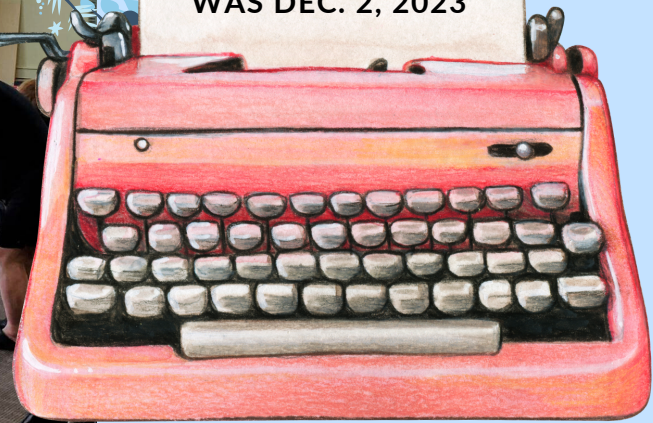
*Cookies with Santa*

10:30 AM ON WEDNESDAY,  
DECEMBER 13TH

Stories, cookies, and pictures with Santa!



**LOVELY LETTERS:  
TYPEWRITER PROGRAM  
WAS DEC. 2, 2023**



**SAVE THE DATE FOR THE  
NEXT TYPEWRITER PROGRAM:  
SATURDAY, FEBRUARY 10**





At the library, write your letters to Santa and have them delivered to the North Pole.



**KYLE PUBLIC LIBRARY PRESENTS**

**moment of meditation**

**TUESDAY, DECEMBER 12TH AT 6:30 P.M.**

Learn about mindfulness and meditation from **Michele Shalin**, followed by some guided meditation.



550 scott street, kyle, tx 78640

Kyle Public Library

*Storytimes on break*

**AFTER DECEMBER 15TH**



STORYTIMES WILL BE BACK ON JANUARY 8TH

**teen NIGHTMARE BEFORE CHRISTMAS pajama party**

**SATURDAY, DECEMBER 16 1:00 PM**

WEAR PAJAMAS, WATCH NIGHTMARE BEFORE CHRISTMAS, DO PERLER BEAD CRAFTS, AND HAVE SNACKS.

THERE MUST BE AT LEAST ONE PERSON AGED 12-17 IN YOUR PARTY TO ATTEND.





Scan me with your phone camera

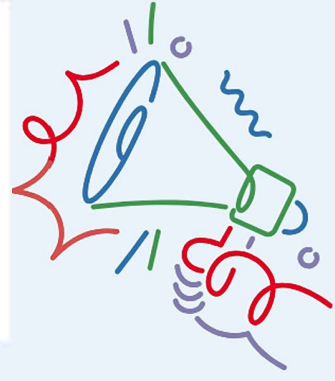
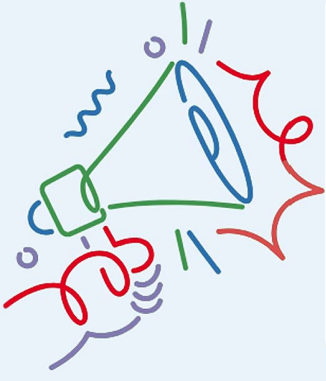
**Mental Health Resources**

[cityofkyle.com/library/mental-health-resources](http://cityofkyle.com/library/mental-health-resources)





CITY OF KYLE  
**ECONOMIC  
DEVELOPMENT**



# Announcements!

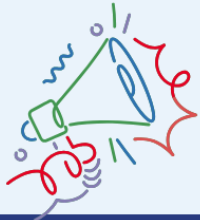
**\* COMING \*  
SOON**



**Builders<sup>®</sup>  
FirstSource**

**23300 IH 35**





*COMING SOON	*COMING SOON	*COMING SOON	*COMING SOON	*COMING SOON	*COMING SOON	*COMING SOON	*COMING SOON
Abbott's Frozen Custard		<a href="https://www.abbottscustard.com/location/kyle-tx/">https://www.abbottscustard.com/location/kyle-tx/</a>					2242 Kohlers Crossing
Body 20		<a href="https://body20.com/kyle-crossing/">https://body20.com/kyle-crossing/</a>					5401 FM 1626, Ste 105
Cava		<a href="https://cava.com/">https://cava.com/</a>					5120 S. FM 1626, Ste. 120
Chick-Fil-A		<a href="https://www.chick-fil-a.com/">https://www.chick-fil-a.com/</a>					2211 Kohlers Crossing
Children's Lighthouse		<a href="https://childrenslighthouse.com/kyle">https://childrenslighthouse.com/kyle</a>					1190 Veterans Drive
Crunch Fitness		<a href="https://www.crunch.com/">https://www.crunch.com/</a>					19167 IH-35
Floyd's 99 Barbershop		<a href="https://www.floydsbarbershop.com/">https://www.floydsbarbershop.com/</a>					Kyle Crossing Phase II
HteaO		<a href="https://hteao.com/">https://hteao.com/</a>					2266 Kohlers Crossing
Mighty Fine Burgers, Fries, & Shakes		<a href="https://www.mightyfineburgers.com/kyle">https://www.mightyfineburgers.com/kyle</a>					19460 IH 35
Nothing Bundt Cakes		<a href="https://www.nothingbundtcakes.com/">https://www.nothingbundtcakes.com/</a>					Kyle Crossing Phase II
Pho with Us		<a href="https://phowithus.com/">https://phowithus.com/</a>					135 Kyle Crossing
Poco Loco Super Mercado		<a href="https://www.pocolocosupermercado.com/">https://www.pocolocosupermercado.com/</a>					1206 North Burleson Rd
Rudy's Bar-B-Q		<a href="https://rudysbbq.com/">https://rudysbbq.com/</a>					5767 Kyle Parkway
Snooze		<a href="https://www.snoozeeatery.com/restaurant/texas/kyle/">https://www.snoozeeatery.com/restaurant/texas/kyle/</a>					5140 S. FM 1626
Sprouts		<a href="https://www.sprouts.com/">https://www.sprouts.com/</a>					FM 1626 & Kohlers Crossing
Texas Roadhouse		<a href="https://www.texasroadhouse.com/">https://www.texasroadhouse.com/</a>					19073 I-35
The Lash Lounge		<a href="https://www.thelashlounge.com/">https://www.thelashlounge.com/</a>					2255 Kohlers Crossing
Tony C's		<a href="https://www.tonycsbeergarden.com/">https://www.tonycsbeergarden.com/</a>					2344 Kohlers Crossing
Walk-On's		<a href="https://walk-ons.com/">https://walk-ons.com/</a>					FM 1626 & Kohlers Crossing
Wingzone		<a href="https://wingzone.com/">https://wingzone.com/</a>					Kyle Crossing Phase II



# Public Works – Wastewater Collections

## Waterstone’s Wastewater Lift Station

Excavation began in November on the Waterstone wastewater lift station. The new lift station, scheduled for completion in approximately 10 months, requires an excavation depth of 40-50 feet and will ultimately transport wastewater from the homes proposed in the Waterstone Subdivision to the WWTP.





## Kohlers Xing – New Sidewalk Installation

Street Department Maintenance crews began the installation of 760' of new sidewalk on Kohlers Crossing between Sanders & Powell in late November. The sidewalk will be a welcome addition and improve the walkability for the residents of the Plum Creek area. The special project should be complete and ready for foot traffic in approximately 4 weeks.







**2022 Bond Program**

**Weekly Project Status Report Updated: 12/4/2023**



Project ID	Council District	Project Name	Project Status	Contract (Task Order) Amount	\$ Paid to Date As of 11/13/23	% of Contract paid to Date	Project Descriptions
<b>In Design</b>							
1a	6	Kohlers to Seton (IH 35)	16% Complete schematic Phase. <b>Conceptual Schematic due 1/1/2024</b> . Kickoff meeting held on 10/24/2023. Project currently on hold, pending the DCC meeting with TxDOT to be scheduled.	\$ 2,158,287.27	\$193,800.42	9.0%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
1b	6	Kohlers to Seton (off-system)	90% Complete schematic Phase. <b>100% Geometric Schematic submitted on 11/30/2023, currently under review</b> . Open house completed on 11/8/2023.	\$ 1,111,850.28	\$496,667.75	44.7%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
2a	6	Beebe Road (West)	<b>90%</b> Complete schematic Phase. <b>100% Schematic due 12/10/2023 (delayed from 11/21/2023)</b> . Open house completed on 11/8/2023.	\$ 436,194.96	\$282,040.72	64.7%	New location and reconstruction/widen roadway, 1 mile of 4-lane minor arterial from IH 35 NBFR to Dacy Lane
2b	6	Beebe Road (East)	<b>90%</b> Complete schematic Phase. <b>100% Schematic due 12/10/2023 (delayed from 11/21/2023)</b> . Open house completed on 11/8/2023.	\$ 788,221.88	\$475,205.34	60.3%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
3	2, 4	Old Stagecoach Road/Center Street (Off-System)	<b>35%</b> Complete Schematic Phase. Awaiting <b>50% Preliminary Schematic due 11/30/2023, delayed from 10/9/2023</b> . Open House completed on 11/9/2023 at City Hall.	\$ 1,067,346.60	\$168,174.94	15.8%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
4	2, 4	Center Street (FM 150) (On-System)	40% Complete Schematic Phase. <b>50% Schematic due 1/15/2024 delayed from 11/8/23, submission pending coordination with TxDOT</b> . Open House completed on 11/9/2023 at City Hall. Project currently on hold, pending the DCC meeting with TxDOT to be scheduled.	\$ 939,225.52	\$338,845.10	36.1%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
5	6	Kyle Parkway/Lehman Road Extension	<b>40%</b> Complete PS&E Phase. <b>60% PS&amp;E due 8/15/2024 delayed from 5/18/2024</b> . Open House scheduled for 12/4/2023 at City Hall.	\$ 2,794,679.68	\$611,232.40	21.9%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
6	6	Marketplace Avenue	<b>30%</b> Complete PS&E phase. <b>60% PS&amp;E submittal due 12/8/2023 delayed from 12/1/23</b> . Open House completed on 11/9/2023 at City Hall.	\$ 781,960.00	\$246,230.61	31.5%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
7	2, 6	Bunton Creek Road	<b>90%</b> Complete schematic Phase. <b>100% Schematic due 1/2/2023</b> . Open House scheduled for 12/4/2023 at City Hall.	\$ 947,810.00	\$471,794.41	49.8%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
8	6	Windy Hill Road	<b>50%</b> Complete schematic phase. <b>100% Schematic due 12/7/2023</b> . Open House scheduled for 12/4/2023 at City Hall.	\$ 654,882.90	\$340,931.37	52.1%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR
				\$ 11,680,459.09	\$3,624,923.06	31.03%	