



AUGUST 11, 2023

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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GET CONNECTED WITH THE CITY OF KYLE

Stay up to date on everything that is happening in the city! Sign up to receive the [weekly e-newsletter](#) and follow us on social media.



I. COUNCIL SCHEDULE

TUESDAY, AUGUST 29, JOINT CITY COUNCIL & PLANNING & ZONING COMMISSION WORKSHOP, 6 P.M.

The City of Kyle will be hosting a joint City Council/Planning & Zoning Commission Workshop on Tuesday, August 29 to discuss and provide feedback regarding the draft City of Kyle Comprehensive Plan. The meeting will be held in the City Council chambers in City Hall at 6 PM.

TUESDAY, SEPTEMBER 5, KYLE CITY COUNCIL MEETING/ FY23-24 BUDGET MEETING #4, 6 P.M.

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream on Kyle10.

TUESDAY, SEPTEMBER 19, FY23-24 BUDGET MEETING #5, 6 P.M.

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream on Kyle10.

II. QUAIL RIDGE/LIMESTONE CREEK UPDATE

Staff Contact: Amber Schmeits

As of August 1, 2023, all 5 property owners of the 6 lots in Quail Ridge that will be affected by the extension of South Goforth Road have been contacted and have granted permission for Right of Entry. This will allow surveyors to access the properties. Appraisers are currently working to schedule inspections. Once surveys and inspections are completed, Stateside ROW will look at comparable properties on the market and provide recommendations. The preliminary plans for the construction of Goforth Road have been submitted to the City and are currently in review.

III. QUAIL RIDGE COMMUNITY EVENT

Staff Contact: Jerry Hendrix

The City of Kyle hosted a community event in the Quail Ridge neighborhood on Aug. 2 with free food, snow cones, back-to-school supplies and other giveaways. Approximately 50-75 residents attended. During the event, City staff also conducted a survey to see what kind of improvements and amenities Quail Ridge residents would like to see in the neighborhood. The results for that survey will be in the Aug. 18 Weekly Report.



III. TEAM KYLE UPDATES

Staff Contact: Sandra Duran

Welcome to Team Kyle:

- Glenda Castro - Utility Billing Clerk
- Rachel Salazar - Telecommunicator
- Refugio Briones - Lead Wastewater Treatment Plant Operator
- Carlene Mathews - Animal Control Officer
- Saul Jamie - Street Construction Technician I

IV. CITY OF KYLE WATER USAGE

Staff Contact: Amber Schmeits

The table below outlines the City's water usage, in gallons, for the year to date as of August 2023. This is broken down for each of the City of Kyle's 3 water suppliers and identifies our usage for the year compared to our total allocated amount per year from each supplier. As of August 8, 2023, we are 67% through the calendar year, and we have used ~71% of the EAA water, ~41% of the BSCEAD water, and ~51% of the GBRA water. We have used ~51% of our total annual allocation during the same time period. City Staff are watching our water usage closely to make sure we are not going over our permits, and want to be transparent with the Council and public on the metrics we use to track these limits.

	Usage (Year-to-Date*)	Total Allocated (Per Year)	% Used (Year-to-Date*)
EAA	59,768,000	84,474,656	70.75%
BSCEAD	65,787,000	161,750,000	40.67%
GBRA	860,367,000	1,684,926,643	51.06%
Total:	985,922,000	1,931,151,299	51.05%

*As of August 2023, 67% through the year

V. CITY OF KYLE CULTURAL EVENTS

Staff Contact: Rachel Sonnier, Colleen Tierney & Mariana Espinoza

City Staff received questions about the cultural events held in the city, and we want to provide the Council with a complete list of events scheduled in 2023. Below is a list of cultural programs hosted by the Kyle Public Library (KPL), Kyle Parks and Recreation Dept (PAR) and Communications Dept throughout the year in Kyle.

January:

- MLK Jr. Day Storytimes - KPL

February:

- Black History Month Storytimes - KPL
- Black History Month Dialogue - Comm

March:

- Irish Step Dance Performances - KPL

May:

- Asian American and Pacific Islander Heritage Event - KPL

June:

- Juneteenth Market Day - PAR
- Asian Art Classes - KPL
- Native American Dance performance - KPL
- Juneteenth Dialogue - Comm

July:

- Martial Arts classes for teens and children - KPL
- Genealogy Classes - KPL

August

- Spanish Conversation Club - KPL

September

- Diez y Seis Market Day - PAR
- Hispanic Heritage History Month Dialogue - Comm

October:

- Center St Trick or Treat - PAR
- Halloween Movies in the Park - PAR
- Fiesta de la Flores & Ballet Folklorico Dance Performance - KPL
- Genealogy Symposium - KPL

Additionally, each month the Library has displays and social media posts that celebrate the various cultures that are being recognized and celebrated, as well as Spanish language classes and clubs and Citizenship classes. Every Friday the Library also has a bilingual storytime, and their weekly storytimes have stories and crafts that often have a cultural component to them as well.

New Kyle Parks and Recreation Dept Events coming in 2024:

- American Asian Pacific Islander Celebration
- Cinco de Mayo
- Musical, arts, and theatre events at La Verde Park

VI. BEAUTIFICATION & FACILITIES WEEKLY UPDATE

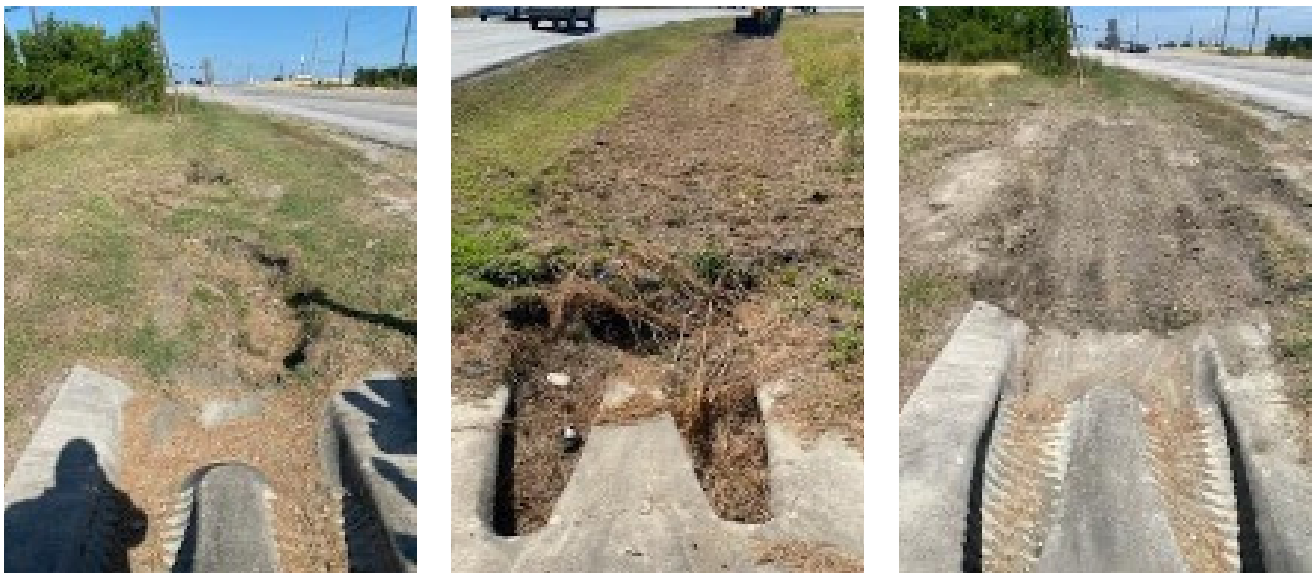
Staff Contact: Chance Padier

The Beautification Team cleaned up along Four Seasons and FM 150. The Team picked up:

- Fence debris
- 85 Large bags of debris/litter picked up
- 3 mattresses



The team also filled holes along Windy Hill Road to make grass even for easy mowing.

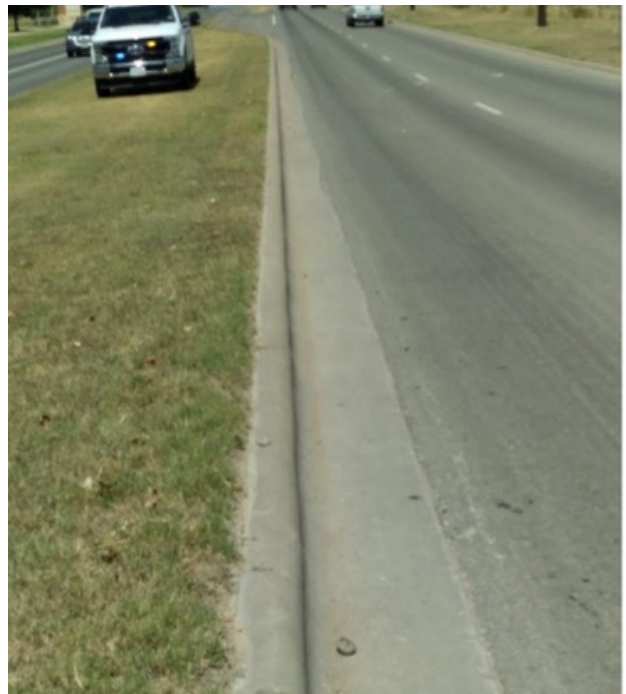


BEAUTIFICATION & FACILITIES WEEKLY UPDATE CONTINUED

Sidewalk tree trimming.



Public Safety Building Street cleaning.



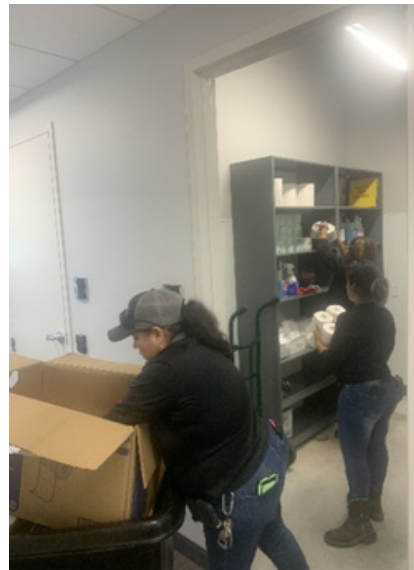
BEAUTIFICATION & FACILITIES WEEKLY UPDATE CONTINUED

Street Light Repairs were done on:

- Lehman Road
- Casper Cove
- Henke Cove



Facilities stocking up at the new Public Safety Center



VII. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba



La Verde Park:

- Project 91% complete
- Paver installation
- Signage installation
- Handrail painting
- Sod installation completed
- Water feature pre-start up
- Irrigation 95% complete
- Concrete work complete
- Landscape 95% complete
- Substantial Completion Date: August 2023

Downtown Relocation of Lines:

- PEC pending removal of 1 pole.



Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 67%
- Installation of underground electrical conduit
- Continue base material installation of the access road

CIP/ROAD PROJECT UPDATES CONTINUED



Schlemmer & Porter Phase II:

- Based on pay request, overall progress is 67%
- The 12" sewer main continues to be installed along Schlemmer Street
- Deep service connections are being installed along Schlemmer Street
- Grinder pump station for Train Depot on North
- Front Street to be decommissioned.

Kohlers Crossing Spot Repairs:

- Spot repairs completed
- Patching completed
- Striping & new Railroad signage remaining to be done.



Center/South Street Quiet Zone

- Federal Railroad Administration, Union Pacific Railroad, & TxDOT inspections pending.



CIP/ROAD PROJECT UPDATES CONTINUED

Interim Improvements at Schools:

- Safety improvements this week include refreshing Stop Bars and Crosswalks for Fuentes Elementary and Lehman High School
- All School Zone flashing lights will be tested this week to make sure they are functioning properly
- New School Zone flashing lights will be installed on Veterans Drive for Wallace Middle School

VIII. ECONOMIC DEVELOPMENT UPDATES

Staff Contact: Victoria Vargas

**CITY OF KYLE
ECONOMIC
DEVELOPMENT**

Coming Soon

NOW OPEN - Pollo Campero

August 14th - VIA313 Pizzeria

August 21st - Hobby Lobby

August 24th - BLACK ROCK COFFEE BAR

September 22nd - Academy

Now Open:

- Pollo Campero

Coming Soon:

- Aug. 14 - VIA313 Pizzeria
- Aug. 21 - Hobby Lobby
- Aug. 24 - BLACK ROCK Coffee Bar
- Sept. 22 - Academy

IX. PUBLIC WORKS DEPARTMENT UPDATES

Staff Contact: Harper Wilder

Street Construction & Maintenance:

The Old Post Road paving project commenced on 8/7/23. Citizens have been notified of periodic road closures and detours during the project. Signage has been posted to notify drivers of the traffic pattern changes. The paving project is the last phase of the Old Post Rd Project and is scheduled to be completed in approximately three weeks.

X. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

Date of Request		Status
6/6/2023	Work session regarding the street widening issue	Staff was directed to proceed with Option 4 from the 8/1/2023 presentation. Completed.
6/20/2023	Google Fiber Right of Way Agreement	September 5th City Council Meeting
6/23-25/2023	Demolition of current Kyle Police Department on Front Street; Buildings at 300 W. Center; and VFW Building on Front Street	Assigned to Amber Schmeits RFP to be posted by August with a Fall 2023 demolition date
6/23-25/2023	Evaluate Downtown Area Utilities to determine what upgrades are required	Assigned to City Engineer for a deadline of August 31
6/23-25/2023	Engage Architect/Design Consultant for Concept Plan for Downtown Area	Assigned to Will Atkinson Fall 2023
6/23-25/2023	Downtown TIRZ – Develop boundaries, concept plan for TIRZ, project plan	Assigned to Amber Schmeits Fall 2023
6/23-25/2023	Pursue land acquisition for public parkland	Workshop scheduled for September 9th, 2023
6/23-25/2023	How can we provide better security/privacy for people walking through the front door of the Public Safety Center?	Assigned to Jerry Hendrix with a deadline of August 25, 2023

CITY COUNCIL REQUESTS CONTINUED

Date of Request	Request	Status
6/23-25/2023	Combined facility Senior Center/Library/Rec Center feasibility	Workshop scheduled for September 9th, 2023
6/23-25/2023	Staff Update on JDs at Hwy 21 and FM 150	Site plan expected to be submitted end of July; Staff will provide more information at that time
6/23-25/2023	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store.	Assigned to Leon Barba Staff to develop a plan to consider by Fall 2023
7/18/2023	All boards and commissions review work session.	Amendments to come forward August 15th Council Meeting
7/18/2023	Dialogue for Peace and Progress	Policy to come forward August 15th Council Meeting
7/18/2023	Gas Pipeline Ordinance Amendment	Ordinance to come forward August 15th Council Meeting
8/1/2023	Bring back information regarding panhandlers in the City	August 15th Council Meeting

XI. ATTACHMENTS

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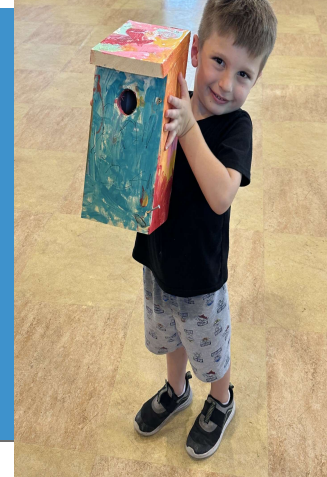
Quail Ridge Neighborhood Event



Skatepark Public Engagement Session #2



Art in the Park



THIS WEEK

8/11 Back to School Dance for Individuals with Disabilities
5-8pm Gem Stone Palace

8/12 Market Day
Mary Kyle Hartson City Square Park 9am-2pm

NEXT WEEK

8/18 Movie In the Park

POOL UPDATE

This is the last full week for the pool to be open. As school starts back up, the James Adkins Pool is only open on weekends through Labor Day Weekend.



Pie Baking Contest Registration

Now Online!

<https://www.teamsideline.com/sites/kyle/home>

Tot PIEathlon Registration

Now Online!

<https://teamsideline.com/sites/kyle/program/66715/Tiny-Tot-Pie-athlon>



Art in the Park

Kyle Pie in the Sky
Hot Air Balloon Festival

Sept. 1 & 2 at Lake Kyle
Live Music, Food Vendors, Hot Air Balloons, Pies & MORE

Music Lineup

Friday	Saturday
Guy Forsyth & The Texas Horns 5:30-7 p.m.	Destiny Navairo ft. Raulito 3-4 p.m.
Del Castillo 8-9 p.m.	Las Fenix 4:30-5:30 p.m.
Roger Creager 9:30-10:30 p.m.	Los Texmaniacs ft. Flaco Jimenez 6-7:30 p.m.
	Ram Herrera 8-9 p.m.
	Ruben Ramos and the Mexican Revolution 9:15-10:30 p.m.

Special Thanks to our Sponsor
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RESERVATION REPORT:

August 6 th -August 12 th	# of Reservations	# of Guests
KRUG Activity Center	1	100
Steeplechase Park Pavilion	1	200
Waterleaf Park Ballfields	0	0
Gregg-Clarke Park Pavilions	0	0
Gregg-Clarke Park Ballfields	8	126
Ash Pavilion	3	150
James Adkins Pool	5	200
Steeplechase Disc Golf	0	0
Mary Kyle Hartson Park	0	0

PARKS AND RECREATION DEPARTMENT: DIVISION UPDATES**RECREATION**

- Summer Camp has completed for the season.
- This is the last full week of the pool being open. The pool will remain open on weekends only through Labor Day weekend.
- Weekly Lap Swim Attendance: 11
- Open Swim Attendance: 1,610
- Hosted Adult **Trivia** Night: 21 participants
- Assisted with hosting the Quail Ridge Community Event.
- Assisted in hosting the Skate Park Engagement Session #2
- Addressing challenges with securing an indoor location for sports leagues
- Planning for: Paint and Sip Sept 9th, Squeeze Box Market Day Sept 16th, and Doggie Dip Sept 16th, Fall Event/Chili Cook-Off, Pie-Related Activities for Pie In the Sky, Center Street Trick or Treat, Halloween Dance for Individuals with Disabilities, Doggie Dip
- In session: Yoga Class, Adult Trivia, Senior Bingo, Kickball League, Softball League, Paint and Sip, Market Days

OUTDOOR NATURE PROGRAMMING:

- Hosted first Community Gardens Committee Meeting
- Hosted Art in the Park: Bird House Making

PARKS AND TRAILS MAINTENANCE

- Removed 70 yards of litter
- Mowed 95 acres of parkland
- Removed graffiti at Gregg-Clarke Park restrooms and Steeplechase Park
- Assisted with hosting the Quail Ridge Neighborhood Event
- Took two trails committee members on a trail tour
- Took three Council Members and City Manager to see Lineberger Lake
- Park Repairs In Progress:
 - Dog Water Fountain at Bunton Creek Park- repairs to take place this week.
 - Dog Water Fountain at Ash Pavilion- complete.

- Water Fountains at Gregg-Clarke Park and Steeplechase Park repaired
- Algae at Heroes Memorial Park- Complete. Treatments will be ongoing.
- POW Wine Glass Repair at Heroes Memorial Park- part ordered. Repair work to take place the first week of September.
- Dedication Sign at Heroes Memorial Park- 1st part of repairs are complete. 2nd part of repairs to take place the first week of September.
- Irrigation repair at Gregg-Clarke Park- Completed under warranty.
- Steeplechase picnic tables and BBQ repairs- BBQ pits ordered and will be installed . Picnic tables have been repainted.
- Ballfield- New infield dirt at Gregg-Clarke Park field 5 is complete.
- Addressing low pond levels at Heroes Memorial Park with Public Works and GPSI.
- Addressing irrigation repairs at Mary Kyle Hartson Park- Complete.
- Replacement part for the NEO play piece at Gregg-Clarke Park has been shipped and will be installed next week.

PARK MAINTENANCE PROGRAM COORDINATORS:

- Working on the Pie In the Sky Photo Opp

SPECIAL DESTINATION EVENTS

- Pie In the Sky Planning- Ticket Sales are now available online <https://www.eventbrite.com/e/pie-in-the-sky-hot-air-balloon-festival-tickets-673731758827?aff=oddtcreator>
- Pie In the Sky Ticket Sale Update: 72 total sold from the following locations listed below:

Houston	4
Georgetown	3
Leander	4
Austin	18
Kyle	11
Round Rock	2
San Marcos	11
New Braunfels	5
Virginia	5

- Hosted Quail Ridge Neighborhood Event
- Assisted with hosting the Skate Park Engagement Session #2

PARD Updates: *Park Bond Projects are highlighted in yellow.*

Founders Day Parade	Registration now available online https://www.cityofkyle.com/recreation/kyle-founders-parade
KRUG Activity Center	PARD staff is working with KASZ on obtaining quotes for new tables and chairs at KRUG.
KAYAC	First KAYAC Meeting will be held September 20 th at 6:30 p.m. KAYAC will meet the 3 rd Wednesday of the month at 6:30 p.m.
Scenic City	Voting for People’s Choice is now online. The City of Kyle continues to work to beautify our City and appreciates your vote https://www.scenictexas.org/
Ash Pavilion Improvements New Floor New Scoreboard	Complete.
Gregg Clarke Park Skate Park	Base data complete.

	Public Engagement Session was held 6/27. 2 nd Public Engagement Session was held August. Estimated completion: Late 2024.
Gregg Clarke Park Splash Pad	Groundwork began July 27 th . Groundbreaking was held. Estimated Completion: September-October 2023 The Park and Recreation Board discussed possible hours of operation.
Steeplechase Park Splash Pad	Ground work began July 27 th . Groundbreaking was held. Estimated Completion: September-October 2023. The Park and Recreation Board discussed possible hours of operation.
Plum Creek Trail Improvement	The Trails Committee held their first meeting. The Trails Committee will meet twice in August- 16 th & 30 th at 6pm at City Hall. RFP or trail improvements to post in September. Estimated Completion: 2024.
Post Oak Community Garden	The Community Garden Committee held its first meeting on August 2 nd 6pm at City Hall. Estimated Completion: 2024.
Masonwood Park Development	In process. RFP now to post in August.
Aeration at Cool Springs and Lineberger Lake	In process. RFP now to post in August.
Inclusive Playground	Groundwork began. Estimated completion: September 2024.
Park Cameras	In process. RFP now to post in August.
Park Restrooms	Restrooms are in final design. Estimated Completion: October 2024
Ballfield Improvements & Ballfields Light Inspections	RFP to be reposted. Estimated Completion: TBD.
Heroes Memorial Park Updates	Replacement wine glass for the POW table ordered. Pond algae treatments continue. Dedication plaque repairs in progress. Vendor is now awaiting the arrival of the wine glass. The vendor will complete the plaque at the same time of the new wine glass install. Repairs will be completed the first week in September,
Lake Kyle Dam Repairs	When the lake fills back up, fishing can resume at Lake Kyle. Irrigation and seeding to begin. The estimated total completion time frame is August.

KYLE PUBLIC LIBRARY CHECK IT OUT!

Page Turners Book Club

4th Thursday of every month @
6:45 p.m.

August September October November



Biblioteca pública de Kyle

EDUCACIÓN FINANCIERA PARA ADULTOS

MARTES, 15 DE AGO, 6:30 PM

¿Quiere empezar a aprender sobre los presupuestos, las declaraciones de impuestos, y más?

Pula sus conocimientos financieros de forma gratuita. Esta clase está dirigida a adultos de todas las edades y orígenes y tratará los temas en los que estén interesados los asistentes, ¡entonces asista con un tema de que quiere saber más!



Intro to Estate Planning

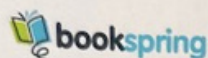
10AM ON SATURDAY,
AUGUST 12

LEARN ABOUT
WILLS, PROBATE,
AND OTHER
LEGAL TERMS



Kyle Public Library
550 scott street

STORYTIMES ON
BREAK 7/31-8/27
RESUME ON MON, 8/28



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THANK YOU TO OUR TEEN VOLUNTEERS FOR ALL OF THEIR HELP THIS SUMMER! THEY ARE SHINING STARS!

Teen Volunteers SRP 2023



13

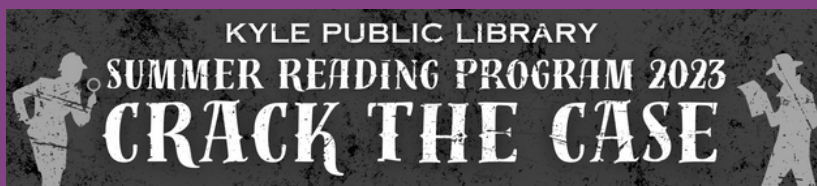
Trained volunteers that helped with

26+

events and programs, plus coming in for event prep

256+

total hours of volunteering time across the whole SRP



LAST DAY TO LOG MINUTES FOR THE SUMMER READING PROGRAM - AUGUST 12TH
DRAWING FOR GRAND PRIZES - AUGUST 12TH
WINNERS WILL BE NOTIFIED BY EMAIL OR PHONE.



2022 Bond Program

Weekly Project Status Report Updated: 8/8/2023



Project ID	Council District	Project Name	Project Status	Contract (Task Order) Amount	\$ Paid to Date	% of Contract paid to Date	Project Descriptions
In Design				As of 7/31/23			
1a	6	Kohlers to Seton (IH 35)	16% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. Conceptual Schematic due 10/14/2023. Possible project delay pending AFA approval.	\$ 2,158,287.27	\$49,963.29	2.3%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
1b	6	Kohlers to Seton (off-system)	19% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. Conceptual Schematic submitted 7/12/2023, GEC requested Revise & Resubmit on 7/24/2023, resubmitted 8/4/2023, under review through 8/18/2023.	\$ 1,101,207.34	\$21,298.83	1.9%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
2a	6	Beebe Road (West)	40% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. 50% Schematic due 9/5/2023.	\$ 436,194.96	\$183,541.05	42.1%	New location and reconstruction/widen roadway, 1 mile of 4-lane minor arterial from IH 35 NBFR to Dacy Lane
2b	6	Beebe Road (East)	40% Complete Schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. 50% Schematic due 9/5/2023	\$ 788,221.88	\$218,425.65	27.7%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
3	2, 4	Old Stagecoach Road/Center Street (Off-System)	6% Complete Schematic Phase. Schematic Phase Contract approved by CC 4/4/2023. 50% Preliminary Schematic due 10/9/2023.	\$ 1,067,346.60	\$74,524.54	7.0%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
4	2, 4	Center Street (FM 150) (On-System)	25% Complete Schematic Phase. Schematic Phase Contract approved by CC 3/21/2023. Need to obtain AFA approval with TxDOT. 50% Schematic due 8/16/2023. Revised invoice originally requested 5/24/23	\$ 488,657.77	\$1,132.90	0.2%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
5	6	Kyle Parkway/Lehman Road Extension	25% Complete PS&E Phase. Design Contract approved by CC 3/21/2023. 30% PS&E due 9/5/2023.	\$ 2,794,679.68	\$253,551.78	9.1%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
6	6	Marketplace Avenue	12% Complete PS&E phase. PS&E Phase Contract approved by CC 6/6/2023. 30% PS&E due 9/14/2023, delayed from 9/7/2023.	\$ 750,009.75	\$0.00	0.0%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
7	2, 6	Bunton Creek Road	25% Complete schematic Phase. Schematic Phase Contract approved by CC 3/21/2023. 50% Schematic due 7/19/2023, delayed to 8/26/2023 for 5th lane decision. On 8/1/23, City Council approved the addition of a 5th lane from Lehman Road to Porter Cove.	\$ 947,810.00	\$212,893.62	22.5%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
8	6	Windy Hill Road	40% Complete schematic phase. Schematic Phase Contract approved by CC 3/21/2023. Draft Schematic due 9/5/2023	\$ 631,347.90	\$98,919.04	15.7%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR