

AUGUST 25, 2023

# WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS

FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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#### I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream on Kyle10.

#### TUESDAY, AUGUST 29

KYLE CITY COUNCIL SPECIAL MEETING AT 5:30 PM The City Council will have a special meeting to receive a report on and discuss the city's water usage and drought restrictions.

## JOINT CITY COUNCIL & PLANNING & ZONING COMMISSION WORKSHOP AT 6 PM

The City of Kyle will host a joint work session between the City Council and Planning & Zoning Commission to review and provide comments to the draft comprehensive plan.

#### TUESDAY, SEPTEMBER 5,

REGULAR MEETING AT 5:30 FY23-24 BUDGET MEETING #4 AT 7 P.M.

A Budget Meeting to open a Public Hearing on Budget & Tax Rates for FY 2023-24, the 1st Reading for Adoption of Budget Ordinance and 1st Reading for Adoption of Property Tax Rate Ordinance.

#### **TUESDAY, SEPTEMBER 19,**

REGULAR MEETING AT 5:30 FY23-24 BUDGET MEETING #5 AT 7 P.M.

A Budget Meeting to open a Public Hearing on Budget & Tax Rates for FY 2023-24, the 2nd Reading for Adoption of Budget Ordinance and 2nd Reading for Adoption of Property Tax Rate Ordinance.

#### II. SECURITY AT PUBLIC SAFETY CENTER

Staff Contact: Jerry Hendrix

Persons coming through the front door needing interaction with the police department personnel can request that assistance from the PD staff person at the window. If that person has a personal matter to discuss, they will be escorted to a private interview room away from the PSC lobby. We will be placing signage in the PSC lobby to direct persons coming to meet with city administrative staff directing them to the upstairs reception area.

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#### III. CITY OF KYLE WATER USAGE

Staff Contact: Amber Schmeits

The City of Kyle is currently under Amended Stage 2 Mandatory Water Use Management Rules. During this time, we are asking residents to do their part to conserve and reduce water use as much as possible and abide by the Amended Stage 2 Drought restrictions that are listed at CityofKyle.com/Drought.

Kyle, like many cities throughout Central Texas, is working to manage the historic drought conditions in this region. But if drought conditions continue and our water providers go into stricter restrictions, the city will need to further tighten our drought restrictions.

City Staff is continuing to monitor the situation. Currently, the Edwards Aquifer Authority (EAA) is in Stage IV Drought Restrictions, the Guadalupe-Blanco River Authority (GBRA) is under voluntary reductions of 5%, and the Barton Springs Edwards Aquifer Conservation District (BSEACD) is in Stage III Drought Restrictions. According to the website for BSEACD, the Barton Springs gage is reporting discharge below the Stage IV threshold, but BSEACD is still in Stage III. It is unknown whether the BSEACD will move to Stage IV Drought Restrictions in September, but the city staff is paying close attention to their status in an effort to respond appropriately. According to the NOAA precipitation data, Kyle has received only 10-25% of the Normal Precipitation for our area as of July 2023.

The table below outlines the City's water usage, in gallons, for the year to date, as of August 2023. This is broken down for each of the City of Kyle's 3 water suppliers and identifies our usage for the year compared to our total allocated amount per year from each supplier. City Staff is watching our water usage closely to make sure we are not going over our permits, and want to be transparent with the Council and public on the metrics we use to track these limits.

In addition to monitoring conservation district permit allocations Kyle Staff are continuously monitoring system demands throughout the water system. If current demands persist further restrictions will be required in order to lower peak demands that we are witnessing throughout the system. The City Council will have a special meeting on Tuesday, September 5 at 5:30 p.m. to receive a report on and discuss the city's water usage and drought restrictions.

#### CITY OF KYLE WATER USAGE CONTINUED

The City of Kyle is ramping up enforcement efforts for the current watering restrictions. Future violations may result in citations and fines. We are asking for all residents and businesses to do their part so that all of us may have access to our most precious resource. For tips on water conservation and more info on current drought restrictions, visit <a href="CityofKyle.com/Drought">CityofKyle.com/Drought</a>.

The City has invested heavily in expanding our water infrastructure as well as increasing our water supply for the future. To date that investment is just over \$51 million in investments in the water system with millions more in future capital improvement projects. As the demand for water in Central Texas increases with a booming population, the City of Kyle has also partnered with Alliance Water to plan for and provide long-term water solutions. For more info about the Alliance Water partnership, go to <a href="CityofKyle.com/AllianceWater">CityofKyle.com/AllianceWater</a>.

	Usage (Year-to-Date*)	Jsage (Year-to-Date*) Total Allocated (Per Year)	
EAA	74,760,000	88,957,323	84%
BSCEAD	72,687,000	161,750,000	45%
GBRA	823,236,000	1,596,246,294	52%
Total	970,683,000	1,846,953,617	53%

\*As of August 2023 67% of the way through the year

#### IV. PLANNING DEPARTMENT UPDATE

Staff Contact: Will Atkinson

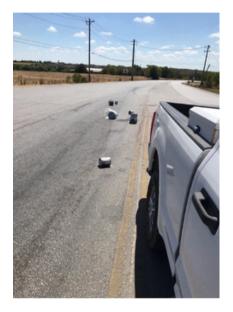
Regarding the anticipated project at State Highway 21 and E FM 150, JD's Supermarket has a traffic impact analysis in review with TxDoT. Following approval of the analysis, a site development permit will be submitted to the City of Kyle for review and approval.

#### V. BEAUTIFICATION & FACILITIES WEEKLY UPDATE

Staff Contact: Chance Padier

The Beautification Team cleaned up:

- 82 Large bags of debris/litter picked up
- 6 mattresses-at Wild Cat Cove and S.Old Stagecoach
- Paint Container pick up-at Windy Hill







Trimmed Trees along Heidenreich Lane





## BEAUTIFICATION & FACILITIES WEEKLY UPDATE CONTINUED

Facilities is still breaking down and cleaning up at the Public Safety Center.







#### Mowing by:

- Performing Arts Center to Apartments
- Pawn Shop
- Kohlers Crossing near Golf Course









#### VI. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba





#### La Verde Park:

- Project 91% complete
- Signage installation
- Handrail painting 95% complete
- Water feature start up completed
- Irrigation 95% complete
- Concrete work completed
- Landscaping 99% complete
- Drinking fountain installation
- Tree installation in BBQ area
- Distressed granite & gravel in BBQ area
- Handicap railings
- Joint sealants at concrete completed
- Substantial Completion Date: September 2023

#### **Indian Paintbrush Lift Station:**

- Based on pay request, overall progress is 67%
- Underground electrical conduit installed
- Continued installation of base material for access road
- Installation of posts for control panel canopy





#### **Kohlers Crossing Spot Repairs:**

• Final walk through this week.

#### CIP/ROAD PROJECT UPDATES CONTINUED



#### Schlemmer & Porter Phase II:

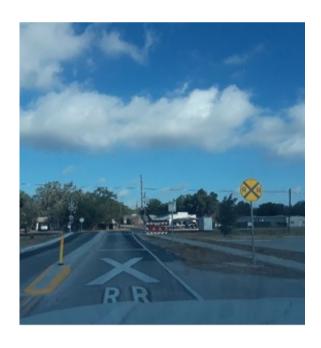
- Based on pay request, overall progress is 67%
- Work on private property for new wastewater service
- connections being completed
- Pressure testing of pipeline along Schlemmer Street to
- be performed
- Manhole coating services being scheduled

#### **Center/South Street Quiet Zone**

- Construction completed.
- Federal Railroad Administration and Union Pacific Railroad Quiet Zone inspections pending.







#### **Microsurface Project 2023**

- Street maintenance project is about to start
- Installation of message board
- Notifying houses (doorknob hangers)

#### VII. PUBLIC WORKS DEPARTMENT UPDATES

Staff Contact: Harper Wilder

The Old Post Rd paving project was completed on 8-21. Street Construction Crews paved over 3,200 linear feet of roadway using approximately 1,400 tons of asphalt from FM 150 to CR 158. The final paving was the last major phase of the project, and the County will finish the final striping the upcoming weeks.





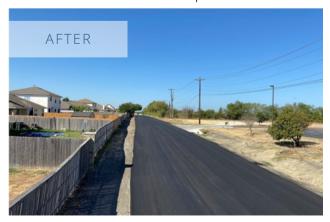
FM 150 looking South





Old Post Road Looking South Near Vertical Chapel





#### VIII. TEAM KYLE UPDATES

Staff Contact: Sandra Duran

Desmin Jussila - Police Officer

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Dwayne Thomas - Street Construction Tech I

Michael Ingram – Pump and Motor Tech

Jessica McCart - Assistant Director of Library Services

#### IX. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

Date of Request	Request	Status			
6/20/2023	Google Fiber Right of Way Agreement	September 19th City Council Meeting			
6/23-25/2023	Demolition of current Kyle Police Department on Front Street; Buildings at 300 W. Center; and VFW Building on Front Street	Assigned to Amber Schmeits RFP to be posted by August with a Fall 2023 demolition date			
6/23-25/2023	Evaluate Downtown Area Utilities to determine what upgrades are required	Assigned to City Engineer for a deadline of August 31st			
6/23-25/2023	Engage Architect/Design Consultant for Concept Plan for Downtown Area	Assigned to Will Atkinson Fall 2023			
6/23-25/2023	Downtown TIRZ – Develop boundaries, concept plan for TIRZ, project plan	Assigned to Amber Schmeits Fall 2023			
6/23-25/2023	Pursue land acquisition for public parkland	Workshop scheduled for September 9th, 2023			
6/23-25/2023	How can we provide better security/privacy for people walking through the front door of the Public Safety Center?	Answer on Page 3. Complete.			

### CITY COUNCIL REQUESTS CONTINUED

Date of Request	Request	Status	
6/23-25/2023	Combined facility Senior Center/Library/Rec Center feasibility	Workshop scheduled for September 9th, 2023	
6/23-25/2023	Staff Update on JDs at Hwy 21and FM 150	Site plan expected to be submitted end of July; Staff will provide more information at that time	
6/23-25/2023	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store	Assigned to Leon Barba Staff to develop a plan to consider by Fall 2023	
7/18/2023	All boards and commissions review work session.	2nd Reading of Ordinance to come forward September 19th Council Meeting	
7/18/2023	Gas Pipeline Ordinance Amendment	2nd Reading of Ordinance to come forward September 5th Council Meeting	
8/1/2023	Bring back information regarding panhandlers in the City	Ordinance for consideration scheduled for September 5th Council Meeting	
8/15/2023	Discussion on Cultural Events	September 19th Council Meeting	
8/15/2023	Water Conservation Programs	October 2nd Council Meeting	

#### X. ATTACHMENTS

1. Parks and Recreation Department Report	Page 13
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#### **NEXT WEEKEND!!!**



#### **EVENT F.A.Q's**

**EVENT DATES:** September 1st and 2nd

**LOCATION**: Lake Kyle Park

700 Lehman Rd

**EVENT HOURS:** Friday, Sept 1st 5pm-11pm

Saturday, Sept 2<sup>nd</sup> 7am-11pm

Fee: FREE to attend!

Carnival Rides \$3 a ticket.

Hot Air Balloon Tethered Rides

\$25/person

Ages 55+ \$20/person

<u>PARKING</u>: Limited ADA parking available on-site. Shuttles, including ADA shuttles are available from Steeplechase Park, Tobias Elementary, and Lehman High School. Coolers are not allowed on the shuttles. Shuttle Times:

Sept 1<sup>st</sup> 6:30pm-11pm Sept 2<sup>nd</sup> 7:00am-11:00pm

#### **HOT AIR BALLOON GLOW & ASECNSION**

Glows take place at 7:30 p.m. both nights. Ascencion takes place at 7:00 a.m. Sept 2<sup>nd</sup>.

#### **CORNHOLE TOURNAMENT:**

Registration ends August 30th

https://teamsideline.com/sites/kyle/program/67125/Pie-in-the-Sky-Cornhole-Tournament

#### **VOLUNTEERS ARE NEEDED:**

https://www.signupgenius.com/go/10c094aaea929aafb ce9-pieinthe#/



#### SAVE THE DATE



#### SQUEEZE BOX MARKET DAY CELEBRATING HISPANIC HERITAGE MONTH

#### Entertainment by:

- Texas State's Grupo Flokrico 9:30am-10am
- Mando y la Venganza 12:45pm-2:00pm
- The Ybarra Boys 11:30am-12:30pm
- Texas Cuatro Exitos 10:15am-11:15am

August 20th-August 26th	# of Reservations	# of Guests
KRUG Activity Center	1	100
Steeplechase Park Pavilion	0	0
Waterleaf Park Ballfields	0	0
Gregg-Clarke Park Pavilions	0	0
Gregg-Clarke Park Ballfields	11	181
Ash Pavilion	0	0
James Adkins Pool	1	38
Steeplechase Disc Golf	0	0
Mary Kyle Hartson Park	0	0

#### PARKS AND RECREATION DEPARTMENT: DIVISION UPDATES

#### RECREATION

- Open Swim Attendance: 316
- Hosted Adult Trivia Night: 7 participants
- Hosted Movie In the Park Aug 18<sup>th</sup>, 80 participants
- Registration for Fall Softball and Fall Kickball is now open.
- Recreation Manager attended the State of the City Address.
- Planning for: Paint and Sip Sept 9<sup>th</sup>, Squeeze Box Market Day Sept 16<sup>th</sup>, and Doggie Dip Sept 16<sup>th</sup>, Fall Event/Chili Cook-Off, Pie-Related Activities for Pie In the Sky, Center Street Trick or Treat, Halloween Dance for Individuals with Disabilities, Doggie Dip
- In session: Yoga Class, Adult Trivia, Senior Bingo, Kickball League, Softball League, Paint and Sip, Market Days.

#### **OUTDOOR NATURE PROGRAMMING:**

 Hosted Community Gardens Committee Meeting. Items discussed included garden fencing, garden plot size, partnering with the Hays Food Bank and the selection of a Committee Vice Chair.

#### PARKS AND TRAILS MAINTENANCE

- Removed 50 yards of litter.
- Mowed 95 acres of parkland.
- No graffiti removal.
- Hosted Trails Committee Meeting. Items discussed included drafting language for the Trail Improvement RFQ. The committee will proofread the RFQ at the August 30<sup>th</sup> meeting. PARD Staff will post the RFQ in September.

#### PARK MAINTENANCE PROGRAM COORDINATORS:

Completed the Pie In the Sky Photo Opt.

#### SPECIAL DESTINATION EVENTS

- Pie in the Sky is now a FREE event. All tickets sold will be refunded.
- Due to drought concerns, the fireworks show has been cancelled. Saturday evening will now feature a drone show at 9:00 p.m.
- Attended the State of the City Address

PARD Updates: Park Bond Projects are highlighted in yellow.

=	PARD Updates: Park Bond Projects are highlighted in yellow.					
Founders Day Parade	Registration now available online					
KDI IO Astinita Conton	https://www.cityofkyle.com/recreation/kyle-founders-parade					
KRUG Activity Center	The RFP is now posted at https://www.cityofkyle.com/rfps					
KAYAC	First KAYAC Meeting will be held September 20th at 6:30 p.m.					
	KAYAC will meet the 3 <sup>rd</sup> Wednesday of the month at 6:30 p.m.					
Scenic City	Voting for People's Choice is now online. The City of Kyle					
	continues to work to beautify our City and appreciates your					
	vote					
	https://www.scenictexas.org/					
Ash Pavilion Improvements						
New Floor	Complete.					
New Scoreboard						
Gregg Clarke Park Skate Park	Base data complete.					
	Public Engagement Session was held 6/27.					
	2 <sup>nd</sup> Public Engagement Session was held August.					
	Estimated completion: Late 2024.					
Gregg Clarke Park Splash Pad	Groundwork began July 27 <sup>th</sup> .					
	Groundbreaking was held.					
	Estimated Completion: September-October 2023					
	The Park and Recreation Board discussed possible hours of					
	operation.					
Steeplechase Park Splash	Ground work began July 27th.					
Pad	Groundbreaking was held.					
	Estimated Completion: September-October 2023.					
	The Park and Recreation Board discussed possible hours of					
	operation.					
Plum Creek Trail Improvement	The Trails Committee drafted langage for the RFP. The trails					
	committee will review a draft RFP at the August 30th meeting.					
	RFP for trail improvements to post in September.					
	Estimated Completion: 2024.					
Post Oak Community Garden	The Community Garden Committee met and discussed fencing					
•	and garden plot size.					
	Estimated Completion: 2024.					
Masonwood Park	The RFP is now posted at <a href="https://www.cityofkyle.com/rfps">https://www.cityofkyle.com/rfps</a>					
Development	-					
Aeration at Cool Springs and	The RFP is now posted at <a href="https://www.cityofkyle.com/rfps">https://www.cityofkyle.com/rfps</a>					
Lineberger Lake						
Inclusive Playground	Groundwork began.					
	Estimated completion: September 2024.					
Park Cameras	The RFP is now posted at https://www.cityofkyle.com/rfps					
Park Restrooms	Restrooms are in final design.					
	Estimated Completion: October 2024					
	Timeline for Restrooms:					
Ballfield Improvements &	The RFP is now reposted at <a href="https://www.cityofkyle.com/rfps">https://www.cityofkyle.com/rfps</a>					
Ballfields Light Inspections	Estimated Completion: TBD.					
Heroes Memorial Park	Replacement wine glass for the POW table ordered.					
Updates	Pond algae treatments continue.					
Opuales	i ona aigae irealinento continue.					

	Dedication plaque repairs in progress. Vendor is now awaiting the arrival of the wine glass. The vendor will complete the plaque at the same time of the new wine glass install. Repairs will be completed the first week in September,
Lake Kyle Dam Repairs	When the lake fills back up, fishing can resume at Lake Kyle. The lake will fill back up with rainwater. Irrigation and seeding still has to be completed.



**\$12,** Registration Closes-September 6 Location- James Adkins Pool

Each registration is for 1 resident, and may bring up to 2 friendly dogs.



KYLE PUBLIC LIBRARY

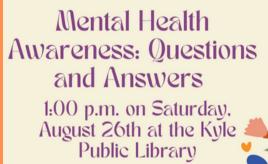
# JOB TRAINING RESOURCE PACKET

AVAILABLE AT THE LIBRARY JOB TABLE



Job Search/Career Training
GED/ HS Equivalency Courses
College Preparation & Success
ESL Resources

Computer/Digital Literacy
Professional Development



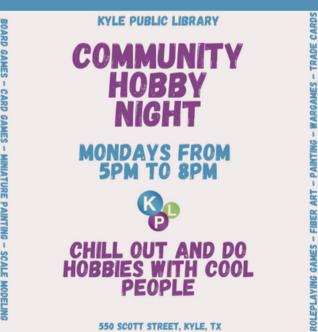
Learn more about mental health terms, symptoms, and available resources. Presented by Amelia Owens, Licensed Professional Counselor (LPC).

If you're a mental health
professional in the area and you would
like an opportunity to help the
community by giving seminars,
contact Michael at
mlynch@cityofkyle.com.















Project ID	Council District	Project Name	Project Status	Contra (Task Oi Amou	rder)	\$ Paid to Date As of 7/31/23	% of Contract paid to Date	Project Descriptions
In Design								
1a	6	Kohlers to Seton (IH 35)	16% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. Conceptual Schematic due 11/15/2023. Project delay pending AFA approval.	\$ 2,158	,287.27	\$49,963.29	2.3%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
1b	6		36% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. Conceptual Schematic Layout approved 8/10/2023. 50% Geometric Schematic due 9/6/2023.	\$ 1,101	,207.34	\$21,298.83	1.9%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
2a	6	Bebee Road (West)	45% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. 50% Schematic due 9/5/2023.	\$ 436	,194.96	\$183,541.05	42.1%	New location and reconstruction/widen roadway, 1 mile of 4- lane minor arterial from IH 35 NBFR to Dacy Lane
2b	6		45% Complete Schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. 50% Schematic due 9/5/2023	\$ 788	,221.88	\$218,425.65	27.7%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
3	2, 4	Old Stagecoach Road/Center Street (Off-System)	6% Complete Schematic Phase. Schematic Phase Contract approved by CC 4/4/2023. 50% Preliminary Schematic due 10/9/2023.	\$ 1,067	,346.60	\$74,524.54	7.0%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
4	2, 4	Center Street (FM 150) (On-System)	40% Complete Schematic Phase. Schematic Phase Contract approved by CC 3/21/2023. Need to obtain AFA approval with TXDOT. 50% Schematic due 9/6/23 (was 8/16/2023). Revised invoice originally requested 5/24/23	\$ 488	,657.77	\$1,132.90	0.2%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
5	6	Kyle Parkway/Lehman Road Extension	25% Complete PS&E Phase. Design Contract approved by CC 3/21/2023. 30% PS&E due 9/5/2023.	\$ 2,794	,679.68	\$253,551.78	9.1%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
6	6	Marketplace Avenue	14% Complete PS&E phase. PS&E Phase Contract approved by CC 6/6/2023. 30% PS&E due 9/14/2023.	\$ 750	,009.75	\$0.00	0.0%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
7	2, 6	Bunton Creek Road	28% Complete schematic Phase. Schematic Phase Contract approved by CC 3/21/2023. 50% Schematic due 7/19/2023, delayed to 9/14/2023 for 5th lane decision. On 8/1/23, City Council approved the addition of a 5th lane from Lehman Road to Porter Cove.	\$ 947	,810.00	\$212,893.62	22.5%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
8	6	Windy Hill Road	45% Complete schematic phase. Schematic Phase Contract approved by CC 3/21/2023. 50% Schematic due 9/5/2023, delayed to 10/18/23 for updated traffic survey.	\$ 631	,347.90	\$98,919.04	15.7%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR