



SEPTEMBER 15, 2023

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream on Kyle10.

TUESDAY, SEPTEMBER 19, 2023

COUNCIL SPECIAL MEETING AT 5:30 P.M.

COUNCIL REGULAR MEETING & FY23-24 BUDGET MEETING #5 AT 7 P.M.

In addition to all other regular meeting items, a Budget Meeting to open a Public Hearing on Budget & Tax Rates for FY 2023-24, the 2nd Reading for Adoption of Budget Ordinance and 2nd Reading for Adoption of Property Tax Rate Ordinance will be held.

MONDAY, OCTOBER 2, 2023

COUNCIL SPECIAL MEETING AT TBD.

COUNCIL REGULAR MEETING AT 7 P.M.

II. BUILDING PERMITS FOR AUGUST 2023

Staff Contact: Jason Lutz

Below are the building stats for August 2023:

- Inspections: 3594
- New permit applications: 485
- New permits issued total: 498
- New single family issued: 165
- Commercial permits issued: 15
- Commercial permits finalized: 6
- Certificate to Occupy: 10
- Temporary Certificate to Occupy: 11 (includes extensions)

III. CDBG UPDATE & NEEDS ASSESSMENT SURVEY

Staff Contact: Amber Schmeits

On September 7, 2023, the City of Kyle notified HUD regarding the City's decision to accept Entitlement Status for FY2024. Following this notice, the City is continuing to move forward with the creation of the Consolidated Plan. The next step in this process, and the first step for Community Engagement, is the Needs Assessment Survey. This survey is available through October 12, 2023. It is available both online and in-person at City Hall and is available in both English and Spanish. We invite and encourage all members of the community to participate in this survey as it will provide information about the needs of the community and identify potential funding sources through the CDBG Program.

Following this survey, the City will be hosting a Needs Assessment Community Workshop at City Hall on October 26, 2023 from 6:00 PM until 7:30 PM. More information about this workshop will be coming soon.

The survey can be accessed and shared online using the links below.

- English: <https://www.surveymonkey.com/r/SXF8NZL>
- Spanish: <https://www.surveymonkey.com/r/SXXG6LZ>

IV. TEAM KYLE UPDATES

Staff Contact: Sandra Duran

Kelly Stilwell will join Team Kyle on October 2, 2023 as the City of Kyle's Building Official. He comes with 25 years of development service experience with most recent roles serving as the Building Official for the Cities of Austin and Lockhart.

V. AMENDED STAGE 3 DROUGHT RESTRICTIONS

Staff Contact: Amber Schmeits

The City of Kyle is under Amended Stage 3 Mandatory Water Use Management Rules effective Friday, Sept. 1, 2023.

Under Amended Stage 3 Rules, customers may water (irrigate):

- By a hose and sprinkler, a soaker hose, drip irrigation, or automatic irrigation system from 7 p.m. -10 p.m. on their designated outdoor water use day every other week. The Amended Water Schedule applies to both business and residential.
- By handheld hose, or handheld watering can from 7 p.m.- 10 a.m. on any day. Any time a handheld hose is used, the hose must have a positive shut-off nozzle connected to the emitting end.

Amended Water (irrigation) Schedule: Effective Sept. 1, 2023

Addresses ending with:	Designated Weekday is:
0 or 1	Mondays from 7PM-10PM
2 or 3	Tuesdays from 7PM-10PM
4 or 5	Wednesdays from 7PM-10PM
6 or 7	Thursdays from 7PM-10PM
8 or 9	Fridays from 7PM-10PM

The use of sprinkler, soaker hose, drip irrigation, or automatic irrigation is allowed as follows:

- No use on Saturdays and Sundays.
- September 4-8 – No use allowed.
- September 11-15 – Use allowed on designated weekday and times.
- September 18-22 – No use allowed.
- September 25-29 – Use allowed on designated weekday and times.

Actions that are prohibited during this stage of drought management:

- Installation of new landscapes.
- Filling of pools. No new pools will be permitted to open at this time. Pools may only be filled if it is to address health, safety, or potential damage to property.
- Washing automobiles, trucks, trailers, boats, or other mobile equipment at home or by hand. Commercial car washes are allowed at this time.
- Washing sidewalks, driveways, parking areas, streets, patios or other paved areas except to alleviate an immediate health or safety hazard.
- Sale of construction water.

AMENDED STAGE 3 DROUGHT RESTRICTIONS CONTINUED

Kyle, like many cities throughout Central Texas, is working to manage the historic drought conditions in this region. We are asking residents to do their part to conserve and reduce water use as much as possible and abide by Amended Stage 3 Restrictions. More info on drought restrictions can be found at CityofKyle.com/Drought.

The Kyle Public Works Department and Kyle Police Department are working together to enforce drought restrictions. Public Works patrols are sending the observed violations to the Police Department. The Police Department then processes those complaints and determines whether citations are entered in the court. In the situations where our patrols do not witness the violation in person but see evidence of recent activity, they leave educational material for the property owner.

The City has invested heavily in expanding our water infrastructure as well as increasing our water supply for the future. To date that investment is just over \$51 million in investments in the water system with millions more in future capital improvement projects. As the demand for water in Central Texas increases with a booming population, the City of Kyle has also partnered with Alliance Water to plan for and provide long-term water solutions. For more info about the Alliance Water partnership, go to CityofKyle.com/AllianceWater.

The San Marcos City Council will consider an interlocal water agreement with the City of Kyle at their Tuesday, Sept. 19 Meeting.

	Usage (Year-to-Date*)	Total Allocated (Per Year)	% Used (Year-to-Date*)
EAA	85,132,000	88,957,323	96%
BSCEAD	81,734,000	161,750,000	51%
GBRA	884,174,000	1,596,246,294	55%
Total	1,051,040,000	1,846,953,617	57%

*As of September 2023, 75% of the way through the year

VI. PUBLIC WORKS DEPT UPDATES

Staff Contact: Harper Wilder

The Windy Hill Road Overlay Project has been completed. This project was started on August 23, 2023 and completed by September 5, 2023. Street Construction crews overlaid approximately 2,150 linear feet of roadway from I-35 Frontage Road to near Cherrywood Road to repair surface road failures due to wear & safety concerns. New striping is scheduled for the week of September 15, 2023, weather permitting.



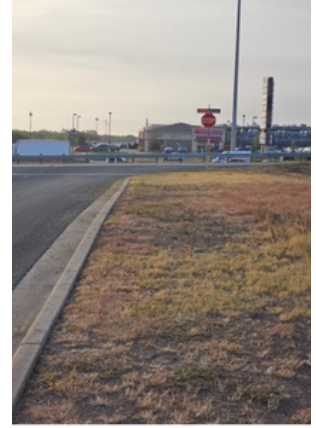
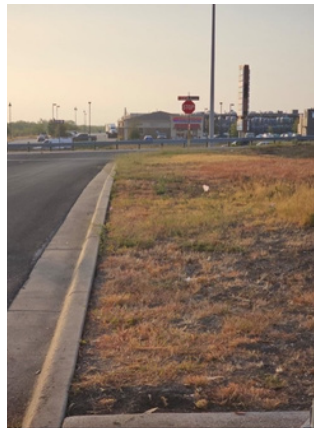
VII. BEAUTIFICATION & FACILITIES WEEKLY UPDATE

Staff Contact: Chance Padier

The Beautification Team mowed and cleaned up 79 Large bags of debris/litter along Old Post Rd, CR 158, Kohlers Crossing to 1626, I-35 frontage before HEB, Old Bridge, Old Stagecoach and Kyle Crossing.



Old Post Rd & CR 158



IH35 frontage before HEB



Kyle Crossing



Kohlers Crossing



Old Stagecoach

VIII. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba



La Verde Park:

- Project 97% complete
- Water feature startup and initial City Staff training
- Paver completion details
- Landscape punch work
- Substantial Completion Date: September 2023

Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 72%
- Installation of underground electrical conduit
- Started installation of electrical canopy



Kohlert Crossing Spot Repairs:

- Contractor working on Punch List

CIP/ROAD PROJECT UPDATES CONTINUED



Schlemmer & Porter Phase II:

- Based on pay request, overall progress is 80%
- Vacuum & air testing to be completed for manholes along Front Street
- Trench & asphalt repair continuing along both Schlemmer & Front Street
- Abandonment of the existing manholes starting along Schlemmer & Front Street

Center/South Street Quiet Zone:

- Federal Railroad Administration & Union Pacific Railroad Quiet Zone inspections pending



Microsurface Project 2023:

- Striping has started, will be completed this week

IX. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

Date of Request	Request	Status
6/20/2023	Google Fiber Right of Way Agreement	Tentatively scheduled for 10/02/23 City Council Meeting
6/23-25/2023	Demolition of current Kyle Police Department on Front Street; Buildings at 300 W. Center; and VFW Building on Front Street	Assigned to Amber Schmeits RFP posted and selection of contractor expected at 10/2/23 meeting
6/23-25/2023	Evaluate Downtown Area Utilities to determine what upgrades are required	Assigned to City Engineer. Presentation Fall 2023
6/23-25/2023	Engage Architect/Design Consultant for Concept Plan for Downtown Area	Assigned to Will Atkinson. Presentation Fall 2023
6/23-25/2023	Downtown TIRZ – Develop boundaries, concept plan for TIRZ, project plan	Assigned to Will Atkinson. Presentation Fall 2023
6/23-25/2023	Pursue land acquisition for public parkland	Fall 2023
6/23-25/2023	Combined facility Senior Center/Library/Rec Center feasibility	Presentation Fall 2023
6/23-25/2023	Staff Update on JDs at Hwy 21 and FM 150	8/30/23 Update: A traffic impact analysis is under review by TxDOT. Site plan submittal to City will occur following approval of traffic impact analysis.

CITY COUNCIL REQUESTS CONTINUED

Date of Request	Request	Status
6/23-25/2023	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store	Assigned to Leon Barba Staff to develop a plan to consider by Fall 2023. Funding in the budget to design.
8/1/2023	Bring back information regarding panhandlers in the City	Ordinance for consideration scheduled for 10/2/23 City Council Meeting
8/15/2023	Discussion on Cultural Events	9/19/23 City Council Meeting
8/15/2023	Water Conservation Programs	9/19/23 City Council Meeting for rebate program. City Council asked P&Z to look at amendments to the landscaping requirements. Spring 2024.
9/5/2023	RFQ for Sportsplex	9/19/2023 Council Meeting
9/5/2023	Resolution to create a task force	9/19/2023 Council Meeting

X. ATTACHMENTS

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Saturday, Sept. 16th
9 am to 2 pm
Mary Kyle Hartson Park

SQUEEZE BOX MARKET DAY
CELEBRATING HISPANIC HERITAGE MONTH THIS SATURDAY!

Entertainment by:

- Texas State's Grupo Flokrico 9:30am-10am
- Mando y la Venganza 12:45pm-2:00pm
- The Ybarra Boys 11:30am-12:30pm
- Texas Cuatro Exitos 10:15am-11:15am

62 VENDORS

THIS SATURDAY

CITY OF KYLE
PARKS & RECREATION

JOIN US AT THE
Doggie Dip

SEPTEMBER 16
10:00AM - 12:00PM

JAMES ADKINS POOL

Art in the Park

Different background colors available

Join us in building & painting a dog leash hanger.

3.5 x 6 inch or 3.5 x 8 inch size options

At: Mary Kyle Hartson City Square Park, Gazebo

September 16th from 10AM-12PM

Must register to guarantee a project.

Project cost: \$5.00

SAnderson@CityofKyle.com (737)213-0233

CITY OF KYLE
PARKS & RECREATION

Mark Your Calendars for 2023 Special Events

- Squeeze Box/Diez y Seiz Market Day at [Mary Kyle Hartson City Square Park](#) **Sept 16th**
- Halloween Movie In Park at [Gregg-Clarke Park](#) **Oct 13th**
- Founders Parade [Downtown Center St and Mary Kyle Hartson City Square Park](#) **Oct 14th**
- Halloween Dance for Individuals with Disabilities at [Gemstone Palace](#) **Oct 27th**
- Center St Trick or Treat at [Mary Kyle Hartson City Square Park and Burleson St](#) **Oct 28th**
- Arbor Day Tree Planting **Nov 3rd** (Tentative, Weather Pending)
- Veterans Day Parade/Market Day [Downtown Center St and Mary Kyle Hartson City Square Park](#) **Nov 11th**
- Fall Festival & La Verde Ribbon Cutting at [La Verde Park](#) **Nov 18th**
- Santa's Arrival at [Mary Kyle Hartson City Square Park](#) **Dec 1st**
- 25 Days of Christmas at [Mary Kyle Hartson City Square Park](#) **Dec 1st -25th**
- Holiday Lights Trail at [Lake Kyle Park](#) **Dec 1st -Jan 1^s**
- Xmas Movie In the Park at [Lake Kyle Park](#) **Dec 8th**
- Xmas Dance for Individuals with Disabilities at [Gemstone Palace](#) **Dec 15th**

RECREATION DIVISION:

- Hosted Paint and Sip Sept 9th
- Attended 9-11 Ceremony hosted by the VFW & AMVETS at Heroes Memorial Park
- Planning for: Squeeze Box Market Day Sept 16th, and Doggie Dip Sept 16th, Fall Event/Chili Cook-Off, Center Street Trick or Treat, and Halloween Dance for Individuals with Disabilities,



OUTDOOR NATURE PROGRAMMING:

- Planning for Art In the Park 9/16
- Worked on finalizing application for Keep Kyle Beautiful
- Worked with City Engineer, Civil Engineer, and Planning Department Director on plans for the Post Oak Community Garden

PARKS AND TRAILS MAINTENANCE

- Set up PARD’s 20 x 40 tent at the Hays Emergency Preparedness Event
- Routine Park maintenance.

SPECIAL DESTINATION EVENTS

- Preparing for Pie In the Sky Debrief

PARD Updates: *Park Bond Projects are highlighted in yellow.*

Founders Day Parade	Registration now available online https://www.cityofkyle.com/recreation/kyle-founders-parade
KRUG Activity Center	Bids were reviewed. Staff selected L.J. Work Stations, LLC, for the tables and chairs at the KRUG Activity Center. City Manager has approved the purchase. ETA 4-6 weeks.
KAYAC	First KAYAC Meeting will be held September 20 th at 6:30 p.m. KAYAC will meet the 3 rd Wednesday of the month at 6:30 p.m.
Scenic City	VOTING ENDS SEPTEMBER 15TH. Voting for People’s Choice is now online. The City of Kyle continues to work to beautify our City and appreciates your vote https://www.scenictexas.org/
Ash Pavilion Improvements New Floor New Scoreboard	Complete.
Gregg Clarke Park Skate Park	Base data complete. Public Engagement Session was held 6/27. 2 nd Public Engagement Session was held August. Working through ground electrical line concerns. Estimated completion: Late 2024.
Gregg Clarke Park Splash Pad	Groundwork began July 27 th . Groundbreaking was held. Estimated Completion: September-October 2023 The Park and Recreation Board discussed possible hours of operation.
Steeplechase Park Splash Pad	Groundwork began July 27 th . Groundbreaking was held. Estimated Completion: October 2023. The Park and Recreation Board discussed possible hours of operation.
Plum Creek Trail Improvement	The trails committee reviewed a draft RFP at their last meeting. The RFP for trail improvements will post in September 20 th - October 11 th . Estimated Completion: 2024.
Post Oak Community Garden	The Community Gardens Committee designed a conceptual design for the garden. Staff met with the Civil Engineer. Estimated Completion: 2024.

Masonwood Park Development	RFP closed 9/6/23. No bids were received. This will be reposted 9/20-10/4.
Aeration at Cool Springs and Lineberger Lake	RFP closed 9/6/23. 1 Bid was received.
Inclusive Playground	Groundwork began. Estimated completion: November 2024.
Park Cameras	RFP closed 9/7/23. 1 Bid was received.
Park Restrooms	Restrooms are in final design. Estimated Completion: October/November 2024
Ballfield Improvements & Ballfields Light Inspections	RFP closed 9/6/23. No bids were received. This will be reposted 9/20-10/4.
Heroes Memorial Park Updates	Repairs to the wine glass and dedication sign have been completed.
Lake Kyle Dam Repairs	When the lake fills back up, fishing can resume at Lake Kyle. The lake will fill back up with rainwater. Irrigation and seeding still has to be completed.



KYLE PUBLIC LIBRARY CHECK IT OUT!

SPANISH MOVIE FOR AGES 18+

Kyle Public Library

LA MATINÉ DE SÁBADO: PAN'S LABYRINTH (2006) - RATED R

A dark fairy tale en Español by Guillermo del Toro

Saturday 09.23.23
12:00pm to 2:00pm
550 Scott Street
Kyle, Texas 78640
cityofkyle.com/library

K P L

JOIN US FOR CRAFTY KIDS
TUES, 9/19 @ 4PM

KYLE PUBLIC LIBRARY

TEEN ANIME CLUB

3RD THURSDAY
4:30 PM-6:00 PM

Come hang out with other anime enjoyers, watch anime together, and have snacks.

@KPL on Instagram

For more information visit www.cityofkyle.com/library

KYLE PUBLIC LIBRARY



AUGUST 2023

CIRCULATION

**17,501 PRINT +
2,067 DIGITAL
=19,568**

PATRONS

6,699

**NEW CARDS
326**

**PROGRAMS
59
PROGRAM ATTENDANCE
791**

SUMMER READING WRAP-UP!

NUMBER OF READERS

TOTAL READERS 789

AGES 0-5 205

AGES 6-17 405

AGES 18+ 179

**HOOPLA
897**



Thank you to everyone who came to the Seed Swap and helped replenish the...



KYLE PUBLIC LIBRARY

SEED LIBRARY





2022 Bond Program

Weekly Project Status Report Updated: 9/13/2023



Project ID	Council District	Project Name	Project Status	Contract (Task Order) Amount	\$ Paid to Date As of 8/31/23	% of Contract paid to Date	Project Descriptions
In Design							
1a	6	Kohlers to Seton (IH 35)	16% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. AFA resolution approval by CC 9/5/2023. Conceptual Schematic due 12/24/2023.	\$ 2,158,287.27	\$193,800.42	9.0%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
1b	6	Kohlers to Seton (off-system)	48% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. Conceptual Schematic Layout approved 8/10/2023. 50% Geometric Schematic submitted 9/11/23, GEC Review due by 9/26/23.	\$ 1,101,207.34	\$150,042.05	13.6%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
2a	6	Beebe Road (West)	45% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. Geotechnical Report submitted 8/23/23. 50% Schematic submitted 9/5/2023, GEC Review due by 9/19/2023.	\$ 436,194.96	\$241,404.75	55.3%	New location and reconstruction/widen roadway, 1 mile of 4-lane minor arterial from IH 35 NBFR to Dacy Lane
2b	6	Beebe Road (East)	45% Complete Schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. Geotechnical Report submitted 8/23/23. 50% Schematic submitted 9/5/2023, GEC Review due by 9/19/2023.	\$ 788,221.88	\$343,200.70	43.5%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
3	2, 4	Old Stagecoach Road/Center Street (Off-System)	35% Complete Schematic Phase. Schematic Phase Contract approved by CC 4/4/2023. 50% Preliminary Schematic due 10/28/2023.	\$ 1,067,346.60	\$74,524.54	7.0%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
4	2, 4	Center Street (FM 150) (On-System)	40% Complete Schematic Phase. Schematic Phase Contract approved by CC 3/21/2023. AFA resolution approval by CC 9/5/2023. 50% Schematic due 9/6/23, delayed to 9/20/2023 due to delay in traffic analysis awaiting AFA approval.	\$ 488,657.77	\$1,132.90	0.2%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
5	6	Kyle Parkway/Lehman Road Extension	25% Complete PS&E Phase. Design Contract approved by CC 3/21/2023. 30% PS&E partially submitted 9/6/2023, remaining 30% segment to be submitted with the 60% submittal.	\$ 2,794,679.68	\$438,379.66	15.7%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
6	6	Marketplace Avenue	22% Complete PS&E phase. PS&E Phase Contract approved by CC 6/6/2023. 30% PS&E due 9/15/2023.	\$ 781,959.25	\$0.00	0.0%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
7	2, 6	Bunton Creek Road	49% Complete schematic Phase. Schematic Phase Contract approved by CC 3/21/2023. 50% Schematic due 9/14/2023 for 5th lane decision. On 8/1/23, City Council approved the addition of a 5th lane from Lehman Road to Porter Cove.	\$ 947,810.00	\$253,415.51	26.7%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
8	6	Windy Hill Road	45% Complete schematic phase. Schematic Phase Contract approved by CC 3/21/2023. 50% Schematic originally due 9/5/2023, delayed to 11/8/23 for updated traffic survey.	\$ 631,347.90	\$231,279.63	36.6%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR
				\$ 11,195,712.65	\$1,927,180.16	17.21%	

City of Kyle, Texas
 City Sales and Use Tax Collection by Month
 Comparison for FY2022 and FY2023

Collection Month	Actual Receipts Current Year FY 2023	Comparison to Budget FY 2023				Comparison to Last Year FY 2022			
		Budget FY 2023	\$ Variance	% Variance	Sales Tax Rebates 380 Payments	Actual Receipts Last Year FY 2022	\$ Variance	% Variance	Sales Tax Rebates 380 Payments
October	\$ 1,160,979.47	\$ 1,069,321.00	\$ 91,658.47	8.57%	\$ 78,383.57	\$ 988,828.48	\$ 172,150.99	17.41%	\$ 71,785.82
November	1,495,233.54	1,478,914.00	16,319.54	1.10%	87,108.76	1,367,589.48	127,644.06	9.33%	79,900.36
December	1,306,962.31	1,101,854.00	205,108.31	18.61%	81,586.10	1,018,911.95	288,050.36	28.27%	74,924.33
January	1,285,130.02	1,185,481.00	99,649.02	8.41%	84,386.71	1,096,243.77	188,886.25	17.23%	80,670.93
February	1,590,718.36	1,562,468.00	28,250.36	1.81%	107,633.34	1,444,852.78	145,865.58	10.10%	103,555.36
March	1,184,860.00	1,173,483.00	11,377.00	0.97%	78,142.97	1,085,149.49	99,710.51	9.19%	63,736.47
April	1,141,675.89	1,076,395.00	65,280.89	6.06%	72,148.53	995,369.43	146,306.46	14.70%	64,484.85
May	1,524,178.66	1,573,531.00	(49,352.34)	-3.14%	89,433.66	1,455,083.22	69,095.44	4.75%	86,545.39
June	1,320,473.20	1,312,509.00	7,964.20	0.61%	78,287.12	1,213,710.13	106,763.07	8.80%	82,984.72
July	1,441,507.72	1,343,274.00	98,233.72	7.31%	81,882.04	1,242,159.29	199,348.43	16.05%	83,273.98
August	1,562,810.80	1,598,387.00	(35,576.20)	-2.23%	90,850.77	1,478,068.33	84,742.47	5.73%	89,742.46
September	1,388,460.14	1,399,383.00	(10,922.86)	-0.78%	*	1,294,044.62	94,415.52	7.30%	79,872.16
Total	\$ 16,402,990.11	\$ 15,875,000.00	\$ 527,990.11	3.33%	\$ 929,843.57	\$ 14,680,010.97	\$ 1,722,979.14	11.74%	\$ 961,476.83

* Pending