



SEPTEMBER 22, 2023

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream on Kyle10.

MONDAY, OCTOBER 2, 2023

COUNCIL SPECIAL MEETING AT TBD.
COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, OCTOBER 17, 2023

COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, OCTOBER 24, 2023

COUNCIL SPECIAL MEETING AT 7 P.M.

The Kyle City Council will hold a Public Hearing and vote on the adoption of the Kyle 2030 Comprehensive Master Plan and Downtown Master Plan

II. COMPREHENSIVE PLAN AND DOWNTOWN MASTER PLAN PUBLIC HEARINGS AND ADOPTION

Staff Contact: Will Atkinson

The Kyle Planning & Zoning Commission will hold the 2 Public Hearings for adoption of the Kyle 2030 Comprehensive Master Plan and Downtown Master Plan on Tuesday, Oct. 10 and Wednesday, Oct 18. The meetings will be held in-person at Kyle City Hall, 100 W. Center St. at 6:30 p.m., but other options for participation include streaming online through Spectrum 10 or the City's YouTube channel.

Public Hearings are a part of the final adoption of the City of Kyle's Comprehensive Plan and Downtown Master Plan. The Kyle City Council will hold a Public Hearing and vote on the adoption of both Plans on Tuesday, Oct. 24.

Learn more about the Kyle 2030 Comprehensive Master Plan at Kyle2030.com. Learn More about the Downtown Master Plan at CityofKyle.com/Downtown.

III. CITY OF SAN MARCOS AIRPORT ZONING ORDINANCE UPDATE

Staff Contact: Will Atkinson

In the Fall of 2022, the City of San Marcos and the San Marcos Regional Airport began pursuing an amendment to their Zoning Ordinance to address zoning issues related to the airport. This was intended to protect the airport and surrounding areas from incompatible land uses.

City of Kyle Planning Staff, along with other affected municipalities, met with the City of San Marcos and the San Marcos Regional Airport in the Fall of 2022 to discuss the impact of these changes on our Community. The impact to land in the City of Kyle is very minimal. Properties located around the intersection of Highway 21 and East FM 150 will be restricted to a maximum height of 50 feet above grade for any trees or structures. More information about these changes can be found at <https://storymaps.arcgis.com/stories/bbf1875e0da54ba5b5aedaf566aac9e0>.

IV. TEAM KYLE UPDATES

Staff Contact: Sandra Duran

We would like to welcome new Team Kyle Member Police Cadet Stefan Rodriguez. Stefan was born and raised in San Antonio and moved to Kyle in 2006 and has lived here ever since. He currently serves in the Texas Army National Guard as a MP. His passion for law enforcement started in high school when he was in the Hays County SO Explorer program for 4 years. Welcome to Team Kyle Stefan!

V. AMENDED STAGE 3 DROUGHT RESTRICTIONS

Staff Contact: Amber Schmeits

The City of Kyle is under Amended Stage 3 Mandatory Water Use Management Rules effective Friday, Sept. 1, 2023.

Under Amended Stage 3 Rules, customers may water (irrigate):

- By a hose and sprinkler, a soaker hose, drip irrigation, or automatic irrigation system from 7 p.m. -10 p.m. on their designated outdoor water use day every other week. The Amended Water Schedule applies to both business and residential.
- By handheld hose, or handheld watering can from 7 p.m.- 10 a.m. on any day. Any time a handheld hose is used, the hose must have a positive shut-off nozzle connected to the emitting end.

Amended Water (irrigation) Schedule: Effective Sept. 1, 2023

Addresses ending with:	Designated Weekday is:
0 or 1	Mondays from 7PM-10PM
2 or 3	Tuesdays from 7PM-10PM
4 or 5	Wednesdays from 7PM-10PM
6 or 7	Thursdays from 7PM-10PM
8 or 9	Fridays from 7PM-10PM

The use of sprinkler, soaker hose, drip irrigation, or automatic irrigation is allowed as follows:

- No use on Saturdays and Sundays
- September 18-22 – No use allowed
- September 25-29 – Use allowed on designated weekday and times
- Oct 2-6 - No use allowed
- Oct 9-13 - Use allowed on designated weekday and times

Actions that are prohibited during this stage of drought management:

- Installation of new landscapes.
- Filling of pools. No new pools will be permitted to open at this time. Pools may only be filled if it is to address health, safety, or potential damage to property.
- Washing automobiles, trucks, trailers, boats, or other mobile equipment at home or by hand. Commercial car washes are allowed at this time.
- Washing sidewalks, driveways, parking areas, streets, patios or other paved areas except to alleviate an immediate health or safety hazard.
- Sale of construction water.

AMENDED STAGE 3 DROUGHT RESTRICTIONS CONTINUED

Kyle, like many cities throughout Central Texas, is working to manage the historic drought conditions in this region. We are asking residents to do their part to conserve and reduce water use as much as possible and abide by Amended Stage 3 Restrictions. More info on drought restrictions can be found at CityofKyle.com/Drought.

The Kyle Public Works Department and Kyle Police Department are working together to enforce drought restrictions. Public Works patrols are sending the observed violations to the Police Department. The Police Department then processes those complaints and determines whether citations are entered in the court. In the situations where our patrols do not witness the violation in person but see evidence of recent activity, they leave educational material for the property owner.

The City has invested heavily in expanding our water infrastructure as well as increasing our water supply for the future. To date that investment is just over \$51 million in investments in the water system with millions more in future capital improvement projects. As the demand for water in Central Texas increases with a booming population, the City of Kyle has also partnered with Alliance Water to plan for and provide long-term water solutions. For more info about the Alliance Water partnership, go to CityofKyle.com/AllianceWater.

	Usage YTD	Total Allocated (Per Year)	% Used (*YTD)
EAA	90,987,000	88,957,323	102%
BSEACD	92,056,000	161,750,000	57%
GBRA	949,408,000	1,596,246,294	59%
Total	1,132,451,000	1,846,953,617	61%

*As of September 2023, 75% of the way through the year

VI. PUBLIC WORKS DEPT UPDATES

Staff Contact: Harper Wilder

Striping has been completed for the Windy Hill Road Overlay Project. This project was started on August 23, 2023. Street Construction crews overlaid approximately 2,150 linear feet of roadway from I-35 Frontage Road to near Cherrywood Road to repair surface road failures due to wear & safety concerns. Public Works staff also completed the new crosswalk, striping, ADA ramp, and short sidewalk extension at the Kohlers & 2770 intersection. This work was performed in-house by our Street Maintenance Department.



Windy Hill Road



Windy Hill Road



Windy Hill Road



Kyle Crossing



Kyle Crossing



Kyle Crossing

VII. BEAUTIFICATION & FACILITIES WEEKLY UPDATE

Staff Contact: Chance Padier

The Beautification Team mowed and cleaned up 67 Large bags of debris/litter and mowed along Kyle Crossing, Heidenreich, and Kohlers Crossing. Staff also watered around and cleaned up of City of Kyle signs.



Kohlers Crossing mowing and pick up



Kyle Crossing Mowing and litter pick up



Heidenreich



Kyle Crossing



City of Kyle Signs

VIII. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba



La Verde Park:

- Project 97% complete
- Removed Acid wash mockup
- Corrected grade on storm drain
- Punch walk scheduled for Friday 09/22/2023
- Landscape details completed
- Cibolo Rock at Amphitheater Seating
- Mowed lawn and Pulled weeds
- Recompacted BBQ area
- Retouched mulch area
- Substantial Completion Date: September 2023

Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 72%
- Finished installation of underground electrical conduit and electrical canopy
- Poured concrete for electrical pad



CIP/ROAD PROJECT UPDATES CONTINUED



Schlemmer & Porter Phase II:

- Based on pay request, overall progress is 80%
- Completed:
 - Required abandoning of manholes
 - Air test
 - Vacuum test
 - Mandrel pull
 - Raising castings inside the roadway to final grade
- Ready to start the internal coat
- Trench repair is at 50% complete
- WW main TV inspection has been submitted and reviewed

Microsurface Project 2023:

- All streets previously planned are all completed
- Touch up is planned
- Striping completed on Dacy Lane
- Kyle Parkway, stop bars, and crosswalks striping will be completed this week.



Kohlers Crossing Spot Repairs:

- Contractor working on Punch List

IX. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

Date of Request	Request	Status
6/20/23	Google Fiber Right of Way Agreement	Tentatively scheduled for 10/02/23 City Council Meeting
6/23-25/23	Demolition of current Kyle Police Department on Front Street; Buildings at 300 W. Center; and VFW Building on Front Street	Assigned to Amber Schmeits RFP posted and selection of contractor expected at 10/2/23 meeting
6/23-25/23	Evaluate Downtown Area Utilities to determine what upgrades are required	Assigned to City Engineer. Presentation Fall 2023
6/23-25/23	Engage Architect/Design Consultant for Concept Plan for Downtown Area	Assigned to Will Atkinson. Presentation Fall 2023
6/23-25/23	Downtown TIRZ – Develop boundaries, concept plan for TIRZ, project plan	Assigned to Will Atkinson. Presentation Fall 2023
6/23-25/23	Pursue land acquisition for public parkland	Fall 2023
6/23-25/23	Combined facility Senior Center/Library/Rec Center feasibility	Presentation Fall 2023
6/23-25/23	Staff Update on JDs at Hwy 21 and FM 150	9/21/23 Update: A traffic impact analysis is under review by TxDOT. Site plan submittal to City will occur following approval of traffic impact analysis
6/23-25/23	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store	Assigned to Leon Barba Staff to develop a plan to consider by Fall 2023. Funding in the budget to design
8/1/23	Bring back information regarding panhandlers in the City	Ordinance for consideration scheduled for 10/2/23 City Council Meeting

CITY COUNCIL REQUESTS CONTINUED

Date of Request	Request	Status
8/15/23	Discussion on Cultural Events	To Be Determined
8/15/23	Water Conservation Programs	9/19/23 City Council Meeting for rebate program. – Completed. City Council asked P&Z to look at amendments to the landscaping requirements. Spring 2024
9/5/23	RFQ for Sportsplex	9/19/23 Council Meeting – Completed. Publish on City’s website; accepting submissions through 10/25
9/5/23	Resolution to create a task force	A task force was created 9/19/23 consisting of Council Member District 4, Council Member Bear Heiser, and a possible third Council Seat to be considered at a later date
9/19/23	2nd Reading of an Ordinance authorizing and directing the installation and erection of NO PARKING signs to prohibit parking on Arbor Knot Drive	10/2/23 Council Meeting
9/19/23	Regarding installation of pedestrian crosswalks at schools, Council directed staff to pursue option one and direct staff to continue improvements to the remainder of the sites and to study specific sites for installation of RRFBs	City Staff will continue as planned – Complete

X. ATTACHMENTS

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THIS FRIDAY

MOVIE IN THE PARK
At Gregg-Clarke Park
7:30 p.m.



Mark Your Calendars for 2023 Special Events

- Halloween Movie In Park at [Gregg-Clarke Park](#) Oct 13th
- Founders Parade [Downtown Center St and Mary Kyle Hartson City Square Park](#) Oct 14th
- Halloween Dance for Individuals with Disabilities at [Gemstone Palace](#) Oct 27th
- Center St Trick or Treat at [Mary Kyle Hartson City Square Park and Burleson St](#) Oct 28th
- Arbor Day Tree Planting Nov 3rd (Tentative, Weather Pending)
- Veterans Day Parade/Market Day [Downtown Center St and Mary Kyle Hartson City Square Park](#) Nov 11th
- Fall Festival & La Verde Ribbon Cutting at [La Verde Park](#) Nov 18th
- Santa's Arrival at [Mary Kyle Hartson City Square Park](#) Dec 1st
- 25 Days of Christmas at [Mary Kyle Hartson City Square Park](#) Dec 1st-25th
- Holiday Lights Trail at [Lake Kyle Park](#) Dec 1st-Jan 1^s
- Xmas Movie In the Park at [Lake Kyle Park](#) Dec 8th
- Xmas Dance for Individuals with Disabilities at [Gemstone Palace](#) Dec 15th

ADMIN DIVISION:

Reserved Area	# of RSVP	# of Guests
Krug Activity Center	15	110
GCP Field #1	0	0
GCP Field #2	0	0
GCP Field #3	0	0
GCP Field #4	0	0
GCP Field #5	0	0
GCP Ash Pavilion	3	75
GCP Soccer Field	3	75
Steeplechase Pavilion	1	50
TOTAL:	22	310

RECREATION DIVISION:

- Registration for the Veterans Day Parade is open.
- Hosted KAYAC Informational meeting 9/20.
- Planning for Fall Event/Chili Cook-Off, Center Street Trick or Treat, and Halloween Dance for Individuals with Disabilities, 25 Days of Christmas

OUTDOOR NATURE PROGRAMMING:

- Hosted Art In the Park 9/16
- Distributed free native plant handouts
- Posted the RFP for fencing at Post Oak Community Garden



SPECIAL DESTINATION EVENTS

- Assisted with the Squeeze Box Market Day

- Completed planning for La Verde Ribbon Cutting/Fall Festival
- Started working on Kyle Fair Planning
- Worked on finalizing the Pie In the Sky final report

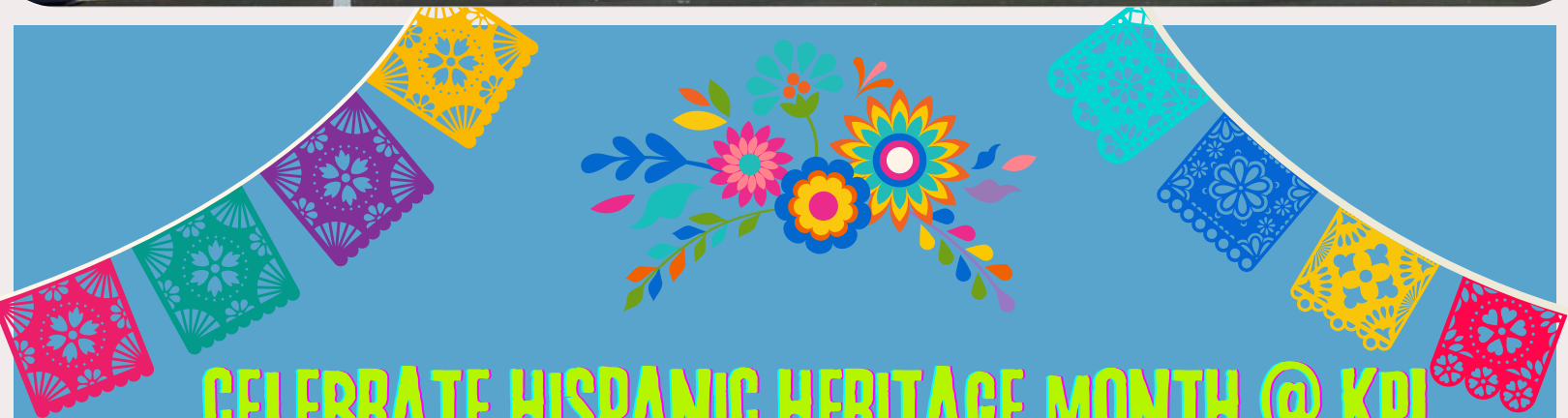
PARD Updates: *Park Bond Projects are highlighted in yellow.*

Founders Day Parade	Registration now available online https://www.cityofkyle.com/recreation/kyle-founders-parade
KRUG Activity Center	Bids were reviewed. Staff selected L.J. Work Stations, LLC, for the tables and chairs at the KRUG Activity Center. City Manager has approved the purchase. ETA 4-6 weeks.
KAYAC	First KAYAC Meeting will be held September 20 th at 6:30 p.m. KAYAC will meet the 3 rd Wednesday of the month at 6:30 p.m.
Ash Pavilion Improvements New Floor New Scoreboard	Complete.
Gregg Clarke Park Skate Park	Base data complete. Public Engagement Session was held 6/27. 2 nd Public Engagement Session was held August. Working through ground electrical line concerns. Estimated completion: Late 2024.
Gregg Clarke Park Splash Pad	Groundwork began July 27 th . Groundbreaking was held. Estimated Completion: September-October 2023 The Park and Recreation Board discussed possible hours of operation.
Steeplechase Park Splash Pad	Groundwork began July 27 th . Groundbreaking was held. Estimated Completion: October 2023. The Park and Recreation Board discussed possible hours of operation.
Plum Creek Trail Improvement	The trails committee reviewed a draft RFQ at their last meeting. The RFP for trail improvements will post September 20 th -October 11 th . Estimated Completion: 2024.
Post Oak Community Garden	The Community Gardens Committee designed a conceptual design for the garden. Staff met with the Civil Engineer. Estimated Completion: 2024.
Masonwood Park Development	RFP closed 9/6/23. No bids were received. This will be reposted.
Aeration at Cool Springs and Lineberger Lake	RFP closed 9/6/23. 1 Bid was received.
Inclusive Playground	Groundwork began. Estimated completion: November 2024.
Park Cameras	RFP closed 9/7/23. 1 Bid was received.
Park Restrooms	Restrooms are in final design. Estimated Completion: October/November 2024
Ballfield Improvements & Ballfields Light Inspections	RFP closed 9/6/23. No bids were received. This will be reposted.
Heroes Memorial Park Updates	Repairs to the wine glass and dedication sign have been completed.

Lake Kyle Dam Repairs

When the lake fills back up, fishing can resume at Lake Kyle. The lake will fill back up with rainwater. Irrigation and seeding still has to be completed.





CELEBRATE HISPANIC HERITAGE MONTH @ KPL



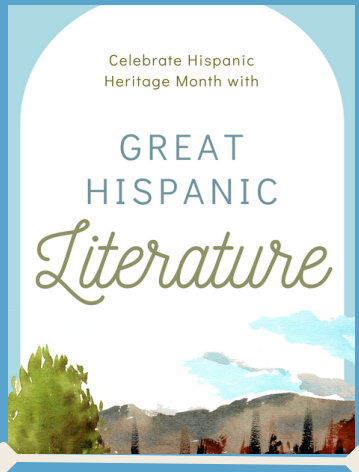
CHECK OUT OUR GREAT HISPANIC LITERATURE DISPLAY

YOU'RE INVITED TO

Fiesta de las Flores

SATURDAY, OCTOBER 7TH @ 11:00 A.M.

CELEBRATING HISPANIC HERITAGE WITH DANCERS, MUSICIANS, CRAFTS, AND FOOD. FOR ALL AGES.





Kyle Public Library
and AGE of Central
Texas present



**CAREGIVING
FOR OLDER PEOPLE**

SEPTEMBER 26TH
6:30 PM

550 SCOTT STREET
KYLE, TX 78640



Hill Country Writers
| Meet and Greet |

1:00 p.m. on Saturday, September 30th

Gather at the Kyle Public Library to get to know other writers in the area, exchange contact info, form writing groups, and eat snacks.

550 Scott Street
Kyle, Texas 78640




KYLE PUBLIC LIBRARY

**CRAFTING
CORNER**

Every Monday
6:00 PM

Looking for somewhere to work on your craft in the presence of other crafters? Come to the Crafting Corner, as a part of Community Hobby Night! This event is open to all ages, skill levels, and craft types, including but not limited to sewing, embroidery, knitting, crochet, felting, cross-stitch, and more.

At the first meeting of every month, the library will provide free take-home kits with materials and tools for a small project.






2022 Bond Program

Weekly Project Status Report Updated: 9/19/2023



Project ID	Council District	Project Name	Project Status	Contract (Task Order) Amount	\$ Paid to Date As of 8/31/23	% of Contract paid to Date	Project Descriptions
In Design							
1a	6	Kohlers to Seton (IH 35)	16% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. AFA resolution approval by CC 9/5/2023. Conceptual Schematic due 12/24/2023 (delayed from 11/15/23).	\$ 2,158,287.27	\$193,800.42	9.0%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
1b	6	Kohlers to Seton (off-system)	48% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. Conceptual Schematic Layout approved 8/10/2023. 50% Geometric Schematic submitted 9/11/23, GEC Review due by 9/26/23. Open house from 5-8pm at Science Hall Elementary scheduled 10/18/23	\$ 1,101,207.34	\$150,042.05	13.6%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
2a	6	Bebee Road (West)	45% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. Geotechnical Report submitted 8/23/23. 50% Schematic submitted 9/5/2023, GEC Review due by 9/19/2023. Open house from 5-8pm at Science Hall Elementary scheduled 10/18/23	\$ 436,194.96	\$241,404.75	55.3%	New location and reconstruction/widen roadway, 1 mile of 4-lane minor arterial from IH 35 NBFR to Dacy Lane
2b	6	Bebee Road (East)	45% Complete Schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. Geotechnical Report submitted 8/23/23. 50% Schematic submitted 9/5/2023, GEC Review due by 9/19/2023. Open house from 5-8pm at Science Hall Elementary scheduled 10/18/23	\$ 788,221.88	\$343,200.70	43.5%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
3	2, 4	Old Stagecoach Road/Center Street (Off-System)	35% Complete Schematic Phase. Schematic Phase Contract approved by CC 4/4/2023. 50% Preliminary Schematic due 10/28/2023 delayed from 10/9/2023.	\$ 1,067,346.60	\$74,524.54	7.0%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
4	2, 4	Center Street (FM 150) (On-System)	40% Complete Schematic Phase. Schematic Phase Contract approved by CC 3/21/2023. AFA resolution approval by CC 9/5/2023. 50% Schematic due 9/6/23, delayed to 9/23/2023 due to delay in traffic analysis awaiting AFA approval.	\$ 488,657.77	\$1,132.90	0.2%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
5	6	Kyle Parkway/Lehman Road Extension	25% Complete PS&E Phase. Design Contract approved by CC 3/21/2023. 30% PS&E partially submitted 9/6/2023, remaining 30% segment to be submitted with the 60% submittal. GEC Review due by 9/25/2023	\$ 2,794,679.68	\$438,379.66	15.7%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
6	6	Marketplace Avenue	22% Complete PS&E phase. PS&E Phase Contract approved by CC 6/6/2023. 30% PS&E submitted 9/15/2023, City/GEC Review of 30% PS&E due 9/29/2023.	\$ 781,959.25	\$0.00	0.0%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
7	2, 6	Bunton Creek Road	49% Complete schematic Phase. Schematic Phase Contract approved by CC 3/21/2023. 50% Schematic submitted 9/14/2023 for 5th lane decision, 50% Schematic Review by City/GEC due 9/29/2023.	\$ 947,810.00	\$253,415.51	26.7%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
8	6	Windy Hill Road	45% Complete schematic phase. Schematic Phase Contract approved by CC 3/21/2023. 50% Schematic originally due 9/5/2023, delayed to 11/8/23 for updated traffic survey.	\$ 631,347.90	\$231,279.63	36.6%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR
				\$ 11,195,712.65	\$1,927,180.16	17.21%	