



SEPTEMBER 29, 2023

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream on Kyle10.

MONDAY, OCTOBER 2, 2023

COUNCIL SPECIAL MEETING AT TBD.
COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, OCTOBER 17, 2023

COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, OCTOBER 24, 2023

COUNCIL SPECIAL MEETING AT 7 P.M.

The Kyle City Council will hold a Public Hearing and vote on the adoption of the Kyle 2030 Comprehensive Master Plan and Downtown Master Plan

II. COMPREHENSIVE PLAN AND DOWNTOWN MASTER PLAN PUBLIC HEARINGS AND ADOPTION

Staff Contact: Will Atkinson

The Kyle Planning & Zoning Commission will hold the 2 Public Hearings for adoption of the Kyle 2030 Comprehensive Master Plan and Downtown Master Plan on Tuesday, Oct. 10 and Wednesday, Oct 18. The meetings will be held in-person at Kyle City Hall, 100 W. Center St. at 6:30 p.m., but other options for participation include streaming online through Spectrum 10 or the City's YouTube channel.

Public Hearings are a part of the final adoption of the City of Kyle's Comprehensive Plan and Downtown Master Plan. The Kyle City Council will hold a Public Hearing and vote on the adoption of both Plans on Tuesday, Oct. 24.

Learn more about the Kyle 2030 Comprehensive Master Plan at Kyle2030.com. Learn More about the Downtown Master Plan at CityofKyle.com/Downtown.

III. AMENDED STAGE 3 DROUGHT RESTRICTIONS

Staff Contact: Amber Schmeits

The City of Kyle is under Amended Stage 3 Mandatory Water Use Management Rules effective Friday, Sept. 1, 2023.

Under Amended Stage 3 Rules, customers may water (irrigate):

- By a hose and sprinkler, a soaker hose, drip irrigation, or automatic irrigation system from 7 p.m. -10 p.m. on their designated outdoor water use day every other week. The Amended Water Schedule applies to both business and residential.
- By handheld hose, or handheld watering can from 7 p.m.- 10 a.m. on any day. Any time a handheld hose is used, the hose must have a positive shut-off nozzle connected to the emitting end.

Amended Water (irrigation) Schedule: Effective Sept. 1, 2023

Addresses ending with:	Designated Weekday is:
0 or 1	Mondays from 7PM-10PM
2 or 3	Tuesdays from 7PM-10PM
4 or 5	Wednesdays from 7PM-10PM
6 or 7	Thursdays from 7PM-10PM
8 or 9	Fridays from 7PM-10PM

The use of sprinkler, soaker hose, drip irrigation, or automatic irrigation is allowed as follows:

- No use on Saturdays and Sundays
- September 25-29 – Use allowed on designated weekday and times
- Oct 2-6 - No use allowed
- Oct 9-13 - Use allowed on designated weekday and times

Actions that are prohibited during this stage of drought management:

- Installation of new landscapes.
- Filling of pools. No new pools will be permitted to open at this time. Pools may only be filled if it is to address health, safety, or potential damage to property.
- Washing automobiles, trucks, trailers, boats, or other mobile equipment at home or by hand. Commercial car washes are allowed at this time.
- Washing sidewalks, driveways, parking areas, streets, patios or other paved areas except to alleviate an immediate health or safety hazard.
- Sale of construction water.

AMENDED STAGE 3 DROUGHT RESTRICTIONS CONTINUED

Kyle, like many cities throughout Central Texas, is working to manage the historic drought conditions in this region. We are asking residents to do their part to conserve and reduce water use as much as possible and abide by Amended Stage 3 Restrictions. More info on drought restrictions can be found at CityofKyle.com/Drought.

The Kyle Public Works Department and Kyle Police Department are working together to enforce drought restrictions. Public Works patrols are sending the observed violations to the Police Department. The Police Department then processes those complaints and determines whether citations are entered in the court. In the situations where our patrols do not witness the violation in person but see evidence of recent activity, they leave educational material for the property owner.

The City has invested heavily in expanding our water infrastructure as well as increasing our water supply for the future. To date that investment is just over \$51 million in investments in the water system with millions more in future capital improvement projects. As the demand for water in Central Texas increases with a booming population, the City of Kyle has also partnered with Alliance Water to plan for and provide long-term water solutions. For more info about the Alliance Water partnership, go to CityofKyle.com/AllianceWater.

	Usage (Year-to-Date*)	Total Allocated (Per Year)	% Used (Year-to-Date*)
EAA	91,297,000	88,957,323	103%
BSCEAD	95,130,000	161,750,000	59%
GBRA	966,438,000	1,596,246,294	61%
Total	1,152,865,000	1,846,953,617	62%

*As of September 2023, 75% of the way through the year

IV. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba

La Verde Park:

- Project 97% complete
- Punch walks completed
 - Civil
 - Landscape
 - MEP
 - Architectural
- Punch walks pending
 - Structural
 - Water feature
 - Nighttime MEP/Lighting
- Substantial Completion Date: September 2023



CIP/ROAD PROJECT UPDATES CONTINUED

Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 72%
- Installation of gear, automatic transfer switch, and bollards for generator
- Installation of the fence & wire generator switch is planned for the next couple of weeks



Schlemmer & Porter Phase II:

- Based on pay request, overall progress is 80%
- Trench repair completed
- Scheduled for density test 09/26/2023
- Coating will start 09/28/2023
- Contractor has been cleaning, picking up soils from street, & bar ditches prior to starting paving
- Paving date TBD

Microsurface Project 2023:

- Project mostly completed
- Few patchwork & placing button is planned for next week.



V.UTILITY BILLING DISCONNECTIONS FOR PAST DUE ACCOUNTS

Staff Contact: Perwez Moheet

Utility Billing will begin disconnections on delinquent account starting Monday, October 2, 2023.

On Tuesday, September 26, 2023, the Utility Billing Team began conducting courtesy calls to customers whose account balance was \$1,500 or greater. A total of 23 customers were spoken to directly during the calls. If staff was unable talk to a customer directly or leave a voicemail for the customer, a courtesy email was sent requesting customers to contact the Utility Billing office no later than Friday, September 29, 2023.

On Thursday, September 28, 2023, the Utility Billing Team began contacting Sewer/Trash customers with high balances. Beginning next week, a list will be sent to Texas Disposal Systems to suspend service to customers who don't respond regarding their delinquent account.

The Utility Billing Team's goal throughout this process have been to:

- Inform our customers of the City's decision to resume service disconnection for nonpayment
- Provide ample notice so they are not surprised
- to provide our customers the opportunity to make necessary arrangements for payment plans

VI. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

Date of Request	Request	Status
6/20/23	Google Fiber Right of Way Agreement	Tentatively scheduled for 10/02/23 City Council Meeting
6/23-25/23	Demolition of current Kyle Police Department on Front Street; Buildings at 300 W. Center; and VFW Building on Front Street	Assigned to Amber Schmeits RFP posted and selection of contractor expected at 10/2/23 meeting
6/23-25/23	Evaluate Downtown Area Utilities to determine what upgrades are required	Assigned to City Engineer. Presentation Fall 2023
6/23-25/23	Engage Architect/Design Consultant for Concept Plan for Downtown Area	Assigned to Will Atkinson. Presentation Fall 2023
6/23-25/23	Downtown TIRZ – Develop boundaries, concept plan for TIRZ, project plan	Assigned to Will Atkinson. Presentation Fall 2023
6/23-25/23	Pursue land acquisition for public parkland	Fall 2023
6/23-25/23	Combined facility Senior Center/Library/Rec Center feasibility	Presentation Fall 2023
6/23-25/23	Staff Update on JDs at Hwy 21 and FM 150	9/21/23 Update: A traffic impact analysis is under review by TxDOT. Site plan submittal to City will occur following approval of traffic impact analysis
6/23-25/23	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store	Assigned to Leon Barba Staff to develop a plan to consider by Fall 2023. Funding in the budget to design
8/1/23	Bring back information regarding panhandlers in the City	Ordinance for consideration scheduled for 10/2/23 City Council Meeting

CITY COUNCIL REQUESTS CONTINUED

Date of Request	Request	Status
8/15/23	Discussion on Cultural Events	To Be Determined
8/15/23	Water Conservation Programs	9/19/23 City Council Meeting for rebate program. – Completed. City Council asked P&Z to look at amendments to the landscaping requirements. Spring 2024
9/5/23	RFQ for Sportsplex	9/19/23 Council Meeting – Completed. Publish on City’s website; accepting submissions through 10/25
9/5/23	Resolution to create a task force	A task force was created 9/19/23 consisting of Council Member District 4, Council Member Bear Heiser, and a possible third Council Seat to be considered at a later date
9/19/23	2nd Reading of an Ordinance authorizing and directing the installation and erection of NO PARKING signs to prohibit parking on Arbor Knot Drive	10/2/23 Council Meeting
9/19/23	Regarding installation of pedestrian crosswalks at schools, Council directed staff to pursue option one and direct staff to continue improvements to the remainder of the sites and to study specific sites for installation of RRFBs	City Staff will continue as planned – Complete

VII. ATTACHMENTS

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KAYAC

KAYAC stand for the Kyle Area Youth Advisory Council. KAYAC is comprised of teens ages 14-18 that are interested in being involved in local government. KAYAC includes 16 members who serve in an advisory capacity to staff and City Council. Applications to be on the Council are being accepted now!

FALL FEST & LA VERDE PARK RIBBON CUTTING

Saturday, November 18th

2:00-6:00 p.m.

Cornhole Tournament- REGISTRATION OPENS THIS WEEK!

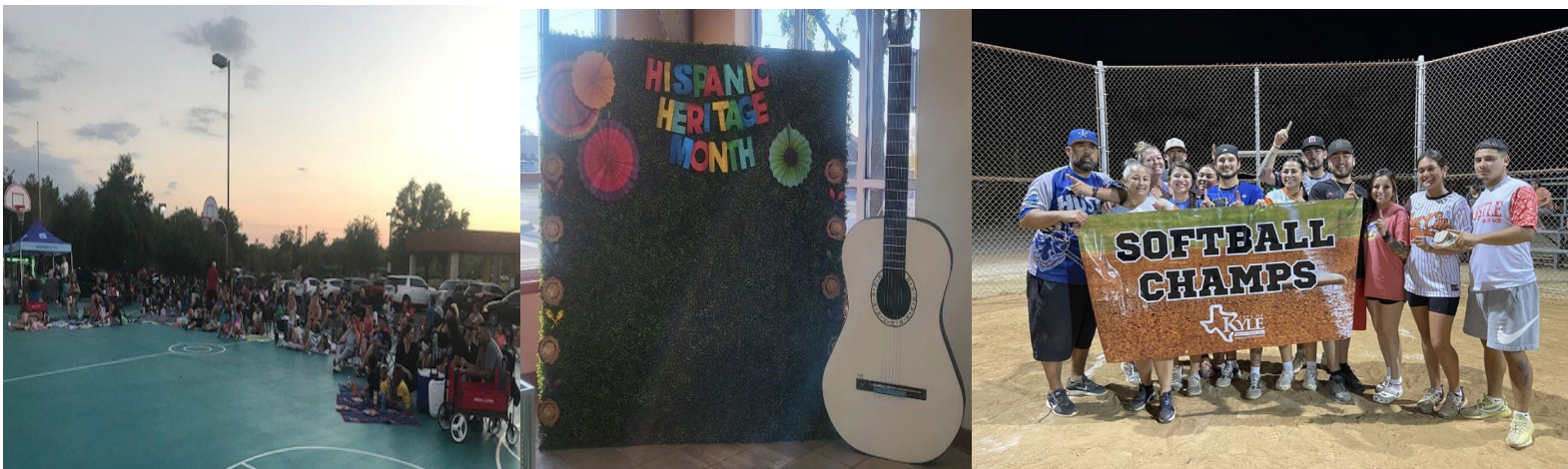
Chil Cook-Off- REGISTRATION OPENS THIS WEEK!

Food Trucks

Fall-Themed Vendors

Live Entertainment

Fall-Themed Photo Opportunities



RECREATION DIVISION:

- KUDOS to Recreation Programmer, Shane Boyer, for securing a sponsorship for the Halloween Dance for Individuals with Disabilities from Freebirds!
- Approximately 120 guests attended the Movie In the Park September 22nd at Gregg-Clarke Park. This was the largest movie in the park attendance this season.
- 20 participants took part in the September 21st Senior Bingo
- Yoga classes resumed September 25th- 5 participants.
- Registration for the Veterans Day Parade is open.
- Planning for Founders Day Parade, Fall Event/Chili Cook-Off, Center Street Trick or Treat, and Halloween Dance for Individuals with Disabilities, 25 Days of Christmas, Santa's Arrival, and Polar Bear Splash

PARK MAINTENANCE:

- The fountain along the 1626 side at Heroes Memorial Park will be repaired next week.
- All succulents from the Oak Trees at Mary Kyle Hartson City Square Park have been trimmed in preparation of the installation of the Christmas Lights.
- Removed graffiti from Waterleaf and Steeplechase Park.
- Picked Up 50 Yards of Trash
- Mowed 95 Acres
- Park Maintenance Staff assisted at Movies In the Park
- Park and Trails Maintenance Supervisor, Benito Pereda, participated as a panelist on the Peace and Progress Dialogue.

ADMIN DIVISION:

- Office Manager, Amanda Fluitt, continued to work with the Team Kyle Academy.
- Rental Reservations
Lake Kyle Pavilion, 1 Reservation, 30 Guests
Gregg-Clarke Park Pavilion, 1 Reservation, 50 Guests
Steeplechase Park Pavilions, 1 Reservation, 30 Guests

SPECIAL DESTINATION EVENTS

- Volunteered with the Blue Santa 5k
- Worked on planning for Kyle Fair
- Worked on recap of Pie in the Sky
- Planning for 25 Days of Christmas
- Planning for La Verde Ribbon Park Ribbon Cutting

KYLE PUBLIC LIBRARY CHECK IT OUT!

SATURDAY, OCTOBER 7TH AT 11AM

FIESTA DE LAS FLORES

Celebrate Hispanic Heritage Month
AT KYLE PUBLIC LIBRARY

- MARIACHI
- BALLET FOLKLÓRICO
- POLLO CAMPERO CHICKEN
- GAMES AND CRAFTS

SÁBADO 7 DE OCTUBRE A LAS 11H.

FIESTA DE LAS FLORES

Celebre el Mes de la Herencia Hispana
EN LA BIBLIOTECA PÚBLICA DE KYLE

- MARIACHI
- BALLET FOLKLÓRICO
- POLLO DE POLLO CAMPERO
- JUEGOS Y MANUALIDADES

A MATTER OF BALANCE

MANAGING CONCERNS ABOUT FALLS

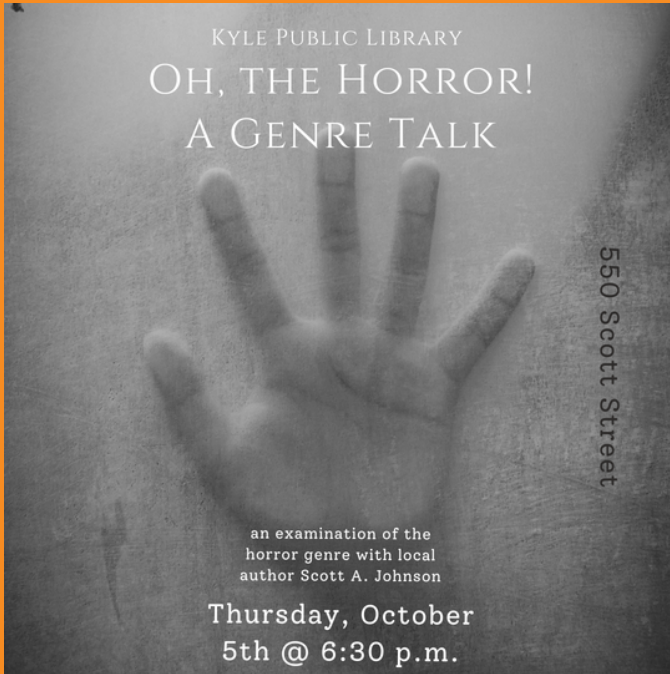
Are you an older adult worried about falls?
Reduce your risk with this FREE workshop series!

Dates: Tuesdays and Thursdays, October 3 - 26
Time: 2:00pm - 4:00pm
Location: Kyle Public Library
 550 Scott Street Kyle, TX
To Register:
 Contact: Ellen Ermis elleermis@gmail.com 512-569-7181

Date:	Topic of Class:
October 3	"Introduction to the Program"
October 5	"Exploring Thoughts and Concerns About Falling"
October 10	"Exercise And Falls Prevention"
October 12	"Assertiveness and Fall Prevention"
October 17	"Managing Concerns About Falls"
October 19	"Recognizing Fall-ty Habits"
October 24	"Recognizing Fall Hazards in the Home & Community"
October 26	"Practicing No Fall-ty Habits/Putting It All Together"

AGE of CENTRAL TEXAS CAREGIVERU Georgetown Health Foundation StDavid's FOUNDATION
 A Program of AGE of Central Texas
 FREE Classes for Caregivers: www.CaregiverUcentx.org





KATHERINE ANNE PORTER LITERACY CENTER EVENT
9/29 @ 7:30 PM

AUTHOR TALK


LOCAL AUTHOR TALK



LIBRARY CLOSED OCTOBER 9TH



reading & book signing
ELIZABETH WETMORE



7:30 September 29
 katherine anne porter literary center
 508 center st., kyle, tx

He stops talking and gazes past me toward the house for a few seconds, a broad grin spreading across his face. I imagine my daughter peeking out the window at him. Then I imagine the other girl looking through the glass, her blackened eyes and torn lips, and I do not know whether to keep my eyes locked on him or turn my head to see what he sees, know what he knows. So I stand there, me and my maybe loaded gun, and I try to listen.

excerpt from Valentine

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2022 Bond Program

Weekly Project Status Report Updated: 9/28/2023



Project ID	Council District	Project Name	Project Status	Contract (Task Order) Amount	\$ Paid to Date As of 8/31/23	% of Contract paid to Date	Project Descriptions
In Design							
1a	6	Kohlers to Seton (IH 35)	16% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. Final AFA approval by TxDOT 9/21/2023. Conceptual Schematic due 12/24/2023 (delayed from 11/15/23).	\$ 2,158,287.27	\$193,800.42	9.0%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
1b	6	Kohlers to Seton (off-system)	48% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. 50% Geometric Schematic submitted 9/11/23, GEC Review due by 9/26/23. Open house from 5-8pm at Science Hall Elementary scheduled 10/18/23	\$ 1,101,207.34	\$150,042.05	13.6%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
2a	6	Bebee Road (West)	45% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. 50% Schematic submitted 9/5/2023, GEC Review due by 9/19/2023, still under review as of 9/28/2023. Open house from 5-8pm at Science Hall Elementary scheduled 10/18/23	\$ 436,194.96	\$241,404.75	55.3%	New location and reconstruction/widen roadway, 1 mile of 4-lane minor arterial from IH 35 NBFR to Dacy Lane
2b	6	Bebee Road (East)	45% Complete Schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. 50% Schematic submitted 9/5/2023, GEC Review due by 9/19/2023, still under review as of 9/28/2023. Open house from 5-8pm at Science Hall Elementary scheduled 10/18/23	\$ 788,221.88	\$343,200.70	43.5%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
3	2, 4	Old Stagecoach Road/Center Street (Off-System)	35% Complete Schematic Phase. Schematic Phase Contract approved by CC 4/4/2023. 50% Preliminary Schematic due 11/8/2023 delayed from 10/9/2023. Open House scheduled for 11/9/2023	\$ 1,067,346.60	\$74,524.54	7.0%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
4	2, 4	Center Street (FM 150) (On-System)	40% Complete Schematic Phase. Schematic Phase Contract approved by CC 3/21/2023. Final AFA approval by TxDOT 9/21/2023. 50% Schematic due 9/6/23, delayed to 9/29/2023 due to delay in traffic analysis and AFA approval. Open House scheduled for 11/9/2023	\$ 488,657.77	\$1,132.90	0.2%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
5	6	Kyle Parkway/Lehman Road Extension	25% Complete PS&E Phase. Design Contract approved by CC 3/21/2023. 30% PS&E partially submitted 9/6/2023, remaining 30% segment to be submitted with the 60% submittal. GEC Review due by 10/2/2023 delayed from 9/25/2023. Open House scheduled for 12/4/2023	\$ 2,794,679.68	\$438,379.66	15.7%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
6	6	Marketplace Avenue	22% Complete PS&E phase. PS&E Phase Contract approved by CC 6/6/2023. 30% PS&E submitted 9/15/2023, City/GEC Review of 30% PS&E due 10/3/2023, delayed from 9/29/2023. Open House scheduled for 11/9/2023	\$ 781,959.25	\$0.00	0.0%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
7	2, 6	Bunton Creek Road	49% Complete schematic Phase. Schematic Phase Contract approved by CC 3/21/2023. 50% Schematic submitted 9/14/2023, 50% Schematic Review by City/GEC due 10/3/2023, delayed from 9/29/2023. Open House scheduled for 12/4/2023	\$ 947,810.00	\$253,415.51	26.7%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
8	6	Windy Hill Road	45% Complete schematic phase. Schematic Phase Contract approved by CC 3/21/2023. 50% Schematic originally due 9/5/2023, delayed to 11/8/23 for updated traffic survey. Open House scheduled for 12/4/2023	\$ 631,347.90	\$231,279.63	36.6%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR
				\$ 11,195,712.65	\$1,927,180.16	17.21%	