



AUGUST 4, 2023

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

TABLE OF CONTENTS

I. Council Schedule.....Page 03

II. Animal Services Operation Update.....Page 03

III. Team Kyle Updates.....Page 04

IV. July 2023 Building Department Statistics.....Page 04

V. Public Works Department Updates.....Page 05

VI. CIP/Road Project Updates.....Page 09

VII. City Council Requests.....Page 11

VIII. Attachments.....Page 13

 1. Parks and Recreation Department Report.....Page 13

 2. Kyle Public Library Report.....Page 18

 3. Road Bond Program Project Status Updates.....Page 20

 4. Uber Kyle \$3.14 Update.....Page 21

 5. Animal Control Staffing, Training, and Recent Case
 Summary.....Page 25

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I. COUNCIL SCHEDULE

TUESDAY, AUGUST 15, KYLE CITY COUNCIL MEETING/ FY23-24 BUDGET MEETING #4, 5:30 P.M.

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream on Kyle10.

THURSDAY, AUGUST 24, FY23-24 BUDGET MEETING #5, 6 P.M.

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream on Kyle10.

II. ANIMAL SERVICE OPERATION UPDATE

Staff Contact: Bryan Langley

Per the discussion this past Tuesday, the City Manager is evaluating the animal services operation with staff, and during the special called budget meeting on August 10th, additional information will be provided. This update will provide an overview of operations and a specific action plan for moving forward.

Please see Attachment 5 in Section VIII for further information.

III. TEAM KYLE UPDATES

Staff Contact: Sandra Duran

Team Kyle Staff Update:

- Congratulations to Chance Padier as he has taken on the new role of Beautification & Facilities Division Manager. Chance has been with the City of Kyle since 2015 and has demonstrated leadership, organizational abilities and “can do” attitude that will lead this new division to achieve high levels of service.



IV. JULY 2023 BUILDING DEPARTMENT STATISTICS

Staff Contact: Jason Lutz

- Inspections: 3696
- New permit applications: 407
- New permits issued total: 360
- New single family issued: 177
- Commercial permits issued: 5
- Commercial permits finalized: 11
- Certificate to Occupy: 12
- Temporary Certificate to Occupy: 5

V. PUBLIC WORKS DEPARTMENT UPDATES

Staff Contact: Harper Wilder

Street Construction & Maintenance:

- Street Construction - Paving Projects
 - Final paving on S. Front St. between W. Center St. and Miller St. commenced on Tuesday 8/2 and was completed the same afternoon.
 - Old Post Road is currently undergoing preparation for an upcoming paving project, scheduled to begin on 8/7. Message Boards notifying drivers of the upcoming road closures and detours were set up on 7-31. The paving project is the last phase of the Old Post Oak Road Project and is scheduled to be completed in approximately three weeks.
- Street Maintenance - School Zone Improvements
 - Safety improvements including updated signage, and the refreshing of Stop Bars and Crosswalks were completed at Kyle Elementary, Tobias Elementary, Negley Elementary, and Chapa Middle School.
 - Street Department Maintenance staff will continue refreshing Crosswalks and Stop Bars around schools into next week in preparation for the new school year. The school zones scheduled for improvement are Wallace Middle School, Idea School, Fuentes Elementary, and Lehman High School.

PUBLIC WORKS DEPARTMENT UPDATES CONTINUED

Staff Contact: Harper Wilder

City of Kyle Wastewater Treatment Plant:

- Stocked Approximately 1,000 Bluegill Fingerlings evenly amongst (4) clarifiers.
 - Purpose:
 - Natural management of red worms. An abundance of red worms within the treatment process causes issues with solids settling. WWTP Staff have previously dosed larvicide to control red worms with little success.
 - Wastewater Treatment Plant Staff reached out to Texas Parks and Wildlife for assistance in stocking the clarifiers with fish to mitigate this issue. TPWD responded with excitement and was eager to supply the City of Kyle with Bluegill in an effort to treat the issue naturally and avoid the use of chemicals.

A huge **THANK YOU** to Joshua from TPWD and his management for providing this assistance!



PUBLIC WORKS DEPARTMENT UPDATES CONTINUED

Staff Contact: Harper Wilder

Front Street Rehabilitation Projects:

- Street construction crews made needed improvements to Front Street, an area not included in the streetscape improvements completed on Center St. in years past and has been in need of restoration for quite some time.
- Street department staff initiated the project by removing a section of old sidewalk that was uneven and drained the wrong way (toward the building). They replaced this sidewalk and added a new sidewalk all the way from Center St. to Miller St. There were existing portions that previously had no sidewalk at all, as you approached Pizza Classics. There is now one new uniform sidewalk spanning the entire distance.
- The next phase was to reconstruct the driveway/parking lot area up along the existing buildings. The new parking area was completed and new curb stops were installed. While doing so, staff constructed a concrete perimeter curb to partition off and protect the two large existing trees located in the parking area. Within this same curb, decomposed granite gravel, gravel and a new concrete slab was poured. The new slab will house a new picnic table, which has been ordered and will be installed as soon as it comes in.
- Staff has received many compliments from the existing business owners and passerbys, for the vast improvements performed in this entire area.
- Staff just recently completed the final phase which was to reconstruct the actual existing roadway of Front St. Please see the attached photos.

PUBLIC WORKS DEPARTMENT UPDATES CONTINUED

Staff Contact: Harper Wilder

Front Street Rehabilitation Projects (Photos for Reference):



VI. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba



La Verde Park:

- Project 91% complete
- Paver installation
- Complete connections within mechanical vault
- Handrail installation completed
- Sod installation completed
- Water feature pre-start up inspection
- Substantial Completion Date: August 2023

Downtown Relocation of Lines:

- PEC pending removal of 4 poles.



Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 67%
- Underground electrical conduits installed
- PVC piping for Stilling Well installed
- Manhole A5 & B1 coated
- Base material installation for access road initiated

CIP/ROAD PROJECT UPDATES CONTINUED



Schlemmer & Porter Phase II:

- Final work being done along Front Street.
- Work starting for the main service line along Schlemmer Street.

Kohlers Crossing Spot Repairs:

- Kohlers Crossing spots repaired and street opened to traffic on July 28



Center/South Street Quiet Zone

- Center and South Street improvements completed.
- Federal Railroad, Union Pacific, and TxDOT inspections pending



VII. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

Date of Request	Request	Status
6/6/2023	Work session regarding the street widening issue	Staff was directed to proceed with Option 4 from the 8/1/2023 presentation. Completed.
6/20/2023	Google Fiber Right of Way Agreement	August 15th City Council Meeting
6/23-25/2023	Demolition of current Kyle Police Department on Front Street; Buildings at 300 W. Center; and VFW Building on Front Street	Assigned to Amber Schmeits RFP to be posted by August with a Fall 2023 demolition date
6/23-25/2023	Evaluate Downtown Area Utilities to determine what upgrades are required	Assigned to City Engineer for a deadline of August 31
6/23-25/2023	Engage Architect/Design Consultant for Concept Plan for Downtown Area	Assigned to Will Atkinson Fall 2023
6/23-25/2023	Downtown TIRZ – Develop boundaries, concept plan for TIRZ, project plan	Assigned to Amber Schmeits Fall 2023
6/23-25/2023	Pursue land acquisition for public parkland	Workshop scheduled for September 9th, 2023
6/23-25/2023	How can we provide better security/privacy for people walking through the front door of the Public Safety Center?	Assigned to Jerry Hendrix with a deadline of August 25, 2023
6/23-25/2023	Combined facility Senior Center/Library/Rec Center feasibility	Workshop scheduled for September 9th, 2023

CITY COUNCIL REQUESTS CONTINUED

Date of Request	Request	Status
6/23-25/2023	Staff Update on JDs at Hwy 21 and FM 150	Site plan expected to be submitted end of July; Staff will provide more information at that time
6/23-25/2023	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store.	Assigned to Leon Barba Staff to develop a plan to consider by Fall 2023
7/18/2023	All boards and commissions review work session.	Amendments to come forward August 15th Council Meeting
7/18/2023	Dialogue for Peace and Progress	Policy to come forward August 15th Council Meeting
7/18/2023	Gas Pipeline Ordinance Amendment	Ordinance to come forward August 15th Council Meeting
8/1/2023	Bring back information regarding panhandlers in the City	August 15th Council Meeting

VIII. ATTACHMENTS

- 1. Parks and Recreation Department Report.....Page 13
- 2. Kyle Public Library Report.....Page 18
- 3. Road Bond Program Project Status Updates.....Page 20
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Steeplechase Park Splash Pad Groundbreaking



Lake Kyle Inclusive Playground Groundbreaking

THIS WEEK

8/31 Park and Recreation Board Meeting 7pm City Hall

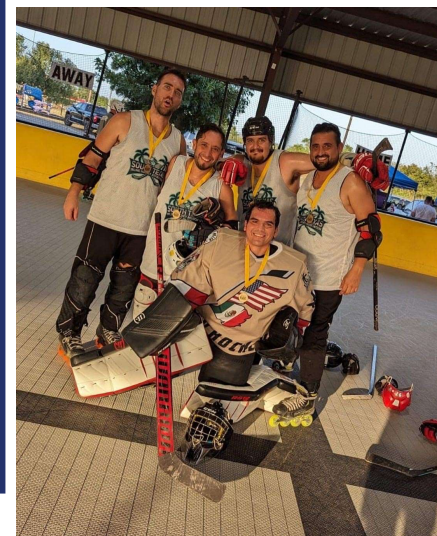
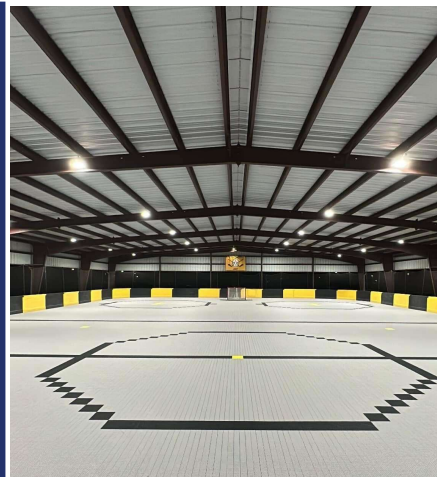
8/2 Quail Ridge Neighborhood Event 5-8pm

8/2 Community Garden Committee 6pm City Hall

8/3 Skatepark Engagement Session #2 6-8pm City Hall

NEXT WEEK

8/11 Back to School Bash/Dance for Individuals with Disabilities 5-8pm Gem Stone Palace



KYLE HOCKEY

Kyle Hockey hosted the Ironman Inline Hockey Tournament on July 29th at Ash Pavilion. There were 31 teams in attendance including 8 youth teams and 23 adult teams from Houston, Kilgore, Dallas, Denton, McAllen, San Antonio, Austin, and Mexico.

According to Kyle Hockey, the Ironman Tournament hosted in Kyle included the most diverse list of teams since Kyle Hockey was developed- large in part to the new sports court and scoreboard.



Gregg-Clarke Park Splash Pad Groundbreaking

RESERVATION REPORT:

July 30 th - August 5 th	# of Reservations	# of Guests
KRUG Activity Center	1	80
Steeplechase Park Pavilion	0	0
Waterleaf Park Ballfields	0	0
Gregg-Clarke Park Pavilions	4	50
Gregg-Clarke Park Ballfields	7	105
Ash Pavilion	5	625
James Adkins Pool	5	780
Steeplechase Disc Golf	0	0
Mary Kyle Hartson Park	1	50

PARKS AND RECREATION DEPARTMENT: DIVISION UPDATES**RECREATION**

- Summer Camp weekly attendance: 300
- Weekly Lap Swim Attendance: 13
- Open Swim Attendance: 846
- Hosted Adult Trivia Night: 21 participants
- Hosted Gregg-Clarke Park Splash Pad Ground Breaking, Steeplechase Park Splash Pad Ground Breaking, and the Lake Kyle Inclusive Playground Groundbreaking
- Summer Camp: Completed the summer camp season.
- Assisted with the Quail Ridge Community Event
- Assisted with hosting the Skate Park Engagement Session #2
- New pools chairs ordered to replace broken chairs
- Addressing challenges with securing an indoor location for sports leagues
- Planning for: Back to School Inclusive Dance Aug 11th, Movie In the Park Aug 18th, Market Days Aug 12th, Paint and Sip Sept 9th, Squeeze Box Market Day Sept 16th, and Doggie Dip Sept 16th, Fall Event/Chili Cook-Off.
- In session: Yoga Class, Adult Trivia, Senior Bingo, Kickball League, Softball League, Paint and Sip, Market Days

OUTDOOR NATURE PROGRAMMING:

- First Community Gardens Committee Meeting 8/2 6pm at City Hall
- Completed Grass Identification Class #2
- Removed honeybee hive from Steeplechase Park tree (near Disc Golf Hole 9)
- Completed brush clean up at the Parks Maintenance Shop

PARKS AND TRAILS MAINTENANCE

- Removed 70 yards of litter
- Mowed 100 acres of parkland
- Removed graffiti at Waterleaf Park Playground and Gregg-Clarke Park.
- Hosted Gregg-Clarke Park Splash Pad Groundbreaking, Steeplechase Park Splash Pad Ground Breaking, and the Lake Kyle Inclusive Playground Groundbreaking
- Park Repairs In Progress:

- Dog Water Fountain at Bunton Creek Park- part on back order.
- Dog Water Fountain at Ash Pavilion- part on back order.
- Algae at Heroes Memorial Park- Ongoing.
- POW Wine Glass Repair at Heroes Memorial Park- part ordered.
- Dedication Sign at Heroes Memorial Park- 1st part of repairs are complete.
- Irrigation repair at Gregg-Clarke Park- Estimated completion August.
- Steeplechase picnic tables and BBQ repairs- In progress
- Ballfield- New infield dirt at Gregg-Clarke Park field 5
- Assisted with Kyle Hockey Tournament by providing trash liners, trash removal, and cleaning the restrooms
- Addressing low pond levels at Heroes Memorial Park
- Addressing irrigation repairs at Mary Kyle Hartson Park

PARK MAINTENANCE PROGRAM COORDINATORS:

- Working on the Pie In the Sky Photo Opp

SPECIAL DESTINATION EVENTS

- Pie In the Sky Planning- Ticket Sales are now available online <https://www.eventbrite.com/e/pie-in-the-sky-hot-air-balloon-festival-tickets-673731758827?aff=oddtcreator>
- Hosted Gregg-Clarke Park Splash Pad Ground Breaking, Steeplechase Park Splash Pad Ground Breaking, and the Lake Kyle Inclusive Playground Groundbreaking
- Worked on planning Quail Ridge Community Event

PARD Updates: *Park Bond Projects are highlighted in yellow.*

Founders Day Parade	Registration now available online https://www.cityofkyle.com/recreation/kyle-founders-parade
KRUG Activity Center	PARD staff is working with KASZ on obtaining quotes for new tables and chairs at KRUG.
KAYAC	KAYAC continues to recruit participants and is scheduling a September kick-off
Scenic City	Voting for People’s Choice is now online. The City of Kyle continues to work to beautify our City and appreciate your vote https://www.scenictexas.org/
Ash Pavilion Improvements New Floor New Scoreboard	Complete.
Gregg Clarke Park Skate Park	Base data complete. Public Engagement Session was held 6/27 6-8pm at City Hall. Next Public Engagement Session will be held August 3 rd 6-8pm at City Hall. Estimated completion: Late 2024.
Gregg Clarke Park Splash Pad	Ground work began July 27 th . Groundbreaking was held. Estimated Completion: September-October 2023 The Park and Recreation Board discussed possible hours of operation.
Steeplechase Park Splash Pad	Ground work began July 27 th . Groundbreaking was held. Estimated Completion: September-October 2023. The Park and Recreation Board discussed possible hours of operation.

Plum Creek Trail Improvement	The Trails Committee held their first meeting. The Trails Committee will meet twice in August- 16 th & 30 th at 6pm at City Hall. RFP or trail improvements to post in September. Estimated Completion: 2024.
Post Oak Community Garden	The Community Garden Committee held its first meeting August 2 nd 6pm at City Hall. Estimated Completion: 2024.
Masonwood Park Development	In process. RFP now to post in August.
Aeration at Cool Springs and Lineberger Lake	In process. RFP now to post in August.
Inclusive Playground	Groundwork began. Estimated completion: September 2024.
Park Cameras	In process. RFP now to post in August.
Park Restrooms	Restrooms are in final design. Estimated Completion: October 2024
Ballfield Improvements & Ballfields Light Inspections	RFP to be reposted. Estimated Completion: TBD.
Heroes Memorial Park Updates	Replacement wine glass for the POW table ordered. Pond algae treatments continue. Dedication plaque repairs in progress. Vendor is now awaiting the arrival of the wine glass. The vendor will complete the plaque at the same time of the new wine glass install.
Lake Kyle Dam Repairs	When the lake fills back up, fishing can resume at Lake Kyle. Irrigation and seeding to begin. The estimated total completion time frame is August.

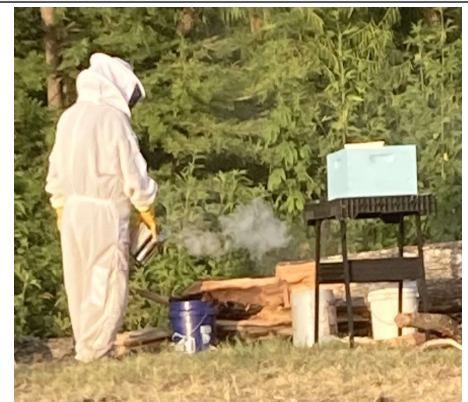


Steeplechase Park Groundbreaking balloon arch made by Special Event Manager, Claudia Rocha



Waterleaf Park Groundbreaking balloon arch made by Recreation Manager, Aimee Garcia

Outdoor Nature Specialist, Stacy Anderson, removing beehive at



Summer Camp '23

Kyle Pie in the Sky

Hot Air Balloon
-Festival-



Sept. 1 & 2 at Lake Kyle

Live Music, Food Vendors,
Hot Air Balloons, Pies & MORE

Music Lineup

Friday

**Guy Forsyth
& The Texas Horns**
5:30-7 p.m.

Del Castillo
8-9 p.m.

Roger Creager
9:30-10:30 p.m.

Saturday

Destiny Navairo ft. Raulito
3-4 p.m.

Las Fenix
4:30-5:30 p.m.

**Los Texmaniacs
ft. Flaco Jimenez**
6-7:30 p.m.

Ram Herrera
8-9 p.m.

**Ruben Ramos and
the Mexican Revolution**
9:15-10:30 p.m.



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KYLE PUBLIC LIBRARY CHECK IT OUT!



STORYTIMES ON
BREAK 7/31-8/27
RESUME ON MON,
8/28

HERE ARE 4 WAYS TO KEEP CHILDREN BUSY WHILE STORYTIMES ARE ON BREAK:

1. Check out a Story Kit, located in the children's area of the library, to have your own Storytime at home!
2. Get inspired with crafts from the craft basket near the circulation desk in the library. We will be keeping it stocked while Storytimes are on break.
3. Sign up for book delivery from Booksprng!
4. Watch educational videos for children with Access Video on Demand: Just for Kids. Patrons of Kyle Public Library can enjoy this service, just please message us for log in details. Just for Kids has the educational videos children want to watch—Sesame Street, The Electric Company, The Wubbulous World of Dr. Seuss, The Berenstain Bears, Franklin, and thousands more—plus songs, games, and other interactives that are sure to entertain, educate, and inspire young patrons. Send us a message, email, or call Kyle Public Library for a username and password!

KYLE PUBLIC LIBRARY FINANCIAL LITERACY SERIES

Hone your financial literacy and knowledge for free. The content of these classes will cover any topics that the attendees are interested in (e.g., budgeting, college, credit, investment, mortgages, etc.)

Adult Financial Literacy
TUES, AUGUST 8, 6:30 PM

Educación Financiera para Adultos
TUES, AUGUST 15, 6:30 PM

Teen Financial Literacy
TUES, AUGUST 22, 6:30 PM



BETTER MONEY HABITS
VIA
BANK OF AMERICA



We are screening the Disney classic Dumbo in honor of World Elephant Day.

Friday, August 11th @ 4 pm

Light refreshments provided.



Thank you for celebrating Harry Potter's Birthday with us @ KPL!

KYLE PUBLIC LIBRARY



JULY 2023

CIRCULATION

20,480 PRINT +
2,092 DIGITAL
=22,572

PATRONS

8,662

NEW CARDS
369

PROGRAMS
88
PROGRAM ATTENDANCE
2,705

SUMMER READING STATISTICS

MINUTES READ BY AGE GROUP

AGES 0-5	29,821
AGES 6-17	186,846
AGES 18+	161,889

378,556
TOTAL MINUTES READ



**INTRO TO ESTATE PLANNING
SATURDAY, AUGUST 12 @ 10 AM
LEARN ABOUT WILLS,
PROBATE, AND OTHER LEGAL TERMS**





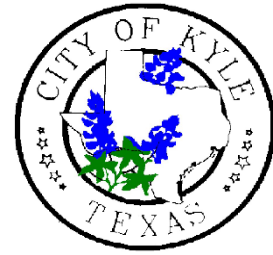
2022 Bond Program

Weekly Project Status Report Updated: 8/1/2023



Project ID	Council District	Project Name	Project Status	Contract (Task Order) Amount	\$ Paid to Date	% of Contract paid to Date	Project Descriptions
In Design							
1a	6	Kohlers to Seton (IH 35)	16% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. Conceptual Schematic due 10/14/2023	\$ 2,158,287.27	\$49,963.29	2.3%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
1b	6	Kohlers to Seton (off-system)	19% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. Conceptual Schematic submitted 7/12/2023, GEC requested Revise & Resubmit on 7/24/2023, resubmission due 8/2/2023.	\$ 1,101,207.34	\$21,298.83	1.9%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
2a	6	Beebe Road (West)	40% Complete schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. 50% Schematic due 9/4/2023 (9/5/2023 due to Labor Day Holiday).	\$ 436,194.96	\$39,622.19	9.1%	New location and reconstruction/widen roadway, 1 mile of 4-lane minor arterial from IH 35 NBFR to Dacy Lane
2b	6	Beebe Road (East)	40% Complete Schematic Phase. Schematic Phase Contract approved by CC 3/7/2023. 50% Schematic due 9/4/2023 (9/5/2023 due to Labor Day Holiday)	\$ 788,221.88	\$101,098.36	12.8%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
3	2, 4	Old Stagecoach Road/Center Street (Off-System)	6% Complete Schematic Phase. Schematic Phase Contract approved by CC 4/4/2023. 50% Preliminary Schematic due 10/9/2023.	\$ 1,067,346.60	\$0.00	0.0%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
4	2, 4	Center Street (FM 150) (On-System)	25% Complete Schematic Phase. Schematic Phase Contract approved by CC 3/21/2023. Need to obtain AFA approval with TxDOT. 50% Schematic due 8/16/2023. Revised invoice originally requested 5/24/23	\$ 488,657.77	\$1,132.90	0.2%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
5	6	Kyle Parkway/Lehman Road Extension	25% Complete PS&E Phase. Design Contract approved by CC 3/21/2023. 30% PS&E due 9/5/2023.	\$ 2,794,679.68	\$32,309.52	1.2%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
6	6	Marketplace Avenue	12% Complete PS&E phase. PS&E Phase Contract approved by CC 6/6/2023. 30% PS&E due 9/14/2023, delayed from 9/7/2023.	\$ 750,009.75	\$0.00	0.0%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
7	2, 6	Bunton Creek Road	25% Complete schematic Phase. Schematic Phase Contract approved by CC 3/21/2023. 50% Schematic due 7/19/2023, delayed to 8/26/2023 for 5th lane decision. On 8/1/23, City Council approved the addition of a 5th lane from Lehman Road to Porter Cove.	\$ 947,810.00	\$144,863.29	15.3%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
8	6	Windy Hill Road	40% Complete schematic phase. Schematic Phase Contract approved by CC 3/21/2023. Draft Schematic due 9/4/2023 (9/5/2023 due to Labor Day Holiday)	\$ 631,347.90	\$52,677.53	8.3%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR

**City of Kyle
Office of the City Manager
Memorandum**



To: Bryan Langley, City Manager
From: Jerry Hendrix, Assistant City Manager
Date: August 3, 2023
Subject: Uber Update

Mr. Langley,

The City of Kyle's Kyle Uber \$3.14 program was launched in October of 2020 after two years of actively exploring ride options for Kyle residents that were transit challenged or transit dependent. The final product is the result of a team of staff and council working together to put all the pieces of the "Pie" together for this "Gold Standard" community program.

The members of the transportation task force and other staff involved in developing, branding, and implementing this program were:

- Councilmember: Alex Villalobos (Via Telephone)
- Councilmember: Rick Koch
- Chief of Staff: Jerry Hendrix
- City Planner: William Atkinson
- Communications Director Samantha Armbruster
- Communications Manager: Kim Hilsenbeck
- IT Director Matt Dawson
- Administration Intern: Carlos Lamkin

The initial launch of the program was limited to the base Kyle Uber \$3.14 program which provided 10 rides per month to anyone who would download the new Kyle smartphone app and then download a voucher to be applied to their individual Uber app. The rider pays the first \$3.14, the city pays the next \$10, anything over that is charged back to the rider.

The council added additional service area to the Kyle Uber \$3.14 base program as well as rides to the Austin Bergstrom International Airport and the Austin VA Clinic in the FY 2021-22 budget year.

A full description of the program is available on our web site at:
<https://www.cityofkyle.com/communications/uber-kyle-314>

The popularity and ridership of the program has risen steadily and dramatically as illustrated in the tables below.

Uber \$3.14	Rides	Cost
FY 20-21	2,900	\$21,273.70
FY 21-22	8,918	\$77,666.71
FY 22-23*	16,773	\$128,624.24
*Through July 2023		

Airport Rides		
	Rides	Cost
FY 20-21		
FY 21-22	1,330	\$41,369.73
FY 22-23*	2,114	\$63,909.05
*Through July 2023		

VA Rides		
	Rides	Cost
FY 20-21		
FY 21-22	20	\$603.01
FY 22-23*	34	\$1,101.46
*Through July 2023		

ADA Rides via MT Connect		
	Rides	Cost
FY 20-21		
FY 21-22	309	\$41,369.73
FY 22-23*	2,114	\$63,909.05
*Through July 2023		

Grand Total for all rides		
Uber \$3.14	Rides	Cost
FY 20-21	7,377	\$54,713
FY 21-22	10,268	\$119,639
FY 22-23*	18,921	\$257,544
*Through July 2023		

As you can see, we are already over budget for year. Our budget going into FY 2022-23 was \$230,000. I anticipate that our cost at year end will be between \$300,000 and \$320,000. The cost is being driven by sharp increases and ridership and the added cost in ADA transportation. We will be able to absorb this overage in our budget this year.

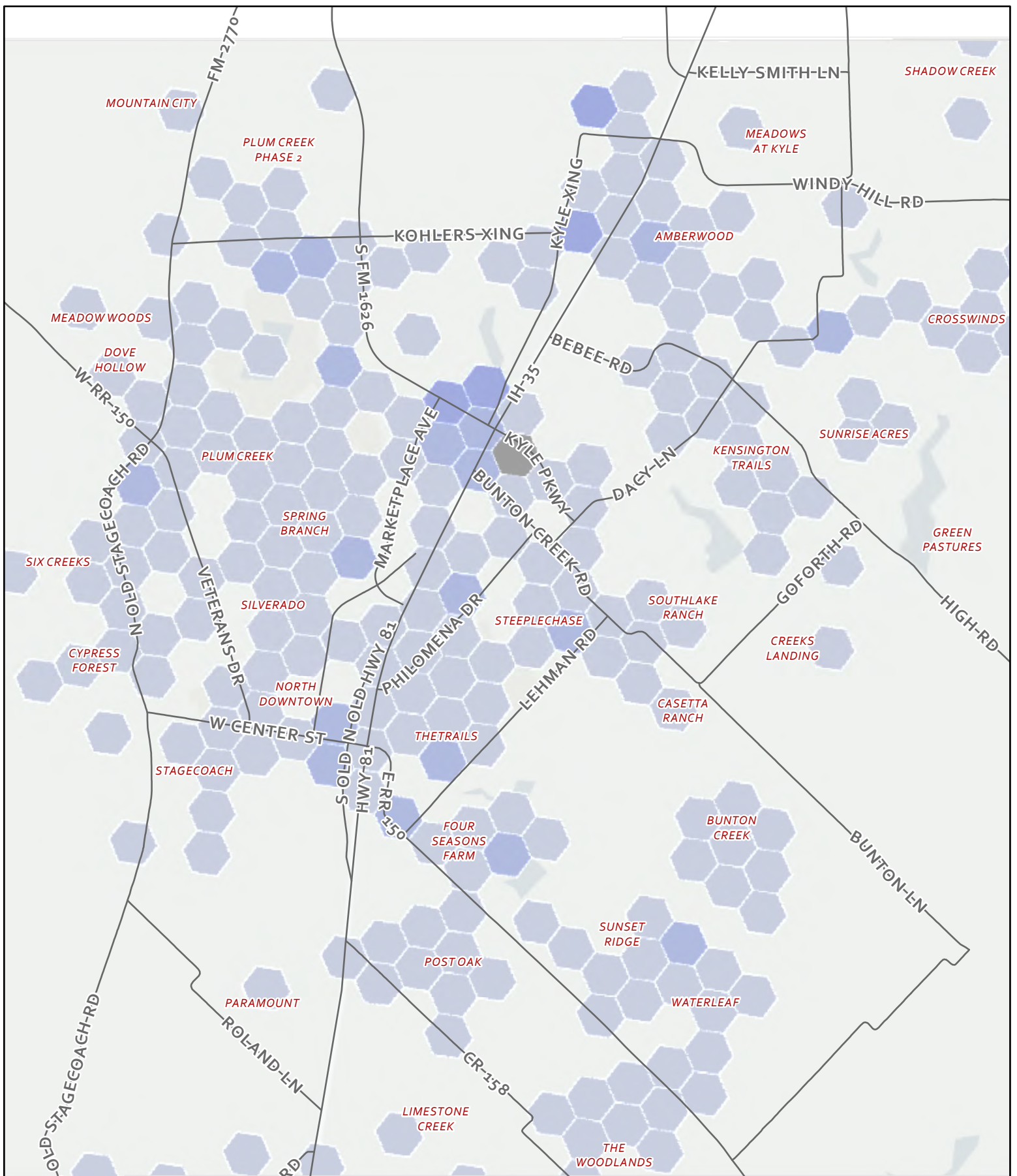
In order to cover our costs for next year, I am recommending amending the budgeted amount for FY 2023-24 from the current \$300,000 to \$450,000. Even with the more expensive ADA cost, our average ride cost across all services is \$13.61 per ride.

Council has also requested cost estimates to increase the maximum allowed riders per month. It is assumed that only the riders currently using all 10 allowed rides would take advantage of the additional allowed rides. Current data shows that just over 20% of our ridership, approximately 90 riders per month, hits the maximum allowed ride limit. Using that data combined with our average cost per ride for the Kyle Uber \$3.14 program of \$7.60, each increase of 10 rides would add approximately \$7,000 per month or \$84,000 per year.

The attached heat map shows that the most popular destinations for the Kyle Uber \$3.14 program are Kyle's retail centers and City Hall, but also notice that most of the city is included as destinations for our riders.

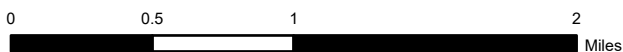
This program has proven to be a valuable amenity for our residents and is much less expensive than a typical bus based public transportation program. That being said, in the coming year we will begin planning for a fixed route system in Kyle and will have preliminary information available for the next Visioning Workshop next year.

As always, I am available for questions at your convenience.



Note: The darker the shade, the more frequent the visits

Uber Destinations





KYLE POLICE

111 North Front Street, Kyle, TX 78640

Non-Emergency: 512-268-3232

Admin: 512-268-0859

Fax: 512-268-2330

Date: Friday, August 4, 2023

To: Bryan Langley – City Manager
 Dr. Jeff Barnett - Chief of Police
 Pedro Hernandez – Asst. Chief of Police
 James Jones – Police Commander

From: Daniel Gooding – Police Sergeant

Re: Animal Control Staffing, Training, and Recent Case Summary for [REDACTED]

Kyle Animal Control is housed under the Kyle Police Department, within the Executive Services Division. The Unit is currently supervised by the Neighborhood Services Supervisor. At full staffing there will be 3 full-time Animal Control Officers. In October 2022 Kyle City Council approved the Neighborhood Services Supervisor position and the 3rd Animal Control Officer Position. Previously the Unit had been comprised of two full-time Animal Control Officers, supervised directly by a Police Sergeant.

Within the last year, Kyle Animal Control's most senior Officer was promoted to the Neighborhood Services Supervisor, and the other Animal Control Officer with 9 years of experience left the Agency for family reasons. Since that time, Animal Control has hired and trained one new Officer, there is one more still in training, and another soon to start. Essentially starting over with experience.

The Initial Training for Animal Control Officers includes:

- Field Training Program
- In house trainings pertaining to:
 - o Rabies
 - o Bite case investigation
 - o Dangerous Animal Investigations
 - o Understanding Intestinal Parasites and common diseases of animals
 - o Vaccination protocols
 - o Cruelty training introduction
 - o Interview and interrogation
 - o Court Procedure
 - o Animal Behavior
 - o Officer Safety
 - o Animal handling and proper use of equipment
 - o Ordinances and statutes
- Basic ACO class and test – Humane Educators
- Rabies Investigator – Humane Educators
- Animal Cruelty and fighting investigations for Texas enforcement officers – Humane Society



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In addition to the above minimum requirements the Kyle Animal Control Division trains its Officers to strive to accomplish the following:

- Texas Animal Control Association Conference
- Texas Unites for Animals Conference
- Diseases in Nature Conference
- Animal Law Institute
- Cruelty Investigator Certification - University of Missouri Law Enforcement Training Institute – 3 1-week trainings
- Essential Animal Services Training – Code 3 Associates – Colorado State University – Three 1-week training courses for Certified Animal Control Officer and Certified Cruelty Investigator.

The Neighborhood Services Supervisor has dedicated her life to protecting serving and animals. Below are her qualifications:

- Associates degree in Veterinary Technology in 1998
- Veterinary Technician 25 years in private practice and University setting
- Basic ACO 2006
- Local Rabies Control Authority 2009
- Cruelty Investigator certification from University of Missouri Law Enforcement Training Institute - 2011
- Euthanasia - 2015
- Tactical Canine Casualty Care - 2015
- Advanced ACO - 2016
- Administrative ACO - 2016
- Animal Law Institute Training - 2017 and 2018
- Animal Control Certification Code 3 Colorado State University - 2022

Our current records of statistics go back to 2014, which during this entire time, there were only two full-time Animal Control Officers. On average, there are approximately 3842 animal related calls for service each year. Respectively, there were 3508 in 2014, 3631 in 2015, 4090 in 2016, 4186 in 2017, 3957 in 2018, 3867 in 2019, 3753 in 2020, 3575 in 2021, and 4011 in 2022. Additionally, on average there were 208 Animal related case reports written, 85 cases of an animal biting or scratching a human, 148 calls of animal cruelty or neglect, 561 animal impounded at the shelter, 319 animals returned to owner before being impounded, 933 calls of animal being unrestrained, and 319 calls of wildlife being in developed areas each year. During this time, we have seen an increase in Bite Cases, calls of Neglect and Cruelty, calls of Wildlife being in developed areas, calls of Loose Livestock and of Follow-up calls. Over this time, we have had a decrease of Animals Impounded in the Shelter due to holding onto animals longer in an attempt to return them to the owners. Also, a decrease in Live Traps being placed by ACOs to relocate nuisance animals. Something that the statistics do not show is which calls were self-initiated or dispatched calls for service. In my personal observations, the amount of free time to drive around and self-initiate cases had decreased as more people have moved into the town and generated more calls for service. On average there have been 45 citations for Animal violations issued per year, with the greatest being 84 in 2020 and the least being 23 in 2021.

Getting the third Animal Control Officer position was appreciated, but it is our belief, more staff could lead to better services, and more daily coverage, while still allowing for Vacations, Sick time use and attendance to Training Courses.

The timeline of the Incidents of [REDACTED], are as follows:

- 2021-17133 - 6/23/2021 – Anonymous caller - Barking complaint – Not located, but it is not believed to be the same animal due to the age of the dog from the recent incidents.
- 2022-34294 – 12/12/2022 - Cruelty/Neglect call - Initial visit with owner. The owner had been having issues with the dog getting out of the backyard, so he started tethering the dog. The owner was advised of proper tethering with a running line for the dog. The owner brought the dog out to the front door to check on the dog.
- 2023-12181 – 4/26/2023 - a call for service reporting the animal was tied to a rock with no food and water visible - No contact initially, but see 2023-12187.
- 2023-12187 – 4/26/2023 - Follow up – Owner called back and advised water was available by the door.
- 2023-18213 – 6/21/2023 - Anonymous Caller - Cruelty/Neglect call - regarding dog in yard with no water. Made contact with the dog owner at residence and observed the dog in the back yard. The dog is now on a running line system and water and food is available for the dog inside the doghouse. The owner was advised he needed to add shade cloth to the area.
- 2023-19462 – 7/3/2023 - Cruelty/Neglect call - Neighbor unable to see water bowls. ACO determined the bowls were inside the doghouse and shade cloth had been added.
- 2023-20467 – 7/13/2023 - Cruelty/Neglect call – Neighbor had question by phone regarding tethering. Reported no water available again. ACO attempted contact at residence, but no contact.
- 2023-21038 – 7/19/2023 @ 0750 - Cruelty/Neglect call – ACO and KPD Supervisor responded. Determined no State offense was being violated and there was no emergent need to seize animal. City Ordinance Violations observed. Report taken by officer. Animal Owner contacted by ACO, owner’s girlfriend responded and provide photo of animal with water.
- 2023-21063 – 7/19/2023 @ 1111 - Follow up – Neighbor call back about dog out of water after previously being refilled.
- 2023-21065 – 7/19/2023 @ 1138 - Information – Dog owner calling to notify dog is inside residence and provided photo of animal inside.
- 2023-22727 – 8/3/2023 - Follow up – set up time to see dog after having been inside since 7/19/2023. ACO and KPD Supervisor met with Dog owner at residence. Verified the same dog was still skinny, but in good health, happy and energetic.



After my review of this incident, I do realize more aggressive measures could have been made to issue citations at any point. After discussing this with the Animal Control Officers, they attempt to gain voluntary compliance as much as possible. Only during incidents of egregious violations or repeated offenders do they issue citations. Their opinion of this call, as detailed in the timeline, each time they spoke to the owner about an issue, he made attempts to comply with the ordinance and was communicative. Additionally, it is not the stance of the Department to mandate any citations be issued in any particular circumstances, as that reduces Officer Discretion.

-Summary Provided by NSS Geddes and Sgt Gooding



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