



JUNE 23, 2023

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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GET CONNECTED WITH THE CITY OF KYLE

Stay up to date on everything that is happening in the city! Sign up to receive the [weekly e-newsletter](#) and follow us on social media.



I. COUNCIL SCHEDULE

THURSDAY, JULY 6, CITY COUNCIL REGULAR MEETING, 7 P.M.

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream on Kyle10.

II. COMPREHENSIVE PLAN TRIP #4

Staff Contact: Will Atkinson

Public Engagement Events:

- Tuesday, July 11th, 1 PM – 3 PM at Texas Pie Company
- Tuesday, July 11th, 5 PM – 8 PM at City Hall
 - 3 stations at each event:
 - Identifying Community Resources
 - Crafting Implementable Actions
 - Prioritizing (recommendations for community priorities)

Planning & Zoning & Council Workshop

- Wednesday, July 12th at 6:30 PM at City Hall

Verdunity will lead a discussion around how meaningful recommendations and actions are formulated, the tools available for implementation, and how recommendations and actions create a solid strategy for implementing the final comprehensive plan. Other topics will include the implementation process, how the plan will be updated and refined after adoption, and the link between the strategy and community input.

III. DOWNTOWN MASTERPLAN UPDATE

Staff Contact: Will Atkinson

Received updated/complete data from BGK for last push for public outreach. Continuing to edit document to reflect citizen, City Council and Planning & Zoning Commission feedback.

IV. PUBLIC WORKS DEPARTMENT UPDATES

Staff Contact: Harper Wilderr

Wastewater Treatment:

#2 Non-Potable water pump was installed on 6/20/23.

Street Maintenance & Construction:

Street Maintenance - Working on the base pad at Jacks Axe's/Papa Jacks. The demo work is complete and preparations are being made to begin the base work. The estimated time of completion for the base work is 6-30.

V. ECONOMIC DEVELOPMENT UPDATES

Staff Contact: Victoria Vargas

ANNOUNCEMENTS
SNOOZE COMING TO KYLE

**CITY OF KYLE
ECONOMIC
DEVELOPMENT**

Now Open

WOLF GANG BAKERY PET STORE

✓ Cycle Bar
✓ Chipotle
✓ Freebirds

Coming Soon

- Mighty Fine Burgers
- Z'Tejas
- Crumbl Cookie
- Einstein Bagels
- Black Rock Coffee
- Chick-Fil-A (2nd location)
- Cava
- Torchy's Tacos
- Hobby Lobby
- Academy
- Spoon & Fork

Snooze
AN A.M. EATERY
CSW Development

VI. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba

La Verde Park:

- Project 89% complete
- Volleyball court mat & sand installed
- Stockpile sod topsoil
- Install pumps & discharge for lift station
- Backfill lift station area
- Bathroom hardware in progress
- ADA mirrors & fixtures installed
- Completed all ceiling wood work & outside columns
- Substantial Completion Date: July 2023



Public Safety Center:

- Project 93% complete
- Rooftop Trellis
- Final paint & countertop install
- Sod & planting trees
- Gas meter install
- Battery backup & lighting controls
- Gym equipment
- Substantial Completion Date: July 2023

Downtown Relocation of Lines:

- PEC removal of poles in progress



CIP/ROAD PROJECT UPDATES CONTINUED

Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 63%
- Manhole testing
- 8-inch line testing
- Control pad preparation



Schlemmer & Porter Phase II:

- Notice to Proceed for construction is June 19, 2023.
- Approximately 1,500' of wastewater pipeline.
- The contractor for the project is Cedar Hills Construction.
- Estimated 4 months to complete

Kohler's Crossing Project:

- Night work began June 19th for westbound repairs.

Center/South Street Quiet Zone

- Work began June 12th on Center Street
- Center Street EB Detour to begin June 22nd
- Project estimated to be completed early August 2023



VII. CDBG CITIZEN PARTICIPATION PLAN

Staff Contact: Will Atkinson

In May, the City Council selected Ardurra Group, Inc. to help guide the City of Kyle through the Department of Housing and Urban Development (HUD) Entitlement Process as it relates to the Community Development Block Grant (CDBG) Program. As part of this process, a Public Notice has been issued to give citizens the opportunity to comment on the draft Citizen Participation Plan (CPP). The Citizen Participation Plan is available for comments from now through July 14, 2023. The CPP can be viewed at City Hall during normal business hours through the Planning Department or online at www.cityofkyle.com search "Citizen Participation Plan".

Comments can be addressed in person to Kaela Sharp, City Planner or via email to CDBG@cityofkyle.com.

VIII. WATER RESTRICTIONS OUTREACH

Staff Contact: Harper Wilder

The Public Works Department is working with the Communications Department to create a public outreach campaign for current water restrictions, due to the ongoing drought. This outreach will include signs being placed throughout the city as well as regular outreach via social media and the e-newsletter. **(See Attachment on Page 16)**

IX. KEEP KYLE THRIVING BUSINESS SURVEY

Staff Contact: Victoria Vargas

In May, the Economic Development Department encouraged local business owners or those looking to start a business to take the Keep Kyle Thriving Business Survey to get feedback on the types of resources they would like to see in Kyle. Results from that survey are attached to this report. **(See Attachment on Page 17)**

X. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

| Date of Request | Request | Status |
|-----------------|--|--|
| 6/6/2023 | Work session regarding the street widening issue | Scheduled for 7/18/2023 City Council Meeting |

XI. ATTACHMENTS

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FAMILY SKATE NIGHT



FAMILY SKATE NIGHT!

Family Skate Night was held at Ash Pavilion on Friday, June 16, 2023. Approximately 30 participants were in attendance. The event included a D.J., lemonade stand, and concessions.

The next Family Skate Night will be held Friday, July 14th.



THIS FRIDAY!

Dive-In Movie June 23rd
At Gregg-Clarke Park
At Sundown



NEXT WEEK!

A MODERN SKATEPARK IS COMING!
JOIN US TO LEARN ABOUT THIS EXCITING COMMUNITY PROJECT AND CONTRIBUTE YOUR IDEAS FOR THE FACILITY'S NEW DESIGN.
DIGITAL SURVEY OPEN JUNE 27TH - JULY 11TH

KYLE, TX SKATEPARK DESIGN WORKSHOP # 1

TUESDAY, JUNE 27TH
FROM 6:00PM TO 8:00PM
CITY HALL'S FALCON ROOM
100 W CENTER ST. KYLE, TX

USE LINK OR QR CODE TO ACCESS ONLINE SURVEY AND GIVE INPUT FOR THE CONCEPT DESIGN DEVELOPMENT
<https://tinyurl.com/Kyle-Meeting-1>

 SURVEY

   NEWLINE SKATEPARKS

Landscaping at the Library!

PARD completed the flower bed at the library.

Plant material includes:

- Bicolor Iris
- Catmint
- Flame Acanthus
- New Gold Lantana
- Purple Trailing Lantana
- Confetti Lantana
- Yaupon Holly, Dwarf
- Anacacho Orchid Tree
- Rose Salvia
- Gaura
- Mexican Heather
- Milkweed
- Portulaca

CITY OF KYLE LIBRARY LANDSCAPE DESIGN 2023



RESERVATION REPORT:

| June 11 th -June 17 th | # of Reservations | # of Guests |
|--|-------------------|-------------|
| KRUG Activity Center | 1 | 10 |
| Steeplechase Park Pavilion | 0 | 0 |
| Waterleaf Park Ballfields | 0 | 0 |
| Gregg-Clarke Park Pavilions | 1 | 60 |
| Gregg-Clarke Park Ballfields | 19 | 285 |
| Ash Pavilion | 12 | 40 |
| James Adkins Pool | 3 | 100 |
| Steeplechase Disc Golf | 1 | 50 |

OUTDOOR NATURE PROGRAMMING:

- Worked with Eagle Scouts on installing new bulletin boards at five city parks.
- Worked on completing the Keep Kyle Beautiful Application
- Began constructing Post Oak Community Garden’s first ADA Garden Plot.

RECREATION

- Summer Camp weekly attendance: 318
- Weekly Lap Swim Attendance: 1
- Pool was closed 6/9-6/16 while the chemical controller was repaired.
- Hosted Family Skate Night- Approximately 30 in attendance.
- In Session: Adult Softball League, Adult Kickball League, Skyhawks Sports Academy

PARKS AND TRAILS MAINTENANCE

- Ballfields mowed, dragged, and lined for softball and kickball games.
- Repaired the soccer nets at Waterleaf Park
- Installed a new scoreboard at Ash Pavilion
- Removed 88 yards of litter
- Mowed 155 acres of parkland

PARK MAINTENANCE PROGRAM COORDINATORS:

- Landscaped the flower bed the library.
Prepared all park maintenance surplus items for posting.

SPECIAL EVENTS

- Planning for 4th of July
- Planning for Pie in the Sky

PARD Projects & CIP Updates

| | |
|--|---|
| Ash Pavilion Improvements New Floor New Scoreboard | Floor arrived, Install 6/26. Scoreboard has been installed. |
| Gregg Clarke Park Skate Park | Base data complete. Public Engagement Session 6/27 6-8pm at City Hall. |
| Gregg Clarke Park Splash Pad | Construction now to begin August 28 th . |
| Plum Creek Trail Improvement | Trails Committee Interviews are complete. Trails Committee to be appointed now at the July 6th City Council Meeting. Trails Committee meetings will begin in July. An RFQ for trail improvements will be posted in late summer. |
| Masonwood Park Development | In process. RFP to post in July. |
| Aeration at Cool Springs and Lineberger Lake | In process. RFP to post in July. |
| Inclusive Playground | Construction now to begin 7/24. |
| Park Restrooms | RFP closed. Recommendation for approval will be on the June 20 th City Council Meeting agenda. |
| Ballfield Improvements | RFP will be posted 6/7-6/23. |
| Heroes Memorial Park Updates | Replacement wine glass for the POW table ordered. Pond algae treatments continue. Dedication plaque repairs quoted. |
| Lake Kyle Dam Repairs | Delayed. Staff will continue to receive updates from the Plum Creek Conservation District. New estimated completion time frame is August. |

UPCOMING EVENTS/PROGRAMS

Movie In the Park

Friday, June 23rd
7pm-9pm

Aqua Fit at James Adkins Pool

Monday and Wednesday 6:30-7:30 pm

Lap Swim at James Adkins Pool

Monday-Friday 8am-10am

Trivia Night

Every Monday
6:30 p.m.

Registration for the Dive In Movie at the James Adkins Pool

Movie takes place Friday, July 21st at Sundown
<https://www.cityofkyle.com/recreation/dive-movie-0>

Park and Recreation Board Meeting

Monday, June 26th
7:00 p.m. at City Hall

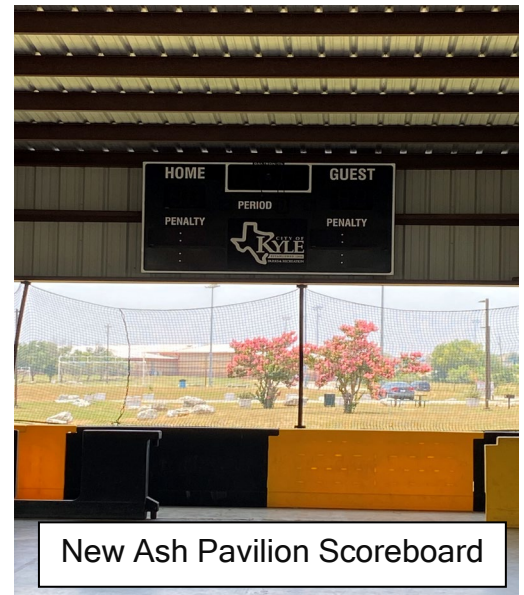
KYLE, TX SKATEPARK

DESIGN WORKSHOP #1

TUESDAY, JUNE 27TH
FROM 6:00 PM TO 8:00 PM
CITY HALL'S FALCON ROOM
100 W CENTER ST. KYLE, TX

SPA SKATEPARKS with NEWLINE SKATEPARKS

<https://tinyurl.com/Kyle-Meeting-1>
USE LINK OR QR CODE TO GIVE INPUT FOR THE CONCEPT DESIGN DEVELOPMENT



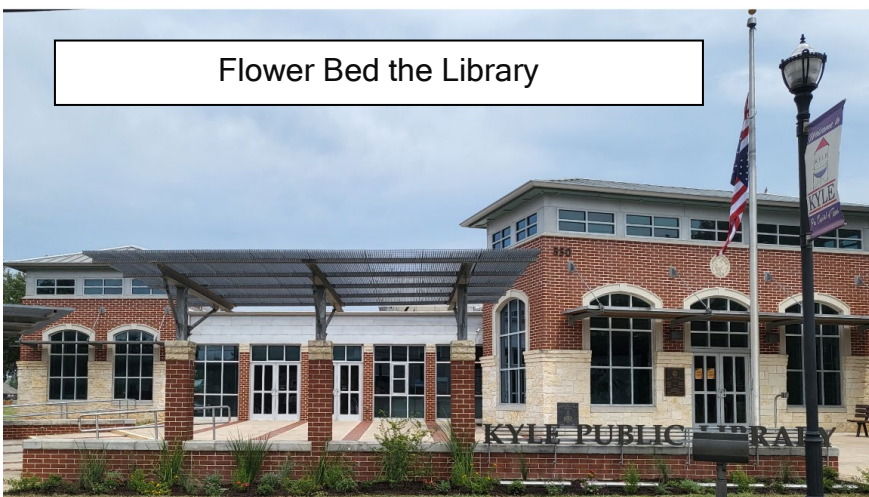
New Ash Pavilion Scoreboard



Paint N' Sip Program



New Park Boards made possible from an Eagle Scout Project

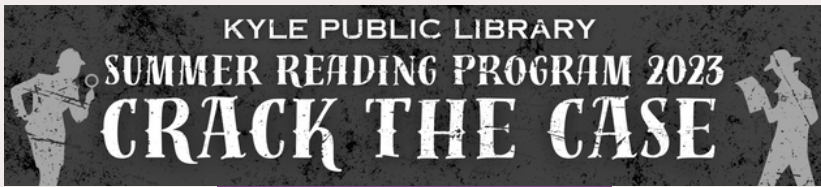


Flower Bed the Library



Senior Bingo

KYLE PUBLIC LIBRARY CHECK IT OUT!




SIGN UP TO CRACK THE CASE
FOR OUR SUMMER READING
PROGRAM!
SIGN UP ONLINE OR AT THE
LIBRARY.

TRAVELING THIS SUMMER?
SEND THE LIBRARY A PICTURE OF
YOUR KYLE PUBLIC LIBRARY CARD IN
THE DESTINATION. HERE'S A KPL
CARD IN SCOTLAND!



UNIVERSITY OF AUSTIN
DELL MEDICAL SCHOOL
AND
KYLE PUBLIC LIBRARY PRESENT

YOUTH AWARE OF MENTAL HEALTH



Youth Aware of Mental Health is an interactive program for adolescents promoting increased discussion, skills, and knowledge about mental health for ages 13-18. There will be prizes, awards, and certificates for attending all 5 sessions!

This program is free, requires no registration, and will be hosted at the library. You can come to any of the 5 sessions without attending the previous sessions or the later sessions, but it is recommended. Find out more via the QR code or at <https://sites.utexas.edu/tchat/yam-info/>

WHAT IS MENTAL HEALTH?
TUESDAY, JUNE 27, 1:00 PM

DILEMMA CARDS
THURSDAY, JUNE 29, 1:00 PM

STRESS & CRISIS ROLE PLAYS
THURSDAY, JULY 6, 1:00 PM

DEPRESSION & SUICIDE ROLE PLAYS
TUESDAY, JULY 11, 1:00 PM

CLOSING SESSION
THURSDAY, JULY 13, 1:00 PM

YOUTH AWARE OF MENTAL
HEALTH
STARTS JUNE 27TH
TEENS CAN ATTEND ONE OR ALL
OF THE FIVE SESSIONS.

**Beginning in July,
Sensory Fun
Storytime**
will have an attendance
cap of 30 people.
Admittance will be
on a first come,
first serve basis.

OUR ONLY STORYTIME
THAT HAS ATTENDANCE
LIMITS BECAUSE OF THE
NATURE OF THE CLASS.



**SELF-
DEFENSE
CLASS FOR
TEENS:
THERE ARE
TWO MORE:
JULY 3 &
JULY 18**

**GREAT PROMISE
FOR AMERICAN
INDIANS DANCE
PERFORMANCE**

**WED, JUNE
28TH @ 2 PM**

CULTURALLY,
AUTHENTIC SONG
AND DANCE THAT'S
INFORMATIVE AND
ENTERTAINING FOR
ALL AGES.



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ONE DAY A WEEK IRRIGATION IN EFFECT

City of Kyle: Stage 2 Irrigation Schedule



Addresses That Are:

Can Water from 7PM-10PM:

Odd

Wednesday

Even

Thursday

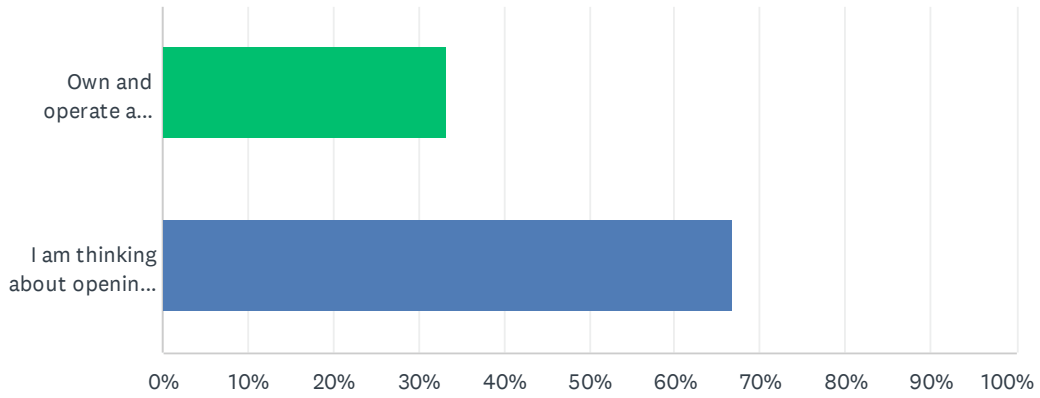
Commercial or Multi-Family

Friday

More information at
CityofKyle.com/Drought

Q1 Currently I:

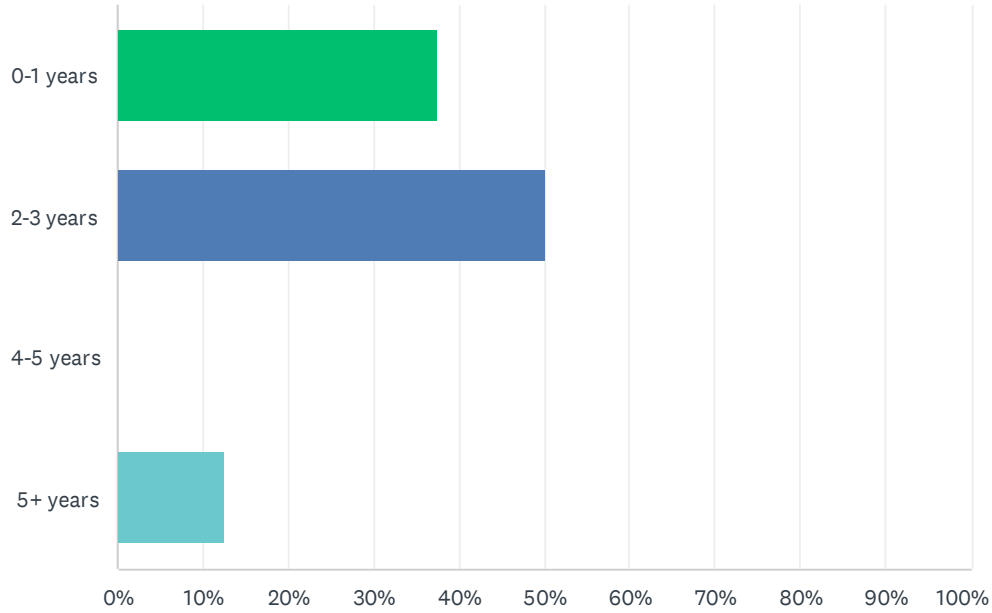
Answered: 21 Skipped: 0



| ANSWER CHOICES | RESPONSES | |
|--|-----------|-----------|
| Own and operate a business in Kyle | 33.33% | 7 |
| I am thinking about opening a business in Kyle | 66.67% | 14 |
| TOTAL | | 21 |

Q2 If you own and operate a business in Kyle, how many years have you been open?

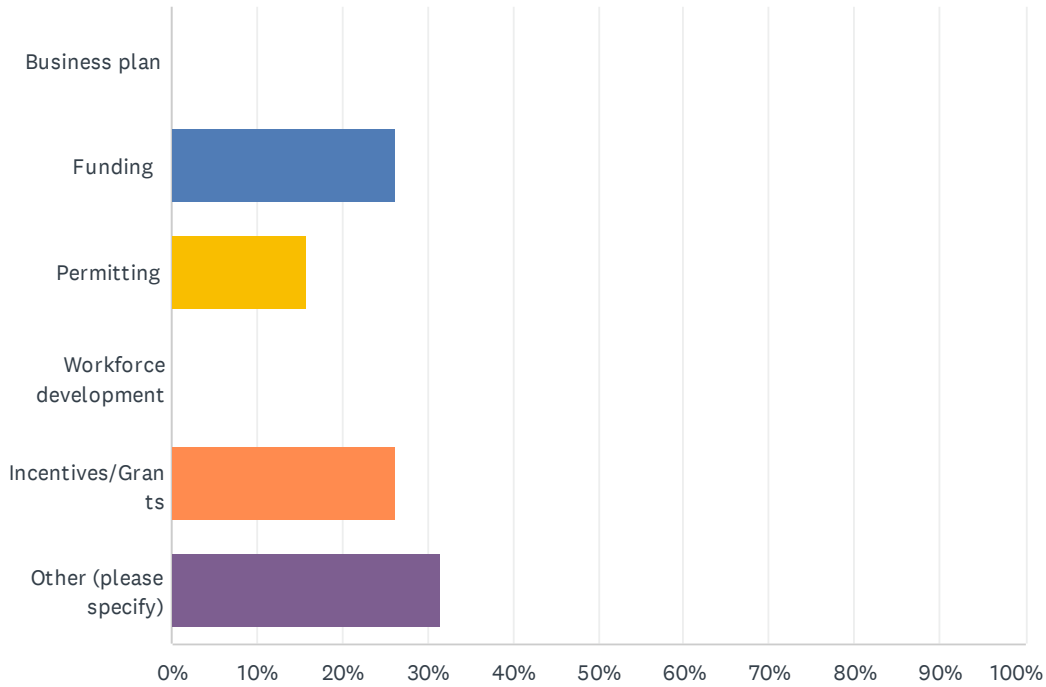
Answered: 8 Skipped: 13



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|----------|
| 0-1 years | 37.50% | 3 |
| 2-3 years | 50.00% | 4 |
| 4-5 years | 0.00% | 0 |
| 5+ years | 12.50% | 1 |
| TOTAL | | 8 |

Q3 If you are thinking about opening a business, what resources can the City assist you with?

Answered: 19 Skipped: 2



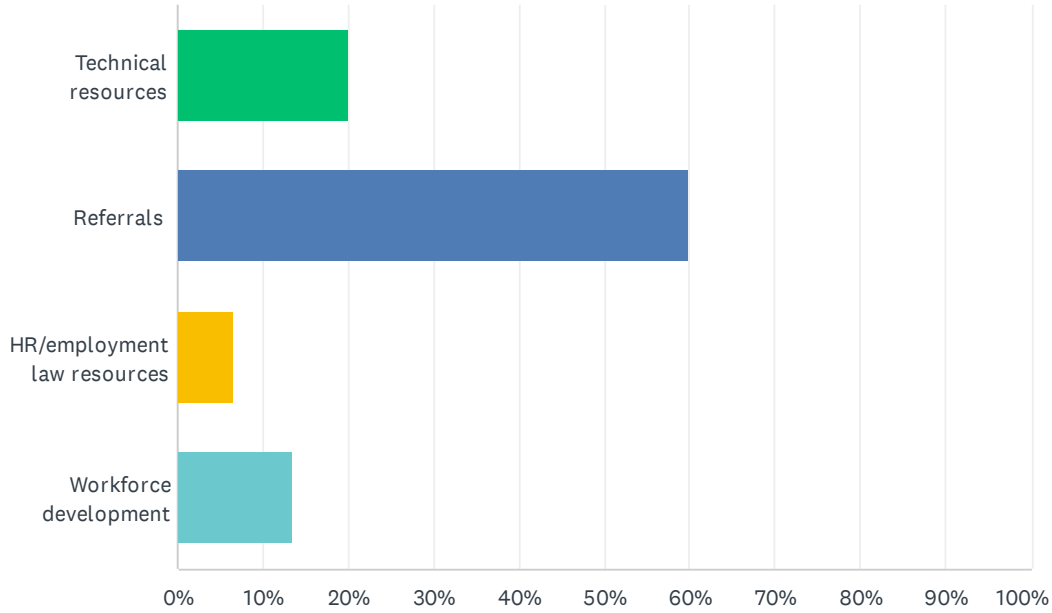
| ANSWER CHOICES | RESPONSES |
|------------------------|-----------|
| Business plan | 0.00% 0 |
| Funding | 26.32% 5 |
| Permitting | 15.79% 3 |
| Workforce development | 0.00% 0 |
| Incentives/Grants | 26.32% 5 |
| Other (please specify) | 31.58% 6 |
| TOTAL | 19 |

| # | OTHER (PLEASE SPECIFY) | DATE |
|---|--|--------------------|
| 1 | We moved here two years ago to open a business and have been completely priced out by large chains. We cannot afford to be a local business here and our other retail store in San Antonio has fostered an amazing community. We hoped to replicate that here. It's sad. | 5/15/2023 10:13 PM |
| 2 | All the above (no multi choice selection option) | 5/15/2023 8:15 AM |
| 3 | Funding, business plan and permitting. | 5/12/2023 10:25 AM |
| 4 | Any kind of advertising. | 5/12/2023 9:40 AM |
| 5 | Building options that are affordable. We've found one, but ALL of the new development is completely unsustainable for mom & pop businesses | 5/4/2023 4:58 PM |

- 6 Possible incentives to building owners to work with small business/ local mom and pop shops. 5/1/2023 8:37 PM
Rent is beyond what most of us can do to operate and make an income that we can live on especially in current market. The coolest thing I think that could happen would be almost a mini mall that would allow the true mom and pop to have a brick and mortar (franchise/ bigger shops not allowed) where people could shop and eat from the local businesses that show up to many events to sell our goods.
-

Q4 What resources can the City provide that would continue to make your business successful?

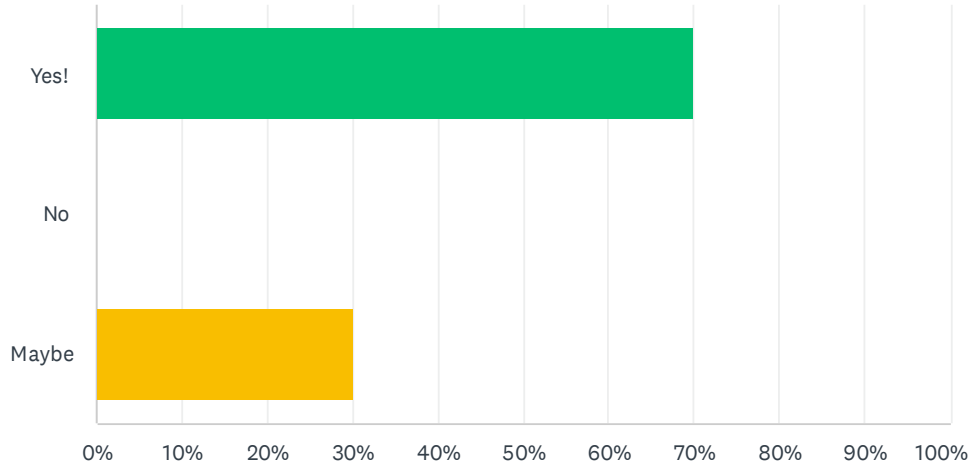
Answered: 15 Skipped: 6



| ANSWER CHOICES | RESPONSES | |
|-----------------------------|-----------|-----------|
| Technical resources | 20.00% | 3 |
| Referrals | 60.00% | 9 |
| HR/employment law resources | 6.67% | 1 |
| Workforce development | 13.33% | 2 |
| TOTAL | | 15 |

Q5 If you own or operate a business in Kyle, do you have plans to expand?

Answered: 10 Skipped: 11



| ANSWER CHOICES | RESPONSES | |
|----------------|-----------|-----------|
| Yes! | 70.00% | 7 |
| No | 0.00% | 0 |
| Maybe | 30.00% | 3 |
| TOTAL | | 10 |

Q6 What products or services does your business offer?

Answered: 15 Skipped: 6

| # | RESPONSES | DATE |
|----|---|--------------------|
| 1 | Auto detailing supplies and detailing classes for anyone to take | 5/15/2023 10:13 PM |
| 2 | 3D print on demand manufacturing, laser engraving/cutting, and Event DJing services | 5/15/2023 8:15 AM |
| 3 | Bookstore | 5/13/2023 10:46 AM |
| 4 | Pressure Washing | 5/13/2023 7:30 AM |
| 5 | We are Kyle's premier game store and hobby shop! | 5/12/2023 7:38 PM |
| 6 | Childcare and preschool | 5/12/2023 5:04 PM |
| 7 | books and coffee | 5/12/2023 10:25 AM |
| 8 | Landscaping service Trash removal | 5/12/2023 9:40 AM |
| 9 | N/a | 5/12/2023 9:19 AM |
| 10 | Softball and baseball private lessons and camps | 5/12/2023 8:53 AM |
| 11 | pizza | 5/5/2023 3:29 PM |
| 12 | Food and beer | 5/4/2023 4:58 PM |
| 13 | Retail / e-commerce; video games, comic books, pop culture collectibles & memorabilia | 5/3/2023 5:25 PM |
| 14 | fruit ice. | 5/1/2023 8:37 PM |
| 15 | Candy/ ice cream sales | 5/1/2023 6:37 PM |

Q7 If you own or operate a business, what daily challenges do you encounter?

Answered: 10 Skipped: 11

| # | RESPONSES | DATE |
|----|---|--------------------|
| 1 | Finding a place affordable for retail in Kyle as a local business. | 5/15/2023 10:13 PM |
| 2 | Creating time for marketing and understanding what I need to do to promote my business. | 5/15/2023 8:15 AM |
| 3 | Water Restrictions | 5/13/2023 7:30 AM |
| 4 | Every day is a new adventure, but there's not particular challenge that is a daily issue. | 5/12/2023 7:38 PM |
| 5 | Unclear or conflicting city policies and zoning rules. | 5/12/2023 5:04 PM |
| 6 | Not enough exposure | 5/12/2023 9:40 AM |
| 7 | N/a | 5/12/2023 9:19 AM |
| 8 | Not many | 5/12/2023 8:53 AM |
| 9 | Lack of permanent physical location | 5/3/2023 5:25 PM |
| 10 | A city focused on multimillion dollar companies | 5/1/2023 5:28 PM |

Q8 If you plan to own or operate a business in Kyle, do you feel that the City of Kyle provides enough resources and information?

Answered: 18 Skipped: 3

| # | RESPONSES | DATE |
|----|---|--------------------|
| 1 | No. And also no options for anyone except large chains. | 5/15/2023 10:13 PM |
| 2 | I have no idea what the city provides as resources. | 5/15/2023 8:15 AM |
| 3 | Not sure | 5/13/2023 10:46 AM |
| 4 | The city is against small businesses, if they weren't, then why not give them the same Tax breaks as other businesses here? | 5/13/2023 7:57 AM |
| 5 | Not at the moment | 5/13/2023 7:30 AM |
| 6 | Resources and information about what? I don't find that the City has provided any information that would be helpful to us at all. There is a lot of supportive talk, but other than cheerleading and wishing us well, there doesn't seem to be actionable assistance available. I would love to know if the city has land they are selling though. Please reach out if we can discuss that. | 5/12/2023 7:38 PM |
| 7 | No real | 5/12/2023 5:04 PM |
| 8 | I am unsure if it has enough resources, would be interested in finding out. | 5/12/2023 10:25 AM |
| 9 | Yes | 5/12/2023 9:40 AM |
| 10 | Not that I can tell | 5/12/2023 9:19 AM |
| 11 | Yes | 5/12/2023 8:53 AM |
| 12 | yes, extremely helpful so far! | 5/5/2023 3:29 PM |
| 13 | Seems to be plenty of resources available for any sort of chain business, with no resources for local Mom and Pop type business. | 5/5/2023 4:17 AM |
| 14 | The resources and communication is top tier. Everyone is so friendly and helpful, or loops in someone that can assist if they aren't completely sure. The biggest hurdle is the building costs. Especially when similar building specs in San Marcos and even Austin are cheaper! | 5/4/2023 4:58 PM |
| 15 | I do | 5/3/2023 5:25 PM |
| 16 | I don't know... no when I had the business...I felt I was doing it blindly and I'm sure that's what led to my doors shutting in addition to the location. | 5/1/2023 8:37 PM |
| 17 | Yes | 5/1/2023 6:37 PM |
| 18 | No | 5/1/2023 5:28 PM |