



JUNE 2, 2023

# WEEKLY REPORT

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TO: MAYOR MITCHELL AND COUNCIL MEMBERS  
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT  
[COMMUNICATIONSDEPT@CITYOFKYLE.COM](mailto:COMMUNICATIONSDEPT@CITYOFKYLE.COM)

## INTRODUCTION

Hello Mayor Mitchell and Council Members. This new weekly report will be sent out every Friday and is meant to capture important staff and department updates, upcoming events, new resources and more. These reports will be replacing the City Mangers Report and some of the other staff presentations at regular Council meetings. We hope you will find it insightful and informative. If you have any questions, concerns, or feedback, please let us know.

### I. COUNCIL SCHEDULE

TUESDAY, JUNE 6, CITY COUNCIL SPECIAL SESSION, 5:30 P.M.

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream, [www.cityofkyle.com/kyletv/kyle-10-live](http://www.cityofkyle.com/kyletv/kyle-10-live).

TUESDAY, JUNE 6, CITY COUNCIL REGULAR SESSION, 7 P.M.

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream, [www.cityofkyle.com/kyletv/kyle-10-live](http://www.cityofkyle.com/kyletv/kyle-10-live).

### II. MS4 STORMWATER PROGRAM UPDATE

Staff Contact: Kathy Roecker

Council Member Yvonne Flores-Cale requested more information on the MS4 Stormwater Program and adding a possible Stormwater Technician to the budget for FY 2023-24, after the May 13 Budget Worksession. Storm Water Manager Kathy Roecker prepared the attached information. **(Please see Attachment on Page 9)**

### III. PUBLIC SAFETY CENTER RIBBON CUTTING UPDATE

Staff Contact: Rachel Sonnier

After scheduling conflicts and internal discussions, the Public Safety Center Ribbon Cutting has been moved to Thursday, July 20 from 5-7 p.m.

### III. MAIN STREET PROGRAM UPDATE

Staff Contact: Amber Schmeits

In January, Council directed staff to look into joining the Texas Main Street Program, including costs and eligibility. Since then, staff have been in contact with the State Coordinator and the feedback has been that the City of Kyle is not eligible to qualify for the Main Street Program. The reason Kyle is not eligible for the program is because the main street area does not have the number of historic buildings that the Main Street Program requires.



In our conversations with the State Coordinator, we were also informed that while the City does not qualify for the program, the Historical Commission is looking for opportunities to provide additional funding and networking opportunities for cities similar to Kyle that want to be part of the Main Street Program but may not qualify for it. At this time, we have not yet received additional information regarding this new, expanded program option, but don't expect that new programming to be available for several months. We will continue to explore options with the state program as they are made available.

### IV. UNIVERSAL NATURAL GAS 2023 INTERIM RATE ADJUSTMENT FILING UPDATE

Staff Contact: Jennifer Kirkland

Universal Natural Gas, LLC d/b/a Universal Natural Gas, Inc. has notified the City of its Interim Rate Adjustment for 2022. Usually the City takes action to suspend these rates until the end of the suspension period authorized by the Texas Railroad Commission, but in this case, the company has voluntarily suspended its rates until that date of June 15, 2023. **(Please See Attachment on Page 32)**

## V. NEW TOOL ENCOURAGING COMMUNITY FEEDBACK FOR COMPREHENSIVE MASTER PLAN

Staff Contact: Will Atkinson

The City of Kyle invites community members to share their thoughts through a new, interactive tool on [kyle2030.com](https://kyle2030.com) that gives residents a chance to provide feedback on actionable items for the Kyle 2030 Comprehensive Plan rewrite.

The tool takes community members through three stations: implementation, resources and prioritizations while providing prompts to engage residents in giving virtual feedback. City of Kyle residents can submit multiple answers to the questions. The tool will be available on [kyle2030.com](https://kyle2030.com) until June 30.

## VI. ROAD BOND OPEN HOUSE

Staff Contact: Rachel Sonnier

The City of Kyle will be hosting a Road Bond Open House that will give an overview of all the bond projects on Wednesday, June 28 from 5-8 p.m. This Open House will be held in-person at Kyle City Hall, 100 W. Center St., but other options for participation include online streaming through Spectrum 10, the city's YouTube channel, and the City of Kyle Facebook Page. There will be a moderated panel discussion and stations where residents will have an opportunity to view details about each road project, learn about the overall tax impact, and more. Staff will be on hand to answer questions in English or Spanish.

## VII. JACK'S AXES & PAPA JACK'S UPDATE

Staff Contact: Harper Wilder

Kyle Public Works will be demoing the existing concrete, hauling it off and leveling the surface of Jack's Axes/Papa Jack's lots. After leveling, an asphalt surface will be added. After the work is completed, the lot will be available to use for city events as needed.

## IIX. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba

### La Verde Park:

- Project 89% complete
- Running electrical throughout
- Grading of lawn area
- Installation of soffits at Pavilion
- LED lighting at bridge
- La Verde Monument update
- The monument has been approved & will take 6-8 weeks.
- Substantial Completion Date: June 2023

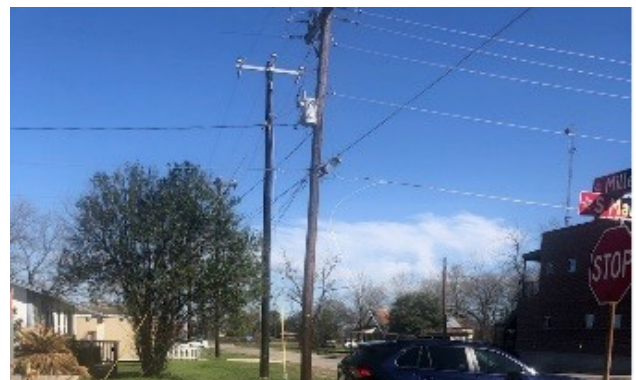


### Public Safety Center:

- Project 89% complete
- Furniture installation
- Drilling for light poles
- Plant trees, plants, & sod
- Exterior joint sealants
- Elevator commissioning
- Painting
- Security Cameras
- Substantial Completion Date: June 2023

### Downtown Relocation of Lines:

- Spectrum: One pole pending work from either Spectrum or Frontier.
- PEC: Scheduled to start removing poles on week of June 5, 2023. Estimate 1 week to remove once they arrive.



## CIP/ROAD PROJECT UPDATES CONTINUED

Staff Contact: Leon Barba

### Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 52%
- Installed pumps, pump guide rails & brackets.
- Preparing emergency generator pad.
- Preparation of control panel pad & generator pad installations are planned for the next couple of weeks.



### Center/South Street Quiet Zone

- Aaron Concrete to begin work June 12.
- Project estimated to be completed early August 2023.

### Schlemmer & Porter Phase II:

- Notice to Proceed for construction is June 12, 2023.
- Approximately 1,500' of wastewater pipeline.
- The contractor for the project is Cedar Hills Construction.

### Kohler's Crossing Project:

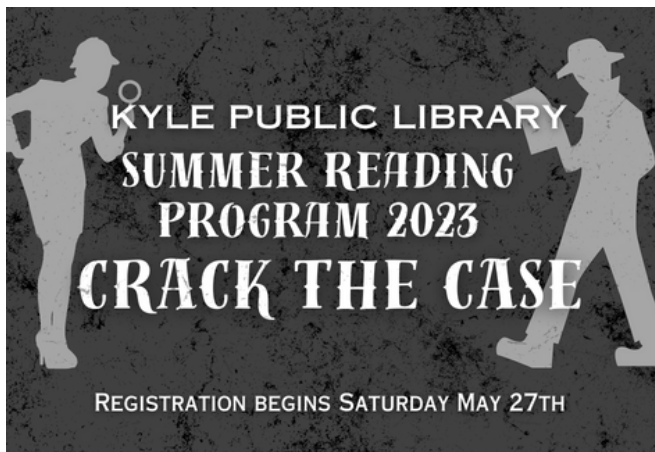
- Night work is scheduled to begin June 19th.
- Night work occurs between June 19th & June 23rd.
- Kohler's Crossing to be closed late June / early July for 4 days from Marketplace to Entrance of ACC. Dependent on UPRR's notification.
- Project estimated to be completed by mid-August.

## IX. KYLE PUBLIC LIBRARY UPDATES

Staff Contact: Colleen Tierney

### Food for Fines Spring Harvest Food Drive:

Thanks to our wonderful community, 956 pounds of food was donated to Hays County Food Bank during the Spring Harvest Food Drive and over \$1,600 in fines were forgiven.



### Crack the Case - Summer Reading Program:

- Online Registration is on May 27th
- Kick Off Event is Magician Oscar Munoz on Saturday, June 3 at 11 am

### Stories Times are Back:

- Mondays - Sensory
- Tuesdays - Little Yogis, & Pajama Time
- Wednesdays - Preschool
- Thursdays - Lapsit & Toddler
- Fridays - Bilingual

### Other Programs:

- Science Discovery with Daniel G. Benes - Wednesday, June 7 at 2 pm
- Movies - All Ages Silver Screen - Every Friday at 4 pm: June 9 - Annie (1982)



## X. KPD COMMUNITY SHRED DAY

Staff Contact: Briana Geddes

In an effort to combat the rise of identity theft, the Kyle Police Department is giving all community members the opportunity to carefully dispose of personal records with a community shred day on Friday, June 2 from 10 a.m. to 2 p.m. at the Kyle Police Department, 111 N. Front Street.

Items to consider shredding: Credit card statements, checking account records, prescription documents, medical insurance files and other sensitive material

No sign-up is required, but participants do need to be a City of Kyle resident. Residents must be able to show proof of residency, either with an ID with their current address or a bill with their current address and ID. Those without proof of residency will be turned away. Attendees must also bag or box all paper for shredding and must unload the box or bag onsite.

## XI. AGENDA MANAGEMENT SOFTWARE UPDATE

Staff Contact: Jennifer Kirkland

City Staff will be moving forward with Granicus Peak Agenda Management for agendas and minutes. Because we are upgrading through Granicus, and Granicus acquired NovusAgenda (City's current system), we will be allowed to have one user continue having access to the City's historical NovusAgenda data at no charge — something that no other provider can offer. This means Granicus will continue to host the City's full agenda packets and minutes data since 2007 with full functionality. Migrating to Peak will result in an annual increase from \$6,276 to \$8,238 and no upfront cost. It will take a few months to make this transition.

## XII. ATTACHMENTS

IMS4 Stormwater program Presentation .....Page 9  
 Universal Natural Gas 2023 Interim Rate Adjustment .....Page 32  
 Parks and Recreation Department May Program Recap.....Page 33



# City of Kyle MS4 Program

## MS4

Municipal Separate Storm Sewer Systems  
Program

Stormwater



# Stormwater Program History

- **1987** Clean Water Act Amended – EPA
- **1990** National Pollutant Discharge Elimination System (NPDES) for Phase I MS4 Permit (*for Cities > 100,000*)
- **1999** National Pollutant Discharge Elimination System (NPDES) for Phase II Permit (*for Cities < 100,000*)

# So why does stormwater matter?

- In Kyle, stormwater flows directly to local waterways & is not treated
- Stormwater pollution can negatively impact waterways & receiving streams
  - Trash and debris – harm wildlife and reduce aesthetic
  - Bacteria and other pathogens – health hazards
  - Household/commercial hazardous wastes – Poison wildlife and people, contaminated water
  - Sediment – harms aquatic habitat
  - Excess nutrients – Loss of oxygen



# Examples of Stormwater Pollution



# Stormwater (not so fun) Facts

- Approximately 40% of the lakes in America are too polluted for fishing, aquatic life, or swimming
- Each year 1.2 trillion gallons of untreated sewage, stormwater, and industrial waste are dumped into US water



Stormwater

# Stormwater Program

Kyle's MS4 Stormwater Program

Stormwater

# Stormwater Management Program Requirements

## **Level 1**

Operators of traditional small MS4s that serve a population of less than 10,000 within a UA.

## **Level 2**

Operators of traditional small MS4s that serve a population of at least 10,000 but less than 40,000 within a UA.

## **Level 3**

Operators of traditional small MS4s that serve a population of at least 40,000 but less than 100,000 within a UA.

## **Level 4**

Operators of traditional small MS4s that serve a population of 100,000 or more within a UA.



# Stormwater Management Program Requirements

## **5 Minimum Control Measures:**

- Public Education, Outreach, and Involvement
- Illicit Discharge Detection and Elimination (IDDE)
- Construction Site Stormwater Runoff Control
- Post Construction Stormwater Management in New Development and Redevelopment
- Pollution Prevention and Good Housekeeping for Municipal Operations

## **Best Management Practices:**

The City has 34 BMPs required for compliance with the City's program

# Stormwater Management Program Requirements

## **Public Education, Outreach, and Involvement**

### Best Management Practices:

1. Stormwater Management Page on City Website
2. Stormwater Outreach
3. Electronic Stormwater Communication
4. Storm Drain Inlet Markers
5. General Education of City Employees, City Inspectors and Elected and Appointed Officials
6. Preconstruction Developer/Builder/Engineer Education
7. School Education and Outreach
8. Comply with State and Local Public Notice Requirements
9. Public Meeting(s)
10. Stormwater Hotline and Online Complaint Submission
11. Bulk Waste Cleanup and Pickups
12. Household Hazardous Waste (HHW) Collection
13. City Park Maintenance
14. Plum Creek Cleanup
15. Pet Waste







# Stormwater Management Program Requirements

## Illicit Discharge Detection and Elimination (IDDE)

Best Management Practices:

16. Stormwater Map
17. Illicit Discharge Ordinance
18. Illicit Discharge Inspections
19. Sanitary Sewer Line Maintenance and Inspection
20. Stormwater Sampling





# Stormwater Management Program Requirements

## Construction Site Stormwater Runoff Control

Best Management Practices:

21. Construction Site Stormwater Runoff and Erosion Control Ordinance
22. Site Plan and Construction Plan Reviews
23. Active Construction Site Inspections







# Stormwater Management Program Requirements

## Post-Construction Stormwater Management in New Development and Redevelopment

Best Management Practices:

24. Post-Construction Stormwater Runoff Control Ordinance
25. Post-Construction Structural and Non-Structural BMPs
26. Structural Control Maintenance
27. Land Use Plan





# Stormwater Management Program Requirements

## Pollution Prevention and Good Housekeeping for Municipal Operations

Best Management Practices:

28. Municipal Operations and Industrial Activity Operations and Maintenance Program
29. Training Program for City Employees to Minimize Runoff Caused by Municipal Operations
30. Chemical Applications and Materials Management
31. Storm Drainage System Maintenance
32. Street Sweeping
33. Spill Response
34. Disposal of Collected Storm Drainage System Waste









# Questions

Kathy Roecker

Stormwater Management  
Plan Administrator

(512) 618-8296

[kroecker@cityofkyle.com](mailto:kroecker@cityofkyle.com)

Stormwater





May 30, 2023

To the Honorable Mayors and Members of the City Councils  
of the Cities of Anna, Bulverde, Cleveland, Converse, Elmendorf, Fort Worth, Hutto, Iowa Colony,  
Kyle, Magnolia, Santa Clara, Taylor, Texas City, Uhland and Venus, Texas

Re: Universal Natural Gas, LLC d/b/a Universal Natural Gas, Inc.'s Test Year 2022 Gas Reliability  
Infrastructure Program ("GRIP") Interim Rate Adjustment for the Incorporated Areas

On March 2, 2023, Universal Natural Gas, LLC d/b/a Universal Natural Gas, Inc. ("UniGas") filed  
with its original jurisdiction municipalities and the Texas Railroad Commission ("Commission") an  
Interim Rate Adjustment ("IRA") that covered incremental cost of new capital investment for the  
12-month period between January 1, 2022 and December 31, 2022. Without taking action to suspend  
implementation, the rate adjustments contained in the IRA Application were approved via operation  
of law on the proposed effective date, May 1, 2023.

In an effort to maintain uniform system-wide rates, UniGas has voluntarily suspended the  
implementation of new rates for all customers to the end of the suspension period adopted by the  
Commission, June 15, 2023. UniGas will implement its system-wide IRA consistent with the rates  
approved by the Commission at that time and will distribute copies of final tariffs for your records  
within thirty (30) days of implementation.

Should you have any questions, please do not hesitate to contact me.

Respectfully,

/s/ Hayley Cunningham

Hayley Cunningham  
Director - Rates and Regulation, Universal Natural Gas  
9950 Woodloch Forest Drive  
Suite 2200  
The Woodlands, TX 77380  
(281) 220-6805  
hayley.cunningham@centric-us.com



# A MEMORABLE MAY IN PARKS

## PARKS WELCOMED OVER 16,000 PEOPLE THIS MONTH



### THE WALL THAT HEALS

Over 6,000 guests visited the traveling replica of the Vietnam Wall that Heals at Lake Kyle Park. Hosting The Wall was made possible through a partnership with the Central Texas AMVETS Post 115, The City of Kyle, and many volunteers and sponsors.

#### *Sponsor Listing:*

<https://www.cityofkyle.com/special-events/wall-heals-kyle-texas>

*Event Video* (produced by the Communications Department)

<https://youtu.be/37LSVRGMmA>



### KYLE FAIR-A TEXTRAVAGANZA

PARC hosted the 1<sup>st</sup> Annual Kyle Fair-A TexTravaganza. Over 10,000 people attended the event at Lake Kyle Park. Admission to the event and parking and shuttles was free. The event included a carnival, vendors, food trucks, live entertainment, a rib and rita competition, and fireworks.

The Communications Department led the efforts to try to beat a Guinness Book of World Records of the gathering of most people with the same name. The Gathering of Kyles received media coverage from The Wall Street Journal, The New York Times, Good Morning America, Germany's largest newspaper, and many local media outlets. Over 1,490 Kyles were in attendance.

### POST OAK COMMUNITY GARDEN

PARC welcomed the community to break ground at the new Post Oak Community Garden. The new community garden will feature over 35 plots, compost bins, pavilion, restroom, greenhouse, storage shed, and herb and flower gardens.

### MEMORIAL DAY

PARC partnered with the VFW Post 12058 to host a Memorial Day Ceremony, including the playing of Taps.

### CITY POOL OPENS!

The James Adkins Pool opened May 27<sup>th</sup> and will be open until Labor Day. Free Swim Days are Mondays and Fridays.

<https://www.cityofkyle.com/recreation/aquatics-james-adkins-pool>

## JAMES ADKINS POOL OPENS FOR THE SEASON!

### Pool Improvements completed during May include:

- New cooling surface deck
- Pool lights repaired
- Removal and repair of the expansion joints
- Float and level splash pad
- New toilet spindles
- New picnic tables
- New hand dryers
- New baby changing stations
- New restroom sinks
- New restroom faucets
- New shower heads
- New vapor light fixtures
- New shade 65% complete. Estimated completion June 2023.



FREE SWIM DAYS MONDAYS & FRIDAYS

<https://www.cityofkyle.com/recreation/aquatics-james-adkins-pool>

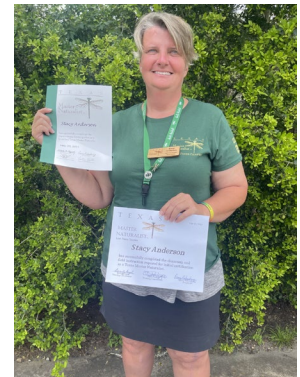
## RESERVATION REPORT:

May 2023	# of Reservations	# of Guests
KRUG Activity Center	3	275
Steeplechase Park Pavilion	5	277
Waterleaf Park Ballfields	1	25
Gregg-Clarke Park Pavilions	3	210
Gregg-Clarke Park Ballfields	2	30
Ash Pavilion	1	40
	3	325

PARD recognizes Park Maintenance Technician, Terry Martin, for his service to the Marine Corp. Terry was honored to help host The Wall that Heals.



PARD Congratulates Outdoor Nature Specialist, Terry Anderson, for becoming a Certified Master Naturalist.



## OUTDOOR NATURE PROGRAMMING:

- Hosted the Post Oak Community Garden Groundbreaking
- Worked with volunteers to plant the second half of the milkweed grant plugs (about 115 plugs).
- Hosted Art in the Park at the Krug building
- Welcomed four Community Service Restitution Workers

## PARK MAINTENANCE PROGRAM COORDINATORS:

- Designed the "KYLE FAIR" Photo Opt
- Designed the Kyle Fair Directional Signage

## RECREATION

- Summer Camp began May 30<sup>th</sup>
- Hired and trained seasonal summer camp staff
- Hired and training seasonal aquatics staff
- Received 9 applications for KAYAC (Kyle Area Youth Advisory Committee)
- Hosted 4 Trivia Nights at Centerfield
- Contracted for a new Skyhawks Sports Programs to begin in June
- Contracted for a new Yoga class to begin in July
- Registrations for Family Skate Night, Paint & Sip, Kinder Dance, Baton Twirling, Pickleball Tournament, Kyle Market Days, Summer Kickball, Summer Softball & Pool Rentals
- Accepting Volunteers for Juneteenth Market Day
- Planning for Movies in the Park

## PARKS AND TRAILS MAINTENANCE

- Worked with the local bike community to start to build the single path bike trail
- Removed graffiti at Steeplechase Park swings
- Worked Special Events
- Removed 480 yards of litter
- Mowed 720 acres of parkland



# PHOTOS

## The Kyle Fair



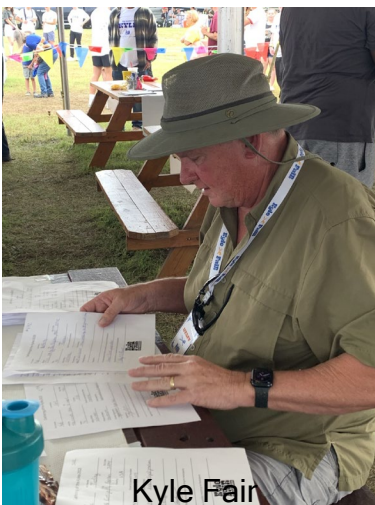
James Adkins Pool



Heroes Breakfast



Memorial Day



Kyle Fair



Community Garden Groundbreaking



Kyle Fair



Kyle Fair



Art in the Park



Planting Milkweeds



The Wall that Heals



The Kyle Fair