



APRIL 19, 2024

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St., unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

TUESDAY, MAY 7, 2024

COUNCIL SPECIAL MEETING AT 6 P.M.

COUNCIL REGULAR MEETING AT 7 P.M.

WEDNESDAY, MAY 22, 2024

The regularly scheduled Tuesday, May 21 meeting has been moved to Wednesday, May 22.

TIRZ #2 MEETING AT TBD

COUNCIL SPECIAL MEETING AT TBD

COUNCIL REGULAR MEETING AT 7 P.M.

II. KYLE POLICE DEPARTMENT COMMUNITY OPEN HOUSE

Staff Contact: Jeff Barnett

The Kyle Police Department hosted a hybrid Community Open House on Wednesday, April 10 from 6-7:30 p.m. at Kyle City Hall, 100 W. Center St. This event had approximately 25 in-person attendees along with approximately 20-25 online attendees.

A second Kyle Police Department Community Open House will be held on Saturday, April 20 from 10-11:30 a.m. at the Kyle Public Safety Center, 1700 Kohlers Crossing. This will be a collaborative discussion to develop a clear understanding of public safety concerns and expectations of the Kyle Police Department. Topics of discussion will include public safety issues, community presence, responsiveness, and proactive policing.

For more info go to www.cityofkyle.com/police/kyle-police-department-community-open-house-0.

III. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba

FM 110 Waterline:

- Last sections of pipeline installed last week
- Pipeline installation issue corrected underneath FM 110 near Goforth Road
- Testing of waterline to start this week
- Project approximately 94% complete based on last pay application



Indian Paintbrush Lift Station:

- Pay request is 95% completed
- Revegetation watering
- Control panel parts ordered
- Change Order No. 2 approved
- Change Order No. 2 is expected to be completed by the third week of April

IV. HUMAN RESOURCES UPDATE

Staff Contact: Clifton Beck

Welcome to all new Team Kyle Members:

- Jonathan Lopez – Assistant Wastewater Plant Operator
- Tyler Ellis – Recreation Coordinator – Aquatics
- Karradine Hunt – Street Maintenance Tech I
- Janessi Ruiz – Code Compliance Technician

Human Resources attended the City of Austin's Career Expo on Thursday, April 11 and spoke to over 200 people about joining Team Kyle!

V. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until they are completed.

Item No.	Date of Request	Request	Status
1	6/20/23	Google Fiber Right of Way Agreement	Tentatively scheduled for June 2024
2	6/23-25/23	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store	Assigned to Leon Barba; Staff to develop a plan to consider by Spring 2024; Funding in the budget to design extension of Goforth Road, water and wastewater utilities
3	11/20/23	Direct staff to bring back a Property Improvement Program and also to look for potential grants to fund some of the budget for this potential program	Assigned to Kelly Stilwell; May 7, 2024
4	1/2/24	Roundabout/Traffic Signal at Dacy & Bunton Creek	Additional information will be brought forward June 2024
5	1/16/24	Comprehensive Review of Parking Analysis as well as the permitting around usage at Waterleaf	Assigned to Mariana Espinoza; will be presented as part of Parks CIP during budget process June 2024
6	2/6/24	Prepare a policy for warming and cooling centers; develop action plan for emergency shelters; and provide data on potential use of such facilities	Assigned to Chief Barnett; June 18, 2024
7	3/16/24	Development of Downtown	Council first discussed this during the FY 23 Visioning Workshop in June 2023; it was brought back for discussion during FY 24 Visioning Workshop in February 2024; at the March 16, 2024 meeting, the City Council decided to postpone this discussion
8	3/19/24	Issue RFP for State Lobbyist	Assigned to Jesse Elizondo; May 2024
9	2/16/24	Mental Health Selection	Evaluation Committee formed; Recommendation to Council by June 2024
10	4/16/24	Evaluate the possibility of moving the historic oak tree on Stagecoach Road	Assigned to Bryan Langley; Study results will be provided to council in May 2024

Item No.	Date of Request	Request	Status
11	4/16/24	Develop a schedule and process for a new Charter Review Committee at the end of the calendar year.	Assigned to Jesse Elizondo; Fall 2024
12	4/16/24	Hire a consultant to analyze existing Council District boundaries	Assigned to Aimee Alcorn-Reed; Recommendation will be bought forward in June 2024
13	4/16/24	Bring back band options for the City Fest event	Assigned to Rachel Sonnier; Recommendations will be brought forward in July 2024
14	4/16/24	Outline the impact to school district bus service due to the construction of sidewalks in the road bond program	Assigned to Chris Arnold; Information will be provided in May 2024

VI. 6 CREEKS WASTEWATER IMPROVEMENTS PROJECT UPDATE

Staff Contact: Chris Arnold

Phase 1 of the 6 Creeks Wastewater Improvements Project on Old Stagecoach Road from Center Street (FM 150) to just North of Cypress Forest Drive is set to be completed and reopened on Monday, April 29, weather permitting.

Phase 2 of the project, which will close Old Stagecoach Road from just North of Cypress Forest Drive to Three Forks Drive, will start Tuesday, April 30 and go through Friday, May 31.

Work hours will be Monday through Saturday from 6:30 a.m. to 6 p.m. All Construction is weather permitting. Drivers will be able to access the southern entrance of Cypress Forest Drive. Drivers are asked to obey traffic warning signs, detours and watch out for heavy equipment and flaggers. For more information, go to the [Project Page](#).

VII. ATTACHMENTS

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April 14th - April 20th, 2024

Earth Day Tree Planting

at Heroes Memorial Park

Monday, April 22nd at 10am

& Native Plant Giveaway

Presented By



Welcome our new Aquatics Coordinator, Tyler!

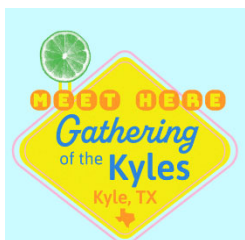


Tyler is the City of Kyle's Parks and Recreation Department's new Recreation Coordinator overseeing Aquatics. The aquatics division includes operations of the James Adkins Pool, swim team, swim lessons, and the Annual Polar Bear Splash. The Aquatics Coordinator works closely with the Pool Maintenance Technician including maintenance of the James Adkins Pool, La Verde Park Splash Pad, Steeplechase Park Splashpad and Gregg-Clarke Park Splashpad.

Tyler is from Jonesboro, Georgia, and has worked as an Aquatics Coordinator with many agencies including Clayton County Parks and Recreation and the City of Denver. Tyler played baseball in college, but he loves football. He is the proud dad of an 8 month old Dutch Sheperd named Maverick.

Welcome to Team Kyle, Tyler!

Just 1 Month Away! May 17th-19th at Lake Kyle Park



PARKS AND RECREATION DEPARTMENT DIVISION REPORTS:

TRAILS:

- Post Oak Community Garden Update: Public Works installed a water meter for a future restroom.

Sidewalk concrete has been poured.

The sand for the waterline encasement was moved.

The plumbing installation was completed by Sidney Cox Plumbing.

The pergola arrived. The pergola and greenhouse will be assembled next week.

- Trails Crew Team Member, Conrad, and Outdoor Education and Trails Supervisor, Stacy, attended the International Mountain Biking Association



SPECIAL EVENTS:

- Finalized staffing for the Kyle Fair.
- Finalized details for the VIP and Volunteer Tents at Kyle Fair.
- Continued to secure event sponsorships.
- Finalized the shuttling details for Kyle Fair.
- Delivered food to the Hays CISD Transportation Department.



ADMIN:

- This week's reservations:

Steeplechase Park Soccer Field (1)	Waterleaf Park Soccer Field (1)
Gregg-Clarke Park Field #3 (5)	Gregg-Clarke Park Field #4 (2)
Gregg-Clarke Park Soccer Field (3)	Gregg-Clarke Park Field #2 (7)
Gregg-Clarke Park Pavilion (1)	Gregg-Clarke Park Field #1 (2)
Mary Kyle Hartson City Square Park Gazebo (1)	
Lake Kyle Pavilion (1)	
- Weekly Revenue: \$16,113.00

RECREATION:

- Hosted trivia night at Center Field



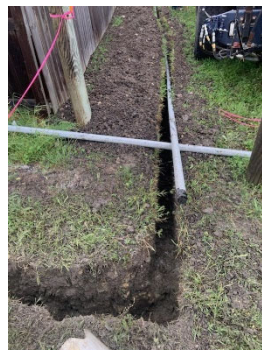
- Hosted Silent Disco on April 18th at La Verde Park
- Hosted Senior Bingo
- Hosted Senior Chair Volleyball
- The spa at the James Adkins Pool has been repaired
- The summer swim team is full. There is a waiting list.
- Hosted a successful tennis clinics
- Hosted adult Pickleball Tournament April 20th
- Preparing to host the Tiny Tot Triathlon April 27th
- Continued planning for the 4th of July Event and Fireworks
- Registration is open for swim lessons, May Paint and Sip, Bike Rodeo, and Kids Fishing Clinic
- James Adkins Pool reservations is open
- Hosting a 1 day hiring event April 24th
- In season: Co-Rec softball, kickball, Men's softball,



MAINTENANCE:

Park Maintenance & Beautification:

- Completed the electrical installation at the Post Oak Community Garden
- Beautification removed a downed tree on Deleon Street
- Electrical line locates at Gregg-Clarke Park
- Beautification maintained the Center Street hanging water plants
- Electricians repaired streetlights from broken lines by fiber installation
- Park Maintenance mowed 75 acres
- Park Maintenance replaced irrigation heads and La Verde Park and Gregg-Clarke Park Field #5
- Park Maintenance cleaned the La Verde Park bridge
- Park Maintenance picked up 2,900 pounds of trash
- Maintenance repaired toilets at Steeplechase Park and the water fountain at La Verde Park.
- The Heroes Memorial Park pond received pond treatment
- Parks Program Coordinator worked on the Gregg-Clarke Park curb appeal.
- Parks Program Coordinator designed and replaced the Lake Kyle Park rules sign.



WEEKLY NEWSLETTER

KYLE PUBLIC LIBRARY

CHECK IT OUT!

CELEBRATE EARTH DAY!



with Kyle Public Library

APRIL 22ND, 4PM-6PM

Crafts - Activities - Snacks

4:30pm- Presentation from a Master Gardener

food for fines

May 1st - 31st

Each donation of a canned or shelf-stable food item will erase \$2.00 of late fees off your account. Donations cannot be used to pay for missing items.

If you don't have fines, you can also donate to reduce the fines of other patrons. Pay it forward!

<https://haysfoodbank.org/give/>



KYLE PUBLIC LIBRARY IS SEEKING TEEN VOLUNTEERS FOR SUMMER 2024

KPL WILL BE ACCEPTING APPLICATIONS IN-LIBRARY ONLY

APRIL 1 - APRIL 20, 2024

Would you like to help out at the library this summer? We're seeking driven and passionate young people to volunteer with us. If selected, volunteering will begin in early June 2024. Volunteers that stay on after the summer ends will be eligible for shelving training and volunteer leadership opportunities!

To be eligible to volunteer, you must:

- be 14-17 years of age
- have transportation to and from the library
- have a parent or legal guardian sign your volunteer application
- fill out the application in person at the library

A limited number of applicants will be selected. If you have questions, please send an email to jcardenas@cityofkyle.com



COMMUNITY HOBBY NIGHT

MONDAY NIGHTS
FROM 5PM TO 8:00PM

- board games
- miniature painting
- scale models
- card games



KYLE PUBLIC LIBRARY TEEN JOB FAIR

Meet recruiters from Hays County businesses that are interested in hiring teens just like you! The recruiters will help you apply for jobs on the spot. This is a FREE job fair for teens with little to no prior work experience.

No registration required!

Conoce a reclutadores de empresas del condado de Hays que están interesados en contratar a adolescentes como tú. Los reclutadores te ayudarán a solicitar empleos en el momento. Esta es una feria de trabajo GRATIS para adolescentes con poca o ninguna experiencia laboral previa. ¡No es necesario registrarse!



10:00 AM - 1:00 PM
SAT, APR 20, 2024

Questions? email
JCARDENAS@CITYOFKYLE.COM



PAGE TURNERS BOOK CLUB

6:45 PM ON THURSDAY,
APRIL 25TH

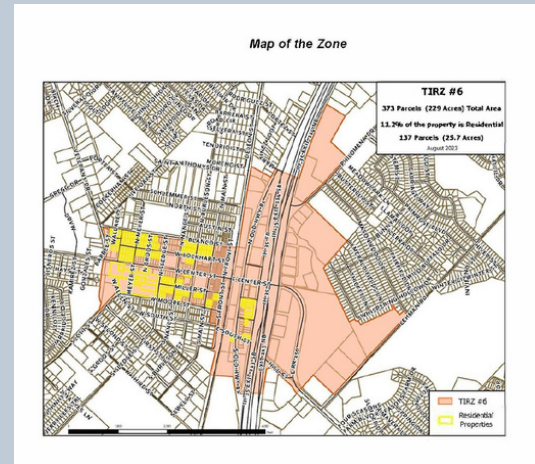
April book selection—
Trust by Hernan Diaz





CITY OF KYLE ECONOMIC DEVELOPMENT

Economic Development staff are publicizing the new Downtown Revitalization Grant Program. Interested businesses can download the application on our website [here](#).



With the Council's passage of the Small Business Kickstart program, we are working to

Kickstart New Kyle Businesses

Updates are being made to our website in accordance with the new Small Business Kickstart program. Check them out [here](#).





2022 Bond Program



Title: Weekly Status Report

Updated on: 4/17/2024

Prepared By: Front Line Advisory Group

Project ID	Council District	Project Name	Project Status	Project Percent Complete	Project Status Description	Contract Amount	\$ Paid to Date	% of Contract paid	Project Descriptions
CK22RO001D	6	Kohlers to Seton (IH 35)	Schematic Design	20%	Conceptual Schematic due 5/28/2024. TxDOT Schematic Meeting held on 4/2/2024.	\$ 2,158,287.27	\$214,329.11	9.9%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
CK22RO002D	6	Kohlers to Seton (off-system) - PS&E	PS&E Design	5%	PS&E Task Order approved on 2/20/2024.	\$ 1,367,014.84	\$0.00	0.0%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
CK22RO003D	6	Bebee Road (West) - PS&E	PS&E Design	0%	PS&E Task Order approved on 3/7/2024. Baseline schedule under review.	\$ 730,306.13	\$0.00	0.0%	New location and reconstruction/widen roadway, 1 mile of 4-lane minor arterial from IH 35 NBFR to Dacy Lane
CK22RO004D	6	Bebee Road (East) - PS&E	PS&E Design	0%	PS&E Task Order approved on 3/7/2024. Baseline schedule under review.	\$ 3,547,398.02	\$0.00	0.0%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
CK22RO005D	2,4	Old Stagecoach Road/Center Street (Off-System)	Schematic Design	80%	Project currently on HOLD. Awaiting city council decision on 5/7/2024.	\$ 1,067,346.60	\$404,794.16	37.9%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
CK22RO006D	2,4	Center Street (FM 150) (On-System)	Schematic Design	60%	90% Schematic submitted 4/4/2024; review expected 4/18/2024.	\$ 488,657.77	\$395,915.87	81.0%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
4b	2,4	Jack C Hays Tr	Schematic Design	50%	90% Schematic submitted on 4/15/2024; currently under review.	\$ 450,567.75	\$159,988.40	35.5%	This project schematic design is part of the Center St (FM 150) (On-System) project budget.
CK22RO007D	6	Kyle Parkway/Lehman Road Extension	PS&E Design	40%	60% PS&E due 9/9/2024. Task Order #4 approved in CC on 4/16/24.	\$ 2,844,643.43	\$675,784.35	23.8%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
CK22RO008D	6	Marketplace Avenue	PS&E Design	90%	100% PS&E design due 5/2/2024.	\$ 1,007,428.25	\$445,282.07	44.2%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
CK22RO009D	2,6	Bunton Creek Road - PS&E	PS&E Design	0%	PS&E Task Order approved on 4/16/2024. NTP issued on 4/17/2024. Baseline schedule due 5/1/24	\$ 2,030,777.09	\$0.00	0.0%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
CK22RO010D	6	Windy Hill Road - PS&E	PS&E Design	0%	PS&E Task Order approved on 3/19/2024. Baseline Schedule approved on 4/11/24.	\$ 830,345.20	\$0.00	0.0%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR
						\$ 20,564,482.91	\$5,108,573.20	24.84%	