



FEBRUARY 23, 2024

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

TUESDAY, MARCH 5, 2024

COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, MARCH 19, 2024

COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

II. TEAM KYLE UPDATES

Staff Contact: Sandra Duran

Welcome to our new Team Kyle members:

- Eduardo Arpero- Beautification Tech I
- Torrance Smith- Beautification Tech I
- Seth Sanchez- Beautification Tech I
- Timothy Griffith- Building Maintenance Tech
- Daniel Gibson- Building Maintenance Tech
- Mike Murphy- Director of Water Utilities
- Alma Molieri- Engineering Administrative Assistant
- Oliver Nava- Police Cadet
- Joshua Cantu- Police Officer
- Ashlee Bradshaw- Police Public Information & Community Engagement Specialist

Congratulations to Team Kyle members that were recently promoted:



Robert Defreitas
Wastewater Treatment
Division Manager



Call Casarez
Water Production
Supervisor

III. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba

FM 110 Waterline:

- Based on pay request, project is 70% complete
- Final bore near the Yarrington Pump Station has been completed
- Pipe installation to be completed for pipe section along the south side of FM 110 this week



Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 93%
- Punch List correction
- Topsoil placement revegetation

IV. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

Item No.	Date of Request	Request	Status
1	6/20/23	Google Fiber Right of Way Agreement	Tentatively scheduled for March/April 2024
2	6/23-25/23	Demolition of current Kyle Police Department on Front Street; Buildings at 300 W. Center; and VFW Building on Front Street	Company selected for demolition at 11/14/23 Meeting; Demolition began January 30
3	6/23-25/23	Engage Architect/Design Consultant for Concept Plan for Downtown Area	Assigned to Economic Development Director; Design Firm selected, presentation planned for March 2024
4	6/23-25/23	Pursue land acquisition for public parkland	Winter 2024
5	6/23-25/23	Combined facility Senior Center/Library/Rec Center feasibility	Discussion scheduled for Special Council Meeting March 16, 2024
6	6/23-25/23	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store	Assigned to Leon Barba; Staff to develop a plan to consider by Winter 2024; Funding in the budget to design extension of Goforth, water and wastewater utilities
7	8/15/23	Water Conservation Programs	Going to Planning & Zoning Commission on March 12, 2024, and will come before council on March 19 2024
8	9/5/23	Direct Staff to bring back amendments to the nuisance ordinance	Assigned to Chief Barnett; Signage to be installed
9	10/2/23	Direct the city manager and staff to provide an update to the sidewalk master plan	Completed on February 20, 2024
10	11/20/23	Direct staff to bring back a Property Improvement Program and also to look for potential grants to fund some of the budget for this potential program	Assigned to Kelly Stilwell; Spring 2024

CITY COUNCIL REQUESTS CONTINUED

Item No.	Date of Request	Request	Status
11	12/5/23	Request for Proposal (RFP) to provide additional mental health services through a cooperative agreement between the City, County, and any private partners that are identified	RFP was released January 8, 2024; closes February 16, 2024
12	12/5/23	Bring back Contract for design for the Sportsplex project with Stantec	The City Council will consider rejecting all proposals on February 20, 2024
13	12/19/23	Bring back Small Business Launchpad Initiative	Assigned to Victoria Vargas; March 2024
14	1/2/24	Roundabout/Traffic Signal at Dacy & Bunton Creek	Additional information will be brought forward March 5, 2024
15	1/16/24	Comprehensive Review of Parking Analysis as well as the permitting around usage at Waterleaf	Assigned to Mariana Espinoza; March 2024
16	2/6/24	Prepare a policy for warming and cooling centers; develop action plan for emergency shelters; and provide data on potential use of such facilities	Assigned to Chief Barnett; March 5, 2024
17	2/6/24	Prepare legislative policy for council adoption	Assigned to Jesse Elizondo; March 5, 2024
18	2/6/24	Waiver for ADA Texas Ramps	Assigned to Melissa McCollum; to be addressed with revisions on March 5, 2024

V. ATTACHMENTS

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February 18th – February 24th, 2024

WEEKLY HIGHLIGHTS:

Beautification Division	<ul style="list-style-type: none"> • Replaced the bad bulbs at Gregg-Clarke Park and converted to LED. • Replaced a bad wire at the Gregg-Clarke Park. • Trimmed trees to exposed lights and converted to three LED lights. • Picked up 17 large black trash bags
Park Maintenance Division	<ul style="list-style-type: none"> • Installed more yellow tubing on ballfields • Assisted with cleaning the pool and pool parking lot at Gregg-Clarke Park • Repaired the light at Cool Springs restroom • Dumped new dirt at Steeplechase Park • Cleaned graffiti at Ash Pavilion Restrooms
Special Event Division	<ul style="list-style-type: none"> • Worked with the Communications Department to create a promo video for the Gathering of Kyles. • Posted Vendor Application Forms for the Kyle Fair. • Attended the Special Event Presentation at City Council.
Recreation Division	<ul style="list-style-type: none"> • Conducted interviews for Seasonal Aquatics Staff • Conducted interviews for Seasonal Summer Camp Staff • Hosted a 1 day hiring event. • Youth Basketball Season began. • Senior Chair Volleyball began. • Pickleball registration is now open. • Swim Team registration is now open. • Tiny Tor Pie-ahtlon registration is now open. • Tennis Play Day Registration is now open. • Recreation Division staff attended an agency fair at Texas State University. • Now accepting Market Day applications • Spring Break Camp Registration is open • Planning for upcoming events: Easter Eggstravaganza, Movies In the Park, Tiny Tot Pie-athlon, International Women’s Day, • Finalized location of Fuentes Elementary for Summer Camp.



	<ul style="list-style-type: none"> • Hosted the Valentine’s Dance for Individuals with Disabilities. • Recreation Coordinator, Shane Boyer, secured a sponsorship from Jersey Mikes for the Valentine’s Dance.
Trails Division	<ul style="list-style-type: none"> • Prepared for Earth Day Tree Giveaway. • Installed the Post Oak Community Garden sign. • Completed 30 hours of trash and brush clean up along the Plum Creek Trail after the rainfall. • Mowed 6 miles. • Prepared to install 15 new interpretive signs. • Welcomed BSA Troop 812 to perform litter clean up at Lake Kyle Park. • Worked 22.5 hours with Community Service Workers.
Administration Division	<ul style="list-style-type: none"> • Steeplechase Park had 1 reservation with 20 guests • KRUG Activity Center had 1 reservation with 15 guests. • Weekly program revenue \$9,188.12.



Steeplechase Park Splash Pad	<ul style="list-style-type: none"> • Installation is complete. • Testing and startup is completed. • Opens to the public May 4, 2024.
Gregg-Clarke Park Splash Pad	<ul style="list-style-type: none"> • Installation is complete. • Testing and startup is completed. • Opens to the public May 4, 2024.
Gregg-Clark Park Skatepark	<ul style="list-style-type: none"> • At 60% Design • Construction to begin in the Summer of 2024
Park Restrooms	<ul style="list-style-type: none"> • Construction is completed. • Installation has begun.



	<ul style="list-style-type: none"> • Gregg-Clarke Park Restroom is installed. • Estimated completion for Steeplechase Park and Waterleaf Park Restrooms is February 2024. • Estimated completion for Lake Kyle Park and Mary Kyle Hartson City Square Park is March 2024.
Park Cameras	<ul style="list-style-type: none"> • Installation is complete. • Final set up is and IT connections are taking place. • Estimated completion is February 2024.
Aeration at Cool Springs and Lineberger Lake	<ul style="list-style-type: none"> • Installation is now complete.
UPCOMING PROJECTS	<ul style="list-style-type: none"> • Bike BMX Park • Tennis Courts • Pickleball Courts • Ballfield Improvements • Lineberger Lake Fishing Pier and Pavilion • Inclusive Playground Shading • Masonwood Park Development • Waterleaf Park Improvements • Playground Improvements • Heroes Memorial Park Restroom • Artificial Turf at James Adkins Pool



KYLE PUBLIC LIBRARY

CHECK IT OUT!

Feb. 12th - Feb. 18th Weekly Snapshot

Patron Visits: 1,525
 22: Library programs
 396: Program attendance
 Physical Collection Stats
 1,450: Check-outs
 1,981: Renewals
 3,431: Total circulation



KYLE PUBLIC LIBRARY AND
GOODWILL CENTRAL TEXAS PRESENT

INTERVIEW PREP AND PRACTICE

2:00 p.m. on Wednesday,
March 20th

Get ready to
advance your career
goals by enhancing your
interview skills.



KYLE PUBLIC LIBRARY
AND AARP PRESENT

TAX AIDE PROGRAM

BY APPOINTMENT ONLY
Tuesdays from 1 pm to 4 pm
February 6th - April 9th
In the library (550 Scott St)

GO TO [TINYURL.COM/2TAE3SWT](https://tinyurl.com/2TAE3SWT)
TO MAKE YOUR APPOINTMENT

No age requirement
No income requirement

KYLE PUBLIC LIBRARY

is seeking Hays County businesses
to participate in a

Career Fair

Date: Wednesday, March 27th
Time: 3:00 p.m. to 6:00 p.m.

We would love to
connect you with
career-oriented
employees.



Are you a Hays County business
looking for dedicated
employees? This event is FREE
for both jobseekers and local
businesses.

If you're interested in participating
in our Career Fair, please send an
email to the following address to
learn more and reserve a table:

mlynch@cityofkyle.com

Thank you! We're
excited to work
with you.



GREATER SAN MARCOS
PARTNERSHIP

The library will be a voting location for the Primary Election on Tuesday, March 5th from 7AM to 7PM. The library is not an Early Voting site.



MARCH 11TH-15TH SPRING BREAK WEEK

March 11, 2024 11:00 a.m. - 1:00 p.m.

Crafts

Sun & Moon Porch Party

Photo Booth
Snacks

Kyle Public Library
550 Scott Street
Kyle, TX 78640
512-268-7411

LITTLE LEARNERS
WONDER HOUR

10:30am-11:30am
March 12th, 2024

This program is focused on free exploration and is recommended for children ages 2-5 years. Come play, dance, color, and socialize!

Kyle Public Library
Presents

THE INISHFREE IRISH DANCERS

11:00 a.m. Thursday March 14, 2024

Kyle Public Library
550 Scott Street
Kyle, TX 78640
512-268-7411

CARDBOARD KINGDOM

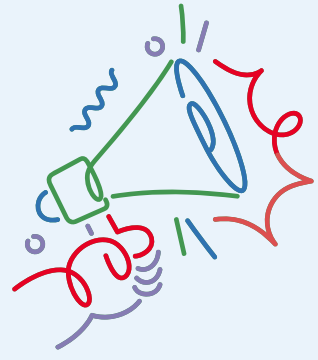
Explore, Create, and Have Fun! ●●●●●

Ages 6+

Children need to be accompanied by an adult

MARCH 15TH
1PM-3PM

Kyle Public Library



CITY OF KYLE ECONOMIC DEVELOPMENT



*Can't you just
picture yourself
here?*

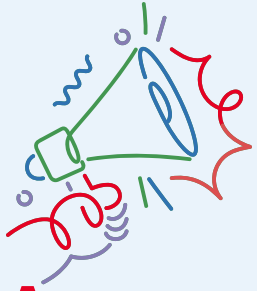
*Stay tuned for
updates regarding
the Opening of
Snooze in Kyle!*



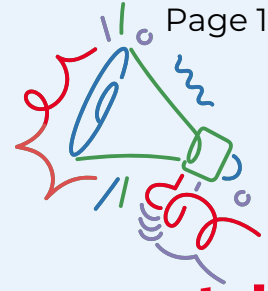
Announcements! Announcements! Announcements! **NEW BUSINESSES COMING SOON:**

Click on Logo to go to website

Builders FirstSource		23300 IH 35
Children's Lighthouse		1190 Veterans Drive
Crunch Fitness		19167 IH-35
Floyd's 99 Barbershop		Kyle Crossing Phase II
Goddard School		870 Veterans Dr
NuSpine Chiropractic		2255 Kohlers Crossing, Ste 300
Poco Loco Super Mercado		1206 North Burseson Rd
Reach Dental		18901 IH-35, Suite 100
Sprouts		FM 1626 & Kohlers Crossing
OPENING FEB 26TH! The Lash Lounge		2255 Kohlers Crossing, Ste 200
The Vitamin Shoppe		2255 Kohlers Crossing, Ste 100



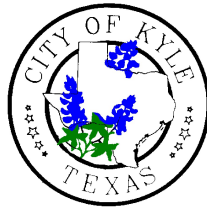
CITY OF KYLE ECONOMIC DEVELOPMENT



Announcements! Announcements! Announcements! RESTAURANTS COMING SOON:

Click on Logo to go to website

Abbott's Frozen Custard		2242 Kohlers Crossing
Bloodworth BBQ		210 W. Center St
Bluefin Sushi & Ramen		151 Evans Dr, Ste 111
Chick-fil-A		2211 Kohlers Crossing
El Pollo Rico		1320 Bebee Road
HteaO		2266 Kohlers Crossing
Nothing Bundt Cakes		Kyle Crossing Phase II
Pho with Us		2255 Kohlers Crossing, Ste 400
Pollo Regio		21565 IH-35
Rudy's Bar-B-Q		19430 IH-35
Sharks Burger		18915 IH-35, Frontage Road
UPDATED OPENING DATE COMING SOON! Snooze		5140 S. FM 1626
Texas Roadhouse		19073 I-35
Thai Kitchen Express		18915 I-35 Frontage Road, Ste 300
Tony C's		2344 Kohlers Crossing
Waffle House		5767 Kyle Parkway
Walk-On's		FM 1626 & Kohlers Crossing
Wingzone		Kyle Crossing Phase II



City of Kyle, Texas
 Preliminary Budget Development Timeline
 For Fiscal Year 2024-2025 Operating & CIP Budgets

February 9 & 10, 2024	City Council Visioning Workshop
Tuesday, February 20, 2024	Discussion of Building Inspection Analysis & Staffing Recommendations Street Pavement Analysis & Maintenance Funding Options
Tuesday, March 5, 2024	Development Services Fee Proposal
Tuesday, March 19, 2024	Parks & Recreation Program & Proposed Budget Overview Parks - 5-Year Capital Improvements Plan
Tuesday, April 16, 2024	2024 Community Survey Results Preliminary Financial Forecast - General Fund Fleet & Fuel Evaluation and Management
Tuesday, May 7, 2024	Compensation & Benefits Plan Property Tax Rates & Debt Defeasance
Tuesday, May 21, 2024	Customer Service Plan & Proposed Budget Overview Economic Development Plan & Proposed Budget Overview Community Development Plan & Proposed Budget Overview Library Services & Proposed Budget Overview
Tuesday, June 4, 2024	Police Services & Proposed Budget Overview Police Department Staffing Analysis Report & Recommendations Draft of City-wide Strategic Plan / Facilities Master Plan
Tuesday, June 18, 2024	Public Works & Proposed Budget Overview Streets - 5-Year Capital Improvements Plan Storm Drainage - 5-Year Capital Improvements Plan Water Utilities & Proposed Budget Overview W/WW - 5-Year Capital Improvements Plan
Tuesday, July 16, 2024	All Other Funds Overview Debt Obligations Overview Discussion of Fleet Operations Analysis & Recommendations Launch of Performance Measurement & Lean Government Initiatives
Thursday, July 25, 2024	Deadline for Chief Appraiser (HaysCAD) to Provide Certified Property Tax Valuations to City
Tuesday, August 6, 2024	W/WW - Cost of Service Study & Rates Property Tax Rate Calculations From HCTAC City Fees & Charges Overview
Tuesday, August 20, 2024	Public Hearing - Budget, Fees, Utility Rates, & Property Tax Rates 1st Reading: Budget Adoption Ordinance 1st Reading: Property Tax Rate Adoption Ordinance
Tuesday, September 3, 2024	Approval of City-wide Strategic Plan Public Hearing - Budget, Fees, Utility Rates, & Property Tax Rates 2nd Reading: Budget Adoption Ordinance 2nd Reading: Property Tax Rate Adoption Ordinance



2022 Bond Program

Weekly Project Status Report Updated: 2/21/2024



Project ID	Council District	Project Name	Project Status	Contract (Task Order) Amount	\$ Paid to Date As of 2/15/2024	% of Contract paid to Date	Project Descriptions
In Design							
1a	6	Kohlers to Seton (IH 35)	16% Complete schematic Phase. Conceptual Schematic due 4/16/2024. DCC meeting with TxDOT held on 2/20/2024.	\$ 2,158,287.27	\$193,800.42	9.0%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
1b	6	Kohlers to Seton (off-system)	100% Complete Schematic Phase. PS&E Task Order approved on 2/20/2024.	\$ 1,111,850.28	\$797,717.17	71.7%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
2a	6	Beebe Road (West)	100% Complete schematic Phase. 100% Schematic approved on 1/4/2024.	\$ 515,855.55	\$304,587.58	59.0%	New location and reconstruction/widen roadway, 1 mile of 4-lane minor arterial from IH 35 NBFR to Dacy Lane
2b	6	Beebe Road (East)	100% Complete schematic Phase. 100% Schematic approved on 1/4/2024.	\$ 811,321.88	\$549,278.09	67.7%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
3	2, 4	Old Stagecoach Road/Center Street (Off-System)	75% Complete Schematic Phase. 50% Preliminary Schematic submitted 1/17/2024, approved 2/12/2024.	\$ 1,067,346.60	\$168,174.94	15.8%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
4a	2, 4	Center Street (FM 150)(On-System)	45% Complete Schematic Phase. 50% Schematic under review. DCC meeting completed on 2/13/2024.	\$ 488,657.77	\$395,915.87	81.0%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
4b	2, 4	Jack C Hays Tr	Baseline schedule required. 50% Schematic Submitted 1/30/2024, approved on 2/15/2024. DCC meeting completed on 2/13/2024.	\$ 450,567.75	\$159,988.40	35.5%	This project schematic design is part of the Center St (FM 150) (On-System) project budget.
5	6	Kyle Parkway/Lehman Road Extension	40% Complete PS&E Phase. 60% PS&E due 9/9/2024.	\$ 2,794,679.68	\$658,565.39	23.6%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
6	6	Marketplace Avenue	70% Complete PS&E phase. Partial 90% PS&E design due 3/1/2024.	\$ 781,960.00	\$353,425.53	45.2%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
7	2, 6	Bunton Creek Road	100% Complete schematic Phase. 100% Schematic was approved on 1/9/2024.	\$ 947,810.00	\$577,462.90	60.9%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
8	6	Windy Hill Road	100% Complete schematic phase. 100% Schematic approved 2/8/2024.	\$ 654,882.90	\$469,515.17	71.7%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR
				\$ 11,783,219.68	\$4,628,431.46	39.28%	