



FEBRUARY 9, 2024

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

FRIDAY, FEBRUARY 9, 2024 - SUNDAY, FEBRUARY 11, 2024

COUNCIL VISIONING WORKSHOP
HYATT REGENCY LOST PINES RESORT AND SPA, BASTROP, TX

TUESDAY, FEBRUARY 20, 2024

COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

II. PLANNING DEPARTMENT UPDATES

Staff Contact: Will Atkinson

Downtown Masterplan Adoption Schedule:

Planning staff will be bringing the Downtown Masterplan for adoption. The Downtown Masterplan will have noticed and scheduled public hearings on:

- Planning & Zoning Commission Public Hearing - Tuesday, March 12, 2024
- Planning & Zoning Commission Public Hearing & Consideration - Tuesday, March 26, 2024
- City Council Public Hearing & Consideration - Tuesday, April 2, 2024

Development Code Rewrite:

Planning Staff is preparing a Request for Qualification (RFQ) for a development code rewrite for late Spring 2024. More information to come.

III. JANUARY WATER USAGE UPDATE

Staff Contact: Amber Schmeits

The below report provides total monthly real water production demands from August 2023 - January 31, 2024 including average daily demand for those months and the percent in increase or reduction month to month in order to capture the effects of more stringent watering restrictions and increased enforcement going into effect on Sept. 1, 2023.

Since Amended Stage 3 Drought Restrictions went into effect Sept. 1, 2023, there has been a 41.66% decrease in total monthly water production demand and a 41.66% decrease in average daily production demands resulting in a total monthly production decrease of 74,888,000 gallons in January 2024.

We thank all of our residents and business for doing their part in conserving water. However, we still have a long way to go until we're out of the drought and we're asking everyone to continue to do their part in conserving our water. All current drought restrictions can be found at CityofKyle.com/Drought.

Month	Total Monthly Production (Gallons)	Average Daily Production (Gallons)	Total Production Percentage Change	Average Daily Production Change	Total Monthly Production Difference (Gallons)
August	179,773,000	5,799,129	Red (+) = Increased Production Green (-) = Reduced Production		
September	134,138,000	4,471,267	-25.38	-22.90	-45,635,000
October	114,176,000	3,683,097	-36.49	-36.49	-65,597,000
November	99,005,000	3,300,167	-44.93	-43.09	-80,768,000
December	102,535,000	3,307,581	-42.96	-42.96	-77,238,000
January	104,885,000	3,383,387	-41.66	-41.66	-74,888,000

IV. JANUARY 2024 BUILDING STATISTICS

Staff Contact: Kelly Stillwell

Inspections: 2,899
New permit applications: 435
New permits issued total: 406
New single family issued: 143
Commercial permits issued: 10
Commercial permits finalized: 4
Certificate to Occupy: 5
Temporary Certificate to Occupy: 2 (may include extensions)

V. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba

FM 110 Waterline:

- Overall pipeline installation on the project at 35%
- Contractor finishing the final bore near the Yarrington Pump Station
- Pipe installation has been completed on the north side of FM 110 towards the end of the project



Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 93%
- Proof rolling at access road
- Topsoil placement for revegetation
- Pavement of the access road is planned for the coming week

VI. TEAM KYLE UPDATES

Staff Contact: Sandra Duran

Congratulations to all the new Team Kyle Members that were recently hired or promoted!

New Hires:

- Aimee Alcorn-Reed – City Attorney
- Annette Reedy – City Secretary Office Administrative Assistant
- Terri Kroeger – Administrative Assistant HR -PD
- Earl Bowers – Telecommunications Operator
- Jorge Bahena – Police Cadet



Tim Samford
Promoted to
Assistant Director
of Water Utilities

VII. WATER CONSERVATION REBATE PROGRAM UPDATE

Staff Contact: Harper Wilder

The Water Conservation Rebate Program was approved on September 19th, 2023. Below are the statistics from the program to date.

Item	Approved
Applications	13
Low Flow Shower Head	13
Low Flow Toilet	12
Toilet Tank Flapper	5
Faucet Aerator	3
Sprinkler Timer (Faucet Mounted)	4
Total Rebates Paid to Date	\$1,799.55

VIII. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

Item No.	Date of Request	Request	Status
1	6/20/23	Google Fiber Right of Way Agreement	Tentatively scheduled for March/April 2024
2	6/23-25/23	Demolition of current Kyle Police Department on Front Street; Buildings at 300 W. Center; and VFW Building on Front Street	Company selected for demolition at 11/14/23 Meeting; Demolition began January 30
3	6/23-25/23	Engage Architect/Design Consultant for Concept Plan for Downtown Area	Assigned to Economic Development Director; Design Firm selected, presentation planned for March 2024
4	6/23-25/23	Pursue land acquisition for public parkland	Winter 2024
5	6/23-25/23	Combined facility Senior Center/Library/Rec Center feasibility	Discussion scheduled for Council Visioning Workshop February 9-11, 2024
6	6/23-25/23	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store	Assigned to Leon Barba; Staff to develop a plan to consider by Winter 2024; Funding in the budget to design extension of Goforth, water and wastewater utilities
7	8/15/23	Water Conservation Programs	Going to Planning & Zoning Commission on March 12, 2024, and will come before council on March 19, 2024
8	9/5/23	Direct Staff to bring back amendments to the nuisance ordinance	Assigned to Chief Barnett; Signage to be installed
9	10/2/23	Direct the city manager and staff to provide an update to the sidewalk master plan	March 5, 2024
10	11/20/23	Direct staff to bring back a Property Improvement Program and also to look for potential grants to fund some of the budget for this potential program	Assigned to Kelly Stilwell; Spring 2024

CITY COUNCIL REQUESTS CONTINUED

Item No.	Date of Request	Request	Status
11	12/5/23	Request for Proposal (RFP) to provide additional mental health services through a cooperative agreement between the City, County, and any private partners that are identified	RFP was released January 8, 2024; closes February 16, 2024
12	12/5/23	Bring back Contract for design for the Sportsplex project with Stantec	The City Council will consider rejecting all proposals on February 20, 2024
13	12/19/23	Bring back Small Business Launchpad Initiative	Assigned to Victoria Vargas; March 2024
14	1/2/24	Roundabout/Traffic Signal at Dacy & Bunton Creek	Additional information will be brought forward March 5, 2024
15	1/16/24	Comprehensive Review of Parking Analysis as well as the permitting around usage at Waterleaf	Assigned to Mariana Espinoza; March 2024
16	1/16/24	Plans and procedures to follow during emergency weather events	Complete
17	2/6/24	Prepare a policy for warming and cooling centers; develop action plan for emergency shelters; and provide data on potential use of such facilities	Assigned to Chief Barnett; March 5, 2024
18	2/6/24	Prepare legislative policy for council adoption	Assigned to Jesse Elizondo; February 20, 2024
19	2/6/24	Waiver for ADA Texas Ramps	Assigned to Melissa McCollum; to be addressed with revisions on March 5, 2024

IX. ATTACHMENTS

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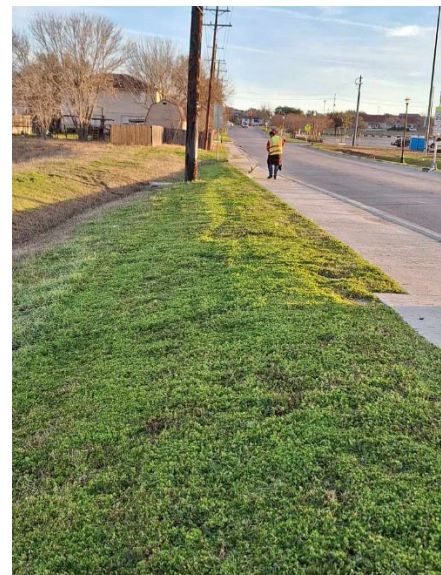


CITY OF KYLE PARKS AND RECREATION DEPARTMENT

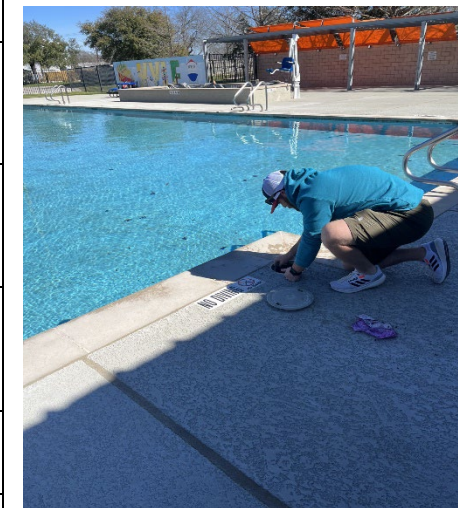
February 4th – February 10th, 2024

WEEKLY HIGHLIGHTS:

Beautification Division	<ul style="list-style-type: none"> • Mowed Lehman Rd • Picked up trash behind Evo, Roland Ln, 1626 Bridge, and Bebee Rd • Picked up trash around the Public Safety Building, downtown, and FM 150
Park Maintenance Division	<ul style="list-style-type: none"> • Add flowers to the planters at Mary Kyle Hartson City Square Park • Installed signage at La Verde Park for no throwing of rocks in the water features. • Installed fence topper at Gregg-Clarke Park Field 5 • Designed signage for Ash Pavilion stating “No Dogs Allowed in Ash Pavilion” • Repaired the bicycle rack at Lake Kyle Park • Repaired the entry gate at Lineberger Lake • Addressed sump pump repairs at Heroes Memorial Park and plumbing on the bridge • Replaced frozen and dead trees at Heroes Memorial Park • Picked up trash and mowed the library, train depot, and VFW • Completed seasonal maintenance on all mowers and UTV’s • Scheduled pick up of surplus items at the PARD Maintenance Shop
Special Event Division	<ul style="list-style-type: none"> • Continued planning for Kyle Fair
Recreation Division	<ul style="list-style-type: none"> • Conducted interviews for Seasonal Aquatics Staff • Conducted interviews for Seasonal Summer Camp Staff • Coordinated with Texas State for program collaboration. • Updated Park kiosks • Hosted Paint and Sip Program • Youth Basketball League Registration Closed • Now accepting Market Day applications • Spring Break Camp Registration is open • Adult Kickball and Adult Softball Registration is open • Planning for upcoming events: Mardi Gras, Easter Eggstravaganza, Valentines Dance for



	<p>Individuals with Disabilities, Movies In the Park, Tiny Tor Triathlon</p> <ul style="list-style-type: none"> Seasonal Hiring Event February 13th Senior Bingo Feb 15th
Trails Division	<ul style="list-style-type: none"> Hosted a Trails Committee Meeting Hosted a Community Gardens Committee Meeting Worked on repairing the Plum Creek Trail creek crossings after the rain. Mowed Cool Springs Trail. Attended equipment and flagger trainings. Hosted the 1st Art in the Park of 2024
Administration Division	<ul style="list-style-type: none"> Hosted a Park and Recreation Board Meeting Steeplechase Park had 1 reservation with 20 guests Planning for 1st Team Lead Meeting for Department Accreditation Process



Park Projects Updates:

Steeplechase Park Splash Pad	<ul style="list-style-type: none"> In final installation stage. Testing and startup is completed. Opens to the public May 4, 2024.
Gregg-Clarke Park Splash Pad	<ul style="list-style-type: none"> In final installation stage. Awaiting installation of power before conducting testing and startup.
Gregg-Clark Park Skatepark	<ul style="list-style-type: none"> At 60% Design Construction to begin in the Summer of 2024
Park Restrooms	<ul style="list-style-type: none"> Construction is completion. Installation has begun. Estimated completion February 2024.
Park Cameras	<ul style="list-style-type: none"> Installation is complete. Final set up is taking place. Estimated completion is February 2024.
Aeration at Cool Springs and Lineberger Lake	<ul style="list-style-type: none"> Installation has begun. Estimated completion is February 2024.
UPCOMING PROJECTS	<ul style="list-style-type: none"> Bike BMX Park Tennis Courts Pickleball Courts Ballfield Improvements Lineberger Lake Fishing Pier and Pavilion Inclusive Playground Shading Masonwood Park Development Waterleaf Park Improvements Playground Improvements

- Heroes Memorial Park Restroom
- Artificial Turf at James Adkins Pool

REGISTRATION IS NOW OPEN: <https://teamsideline.com/kyle>

Adult Kickball League

Registration is open now. League starts March 1st.
Games played at Gregg-Clarke Park
\$325.00/team

Adult Softball League

Registration is open now. League starts March 1st.
Games played at Gregg-Clarke Park
\$325.00/team



SAVE THE DATE: MARCH 30TH
At Gregg-Clarke Park

<https://cityofkyle.applicantpool.com/jobs/>



KYLE PUBLIC LIBRARY

CHECK IT OUT!



For the 8th year in a row, the Kyle Public Library has been awarded the Achievement of Excellence in Libraries Award.



There are 545 public library systems in Texas. Kyle Public Library is one in 84 libraries that earned this year’s award. The Texas Municipal Library Directors Association grants this award to libraries who display a dedication to their community by supporting standards of excellence in ten categories. These include: collaboration with community organizations, literacy support for all ages, and cultural, topical, and educational programming for adults and families.

The Kyle Public Library team is very honored and proud to receive this award, and we thank the Kyle community for its support. Library services are constantly evolving with technology and the growth of the city, but the Kyle Public Library remains focused on its mission to serve the community.



2023
Award
Plaque
COMING
SOON

The library will be a voting location for the Primary Election on Tuesday, March 5th.
The library is not an Early Voting site.

Typewriter Love
 10am to 1pm on Saturday,
 February 10th
 celebrating love with typewritten notes for
 the special people (or libraries) in your life

cityofkyle.com/library
 550 scott street, kyle, tx

**Kyle Region
 Pokémon Trainers**

**Saturday, February 10th
 @ 2 P.M.**

KYLE PUBLIC LIBRARY
HANDCRAFTING HOUR
 Every 2nd Tuesday
 6:00 PM

Looking for somewhere to work on your
 handcrafting hobby in the presence of
 other hobbyists?
Handcrafting Hour is a monthly
 meeting open to all skill levels and craft
 types, including but not limited to
 sewing, embroidery, knitting, crochet,
 felting, cross-stitch, and more. Stay
 motivated to work on your project by
 connecting with other people who
 share your passion for arts, crafts, and
 hobbies.

February 13th

KYLE PUBLIC LIBRARY
 AND AARP PRESENT

TAX AIDE PROGRAM

BY APPOINTMENT ONLY
 Tuesdays from 1 pm to 4 pm
 February 6th - April 9th
 In the library (550 Scott St)

GO TO [TINYURL.COM/2TAE3SWT](https://tinyurl.com/2TAE3SWT)
 TO MAKE YOUR APPOINTMENT

No age requirement
 No income requirement

Kyle Public Library
SEED SWAP

Saturday,
 February 17th
 11am-1pm

Bring seeds, plants,
 or other small
 gardening goodies
 to trade!

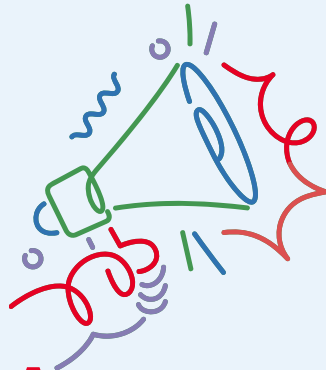
COLORS OF KYLE
 TINY ART SHOWCASE

First Look

Saturday, February 3rd at 2pm
*Thank you to everyone who attended
 and supported our young artists!*



**Colors of Kyle: Tiny Art Showcase will be
 displayed in the library until March 2nd.**



CITY OF KYLE ECONOMIC DEVELOPMENT



Announcements! Announcements! Announcements!



NOW OPEN! 19460 IH- 35



OPENING MARCH 6TH!

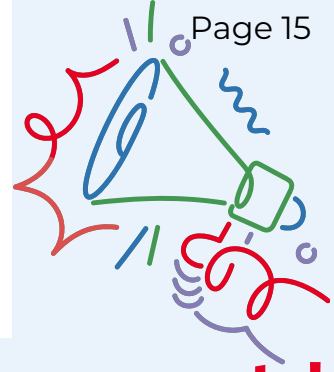
NEW BUSINESSES COMING SOON:

Click on Logo to go to website

Body 20		5401 FM 1626, Ste 105
Builders FirstSource		23300 IH 35
Children's Lighthouse		1190 Veterans Drive
Crunch Fitness		19167 IH-35
Floyd's 99 Barbershop		Kyle Crossing Phase II
Goddard School		870 Veterans Dr
NuSpine Chiropractic		2255 Kohlers Crossing, Ste 300
Poco Loco Super Mercado		1206 North Burleson Rd
Reach Dental		18901 IH- 35, Suite 100
Sprouts		FM 1626 & Kohlers Crossing
The Lash Lounge		2255 Kohlers Crossing, Ste 200
The Vitamin Shoppe		2255 Kohlers Crossing, Ste 100













CITY OF KYLE ECONOMIC DEVELOPMENT



Announcements! Announcements! Announcements! RESTAURANTS COMING SOON:

Click on Logo to go to website

Abbott's Frozen Custard		2242 Kohlers Crossing
Bloodworth BBQ		210 W. Center St
Chick-fil-A		2211 Kohlers Crossing
El Pollo Rico		1320 Bebee Road
HteaO		2266 Kohlers Crossing
Nothing Bundt Cakes		Kyle Crossing Phase II
Pho with Us		2255 Kohlers Crossing, Ste 400
Pollo Regio		21565 IH-35
Rudy's Bar-B-Q		19430 IH-35
Sharks Burger		18915 IH-35, Suite
Snooze		5140 S. FM 1626
Texas Roadhouse		19073 I-35
Tony C's		2344 Kohlers Crossing
Waffle House		5767 Kyle Parkway
Walk-On's		FM 1626 & Kohlers Crossing
Wingzone		Kyle Crossing Phase II



2022 Bond Program
Weekly Project Status Report Updated: 2/6/2024



Project ID	Council District	Project Name	Project Status	Contract (Task Order) Amount	\$ Paid to Date As of 11/30/23	% of Contract paid to Date	Project Descriptions
In Design							
1a	6	Kohlers to Seton (IH 35)	16% Complete schematic Phase. Conceptual Schematic due 3/28/2024 . Project currently on hold, pending the DCC meeting with TxDOT scheduled for 2/13/2024.	\$ 2,158,287.27	\$193,800.42	9.0%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
1b	6	Kohlers to Seton (off-system)	100% Complete schematic Phase. 100% Geometric Schematic approved on 12/18/2023 . Final Schematic (2nd Submittal) submitted 1/24/2024, approved n 2/5/2024.	\$ 1,111,850.28	\$797,717.17	71.7%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
2a	6	Beebe Road (West)	100% Complete schematic Phase. 100% Schematic approved on 1/4/2024 .	\$ 515,855.55	\$296,706.34	57.5%	New location and reconstruction/widen roadway, 1 mile of 4-lane minor arterial from IH 35 NBFR to Dacy Lane
2b	6	Beebe Road (East)	100% Complete schematic Phase. 100% Schematic approved on 1/4/2024 .	\$ 811,321.88	\$540,899.14	66.7%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
3	2, 4	Old Stagecoach Road/Center Street (Off-System)	40% Complete Schematic Phase. 50% Preliminary Schematic submitted 1/17/2024, currently under review .	\$ 1,067,346.60	\$168,174.94	15.8%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
4a	2, 4	Center Street (FM 150)(On-System)	40% Complete Schematic Phase. 50% Schematic under review pending the DCC meeting with TxDOT (to be scheduled) . Project currently on hold.	\$ 488,657.77	\$395,915.87	81.0%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
4b	2, 4	Jack C Hays Tr	Baseline schedule required. 50% Schematic Submitted 1/30/2024, currently under review .	\$ 450,567.75	\$105,381.50	23.4%	This project schematic design is part of the Center St (FM 150) (On-System) project budget.
5	6	Kyle Parkway/Lehman Road Extension	40% Complete PS&E Phase. 60% PS&E due 8/15/2024 .	\$ 2,794,679.68	\$658,565.39	23.6%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
6	6	Marketplace Avenue	70% Complete PS&E phase. Partial 90% PS&E design due 3/1/2024 .	\$ 781,960.00	\$353,425.53	45.2%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
7	2, 6	Bunton Creek Road	100% Complete schematic Phase. 100% Schematic was approved on 1/9/2024 .	\$ 947,810.00	\$577,717.90	61.0%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
8	6	Windy Hill Road	90% Complete schematic phase. 100% Schematic received 1/19/2024, currently under review .	\$ 654,882.90	\$469,515.17	71.7%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR
				\$ 11,783,219.68	\$4,557,819.37	38.68%	