



JANUARY 5, 2024

WEEKLY REPORT

TO: MAYOR MITCHELL AND COUNCIL MEMBERS
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT
COMMUNICATIONSDEPT@CITYOFKYLE.COM

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I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St. The meeting will be conducted in the council chambers and is also available via live stream on Kyle10.

TUESDAY, JANUARY 16, 2024

COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, FEBRUARY 6, 2024

COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

TUESDAY, FEBRUARY 20, 2024

COUNCIL SPECIAL MEETING AT TBD
COUNCIL REGULAR MEETING AT 7 P.M.

II. COMPREHENSIVE PLAN ADOPTION

Staff Contact: Will Atkinson

The Kyle Planning & Zoning Commission will hold a second Public Hearing for the Kyle 2030 Comprehensive Plan on Tuesday, January 9 at 6:30 p.m. The Kyle City Council will hold a Public Hearing and vote on the final adoption of Comprehensive Plan on Tuesday, January 16 at 7 p.m.

The meetings will be held in-person at Kyle City Hall, 100 W. Center St, but other options for participation include streaming online through Spectrum 10 or the City's YouTube channel. Learn more about the Kyle 2030 Comprehensive Master Plan at [Kyle2030.com](https://www.kyle2030.com).

III. KOHLERS & KYLE CROSSING TRAFFIC SIGNAL

Staff Contact: Leon Barba

In an effort to immediately address the safety concerns and congestion at the intersection of Kohlers and Kyle Crossing, Kyle Public Works will begin installation of temporary traffic signals on Friday, Jan. 5. The signals will not change the traffic pattern at the intersection at this time. They will be set to flash red, and the stop signs will stay in place.

On Tuesday, Jan. 16, 2024 the traffic signals will be activated, and the stop signs will be removed. The intersection will then be controlled by the traffic signals. Prior to the signals being activated, the community will be notified through traffic alerts. The temporary traffic signals will remain in place until the permanent signalization improvements are made at the intersection. The permanent improvements are currently under design and utilities are being moved in preparation. **(For more information see attachment on page 18)**

IV. MENTAL HEALTH ACCESS RFP

Staff Contact: Amber Smeits

On December 5, 2023, the City Council provided direction to issue an RFP to solicit proposals that aim to increase access to mental health services for Kyle and Hays County residents under the age of 18 through a cooperation agreement. This RFP will be released on Monday, January 8 and proposals are due on Friday, February 2. Staff will bring back additional information at the February 20 Council meeting. **(See Attachment on Page 20)**

V. PROPERTY TAX BILL ERROR

Staff Contact: Bryan Langley

On January 2, the City became aware of a billing issue with the Hays County Tax Office that we contract with to prepare and collect our property tax bills. When preparing the statements this year, the County mistakenly used the City's old tax rate (\$0.5082) instead of the correct rate (\$0.4693).

Fortunately, no bills were mailed to residents. However the tax statements were posted online. And as a result, some residents could have seen the bills and paid the wrong amount.

The online statements have been corrected and anyone that paid their property taxes already will receive an automatic refund. Property tax bills with the correct tax rate will be mailed on Monday, Jan. 8.

VI. NEW ASSISTANT CITY MANAGER JESSE ELIZONDO

Staff Contact: Sandra Duran

We are excited to welcome Jesse Elizondo as the new Assistant City Manager. Jesse comes to Kyle from Burleson, Texas where he served as the Director of Administrative Services. Prior to that, he worked as Director of Customer Service and Deputy City Secretary.

Jesse holds a Bachelor of Arts in Communication/Technology and a Master's Degree in Public Administration from The University of Texas at Arlington. Jesse will oversee purchasing compliance, Information Technology, City Secretary's Office, Administrative Services, Utility Billing, and Municipal Court. Welcome to Team Kyle Jesse!



VII. TEAM KYLE UPDATES

Staff Contact: Sandra Duran

Congratulations to all Team Kyle Members that were recently promoted!



Gabe Deleon
Street
Maintenance
Crew Leader



Aimee Garcia
Assistant Director
of Parks and
Recreation



Steven Fairchild
Wastewater Crew
Leader



Joe Villarreal
Parks
Maintenance
Crew Leader

VIII. DECEMBER WATER USAGE UPDATE

Staff Contact: Amber Schmeits

The below report provides total monthly real water production demands from June 2023 - December 31, 2023 including average daily demand for those months and the percent in increase or reduction month to month in order to capture the effects of more stringent watering restrictions and increased enforcement going into effect on Sept. 1, 2023.

Since Amended Stage 3 Drought Restrictions went into effect Sept. 1, 2023, there has been a 44.7% decrease in total monthly water production demand and a 42.85% decrease in average daily production demands resulting in a total monthly production decrease of 80,353,000 gallons in December 2023.

We thank all of our residents and business for doing their part in conserving water. However, we still have a long way to go until we're out of the drought and we're asking everyone to continue to do their part in conserving our water. All current drought restrictions can be found at CityofKyle.com/Drought.

Month	Total Monthly Production (Gallons)	Average Daily Production (Gallons)	Total Production Percentage Change	Average Daily Production Change	Total Monthly Production Difference (Gallons)
June	141,400,000	4,713,333	Red (+) = Increased Production Green (-) = Reduced Production		
July	173,089,000	5,583,516	22.41	18.46	31,689,000
August	179,773,000	5,799,129	3.86	3.86	6,684,000
September	134,138,000	4,471,267	-25.38	-22.90	-45,635,000
October	114,176,000	3,683,097	-36.49	-36.49	-65,597,000
November	99,005,000	3,300,167	-44.93	-43.09	-80,768,000
December	99,420,000	3,314,000	-44.70	-42.85	-80,353,000

IX. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba

FM 110 Waterline:

- Contractor excavating the bore & receiving pits for FM 110 crossing & side roads.
- Boring machine being used for the FM 110 crossing.



Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 90%
- Continue 4-day new lift station operational period.
- The decommissioning & demolition of the existing lift station & manhole will start next week.

X. DECEMBER 2023 BUILDING STATISTICS

Staff Contact: Kelly Stilwell

- Inspections: 2,699
- New permit applications: 360
- New permits issued total: 347
- New single family issued: 95
- Commercial permits issued: 4
- Commercial permits finalized: 13
- Certificate to Occupy: 18
- Temporary Certificate to Occupy: 2 (may include extensions)

XI. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

Item No.	Date of Request	Request	Status
1	6/20/23	Google Fiber Right of Way Agreement	Tentatively scheduled for January/February 2024
2	6/23-25/23	Demolition of current Kyle Police Department on Front Street; Buildings at 300 W. Center; and VFW Building on Front Street	Company selected for demolition at 11/14/23 Meeting; Demolition expected to begin mid-January
3	6/23-25/23	Evaluate Downtown Area Utilities to determine what upgrades are required	Complete
4	6/23-25/23	Engage Architect/Design Consultant for Concept Plan for Downtown Area	Assigned to Economic Development Director; Design Firm selected, presentation planned for February 2024
5	6/23-25/23	Pursue land acquisition for public parkland	Winter 2024
6	6/23-25/23	Combined facility Senior Center/Library/Rec Center feasibility	Discussion scheduled for Council Visioning Workshop February 9-11, 2024
7	6/23-25/23	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store	Assigned to Leon Barba; Staff to develop a plan to consider by Winter 2024; Funding in the budget to design extension of Goforth, water and wastewater utilities
8	8/15/23	Water Conservation Programs	City Council asked P&Z to look at amendments to the landscaping requirements Spring 2024
9	9/5/23	Direct Staff to bring back amendments to the nuisance ordinance	Assigned to Chief Barnett
10	10/2/23	Direct the city manager and staff to provide an update to the sidewalk master plan	Spring 2024

CITY COUNCIL REQUESTS CONTINUED

Item No.	Date of Request	Request	Status
11	11/20/23	Direct staff to bring back a Property Improvement Program and also to look for potential grants to fund some of the budget for this potential program	Assigned to Kelly Stilwell Spring 2024
12	12/5/23	Request for Proposal (RFP) to provide additional mental health services through a cooperative agreement between the City, County, and any private partners that are identified	RFP to be released January 8, 2024
13	12/5/23	Bring back Contract for design for the Sportsplex project with Stantec	Assigned to Jerry Hendrix. January/February 2024
14	12/19/23	Bring back Small Business Launchpad Initiative	Assigned to Victoria Vargas; February 2024
15	1/2/24	Roundabout/Traffic Signal at Dacy & Bunton Creek	Additional information will be brought forward February 2024
16	1/2/24	Radio Station	Staff to bring a resolution of support to the 1/16/24 Council meeting

XII. ATTACHMENTS

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December 31, 2023-January 6, 2023



**2024 Polar Bear Splash January 1st
150 Participants!**



**National Bird Day
Trail Walk
January 5th
at Bunton Creek Park**

REGISTRATION IS NOW OPEN FOR: <https://teamsideline.com/kyle>

2024 Valentines Dance for Individuals with Disabilities

February 9, 2023

At the Gem Stone Palace

5:30-8:00 p.m.

Adult Kickball League

Registration is open now. League starts March 1st.

Games played at Gregg-Clarke Park

\$325.00/team

Adult Softball League

Registration is open now. League starts March 1st.

Games played at Gregg-Clarke Park

\$325.00/team

Youth Basketball League

Registration is open now. League starts February 13th.

Games played at Valor Kyle

\$50-75/athlete



<https://www.cityofkyle.com/recreation/kyle-summer-camp>

KYLE PUBLIC LIBRARY

CHECK IT OUT!



Storytimes will resume Monday, January 8th.

KYLE PUBLIC LIBRARY COLORS OF KYLE



Tiny Art Showcase

School-age children are invited to display their artwork in the library as part of the new art showcase series, Colors of Kyle! The library will provide the mini canvases, and everyone who returns the completed canvases will have their art displayed—there’s no appraisal process. Stop by the library to sign up for the art showcase and pick up your canvases!

Pick up a canvas from the library, while supplies last, between January 8th to 20th.

Canvas must be turned in to the library by January 27th to be included in the showcase.

Join us for an Open Art Studio event on January 19th, from 3pm-5:30pm, where you can utilize the art supplies here at the library to work on your art to be submitted for the showcase. This event is open to artists interested in working on other projects as well.

Come celebrate at First Look on February 3rd at 2pm. Art will be displayed from February 3rd to March 2nd.

Sensory Storytimes

Mondays @ 10:30AM
geared for ages: 2 - 5 yrs
Cap of 30 people

Lil' Yogis

Tuesdays @ 10:30AM
geared for ages: 3 - 6 yrs

Preschool Express

Wednesdays @ 10:30AM
geared for ages: 2 - 5 yrs

Baby Lapsit

Thursdays @ 10AM
geared for ages 0 - 18 months

Toddler Time

Thursdays @ 11AM
geared for ages 18 - 36 months

¡Los Cuentos!

Bilingual Storytime

Fridays @ 10:30AM
geared for ages 0 - 5 yrs



Kyle Public Library
in partnership with the League
of Women Voters



VOTER REGISTRATION HELP BECAUSE YOUR VOTE MATTERS



December 19- January 30
Tuesdays
2pm -4pm
Wednesdays
5:30pm -7:30pm

KYLE PUBLIC LIBRARY
COMMUNITY ROOMS

- Register to Vote
- Update Voter Record
- Check Voter Status
- Request a Vote-by-Mail
- Find Election Information
- Get Your Questions Answered

Library Board Meeting

Thursday,
January 11th
@ 7PM
Library Meeting Room



Friday,
January 12th
@ 4PM
*Indiana Jones and
the Dial of Destiny*
(2023) PG-13

BOARD GAMES – CARD GAMES – MINIATURE PAINTING – SCALE MODELING

KYLE PUBLIC LIBRARY

COMMUNITY HOBBY NIGHT

MONDAYS FROM
5PM TO 8PM

CHILL OUT AND DO
HOBBIES WITH COOL
PEOPLE

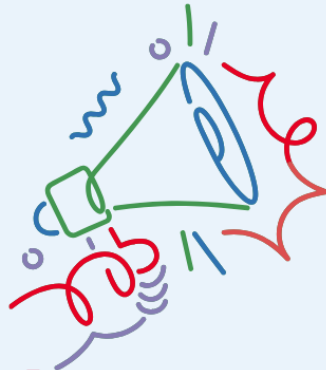
550 SCOTT STREET, KYLE, TX

ROLEPLAYING GAMES – FIBER ART – PAINTING – WARGAMES – TRADE CARDS

Kyle Public Library

Kyle Region Pokémon Trainers!

Saturday, January 13th
2:00 P.M.














CITY OF KYLE ECONOMIC DEVELOPMENT



Announcements! Announcements! Announcements!

NEW BUSINESSES COMING SOON:

















Body 20		https://body20.com/kyle-crossing/	5401 FM 1626, Ste 105
Builders FirstSource		https://www.blldr.com/	23300 IH 35
Children's Lighthouse		https://childrenslighthouse.com/kyle	1190 Veterans Drive
Crunch Fitness		https://www.crunch.com/	19167 IH-35
Floyd's 99 Barbershop		https://www.floydsbarbershop.com/	Kyle Crossing Phase II
Goddard School		https://www.goddardschool.com/	870 Veterans Dr
Poco Loco Super Mercado		https://www.pocolocosupermercado.com/	1206 North Burleson Rd
Reach Dental		https://reachdentaltexas.com/	18901 IH-35, Suite 100
Sprouts		https://www.sprouts.com/	FM 1626 & Kohlers Crossing
The Lash Lounge		https://www.thelashlounge.com/	2255 Kohlers Crossing, Ste 200
The Vitamin Shoppe		https://locations.vitaminshoppe.com/tx/	2255 Kohlers Crossing, Ste 100



CITY OF KYLE ECONOMIC DEVELOPMENT



Announcements! Announcements! Announcements! RESTAURANTS COMING SOON:

Abbott's Frozen Custard		https://www.abbottscustard.com/location/kyle-tx/	2242 Kohlers Crossing
Cava		https://cava.com/	5120 S. FM 1626, Ste. 120
Chick-fil-A		https://www.chick-fil-a.com/	2211 Kohlers Crossing
HteaO		https://htea.com/	2266 Kohlers Crossing
Mighty Fine Burgers, Fries, & Shakes		https://www.mightyfineburgers.com/kyle	19460 IH 35
Nothing Bundt Cakes		https://www.nothingbundtcakes.com/	Kyle Crossing Phase II
Pho with Us		https://phowithus.com/	2255 Kohlers Crossing, Ste 400
Pollo Regio		https://www.polloregio.com/	21565 IH-35
Rudy's Bar-B-Q		https://rudysbbq.com/	5767 Kyle Parkway
Sharks Burger		https://www.sharksburger.com/	18915 IH-35, Suite
Snooze		https://www.snoozeeatery.com/restaurant/texas/kyle/	5140 S. FM 1626
Texas Roadhouse		https://www.texasroadhouse.com/	19073 I-35
Tony C's		https://www.tonycsbeergarden.com/	2344 Kohlers Crossing
Waffle House		https://www.wafflehouse.com/	5767 Kyle Parkway
Walk-On's		https://walk-ons.com/	FM 1626 & Kohlers Crossing
Wingzone		https://wingzone.com/	Kyle Crossing Phase II

Public Works – Street Construction

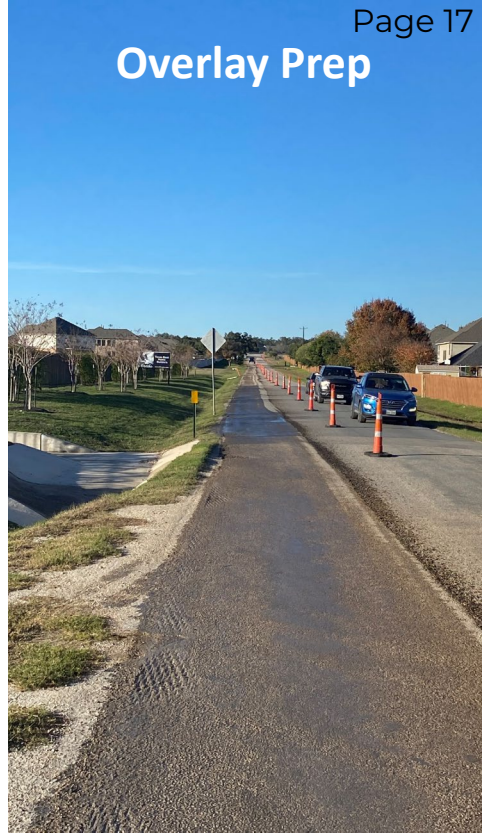
Street Construction Crews completed the Old Stagecoach Rd Overlay Project on 12-29. Approximately 1.2 lane miles of the northbound and southbound lanes were milled out and overlaid with 2 inches of new asphalt. Final striping will be completed within the next two weeks, weather permitting.



Finished Project



Overlay Prep



Curve at Six Creeks Blvd




Overlay Prep



**MEMORANDUM**

TO: Bryan Langley
City Manager

FROM: Leon Barba, P.E. 
City Engineer

DATE: January 4, 2024

SUBJECT: Kohlers Crossing/Kyle Crossing Temporary Traffic Signal Update

Following is an update on the progress of the temporary traffic signal installation at the Kohlers Crossing/Kyle Crossing intersection.

To recap, CP&Y (now STV) was engaged to develop a preliminary engineering report on March 1, 2022 for either a roundabout or a traffic signal at the referenced intersection. The report was presented to Council July 19, 2022. Based on the information presented, Council's direction at the time was to proceed with a temporary timber pole and cable traffic signal design. There was no development expected near the intersection and it was believed this design would minimize significant monetary loss in the future when permanent improvements are finally determined and installed. In the meantime, this temporary installation would assist in the operations of the intersection.

STV began design work after the Council approved Task Order #10 in September 2022. Originally the project schedule was to start construction in the late summer of 2023. Utility coordination began in February 2023. Multiple lines needed to be raised for the proposed installation. PEC has raised their line, but four separate and individual communication lines still need to be adjusted. We anticipate it will take at least two more months for the communication companies to complete their relocations.

In the meantime, Chick-fil-A's contractor has started construction on the northeast corner of the intersection and a site development plan has been submitted for a medical building on the southeast corner. PEC has also moved a corner pole, and new underground utilities have been installed at the corners. These utility changes have affected the design.

With these changes, we will need to redesign the temporary timber pole design. Currently, the design does not take pedestrian traffic into consideration nor the Vybe that is proposed through the intersection. The temporary traffic signal, we believe, will be in place for around 5 more years. After this period, the corners should be fully established, and the Kohlers Crossing Road

bond project will be further along to where we can develop a permanent improvement at the intersection.

To alleviate some of the traffic congestion at this intersection, we have determined Public Works' portable traffic signals can be installed at this intersection. Public Works will be setting up the portable traffic signals tomorrow (1/5/24) in a flashing mode. They will be activated on January 16, 2024.

With the portable signals installed, STV will revise the current design to accommodate pedestrians and the Vybe improvements while we continue to work with the utility providers to complete their adjustments. STV estimates it will take them 3 months to revise the plans.

Revising the current design to accommodate pedestrian traffic and the Vybe will require Council approval of a supplement to STV's Task Order #10 for the redesign of the plans to accommodate pedestrians and the Vybe. The design change will cost approximately \$80,000.00. We also estimate the temporary timber pole traffic signal construction cost would increase by \$180,000 for an overall cost of \$400,000.

Please let me know if you need any additional information.

Xc: Amber Schmeits, Assistant City Manager

Harper Wilder, Director of Public Works

Scott Egbert, Division Manager, Street Construction and Maintenance

Rachel Sonnier, Director of Communications



REQUEST FOR PROPOSALS

**Increase Access to Mental Health Services for Residents Under
the Age of 18**

ISSUED BY:

City of Kyle, Texas

Release Date: January 8, 2024

Due Date: February 2, 2024



Request for Proposals

The City of Kyle, Texas is seeking proposals that can increase access to mental health services and substance use disorders for residents of the City of Kyle and Hays County, Texas that are under the age of 18.

Background

In May of 2022, Hays County (“the County”) engaged Meadows Mental Health Policy Institute to conduct a Mental Health Needs Assessment to assess the community’s mental health system and provide recommendations to increase the availability of resources to meet the needs of residents within the County. The assessment identified potential gaps in service and opportunities for improvement across an array of mental health services. In particular, the assessment identified several issues related to children including increased concerns regarding substance abuse and mental health, lack of access to services, lack of resources available to providers and families, and a lack of support in schools. Additional information can be found in the presentation attached to this RFP. Based on these findings, the City of Kyle (“the City”) has determined a great need for increased access to mental health services in the City for residents under the age of 18. As such, the City desires to bridge this gap by partnering with service providers in this field.

Proposed Project

The City of Kyle is soliciting proposals that aim to increase access to mental health services and substance abuse disorders for residents under the age of 18.

Proposals should identify and address the needs of residents under the age of 18 within the community. In coordination with the City, responders must be able to successfully develop a plan to increase access to mental health services for residents under the age of 18 and subsequently implement the plan. The City has identified some funding in the FY 2023-24 budget and Hays County may be willing to financially participate in a partnership depending on the cost and services offered. Potential grant funding is also available depending on the services and approach that is recommended. As such, the proposal submitted should provide a plan on how funding and services could be scaled according to additional funding and partnerships that can be leveraged in the process over time.

The City anticipates this program to be created via a cooperation agreement between the City, the County, and the service provider. This RFP is intended for agencies with the necessary capacity and experience to successfully design and implement a plan to increase access to

mental health services for residents of the City of Kyle and Hays County that are under the age of 18. This RFP opens January 8, 2024, and all proposals are due no later than February 2, 2024 at 5:00 PM.

Qualification Requirements

- Previous experience providing mental health services to the identified population, including:
 - Providing services to residents under the age of 18;
 - Developing and implementing successful strategies to engage the identified population; and
 - Working with families/caregivers to identify, understand, and address early signs of mental health disorders/behaviors and substance use disorders.
- Understanding of and experience with the priority population, including:
 - Needs, risk factors, and strengths;
 - Developmental and age-related issues; and
 - Any challenges with engagement.

Scoring Criteria

Your proposal will be evaluated based on the clarity and detail provided related to each of the following scoring criteria. A maximum of 100 points will be awarded to each proposal and will be used as part of the recommendation process.

Agency readiness/capacity (0-15 points)

- Overall clarity and detail of agency experience with similar and/or related projects
- Overall clarity and detail of proposed timeline and staff roles/responsibilities

Deliverables/measures of success (0-20 points)

- Overall clarity and detail of proposed project model
- What will be the deliverables of this contract if successful?
- How we will measure/demonstrate success?

Understanding of Identified Needs and Development of Improvement Plan (0-30 points)

- Overall demonstratable knowledge of existing community assessments and resources and clear description of how the proposed project avoids duplication and augments services.
- How will this project expand/augment services and avoid duplication of existing services? What work has your agency done to review available resources and outline gaps/barriers?
- How will this project meet the goals/recommendations outlined in this RFP and identified in the Hays County Mental Health Needs Assessment? What is the problem or challenge it attempts to solve?

- What other stakeholders need to be involved in this project in order for it to be successful and how have they been included in its design and will be included in its implementation/evaluation?

Budget, Leverage, and Financial Sustainability (0-20 points)

- Overall clarity and detail of project budget
- How will proposed expenses and/or services be sustained after the initial City investment?
- What other funding sources has the agency reviewed, applied for, vetted, etc. Please provide documentation.

Coordination/support of Continuum of Care Approach (0-15 points)

- Overall clarity and detail of proposed project's connection to a larger continuum of care approach
- How will this project work with/augment existing publicly-funded services (i.e. insurance reimbursements) and/or why/how is it outside of that system
- How will you design and implement culturally and linguistically appropriate services for a wide array of local needs?

Proposal Format

Proposals should include the following information:

- Cover Letter, signed by the person authorized to bind the firm into an agreement.
- Complete legal name, address, telephone number, and email address.
- Statement of Qualifications and Previous Experience
- Proposed timeline for identifying needs and developing a plan.
- Proposed budget, partnership proposal, and/or ability to identify grants or other funding sources.
- Planned Staffing and Organizational Capacity.
- Any relevant experience collaborating with cities or counties.
- Provide one (1) original and two (2) copies of the proposal response. Only printed material will be accepted. The pages must be numbered. In addition, an electronic copy shall be submitted via email and sent to jkirkland@cityofkyle.com

Three (3) copies must be received by the City of Kyle City Secretary's Office prior to 5:00 pm on Friday, February 2, 2024. All copies of the proposals must be under sealed cover and plainly marked. One electronic copy shall be provided via email and sent to jkirkland@cityofkyle.com.

Proposals shall be delivered or mailed to:

City of Kyle
Jennifer Kirkland



City Secretary
1700 Kohlers Crossing
Kyle, TX 78640

Questions

Any requests for interpretation should be submitted in writing via email to Jennifer Kirkland at jkirkland@cityofkyle.com. As appropriate, interpretations will be summarized in the form of an addendum to the RFP, which will be posted on the City of Kyle website and emailed. Vendors are responsible for making sure they receive all addenda associated with this RFP. The deadline to submit questions is Friday, January 26, 2024 at 5:00 pm.

The City reserves the right to waive any minor deviation in proposal responses received when such waiver is in the best interests of the City, and reserves the right to modify any requirements, terms or conditions as outlined in this RFP when such modification(s) is in the best interests of the City.

Proposals will be accepted from thoroughly competent, experienced and financially qualified individuals or firms as determined solely by the City of Kyle. Consultants are responsible for the submission of accurate, adequate, and clear descriptions of the information requested. Omissions, vagueness, or inaccurate descriptions or responses shall not be interpreted in favor of the consultant and shall be grounds for rejection.

This document is not an offer to contract but is an RFP as defined herein, to satisfy specific user requirements of the City of Kyle. Neither the issuance of the RFP, preparation and submission of response, nor the subsequent receipt and evaluation of any response by the City of Kyle, will commit the City to award a contract to any consultant even if all of the user requirements in the RFP are met. The City may modify these requirements in whole or in part and/or seek additional consultants to submit responses. Only the execution of a written contract will obligate the City in accordance with the terms and conditions contained in such contract.

Consultants may be required to make a presentation of their qualifications on Tuesday, February 20, 2024, to the Mayor and City Council.

Rights to Proposals

All proposals, upon submission to the City of Kyle, shall become the City's property for its use as deemed appropriate. By submitting a proposal, the consultant covenants not to make any claim for or have any right to damages because of any misinterpretation or misunderstanding of the specification, or because of any misinformation or lack of information. Nothing contained in this RFP shall create any contractual relationship between the consultant and the City of Kyle. The City accepts no financial responsibility for costs incurred by any consultant in responding to this RFP.

The City of Kyle reserves the right to reject any and all proposals and has the right in its sole discretion to accept the proposal it considers the most favorable to the interests of the City of Kyle. In the event that all proposals have been rejected, the City further reserves the right to seek out new proposals when such procedure is deemed reasonable and in the best interest of the City of Kyle.

The City of Kyle shall not be liable for any expenses incurred by the applicant including, but not limited to, expenses associated with the preparation of the proposal; any meeting required during the selection process; presentations or interviews; preparation of the cost statement; or final contract negotiations.

All responses to the Request for Proposals will become the property of the City of Kyle.

The City of Kyle has the following prerogatives with regard to proposals submitted:

- To adopt any or all parts of a proposal
- To utilize any or all ideas from proposals submitted
- To correct any arithmetic errors in any or all proposals submitted
- To accept or negotiate any modifications to the scope and fee of any proposal following the deadline for receipt of all proposals and prior to contract award
- To waive any irregularity or any non-conformity of proposals with this RFP, whether of a technical or substantive nature

Agreement for Services

The consultant will enter into an Agreement for Services with the City of Kyle based upon the contents of the RFP and the consultant's proposal. The consultant must include with the proposal a description of any exceptions requested to the standard contract. If there are no exceptions requested, a statement to that effect must be included in the proposal.

Insurance Requirements

Prior to executing an Agreement for Services, the consultant may be required to provide to the City proof of the required insurance and endorsement.

Mental Health Proposal

Council Member Bear Heiser

December 5, 2023

Overview

- Mental Health issues continue to increase in our region, but services have not kept pace with growth.
- In May 2022, Hays County commissioned an assessment of mental health needs by the Meadows Mental Health Policy Institute.
 - Potential gaps in service and opportunities for improvement identified across an array of mental health services.
 - Most concerning, the report identified the following issues related to children.
 - Rising community concerns related to substance use and mental health.
 - Children with the highest needs lack access to services.
 - Youth serving providers lack coordination and collaboration.
 - Crisis response lacks resources to respond to unique needs of children, youth, and their families.
 - School personnel need additional support to address crisis that occurs in schools.

Community Needs

- According to the Meadows report, half of all mental health issues manifest by age 14, and 75% by age 24.
 - Despite this fact, individuals do not receive care and treatment until symptoms have been present for years.
 - As such, we are missing an opportunity to intervene during a time when we can have the most impact on a young person's life.
- When available, services may be in short supply, far away, or do not accept certain types of insurance.
 - Due to these challenges, many children and youth receive their first mental health treatment in a juvenile justice facility.

Community Needs (Continued)

- According to the Meadows report, approximately 40,000 children and youth in Hays County experience some type of mental health condition. These issues can be treated in the following type of care environments:
 - Primary Care – About 8,000 or 20% of patients can have their needs addressed in a Primary Care setting (e.g. family doctor's office).
 - Specialty Outpatient Care - Approximately 6,400 or 16% of patients need some type of specialist such as a psychiatrist, psychologist, social worker, etc.
 - Specialty Rehabilitative and Crisis Care – Services necessary to address more serious conditions such as suicide.
- Children and youth with the highest needs lack access to intensive, community-based services.
 - According to the Meadows report, approximately 3,000 children in Hays County are estimated to have a serious emotional disturbance, and about 100 are at risk of out of home or school placement.
 - In Hays County, Hill Country MHDD is the only agency providing these types of services.
 - Average income of families served is approximately \$24,600 per year.
 - 55% of patients do not have insurance.

Proposal for Consideration

- Mental Health issues are continuing to increase for children, but we do not have sufficient resources to address the problem.
- As such, I would like to explore a partnership with the City, County, and local medical providers to increase services.
 - City of Kyle budgeted \$100,000 in FY 2023-24 for mental health services.
 - Hays County is potentially interested in participating in an agreement depending upon the structure, cost, and services provided.
 - Area hospitals could also provide grants depending on the needs identified.
 - Goal is to partner with an existing organization to provide a facility, staff, and array of services.
- **City Council Action Request:** Request that the City Manager draft and release an RFP to identify partners in the area that could assist with this issue.
 - Proposals will further refine needs and approach to the issue.
 - Focus will be to provide services to children and youth in the area.



2022 Bond Program

Weekly Project Status Report Updated: 1/2/2024

Project ID	Council District	Project Name	Project Status	Contract (Task Order) Amount	\$ Paid to Date As of 11/30/23	% of Contract paid to Date	Project Descriptions
In Design							
1a	6	Kohlers to Seton (IH 35)	16% Complete schematic Phase. Conceptual Schematic due 3/5/2024 (delayed from 12/1/2024). Project currently on hold, pending the DCC meeting with TxDOT to be scheduled.	\$ 2,158,287.27	\$193,800.42	9.0%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
1b	6	Kohlers to Seton (off-system)	100% Complete schematic Phase. 100% Geometric Schematic approved on 12/18/2023. City Council resolution to acknowledge the Kohlers to Seton (Off-System) Project as Serving a Public Purpose passed on 12/19/2023.	\$ 1,111,850.28	\$496,667.75	44.7%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
2a	6	Beebe Road (West)	95% Complete schematic Phase. 100% Schematic submitted 12/14/2023, currently under review.	\$ 515,855.55	\$282,040.72	54.7%	New location and reconstruction/widen roadway, 1 mile of 4-lane minor arterial from IH 35 NBFR to Dacy Lane
2b	6	Beebe Road (East)	95% Complete schematic Phase. 100% Schematic submitted 12/14/2023, currently under review.	\$ 811,321.88	\$475,205.34	58.6%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
3	2, 4	Old Stagecoach Road/Center Street (Off-System)	40% Complete Schematic Phase. 50% Preliminary Schematic due 1/6/2024 (delayed from 10/9/2023).	\$ 1,067,346.60	\$168,174.94	15.8%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
4	2, 4	Center Street (FM 150) (On-System)/ Jack C Hays Tr	40% Complete Schematic Phase. 50% Schematic due 1/15/2024 (delayed from 11/8/23), submission pending coordination with TxDOT. Project currently on hold, pending the DCC meeting with TxDOT to be scheduled.	\$ 939,225.52	\$338,845.10	36.1%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
5	6	Kyle Parkway/Lehman Road Extension	40% Complete PS&E Phase. 60% PS&E due 8/15/2024 (delayed from 5/18/2024).	\$ 2,794,679.68	\$611,232.40	21.9%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
6	6	Marketplace Avenue	50% Complete PS&E phase. Partial 60% PS&E submitted 12/15/2023, currently under review. City Council resolution to acknowledge the to Marketplace Ave Project as Serving a Public Purpose passed on 12/19/2023.	\$ 781,960.00	\$246,230.61	31.5%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
7	2, 6	Bunton Creek Road	90% Complete schematic Phase. 100% Schematic was submitted on 12/20/2023, currently under review.	\$ 947,810.00	\$472,049.41	49.8%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
8	6	Windy Hill Road	85% Complete schematic phase. 100% Schematic delayed (from 12/31/2024) due to environmental coordination meeting on 1/5/2024.	\$ 654,882.90	\$340,931.37	52.1%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR
				\$ 11,783,219.68	\$3,625,178.06	30.77%	