



MARCH 1, 2024

# WEEKLY REPORT

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TO: MAYOR MITCHELL AND COUNCIL MEMBERS  
FROM: CITY MANAGER BRYAN LANGLEY

KYLE COMMUNICATIONS DEPARTMENT  
[COMMUNICATIONSDEPT@CITYOFKYLE.COM](mailto:COMMUNICATIONSDEPT@CITYOFKYLE.COM)

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## GET CONNECTED WITH THE CITY OF KYLE

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## I. COUNCIL SCHEDULE

All meetings will be held at Kyle City Hall Council Chambers, 100 W. Center St., unless otherwise noted. All meetings conducted in the council chambers will be available via live stream on Kyle10.

### **THURSDAY, MARCH 7, 2024**

TIRZ #2 MEETING AT 5 P.M.

COUNCIL SPECIAL MEETING AT 5:30 P.M.

COUNCIL REGULAR MEETING AT 7 P.M.

### **SATURDAY, MARCH 16, 2024**

COUNCIL SPECIAL MEETING AT 8 A.M.

### **TUESDAY, MARCH 19, 2024**

COUNCIL SPECIAL MEETING AT TBD

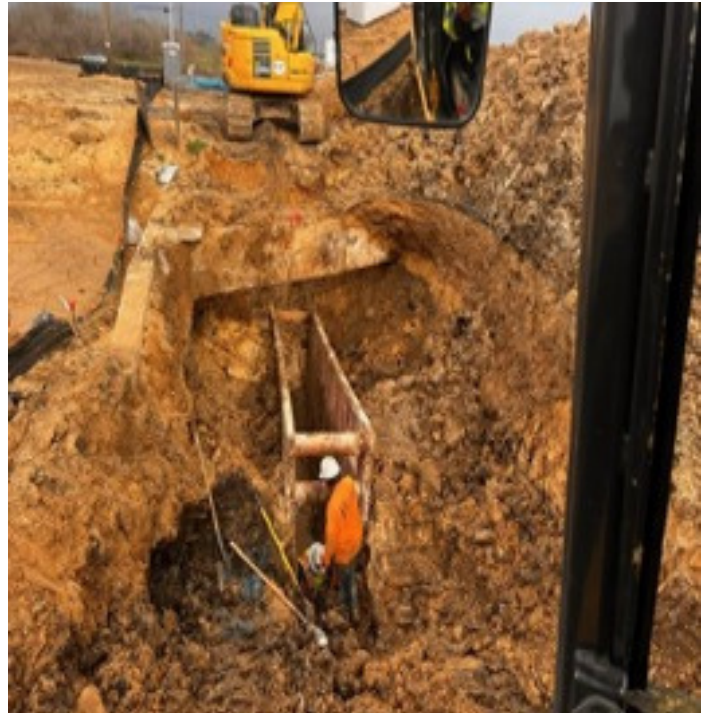
COUNCIL REGULAR MEETING AT 7 P.M.

## II. CIP/ROAD PROJECT UPDATES

Staff Contact: Leon Barba

### FM 110 Waterline:

- Pipe installation is nearing completion for the pipe section along the south side of FM 110
- Casing and pipe being installed under the future PEC driveway off FM 110
- Project is approximately 70% complete based on last pay application



### Indian Paintbrush Lift Station:

- Based on pay request, overall progress is 93%
- Punch List correction
- Topsoil placement revegetation
- Completion is expected in the coming weeks

### III. CITY COUNCIL REQUESTS

Council requests from the dais will be documented in the Friday Report until completion.

Item No.	Date of Request	Request	Status
1	6/20/23	Google Fiber Right of Way Agreement	Tentatively scheduled for March/April 2024
2	6/23-25/23	Demolition of current Kyle Police Department on Front Street; Buildings at 300 W. Center; and VFW Building on Front Street	Company selected for demolition at 11/14/23 Meeting; Demolition ongoing
3	6/23-25/23	Engage Architect/Design Consultant for Concept Plan for Downtown Area	Complete
4	6/23-25/23	Pursue land acquisition for public parkland	March 7, 2024
5	6/23-25/23	Combined facility Senior Center/Library/Rec Center feasibility	Discussion scheduled for Special Council Meeting March 16, 2024
6	6/23-25/23	Consider potential expansion to Goforth to connect northern and southern portions of Goforth to accommodate a grocery store	Assigned to Leon Barba; Staff to develop a plan to consider by Winter 2024; Funding in the budget to design extension of Goforth, water and wastewater utilities
7	8/15/23	Water Conservation Programs	Going to Planning & Zoning Commission on March 12, 2024, and will come before council on March 19, 2024
8	9/5/23	Direct Staff to bring back amendments to the nuisance ordinance	Assigned to Public Works; Signage to be installed once TxDOT approves
9	11/20/23	Direct staff to bring back a Property Improvement Program and also to look for potential grants to fund some of the budget for this potential program	Assigned to Kelly Stilwell; April 2, 2024

**CITY COUNCIL REQUESTS CONTINUED**

<b>Item No.</b>	<b>Date of Request</b>	<b>Request</b>	<b>Status</b>
10	12/5/23	Request for Proposal (RFP) to provide additional mental health services through a cooperative agreement between the City, County, and any private partners that are identified	RFP was released January 8, 2024; closes February 16, 2024; Council to receive a report on March 7, 2024
11	12/19/23	Bring back Small Business Launchpad Initiative	Assigned to Victoria Vargas; April 2, 2024
12	1/2/24	Roundabout/Traffic Signal at Dacy & Bunton Creek	Additional information will be brought forward May 2024
13	1/16/24	Comprehensive Review of Parking Analysis as well as the permitting around usage at Waterleaf	Assigned to Mariana Espinoza; March 19, 2024
14	2/6/24	Prepare a policy for warming and cooling centers; develop action plan for emergency shelters; and provide data on potential use of such facilities	Assigned to Chief Barnett; April 2, 2024
15	2/6/24	Prepare legislative policy for council adoption	Assigned to Jesse Elizondo; March 7, 2024
16	2/6/24	Waiver for ADA Texas Ramps	Assigned to Melissa McCollum; to be addressed with revisions on March 19, 2024

**IV. ATTACHMENTS**

- 1. Parks and Recreation Department Report.....Page 07
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# CITY OF KYLE PARKS AND RECREATION DEPARTMENT

## February 25th – March 2nd, 2024

<p><b>Beautification Division</b></p>	<ul style="list-style-type: none"> <li>• Staff attended an 8-hour tree trimming training</li> <li>• Maintained medians by Bunton Creek and GoForth</li> <li>• Converted lights to LED at Gregg-Clarke Park near the playground</li> <li>• Removed a tree on Kyle Pkwy</li> <li>• Maintained Seton Pkwy</li> <li>• Repaired a water leak at Waterleaf Park</li> <li>• Assistant Director of Parks and Recreation, Chance Padier, attended the Texas Recreation and Park Society Conference in Galveston, TX.</li> <li>• Park Maintenance Lead, Joey Villarreal, attended the Texas Recreation and Park Society Conference in Galveston, TX</li> </ul>
<p><b>Park Maintenance Division</b></p>	<ul style="list-style-type: none"> <li>• Program Coordinator, Rachel Acevedo, designed public park signage for La Verde Park.</li> <li>• Staff attended an 8-hour tree trimming training</li> <li>• Cleaned up Steeplechase Park boundaries near private property</li> <li>• Staff attended an 8-hour tree trimming training</li> <li>• Park Maintenance Lead, Joey Villarreal, attended the Texas Recreation and Park Society Conference in Galveston, TX</li> </ul>
<p><b>Special Event Division</b></p>	<ul style="list-style-type: none"> <li>• Continued planning for Kyle Fair including entertainment and sponsorships</li> <li>• Special Event Manager attended the Special Event Presentation at the City Council Meeting</li> </ul>
<p><b>Recreation Division</b></p>	<ul style="list-style-type: none"> <li>• Assistant Director of Parks and Recreation, Aimee Garcia, attended the Texas Recreation and Park Society Conference in Galveston, TX</li> <li>• Recreation Coordinator-Family Services, Shane Boyer, attended the Texas Recreation and Park Society Conference in Galveston TX</li> <li>• Hosted the Kickball League and Softball League Manager Meetings</li> <li>• Paint N' Sip Event March 1<sup>st</sup></li> <li>• Senior Chair Volleyball March 1<sup>st</sup></li> <li>• Youth Basketball Game 1 March 2nd</li> <li>• Swim Team Registration is now open</li> <li>• Early Bird Pool Reservations are open until March 25<sup>th</sup></li> <li>• Working on Budget Requests</li> <li>• Continue to hire seasonal staff</li> <li>• Recreation Team members attended CRASE training.</li> <li>• Planning for International Women's Day, Market Days, Family Night Out at La Verde Park, Back to School Bash for Individuals with Disabilities, Adult Basketball League, COREC Volleyball League, Pickleball, Adult Fishing Tournament, COED Softball League, Men's Softball League, COED Kickball League, Summer Camp, Spring Break, Movies In the Park, Skate Nights, Silent Disco Night, Easter Eggstravaganza,</li> </ul>
<p><b>Trails Division</b></p>	<ul style="list-style-type: none"> <li>• Finished the installation of the Community Garden at Post Oak Sign</li> <li>• Hosted an early Arbor Day Tree Giveaway for prime planting season. Over 200 people were in attendance. 100 free Dogwood saplings were</li> </ul>

	<p>distributed. Special thanks to Council Member Harris and Community Garden Chair, Rebecca Price, for all their work assisting with the event.</p> <ul style="list-style-type: none"> <li>• Trails crew attended CRASE training.</li> <li>• Trails crew assisted the local bike community with a work day building the single track bike trail from Waterleaf Park</li> <li>• Replaced missing/damaged wildflower signs at Bunton Wildflower Loop</li> <li>• Started to maintain the completed Vybe Trail section at the Public Safety Center</li> <li>• Completed scheduled mowing, brushing, and trail clean up</li> <li>• Worked with 35 hours of Community Restitution Workers</li> </ul>
<b>Administration Division</b>	<ul style="list-style-type: none"> <li>• The March 26<sup>th</sup> Park and Recreation Board Meeting was cancelled due to lack of quorum. The meeting is rescheduled for March 4, 2024 at 6pm.</li> <li>• Steeplechase Park had 1 reservation with 40 guests</li> <li>• KRUG Activity Center had 1 reservation with 100 guests</li> <li>• Gregg-Clarke Park Pavilion had 2 reservations with 80 guests</li> <li>• Planning for 1<sup>st</sup> Team Lead Meeting for Department Accreditation Process</li> <li>• Working on Budget Requests</li> <li>• Administrative Assistant, Ashley Gonzales, attended the Texas Recreation and Park Society Conference in Galveston, TX</li> </ul>

<b>PARK PROJECTS UPDATES</b>	
<b>Steeplechase Park Splash Pad</b>	<ul style="list-style-type: none"> <li>• Installation is complete.</li> <li>• Staff training and turnover is scheduled for March.</li> <li>• Opens to the public May 4, 2024.</li> </ul>
<b>Gregg-Clarke Park Splash Pad</b>	<ul style="list-style-type: none"> <li>• Installation is complete.</li> <li>• Staff training and turnover is scheduled for March.</li> <li>• Opens to the public May 4, 2024.</li> </ul>
<b>Gregg-Clark Park Skatepark</b>	<ul style="list-style-type: none"> <li>• At 60% Design</li> <li>• Construction to begin in the Summer of 2024</li> </ul>
<b>Park Restrooms</b>	<ul style="list-style-type: none"> <li>• Construction is completion.</li> <li>• Installation has begun: <ul style="list-style-type: none"> <li><u>Gregg Clarke Park Restroom</u>- Building has been set and utilities are connected. Final utility inspection is next.</li> <li><u>Steeplechase Park</u>- Building has been set. Interior utilities need to be connected. Next is final site grading and final inspection.</li> <li><u>Waterleaf Park</u>- The building pad has been excavated.</li> <li><u>Lake Kyle Park</u>- The building pad has been excavated and the base installed. Utility trenches have been excavated. Plumbing and electrical piping set is scheduled for this week. Building will be delivered next week.</li> <li><u>Mary Kyle Hartson City Square Park</u>- The building pad has been excavated. Utility points have been identified. City Departments are coordinating and addressing Miller Street and Main Street plumbing and electrical before proceeding.</li> </ul> </li> <li>• Estimated completion February 2024.</li> </ul>
<b>Park Cameras</b>	<ul style="list-style-type: none"> <li>• Park Camera Updates:</li> </ul>



	<p><u>Gregg Clarke Park Restroom</u>- All cameras are installed and online. <u>Steeplechase Park</u>- All cameras are installed and online. <u>Waterleaf Park</u>- All cameras are installed and online. <u>Lake Kyle Park</u>- All cameras are installed and online. <u>Mary Kyle Hartson City Square Park</u>- All cameras are installed and online. <u>La Verde Park</u>- All cameras are installed and awaiting internet. <u>Heroes Memorial Park</u>- No cameras have been installed yet. Awaiting internet.</p> <ul style="list-style-type: none"><li>• Estimated completion for Heroes Memorial Park and La Verde Park is March 2024.</li></ul>
<p><b>Aeration at Cool Springs and Lineberger Lake</b></p>	<ul style="list-style-type: none"><li>• Project is complete.</li></ul>
<p><b>UPCOMING PROJECTS</b></p>	<ul style="list-style-type: none"><li>• Bike BMX Park</li><li>• Tennis Courts</li><li>• Pickleball Courts</li><li>• Ballfield Improvements</li><li>• Lineberger Lake Fishing Pier and Pavilion</li><li>• Inclusive Playground Shading</li><li>• Masonwood Park Development</li><li>• Waterleaf Park Improvements</li><li>• Playground Improvements</li><li>• Heroes Memorial Park Restroom</li><li>• Artificial Turf at James Adkins Pool</li></ul>



**Aeration at Cool Springs Pond**



# KYLE PUBLIC LIBRARY

# CHECK IT OUT!



KYLE PUBLIC LIBRARY AND  
GOODWILL CENTRAL TEXAS PRESENT

## INTERVIEW PREP AND PRACTICE

2:00 p.m. on Wednesday,  
March 20th

Get ready to  
advance your career  
goals by enhancing your  
interview skills.



## Feb. 19th - Feb. 25th Weekly Snapshot

Patron Visits: 1,356  
20: Library programs  
351: Program attendance



## Seed Library Stats

January - 142 seed packets taken  
February - 332 seed packets taken  
*Kyle is gearing up for spring!*

## KYLE PUBLIC LIBRARY

is seeking Hays County businesses  
to participate in a

# Career Fair

Date: Wednesday, March 27th  
Time: 3:00 p.m. to 6:00 p.m.

We would love to  
connect you with  
career-oriented  
employees.



Are you a Hays County business  
looking for dedicated  
employees? This event is FREE  
for both jobseekers and local  
businesses.

If you're interested in participating  
in our Career Fair, please send an  
email to the following address to  
learn more and reserve a table:

[mlynch@cityofkyle.com](mailto:mlynch@cityofkyle.com)

Thank you! We're  
excited to work  
with you.



KYLE PUBLIC LIBRARY  
AND AARP PRESENT

# TAX AIDE PROGRAM

BY APPOINTMENT ONLY  
Tuesdays from 1 pm to 4 pm  
February 6th - April 9th  
In the library (550 Scott St)

GO TO [TINYURL.COM/2TAE3SWT](https://tinyurl.com/2TAE3SWT)  
TO MAKE YOUR APPOINTMENT

No age requirement  
No income requirement

The library will be a voting location for the Primary Election on Tuesday, March 5th from 7AM to 7PM. The library is not an Early Voting site.



# MARCH 11TH-15TH SPRING BREAK WEEK

March 11, 2024 11:00 a.m. - 1:00 p.m.

Crafts

**Sun & Moon Porch Party**

Photo Booth  
Snacks

Kyle Public Library  
550 Scott Street  
Kyle, TX 78640  
512-268-7411

**LITTLE LEARNERS**  
WONDER HOUR

10:30am-11:30am  
March 12th, 2024

This program is focused on free exploration and is recommended for children ages 2-5 years. Come play, dance, color, and socialize!

Kyle Public Library  
Presents

**THE INISHFREE IRISH DANCERS**

11:00 a.m. Thursday March 14, 2024

Kyle Public Library  
550 Scott Street  
Kyle, TX 78640  
512-268-7411

**CARDBOARD KINGDOM**

Explore, Create, and Have Fun! ●●●●●

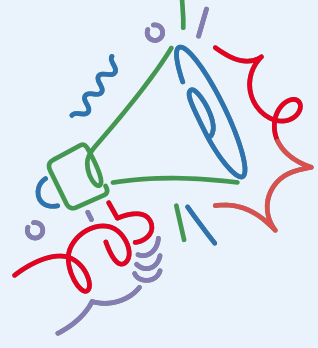
Ages 6+

Children need to be accompanied by an adult

**MARCH 15TH**  
1PM-3PM

Kyle Public Library

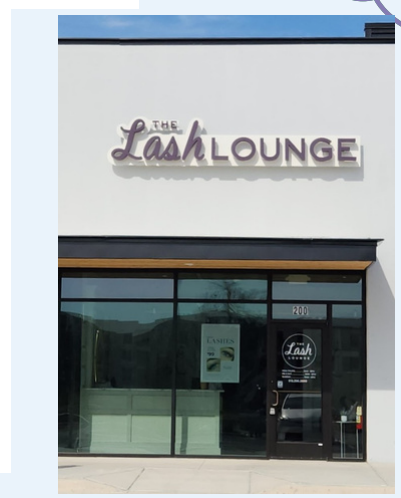
No story times during Spring Break Week.



# CITY OF KYLE ECONOMIC DEVELOPMENT



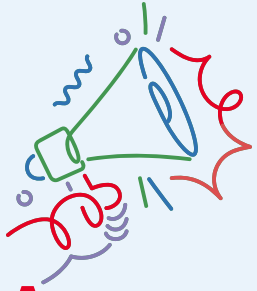
**NOW OPEN!**  
*the* **LASH  
LOUNGE®**  
**2255 KOHLERS  
CROSSING, STE 200**



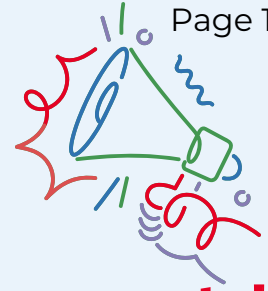
## **Announcements! Announcements! Announcements!** **NEW BUSINESSES COMING SOON:**

**Click on Logo to go to website**

Builders FirstSource		23300 IH 35
Children's Lighthouse		1190 Veterans Drive
Crunch Fitness		19167 IH-35
Floyd's 99 Barbershop		Kyle Crossing Phase II
Frost Bank		19019 IH-35
Goddard School		870 Veterans Dr
Nitro Swimming		3425 S 1626
NuSpine Chiropractic		2255 Kohlers Crossing, Ste 300
Poco Loco Super Mercado		1206 North Burseson Rd
Reach Dental		18901 IH-35, Suite 100
Sprouts		FM 1626 & Kohlers Crossing
The Vitamin Shoppe		2255 Kohlers Crossing, Ste 100



# CITY OF KYLE ECONOMIC DEVELOPMENT



## Announcements! Announcements! Announcements! RESTAURANTS COMING SOON:

Click on Logo to go to website

Abbott's Frozen Custard		2242 Kohlers Crossing
Bloodworth BBQ		210 W. Center St
Bluefin Sushi & Ramen		151 Evans Dr, Ste 111
Chick-fil-A		2211 Kohlers Crossing
El Pollo Rico		1320 Bebee Road
HteaO		2266 Kohlers Crossing
Nothing Bundt Cakes		Kyle Crossing Phase II
Pho with Us		2255 Kohlers Crossing, Ste 400
Pollo Regio		21565 IH-35
Rudy's Bar-B-Q		19430 IH-35
<b>SOFT OPENING IN MARCH!</b> Sharks Burger		18915 IH-35, Frontage Road
<b>UPDATED OPENING DATE COMING SOON!</b> Snooze		5140 S. FM 1626
Texas Roadhouse		19073 I-35
Thai Kitchen Express		18915 I-35 Frontage Road, Ste 300
Tony C's		2344 Kohlers Crossing
Waffle House		5767 Kyle Parkway
Walk-On's		FM 1626 & Kohlers Crossing
Wingzone		Kyle Crossing Phase II



# 2022 Bond Program



Title:						Project Progress Report			
Date:						2/29/2024			
Prepared By:						FLAG			
Project ID	Council District	Project Name	Project Status	Project Percent Complete	Project Status Description	Contract Amount	\$ Paid to Date	% of Contract paid	Project Descriptions
1a	6	Kohlers to Seton (IH 35)	Schematic Design	16%	16% Complete schematic Phase. <b>Conceptual Schematic due 4/16/2024.</b> DCC meeting with TxDOT held on 2/20/2024.	\$ 2,158,287.27	\$193,800.42	9.0%	New location roadway, 0.13 miles of overpass or underpass from IH 35 SBFR to NBFR
1b	6	Kohlers to Seton (off-system)	PS&E Design	0%	0% Complete PS&E Phase. <b>PS&amp;E Task Order approved on 2/20/2024.</b>	\$ 1,111,850.28	\$797,717.17	71.7%	New location roadway, 1.07 miles of 4-lane minor arterial and 3-lane collector from IH 35 NBFR to Seton Pkwy
2a	6	Beebe Road (West)	Schematic Design	100%	100% Complete schematic Phase. <b>100% Schematic approved on 1/4/2024.</b>	\$ 515,855.55	\$304,587.58	59.0%	New location and reconstruction/widen roadway, 1 mile of 4-lane minor arterial from IH 35 NBFR to Dacy Lane
2b	6	Beebe Road (East)	Schematic Design	100%	100% Complete schematic Phase. <b>100% Schematic approved on 1/4/2024.</b>	\$ 811,321.88	\$549,278.09	67.7%	New location and reconstruction/widen roadway, 1.8 miles of 4-lane minor arterial from Dacy Ln to E. of Green Pastures Rd
3	2,4	Old Stagecoach Road/Center Street (Off-System)	Schematic Design	75%	75% Complete Schematic Phase. <b>50% Preliminary Schematic approved 2/12/2024.</b>	\$ 1,067,346.60	\$168,174.94	15.8%	Reconstruction/widen existing roadway, 2.2 miles of 4-lane minor arterial from FM 2770 to Veterans Dr
4a	2,4	Center Street (FM 150) (On-System)	Schematic Design	50%	50% Complete Schematic Phase. <b>50% Schematic approved on 2/27/2024. DCC meeting completed on 2/13/2024.</b>	\$ 488,657.77	\$395,915.87	81.0%	Reconstruction/widen existing roadway, 0.4 miles of 2-3 lane minor collector from Veterans Dr to Main St
4b	2,4	Jack C Hays Tr	Schematic Design	50%	<b>Baseline schedule required.</b> 50% Schematic Submitted 1/30/2024, approved on 2/15/2024. DCC meeting completed on 2/13/2024.	\$ 450,567.75	\$159,988.40	35.5%	This project schematic design is part of the Center St (FM 150) (On-System) project budget.
5	6	Kyle Parkway/Lehman Road Extension	PS&E Design	40%	40% Complete PS&E Phase. <b>60% PS&amp;E due 9/9/2024.</b>	\$2,794,679.68	\$858,565.39	23.6%	New location roadway, 1.3 miles of 4-lane minor arterial from Dacy Ln to Bunton Creek Rd
6	6	Marketplace Avenue	PS&E Design	70%	70% Complete PS&E phase. Partial <b>90% PS&amp;E design due 3/8/2024.</b>	\$ 781,960.00	\$353,425.53	45.2%	New location and reconstruction/widen roadway, 0.6 miles of 4-lane minor arterial from FM 1626 to Marketplace Ave (Existing)
7	2,6	Bunton Creek Road	Schematic Design	100%	100% Complete schematic Phase. <b>100% Schematic was approved on 1/9/2024.</b>	\$ 947,810.00	\$577,462.90	60.9%	Reconstruction/widen existing roadway, 1.2 miles of 4 lane minor arterial from Lehman Rd to Porter Cove
8	6	Windy Hill Road	Schematic Design	100%	100% Complete schematic phase. <b>100% Schematic approved 2/8/2024.</b>	\$ 654,882.90	\$469,515.17	71.7%	Reconstruction/widen existing roadway, 0.6 miles of 4 lane minor arterial Purple Martin Ave to IH 35 NBFR
						<b>\$11,783,219.68</b>	<b>\$4,628,431.46</b>	<b>39.28%</b>	