

SPECIAL CITY COUNCIL MEETING MINUTES

The City Council of the City of Kyle, Texas met in Special Session on May 13, 2023 at Kyle City Hall with the following persons present:

Mayor Travis Mitchell
Mayor Pro Tem Michael Tobias
Council Member Bear Heiser
Council Member Yvonne Flores-Cale
Council Member Miguel Zuniga
Council Member Daniela Parsley
Jerry Hendrix, Interim City Manager
Amber Schmeits, Assistant City Manager
Rachel Sonnier, Communications Director
Jennifer Kirkland, City Secretary
Leon Barba, City Engineer
Kathy Roecker, SWMP Administrator
Victoria Vargas, Economic Dev. Director
Perwez Moheet, Finance Director
Andy Alejandro, Accounting Manager
Connie Campa, Senior Financial Analyst
Sandra Duran, HR Director
Marco Forti, IT Director
Colleen Tierney, Library Director
Mariana Espinoza, Parks & Recreation Director
Will Atkinson, Planning Director
Jason Lutz, Senior Planner
Jeff Barnett, Chief of Police
Pedro Hernandez, Assistant Chief of Police
Tim Griffith, Police Commander
Shannon McConville, Police Admin. Assistant
Harper Wilder, Director of Public Works
Chris Arnold, Assistant Director of Public Works
Chance Padier, ES&T Division Manager
Will Paiz-Tabash, Emergency Mgmt. Coord.

Vanessa Westbrook

I. Call Meeting to Order

Mayor Mitchell called the meeting to order at 8:05 a.m. Mayor Mitchell asked the city secretary to call roll.

Present were: Mayor Mitchell, Mayor Pro Tem Tobias, Council Member Flores-Cale, Council Member Zuniga, and Council Member Parsley. A quorum was present. Council Member Heiser was absent but arrived at 8:08 a.m. Council Member Bradshaw was absent.

II. Citizen Comment Period with City Council

Mayor Mitchell opened citizen comments at 8:06 a.m. With no one wishing to speak, Mayor Mitchell closed citizen comments at 8:06 a.m.

III. Consider and Possible Action

1. The City Manager and Department Directors will present new budget requests for operating and capital budgets to City Council for consideration and discussion, budget prioritization, and policy direction for the development of the City's proposed operating and capital improvement program (CIP) budgets for Fiscal Year 2023-2024. ~ *Jerry Hendrix, Interim City Manager*

Mayor Mitchell brought forward Item No. 1 for discussion. Mr. Hendrix opened the presentation with an overview of today's meeting. Items to be discussed include: Introduction of incoming City Manager, Bryan Langley, Objectives for Budget Worksession No. 1, City Council's Program Priorities for FY 2024 Budget Development, and Overall Budget & Fund Structure. New Budget Needs by City Department were presented in alphabetical order:

- Building Department, *presented by Amber Schmeits*
- City Council
- City Manager's Office, *presented by Jerry Hendrix*
- City Secretary's Office, *presented by Jennifer Kirkland*
- Communications Department, *presented by Rachel Sonnier*
- Economic Development Department, *presented by Victoria Vargas*
- Emergency Management Division, *presented by Will Paiz-Tabash*
- Engineering Department, *presented by Leon Barba*
- Stormwater Management Division, *presented by Kathy Roecker*
- Environmental Services and Trades Division, *presented by Chance Padier*
- Facilities Maintenance Division, *presented by Jerry Hendrix*
- Financial Services Department, *presented by Perwez Moheet*
- Human Resources Department, *presented by Sandra Duran*
- Information Technology Department, *presented by Marco Forti*
- Library Department, *presented by Colleen Tierney*
- Arts & Cultural Commission expense requests, *presented by Vanessa Westbrook, Chair*
- Parks & Recreation Department, *presented by Mariana Espinoza*
- Planning Department, *presented by Will Atkinson*
- Police Department, *presented by Jeff Barnett*
- Public Works Department, *presented by Harper Wilder*

The presentation continued Next Steps & Budget Process, presented by incoming city manager, Bryan Langley. The next budget workshop will be on July 8, and the City Council will hold a visioning workshop on June 24-25.

IV. Executive Session

2. Pursuant to Chapter 551, Texas Government Code, the City Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting. The City Council may convene into Executive Session pursuant to any lawful exception contained in Chapter 551 of the Texas Government Code including any or all of the following topics.
 1. Pending or contemplated litigation or to seek the advice of the City Attorney and Attorneys concerning legal issues pursuant to Section 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct.
 2. Possible purchase, exchange, lease, or value of real estate pursuant to Section 551.072.
 3. Personnel matters pursuant to Section 551.074.
 4. Convene into executive session pursuant to Section 551.087, Texas Government Code, to deliberate regarding the offer of economic incentives to one or more business prospects that the City seeks to have locate, stay, or expand in or near the City.


There was no executive session.

3. Take action on items discussed in Executive Session.

V. Adjourn

Mayor Pro Tem Tobias moved to adjourn. Council Member Flores-Cale seconded the motion. No vote was held.

With no further business to discuss, the City Council adjourned at 1:35 p.m.



Travis Mitchell, Mayor

Attest:



Jennifer Kirkland, City Secretary