



CITY OF KYLE

PROPOSED
BUDGET

FISCAL YEAR
2015-2016





CITY OF KYLE, TEXAS

PROPOSED BUDGET FISCAL YEAR 2015 - 16

Notice of Tax Revenue Increase

The Kyle City Council will conduct public hearings on August 19, 2015 and August 26, 2015 on a proposal to increase the total tax revenue of the City from properties on the tax roll in the preceding year by 26% percent.

The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.6145 for each \$100 of taxable value including tax revenue to be raised from new property added to the tax roll this year is \$12,187,206 of which \$760,329 is from new property added to the tax roll this year.



CITY OF KYLE, TEXAS

CITY COUNCIL

Mayor

Todd Webster

Mayor Pro Tem

David Wilson – District 4

Council Members

Diane Hervol – District 1

Becky Selbera – District 2

Shane Arabia – District 3

Damon Fogley – District 5

Daphne Tenorio – District 6



CITY OF KYLE, TEXAS

CITY MANAGEMENT TEAM

City Manager	J. Scott Sellers, CPM, ICMA-CM
Assistant City Manager	James R. Earp, CPM
Chief of Staff	Jerry Hendrix
Building Inspection	Mario Perez, CBO
City Attorney	Davidson Troilo Ream & Garza
City Engineer	Leon Barba, P.E.
City Secretary	Amelia Sanchez
Community Development	Howard J. Koontz, AICP, Director
Economic Development	Diana Torres, EDFPA, Director
Financial Services	Perwez A. Moheet, CPA, Director
Human Resources	Sandra Duran, PHR, Director
Information Technology	Robert Olvera, Systems Administrator
Municipal Court	Andrew Cable, Judge
Parks & Recreation	Kerry Urbanowicz, CPSM, Director
Police	Jeff Barnett, Chief
Public Library	Connie Brooks, MLS, Director
Public Works	Harper Wilder, Director



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CITY OF KYLE, TEXAS

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Budget Transmittal





BUDGET TRANSMITTAL

TO: Mayor and City Council Members
FROM: J. Scott Sellers, CPM, ICMA-CM, City Manager
DATE: July 31, 2015
SUBJECT: Proposed Budget for Fiscal Year 2015-16

I am respectfully submitting for your review and consideration the City's Proposed Budget for Fiscal Year 2015-16 in compliance with the requirements of the City Charter. The Proposed Budget for Fiscal Year 2015-16 is a complete financial plan for all City Funds, programs, services, operations, and activities for the period covering October 1, 2015 through September 30, 2016.

The City's Proposed Budget for Fiscal Year 2015-16 is developed based on the discussions, goals, and direction provided by the City Council during the budget retreat held on March 28, 2015, the 2015 Household Survey results, and input from city staff.

The following goals and objectives are the guiding principles in the development of the City's Proposed Budget for Fiscal Year 2015-16:

- Enhanced City programs and services to Kyle homeowners, residents, and businesses within the existing M&O tax rate
- Priority based investments for public safety and quality of life services including police, water and wastewater systems, streets, parks, library, economic development, and infrastructure maintenance
- Minimize property tax rate increase due to road bond debt service
- No increase in water and wastewater service rates
- No increase in other fees and charges for City services
- Investment in the City's workforce

OVERALL PROPOSED BUDGET HIGHLIGHTS

The Proposed Budget for Fiscal Year 2015-16 totals \$78.8 million for all City Funds, provides funding for new programs and services to enhance public safety and quality of life services, adds 25.5 new positions, and eliminates 3.0 vacant positions for a net total of 202.5 full-time equivalent positions.

The budget as submitted has no increases proposed for water and wastewater service rates and other fees and charges for various City services, includes a 3.97 percent increase in the base contract rates for solid waste services to be effective April 1, 2016, no increase in the Maintenance & Operations (M&O) component of the property tax rate of \$0.2603 per \$100 of taxable assessed valuation, and an estimated increase of \$0.0763 per \$100 of taxable assessed valuation in the Interest & Sinking (I&S) component of the property tax rate. An estimated combined total property tax rate of \$0.6146 per \$100 of taxable assessed valuation is included in the Proposed Budget for Fiscal Year 2015-16.

The increase in the estimated total tax rate is primarily to pay for the annual debt service payments due for principal and interest on the \$36.0 million bonds issued for the five major road improvement projects. The original estimated impact of the bond debt was up to \$0.22. The road bond project was overwhelmingly approved considering this additional property tax increase. The City took advantage of a low bond interest rate as well as increased property assessed values to limit the total I&S exposure to \$0.0763, a 66% cost-avoidance to the taxpayers.

Please note that due to the delay resulting from the significant number of protests filed this year, the City of Kyle does not expect to receive the certified tax rate calculations from the Hays County Tax Assessor/Collector before August 7, 2015. The above tax rate calculations made by the City are not certified and are therefore subject to changes (increase or decrease) before the adoption of the budget and tax rates by the City Council. A detailed explanation regarding the estimated nature of the proposed property tax rate is provided in the General Fund Highlights section of the budget transmittal.

Overall highlights of the Proposed Budget for Fiscal Year 2015-16 are as follows:

- Police
 - ✓ 5 new Police Officer positions totaled \$348,350; one of these positions will be assigned as a Warrant Officer
 - ✓ 1 Police Officer position (Mental Health Officer) converted from grant funding to General Fund, \$68,283
 - ✓ 1 new Juvenile Justice Officer, \$65,348 (grant funded)
 - ✓ 4 new part-time Telecommunicator positions, \$65,328
 - ✓ 2 new part-time Code Compliance Specialist positions, \$48,226
 - ✓ 2 new part-time Record Specialist positions, \$33,160
 - ✓ 50% reduction in overtime costs, \$79,000 reduction
 - ✓ Pay parity adjustments for positions in Dispatch Operations, \$32,764
 - ✓ 1 new police pursuit vehicle added for \$75,000
 - ✓ Funding provided for Meet and Confer Agreement provisions with the Kyle Police Association

- ✓ Funding for lot clean up and demolition of dilapidated structures, \$30,000
- Building Inspection
 - ✓ 1 new Building Inspector position, \$61,009
 - ✓ Pickup truck, \$22,000
- Parks & Recreation
 - ✓ 1 Administrative Assistant position converted from part-time to full-time, \$28,619
 - ✓ 1 new Park Maintenance Technician I position, \$39,443
 - ✓ 1 new Park Maintenance Technician II position, \$42,702
 - ✓ Pay parity adjustments for positions in maintenance and facilities, \$22,683
 - ✓ 1 crew truck, trailer, and equipment, \$59,000
 - ✓ 1 equipment service lift, \$8,000
 - ✓ 1 chemical storage building, \$6,000
 - ✓ Park Master Plan Update, \$45,000
 - ✓ Gregg-Clarke Park Improvements, \$145,000
 - ✓ City Square Park Improvements, \$50,000
- Public Works
 - ✓ 1 new Division Manager of Streets Maintenance position, \$85,235
 - ✓ 2 new Street Technician I positions, \$78,886
 - ✓ 1 new Chief Wastewater Plant Operator, \$72,475
 - ✓ 1 new Plant Operator, \$55,020
 - ✓ 1 new Assistant Plant Operator, \$42,342
 - ✓ Reclassification of Division Manager of Treatment & Operations, \$20,429
 - ✓ Reclassification of Division Manager of Distribution & Collections, \$20,429
 - ✓ Pay parity adjustments for water and wastewater technician positions, \$60,488
 - ✓ Pay parity for street maintenance positions, \$22,615
 - ✓ 1 dump truck, \$125,001
 - ✓ 1 small roller/trailer, \$50,000
 - ✓ 1 sand spreader, \$20,000
 - ✓ 1 thermo plastic applicator, \$45,000
 - ✓ 1 trailer mounted water tank, \$5,000
 - ✓ 1 tamping machine, \$4,000
 - ✓ 1 pickup truck, \$22,000
 - ✓ Office furniture, \$22,000
 - ✓ Street maintenance program, \$500,000
 - ✓ Water line upgrades/replacements, \$300,000
 - ✓ Water tank rehabilitation, \$500,000
 - ✓ Pumphouse Rd/Melinda Lane water line, \$120,000
 - ✓ Stagecoach, Scott Street & Opal Street water line, \$185,000
 - ✓ County Line water system inter-connect, \$150,000
 - ✓ Monarch water system inter-connect, \$70,000
 - ✓ Wastewater line upgrades/replacements, \$500,000

- ✓ Lift station retrofit for SCADA, \$125,000
- ✓ Acquisition of wastewater treatment plant, \$3,000,000
- ✓ Update of wastewater treatment plant, \$500,000
- ✓ Gateway and wayfinding signage, \$125,000 (\$75,000 from HOT)
- ✓ Traffic control at Bunton Creek/Dacy Lane, \$275,000
- Library
 - ✓ 2 new part-time Library Assistant positions, \$28,896
 - ✓ \$65,310 in continued funding for library collections and periodicals
- Economic Development
 - ✓ Continued funding for Downtown Revitalization Grants, \$50,000
 - ✓ Consultant services for economic development associated retail recruitment projects, \$24,000
- Engineering Services
 - ✓ 1 Storm Water Management Plan Administrator position, \$77,978
 - ✓ 1 new Engineer I position, \$98,300 (75% W/WW Utility, 25% General Fund)
 - ✓ 1 Project Manager position converted from road bond funding to General Fund, \$98,300 (includes \$7,212 to reclassify from Project Manager to Engineer I)
 - ✓ 1 AutoCAD workstation, \$8,000
 - ✓ 1 pickup truck for Storm Water Administrator, \$22,000
 - ✓ Completion of GBRA flood study, \$25,120
 - ✓ Southside wastewater collection system, \$3,983,725
 - ✓ Wastewater line – Cypress/GLO, \$500,000
 - ✓ Elliott Branch wastewater interceptor, \$200,000
 - ✓ Blanton wastewater line (W. 3rd Street), \$600,000
 - ✓ Center Street Village wastewater line improvement study, \$100,000
 - ✓ Wastewater treatment plant expansion from 3.0 MGD to 4.5 MGD, \$5,395,250
 - ✓ Bunton Creek Road, \$4,525,150
 - ✓ Bunton Creek IH-35 water upgrade, 5 taps, \$101,562
 - ✓ Bunton Creek wastewater Brandi Circle East to Bank, \$191,700
 - ✓ Bunton Creek wastewater Dacy to Extreme, \$178,836
 - ✓ Goforth Road, \$7,830,915
 - ✓ Goforth Road Extension, \$429,230 (design and ROW acquisition only)
 - ✓ Lehman Road, \$4,245,225
 - ✓ Marketplace Avenue, \$4,245,339
 - ✓ North Burleson Street, \$1,355,736
 - ✓ Burleson Street water and wastewater utilities, \$600,000
 - ✓ Burleson Street service to properties without water/wastewater, \$283,680
 - ✓ Sidewalk and bicycle lane improvements on FM 2770/RM 150, \$776,458 (TxDOT funded)

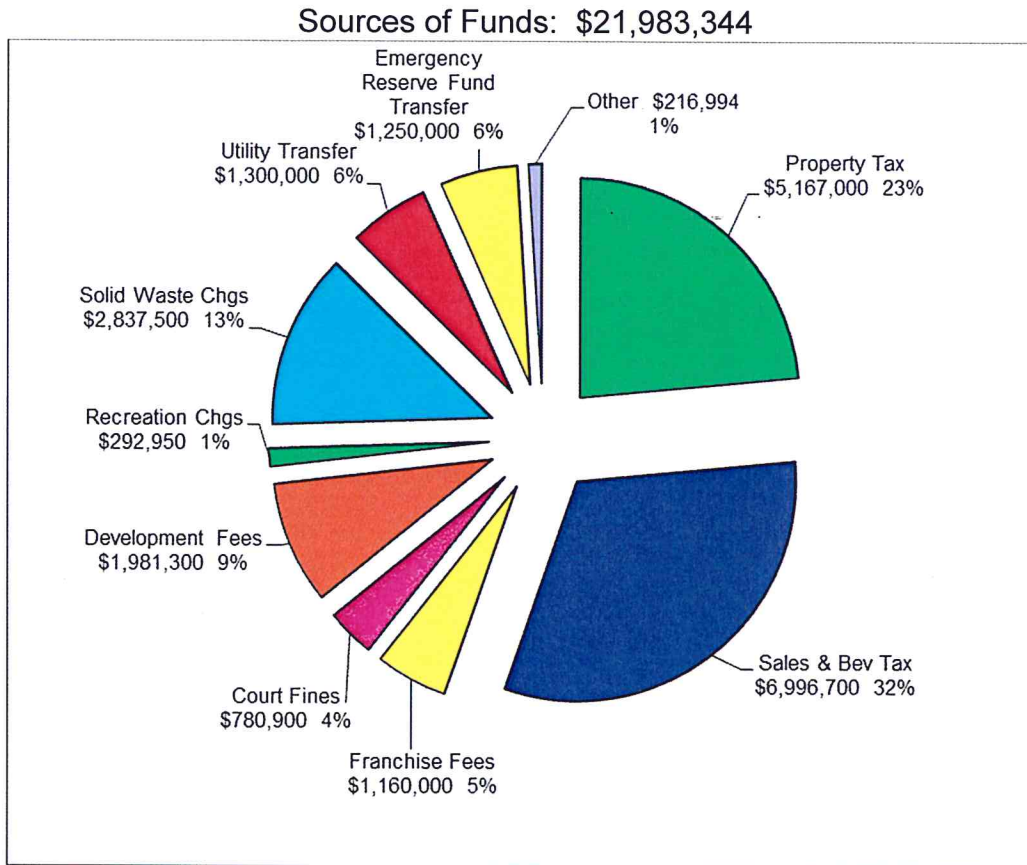
- Community Development (formerly Planning & Zoning)
 - ✓ Eliminated 1 vacant Community Development Coordinator position (PID Manager), \$66,594 reduction
 - ✓ Online GIS and required hardware, \$12,500
- Human Resources
 - ✓ Eliminated 1 vacant Receptionist position, \$49,544 reduction
- Information Technology
 - ✓ Reduction in costs for cell phones, \$31,400 reduction
 - ✓ Increase in computer hardware and software, \$123,308
- Office of the Chief of Staff
 - ✓ 1 new Communications Specialist position, \$49,787
 - ✓ 1 new Program/Special Events Coordinator position, \$49,787 (50% funding from General Fund and 50% from Hotel Occupancy Tax)
 - ✓ Increased contribution to CapMetro for CARTS transit, total \$86,879 (\$31,529 increase which includes \$16,000 for Transit Development Plan)
 - ✓ Transferred 1 Grants Administrator position from Financial Services
 - ✓ Transferred 1 Executive Assistant position from Office of the City Manager
- Office of the City Manager
 - ✓ Eliminated 1 vacant City Attorney position, \$126,685 reduction
 - ✓ 1 new Assistant to the City Secretary/Assistant to the City Manager position, \$70,003
- Tourism Promotion & Marketing Services Contract
 - ✓ Funding to Kyle Chamber for tourism contract reduced by 50 percent to \$63,000 (HOT Fund)
 - ✓ Funding included for San Marcos Greater Partnership for tourism marketing, \$20,000 (HOT Fund)
- Fire & EMS
 - ✓ \$29,484 included for Fire Department
 - ✓ \$275,000 included for EMS (contract expired in September 2014)

GENERAL FUND HIGHLIGHTS

General Fund Revenue

Revenue and transfers-in from all sources for the General Fund for Fiscal Year 2015-16 totals \$21,983,344. This is an increase of \$5,190,594 or 30.9 percent from the current approved budget.

A graph showing projected sources of funds totaling \$21,983,344 for the City's General Fund for Fiscal Year 2015-16 is presented on the following page:



Property Tax Rate

This year, due to the significantly higher number of protests received by the Hays County Appraisal District, the City like other taxing jurisdictions in Hays County will not receive the certified property valuations until Friday, July 31, 2015.

Once the certified property valuations are made available by the appraisal district, the Hays County Tax Assessor/Collector then prepares and certifies property tax rate calculations for all taxing jurisdictions in Hays County. Due to the delay this year, the City of Kyle does not expect to receive the certified tax rate calculations from the Hays County Tax Assessor/Collector before August 7, 2015.

It is important to note that based on the City's tax rate calculations, which are not certified and subject to changes (increase or decrease), the Proposed Budget for Fiscal Year 2015-16 includes an estimated total property tax rate of \$0.6146 per \$100 of assessed taxable valuation.

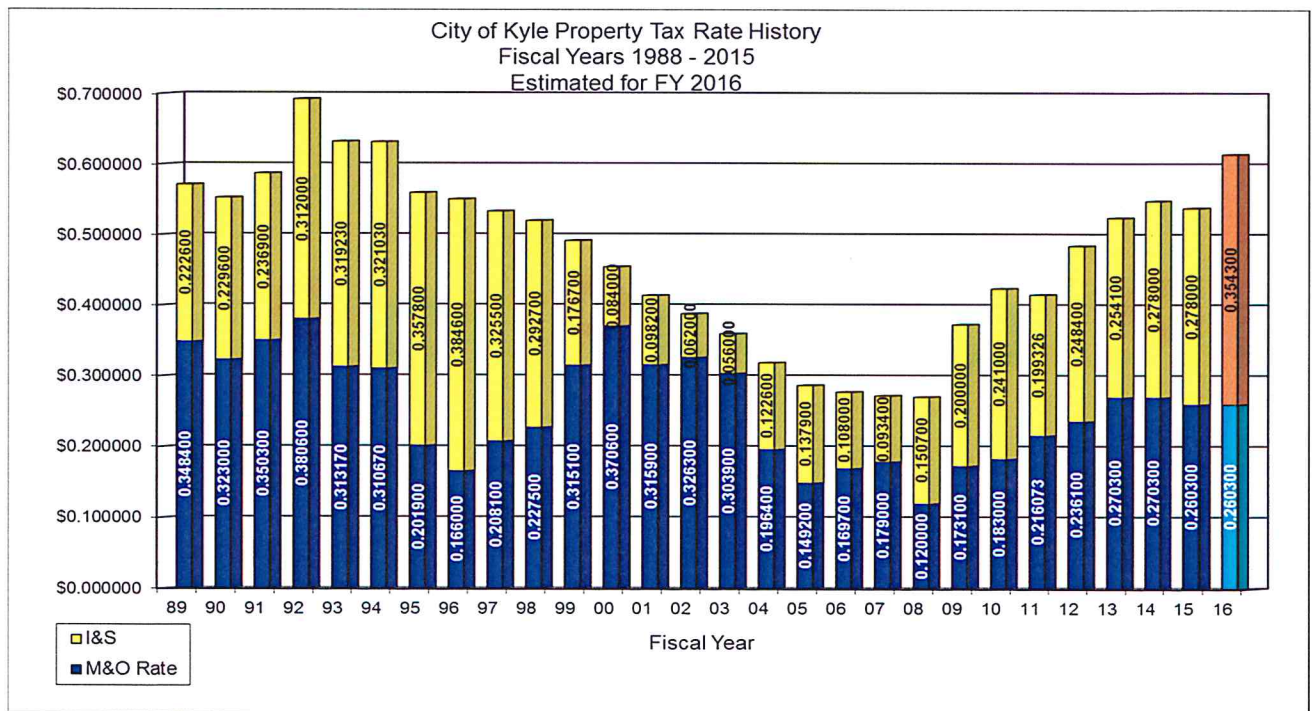
No change is being proposed to the Maintenance & Operations (M&O) component of the property tax rate of \$0.2603 per \$100 of assessed taxable valuation. The Proposed

Budget for Fiscal Year 2015-16 includes an estimated increase of \$0.0763 per \$100 of assessed taxable valuation in the Interest & Sinking (I&S) component of the property tax rate.

Based on the preliminary property valuations as of July 27, 2015 and the City's tax rate calculations, which are not certified and subject to changes (increase or decrease), the estimated 2015 Proposed, Effective, and Rollback Property Tax Rates per \$100 of assessed taxable valuation for the City of Kyle are as follows:

- Estimated Proposed Tax Rate: \$0.6146
- Estimated Effective Tax Rate: \$0.4876
- Estimated Rollback Tax Rate: \$0.6214

Below is a graph showing property tax rate history and changes in the property tax rates from 1988 through the current fiscal year.



Property Tax Revenue

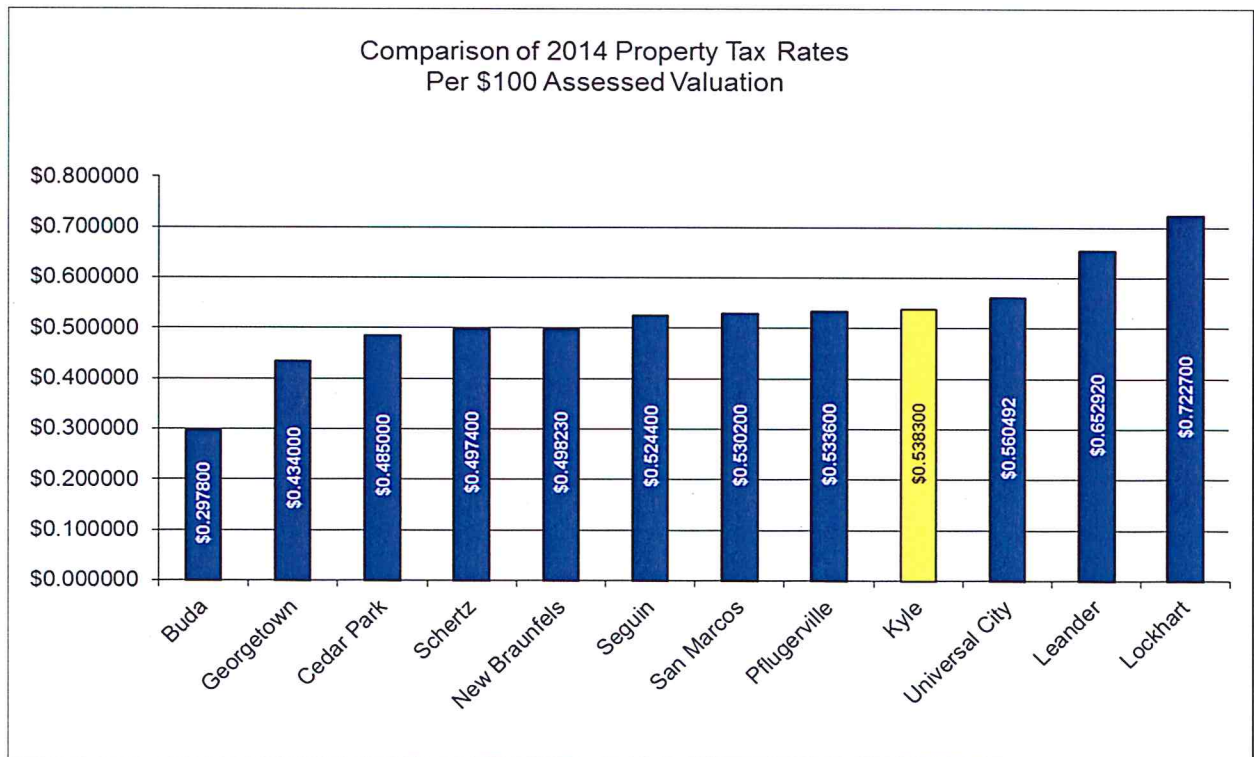
The preliminary property valuations as of July 27, 2015 for tax year 2015 totaled \$1,900,035,485 for all net taxable properties within the City of Kyle including \$123,731,762 from new improvements and \$0 from newly annexed properties. The total net change in 2015 based on preliminary valuation data for properties within the

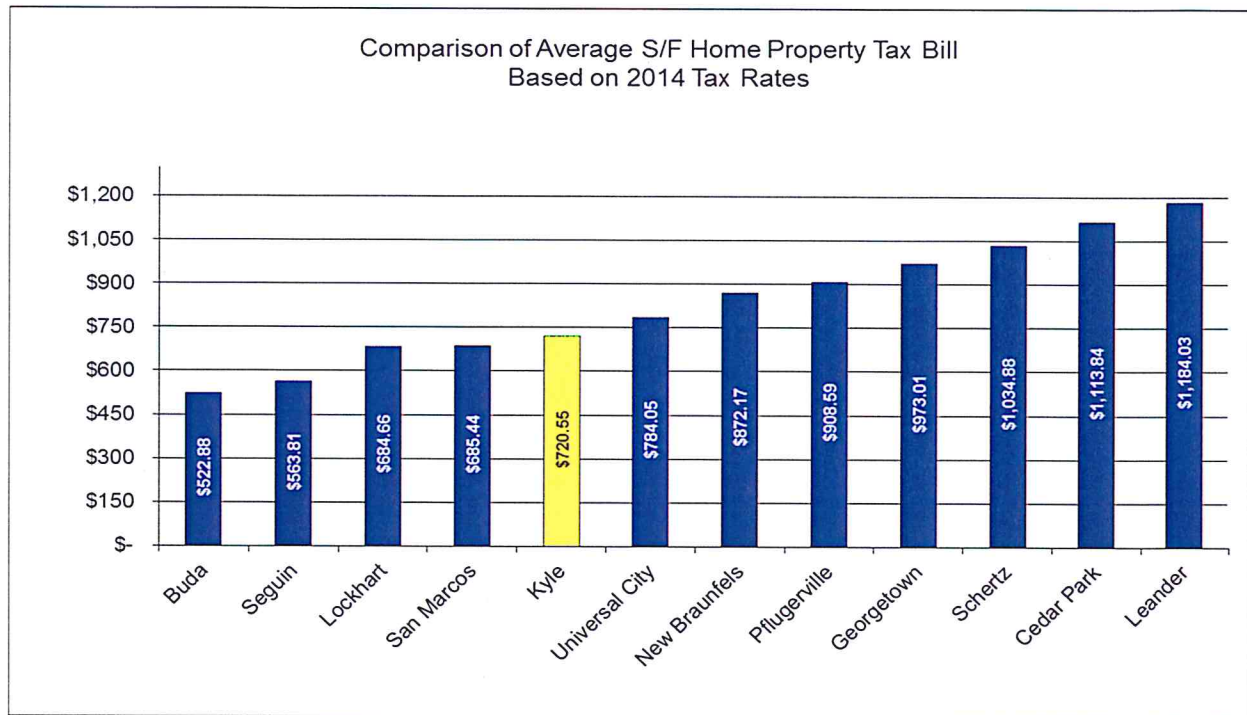
City of Kyle including the Tax Increment Reinvestment Zone (TIRZ) is \$308,151,667 or 18.4 percent increase as compared to the 2014 certified property valuation received last year.

The Maintenance & Operations (M&O) component of property tax revenue is projected at \$5,100,000 for Fiscal Year 2015-16. This is \$940,000 or 22.6 percent increase from the current approved budget. The Maintenance & Operations (M&O) component of the tax rate is being proposed to remain unchanged at \$0.2603 per \$100 of assessed taxable valuation.

The Interest & Sinking (I&S) component of the property tax revenue is projected at \$6,500,000 for Fiscal Year 2015-16. This is \$2,056,000 or 46.3 percent estimated increase from the current approved budget. The Interest & Sinking (I&S) component of the tax rate is proposed to increase by an estimated \$0.0763 to an estimated total of \$0.3543 per \$100 of assessed taxable valuation.

Below are two comparative graphs of current year's property tax rates and average property tax bills of selected surrounding cities:





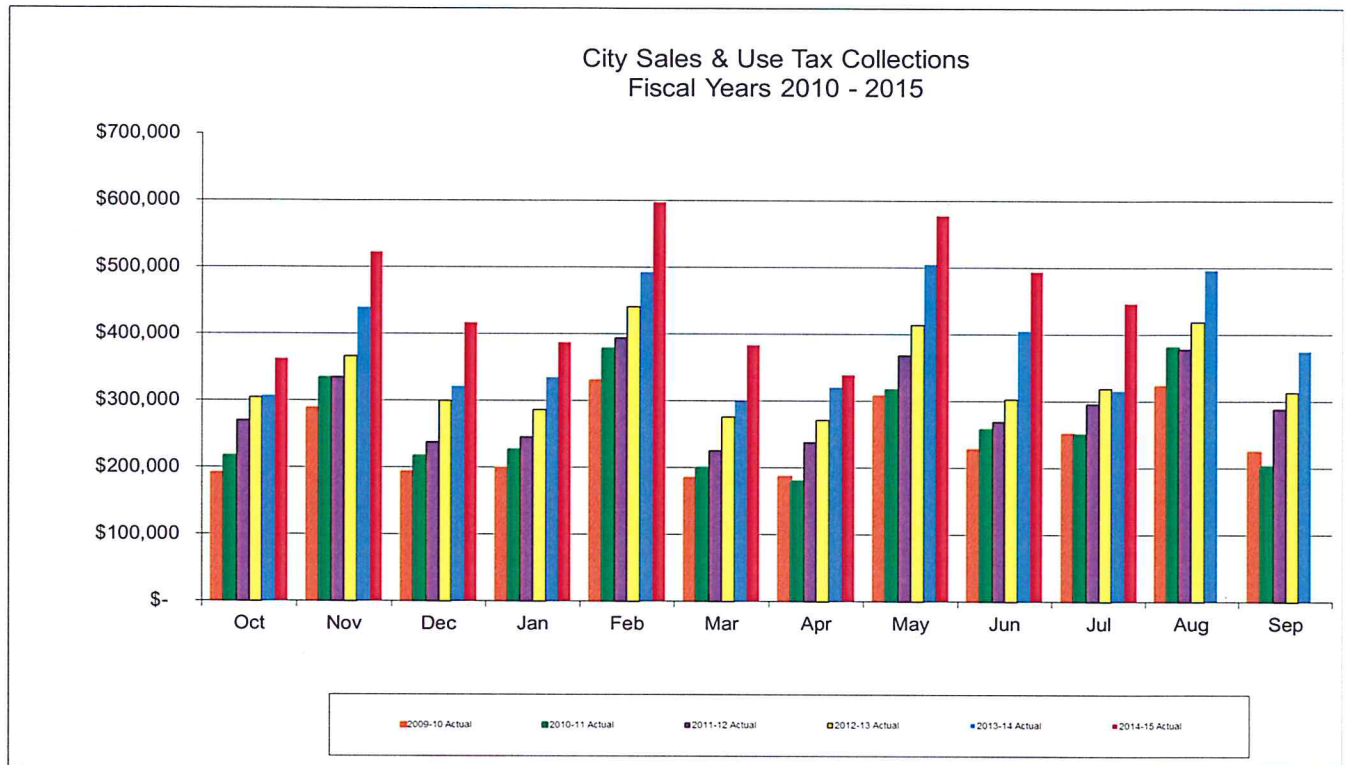
The graph above shows the comparative relationship between adopted tax rates and the average taxable valuation of single-family homes within a community. For example, while cities of Georgetown, Cedar Park, Pflugerville, and New Braunfels have a lower 2014 tax rate than Kyle, each of these communities have a much higher tax bill for the average single-family taxpayer as compared to an average single-family taxpayer in Kyle.

Sales Tax Revenue

Sales tax revenue for Fiscal Year 2015-16 is projected at \$6,700,000, an increase of \$1,528,500 or 29.6 percent from the approved budget for the current fiscal year.

The City has been experiencing above moderate growth in sales tax revenue over the last 12 months and with the addition of the Wal-Mart store earlier this year. We are confidently optimistic that as additional businesses locate their operations in our community, the growth trend is projected to continue into next year.

For Fiscal Year 2015-16, we have assumed a 15.0 percent increase in total sales tax revenue collections over the actual collections in the current fiscal year. A graph showing the City's recent 6-year trend of sales tax receipts for the period October 2010 through July 2015 is presented on the next page:



Solid Waste Service Revenue

For Fiscal Year 2015-16, solid waste service revenue is projected at \$2,837,500, an increase of \$379,700 or 15.5 percent over approved budget for the current fiscal year. Based on the terms of the City’s contract with Texas Disposal Systems, rates for solid waste services is to increase by 3.92 percent effective April 1, 2016.

Development Revenue

This includes development review fees and inspection permit fees. For Fiscal Year 2015-16 total revenue from development review fees and inspection permit fees is projected at \$1,981,300, an increase of \$771,000 or 63.7 percent over approved budget for the current fiscal year.

Recreation Program Revenue

Recreation program revenue for Fiscal Year 2015-16 is projected at \$292,950, an increase of \$9,300 or 3.3 percent over approved budget for the current fiscal year.

Other Revenue

This revenue source includes franchise fees, court fines, library fees, license fees, other taxes and interest income. Other revenue is projected for Fiscal Year 2015-16 to total \$2,411,100, an increase of \$284,850 or 13.4 percent compared to the current approved budget.

General Fund Transfer

The General Fund receives an annual transfer of funds from the Water and Wastewater Utility Fund. This is a generally accepted business practice followed by most local governments that own, operate, and maintain a water, wastewater, natural gas, or electric utility system. The transfers are considered payments in lieu of property tax or franchise fees commonly paid to municipal governments by a similar investor-owned utility.

The amount of transfer from the Water and Wastewater Utility Fund to the City's General Fund remains the same for Fiscal Year 2015-16 at \$1,300,000 as is in the current approved budget. The \$1,300,000 transfer to the General Fund is equivalent to 8.2 percent of gross revenue of the Water and Wastewater Utility Fund.

General Fund Requirements

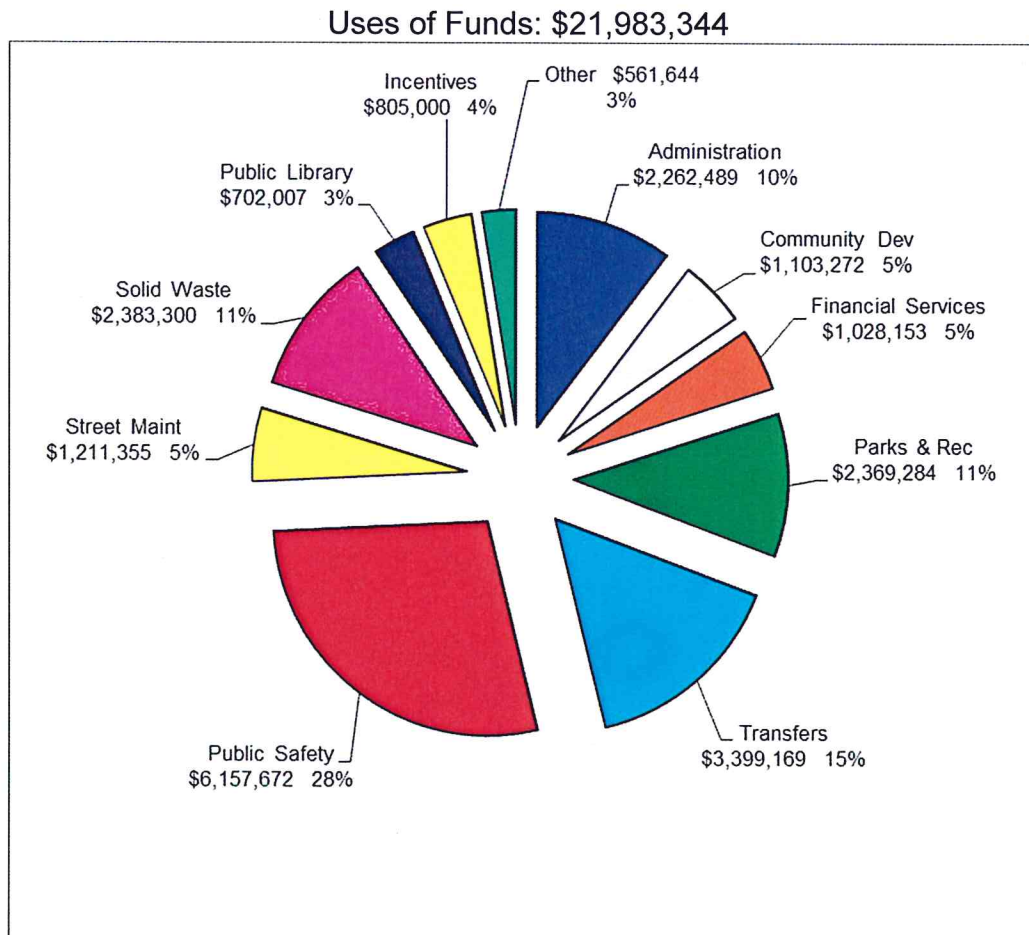
The Proposed Budget for Fiscal Year 2015-16 for the City's General Fund is developed based on the discussions, goals, and direction provided by the City Council during the first budget retreat held on March 28, 2015, the 2015 Household Survey results, and input from city staff.

The Fiscal Year 2015-16 Proposed Budget for the General Fund totals \$21,983,344, a net increase of \$2,679,384 or 13.9 percent from the current approved budget and includes funding for:

- New programs and services to enhance public safety and quality of life
- Park improvements
- Roadway reconstruction and street maintenance
- Police and other vehicles, equipment, and machinery
- Adds 22.25 new positions for police, library, public works, parks, building inspection, etc.
- Deletes 3.0 vacant positions

A detailed listing and associated cost is provided in the budget highlight section on page 2 of this transmittal memorandum as well as in the detailed line item budget for the General Fund.

Below is a graph showing the uses of General Fund revenue for maintenance and operations of the City of Kyle municipal services:



Significant changes and key items in the Proposed Budget for Fiscal Year 2015-16 for the General Fund are as follows:

- \$1,273,674 for 22.25 full time equivalent positions, which includes the following:
 - 5 Police Officer positions
 - 1 Police Officer position converted from grant funding to General Fund
 - 2 Part-time Code Compliance Specialists
 - 4 Part-time Telecommunicator positions (2 FTE; police dispatch)
 - 2 Part-time Record Specialist positions for police (1FTE)
 - 1 Building Inspector
 - 1 Division Manager of Streets Maintenance
 - 2 Street Maintenance Technician positions
 - 2 Part-time Library Assistants (1 FTE)
 - 1 Program/Events Coordinator (0.5 FTE; 50% Gen Fund & 50 % HOT)

- 2 Parks Maintenance Technician positions
- 1 Storm Water Management Plan Administrator
- 1 Project Manager position converted from road bonds to Gen Fund
- 1 Engineer I (0.25 FTE; 25% Gen Fund & 75% Utility Fund)
- 1 Communication Specialist
- 1 Assistant to City Secretary/City Manager
- \$242,823 cost savings in personnel costs by eliminating three full-time vacant positions:
 - City Attorney
 - Community Development Coordinator (PID Manager)
 - Receptionist
- \$78,062 included for pay parity adjustments to parks maintenance and facility, police dispatch, and street maintenance positions.
- \$157,208 is provided for merit increase to positions funded by the General Fund.
- \$86,659 or 42.9 percent reduction in overtime costs planned in the proposed budget for positions funded by the General Fund; current approved budget is \$204,269 and proposed budget totals \$115,330 for next year.
- \$895,120 provided for capital improvement projects including parks, parks master plan, street repairs/improvements, flood study, and traffic control.
- \$850,000 included as funding contribution to the road bond projects.
- \$805,000 included for City's obligations for 380 agreements. This is an increase of \$260,000 from the \$545,000 approved in the current budget.
- \$275,000 for Emergency Medical Services is included. This is at the same level of funding as in the current fiscal year's approved budget. The City's 3-year contract for the provision of emergency medical services expired on September 30, 2014.
- \$420,000 is included for equipment, trucks, police vehicle, and computer equipment for various city departments.
- \$500,000 reduction in transfer to the Emergency Reserve Fund. A change in policy was implemented in the current fiscal year which eliminated the Emergency Reserve Fund and its associated annual funding requirement.
- \$1,250,000 in total accumulated balance in the Emergency Reserve Fund is transferred-in in its entirety to the General Fund in the proposed budget to seed several internal service funds.
- \$29,484 for the Kyle Fire Department. This includes \$5,000 in cash contribution and another \$24,484 for liability insurance coverage for vehicles and buildings and for generator maintenance.
- \$15,000 in continued funding is included in the proposed to pay the Fire Department for plan review services.
- \$50,000 in continued funding is provided for downtown revitalization grants.

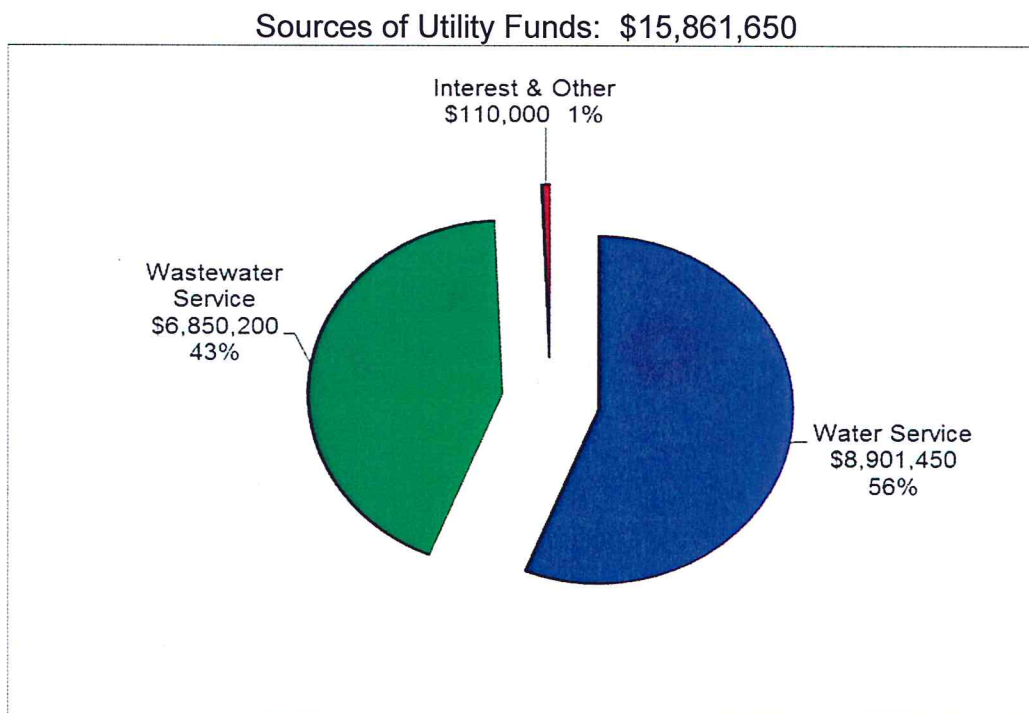
- \$1,529,049 for General Fund's contribution to three Internal Service Funds established for replacement of equipment, fleet, and facilities.

WATER AND WASTEWATER UTILITY FUND HIGHLIGHTS

Utility Revenue

The Proposed Budget for Fiscal Year 2015-16 includes no changes in the City's water and wastewater service rates for all utility customers both inside and outside City limits.

The Proposed Budget for the Water and Wastewater Utility Fund totals \$15,861,650 for service revenue, other charges, and transfers-in. This is a net increase of \$2,895,350 or 22.3 percent from the current approved budget. Below is a graph showing projected sources of funds totaling \$15,861,650 for the City's Water and Wastewater Utility Fund for Fiscal Year 2015-16:

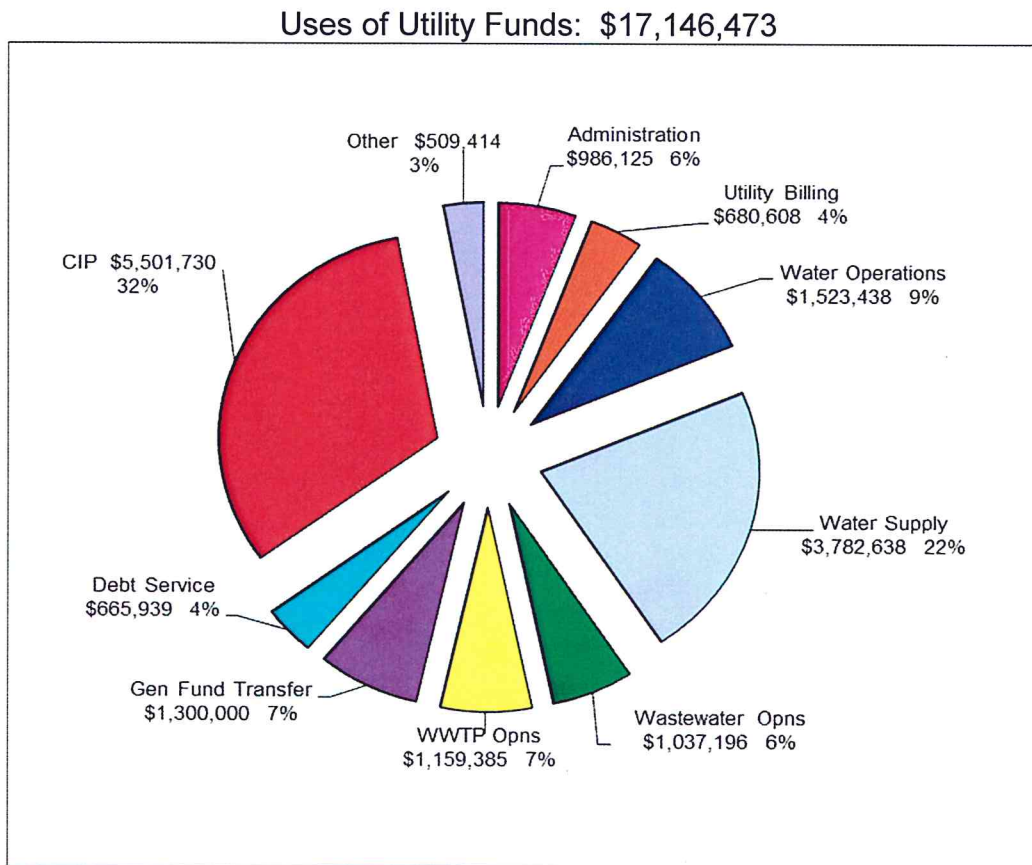


Expenditures & Other Requirements

The planned expenditures for operations and maintenance and transfers-out totals \$17,146,473 for Fiscal Year 2015-16. Total proposed expenditures and other requirements increased by \$4,145,140 or 32.0 percent from the current approved budget.

The proposed funding provides for the treatment, storage, and distribution of safe potable drinking water by the Water Utility including water supply for fire protection. Similarly, the proposed budget provides funding for the collection and treatment of wastewater by the Wastewater Utility while meeting all regulatory standards and requirements.

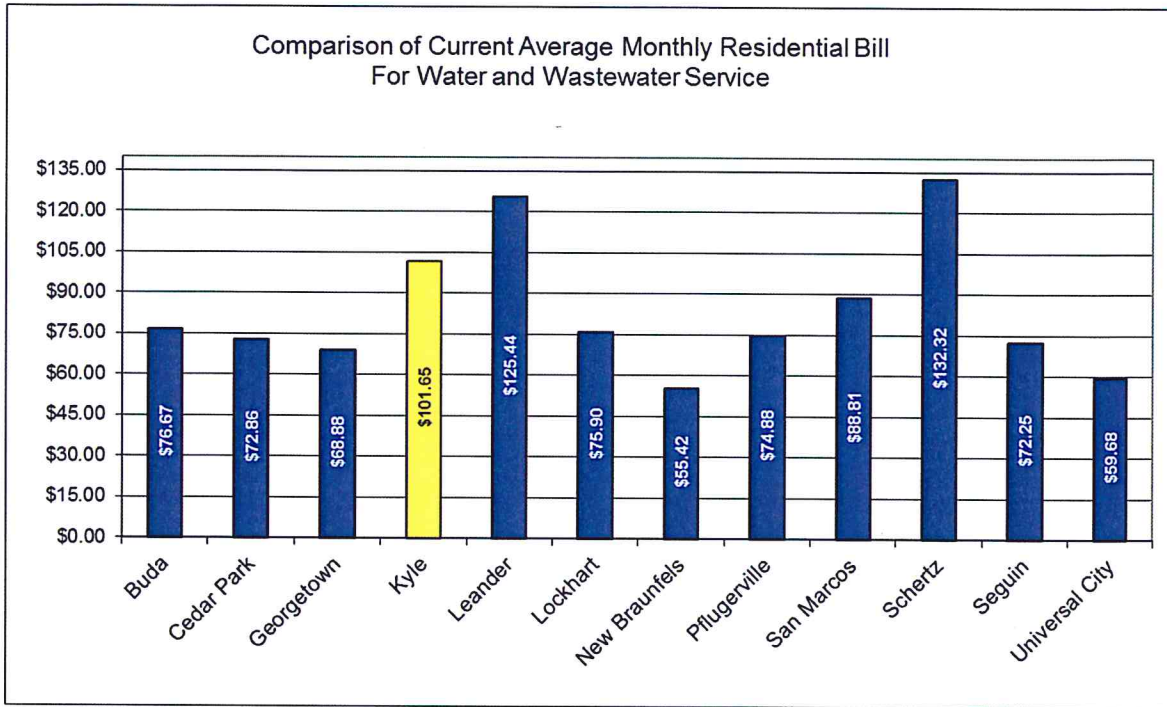
Below is a graph showing projected uses of funds totaling \$17,146,473 for the City's Water and Wastewater Utility Fund for Fiscal Year 2015-16:



Proposed Water and Wastewater Rates

No changes in the City's water and wastewater service rates for utility customers both inside and outside City limits is being proposed in the City's Budget for Fiscal Year 2015-16.

A comparison of monthly average residential bill for 6,500 gallons of water usage and 5,500 gallons for wastewater service based on current approved rates is provided on the following page:



Significant Changes Affecting Water and Wastewater Utility Expenditures

The Proposed Budget for Fiscal Year 2015-16 for the Water and Wastewater Utility Fund increased overall by \$4,145,140 or 32.0 percent to \$17,146,473 as compared to \$12,971,333 in the current approved budget.

The projected cost increases are primarily for the following items and or functions:

- \$3,000,000 for acquisition of the wastewater treatment plant.
- \$500,000 for treatment plant repairs/upgrade based on inspection and condition assessment.
- \$1,159,385 for wastewater treatment plant maintenance and operations; the City is taking ownership effective October 1, 2015 including funding for three new positions.
 - 1 Chief Wastewater Plant Operator
 - 1 Plant Operator
 - 1 Assistant Plant Operator
- \$2,005,889 reduction in wastewater operations primarily due to elimination of monthly operating costs paid to AquaTexas for the wastewater treatment plant.
- \$1,076,730 is provided for water and wastewater infrastructure improvements associated with the North Burleson Street improvement project.
- \$148,000 for equipment and trucks.
- \$60,488 included for pay parity adjustments to utility technician positions.

- \$40,858 included for reclassification of Division Manager of Treatment & Operations and Division Manager of Distribution & Collections positions.
- \$59,413 is provided for merit increase to positions funded by the Water and Wastewater Utility Fund.
- \$1,300,000 included for transfer to the General Fund. The transfer amount equals 8.2 percent of the gross revenue of the City's Water and Wastewater Utility. The proposed transfer amount of \$1,300,000 is maintained at the same level as in the current approved budget.
- \$194,600 for Water and Wastewater Utility Fund's contribution to three Internal Service Funds established for replacement of equipment, fleet, and facilities.

DOWNTOWN REVITALIZATION GRANTS

Continued funding in the amount of \$50,000 is provided for the City's Downtown Revitalization Grants program in the Proposed Budget for Fiscal Year 2015-16.

GRANT FUNDED EMPLOYEE POSITIONS

The Proposed Budget for Fiscal Year 2015-16 includes two full time positions in the Police Department to be funded from grant programs. Based on the feedback that the City has received to date from the grantor agencies, the assumption used in the development of the proposed budget is that the City will receive funding next fiscal year to fund these two positions in the Police Department and the City's funding contribution for the two positions are as follows:

- | | | |
|----------------------------------|-----------------------------|----------|
| 1. Victims Services Coordinator: | Grant funded at 65% = | \$33,965 |
| | City's required 35% match = | \$21,965 |
| 2. Juvenile Justice Officer: | Grant funded at 100% = | \$65,348 |

However, it is important to note that should funding for both these grants are not made available to the City next fiscal year, both of these full-time positions, would have to be eliminated or an alternate source of revenue would have to be identified to provide continued funding.

The Proposed Budget for Fiscal Year 2015-16 also includes funding for converting the Mental Health Officer position from grant funded to the General Fund. This position was partially funded by a grant program in the current approved budget and the grant funding for this position will be discontinued in FY 2015-16.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

The Proposed Budget for Fiscal Year 2015-16 includes \$42,107,926 in funding from various funding sources for major capital improvement projects that are either currently in progress or will be initiated next fiscal year. A number of these capital projects are highlighted in the previous sections of this budget transmittal and are also shown in detail including the funding source in the budget document.

The following capital improvement projects (CIP) totaling \$42,107,926 are provided in the Proposed Budget for Fiscal Year 2015-16:

1. Citywide Beautification	\$ 75,000
2. Park Improvement – City Square	50,000
3. Park Improvement – Gregg- Clarke	145,000
4. Park Improvement – Master Plan Update	45,000
5. Street Improvement/Repairs	500,000
6. Sidewalk/Bicycle Lane FM 2770/RM 150	776,458
7. GBRA Flood Study	25,120
8. Traffic Control at Bunton Creek/Dacy Lane	275,000
9. Water Line Upgrades/Replacements	300,000
10. Water Tank Rehabilitation	500,000
11. Water Line Pumphouse Rd/Melinda Lane	120,000
12. Water Line Stagecoach/Scott/Opal	185,000
13. County Line Water System Inter-Connect	150,000
14. Monarch Water System Inter-Connect	70,000
15. Wastewater Line Upgrades/Replacements	500,000
16. List Station Retrofit for SCADA	125,000
17. Acquisition of Wastewater Treatment Plant	3,000,000
18. Wastewater Treatment Plant Upgrade	500,000
19. Southside Wastewater Collection System	3,983,725
20. Wastewater Line – Cypress/GLO	500,000
21. Elliott Branch Wastewater Interceptor	200,000
22. Blanton Wastewater Line (W 3 rd St)	600,000
23. Center Street Village Wastewater Study	100,000
24. Wastewater Treatment Plant Expansion	5,395,250
25. Bunton Creek Road	4,525,150
26. Bunton IH-35 Water Upgrade	101,562
27. Bunton Creek Wastewater Brandi/Bank	191,700
28. Bunton Creek Wastewater Dacy/Extreme	178,836
29. Goforth Road	7,830,915
30. Goforth Road Extension (Eng/ROW Acq)	429,230
31. Lehman Road	4,245,225
32. Marketplace Avenue	4,245,339

33. North Burleson Street	1,355,736
34. Burleson Water/Wastewater Utilities	600,000
35. Burleson Water/Wastewater Service	<u>283,680</u>
Total:	<u>\$42,107,926</u>

CAPITAL OUTLAY (NON CIP)

The Proposed Budget for Fiscal Year 2015-16 includes \$688,225 for non-CIP capital items and the breakdown by department is provided below. A complete list of vehicle and equipment proposed for purchase by funding source is provided in the budget document.

1. Building Inspection	\$ 22,000
2. Engineering Services	30,000
3. Information Technology	37,724
4. Parks & Recreation	73,000
5. Community Development (Planning)	12,500
6. Police	75,000
7. Public Works – Street	170,000
8. Public Works – Water/Wastewater	148,001
9. Council Chambers Audio/Video	<u>120,000</u>
Total:	<u>\$ 688,225</u>

REAPPROPRIATION FOR SELECTED ENCUMBRANCES

The Proposed Budget for Fiscal Year 2015-16 includes department requests to roll forward unspent appropriations totaling \$2,489,236 primarily for CIP related contracts currently underway. This will provide continued funding for outstanding contractual commitments of the City.

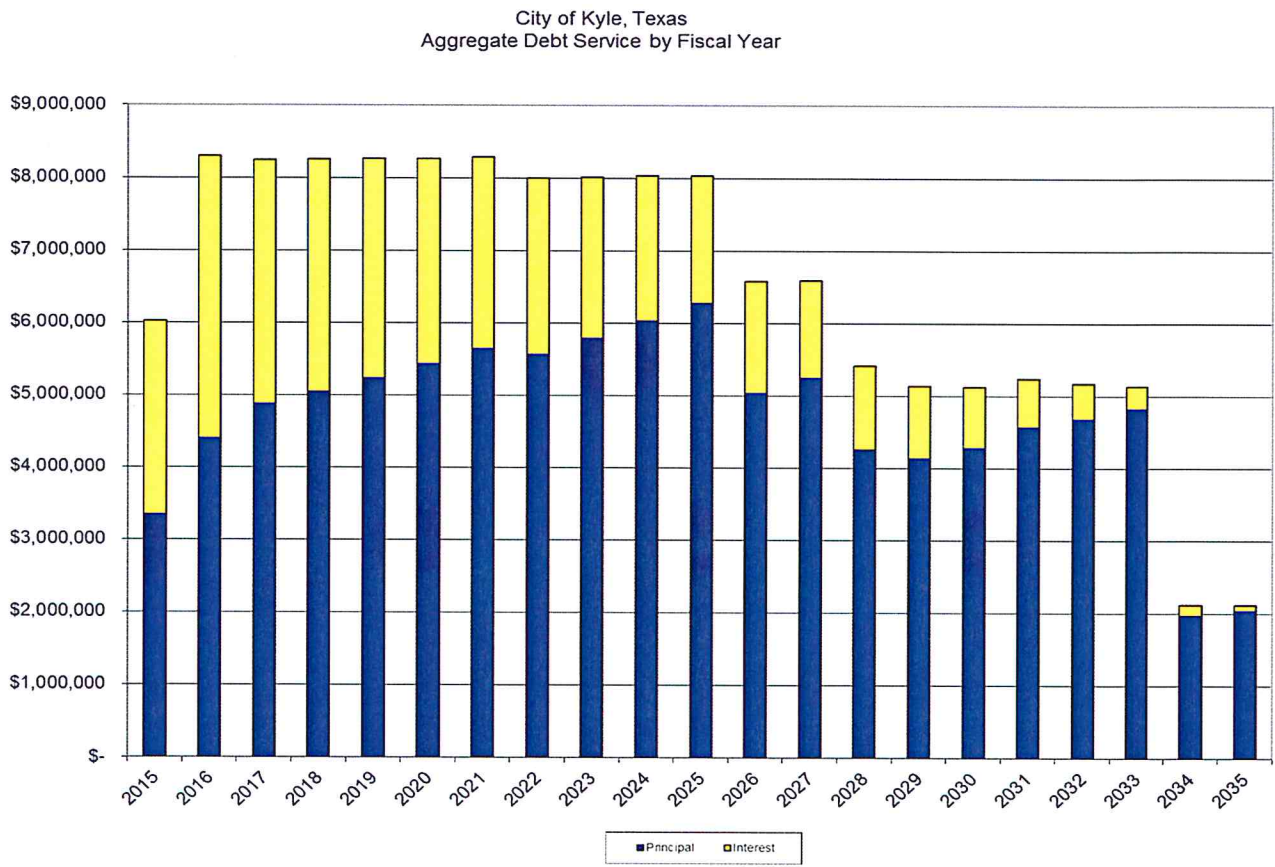
A complete listing of all contracts with a description of the associated projects and amounts planned to be rolled forward to Fiscal Year 2015-16 is provided in the budget document.

DEBT SERVICE REQUIREMENTS

As of October 1, 2015, beginning of Fiscal Year 2015-16, \$95,355,000 in total debt (principal only) will be outstanding. In addition, interest costs will total approximately \$34,940,296 on the principal amount outstanding as of October 1, 2015 if carried until final maturity dates.

Debt service payments due in Fiscal Year 2015-16 on the total outstanding debt is \$8,294,605 for principal and interest, a net increase of \$2,275,558 or 37.8 percent from \$6,019,046 due in the current fiscal year. This increase is primarily associated with the second and final series of bonds issued for the five road improvement projects.

The graph below shows the City's annual aggregate debt service payments for all outstanding debt by fiscal year. The aggregate annual payments include principal and interest due each February and August. Detailed debt service schedules for individual bond series are provided in the Fiscal Year 2015-16 budget document.



Total amount of debt outstanding as of October 1, 2015 and the debt service payments (principal and interest) due in Fiscal Year 2015-16 for the respective City Funds are as follows:

<u>Total Debt</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
General Fund:	\$67,073,112	\$26,436,346	\$ 93,509,458
Utility Fund:	4,398,349	1,628,523	6,026,872
TIRZ Fund:	23,847,664	6,874,800	30,722,464
Hotel Occupancy Tax Fund:	<u>35,875</u>	<u>628</u>	<u>36,503</u>
Total Debt Outstanding:	<u>\$95,355,000</u>	<u>\$34,940,297</u>	<u>\$130,295,297</u>

<u>2016 Debt Service Payments</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
General Fund:	\$2,788,522	\$2,875,909	\$5,664,431
Utility Fund:	485,323	180,616	665,939
TIRZ Fund:	1,090,280	837,452	1,927,732
Hotel Occupancy Tax Fund:	<u>35,875</u>	<u>628</u>	<u>36,503</u>
Total Debt Service:	<u>\$4,400,000</u>	<u>\$3,894,605</u>	<u>\$8,294,605</u>

PROPOSED BUDGET FOR ALL OTHER CITY FUNDS

With the exception of the City's two major operating Funds, the General Fund and the Water and Wastewater Utility Fund, the remaining twenty-nine (29) Funds are shown individually but categorized as all Other City Funds in the budget document.

The Proposed Budget for Fiscal Year 2015-16 includes appropriations for revenue, expenditures, transfers, and estimated ending fund balances in the special revenue and other restricted City Funds listed below as Other City Funds.

Proposed expenditures for all Other City Funds total \$50,803,860 for Fiscal Year 2015-16. Adoption of the Proposed Budget for Fiscal Year 2015-16 by the City Council will include appropriation authorizations for revenue and expenditures accounted for in all Other City Funds.

A detailed Fund Summary showing beginning fund balance, revenue and other sources of funds, expenditures and other uses of funds, and estimated ending fund balance is provided for each individual Fund in the Proposed Fiscal Year 2015-16 budget document. All Other City Funds include the following:

1. General Fund – CIP (Fund 111)
2. Emergency Reserve Fund (Fund 112)
3. Street Maintenance & Improvement Fund (Fund 115)
4. Computer/Equipment Replacement Fund (Fund 116)
5. Fleet Replacement Fund (Fund 117)
6. Facility Replacement Fund (Fund 118)
7. Transportation Fund (Fund 127)
8. Police Forfeiture Fund (Fund 131)

9. Police Special Revenue Fund (Fund 132)
10. Court Special Revenue Fund (Fund 133)
11. Hotel Occupancy Fund (Fund 135)
12. Debt Service Fund (Fund 151)
13. TIRZ Debt Service Fund (Fund 152)
14. Park Development Fund (Fund 172)
15. 2008 CO Bond Fund (Fund 184)
16. 2013 GO Bond Fund (Fund 188)
17. 2014 Tax Notes Fund (Fund 190)
18. 2015 GO Bond Fund (Fund 192)
19. Water CIP Fund (Fund 332)
20. Water Impact Fee Fund (Fund 332)
21. Wastewater CIP Fund (Fund 342)
22. Wastewater Impact Fee Fund (Fund 342)
23. Train Depot Donation Fund (Fund 412)
24. Mental Health Services Grant Fund (Fund 413)
25. Victims Coordinator Grant Fund (Fund 414)
26. Juvenile Justice Grant Fund (Fund 419)
27. Public Education & Government Fund (Fund 450)
28. OPEB Trust Fund (Fund 810)
29. General Government Fixed Assets Fund (Fund 910)

BUDGET SUMMARY

In closing, I want to emphasize that the Proposed Budget for Fiscal Year 2015-16 provides funding for enhanced programs and service delivery to Kyle homeowners, residents, and businesses based on the discussions, goals, and direction provided by the City Council during its budget retreat on March 28, 2015.

I want to thank the Mayor and City Council for their policy discussions and direction provided over the past few months especially during the City Council budget retreat. I also want to thank all City employees for their continued commitment and dedicated service to our community.

I am looking forward to the City Council's second budget retreat on August 1, 2015, public hearings, and budget meetings scheduled during the months of August and September for the adoption of the City's Budget for Fiscal Year 2015-16.

Respectfully submitted,



J. Scott Sellers, CPM, ICMA-CM
City Manager

Mayor and City Council Members
Proposed Budget for Fiscal Year 2015-16
July 31, 2015

Attachments

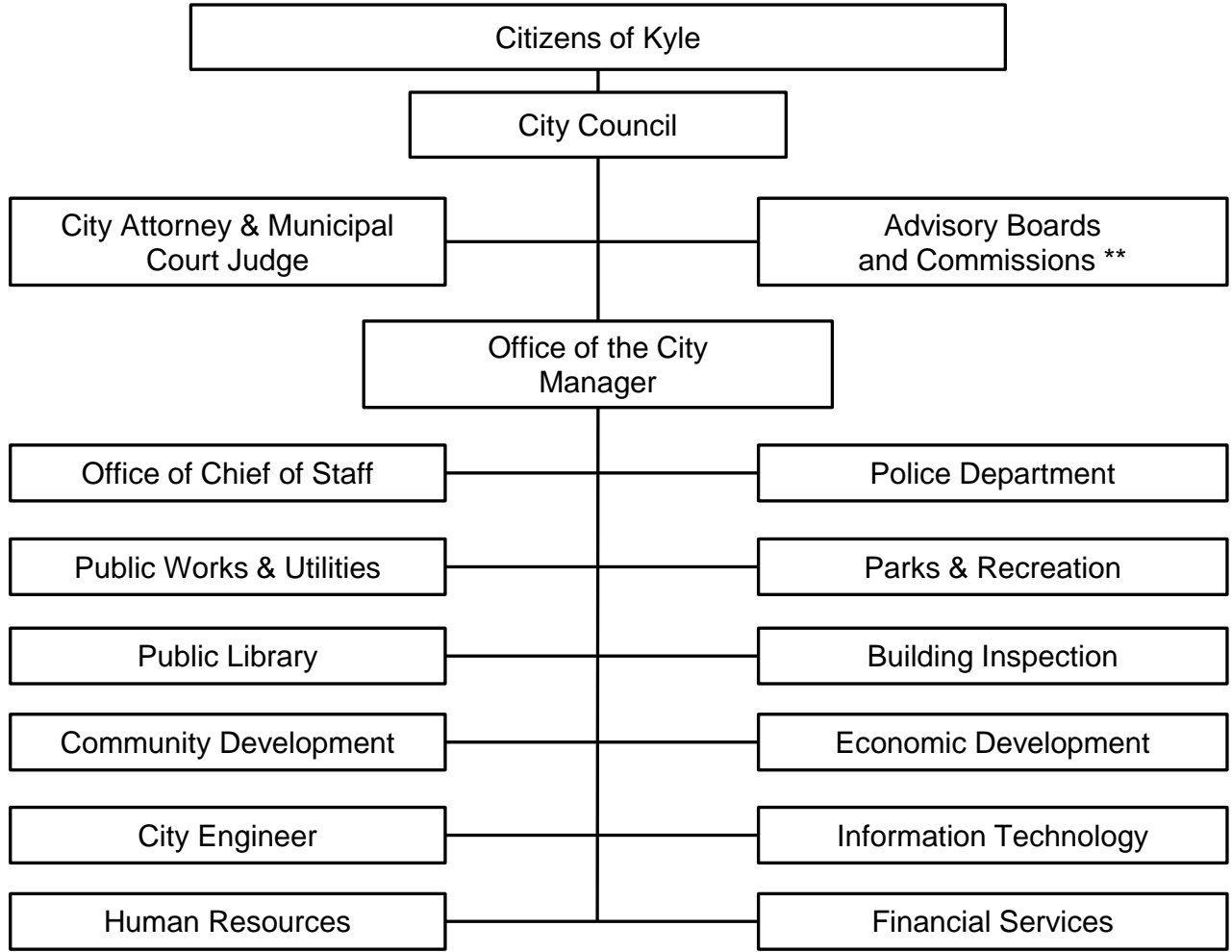
cc: James R. Earp, CPM, Assistant City Manager
Frank Garza & Cody Faulk, City Attorneys
Amelia Sanchez, City Secretary
All Department Directors



Organization Chart



City of Kyle - Organization Chart



** List of Advisory Boards and Commissions

Board of Adjustments
 Charter Review Commission
 Civil Service Commission
 Economic Development & Tourism Board
 Library Board

Parks and Recreation Board
 Planning and Zoning Commission
 Train Depot Board
 Ethics Commission
 Historic Preservation Commission



All Funds Summary



City of Kyle, Texas
Summary of Proposed Budget
For Fiscal Year 2015-16

	General Fund Fund 110	General Fund CIP Projects Fund 111	Emergency Reserve Fund 112	Utility Fund Fund 310	Street Maint. & Improvement Fund 115	Computer/Equip Replacement Fund 116	Fleet Replacement Fund 117	Facility Replacement Fund 118	Transportation Fund 127
1. Beginning Balance	\$ 8,813,885	\$ -	\$ 1,250,000	\$ 9,021,753	\$ 506,288	\$ -	\$ -	\$ -	\$ -
2. Revenue	\$ 19,389,850	\$ -	\$ -	\$ 15,861,650	\$ 90,500	\$ -	\$ -	\$ -	\$ 776,458
3. Transfers-in	2,593,494	970,120	-	-	-	230,583	772,883	720,183	-
4. Total Revenue & Transfers-in:	<u>\$ 21,983,344</u>	<u>\$ 970,120</u>	<u>\$ -</u>	<u>\$ 15,861,650</u>	<u>\$ 90,500</u>	<u>\$ 230,583</u>	<u>\$ 772,883</u>	<u>\$ 720,183</u>	<u>\$ 776,458</u>
5. Expenditures	\$ 18,562,210	\$ 970,120	\$ -	\$ 9,452,704	\$ -	\$ -	\$ -	\$ -	\$ 776,458
6. Transfers-Out	3,421,134	-	1,250,000	7,693,769	-	-	-	-	-
7. Total Expenditures & Transfers-Out:	<u>\$ 21,983,344</u>	<u>\$ 970,120</u>	<u>\$ 1,250,000</u>	<u>\$ 17,146,473</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 776,458</u>
8. Revenue in Excess of Expenditures	<u>\$ (0)</u>	<u>\$ -</u>	<u>\$ (1,250,000)</u>	<u>\$ (1,284,823)</u>	<u>\$ 90,500</u>	<u>\$ 230,583</u>	<u>\$ 772,883</u>	<u>\$ 720,183</u>	<u>\$ -</u>
9. Estimated Ending Balance:	<u><u>\$ 8,813,885</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 7,736,930</u></u>	<u><u>\$ 596,788</u></u>	<u><u>\$ 230,583</u></u>	<u><u>\$ 772,883</u></u>	<u><u>\$ 720,183</u></u>	<u><u>\$ -</u></u>

City of Kyle, Texas
Summary of Proposed Budget
For Fiscal Year 2015-16

	Police Forfeiture Fund 131	Police Sp. Revenue Fund 132	Court Special Rev. Fund 133	Hotel Occupancy Fund 135	Debt Service Fund 151	TIRZ Debt Service Fund 152	Park Development Fund 172	2008 CO Bond Fund 184	2013 GO Bond Fund 188
1. Beginning Balance	\$ 9,509	\$ 10,649	\$ 168,227	\$ 142,604	\$ 622,010	\$ -	\$ 162,682	\$ 659,489	\$ 2,189,029
2. Revenue	\$ -	\$ 3,000	\$ 63,000	\$ 208,250	\$ 6,565,000	\$ 438,950	\$ -	\$ -	\$ -
3. Transfers-in	-	-	-	-	702,442	1,488,800	-	-	-
4. Total Revenue & Transfers-in:	\$ -	\$ 3,000	\$ 63,000	\$ 208,250	\$ 7,267,442	\$ 1,927,750	\$ -	\$ -	\$ -
5. Expenditures	\$ -	\$ -	\$ 50,000	\$ 88,000	\$ 6,366,875	\$ 1,927,731	\$ 145,000	\$ -	\$ 1,519,276
6. Transfers-Out	-	-	18,600	136,396	1,488,800	-	-	-	-
7. Total Expenditures & Transfers-Out:	\$ -	\$ -	\$ 68,600	\$ 224,396	\$ 7,855,675	\$ 1,927,731	\$ 145,000	\$ -	\$ 1,519,276
8. Revenue in Excess of Expenditures	\$ -	\$ 3,000	\$ (5,600)	\$ (16,146)	\$ (588,233)	\$ 19	\$ (145,000)	\$ -	\$ (1,519,276)
9. Estimated Ending Balance:	\$ 9,509	\$ 13,649	\$ 162,627	\$ 126,458	\$ 33,777	\$ 19	\$ 17,682	\$ 659,489	\$ 669,753

City of Kyle, Texas
Summary of Proposed Budget
For Fiscal Year 2015-16

	2014 Tax Notes 190	2015 GO Bond Fund 192	Water CIP Fund 331	Water Impact Fee Fund 332	Wastewater CIP Fund 341	Wastewater Impact Fee Fund 342	Train Depot Renovation Donation 412	Mental Health Svcs Grant 413	Victims Coordinator Grant 414
1. Beginning Balance	\$ 96,958	\$ 30,480,000	\$ 279,217	\$ 1,393,370	\$ -	\$ 7,320,125	\$ -	\$ (15,978)	\$ 40,678
2. Revenue	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ 3,100,000	\$ -	\$ -	\$ 33,965
3. Transfers-in	-	1,926,730	300,000	-	4,125,000	-	-	-	21,965
4. Total Revenue & Transfers-in:	\$ -	\$ 1,926,730	\$ 300,000	\$ 1,000,000	\$ 4,125,000	\$ 3,100,000	\$ -	\$ -	\$ 55,930
5. Expenditures	\$ -	\$ 22,468,097	\$ 300,000	\$ 1,025,000	\$ 4,125,000	\$ 10,778,975	\$ -	\$ -	\$ 55,670
6. Transfers-Out	-	-	-	-	-	-	-	-	-
7. Total Expenditures & Transfers-Out:	\$ -	\$ 22,468,097	\$ 300,000	\$ 1,025,000	\$ 4,125,000	\$ 10,778,975	\$ -	\$ -	\$ 55,670
8. Revenue in Excess of Expenditures	\$ -	\$ (20,541,367)	\$ -	\$ (25,000)	\$ -	\$ (7,678,975)	\$ -	\$ -	\$ 260
9. Estimated Ending Balance:	\$ 96,958	\$ 9,938,633	\$ 279,217	\$ 1,368,370	\$ -	\$ (358,850)	\$ -	\$ (15,978)	\$ 40,938

City of Kyle, Texas
Summary of Proposed Budget
For Fiscal Year 2015-16

	Juvenile Justice Grant Fund 419	Public Educational & Government 450	OPEB Trust Fund 810	General Gov't Fixed Assets 910	Total Fund Balance
1. Beginning Balance	\$ -	\$ 139,216	\$ 339,804	\$ 93,251,482	\$ 156,880,996
2. Revenue	\$ 70,948	\$ 35,000	\$ -	\$ -	\$ 47,636,571
3. Transfers-in	-	-	156,500	-	14,008,699
4. Total Revenue & Transfers-in:	<u>\$ 70,948</u>	<u>\$ 35,000</u>	<u>\$ 156,500</u>	<u>\$ -</u>	<u>\$ 61,645,270</u>
5. Expenditures	\$ 70,948	\$ 120,000	\$ 16,710	\$ -	\$ 78,818,774
6. Transfers-Out	-	-	-	-	14,008,699
7. Total Expenditures & Transfers-Out:	<u>\$ 70,948</u>	<u>\$ 120,000</u>	<u>\$ 16,710</u>	<u>\$ -</u>	<u>\$ 92,827,473</u>
8. Revenue in Excess of Expenditures	<u>\$ -</u>	<u>\$ (85,000)</u>	<u>\$ 139,790</u>	<u>\$ -</u>	<u>\$ (31,182,203)</u>
9. Estimated Ending Balance:	<u><u>\$ -</u></u>	<u><u>\$ 54,216</u></u>	<u><u>\$ 479,594</u></u>	<u><u>\$ 93,251,482</u></u>	<u><u>\$ 125,698,794</u></u>



Summary of Revenue And Expenditures





Summary of Revenue and Expenditures General Fund



**City of Kyle, Texas
Fund Summary Budget Status Report
GENERAL FUND**

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>Total Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
BEGINNING FUND BALANCE	\$ 4,723,304	\$ 5,976,051	\$ 8,522,764	\$ 8,522,764	\$ 8,522,764	\$ 8,813,885		
REVENUE								
General Revenue								
1 Property Taxes	\$ 3,958,060	\$ 4,219,226	\$ 4,225,000	\$ 4,383,234	\$ 4,383,235	\$ 5,167,000	\$ 942,000	22.30%
2 Sales Taxes	4,008,733	4,611,401	5,171,500	3,445,419	5,644,246	6,700,000	1,528,500	29.56%
3 Other Taxes	26,053	36,656	35,000	169,440	258,659	296,700	261,700	747.71%
4 Gross Receipts & Franchise Fees	938,866	1,008,670	1,043,000	424,706	1,072,413	1,160,000	117,000	11.22%
5 Charges for Services	2,192,622	2,354,677	2,457,800	1,669,229	2,516,517	2,837,500	379,700	15.45%
6 Fines and Forfeitures	715,293	910,228	899,000	495,320	759,470	780,900	(118,100)	-13.14%
7 Licenses, Fees and Permits	1,938	2,398	2,850	1,819	2,728	3,500	650	22.81%
8 Library Revenue	57,249	60,360	58,200	43,008	59,558	60,500	2,300	3.95%
9 Interest and Other	97,320	236,163	88,200	52,619	75,837	109,500	21,300	24.15%
Total General Revenue:	\$ 11,996,133	\$ 13,439,780	\$ 13,980,550	\$ 10,684,793	\$ 14,772,663	\$ 17,115,600	\$ 3,135,050	22.42%
Community Development Revenue								
10 Construction Inspection	\$ 659,814	\$ 1,141,180	\$ 908,200	\$ 870,591	\$ 1,305,886	\$ 1,415,500	\$ 507,300	55.86%
11 Land Use Planning & Review	331,871	354,294	302,100	360,475	540,712	565,800	263,700	87.29%
Total Community Development Revenue:	\$ 991,685	\$ 1,495,474	\$ 1,210,300	\$ 1,231,065	\$ 1,846,598	\$ 1,981,300	\$ 771,000	63.70%
Recreation Programs Revenue								
12 Recreation Program	\$ 143,576	\$ 144,050	\$ 207,400	\$ 62,356	\$ 204,478	\$ 203,000	\$ (4,400)	-2.12%
13 Special Events	22,769	34,197	26,250	24,681	40,071	35,450	9,200	35.05%
14 Swimming Pool	62,262	54,887	50,000	5,947	14,079	54,500	4,500	9.00%
Total Recreation Programs Revenue:	\$ 228,608	\$ 233,133	\$ 283,650	\$ 92,984	\$ 258,628	\$ 292,950	\$ 9,300	3.28%
TOTAL REVENUE	\$ 13,216,425	\$ 15,168,387	\$ 15,474,500	\$ 12,008,843	\$ 16,877,888	\$ 19,389,850	\$ 3,915,350	25.30%
Transfers In:								
15 Utility Fund	\$ 1,335,000	\$ 1,300,000	\$ 1,300,000	\$ 866,667	\$ 1,300,000	\$ 1,300,000	\$ -	0.00%
16 Court Special Revenue	13,500	17,500	18,250	12,167	18,250	18,600	350	1.92%
17 Grant Fund	-	9,146	-	-	-	-	-	0.00%
18 Emergency Reserve Fund	-	-	-	-	-	1,250,000	1,250,000	0.00%
19 Hotel Occupancy Fund	-	-	-	-	-	24,894	24,894	0.00%
20 General Fund (Community Development)	-	-	-	-	-	-	-	0.00%
21 General Fund (Recreation Programs)	-	-	-	-	-	-	-	0.00%
Total Transfer In:	\$ 1,348,500	\$ 1,326,646	\$ 1,318,250	\$ 878,833	\$ 1,318,250	\$ 2,593,494	\$ 1,275,244	96.74%
TOTAL REVENUE AND TRANSFERS IN:	\$ 14,564,926	\$ 16,495,033	\$ 16,792,750	\$ 12,887,676	\$ 18,196,138	\$ 21,983,344	\$ 5,190,594	30.91%

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>Total Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
EXPENDITURES								
Administration								
1 Mayor and Council	\$ 43,691	\$ 63,664	\$ 75,534	\$ 47,276	\$ 69,662	\$ 74,322	\$ (1,212)	-1.60%
2 Office of the City Manager	523,413	549,813	818,886	509,311	751,015	779,118	(39,768)	-4.86%
3 Human Resources	238,481	263,030	341,745	197,373	312,181	267,889	(73,856)	-21.61%
4 Information Technology	422,660	460,437	587,384	458,131	576,087	745,645	158,261	26.94%
5 Office of Chief of Staff	111,716	162,606	201,727	147,606	196,327	395,515	193,788	96.06%
Total Administration:	<u>\$ 1,339,961</u>	<u>\$ 1,499,550</u>	<u>\$ 2,025,276</u>	<u>\$ 1,359,697</u>	<u>\$ 1,905,273</u>	<u>\$ 2,262,489</u>	<u>\$ 43,425</u>	<u>2.14%</u>
Community Development								
6 Building Inspection	\$ 395,382	\$ 419,733	\$ 479,750	\$ 286,448	\$ 467,729	\$ 498,523	\$ 18,773	3.91%
7 Planning	261,862	260,652	353,723	201,001	297,924	307,968	(45,755)	-12.94%
8 Economic Development	191,719	215,472	421,050	235,625	396,936	296,781	(124,269)	-29.51%
Total Community Development	<u>\$ 848,963</u>	<u>\$ 895,857</u>	<u>\$ 1,254,523</u>	<u>\$ 723,073</u>	<u>\$ 1,162,590</u>	<u>\$ 1,103,272</u>	<u>\$ 85,962</u>	<u>6.85%</u>
Financial Services								
9 Budget & Accounting	\$ 540,942	\$ 557,411	\$ 768,037	\$ 425,884	\$ 639,804	\$ 712,978	\$ (55,059)	-7.17%
10 Municipal Court	729,009	449,972	299,560	192,968	277,261	315,175	15,615	5.21%
Total Financial Services:	<u>\$ 1,269,952</u>	<u>\$ 1,007,383</u>	<u>\$ 1,067,597</u>	<u>\$ 618,853</u>	<u>\$ 917,065</u>	<u>\$ 1,028,153</u>	<u>\$ (39,444)</u>	<u>-3.69%</u>
Parks and Recreation								
11 Administration	\$ 147,530	\$ 170,267	\$ 189,898	\$ 117,900	\$ 176,157	\$ 230,014	\$ 40,116	21.13%
12 Recreation Programs	273,062	301,264	397,413	216,260	378,048	472,919	75,506	19.00%
13 Aquatic Program	110,324	98,823	128,204	25,240	125,176	127,397	(807)	-0.63%
14 Parks Maintenance & Operations	628,715	652,564	1,176,171	856,873	1,102,611	941,691	(234,480)	-19.94%
15 Facilities Maintenance & Operations	446,041	449,265	664,222	270,083	468,196	597,263	(66,959)	-10.08%
Total Parks and Recreation:	<u>\$ 1,605,672</u>	<u>\$ 1,672,183</u>	<u>\$ 2,555,908</u>	<u>\$ 1,486,356</u>	<u>\$ 2,250,189</u>	<u>\$ 2,369,284</u>	<u>\$ (186,624)</u>	<u>-7.30%</u>
16 Public Library	\$ 385,300	\$ 416,478	\$ 673,692	\$ 355,142	\$ 574,146	\$ 702,007	\$ 28,315	4.20%
Police Department								
17 Police Operations	\$ 3,490,654	\$ 3,642,082	\$ 4,751,777	\$ 3,094,038	\$ 4,430,817	\$ 4,924,451	\$ 172,674	3.63%
18 Police Support Services	655,979	693,124	889,253	497,483	744,059	928,737	39,484	4.44%
Total Police Department:	<u>\$ 4,146,633</u>	<u>\$ 4,335,207</u>	<u>\$ 5,641,030</u>	<u>\$ 3,591,521</u>	<u>\$ 5,174,876</u>	<u>\$ 5,853,188</u>	<u>\$ 212,158</u>	<u>3.76%</u>
19 Emergency Medical Services (Contract)	\$ 318,064	\$ 250,922	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ -	0.00%
20 Kyle Fire Department	\$ 22,164	\$ 30,494	\$ 142,500	\$ 144,323	\$ 145,214	\$ 29,484	\$ (113,017)	-79.31%
Public Works								
21 Street Maintenance	\$ 510,751	\$ 521,665	\$ 1,536,911	\$ 634,382	\$ 1,331,516	\$ 1,211,355	\$ (325,556)	-21.18%
22 Solid Waste Services (Contract)	1,761,106	2,003,500	2,030,000	1,190,531	2,030,000	2,383,300	353,300	17.40%
Total Public Works:	<u>\$ 2,271,857</u>	<u>\$ 2,525,165</u>	<u>\$ 3,566,911</u>	<u>\$ 1,824,914</u>	<u>\$ 3,361,516</u>	<u>\$ 3,594,655</u>	<u>\$ 27,744</u>	<u>0.78%</u>
23 Engineering	\$ 50,726	\$ 95,354	\$ 270,971	\$ 237,463	\$ 270,706	\$ 295,674	\$ 24,703	9.12%
Departmental Total:	<u>\$ 12,259,291</u>	<u>\$ 12,728,593</u>	<u>\$ 17,473,408</u>	<u>\$ 10,616,342</u>	<u>\$ 16,036,575</u>	<u>\$ 17,513,205</u>	<u>\$ 83,223</u>	<u>0.48%</u>

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>Total Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
Non Departmental								
24 Vacation/Sick - Accrual	\$ -	\$ 43,382	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
25 Longevity Pay Adjustment	-	-	-	-	-	-	-	0.00%
26 Workers Compensation	89,412	75,939	115,000	101,628	115,000	105,398	(9,602)	-8.35%
27 State Unemployment Taxes	2,319	28,168	29,720	5,704	29,720	31,200	1,480	4.98%
28 Tuition Reimbursement	-	785	10,000	1,250	4,465	10,000	-	0.00%
29 Insurance & Bonds	88,129	98,800	107,900	103,862	107,900	119,372	11,472	10.63%
30 Seton 380 Developer Agrmnt	160,967	163,717	200,000	129,106	200,000	415,000	215,000	107.50%
31 DDR DB 380 Developer Agrmnt	232,603	265,172	300,000	198,824	300,000	345,000	45,000	15.00%
32 Nomoland 380 Developer Agrmnt	24,526	34,260	45,000	25,403	45,000	45,000	-	0.00%
33 RR HPI LP Dev Agrmnt	-	-	-	-	-	-	-	0.00%
Total Non Departmental	<u>\$ 597,956</u>	<u>\$ 710,222</u>	<u>\$ 807,620</u>	<u>\$ 565,777</u>	<u>\$ 802,085</u>	<u>\$ 1,070,970</u>	<u>\$ 263,350</u>	<u>32.61%</u>
TOTAL EXPENDITURES:	<u>\$ 12,857,247</u>	<u>\$ 13,438,815</u>	<u>\$ 18,281,028</u>	<u>\$ 11,182,119</u>	<u>\$ 16,838,660</u>	<u>\$ 18,584,175</u>	<u>\$ 346,572</u>	<u>1.90%</u>
TRANSFERS OUT:								
34 Interfund Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
35 Transfer - CIP	-	-	160,000	106,667	160,000	-	(160,000)	
36 Transfer - OPEB Fund	60,000	60,000	94,500	63,000	94,500	125,000	30,500	32.28%
37 Transfer - Transportation Fund	27,133	27,100	100,222	66,815	100,222	-	(100,222)	-100.00%
38 Transfer - Economic Dev. Fund	17,473	17,500	52,390	34,927	52,390	-	(52,390)	-100.00%
39 Transfer - Structural Demolition Fund	327	-	-	-	-	-	-	0.00%
40 Transfer - Emergency Reserve Fund	350,000	400,000	500,000	333,333	500,000	-	(500,000)	-100.00%
41 Transfer - Grant Fund	-	4,905	24,716	16,478	24,716	-	(24,716)	-100.00%
42 Transfer-Train Depot Donation	-	-	134,529	134,529	134,529	-	(134,529)	-100.00%
43 Transfer-Computer/Equip Replace Fund	-	-	-	-	-	189,183	189,183	0.00%
44 Transfer-Fleet Replacement Fund	-	-	-	-	-	619,683	619,683	0.00%
45 Transfer-Facility Replacement Fund	-	-	-	-	-	720,183	720,183	0.00%
46 Transfer-2015 GO Bond Fund	-	-	-	-	-	850,000	850,000	0.00%
47 Transfer-General Fund CIP Projects	-	-	-	-	-	895,120	895,120	0.00%
TOTAL TRANSFERS OUT:	<u>\$ 454,933</u>	<u>\$ 509,505</u>	<u>\$ 1,066,357</u>	<u>\$ 755,748</u>	<u>\$ 1,066,357</u>	<u>\$ 3,399,169</u>	<u>\$ 2,332,812</u>	<u>218.76%</u>
TOTAL EXPENDITURES & TRANSFERS OUT	<u>\$ 13,312,180</u>	<u>\$ 13,948,320</u>	<u>\$ 19,347,385</u>	<u>\$ 11,937,867</u>	<u>\$ 17,905,017</u>	<u>\$ 21,983,344</u>	<u>\$ 2,679,384</u>	<u>13.85%</u>
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ 1,252,747</u>	<u>\$ 2,546,713</u>	<u>\$ (2,554,635)</u>	<u>\$ 949,809</u>	<u>\$ 291,121</u>	<u>\$ (0)</u>		
ESTIMATED ENDING FUND BALANCE	<u>\$ 5,976,051</u>	<u>\$ 8,522,764</u>	<u>\$ 5,968,129</u>	<u>\$ 9,472,573</u>	<u>\$ 8,813,885</u>	<u>\$ 8,813,885</u>		



Summary of Revenue and Expenditures

Utility Fund



**City of Kyle, Texas
Fund Summary Budget Status Report
UTILITY FUND**

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
BEGINNING FUND BALANCE	\$ 1,463,167	\$ 3,430,379	\$ 6,014,184	\$ 6,014,184	\$ 6,014,184	\$ 9,021,753		
REVENUE:								
1 Water Sales	\$ 6,559,632	\$ 7,786,500	\$ 7,440,000	\$ 4,884,021	\$ 7,700,150	\$ 8,356,500	\$ 916,500	12.32%
2 Misc Water Charges	442,412	529,362	392,500	333,416	500,125	544,950	152,450	38.84%
3 Wastewater Service Charges	4,378,457	4,876,115	4,954,800	3,332,488	6,088,849	6,609,000	1,654,200	33.39%
4 Misc Wastewater Charges	141,816	205,701	101,500	148,171	222,256	241,200	139,700	137.64%
5 Interest and Other	98,715	88,203	77,500	67,378	101,067	110,000	32,500	41.94%
TOTAL REVENUE:	\$ 11,621,031	\$ 13,485,880	\$ 12,966,300	\$ 8,765,475	\$ 14,612,447	\$ 15,861,650	\$ 2,895,350	22.33%
TRANSFERS IN:								
6 Transfer In	\$ 1,727,009	\$ -	\$ -	\$ -	\$ 2,291	\$ -	\$ -	0.00%
TOTAL TRANSFERS IN:	\$ 1,727,009	\$ -	\$ -	\$ -	\$ 2,291	\$ -	\$ -	0.00%
TOTAL REVENUE AND TRANSFERS IN:	\$ 13,348,040	\$ 13,485,880	\$ 12,966,300	\$ 8,765,475	\$ 14,614,738	\$ 15,861,650	\$ 2,895,350	22.33%
EXPENDITURES:								
7 Plum Creek Watershed Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
8 Administration	736,323	779,761	916,502	538,999	808,107	986,125	69,623	7.60%
9 Engineering	50,673	43,847	60,585	34,685	52,053	136,889	76,304	125.95%
10 Utility Billing	501,756	937,907	667,260	397,374	593,142	680,608	13,348	2.00%
11 Water Operations	976,599	1,130,987	1,449,234	921,807	1,409,195	1,523,438	74,204	5.12%
12 Water Supply	3,230,623	3,146,086	3,923,832	2,365,745	3,242,844	3,782,638	(141,194)	-3.60%
13 Wastewater Operations	1,852,352	2,100,094	3,043,085	1,507,882	2,623,647	1,037,196	(2,005,889)	-65.92%
14 WW Treatment Plant Operations	-	-	-	-	-	1,159,385	1,159,385	0.00%
15 Non-Departmental	48,548	84,866	94,463	54,949	74,540	109,840	(14,623)	-15.48%
16 Facility Maintenance	24,965	27,346	39,335	17,736	26,605	36,585	(2,750)	-6.99%
TOTAL EXPENDITURES:	\$ 7,421,838	\$ 8,250,893	\$ 10,194,296	\$ 5,839,178	\$ 8,830,132	\$ 9,452,704	\$ (771,592)	-7.57%
TRANSFERS OUT:								
17 Transfers Out - General Fund	\$ 1,289,000	\$ 1,300,000	\$ 1,300,000	\$ 866,667	\$ 1,300,000	\$ 1,300,000	\$ -	0.00%
18 Transfers Out	46,000	-	-	-	-	-	-	0.00%
19 Transfers Out - Water CIP	472,707	-	650,000	433,333	650,000	300,000	(350,000)	-53.85%
20 Transfers Out - Wastewater CIP	-	-	150,000	100,000	150,000	4,125,000	3,975,000	2650.00%
21 Transfers Out - Debt Service	932,055	711,505	645,537	645,537	645,537	665,939	20,402	3.16%
22 Transfers Out - OPEB Fund	20,000	20,000	31,500	21,000	31,500	31,500	-	0.00%
23 Transfer-Computer/Equip Replace Fund	-	-	-	-	-	41,400	41,400	0.00%
24 Transfer-Fleet Replacement Fund	-	-	-	-	-	153,200	153,200	0.00%
25 Transfer-Facility Replacement Fund	-	-	-	-	-	-	-	0.00%
26 Transfers Out - 2015 GO Bond Fund	-	-	-	-	-	1,076,730	1,076,730	0.00%
TOTAL TRANSFERS OUT:	\$ 2,759,762	\$ 2,031,505	\$ 2,777,037	\$ 2,066,537	\$ 2,777,037	\$ 7,693,769	\$ 4,916,732	177.05%
TOTAL EXPENDITURES & TRANSFERS OUT	\$ 10,181,600	\$ 10,282,398	\$ 12,971,333	\$ 7,905,715	\$ 11,607,169	\$ 17,146,473	\$ 4,145,140	31.96%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 3,166,440	\$ 3,203,482	\$ (5,033)	\$ 859,760	\$ 3,007,569	\$ (1,284,823)		
ADJUSTMENT PER AUDIT FOR RESTRICTED FUNDS	\$ (1,199,228)	\$ (619,677)						
ESTIMATED ENDING FUND BALANCE	\$ 3,430,379	\$ 6,014,184	\$ 6,009,151	\$ 6,873,944	\$ 9,021,753	\$ 7,736,930		



Fund Summary for All Other City Funds





General Fund CIP Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND CIP FUND

Line No.	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
	BEGINNING FUND BALANCE (UNAUDITED)							
	REVENUE:							
1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 895,120	\$ 895,120	0.00%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	0.00%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 970,120	\$ 970,120	0.00%
	TOTAL REVENUE:							
	EXPENDITURES:							
	Parks							
2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	0.00%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	0.00%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,000	\$ 95,000	0.00%
	Total Parks							
	Traffic Signals							
3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ 275,000	0.00%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ 275,000	0.00%
	Total Traffic Signals							
	Street Maintenance							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	0.00%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	0.00%
	Total Street Maintenance							
	City Wide Beautification Program							
4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	0.00%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	0.00%
	Total City Wide Beautification							
	Engineering							
5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,120	\$ 25,120	0.00%
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,120	\$ 25,120	\$ -
	TOTAL EXPENDITURES:							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 970,120	\$ 970,120	0.00%
	TOTAL REVENUE & TRANSFERS-IN							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	IN EXCESS (DEFICIT) OVER EXPENDITURES							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	ESTIMATED ENDING FUND BALANCE							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



Emergency Reserve Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
EMERGENCY RESERVE FUND

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
Line No.								
	BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ 350,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 1,250,000	
	REVENUE:							
1	Transfer - General Fund	\$ 350,000	\$ 400,000	\$ 500,000	\$ 333,333	\$ 500,000	\$ -	(500,000) -100.00%
	TOTAL REVENUE:	\$ 350,000	\$ 400,000	\$ 500,000	\$ 333,333	\$ 500,000	\$ -	(500,000) -100.00%
	EXPENDITURES:							
2	Transfers Out - General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000	\$ 1,250,000 0.00%
	TOTAL EXPENDITURES:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250,000	\$ 1,250,000 0.00%
	TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 350,000	\$ 400,000	\$ 500,000	\$ 333,333	\$ 500,000	\$ (1,250,000)	\$ (1,750,000)
	ESTIMATED ENDING FUND BALANCE	\$ 350,000	\$ 750,000	\$ 1,250,000	\$ 1,083,333	\$ 1,250,000	\$ -	



Street Maintenance & Improvement Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
STREET MAINTENANCE & IMPROVEMENT FUND

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
BEGINNING FUND BALANCE (UNAUDITED)	\$ 1,652,702	\$ 1,485,181	\$ 436,801	\$ 436,801	\$ 436,801	\$ 506,288		
Line No.								
REVENUE:								
1 Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2 Perimeter Road Fee	-	77,201	-	1,506	2,259	15,000	15,000	0.00%
3 Prairie on the Creek-RI	-	-	-	-	-	-	-	0.00%
4 Four Seasons-RI	-	-	-	-	-	-	-	0.00%
5 Hometown Kyle-RI	-	-	-	-	-	-	-	0.00%
6 Dacy Lane-RI	-	-	-	-	-	-	-	0.00%
7 Center St Village-RI	-	-	-	-	-	-	-	0.00%
8 Indian Paint Brush-RI	-	-	-	-	-	-	-	0.00%
9 Brookside-FM150-RI	-	-	-	-	-	-	-	0.00%
10 FM 1626 ROW-RI	-	-	-	-	-	-	-	0.00%
11 Four Seasons-FM150-RI	-	-	-	-	-	-	-	0.00%
12 Goforth Rd-RI	40,398	-	-	-	-	-	-	0.00%
13 Woodland Park-FM150-RI	9,750	15,600	-	1,950	2,925	5,000	5,000	0.00%
14 Waterleaf-FM150-RI	28,600	39,063	-	16,900	25,350	25,000	25,000	0.00%
15 Windy Hill Rd-RI	-	-	-	-	-	-	-	0.00%
16 Post Oak-FM150-RI	7,800	31,850	-	25,675	38,513	45,000	45,000	0.00%
17 Stagecoach Rd-Hometown Kyle-RI	13,606	-	-	-	-	-	-	0.00%
18 Investment Income	593	413	-	293	440	500	500	0.00%
TOTAL REVENUE:	\$ 100,746	\$ 164,127	\$ -	\$ 46,324	\$ 69,487	\$ 90,500	\$ 90,500	0.00%
EXPENDITURES:								
Road Upgrades - Dacy Ln Widening								
19 Dacy Ln Project Reimbursement	\$ -	\$ 1,212,507	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Road Upgrades - Dacy Ln Widening	\$ -	\$ 1,212,507	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
RM150 Re-alignment								
20 Capital Outlay-ROW Acquisition	\$ 268,268	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total RM150 Re-alignment	\$ 268,268	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 268,268	\$ 1,212,507	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ (167,522)	\$ (1,048,380)	\$ -	\$ 46,324	\$ 69,487	\$ 90,500	\$ 90,500	
ESTIMATED ENDING FUND BALANCE	\$ 1,485,181	\$ 436,801	\$ 436,801	\$ 483,126	\$ 506,288	\$ 596,788		



Computer/Equipment Replacement Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
COMPUTER/EQUIPMENT REPLACEMENT FUND

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
Line No. BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
REVENUE:								
1 Transfer - General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 189,183	\$ 189,183	0.00%
2 Transfer - Water Operating	-	-	-	-	-	20,700	20,700	0.00%
3 Transfer - Wastewater Operating	-	-	-	-	-	20,700	20,700	0.00%
TOTAL REVENUE:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 230,583</u>	<u>\$ 230,583</u>	<u>0.00%</u>
EXPENDITURES:								
4 TOTAL EXPENDITURES:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 230,583</u>	<u>\$ 230,583</u>	
ESTIMATED ENDING FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 230,583</u>		



Fleet Replacement Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
FLEET REPLACEMENT FUND

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
Line No. BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
REVENUE:								
1 Transfer - General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 619,683	\$ 619,683	0.00%
2 Transfer - Water Operating	-	-	-	-	-	76,600	76,600	0.00%
3 Transfer - Wastewater Operating	-	-	-	-	-	76,600	76,600	0.00%
TOTAL REVENUE:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 772,883</u>	<u>\$ 772,883</u>	<u>0.00%</u>
EXPENDITURES:								
4 TOTAL EXPENDITURES:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 772,883</u>	<u>\$ 772,883</u>	
ESTIMATED ENDING FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 772,883</u>		



Facility Replacement Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
FACILITY REPLACEMENT FUND

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
Line No. BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
REVENUE:								
1 Transfer - General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 720,183	\$ 720,183	0.00%
2 Transfer - Water Operating	-	-	-	-	-	-	-	0.00%
3 Transfer - Wastewater Operating	-	-	-	-	-	-	-	0.00%
TOTAL REVENUE:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 720,183</u>	<u>\$ 720,183</u>	<u>0.00%</u>
EXPENDITURES:								
4 TOTAL EXPENDITURES:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 720,183</u>	<u>\$ 720,183</u>	
ESTIMATED ENDING FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 720,183</u>		



Transportation Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
TRANSPORTATION FUND

Line No.	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)	\$ (154,454)	\$ (266,445)	\$ (107,330)	\$ (107,330)	\$ (107,330)	\$ -		
REVENUE:								
1 Reimbursement from TxDOT	\$ -	\$ 171,520	\$ 20,000	\$ 7,177	\$ 28,480	\$ 776,458	\$ 756,458	3782.29%
2 Transfer In From General Fund	27,133	27,100	100,222	66,815	100,221	-	(100,222)	-100.00%
TOTAL REVENUE:	\$ 27,133	\$ 198,620	\$ 120,222	\$ 73,991	\$ 128,701	\$ 776,458	\$ 656,236	545.85%
EXPENDITURES:								
FM2770/RM150 Sidewalk/Bike Imp								
30 Sidewalk Construction Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 389,728	\$ 389,728	0.00%
31 Bike Lane Construction Costs	-	-	-	-	-	386,730	386,730	0.00%
32 Engineering Svc-Capital Outlay	139,123	39,506	21,371	21,371	21,371	-	(21,371)	-100.00%
Total FM2770/RM150 Sidewalk/Bike Imp	\$ 139,123	\$ 39,506	\$ 21,371	\$ 21,371	\$ 21,371	\$ 776,458	\$ 755,087	3533.20%
TOTAL EXPENDITURES:	\$ 139,123	\$ 39,506	\$ 21,371	\$ 21,371	\$ 21,371	\$ 776,458	\$ 755,087	3533.20%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ (111,990)	\$ 159,115	\$ 98,851	\$ 52,620	\$ 107,330	\$ -	\$ (98,851)	
ESTIMATED ENDING FUND BALANCE	\$ (266,445)	\$ (107,330.18)	\$ (8,479)	\$ (54,710)	\$ -	\$ -		



Police Forfeiture Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
POLICE FORFEITURE FUND

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
BEGINNING FUND BALANCE (UNAUDITED)	\$ 22,819	\$ 4,748	\$ 6,838	\$ 6,838	\$ 6,838	\$ 9,509		
Line No.								
REVENUE:								
1 Police Seizure Revenue	\$ 2,355	\$ 2,090	\$ -	\$ 2,671	\$ 2,671	\$ -	\$ -	0.00%
2 Investment Income	-	-	-	-	-	-	-	0.00%
TOTAL REVENUE:	\$ 2,355	\$ 2,090	\$ -	\$ 2,671	\$ 2,671	\$ -	\$ -	0.00%
EXPENDITURES:								
3 Equipment Rental - Motorcycles	\$ 4,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2 Contractual Services	\$ 4,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
4 Fire Arms Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
5 Other Operational Equipment	-	-	6,748	-	-	-	(6,748)	-100.00%
6 Equipment - Radio w/Helmet Mic	5,405	-	-	-	-	-	-	0.00%
7 Eqpmnt-Emergency Lights, Siren	9,021	-	-	-	-	-	-	0.00%
3 Commodities	\$ 14,426	\$ -	\$ 6,748	\$ -	\$ -	\$ -	\$ (6,748)	-100.00%
8 Interfund Transfers Out	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
7 Transfers	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 20,426	\$ -	\$ 6,748	\$ -	\$ -	\$ -	\$ (6,748)	-100.00%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ (18,071)	\$ 2,090	\$ (6,748)	\$ 2,671	\$ 2,671	\$ -	\$ 6,748	
ESTIMATED ENDING FUND BALANCE	\$ 4,748	\$ 6,838	\$ 90	\$ 9,509	\$ 9,509	\$ 9,509		



Police Special Revenue Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
POLICE SPECIAL REVENUE

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>	
BEGINNING FUND BALANCE (UNAUDITED)	\$ 6,821	\$ 6,495	\$ 7,717	\$ 7,717	\$ 7,717	\$ 10,649			
Line No.									
REVENUE:									
1	LEOSE Revenue	\$ -	\$ 2,966	\$ 2,700	\$ 2,931	\$ 2,931	\$ 3,000	\$ 300	11.11%
2	LEAD Grant Revenue	-	-	-	-	-	-	-	0.00%
3	Invest Income on Bank Bal	-	-	-	-	-	-	-	0.00%
4	Blue Santa Donations	-	-	-	-	-	-	-	0.00%
5	VFW Donation	-	-	-	-	-	-	-	0.00%
6	Blue Santa/Christmas Program	-	-	-	-	-	-	-	0.00%
	TOTAL REVENUE:	<u>\$ -</u>	<u>\$ 2,966</u>	<u>\$ 2,700</u>	<u>\$ 2,931</u>	<u>\$ 2,931</u>	<u>\$ 3,000</u>	<u>\$ 300</u>	<u>11.11%</u>
EXPENDITURES:									
7	Tuition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
8	Training Supplies	-	-	-	-	-	-	-	0.00%
9	LEOSE Expenses	-	-	6,835	-	-	-	(6,835)	-100.00%
10	LEAD Expenses	-	1,744	1,326	-	-	-	(1,326)	-100.00%
11	Blue Santa Expenses	325	-	-	-	-	-	-	0.00%
	TOTAL EXPENDITURES:	<u>\$ 325</u>	<u>\$ 1,744</u>	<u>\$ 8,162</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (8,162)</u>	<u>-100.00%</u>
	TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ (325)</u>	<u>\$ 1,222</u>	<u>\$ (5,462)</u>	<u>\$ 2,931</u>	<u>\$ 2,931</u>	<u>\$ 3,000</u>	<u>\$ 8,462</u>	
	ESTIMATED ENDING FUND BALANCE	<u>\$ 6,495</u>	<u>\$ 7,717</u>	<u>\$ 2,256</u>	<u>\$ 10,649</u>	<u>\$ 10,649</u>	<u>\$ 13,649</u>		



Court Special Revenue Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
COURT SPECIAL REVENUE FUND

Line No.	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)	\$ 135,085	\$ 172,996	\$ 208,945	\$ 208,945	\$ 208,945	\$ 168,227		
REVENUE:								
1	\$ -	\$ -	\$ -	\$ 6	\$ 9	\$ -	\$ -	0.00%
2	26,236	28,856	28,500	14,891	22,336	30,000	1,500	5.26%
3	19,680	21,641	20,000	11,172	16,758	22,000	2,000	10.00%
4	3,846	4,220	4,000	2,166	3,249	4,500	500	12.50%
5	6,496	5,864	6,500	1,654	2,481	6,500	-	0.00%
TOTAL REVENUE:	\$ 56,258	\$ 60,581	\$ 59,000	\$ 29,888	\$ 44,832	\$ 63,000	\$ 4,000	6.78%
EXPENDITURES:								
Technology Expenses								
6	\$ -	\$ -	\$ 4,500	\$ -	\$ 6,500	\$ 7,000	\$ 2,500	55.56%
7	-	-	-	-	-	-	-	0.00%
8	-	-	-	-	-	-	-	0.00%
9	2,283	7,132	15,000	800	15,000	15,000	-	0.00%
10	1,307	-	25,000	1,500	25,000	25,000	-	0.00%
11	-	-	10,000	9,175	10,000	-	(10,000)	-100.00%
12	-	-	-	-	-	-	-	-
13	-	-	6,800	6,800	6,800	-	(6,800)	-100.00%
Total Technology Expenses	\$ 3,590	\$ 7,132	\$ 61,300	\$ 18,275	\$ 63,300	\$ 47,000	\$ (14,300)	-23.33%
Security Expenses								
14	\$ 250	\$ -	\$ 2,500	\$ 100	\$ 2,500	\$ 500	\$ (2,000)	-80.00%
15	1,007	-	-	-	-	-	-	0.00%
16	-	-	-	-	-	-	-	0.00%
17	-	-	-	-	-	-	-	0.00%
18	13,500	17,500	18,250	12,167	18,250	18,600	350	1.92%
Total Security Expenses	\$ 14,757	\$ 17,500	\$ 20,750	\$ 12,267	\$ 20,750	\$ 19,100	\$ (1,650)	-7.95%
Training Expenses								
19	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ 2,500	\$ 1,000	66.67%
Total Training Expenses	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ 2,500	\$ 1,000	66.67%
TOTAL EXPENDITURES & TRANSFERS OUT:	\$ 18,347	\$ 24,632	\$ 83,550	\$ 30,542	\$ 85,550	\$ 68,600	\$ (14,950)	-17.89%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 37,911	\$ 35,949	\$ (24,550)	\$ (654)	\$ (40,718)	\$ (5,600)	\$ 18,950	
ESTIMATED ENDING FUND BALANCE	\$ 172,996	\$ 208,945	\$ 184,395	\$ 208,291	\$ 168,227	\$ 162,627		



Hotel Occupancy Tax Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
HOTEL OCCUPANCY FUND

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
BEGINNING FUND BALANCE (UNAUDITED)	\$ 62,523	\$ 103,581	\$ 125,069	\$ 125,069	\$ 125,069	\$ 142,604		
Line No.								
REVENUE:								
1 Hotel/Motel Occupancy Tax	\$ 156,838	\$ 168,517	\$ 157,250	\$ 141,150	\$ 189,250	\$ 208,200	\$ 50,950	32.40%
2 Investment Income	144	41	50	35	53	50	-	0.00%
3 Refunds and Reimbursement	4,460	-	-	-	-	-	-	0.00%
TOTAL REVENUE:	<u>\$ 161,442</u>	<u>\$ 168,558</u>	<u>\$ 157,300</u>	<u>\$ 141,185</u>	<u>\$ 189,303</u>	<u>\$ 208,250</u>	<u>\$ 50,950</u>	<u>32.39%</u>
EXPENDITURES:								
4 Transfer Out - I & S Fund	\$ 36,582	\$ 36,892	\$ 36,858	\$ 36,858	\$ 36,858	\$ 36,503	\$ (356)	-0.96%
5 Transfer Out - GF	-	-	-	-	-	24,894	24,894	0.00%
6 Transfer Out - GF CIP	-	-	-	-	-	75,000	75,000	0.00%
7 Community Events	-	-	4,500	567	4,500	5,000	500	11.11%
8 Tourism Marketing (GSMP)	-	-	-	-	-	20,000	20,000	0.00%
9 Historic Water Tower	-	-	4,600	4,600	4,600	-	(4,600)	-100.00%
10 Chamber of Commerce	83,802	110,178	126,000	125,810	125,810	63,000	(63,000)	-50.00%
TOTAL EXPENDITURES:	<u>\$ 120,384</u>	<u>\$ 147,070</u>	<u>\$ 171,958</u>	<u>\$ 167,836</u>	<u>\$ 171,768</u>	<u>\$ 224,396</u>	<u>\$ 52,438</u>	<u>30.49%</u>
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ 41,058</u>	<u>\$ 21,488</u>	<u>\$ (14,658)</u>	<u>\$ (26,650)</u>	<u>\$ 17,535</u>	<u>\$ (16,146)</u>	<u>\$ (1,488)</u>	
ESTIMATED ENDING FUND BALANCE	<u>\$ 103,581</u>	<u>\$ 125,069</u>	<u>\$ 110,411</u>	<u>\$ 98,419</u>	<u>\$ 142,604</u>	<u>\$ 126,458</u>		



Debt Service Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
DEBT SERVICES

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ 288,540	\$ 541,150	\$ 836,167	\$ 836,167	836,167	\$ 622,010		
	REVENUE:								
	Property Taxes								
1	Property Taxes - Current	\$ 3,687,215	\$ 4,271,744	\$ 4,443,900	\$ 4,638,502	\$ 4,638,502	\$ 6,500,000	\$ 2,056,100	46.27%
2	Property Taxes - Delinquent	16,337	27,911	20,000	12,836	12,836	15,000	(5,000)	-25.00%
3	Property Taxes - Rollbacks	1,398	12,247	5,000	12,766	12,766	15,000	10,000	200.00%
4	Property Taxes - P & I	16,988	22,330	20,000	13,067	13,067	20,000	-	0.00%
	Total Property Taxes	\$ 3,721,938	\$ 4,334,233	\$ 4,488,900	\$ 4,677,171	\$ 4,677,171	\$ 6,550,000	\$ 2,061,100	45.92%
	Investment Income & Other								
5	Invest Income on Bank Balance	\$ 44,616	\$ 2,890	\$ 1,500	\$ 6,901	\$ 11,668	\$ 15,000	\$ 13,500	900.00%
6	Claims and Reimbursement	57,479	-	-	9,256	9,256	-	-	0.00%
7	Refunds	-	-	-	-	-	-	-	0.00%
	Total Investment Income & Other	\$ 102,095	\$ 2,890	\$ 1,500	\$ 16,157	\$ 20,924	\$ 15,000	\$ 13,500	900.00%
	Transfer In								
8	Transfer In - General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
9	Transfer In CIP OP & Bond Fund	-	-	-	-	-	-	-	0.00%
10	Transfer - Utility Operating	-	-	-	-	-	-	-	0.00%
11	Transfer - Water Operating	792,247	615,279	558,260	558,260	558,260	575,904	17,644	3.16%
12	Transfer - Wastewater Operating	139,808	96,226	87,277	87,277	87,277	90,035	2,758	3.16%
13	Transfer - Hotel Tax	36,582	36,892	36,858	36,858	36,858	36,503	(356)	-0.96%
14	Transfer - 2007 CO	-	-	2,632	2,632	2,632	-	(2,632)	-100.00%
15	Transfer - 2008 CO	425,000	425,000	-	-	-	-	-	0.00%
16	Transfer - 2009 Tax Notes	-	-	36,111	22,457	22,457	-	(36,111)	-100.00%
17	Transfer - 2010 CO	-	65,987	-	-	-	-	-	0.00%
	Total Transfer In	\$ 1,393,637	\$ 1,239,384	\$ 721,139	\$ 707,484	\$ 707,484	\$ 702,442	\$ (18,697)	-2.59%
	TOTAL REVENUE AND TRANSFERS IN:	\$ 5,217,670	\$ 5,576,507	\$ 5,211,539	\$ 5,400,812	\$ 5,405,579	\$ 7,267,442	\$ 2,055,903	39.45%
	EXPENDITURES:								
18	Bank Charges/Paying Agent Fees	\$ 3,400	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ (5,000)	-100.00%
19	2002 Series CO Interest	8,213	-	-	-	-	-	-	0.00%
20	2003 Series CO Interest	10,981	-	-	-	-	-	-	0.00%
21	2007 Series CO Interest	350,600	273,000	273,000	136,500	273,000	50,200	(222,800)	-81.61%
22	2008 Series CO Interest	951,881	933,156	911,631	279,691	559,382	177,450	(734,181)	-80.53%
23	2009 Tax Notes Interest	92,244	69,794	43,984	28,672	43,984	15,313	(28,671)	-65.19%
24	2009 GO Refunding Int	40,849	39,675	37,641	19,451	37,641	34,887	(2,754)	-7.32%
25	2010 Series CO Interest	146,023	141,073	135,973	67,986	135,973	130,723	(5,250)	-3.86%
26	2011 GO Refunding Interest	90,968	90,478	86,698	43,349	86,698	80,510	(6,188)	-7.14%
27	2013 GO Refunding Interest	-	65,710	43,807	21,903	43,807	43,606	(201)	-0.46%
28	2013 Series GO Interest	-	198,071	213,860	106,930	213,860	210,160	(3,700)	-1.73%
29	2014 Tax Notes Interest	-	-	52,957	35,257	52,957	31,500	(21,457)	-40.52%
30	2014 GO Refunding Interest	-	-	-	40,762	181,862	278,800	278,800	0.00%
31	2015 GO and Refunding Interest	-	-	-	-	-	2,004,006	2,004,006	0.00%
32	2002 Series CO Principal	225,000	-	-	-	-	-	-	0.00%
33	2003 Series CO Principal	300,000	-	-	-	-	-	-	0.00%

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
34 2007 Series CO Principal	430,000	-	-	-	-	-	-	0.00%
35 2008 Series CO Principal	535,000	615,000	625,000	-	625,000	660,000	35,000	5.60%
36 2009 Tax Notes Principal	800,000	830,000	855,000	855,000	855,000	875,000	20,000	2.34%
37 2009 GO Refunding Principal	40,238	51,475	63,075	63,075	63,075	74,675	11,600	18.39%
38 2010 Series CO Principal	165,000	170,000	175,000	-	175,000	185,000	10,000	5.71%
39 2011 GO Refunding Principal	35,000	270,000	275,000	-	275,000	275,000	-	0.00%
40 2013 GO Refunding Principal	30,200	-	10,030	-	10,030	15,045	5,015	50.00%
41 2013 Series GO Principal	-	140,000	185,000	-	185,000	195,000	10,000	5.41%
42 2014 Tax Notes Principal	-	-	235,000	235,000	235,000	260,000	25,000	10.64%
43 2014 GO Refunding Principal	-	-	-	-	170,000	-	-	0.00%
44 2015 GO and Refunding Principal	-	-	-	-	-	770,000	770,000	0.00%
45 1989 Series CO Principal	-	-	-	-	-	-	-	0.00%
2 Contractual Services	\$ 4,255,595	\$ 3,887,431	\$ 4,227,656	\$ 1,933,577	\$ 4,222,268	\$ 6,366,875	\$ 2,139,219	50.60%
46 Interfund Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
47 Transfer Out-TIRZ	357,408	1,394,059	1,398,032	1,397,467	1,397,467	1,488,800	90,768	6.49%
48 Transfer Out	352,057	-	-	-	-	-	-	0.00%
7 Transfers	\$ 709,465	\$ 1,394,059	\$ 1,398,032	\$ 1,397,467	\$ 1,397,467	\$ 1,488,800	\$ 90,768	6.49%
TOTAL EXPENDITURES:	\$ 4,965,060	\$ 5,281,490	\$ 5,625,688	\$ 3,331,044	\$ 5,619,735	\$ 7,855,675	\$ 2,229,987	39.64%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 252,610	\$ 295,017	\$ (414,149)	\$ 2,069,768	\$ (214,156)	\$ (588,233)	\$ (174,084)	
ESTIMATED ENDING FUND BALANCE	\$ 541,150	\$ 836,167	\$ 422,017	\$ 2,905,935	\$ 622,010	\$ 33,777		



TIRZ I&S Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
TIRZ LOAN I & S FUND

Line No.	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2013-14	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ (1,336)	\$ (1,237)	\$ (1,237)	\$ (1,237)	\$ -		
REVENUE:								
Property Taxes								
1 Property Taxes - Current	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2 Property Taxes- County TIRZ/TIF	326,460	361,553	374,596	375,160	375,160	438,950	64,354	17.18%
Total Property Taxes	\$ 326,460	\$ 361,553	\$ 374,596	\$ 375,160	\$ 375,160	\$ 438,950	\$ 64,354	17.18%
Investment Income								
3 Invest Income on Bank Balance	\$ 90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Investment Income	\$ 90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Transfer In								
4 Transfer in I & S Fund	\$ 709,465	\$ 1,394,059	\$ 1,398,032	\$ 1,397,467	\$ 1,397,467	\$ 1,488,800	\$ 90,768	6.49%
Total Transfer In	\$ 709,465	\$ 1,394,059	\$ 1,398,032	\$ 1,397,467	\$ 1,397,467	\$ 1,488,800	\$ 90,768	6.49%
TOTAL REVENUE AND TRANSFERS IN:	\$ 1,036,014	\$ 1,755,612	\$ 1,772,628	\$ 1,772,627	\$ 1,772,627	\$ 1,927,750	\$ 155,122	8.75%
EXPENDITURES:								
5 2009 GO Refunding Interest	\$ 522,588	\$ 507,563	\$ 481,546	\$ 248,842	\$ 481,546	\$ 446,301	\$ (35,245)	-7.32%
6 2013 GO Refunding Interest	-	589,424	392,950	196,475	392,950	391,150	(1,800)	-0.46%
7 2009 GO Refunding Principal	514,763	658,525	806,925	806,925	806,925	955,325	148,400	18.39%
8 2013 GO Refunding Principal	-	-	89,970	-	89,970	134,955	44,985	50.00%
9 Bank Charges/Paying Agent Fees	-	-	-	-	-	-	-	0.00%
10 SIB Loan I Interest	-	-	-	-	-	-	-	0.00%
11 SIB Loan I Principal	-	-	-	-	-	-	-	0.00%
TOTAL EXPENDITURES:	\$ 1,037,351	\$ 1,755,512	\$ 1,771,391	\$ 1,252,242	\$ 1,771,391	\$ 1,927,731	\$ 156,340	8.83%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ (1,336)	\$ 100	\$ 1,237	\$ 520,385	\$ 1,237	\$ 19	\$ (1,218)	
ESTIMATED ENDING FUND BALANCE	\$ (1,336)	\$ (1,237)	\$ 1	\$ 519,148	\$ -	\$ 19		



Park Development Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
CIP PARK DEVELOPMENT FUND

Line No.	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)	\$ 61,998	\$ 87,623	\$ 18,682	\$ 18,682	\$ 18,682	\$ 162,682		
REVENUE:								
Park Development Fees								
1	\$ 25,625	\$ -	\$ -	\$ 58,800	\$ 58,800	\$ -	\$ -	0.00%
2	-	-	-	-	-	-	-	0.00%
Total Park Development Fees	\$ 25,625	\$ -	\$ -	\$ 58,800	\$ 58,800	\$ -	\$ -	0.00%
Local Grants								
3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Local Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Interest/Investment Income								
4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Interest/Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Donations								
5	\$ -	\$ -	\$ -	\$ 88,800	\$ 88,800	\$ -	\$ -	0.00%
Total Donations	\$ -	\$ -	\$ -	\$ 88,800	\$ 88,800	\$ -	\$ -	0.00%
TOTAL REVENUE AND TRANSFERS IN:	\$ 25,625	\$ -	\$ -	\$ 147,600	\$ 147,600	\$ -	\$ -	0.00%
EXPENDITURES:								
Hike & Bike Trail								
6	\$ -	\$ -	\$ 3,600	\$ 3,600	\$ 3,600	\$ -	\$ (3,600)	-100.00%
7	-	-	-	-	-	145,000	145,000	0.00%
8	-	-	-	-	-	-	-	0.00%
9	-	-	-	-	-	-	-	0.00%
10	-	-	-	-	-	-	-	0.00%
11	-	7,432	-	-	-	-	-	0.00%
12	-	15,465	-	-	-	-	-	0.00%
13	-	-	-	-	-	-	-	0.00%
Total Hike & Bike Trail	\$ -	\$ 22,897	\$ 3,600	\$ 3,600	\$ 3,600	\$ 145,000	\$ 141,400	3927.78%
Parks Swimming Pool								
14	\$ -	\$ 46,044	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Parks Swimming Pool	\$ -	\$ 46,044	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL EXPENDITURES:	\$ -	\$ 68,941	\$ 3,600	\$ 3,600	\$ 3,600	\$ 145,000	\$ 141,400	3927.78%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 25,625	\$ (68,941)	\$ (3,600)	\$ 144,000	\$ 144,000	\$ (145,000)	\$ (141,400)	
ESTIMATED ENDING FUND BALANCE	\$ 87,623	\$ 18,682	\$ 15,082	\$ 162,682	\$ 162,682	\$ 17,682		



2008 CO Bond Fund



**City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
2008 CO BOND FUND**

Line No.	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)	\$ 5,989,952	\$ 3,876,448	\$ 3,424,029	\$ 3,424,029	\$ 3,424,029	\$ 659,489		
REVENUE:								
1 Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2 Investment Income	4,376	1,170	-	-	-	-	-	0.00%
3 Claims and Reimbursements	-	-	-	-	-	-	-	0.00%
TOTAL REVENUE:	\$ 4,376	\$ 1,170	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
EXPENDITURES:								
Transfers Out								
4 Interfund Transfers Out	\$ 425,000	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Transfers Out	\$ 425,000	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Bank Building								
5 Heating/Cooling Upgrade	\$ -	\$ -	\$ 25,000	\$ 11,000	\$ 25,000	\$ -	\$ (25,000)	-100.00%
6 Engineering Services	-	-	-	-	-	-	-	0.00%
7 Property Taxes	-	-	-	-	-	-	-	0.00%
8 Sewer System Repairs	-	6,122	-	-	-	-	-	0.00%
9 Office Furniture (FF&E)	49,687	-	-	-	-	-	-	0.00%
10 Capital Outlay-Comm Equip	7,922	-	-	-	-	-	-	0.00%
11 Capital Outlay-Computer Equip	43,642	-	15,000	-	15,000	-	(15,000)	-100.00%
12 Construction	-	-	-	-	-	-	-	0.00%
13 Capital Improv - Construction	94,174	-	-	-	-	-	-	0.00%
14 Capital Outlay-Inspection Svcs	1,425	-	-	-	-	-	-	0.00%
15 Capital Outlay-Engineering Svc	-	-	-	-	-	-	-	0.00%
Total Bank Building	\$ 196,849	\$ 6,122	\$ 40,000	\$ 11,000	\$ 40,000	\$ -	\$ (40,000)	-100.00%
Public Works Facility Develop.								
16 Trucks/Heavy Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
17 Legal Services	-	-	-	-	-	-	-	0.00%
18 Engineering Services	-	-	-	-	-	-	-	0.00%
19 Trash Collection Service	-	-	-	-	-	-	-	0.00%
20 Office Furniture (FF&E)	-	-	-	-	-	-	-	0.00%
21 Water/Sewer Mains or Lines	-	-	-	-	-	-	-	0.00%
22 Capital Improv - Construction	-	-	-	-	-	-	-	0.00%
Total Public Works Facility Develop.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Park Improvements								
23 Building & Storage Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Road Upgrades-Dacy Ln Widening								
24 Legal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
25 Engineering Services	-	-	-	-	-	-	-	0.00%
26 Capital Improv-Construction	-	-	-	-	-	-	-	0.00%
27 Legal Svc-Capital Outlay	-	-	-	-	-	-	-	0.00%
28 Engineering Svc-Capital Outlay	-	-	-	-	-	-	-	0.00%
Total Road Upgrades-Dacy Ln Widening	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
WW Improvements - Tenorio Addition								
29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
30	-	-	-	-	-	-	-	0.00%
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
IT Improvements								
31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
32	-	-	-	-	-	-	-	0.00%
33	-	-	-	-	-	-	-	0.00%
34	-	-	-	-	-	-	-	0.00%
35	-	-	-	-	-	-	-	0.00%
36	-	-	-	-	-	-	-	0.00%
37	-	-	-	-	-	-	-	0.00%
	-	-	-	-	-	-	-	0.00%
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
Traffic Signals								
38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
Extension of 1626								
39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
40	-	-	-	-	-	-	-	0.00%
41	-	-	-	-	-	-	-	0.00%
42	-	-	-	-	-	-	-	0.00%
43	11,317	-	-	-	-	-	-	0.00%
44	-	-	-	-	-	-	-	0.00%
	<u>\$ 11,317</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
Water Improvements								
45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
46	-	-	-	-	-	-	-	0.00%
47	-	-	-	-	-	-	-	0.00%
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
Water Well #5								
48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
49	-	-	-	-	-	-	-	0.00%
50	-	-	-	-	-	-	-	0.00%
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
Utility Improvements								
51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
52	-	-	-	-	-	-	-	0.00%
53	-	-	-	-	-	-	-	0.00%
54	-	-	-	-	-	-	-	0.00%
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
Asset Valuation Study								
55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
56	-	-	-	-	-	-	-	0.00%
57	-	-	-	-	-	-	-	0.00%
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
RM 150 Realignment								
58 Capital Outlay-ROW Acquisition	\$ 1,461,748	\$ 22,467	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
59 Capital Improv - Construction	-	-	2,724,540	-	2,724,540	-	(2,724,540)	-100.00%
60 Capital Improv-Aesthetics	22,966	-	-	-	-	-	-	0.00%
61 Engineering Svc-Capital Outlay	-	-	-	-	-	-	-	0.00%
62 Other Prof Svcs-Capital Outlay	-	-	-	-	-	-	-	0.00%
63 Utility EngrSvc-Capital Outlay	-	-	-	-	-	-	-	0.00%
64 Contribution to Rd Impr-RM150	-	-	-	-	-	-	-	0.00%
Total RM 150 Realignment	<u>\$ 1,484,714</u>	<u>\$ 22,467</u>	<u>\$ 2,724,540</u>	<u>\$ -</u>	<u>\$ 2,724,540</u>	<u>\$ -</u>	<u>\$ (2,724,540)</u>	<u>-100.00%</u>
WW Imprv-Tenorio Addition-Ph1B								
65 WW Lines-Tenorio Ph 1B	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
66 Engineering Svc-Capital Outlay	-	-	-	-	-	-	-	0.00%
Total WW Imprv-Tenorio Addition-Ph1B	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
.75 MG Elevated Storage Tank								
67 Engineering Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
68 Waterline Construction	-	-	-	-	-	-	-	0.00%
69 Ground/Elevated Storage Tank	-	-	-	-	-	-	-	0.00%
Total .75 MG Elevated Storage Tank	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
Old Stagecoach Rd Ground Tank								
70 Engineering Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
71 Water/Sewer Mains/Lines	-	-	-	-	-	-	-	0.00%
72 Ground/Elevated Storage Tank	-	-	-	-	-	-	-	0.00%
Total Old Stagecoach Rd Ground Tank	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
Yarrington Rd Ground Tank								
73 Engineering Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
74 Water/Sewer Mains/Lines	-	-	-	-	-	-	-	0.00%
75 Ground/Elevated Storage Tank	-	-	-	-	-	-	-	0.00%
Total Yarrington Rd Ground Tank	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
Plum Creek 16" Waterline								
76 Engineering Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
77 Water/Sewer Mains/Lines	-	-	-	-	-	-	-	0.00%
Total Plum Creek 16" Waterline	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
TOTAL EXPENDITURES:	<u>\$ 2,117,880</u>	<u>\$ 453,589</u>	<u>\$ 2,764,540</u>	<u>\$ 11,000</u>	<u>\$ 2,764,540</u>	<u>\$ -</u>	<u>\$ (2,764,540)</u>	<u>-100.00%</u>
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ (2,113,504)</u>	<u>\$ (452,419)</u>	<u>\$ (2,764,540)</u>	<u>\$ (11,000)</u>	<u>\$ (2,764,540)</u>	<u>\$ -</u>	<u>\$ 2,764,540</u>	
ESTIMATED ENDING FUND BALANCE	<u>\$ 3,876,448</u>	<u>\$ 3,424,029</u>	<u>\$ 659,489</u>	<u>\$ 3,413,029</u>	<u>\$ 659,489</u>	<u>\$ 659,489</u>		



2013 GO Bond Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
2013 GO BOND FUND

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ 5,410,069	\$ 4,632,783	\$ 4,632,783	\$ 4,632,783	\$ 2,189,029		
	REVENUE:								
1	Investment Income	\$ 69	\$ 1,821	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Bond Proceeds	5,520,000	-	-	-	-	-	-	0.00%
3	Bond Premium	132,440	-	-	-	-	-	-	0.00%
	TOTAL REVENUE:	\$ 5,652,510	\$ 1,821	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	EXPENDITURES:								
	Engineering-Project Management								
4	Regular Full Time Wages	\$ -	\$ 15,000	\$ 109,107	\$ 43,696	\$ 87,393	\$ -	\$ (109,107)	-100.00%
5	Vacation Leave	-	-	-	-	-	-	-	0.00%
6	Sick Leave - Regular	-	-	-	291	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	0.00%
8	Merit Increase	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	-	-	-	-	-	-	-	0.00%
10	Language Incentive	-	-	-	-	-	-	-	0.00%
11	FICA/Social Security	-	1,143	-	3,355	6,710	-	-	0.00%
12	Workers Compensation	-	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	-	-	-	-	-	-	-	0.00%
14	Retirement - TMRS	-	1,392	-	4,759	9,519	-	-	0.00%
15	Health Insurance	-	1,458	-	3,646	7,291	-	-	0.00%
16	Dental Insurance	-	107	-	242	484	-	-	0.00%
17	Life Insurance	-	13	-	29	57	-	-	0.00%
18	ST/LT Disability Insurance	-	155	-	271	543	-	-	0.00%
19	Vision Insurance	-	32	-	68	135	-	-	0.00%
20	AD&D	-	2	-	5	10	-	-	0.00%
	Public Notices	-	-	-	-	-	-	-	0.00%
	Total Engineering	\$ -	\$ 19,302	\$ 109,107	\$ 56,362	\$ 112,141	\$ -	\$ (109,107)	-100.00%
	Cost of Issuance								
21	Legal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Bank Charges/Paying Agent Fees	350	-	-	-	-	-	-	0.00%
23	Financial Consulting Services	112,188	(49,898)	-	-	-	-	-	0.00%
24	Underwriter's Discount	129,903	-	-	-	-	-	-	0.00%
	Total Cost of Issuance	\$ 242,440	\$ (49,898)	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Road Bonds Engineering								
25	Engineering Services	\$ -	\$ -	\$ 528,359	\$ -	\$ -	\$ -	\$ (528,359)	-100.00%
26	Project Management	-	-	-	-	-	-	-	0.00%
27	Interfund Transfer Out	-	-	-	-	-	-	-	0.00%
	Total Road Bonds	\$ -	\$ -	\$ 528,359	\$ -	\$ -	\$ -	\$ (528,359)	-100.00%
	Bunton Creek Road Improvements								
28	Advertising	\$ -	\$ 200	\$ 434	\$ 234	\$ 434	\$ -	\$ (434)	-100.00%
29	Capital Outlay-ROW Acquisition	-	-	-	100,049	-	-	-	0.00%
30	Engineering Svc-Capital Outlay	-	224,403	456,971	456,971	428,780	28,191	(428,780)	-93.83%
	Total Bunton Creek Road Improvements	\$ -	\$ 224,603	\$ 457,405	\$ 557,254	\$ 429,214	\$ 28,191	\$ (429,214)	-93.84%

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
North Burleson St Improvements								
31 Advertising	\$ -	\$ -	\$ 165	\$ 165	\$ 165	\$ -	\$ (165)	-100.00%
32 Engineering Svc-Capital Outlay	-	240,052	1,003,481	1,003,481	571,846	431,635	(571,846)	-56.99%
Total North Burleson St Improvements	\$ -	\$ 240,052	\$ 1,003,646	\$ 1,003,646	\$ 572,011	\$ 431,635	\$ (572,011)	-56.99%
Goforth Rd Improvements								
33 Advertising	\$ -	\$ -	\$ 166	\$ 166	\$ 166	\$ -	\$ (166)	-100.00%
34 Engineering Svc-Capital Outlay	-	172,943	1,137,183	1,137,183	370,371	766,812	(370,371)	-32.57%
Total Goforth Rd Improvements	\$ -	\$ 172,943	\$ 1,137,348	\$ 1,137,348	\$ 370,536	\$ 766,812	\$ (370,536)	-32.58%
Lehman Rd Improvements								
35 Advertising	\$ -	\$ -	\$ 44	\$ 44	\$ 44	\$ -	\$ (44)	-100.00%
36 Engineering Svc-Capital Outlay	-	167,105	725,454	725,454	432,816	292,638	(432,816)	-59.66%
Total Lehman Rd Improvements	\$ -	\$ 167,105	\$ 725,498	\$ 725,498	\$ 432,860	\$ 292,638	\$ (432,860)	-59.66%
Marketplace Ave Improvements								
37 Engineering Svc-Capital Outlay	\$ -	\$ 5,000	\$ 639,134	\$ 639,134	\$ 639,134	\$ -	\$ (639,134)	-100.00%
Total Marketplace Ave Improvements	\$ -	\$ 5,000	\$ 639,134	\$ 639,134	\$ 639,134	\$ -	\$ (639,134)	-100.00%
TOTAL EXPENDITURES:	\$ 242,440	\$ 779,107	\$ 4,600,497	\$ 4,119,241	\$ 2,443,754	\$ 1,519,276	\$ (2,972,114)	-64.60%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 5,410,069	\$ (777,286)	\$ (4,600,497)	\$ (4,119,241)	\$ (2,443,754)	\$ (1,519,276)	\$ 2,972,114	
ESTIMATED ENDING FUND BALANCE	\$ 5,410,069	\$ 4,632,783	\$ 32,286	\$ 513,542	\$ 2,189,029	\$ 669,753		



2014 Tax Notes Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
2014 TAX NOTES

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ -	\$ 1,090,036	\$ 1,090,036	\$ 1,090,036	\$ 96,958		
Line No.								
REVENUE:								
1	\$ -	\$ 264	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	-	1,875,000	-	-	-	-	-	0.00%
3	-	72,641	-	-	-	-	-	0.00%
TOTAL REVENUE:	\$ -	\$ 1,947,905	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
EXPENDITURES:								
Cost of Issuance								
4	\$ -	\$ 350	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
5	-	38,266	-	-	-	-	-	0.00%
6	-	7,440	-	-	-	-	-	0.00%
Total Cost of Issuance	\$ -	\$ 46,056	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Information Technology								
7	\$ -	\$ -	\$ -	\$ 1,892	\$ 1,892	\$ -	\$ -	0.00%
8	-	22,502	84,298	40,684	40,684	-	(84,298)	-100.00%
Total Information Technology	\$ -	\$ 22,502	\$ 84,298	\$ 42,576	\$ 42,576	\$ -	\$ (84,298)	-100.00%
Financial Services Department								
9	\$ -	\$ 19,463	\$ 19,595	\$ 1,960	\$ 19,595	\$ -	\$ (19,595)	-100.00%
Total Financial Services Department	\$ -	\$ 19,463	\$ 19,595	\$ 1,960	\$ 19,595	\$ -	\$ (19,595)	-100.00%
Parks and Recreation								
10	\$ -	\$ 8,834	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
11	-	4,700	-	-	-	-	-	0.00%
Total Parks and Recreation	\$ -	\$ 13,534	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Police Department								
12	\$ -	\$ 208,654	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
13	-	9,840	2,688	2,688	2,688	-	(2,688)	-100.00%
13	-	193,826	-	1,713	1,713	-	-	0.00%
Police Department	\$ -	\$ 412,320	\$ 2,688	\$ 4,401	\$ 4,401	\$ -	\$ (2,688)	-100.00%
Engineering								
14	\$ -	\$ -	\$ 142,125	\$ 142,125	\$ 142,125	\$ -	\$ (142,125)	-100.00%
15	-	-	142,125	142,125	142,125	-	(142,125)	-100.00%
Total Engineering	\$ -	\$ -	\$ 284,250	\$ 284,250	\$ 284,250	\$ -	\$ (284,250)	-100.00%

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
Public Works								
16 Computer Equipment	\$ -	\$ -	\$ 5,857	\$ 5,857	\$ 5,857	\$ -	\$ (5,857)	-100.00%
17 Machine Tools/Apparatus	-	-	8,000	8,000	8,000	-	(8,000)	-100.00%
18 Light Equipment	-	81,067	7,122	9,448	9,448	-	(7,122)	-100.00%
19 Motor Vehicles	-	115,727	78,476	34,004	76,150	-	(78,476)	-100.00%
20 Heavy Equipment	-	-	240,000	240,000	240,000	-	(240,000)	-100.00%
21 Ground/Elevated Storage Tank	-	147,200	302,800	45,000	302,800	-	(302,800)	-100.00%
Public Works	<u>\$ -</u>	<u>\$ 343,994</u>	<u>\$ 642,255</u>	<u>\$ 342,308</u>	<u>\$ 642,255</u>	<u>\$ -</u>	<u>\$ (642,255)</u>	<u>-100.00%</u>
TOTAL EXPENDITURES:	<u>\$ -</u>	<u>\$ 857,869</u>	<u>\$ 1,033,087</u>	<u>\$ 675,496</u>	<u>\$ 993,077</u>	<u>\$ -</u>	<u>\$ (1,033,087)</u>	<u>-100.00%</u>
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ -</u>	<u>\$ 1,090,036</u>	<u>\$ (1,033,087)</u>	<u>\$ (675,496)</u>	<u>\$ (993,077)</u>	<u>\$ -</u>	<u>\$ 1,033,087</u>	
ESTIMATED ENDING FUND BALANCE	<u>\$ -</u>	<u>\$ 1,090,036</u>	<u>\$ 56,949</u>	<u>\$ 414,540</u>	<u>\$ 96,958</u>	<u>\$ 96,958</u>		



2015 GO Bond Fund



**City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
2015 GO BOND FUND**

Line No.	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,480,000		
REVENUE:								
1 Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2 Bond Proceeds	-	-	-	28,791,138	28,791,138	-	-	0.00%
3 Bond Premium	-	-	-	1,935,483	1,935,483	-	-	0.00%
4 Transfer - General Fund	-	-	-	-	-	850,000	850,000	0.00%
5 Transfer - Water Operating	-	-	-	-	-	282,556	282,556	0.00%
6 Transfer - Wastewater Operating	-	-	-	-	-	794,174	794,174	0.00%
TOTAL REVENUE:	\$ -	\$ -	\$ -	\$ 30,726,621	\$ 30,726,621	\$ 1,926,730	\$ 1,926,730	6.27%
EXPENDITURES:								
Cost of Issuance								
7 Legal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
8 Bank Charges/Paying Agent Fees	-	-	-	542	542	-	-	0.00%
9 Financial Consulting Services	-	-	-	132,236	132,236	-	-	0.00%
10 Underwriter's Discount	-	-	-	113,843	113,843	-	-	0.00%
Total Cost of Issuance	\$ -	\$ -	\$ -	\$ 246,620	\$ 246,620	\$ -	\$ -	0.00%
Bunton Creek Road Improvements								
11 Capital Improv - Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,969,057	\$ 4,969,057	0.00%
Total Bunton Creek Road Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,969,057	\$ 4,969,057	0.00%
North Burleson St Improvements								
12 Capital Improv - Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,807,781	\$ 1,807,781	0.00%
Total North Burleson St Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,807,781	\$ 1,807,781	0.00%
Goforth Rd Improvements								
13 Capital Improv - Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,493,333	\$ 7,493,333	0.00%
Total Goforth Rd Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,493,333	\$ 7,493,333	0.00%
Lehman Rd Improvements								
15 Capital Improv - Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,952,587	\$ 3,952,587	0.00%
Total Lehman Rd Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,952,587	\$ 3,952,587	0.00%
Marketplace Ave Improvements								
16 Capital Improv - Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,245,339	\$ 4,245,339	0.00%
Total Marketplace Ave Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,245,339	\$ 4,245,339	0.00%
TOTAL EXPENDITURES:	\$ -	\$ -	\$ -	\$ 246,620	\$ 246,620	\$ 22,468,097	\$ 22,468,097	0.00%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ -	\$ -	\$ -	\$ 30,480,000	\$ 30,480,000	\$ (20,541,367)	\$ (20,541,367)	0.00%
ESTIMATED ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ 30,480,000	\$ 30,480,000	\$ 9,938,633	\$ (20,541,367)	0.00%



Water CIP Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
WATER CIP FUND

Line No.	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)	\$ 224,167	\$ 398,851	\$ 444,419	\$ 444,419	\$ 444,419	\$ 279,217		
REVENUE:								
1 Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2 Claims and Reimbursements	-	85,878	-	20,632	20,632	-	-	0.00%
3 Transfer - Utility Operating	472,707	-	650,000	433,333	650,000	300,000	(350,000)	-53.85%
TOTAL REVENUE:	\$ 472,707	\$ 85,878	\$ 650,000	\$ 453,965	\$ 670,632	\$ 300,000	\$ (350,000)	-53.85%
EXPENDITURES:								
Transfers & Other								
4 Transfer Out - Utility Fund	\$ 224,167	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
5 Ground/Elevated Storage Tank	-	-	200,000	200,000	200,000	-	(200,000)	-100.00%
6 Paint Red/White/Blue Downtown Tower	-	-	-	-	-	-	-	0.00%
Total Transfers & Other	\$ 224,167	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ (200,000)	-100.00%
Yarrington 12" Water Line								
6 Waterline Construction	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ (300,000)	-100.00%
7 Easement Acquisition/Purchase	-	-	182,985	182,985	182,985	-	(182,985)	-100.00%
8 Engineering Svc-Capital Outlay	73,856	40,310	2,849	2,849	2,849	-	(2,849)	-100.00%
Total Yarrington 12" Water Line	\$ 73,856	\$ 40,310	\$ 485,834	\$ 185,834	\$ 485,834	\$ -	\$ (485,834)	-100.00%
Old Hwy 81 WL Project								
9 Waterline Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
10 Interfund Transfers Out	-	-	-	-	-	-	-	0.00%
Total Old Hwy 81 WL Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Center St@FM 150 WL to Well #3								
11 Engineering Svcs-WL Center St	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
12 WL Const Costs-Center to Well3	-	-	-	-	-	-	-	0.00%
Total Center St@FM 150 WL to Well #3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Pumphouse Rd/Melinda Lane								
13 Waterline Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Pumphouse Rd/Melinda Lane	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Water Line Improvements								
Water Line Upgrades/Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	0.00%
14 Water Lines-Old Town Kyle	-	-	150,000	25,450	150,000	-	(150,000)	-100.00%
Total Water Line Improvements	\$ -	\$ -	\$ 150,000	\$ 25,450	\$ 150,000	\$ 300,000	\$ 150,000	100.00%

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
15 Stagecoach, Scott & Opal St WL								
Waterline Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Stagecoach, Scott & Opal St WL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
16 Inter-Connect including SCADA								
Countyline Inter-Connect	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
17 Monarch Inter-Connect	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Inter-Connect including SCADA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 298,023	\$ 40,310	\$ 835,834	\$ 411,284	\$ 835,834	\$ 300,000	\$ (535,834)	-64.11%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 174,684	\$ 45,568	\$ (185,834)	\$ 42,681	\$ (165,202)	\$ -	\$ 185,834	
ESTIMATED ENDING FUND BALANCE	\$ 398,851	\$ 444,419	\$ 258,585	\$ 487,100	\$ 279,217	\$ 279,217		



Water Impact Fee Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
WATER CIP IMPACT FEE FUND

Line No.	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)	\$ (874,511)	\$ (370,746)	\$ 465,927	\$ 465,927	\$ 465,927	\$ 1,393,370		
REVENUE:								
1 Water Impact Fees	\$ 503,765	\$ 836,673	\$ 500,000	\$ 618,296	\$ 927,443	\$ 1,000,000	\$ 500,000	100.00%
2 Investment Income	-	-	-	-	-	-	-	0.00%
TOTAL REVENUE:	\$ 503,765	\$ 836,673	\$ 500,000	\$ 618,296	\$ 927,443	\$ 1,000,000	\$ 500,000	100.00%
EXPENDITURES:								
Transfers & Other								
3 Transfer - 2015 GO Bond Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Transfers & Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Ground/Elevated Storage Tank								
4 Ground/Elevated Storage Tank	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	0.00%
5 Paint Red/White/Blue Downtown Tower	-	-	-	-	-	-	-	0.00%
Total Transfers & Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	0.00%
Pumphouse Rd/Melinda Lane								
6 Waterline Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000	0.00%
Total Pumphouse Rd/Melinda Lane	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000	0.00%
Stagecoach, Scott & Opal St WL								
7 Waterline Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185,000	\$ 185,000	0.00%
Total Stagecoach, Scott & Opal St WL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185,000	\$ 185,000	0.00%
Inter-Connect including SCADA								
8 Countyline Inter-Connect	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	0.00%
9 Monarch Inter-Connect	-	-	-	-	-	70,000	70,000	0.00%
Total Inter-Connect including SCADA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220,000	\$ 220,000	0.00%
TOTAL EXPENDITURES:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,025,000	\$ 1,025,000	0.00%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 503,765	\$ 836,673	\$ 500,000	\$ 618,296	\$ 927,443	\$ (25,000)	\$ (525,000)	
ESTIMATED ENDING FUND BALANCE	\$ (370,746)	\$ 465,927	\$ 965,927	\$ 1,084,222	\$ 1,393,370	\$ 1,368,370		



Wastewater CIP Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
WASTEWATER CIP FUND

Line No.	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)	\$ 162,500	\$ -	\$ -	\$ -	\$ -	\$ -		
REVENUE:								
1 Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2 Transfer - General Fund	-	-	160,000	106,667	160,000	-	(160,000)	-100.00%
3 Transfer - Utility Operating	-	-	150,000	100,000	150,000	4,125,000	3,975,000	2650.00%
TOTAL REVENUE:	\$ -	\$ -	\$ 310,000	\$ 206,667	\$ 310,000	\$ 4,125,000	\$ 3,815,000	1230.65%
EXPENDITURES:								
Transfers Out								
4 Transfer Out - Utility Fund	\$ 162,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Transfers Out	\$ 162,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Lift Stations								
5 Lift Stations-Abandon Barton	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
6 Retrofit Lift Stations for SCADA	-	-	-	-	-	125,000	125,000	0.00%
Total Lift Stations-Abandon Barton	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ 125,000	0.00%
Wastewater Line Improvements								
7 Wastewater Line Upgrades/Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	0.00%
8 WW Lines - Old Town Kyle	-	-	310,000	20,000	310,000	-	(310,000)	-100.00%
Total Wastewater Line Improvements	\$ -	\$ -	\$ 310,000	\$ 20,000	\$ 310,000	\$ 500,000	\$ 190,000	61.29%
Tenorio Phase 1B								
9 Capitol Improv - Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Tenorio Phase 1B	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
WW Treatment Plant								
10 Acquisition of Treatment Plant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000	0.00%
11 Upgrade of Treatment Plant	-	-	-	-	-	500,000	500,000	0.00%
12 Expansion of Treatment Plant	-	-	-	-	-	-	-	0.00%
Total WW Treatment Plant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000	\$ 3,500,000	0.00%
TOTAL EXPENDITURES:	\$ 162,500	\$ -	\$ 310,000	\$ 20,000	\$ 310,000	\$ 4,125,000	\$ 3,815,000	1230.65%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ (162,500)	\$ -	\$ -	\$ 186,667	\$ -	\$ -	\$ -	
ESTIMATED ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ 186,667	\$ -	\$ -		



Wastewater Impact Fee Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
WASTEWATER CIP IMPACT FEE FUND

Line No.	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)	\$ 7,406,735	\$ 6,846,052	\$ 7,957,835	\$ 7,957,835	\$ 7,957,835	\$ 7,320,125		
REVENUE:								
1 Wastewater Impact Fees	\$ 736,722	\$ 1,384,706	\$ 500,000	\$ 1,062,195	\$ 1,593,293	\$ 1,600,000	\$ -	0.00%
2 Investment Income	10,232	8,254	5,000	3,699	5,548	-	-	0.00%
3 Developer Contribution (Crosswinds MUD)	-	-	-	-	-	1,500,000	-	0.00%
TOTAL REVENUE:	\$ 746,953	\$ 1,392,960	\$ 505,000	\$ 1,065,894	\$ 1,598,841	\$ 3,100,000	\$ -	0.00%
EXPENDITURES:								
Security Expenses								
4 Debt on Sewer Treatment Plant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
5 Interfund Transfer Out	-	-	-	-	-	-	-	0.00%
Total Security Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Planning/Asset Valuation-Water								
6 Other Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Water Master Plan GIS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Reclaimed Water								
7 Other Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Reclaimed Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Bunton CK WW Intcptr, Ph. 3.1								
8 Capital Improv - Construction	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 1,860,824	\$ -	\$ (2,000,000)	-100.00%
9 ROW Acquisition-Capital Outlay	28,525	-	16,497	16,497	16,497	-	(16,497)	-100.00%
10 Engineering Svc-Capital Outlay	32,781	-	122,679	122,679	122,679	-	(122,679)	-100.00%
Total Bunton CK WW Intcptr, Ph. 3.1	\$ 61,307	\$ -	\$ 2,139,175	\$ 139,175	\$ 2,000,000	\$ -	\$ (2,139,175)	-100.00%
Bunton CK WW Intcptr, Ph. 3.2								
11 Capital Improv - Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Bunton CK WW Intcptr, Ph. 3.2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Southside Sewer Project								
12 Capital Improv - Construction	\$ -	\$ -	5,673,078	\$ -	\$ -	\$ 3,983,725	\$ (1,689,353)	-29.78%
13 Easement Acquisition	163,980	-	-	850	850	-	-	0.00%
14 Engineering Svc-Capital Outlay	240,343	125,297	234,061	234,061	234,061	-	(234,061)	-100.00%
15 Other Prof Svcs-Capital Outlay	-	-	-	-	-	-	-	0.00%
Total Southside Sewer Project	\$ 404,323	\$ 125,297	\$ 5,907,139	\$ 234,911	\$ 234,911	\$ 3,983,725	\$ (1,923,414)	-32.56%

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
ACC/Plum Creek WW Project								
16	WW Line - ACC	\$ 779,548	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
17	Right of Way Acquisition Costs	108	-	-	-	-	-	0.00%
18	Engineering Svc-Capital Outlay	21,200	-	-	-	-	-	0.00%
	Total ACC/Plum Creek WW Project	\$ 800,856	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Elliott Branch WW Project								
19	Capital Improv - Construction	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	0.00%
20	Easement Acquisition	-	5,600	-	-	-	-	0.00%
21	Engineering Svc-Capital Outlay	-	150,280	124,617	1,640	-	(124,617)	-100.00%
	Total Elliott Branch WW Project	\$ -	\$ 155,880	\$ 124,617	\$ 1,640	\$ 200,000	\$ 75,383	60.49%
Cypress/GLO WW Project								
22	Capital Improv - Construction	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	0.00%
	Total Cypress/GLO WW Project	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	0.00%
Blanton WW Project								
23	Capital Improv - Construction	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	0.00%
	Total Blanton WW Project	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	0.00%
Center Street Village Project								
24	Engineering Svc-Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	0.00%
	Total Center Street Village Project	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	0.00%
WW Treatment Plant								
25	Expansion of Treatment Plant	\$ -	\$ -	\$ -	\$ -	\$ 5,395,250	\$ 5,395,250	0.00%
	Total WW Treatment Plant	\$ -	\$ -	\$ -	\$ -	\$ 5,395,250	\$ 5,395,250	0.00%
	TOTAL EXPENDITURES:	\$ 1,266,486	\$ 281,177	\$ 8,170,932	\$ 375,726	\$ 10,778,975	\$ 2,608,043	31.92%
	TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ (519,533)	\$ 1,111,783	\$ (7,665,932)	\$ 690,168	\$ (7,678,975)	\$ (2,608,043)	
	ESTIMATED ENDING FUND BALANCE	\$ 6,846,052	\$ 7,957,835	\$ 291,904	\$ 8,648,003	\$ 7,320,125	\$ (358,850)	



Historic Train Depot Renovation Donations Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
TRAIN DEPOT RENOVATION DONATION

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
BEGINNING FUND BALANCE (UNAUDITED)	\$ 170,200	\$ 130,000	\$ 322,628	\$ 322,628	\$ 322,628	\$ -		
Line No.								
REVENUE:								
1 Donations-Train Depot Renovate	\$ 130,000	\$ 204,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2 Transfer - General Fund	-	-	134,529	134,529	134,529	-	(134,529)	-100.00%
TOTAL REVENUE:	<u>\$ 130,000</u>	<u>\$ 204,000</u>	<u>\$ 134,529</u>	<u>\$ 134,529</u>	<u>\$ 134,529</u>	<u>\$ -</u>	<u>\$ (134,529)</u>	<u>-100.00%</u>
EXPENDITURES:								
3 Other Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
4 Capital Outlay-Construction	170,200	11,372	449,385	449,385	449,385	-	(449,385)	-100.00%
5 Capital Outlay-Architecture Svc	-	-	7,772	7,772	7,772	-	(7,772)	-100.00%
TOTAL EXPENDITURES:	<u>\$ 170,200</u>	<u>\$ 11,372</u>	<u>\$ 457,157</u>	<u>\$ 457,157</u>	<u>\$ 457,157</u>	<u>\$ -</u>	<u>\$ (457,157)</u>	<u>-100.00%</u>
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ (40,200)</u>	<u>\$ 192,628</u>	<u>\$ (322,628)</u>	<u>\$ (322,628)</u>	<u>\$ (322,628)</u>	<u>\$ -</u>	<u>\$ 322,628</u>	
ESTIMATED ENDING FUND BALANCE	<u>\$ 130,000</u>	<u>\$ 322,628</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		



Mental Health Services Grant Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
MENTAL HEALTH SERVICES GRANT

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ -	\$ (23,664)	\$ (23,664)	\$ (23,664)	\$ (15,978)		
	REVENUE:								
1	Grant Rev-Mental HealthOfficer	\$ 44,811	\$ 56,033	\$ 41,519	\$ 33,167	\$ 49,750	\$ -	\$ (41,519)	-100.00%
2	Transfer - General Fund	-	-	27,679	18,453	27,679	-	(27,679)	-100.00%
	TOTAL REVENUE:	\$ 44,811	\$ 56,033	\$ 69,198	\$ 51,620	\$ 77,429	\$ -	\$ (69,198)	-100.00%
	EXPENDITURES:								
	Mental Health Services Grant								
3	Regular Full Time Wages	\$ 30,980	\$ 49,172	\$ 46,749	\$ 32,173	\$ 48,260	\$ -	\$ (46,749)	-100.00%
4	Overtime Wages	-	2,376	2,500	621	932	-	(2,500)	-100.00%
5	Vacation Leave	-	2,832	2,000	1,625	2,437	-	(2,000)	-100.00%
6	Sick Leave - Regular	-	-	-	-	-	-	-	0.00%
7	Sick Leave - Civil Service	-	935	500	1,096	1,644	-	(500)	-100.00%
8	Longevity Pay	-	-	351	351	527	-	(351)	-100.00%
9	FICA/Social Security	2,622	3,767	4,043	2,433	3,650	-	(4,043)	-100.00%
10	State Unemployment Taxes	9	-	207	-	-	-	(207)	-100.00%
11	Retirement - TMRS	3,324	5,064	6,075	3,880	5,820	-	(6,075)	-100.00%
12	Health Insurance	3,733	4,890	5,833	3,479	5,219	-	(5,833)	-100.00%
13	Dental Insurance	292	362	387	231	346	-	(387)	-100.00%
14	Life Insurance	37	46	46	27	41	-	(46)	-100.00%
15	ST/LT Disability Insurance	242	335	391	180	269	-	(391)	-100.00%
16	Vision Insurance	87	108	108	64	97	-	(108)	-100.00%
17	AD&D	7	8	8	5	8	-	(8)	-100.00%
	1 Personnel	\$ 41,333	\$ 69,894	\$ 69,198	\$ 46,165	\$ 69,248	\$ -	\$ (69,198)	-100.00%
18	Travel-Training & Conferences	\$ 543	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
19	Training & Conf (Non-Travel)	385	-	-	-	-	-	-	0.00%
20	Cell Phones/Pagers	145	299	-	248	496	-	-	0.00%
	2 Contractual Services	\$ 1,074	\$ 299	\$ -	\$ 248	\$ 496	\$ -	\$ -	0.00%
21	Uniforms (Buy)	\$ 170	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	General Office Supplies	998	-	-	-	-	-	-	0.00%
23	Communication Equipment	69	-	-	-	-	-	-	0.00%
24	Computer Hardware	1,168	-	-	-	-	-	-	0.00%
	3 Commodities	\$ 2,405	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
25	Motor Vehicles	\$ -	\$ 9,503	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	6 Non-CIP Capital Outlay	\$ -	\$ 9,503	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Mental Health Services Grant	\$ 44,811	\$ 79,697	\$ 69,198	\$ 46,413	\$ 69,744	\$ -	\$ (69,198)	-100.00%
	TOTAL EXPENDITURES:	\$ 44,811	\$ 79,697	\$ 69,198	\$ 46,413	\$ 69,744	\$ -	\$ (69,198)	-100.00%
	TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ -	\$ (23,664)	\$ (0)	\$ 5,206	\$ 7,685	\$ -	\$ 0	
	ESTIMATED ENDING FUND BALANCE	\$ -	\$ (23,664)	\$ (23,664)	\$ (18,458)	\$ (15,978)	\$ (15,978)		



Victims Coordinator Services Grant Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
VICTIMS COORDINATOR SERVICES GRANT

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
BEGINNING FUND BALANCE (UNAUDITED)	\$ 3,260	\$ -	\$ 2,643	\$ 2,643	\$ 2,643	\$ 40,678		
Line No.								
REVENUE:								
1 Grant Rev-Victims Coord Svcs	\$ 21,383	\$ 33,824	\$ 31,750	\$ 35,244	\$ 52,867	\$ 33,965	\$ 2,215	6.98%
2 Sell - Assets	4,855	-	-	-	-	-	-	0.00%
3 Donations - Unrestricted	-	-	-	-	-	-	-	0.00%
4 Transfer In	7,105	19,482	22,600	15,067	22,600	21,965	(635)	-2.81%
TOTAL REVENUE:	\$ 33,343	\$ 53,306	\$ 54,350	\$ 50,311	\$ 75,467	\$ 55,930	\$ 1,580	2.91%
EXPENDITURES:								
Victims Coordinator								
5 Regular Full Time Wages	\$ 18,804	\$ 32,250	\$ 29,750	\$ 15,024	\$ 22,536	\$ 31,840	\$ 2,090	7.02%
6 Overtime Wages	645	-	-	81	122	-	-	0.00%
7 Vacation Leave	85	-	-	2,077	3,115	-	-	0.00%
8 Sick Leave - Regular	-	-	-	157	236	-	-	0.00%
9 Cost of Living Adjustment	-	-	-	-	-	-	-	0.00%
10 Merit Increase	-	-	-	-	-	-	-	0.00%
11 Longevity Pay	-	-	-	198	297	-	-	0.00%
12 FICA/Social Security	-	-	-	117	176	-	-	0.00%
13 Workers Compensation	-	-	-	-	-	-	-	0.00%
14 State Unemployment Taxes	9	-	-	-	-	-	-	0.00%
15 Retirement - TMRS	-	-	-	184	276	-	-	0.00%
16 Health Insurance	3,472	-	-	2,673	4,010	-	-	0.00%
17 Dental Insurance	-	-	-	32	48	-	-	0.00%
18 Life Insurance	-	-	-	4	6	-	-	0.00%
19 ST/LT Disability Insurance	-	-	-	24	37	-	-	0.00%
20 Vision Insurance	-	-	-	9	14	-	-	0.00%
21 AD&D	-	-	-	1	1	-	-	0.00%
1 Personnel	\$ 23,015	\$ 32,250	\$ 29,750	\$ 20,582	\$ 30,874	\$ 31,840	\$ 2,090	7.02%
22 Training & Conf (Non-Travel)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
23 Mileage - Reimbursement	-	-	-	-	-	-	-	0.00%
24 Subscription and Books	-	-	-	-	-	-	-	0.00%
25 Cell Phones/Pagers	777	681	1,200	207	311	-	(1,200)	-100.00%
2 Contractual Services	\$ 777	\$ 681	\$ 1,200	\$ 207	\$ 311	\$ -	\$ (1,200)	-100.00%
26 General Office Supplies	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ (500)	-100.00%
27 Office Furniture (<\$5K)	-	-	300	-	-	-	(300)	-100.00%
28 Computer Hardware	-	-	-	-	-	-	-	0.00%
29 Computer Software	-	-	-	-	-	-	-	0.00%
3 Commodities	\$ -	\$ -	\$ 800	\$ -	\$ -	\$ -	\$ (800)	-100.00%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
City Match Grant Expense								
30 Regular Full Time Wages	\$ 5,646	\$ 2,555	\$ 8,065	\$ -	\$ -	\$ 6,823	\$ (1,242)	-15.40%
31 Overtime Wages	-	-	-	-	-	-	-	0.00%
32 Vacation Leave	-	-	-	-	-	-	-	0.00%
33 Cost of Living Adjustment	-	-	-	-	-	-	-	0.00%
34 Merit Increase	-	-	-	-	-	-	-	0.00%
35 Longevity Pay	-	-	198	-	-	228	30	15.00%
36 FICA/Social Security	1,926	2,969	2,965	1,188	2,377	3,410	445	15.00%
37 Workers Compensation	-	-	-	-	-	-	-	0.00%
38 State Unemployment Taxes	-	-	207	-	-	238	31	15.00%
39 Retirement - TMRS	2,216	3,555	4,432	1,645	3,290	5,097	665	15.00%
40 Health Insurance	-	5,104	5,833	-	-	7,000	1,167	20.00%
41 Dental Insurance	271	378	387	145	290	445	58	15.00%
42 Life Insurance	32	48	46	17	34	53	7	15.00%
43 ST/LT Disability Insurance	190	274	351	84	169	404	53	15.00%
44 Vision Insurance	81	113	108	41	81	124	16	15.00%
45 AD&D	8	9	8	3	6	9	1	16.25%
1 Personnel	\$ 10,370	\$ 15,003	\$ 22,600	\$ 3,124	\$ 6,247	\$ 23,830	\$ 1,230	5.44%
46 Training & Conf (Non-Travel)	\$ 35	\$ 1,015	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
47 Mileage - Reimbursement	512	1,714	-	-	-	-	-	0.00%
48 Subscription and Books	-	-	-	-	-	-	-	0.00%
2 Contractual Services	\$ 547	\$ 2,729	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
49 Uniforms (Buy)	\$ 271	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
50 General Office Supplies	727	-	-	-	-	-	-	0.00%
51 Computer Hardware	600	-	-	-	-	-	-	0.00%
52 Computer Software	297	-	-	-	-	-	-	0.00%
3 Commodities	\$ 1,894	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Victims Coordinator	\$ 36,603	\$ 50,663	\$ 54,350	\$ 23,913	\$ 37,431	\$ 55,670	\$ 1,320	2.43%
TOTAL EXPENDITURES:	\$ 36,603	\$ 50,663	\$ 54,350	\$ 23,913	\$ 37,431	\$ 55,670	\$ 1,320	2.43%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ (3,260)	\$ 2,643	\$ -	\$ 26,398	\$ 38,035	\$ 260	\$ 260	
ESTIMATED ENDING FUND BALANCE	\$ -	\$ 2,643	\$ 2,643	\$ 29,041	\$ 40,678	\$ 40,938		



Juvenile Justice Grant Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
JUVENILE JUSTICE GRANT FUND

Line No.	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
REVENUE:								
1 Grant Rev-Youth Svcs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,948	\$ 70,948	0.00%
2 Sell - Assets	-	-	-	-	-	-	-	0.00%
3 Donations - Unrestricted	-	-	-	-	-	-	-	0.00%
4 Transfer In	-	-	-	-	-	-	-	0.00%
TOTAL REVENUE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,948	\$ 70,948	0.00%
EXPENDITURES:								
Youth Services Coordinator								
5 Regular Full Time Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,941	\$ 48,941	0.00%
6 Overtime Wages	-	-	-	-	-	-	-	0.00%
7 Vacation Leave	-	-	-	-	-	-	-	0.00%
8 Sick Leave - Regular	-	-	-	-	-	-	-	0.00%
9 Cost of Living Adjustment	-	-	-	-	-	-	-	0.00%
10 Merit Increase	-	-	-	-	-	-	-	0.00%
11 Longevity Pay	-	-	-	-	-	-	-	0.00%
12 FICA/Social Security	-	-	-	-	-	3,744	3,744	0.00%
13 Workers Compensation	-	-	-	-	-	207	207	0.00%
14 State Unemployment Taxes	-	-	-	-	-	9	9	0.00%
15 Retirement - TMRS	-	-	-	-	-	5,707	5,707	0.00%
16 Health Insurance	-	-	-	-	-	5,833	5,833	0.00%
17 Dental Insurance	-	-	-	-	-	387	387	0.00%
18 Life Insurance	-	-	-	-	-	46	46	0.00%
19 ST/LT Disability Insurance	-	-	-	-	-	358	358	0.00%
20 Vision Insurance	-	-	-	-	-	108	108	0.00%
21 AD&D	-	-	-	-	-	8	8	0.00%
1 Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,348	\$ 65,348	0.00%
22 Training & Conf (Non-Travel)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
23 Mileage - Reimbursement	-	-	-	-	-	-	-	0.00%
24 Subscription and Books	-	-	-	-	-	-	-	0.00%
25 Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
2 Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
26 General Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	0.00%
27 Computer Hardware	-	-	-	-	-	1,100	1,100	0.00%
28 Computer Software	-	-	-	-	-	-	-	0.00%
29 Equipment - Radio	-	-	-	-	-	3,500	3,500	0.00%
3 Commodities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,600	\$ 5,600	0.00%
TOTAL EXPENDITURES:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,948	\$ 70,948	0.00%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
ESTIMATED ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		



Public, Educational & Government Access Fee Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
PUBLIC, EDUCATION & GOVERNMENT ACCESS FEE

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
BEGINNING FUND BALANCE (UNAUDITED)	\$ 17,872	\$ 52,397	\$ 85,939	\$ 85,939	\$ 85,939	\$ 139,216		
Line No.								
REVENUE:								
1 Public, Educ. & Gov't Access Fees	\$ 34,525	\$ 33,542	\$ 35,000	\$ 26,639	\$ 53,277	\$ 35,000	\$ -	0.00%
TOTAL REVENUE:	\$ 34,525	\$ 33,542	\$ 35,000	\$ 26,639	\$ 53,277	\$ 35,000	\$ -	0.00%
EXPENDITURES:								
2 PEG Channel Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000	0.00%
TOTAL EXPENDITURES:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000	0.00%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 34,525	\$ 33,542	\$ 35,000	\$ 26,639	\$ 53,277	\$ (85,000)	\$ (120,000)	
ESTIMATED ENDING FUND BALANCE	\$ 52,397	\$ 85,939	\$ 120,939	\$ 112,578	\$ 139,216	\$ 54,216		



OPEB Trust Fund



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
OPEB Trust Fund

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>CM Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
BEGINNING FUND BALANCE (UNAUDITED)	\$ 68,863	\$ 144,272	\$ 219,636	\$ 219,636	219,636	\$ 339,804		
Line No.								
REVENUE:								
1	\$ 60,000	\$ 60,000	\$ 94,500	\$ 63,000	\$ 94,500	\$ 125,000	\$ 30,500	32.28%
2	20,000	20,000	31,500	21,000	31,500	31,500	-	0.00%
	<u>\$ 80,000</u>	<u>\$ 80,000</u>	<u>\$ 126,000</u>	<u>\$ 84,000</u>	<u>\$ 126,000</u>	<u>\$ 156,500</u>	<u>\$ 30,500</u>	<u>24.21%</u>
EXPENDITURES:								
3	\$ 4,591	\$ 4,636	\$ 6,000	\$ 3,217	\$ 5,832	\$ 6,010	\$ 10	0.17%
	-	-	-	-	-	10,700	10,700	0.00%
	<u>\$ 4,591</u>	<u>\$ 4,636</u>	<u>\$ 6,000</u>	<u>\$ 3,217</u>	<u>\$ 5,832</u>	<u>\$ 16,710</u>	<u>\$ 10,710</u>	<u>178.50%</u>
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ 75,409</u>	<u>\$ 75,364</u>	<u>\$ 120,000</u>	<u>\$ 80,783</u>	<u>\$ 120,168</u>	<u>\$ 139,790</u>	<u>\$ 19,790</u>	
ESTIMATED ENDING FUND BALANCE	<u>\$ 144,272</u>	<u>\$ 219,636</u>	<u>\$ 339,636</u>	<u>\$ 300,419</u>	<u>\$ 339,804</u>	<u>\$ 479,594</u>		



Revenue Estimates





General Fund Revenue



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>
REVENUE:									
GENERAL REVENUE									
Line No.	Property Taxes								
1	Property Taxes - Current	\$ 3,923,339	\$ 4,155,175	\$ 4,160,000	\$ 4,345,190	\$ 4,345,190	\$ 5,100,000	\$ 940,000	22.60%
2	Property Taxes - Delinquent	15,896	29,234	30,000	12,947	12,947	30,000	-	0.00%
3	Property Taxes - Rollbacks	1,252	12,448	13,000	12,479	12,479	15,000	2,000	15.38%
4	Property Taxes - P & I	17,573	22,369	22,000	12,619	12,619	22,000	-	0.00%
	Total Property Taxes	\$ 3,958,060	\$ 4,219,226	\$ 4,225,000	\$ 4,383,234	\$ 4,383,235	\$ 5,167,000	\$ 942,000	22.30%
Sales and Use Tax									
5	City Sales Tax	\$ 2,672,488	\$ 3,078,370	\$ 3,464,768	\$ 2,391,284	\$ 3,762,849	\$ 4,500,000	\$ 1,035,232	29.88%
6	Sales Tax (Prop Tax Reduction)	1,336,244	1,533,031	1,706,732	1,054,135	1,881,397	2,200,000	493,268	28.90%
	Total Sales and Use Tax	\$ 4,008,733	\$ 4,611,401	\$ 5,171,500	\$ 3,445,419	\$ 5,644,246	\$ 6,700,000	\$ 1,528,500	29.56%
Other Taxes									
7	Mixed Beverage (Liquor) Tax	\$ 18,777	\$ 32,236	\$ 30,500	\$ 152,533	\$ 228,800	\$ 263,000	\$ 232,500	762.30%
8	Mixed Bev Sales Tax	-	-	-	16,906	25,359	29,200	29,200	0.00%
9	Payment in Lieu of Taxes (PILO)	7,277	4,420	4,500	-	4,500	4,500	-	0.00%
	Total Other Taxes	\$ 26,053	\$ 36,656	\$ 35,000	\$ 169,440	\$ 258,659	\$ 296,700	\$ 261,700	747.71%
	Total All Taxes	\$ 7,992,846	\$ 8,867,283	\$ 9,431,500	\$ 7,998,093	\$ 10,286,140	\$ 12,163,700	\$ 2,732,200	28.97%
Gross Receipts & Franchise Fees									
10	Pedernales Electric	\$ 426,196	\$ 470,829	\$ 480,000	\$ -	\$ 480,000	\$ 504,000	\$ 24,000	5.00%
11	Gas Co-Ctrpnt/Entex/TX Gas Svc	64,501	83,273	85,000	89,287	89,287	94,000	9,000	10.59%
12	Time Warner Cable Franchise	172,624	167,710	175,000	133,193	199,790	210,000	35,000	20.00%
13	Verizon SW Access Fees	9,988	9,329	10,000	4,577	6,866	10,000	-	0.00%
14	Time Warner Access Fees	23,586	24,346	25,000	13,414	20,121	25,000	-	0.00%
15	Other Access Fees	1,906	2,351	2,000	1,898	2,846	3,000	1,000	50.00%
16	Trash Franchise - Res.	178,053	192,381	206,000	138,111	207,164	244,000	38,000	18.45%
17	Trash Franchise - Coml.	62,011	58,452	60,000	44,226	66,339	70,000	10,000	16.67%
	Total Gross Receipts & Franchise Fees	\$ 938,866	\$ 1,008,670	\$ 1,043,000	\$ 424,706	\$ 1,072,413	\$ 1,160,000	\$ 117,000	11.22%
Charges for Services									
18	Refuse Charges - Residential	\$ 1,810,568	\$ 1,953,260	\$ 2,060,000	\$ 1,398,169	\$ 2,100,507	\$ 2,400,000	\$ 340,000	16.50%
19	Refuse Charges - Commercial	-	-	-	-	-	-	-	0.00%
20	Refuse Collection - Penalty	90,828	88,456	80,000	50,197	84,580	92,000	12,000	15.00%
21	Refuse Reconnect Fee	32,711	33,885	35,000	19,294	28,914	35,000	-	0.00%
22	Miscellaneous Revenue	2,881	2,942	2,500	2,170	3,393	5,000	2,500	100.00%
23	Billable City Work Revenue	-	-	-	-	-	-	-	0.00%
24	Notary and Recording Fees	380	381	300	240	387	500	200	66.67%
25	Solid Waste Administration Fee	255,255	275,754	280,000	199,159	298,735	305,000	25,000	8.93%
	Total Charges for Services	\$ 2,192,622	\$ 2,354,677	\$ 2,457,800	\$ 1,669,229	\$ 2,516,517	\$ 2,837,500	\$ 379,700	15.45%

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>Total Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>	
Fines and Forfeitures									
26	Municipal Court Fines	\$ 358,985	477,772	500,000	362,222	\$ 553,435	\$ 570,000	\$ 70,000	14.00%
27	Court Administration Fee	129,589	211,867	195,000	127,781	197,897	202,400	7,400	3.79%
28	Court Reimbursements	-	-	-	-	-	-	-	0.00%
29	Court Collection Service Fee	-	-	-	-	-	-	-	0.00%
30	Municipal Court Fines-Motorcyc	219,429	210,935	195,000	-	-	(195,000)	-100.00%	
31	Electronic Pmt Processing Fee	7,290	9,654	9,000	5,318	8,138	(500)	-5.56%	
	Total Fines and Forfeitures	\$ 715,293	\$ 910,228	\$ 899,000	\$ 495,320	\$ 759,470	\$ 780,900	\$ (118,100)	-13.14%
Licenses, Fees and Permits									
32	Animal Control Revenue	\$ 1,309	\$ 984	\$ 1,200	\$ 767	\$ 1,150	\$ 1,500	\$ 300	25.00%
33	Solicitor Permits	181	572	1,000	476	714	1,000	-	0.00%
34	Misc. Public Safety Charges	-	50	-	-	-	-	-	0.00%
35	Alcohol Permits	-	-	-	-	-	-	-	0.00%
36	Food Vendor Permits	448	793	650	576	864	1,000	350	53.85%
	Total Licenses, Fees and Permits	\$ 1,938	\$ 2,398	\$ 2,850	\$ 1,819	\$ 2,728	\$ 3,500	\$ 650	22.81%
Library Revenue									
37	Library Cards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
38	Copier/Fax Fees	17,595	18,017	18,000	11,820	17,891	18,000	-	0.00%
39	Library General Revenue	(5)	(11)	100	204	305	500	400	400.00%
40	Inter-Library Lending Fee	33	30	100	-	-	-	(100)	-100.00%
41	Fines & Forfeitures	9,608	12,302	10,000	7,485	11,361	12,000	2,000	20.00%
42	Loan Star Grant	-	-	-	-	-	-	-	0.00%
43	Hays County Support	30,000	30,000	30,000	23,500	30,000	30,000	-	0.00%
44	Cash Over/(Short)	17	22	-	(0)	(0)	-	-	0.00%
	Total Library Revenue	\$ 57,249	\$ 60,360	\$ 58,200	\$ 43,008	\$ 59,558	\$ 60,500	\$ 2,300	3.95%
Interest and Other									
45	Election Services/Recount Fees	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
46	Street Closure	-	-	-	273	409	1,500	1,500	0.00%
47	Police Dept Revenue	4,931	4,362	5,000	6,614	9,921	10,000	5,000	100.00%
48	Misc Grants-Federal	3,965	1,015	-	-	-	-	-	0.00%
49	CAPCOG	500	-	-	-	-	-	-	0.00%
50	Misc. Grants	-	-	-	-	-	-	-	0.00%
51	Investment Income	5,385	3,997	3,500	4,442	7,872	15,000	11,500	328.57%
52	Lease - Land	2,370	2,940	2,500	2,663	3,994	5,000	2,500	100.00%
53	Lease - Buildings	7,800	6,601	7,800	4,800	7,200	8,000	200	2.56%
54	Lease - Equipment	-	-	-	-	-	-	-	0.00%
55	Sell - Land	-	-	-	-	-	-	-	0.00%
56	Sell - Buildings	10	-	-	-	-	-	-	0.00%
57	Sell - Assets	16	12,030	-	120	180	-	-	0.00%
58	Refunds and Reimbursement	35,369	168,417	35,000	7,907	11,860	35,000	-	0.00%
59	Donations - Unrestricted	1,724	-	-	-	-	-	-	0.00%
60	Donations - Public Safety	-	-	-	-	-	-	-	0.00%
61	Donations - Parks	-	-	-	-	-	-	-	0.00%
62	Donations - Other Restricted	-	-	-	-	-	-	-	0.00%
63	Library Donation - Thrift Shop	34,450	34,400	34,400	25,800	34,400	35,000	600	1.74%
64	Library Donations/Contribution	800	2,200	-	-	-	-	-	0.00%
	Total Interest and Other	\$ 97,320	\$ 236,163	\$ 88,200	\$ 52,619	\$ 75,837	\$ 109,500	\$ 21,300	24.15%
	TOTAL GENERAL REVENUE	\$ 11,996,134	\$ 13,439,780	\$ 13,980,550	\$ 10,684,793	\$ 14,772,663	\$ 17,115,600	\$ 3,135,050	22.42%

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>Total Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>	
COMMUNITY DEVELOPMENT REVENUE									
Construction Inspection									
65	Bldg Permit/Inspection Fees	\$ 573,637	\$ 1,023,748	\$ 800,000	\$ 780,582	\$ 1,170,874	\$ 1,270,000	\$ 470,000	58.75%
66	Electrical Permits/Inspections	3,453	3,260	3,000	2,857	4,286	4,600	1,600	53.33%
67	Plumbing Permits/Inspections	15,639	22,500	20,000	13,782	20,673	22,400	2,400	12.00%
68	Re-Inspections	37,077	54,006	50,000	32,583	48,874	53,000	3,000	6.00%
69	Fire Permits/Inspection Fees	15,206	8,112	15,000	21,055	31,581	35,000	20,000	133.33%
70	Miscellaneous Building Revenue	177	264	200	154	231	500	300	150.00%
71	Electronic Pmt Processing Fee	925	7,392	5,000	2,876	4,315	5,000	-	0.00%
	Total Construction Inspection:	\$ 646,115	\$ 1,119,282	\$ 893,200	\$ 853,889	\$ 1,280,833	\$ 1,390,500	\$ 497,300	55.68%
Other Inspection									
72	Sign Permits	\$ 10,699	\$ 18,610	\$ 12,500	\$ 14,096	\$ 21,143	\$ 20,000	\$ 7,500	60.00%
73	House Moving	-	-	-	-	-	-	-	0.00%
74	Remodeling	-	-	-	-	-	-	-	0.00%
75	Swimming Pool	-	-	-	-	-	-	-	0.00%
76	Contractor License	3,000	3,289	2,500	2,606	3,909	5,000	2,500	100.00%
	Total Other Inspection:	\$ 13,699	\$ 21,899	\$ 15,000	\$ 16,701	\$ 25,052	\$ 25,000	\$ 10,000	66.67%
Land Use Planning & Review									
77	Construction Inspection Fee	\$ 91,712	\$ 114,253	\$ 100,000	\$ 123,751	\$ 185,627	\$ 201,000	\$ 101,000	101.00%
78	Land Use Planning and Review	167,286	39,501	20,500	28,088	42,131	45,700	25,200	122.93%
79	Plat Fees	18,853	29,877	30,000	31,924	47,885	52,000	22,000	73.33%
80	Dev. Review Rev. Engineering	949	-	-	-	-	-	-	0.00%
81	Variance Fee	6,973	428	1,500	-	-	1,500	-	0.00%
82	Zoning Fees	7,028	5,979	6,000	4,249	6,374	7,000	1,000	16.67%
83	Construction Review Fee	12,249	156,407	135,000	168,903	253,354	250,000	115,000	85.19%
84	Site Filling/Grading Permit	11,867	-	500	-	-	-	(500)	-100.00%
85	Conditional Use Permit	2,156	3,712	2,000	758	1,137	2,000	-	0.00%
86	Map Revenue	54	153	100	15	23	100	-	0.00%
87	Newspaper Publication Fee	9,040	3,967	6,500	2,788	4,182	6,500	-	0.00%
88	Road Fee	-	-	-	-	-	-	-	0.00%
89	Review Fee - TIA	3,705	-	-	-	-	-	-	0.00%
90	Electronic Pmt Processing Fee	-	16	-	-	-	-	-	0.00%
	Total Land Use Planning & Review:	\$ 331,871	\$ 354,294	\$ 302,100	\$ 360,475	\$ 540,712	\$ 565,800	\$ 263,700	87.29%
	TOTAL COMMUNITY DEVELOPMENT REVENUE	\$ 991,685	\$ 1,495,474	\$ 1,210,300	\$ 1,231,065	\$ 1,846,598	\$ 1,981,300	\$ 771,000	63.70%

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>Total Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
RECREATION PROGRAM REVENUE								
Recreation Program								
91	\$ 5,664	\$ 3,383	\$ 7,000	\$ 1,235	\$ 7,000	\$ 3,500	\$ (3,500)	-50.00%
92	102,050	105,514	144,000	31,509	144,000	140,000	(4,000)	-2.78%
93	23,585	22,400	42,000	23,551	40,487	47,500	5,500	13.10%
94	-	405	3,900	300	3,900	1,000	(2,900)	-74.36%
95	11,753	11,201	10,000	5,309	8,414	10,000	-	0.00%
96	524	1,148	500	452	677	1,000	500	100.00%
Total Recreation Program:	<u>\$ 143,576</u>	<u>\$ 144,050</u>	<u>\$ 207,400</u>	<u>\$ 62,356</u>	<u>\$ 204,478</u>	<u>\$ 203,000</u>	<u>\$ (4,400)</u>	<u>-2.12%</u>
Special Events								
97	\$ 5,000	\$ 5,000	\$ 3,000	\$ -	\$ 3,000	\$ 5,000	\$ 2,000	66.67%
98	-	2,994	3,500	2,755	4,133	3,500	-	0.00%
99	3,153	-	1,500	1,000	1,500	1,500	-	0.00%
100	-	2,157	2,000	1,650	2,475	2,000	-	0.00%
101	260	280	250	325	325	350	100	40.00%
102	-	-	2,000	1,200	1,830	2,000	-	0.00%
103	-	-	-	610	610	600	600	0.00%
104	1,015	824	1,000	505	505	1,000	-	0.00%
105	-	3,420	1,000	570	855	1,500	500	50.00%
106	13,341	19,522	12,000	16,066	24,839	18,000	6,000	50.00%
Total Special Events:	<u>\$ 22,769</u>	<u>\$ 34,197</u>	<u>\$ 26,250</u>	<u>\$ 24,681</u>	<u>\$ 40,071</u>	<u>\$ 35,450</u>	<u>\$ 9,200</u>	<u>35.05%</u>
Swimming Pool								
107	\$ 5,737	\$ 3,241	\$ 3,500	\$ 823	\$ 1,274	\$ 3,500	\$ -	0.00%
108	302	410	-	-	-	-	-	0.00%
109	10,006	11,810	8,000	750	1,575	10,000	2,000	25.00%
110	26,887	22,447	23,500	-	545	23,500	-	0.00%
111	19,331	14,370	13,000	3,254	8,766	15,000	2,000	15.38%
112	-	2,610	2,000	1,120	1,920	2,500	500	25.00%
Total Swimming Pool	<u>\$ 62,262</u>	<u>\$ 54,887</u>	<u>\$ 50,000</u>	<u>\$ 5,947</u>	<u>\$ 14,079</u>	<u>\$ 54,500</u>	<u>\$ 4,500</u>	<u>9.00%</u>
TOTAL RECREATION PROGRAM REVENUE	<u>\$ 228,608</u>	<u>\$ 233,133</u>	<u>\$ 283,650</u>	<u>\$ 92,984</u>	<u>\$ 258,628</u>	<u>\$ 292,950</u>	<u>\$ 9,300</u>	<u>3.28%</u>
Transfer In								
113	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
114	667,500	650,000	650,000	433,333	650,000	650,000	-	0.00%
115	667,500	650,000	650,000	433,333	650,000	650,000	-	0.00%
116	13,500	17,500	18,250	12,167	18,250	18,600	350	1.92%
117	-	9,146	-	-	-	-	-	0.00%
118	-	-	-	-	-	24,894	24,894	0.00%
119	-	-	-	-	-	1,250,000	1,250,000	0.00%
120	-	-	-	-	-	-	-	0.00%
121	-	-	-	-	-	-	-	0.00%
Total Transfer In	<u>\$ 1,348,500</u>	<u>\$ 1,326,646</u>	<u>\$ 1,318,250</u>	<u>\$ 878,833</u>	<u>\$ 1,318,250</u>	<u>\$ 2,593,494</u>	<u>\$ 1,275,244</u>	<u>96.74%</u>
TOTAL REVENUE AND TRANSFERS IN:	<u>\$ 14,564,926</u>	<u>\$ 16,495,033</u>	<u>\$ 16,792,750</u>	<u>\$ 12,887,676</u>	<u>\$ 18,196,138</u>	<u>\$ 21,983,344</u>	<u>\$ 5,190,594</u>	<u>30.91%</u>



Utility Fund Revenue



City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
UTILITY FUND

		<u>Actual</u>	<u>Actual</u>	<u>Approved</u>	<u>Year to Date</u>	<u>Current Year</u>	<u>Total</u>	<u>Proposed \$</u>	<u>Proposed %</u>
		<u>2012-13</u>	<u>2013-14</u>	<u>Budget</u>	<u>w/Encumbrance</u>	<u>Estimate</u>	<u>Budget</u>	<u>Increase(Decrease)</u>	<u>Increase(Decrease)</u>
				<u>2014-15</u>	<u>5/31/2015</u>	<u>2014-15</u>	<u>2015-16</u>	<u>From FY 2014-15</u>	<u>From FY 2014-15</u>
								<u>Approved Budget</u>	<u>Approved Budget</u>
REVENUE:									
Line No.	Water Sales								
1	Water Consumption Charges	\$ 3,777,302	\$ 4,283,947	\$ 3,951,800	\$ 2,532,665	\$ 4,172,430	\$ 4,527,000	\$ 575,200	14.56%
2	Min. Monthly Charge - Water	2,760,891	3,406,685	3,487,700	2,352,727	3,529,091	3,829,000	341,300	9.79%
3	Refunds and Reimbursement	21,439	95,868	500	(1,371)	(1,371)	500	-	0.00%
4	Refunds	-	-	-	-	-	-	-	0.00%
	Total Water Sales	\$ 6,559,632	\$ 7,786,500	\$ 7,440,000	\$ 4,884,021	\$ 7,700,150	\$ 8,356,500	\$ 916,500	12.32%
Misc Water Charges									
5	Bulk Water Sales	877	\$ 741	\$ 1,000	\$ 497	\$ 746	\$ 1,000	\$ -	0.00%
6	Water Service Taps	35,783	60,547	35,000	49,924	74,886	81,250	46,250	132.14%
7	Reconnect Fees	30,309	31,053	30,000	17,929	26,894	30,000	-	0.00%
8	Water New Service Charges	37,720	41,762	35,000	24,681	37,022	40,200	5,200	14.86%
9	Miscellaneous Water Revenue	4,403	11,882	5,000	4,171	6,257	7,000	2,000	40.00%
10	Inspection Turn On Charge	1,745	662	1,500	362	543	1,500	-	0.00%
11	Late Payment Penalties - W	-	-	-	-	-	-	-	0.00%
12	Water Meter - Fee	57,216	91,377	50,000	68,814	103,221	112,000	62,000	124.00%
13	Late Payment Penalties	274,358	291,338	235,000	167,037	250,556	272,000	37,000	15.74%
	Total Misc Water Charges	\$ 442,412	\$ 529,362	\$ 392,500	\$ 333,416	\$ 500,125	\$ 544,950	\$ 152,450	38.84%
Wastewater Service Charges									
14	Min. Monthly Charge - WW	\$ 1,431,762	\$ 1,618,620	\$ 1,659,500	\$ 1,113,256	\$ 1,669,884	\$ 1,812,000	\$ 152,500	9.19%
15	Wastewater Volume Charges	2,939,111	3,249,522	3,287,300	2,215,542	4,413,430	4,789,000	1,501,700	45.68%
16	Lift Station Hays CISD	7,584	7,973	8,000	3,690	5,534	8,000	-	0.00%
	Total Wastewater Service Charges	\$ 4,378,457	\$ 4,876,115	\$ 4,954,800	\$ 3,332,488	\$ 6,088,849	\$ 6,609,000	\$ 1,654,200	33.39%
Misc Wastewater Charges									
17	Wastewater Service Taps	\$ 61,805	\$ 112,384	\$ 35,000	\$ 90,634	\$ 135,951	\$ 147,500	\$ 112,500	321.43%
18	Reconnect Fees	33,187	34,547	30,000	19,697	29,545	32,000	2,000	6.67%
19	Wastewater New Service Charges	45,115	57,457	35,000	36,984	55,476	60,200	25,200	72.00%
21	Misc. Wastewater Revenue	1,709	1,312	1,500	856	1,284	1,500	-	0.00%
22	Late Payment Penalties - WW	-	-	-	-	-	-	-	0.00%
	Total Misc Wastewater Charges	\$ 141,816	\$ 205,701	\$ 101,500	\$ 148,171	\$ 222,256	\$ 241,200	\$ 139,700	137.64%
Interest and Other									
23	Billable City Work Revenue	\$ 19,782	\$ 578	\$ -	\$ 11,178	\$ 16,767	\$ 18,200	\$ 18,200	0.00%
24	Investment Income	1,969	854	500	1,404	2,106	2,500	2,000	400.00%
25	Sell - Assets	-	2,192	-	-	-	-	-	0.00%
26	Misc Revenue-Scrap Sales	2,209	-	2,000	2,081	3,122	3,500	1,500	75.00%
27	Contributed Capital	-	-	-	-	-	-	-	0.00%
28	Electronic Pmt Processing Fee	74,755	84,580	75,000	52,714	79,072	85,800	10,800	14.40%
	Total Interest and Other	\$ 98,715	\$ 88,203	\$ 77,500	\$ 67,378	\$ 101,067	\$ 110,000	\$ 32,500	41.94%
TOTAL REVENUE:		\$ 11,621,031	\$ 13,485,880	\$ 12,966,300	\$ 8,765,475	\$ 14,612,447	\$ 15,861,650	\$ 2,895,350	22.33%

	<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>
Transfer Revenue								
29 Transfer-CIP	\$ 1,340,342	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
30 Transfer - Water CIP	224,167	-	-	-	-	-	-	0.00%
31 Transfer - Wastewater CIP	162,500	-	-	-	-	-	-	0.00%
32 Transfer - Utility Operating	-	-	-	-	-	-	-	0.00%
33 Transfer In - Grant Fund	-	-	-	-	-	-	-	0.00%
34 Transfer-Water Rebate Program	-	-	-	-	2,291	-	-	0.00%
Total Transfer Revenue	<u>\$ 1,727,009</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,291</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
TOTAL REVENUE AND TRANSFER IN	<u>\$ 13,348,040</u>	<u>\$ 13,485,880</u>	<u>\$ 12,966,300</u>	<u>\$ 8,765,475</u>	<u>\$ 14,614,738</u>	<u>\$ 15,861,650</u>	<u>\$ 2,895,350</u>	<u>22.33%</u>



Department Budgets





Mayor & Council



MAYOR AND CITY COUNCIL

The City of Kyle’s governance structure is a Council-Manager form of municipal government. The City Council is responsible for policy-making decisions and the City Manager, who is appointed by the City Council, is responsible for implementation of policies set by the Council. Section 3.01. of the City Charter states that “The governing body of the City shall be a City Council composed of six (6) Council Members and a Mayor, each elected for a term of three years. The Council places shall be designated 1, 2, 3, 4, 5 and 6, and the Mayor and Council Members for Places 1, 3 and 5 shall be elected from the City at-large. Council Members for Places 2, 4 and 6 shall be elected from single member districts established by Ordinance for the 2002 and subsequent elections.

Appropriations by Major Category of Expenditure

Mayor & Council	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 5,383	\$ 4,468	\$ 10,334	\$ 4,360	\$ 10,622
2. Contractual Services	35,495	56,140	63,000	63,103	59,500
3. Commodities	2,813	3,057	2,200	2,200	4,200
TOTAL:	\$ 43,691	\$ 63,664	\$ 75,534	\$ 69,662	\$ 74,322

Full Time Equivalents	7.00	7.00	7.00	7.00	7.00
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Significant Changes for FY 2015-16

No significant changes are included in the FY 2015-16 Proposed Budget.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2015-16 Proposed Budget.

Personnel Resources

Mayor & City Council			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Mayor	L	Sal.	1.00	1.00	0.00
Mayor Pro Tem	L	Sal.	1.00	1.00	0.00
Council Members	L	Sal.	5.00	5.00	0.00
L= Legislative		Total	7.00	7.00	0.00

Performance Measures

Following is a table reflecting performance measures for Mayor and City Council:

Performance Measures	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Proposed
Council Meetings Held	24	24	24	24
Special Called Meetings Held	24	20	20	20

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
EXPENDITURES:									
Line No.	MAYOR & COUNCIL								
1	Regular Part Time Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Temporary/Seasonal Wages	5,000	4,150	9,600	2,700	4,050	9,600	-	0.00%
3	FICA/Social Security	383	318	734	207	310	734	-	0.00%
4	Workers Compensation	-	-	-	-	-	-	-	0.00%
5	State Unemployment Taxes	-	-	-	-	-	288	288	0.00%
	1. Personnel	\$ 5,383	\$ 4,468	\$ 10,334	\$ 2,907	\$ 4,360	\$ 10,622	\$ 288	2.79%
6	Travel - City Business	\$ 1,615	\$ 8,317	\$ 9,000	\$ 1,744	\$ 9,000	\$ 9,000	\$ -	0.00%
7	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
8	Travel-Training & Conferences	1,806	2,260	-	-	-	-	-	0.00%
9	Training & Conf (Non-Travel)	2,890	-	-	51	103	-	-	0.00%
10	Mileage - Reimbursement	41	156	-	-	-	-	-	0.00%
11	Travel - Tolls & Parking	-	40	-	-	-	-	-	0.00%
12	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
13	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
14	Memberships and Dues	1,050	180	9,550	-	9,550	5,750	(3,800)	-39.79%
15	Subscription and Books	-	-	250	-	250	250	-	0.00%
16	Tuition (No Longer Used)	-	-	-	-	-	-	-	0.00%
17	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
18	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
19	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
20	Postage	-	-	-	-	-	-	-	0.00%
21	Legal Services	-	-	-	-	-	-	-	0.00%
22	Litigation/Mediation	-	-	-	-	-	-	-	0.00%
23	Engineering Services	-	-	-	-	-	-	-	0.00%
24	Insurance & Bonds	-	-	-	-	-	-	-	0.00%
25	Advertising	6,093	5,354	4,000	1,606	4,000	4,000	-	0.00%
26	Election Services	-	-	-	-	-	-	-	0.00%
27	Financial Consulting Services	-	-	-	-	-	-	-	0.00%
28	Other Contract Services	-	-	-	-	-	-	-	0.00%
29	IT Service Maint/License Fees	-	-	-	-	-	-	-	0.00%
30	Services - KAYAC	-	1,833	2,700	2,799	2,700	3,000	300	11.11%
31	Contrib to Civic Prog	22,000	38,000	37,500	37,500	37,500	37,500	-	0.00%
	2. Contractual Services	\$ 35,495	\$ 56,140	\$ 63,000	\$ 43,700	\$ 63,103	\$ 59,500	\$ (3,500)	-5.56%
32	General Office Supplies	\$ 1,586	\$ 1,357	\$ 1,500	\$ 507	\$ 1,500	\$ 1,500	\$ -	0.00%
33	Copier/Plotter Supplies (No Longer Used)	-	-	-	-	-	-	-	0.00%
34	Computer Supplies	-	-	-	-	-	-	-	0.00%
35	City Sponsored Event Supplies	-	-	-	-	-	-	-	0.00%
36	Election Supplies	-	-	-	-	-	-	-	0.00%
37	Food/Meals	1,228	1,700	700	162	700	2,700	2,000	285.71%
38	Misc Supplies	-	-	-	-	-	-	-	0.00%
39	Computer Hardware	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 2,813	\$ 3,057	\$ 2,200	\$ 669	\$ 2,200	\$ 4,200	\$ 2,000	90.91%
	Total Mayor & Council	\$ 43,691	\$ 63,664	\$ 75,534	\$ 47,276	\$ 69,662	\$ 74,322	\$ (1,212)	-1.60%



Office of the City Manager



OFFICE OF THE CITY MANAGER

The City Manager's Office is responsible for administration and management oversight for all City business, and services and departments. The City Manager, appointed by City Council, is the chief administrative and executive officer of the City. Responsibilities of the City Manager's Office include coordinating activities to accomplish the City Council goals and objectives in an effective manner. The City Manager also acts as the City's representative and liaison to local groups, service organizations and businesses in the community, as well as at the County, State, and Federal levels of government. The City Secretary functions and responsibilities are also carried-out from the City Manager's Office.

Appropriations by Major Category of Expenditure

Office of the City Manager	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 332,539	\$ 383,552	\$ 454,415	\$ 463,610	\$ 366,477
2. Contractual Services	169,155	140,439	331,871	257,941	376,441
3. Commodities	21,719	25,823	32,600	29,465	36,200
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 523,413	\$ 549,813	\$ 818,886	\$ 751,015	\$ 779,118

Full Time Equivalents	4.00	3.00	4.00	4.00	3.00
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Significant Changes for FY 2015-16

- Continuation of allocating 50 percent of salary and fringe benefit cost for the City Manager and Asst. City Manager positions to the City's Utility Fund.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2015-16 Proposed Budget.

Personnel Resources

Office of the City Manager			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
City Manager	F	Sal.	0.50	0.50	0.00
Assistant City Manager	F	Sal.	0.50	0.50	0.00
City Secretary	F	Sal.	1.00	1.00	0.00
Administrative Assistant	F	Hr.	1.00	0.00	-1.00
City Attorney	F	Sal.	1.00	0.00	-1.00
Assistant to City Secretary/City Manager	F	Sal.	0.00	1.00	1.00
Total			4.00	3.00	-1.00

F= Full Time PPT = Permanent Part time

Management by Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a management by objectives program. The following are the mission statements, goals and objectives that each functional area under the City Manager's Office intends to accomplish in the upcoming budget year.

Executive Administration Objectives

- Continue Management by Objectives program and make progress reports to the City Council to increase transparency, accountability and awareness of key objectives.
- Hold monthly 1:1 meetings with Department Heads to foster professional growth of key City staff.
- Hold weekly Department Head meetings to foster open communication amongst City departments.
- Actively manage all departmental training budgets for compliance with Travel Policy.
- Operate within the annual budgetary limits for FY 2015-2016.
- Gather 10 years' worth of historical data sets from all departments.
- Program financial indicators based off of ICMA Evaluating Financial Condition to use as a planning tool and performance management tool.

City Secretary Mission Statement

The City Secretary will ensure proper documentation of all City records, City Council meeting minutes, manage ethical and legal requirements of elections, and work to create an environment open to communication. The City Secretary will conduct all business with integrity and in conjunction with the Vision Statement of the City of Kyle, the City Charter and State Laws.

City Secretary Objectives

- The City Secretary's office will process Open Records Requests.
- Schedule Annual Ethics Training Sessions for employees and City Officials.
- Schedule Open Meetings Training for employees, Committee Members, and City Officials.
- Update Municipal Code bi-annually.
- Preparation of packets for standard Elections well in advance of application date.
- Continue attending education seminars for Texas Municipal Clerks.
- Operate City Secretary's Office within the annual budget for FY 2015-2016.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	OFFICE OF THE CITY MANAGER								
1	Regular Full Time Wages	\$ 244,593	\$ 267,953	\$ 333,972	\$ 225,021	\$ 337,531	\$ 267,198	\$ (66,774)	-19.99%
2	Regular Part Time Wages	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	2,086	1,454	840	517	776	-	(840)	-100.00%
5	Vacation Leave	5,531	13,792	-	7,538	11,306	-	-	0.00%
6	Sick Leave - Regular	5,795	14,778	-	2,068	3,102	-	-	0.00%
7	Cost of Living Adjustment	-	-	11,569	-	-	-	(11,569)	-100.00%
8	Merit Increase	-	-	-	-	-	9,256	9,256	0.00%
9	Longevity Pay	1,980	3,420	3,744	3,978	3,978	2,852	(892)	-23.82%
10	Car Allowance	6,950	6,000	6,000	3,364	5,045	6,000	-	0.00%
11	Language Incentive	900	935	900	589	883	900	-	0.00%
12	Housing Allowance	-	-	-	4,500	6,750	-	-	0.00%
13	FICA/Social Security	19,362	22,414	27,312	17,504	26,256	21,895	(5,417)	-19.83%
14	Workers Compensation	-	-	-	-	-	-	-	0.00%
15	State Unemployment Taxes	-	-	-	-	-	1,080	1,080	0.00%
16	Retirement - TMRS	23,811	29,267	41,629	27,097	40,646	35,261	(6,368)	-15.30%
17	Health Insurance	17,575	19,204	23,332	15,615	23,423	18,024	(5,308)	-22.75%
18	Dental Insurance	1,374	1,415	1,548	1,032	1,548	1,243	(305)	-19.70%
19	Life Insurance	347	369	388	177	266	342	(46)	-11.86%
20	ST/LT Disability Insurance	1,750	2,061	2,678	1,065	1,597	2,147	(531)	-19.83%
21	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
22	Vision Insurance	417	421	432	300	449	216	(216)	-50.00%
23	AD&D	68	68	71	36	53	63	(8)	-11.27%
	1. Personnel	\$ 332,539	\$ 383,552	\$ 454,415	\$ 310,399	\$ 463,610	\$ 366,477	\$ (87,938)	-19.35%
24	Travel - City Business	\$ 112	\$ 1,296	\$ 2,500	\$ 446	\$ 669	\$ 2,500	\$ -	0.00%
25	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
26	Travel-Training & Conferences	7,433	10,357	15,000	3,910	5,866	15,000	-	0.00%
27	Training & Conf (Non-Travel)	2,678	1,208	500	102	154	500	-	0.00%
28	Mileage - Reimbursement	205	773	630	132	198	630	-	0.00%
29	Travel - Tolls & Parking	79	-	-	60	90	-	-	0.00%
30	Travel-Reimbursed by 3rd Party	-	(1,607)	-	-	-	-	-	0.00%
31	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
32	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
33	Memberships and Dues	9,605	10,359	10,565	4,360	6,540	10,135	(430)	-4.07%
34	Subscription and Books	1,544	2,761	7,026	1,594	2,392	7,026	-	0.00%
35	Tuition (No Longer Used)	-	-	-	-	-	-	-	0.00%
36	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
37	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
38	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
39	Postage	282	2,957	4,000	1,708	2,562	4,000	-	0.00%
40	Long Term Facility Lease	-	-	-	-	-	-	-	0.00%
41	Annual Facility Lease	-	-	-	-	-	-	-	0.00%
42	Telephone System	-	-	-	-	-	-	-	0.00%
43	Cell Phones/Pagers	1,945	-	-	-	-	-	-	0.00%
44	Wireless Data Services	406	-	-	-	-	-	-	0.00%

	<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	
45	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	0.00%	
46	Oil & Lube Svc/Seasonal Maint	100	-	-	-	-	-	0.00%	
47	Car Washes (& Tokens)	-	-	-	335	503	-	0.00%	
48	Office Equipment Maint/Repair	-	-	-	-	-	-	0.00%	
49	Computer Equip Maint/Repair	-	1,224	-	-	-	-	0.00%	
50	Communication Equip Repair	-	-	-	-	-	-	0.00%	
51	Office Equipment Rental	15,767	11,055	19,950	6,373	9,560	19,950	0.00%	
52	Rental - Storage	470	516	600	293	439	600	0.00%	
53	Legal Services	87,276	65,066	215,000	145,264	197,669	250,000	35,000	16.28%
54	Litigation/Mediation	-	-	-	-	-	-	-	0.00%
55	Engineering Services	-	-	-	-	-	-	-	0.00%
56	Medical Serv/Drug Testing (No Longer Used)	-	-	-	-	-	-	-	0.00%
57	Other Professional Services	-	-	-	-	-	-	-	0.00%
58	County Recording Fees	324	557	500	122	183	500	-	0.00%
59	Jury/Elec Judge Serv Pay (No Longer Used)	-	-	-	-	-	-	-	0.00%
60	Misc Finance Charges	-	-	-	-	-	-	-	0.00%
61	Insurance & Bonds	1,200	2,200	1,500	800	1,200	1,500	-	0.00%
62	Outside Printing	-	-	-	-	-	-	-	0.00%
63	Delivery/Courier Service	30	52	100	18	27	100	-	0.00%
64	Advertising	-	955	1,500	884	1,325	1,500	-	0.00%
65	Public Notices	469	-	10,000	470	705	10,000	-	0.00%
66	Miscellaneous Services	-	-	-	-	-	-	-	0.00%
67	New Hire Screening (No Longer Used)	-	-	-	-	-	-	-	0.00%
68	Document Processing/Filing Fee	35	-	-	-	-	-	-	0.00%
69	Election Services	7,819	18,529	12,000	4,221	12,000	12,000	-	0.00%
70	Financial Consulting Services	-	-	-	-	-	-	-	0.00%
71	Training Services	-	-	-	-	-	-	-	0.00%
72	Communication-Public Relations	-	-	-	-	-	-	-	0.00%
73	Service - Grant FEMA Match	-	-	-	-	-	10,000	10,000	0.00%
74	Other Contract Services	26,031	4,576	15,000	573	860	15,000	-	0.00%
75	IT Service Maint/License Fees	-	-	-	-	-	-	-	0.00%
76	IT Hosting Services	-	-	-	-	-	-	-	0.00%
77	IT Testing/Certification (No Longer Used)	-	-	-	-	-	-	-	0.00%
78	Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	0.00%
79	Services - Translator	167	25	500	-	-	500	-	0.00%
80	Services - Code of Ordinances	5,179	7,580	15,000	4,255	15,000	15,000	-	0.00%
81	Reserve Expense for OPEB	-	-	-	-	-	-	-	0.00%
2.	Contractual Services	\$ 169,155	\$ 140,439	\$ 331,871	\$ 175,922	\$ 257,941	\$ 376,441	\$ 44,570	13.43%
82	Uniforms (Buy)	\$ -	\$ 95	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
83	General Office Supplies	14,637	17,694	20,000	11,226	16,840	20,000	-	0.00%
84	Copier/Printer/Plotter Supply	-	-	-	-	-	-	-	0.00%
85	Photographic Supplies (No Longer Used)	-	-	-	-	-	-	-	0.00%
86	Computer Supplies	329	-	-	7	11	-	-	0.00%
87	Office Security Supplies	-	-	-	-	-	-	-	0.00%
88	City Sponsored Event Supplies	39	3,936	6,000	9,586	9,586	10,000	4,000	66.67%
89	Election Supplies	-	-	-	-	-	-	-	0.00%
90	Medical Supplies (No Longer Used)	-	-	-	-	-	-	-	0.00%
91	Training Supplies	-	-	-	-	-	-	-	0.00%
92	Misc Occasions Supplies	-	-	-	-	-	-	-	0.00%
93	Food/Meals	5,483	4,061	5,000	1,717	2,575	5,000	-	0.00%
94	Misc Supplies	-	-	-	-	-	-	-	0.00%
95	Office Furniture (<\$5K)	-	-	-	-	-	-	-	0.00%
96	Communication Equipment	-	-	-	-	-	-	-	0.00%

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>Total Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
97 Photographic Equipment	-	-	-	-	-	-	-	0.00%
98 Computer Hardware	1,052	-	1,200	-	-	1,200	-	0.00%
99 Computer Software	-	-	-	454	454	-	-	0.00%
100 Computer Accessories	-	22	-	-	-	-	-	0.00%
101 Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
102 General Electronic Equipment	-	-	-	-	-	-	-	0.00%
103 Other Office Equipment	-	-	-	-	-	-	-	0.00%
104 Fuel	180	14	400	-	-	-	(400)	-100.00%
3. Commodities	\$ 21,719	\$ 25,823	\$ 32,600	\$ 22,990	\$ 29,465	\$ 36,200	\$ 3,600	11.04%
105 Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
106 Communication Equipment	-	-	-	-	-	-	-	0.00%
107 Computer Equipment	-	-	-	-	-	-	-	0.00%
108 Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
109 Motor Vehicles (No Longer Used)	-	-	-	-	-	-	-	0.00%
6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Office of the City Manager	\$ 523,413	\$ 549,813	\$ 818,886	\$ 509,311	\$ 751,015	\$ 779,118	\$ (39,768)	-4.86%



Office of Chief of Staff



OFFICE OF THE CHIEF OF STAFF & COMMUNICATIONS DEPARTMENT

The Chief of Staff office was established in the 2013-2014 fiscal year. This office is responsible for the oversight duties of the Kyle Public Library, Parks & Recreation, and Information Technology Departments. The Chief of Staff is also responsible for performing the functions and duties of the Communications Department. Other duties performed by this office include utility rate case coordination, public transportation initiatives, and special projects as assigned by the city manager.

The Office of the Chief of Staff is responsible for managing the City of Kyle's Communications and Public Information programs. These responsibilities include managing the City's website, publishing the City's newsletters, writing press releases and responding to media inquires, working with other City departments to ensure that all City communications are timely & accurate, and organizing special events as needed.

Appropriations by Major Category of Expenditure

Office of Chief of Staff	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 95,420	\$ 101,655	\$ 106,294	\$ 101,554	\$ 282,786
2. Contractual Services	14,061	59,548	94,550	93,488	110,279
3. Commodities	2,236	1,402	883	1,285	2,450
TOTAL:	\$ 111,716	\$ 162,606	\$ 201,727	\$ 196,327	\$ 395,515

Full Time Equivalents	1.00	1.00	1.00	1.00	4.00
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Significant Changes for FY 2015-16

Line 19 – Travel Training and Conferences: Added \$1,000 to attend the Texas Association of Municipal Information Officers Conference, and \$250 to attend professional development seminars in the Austin area.

Line 21 – Mileage Reimbursement: Reduced this line item by \$900 to more accurately reflect the actual expense.

Line 23 – Memberships and Dues: Added \$100 to register as a member for the Texas Association of Municipal Information Officers.

Line 29 – Legal Fees: Maintained the \$10,000 funding to cover expenses associated with rate cases for our natural gas companies.

Line 30 – Outside Printing: This covers monthly newsletter as well as the annual Consumer Confidence Report for drinking water as required by TCEQ. Also increased the amount from \$18,000 to \$20,000 to cover the growth in our distribution.

Line 35 – Services-Transportation: This line item includes \$86,879 to cover the CARTS transit service as provided through Capital Metro. The amount represents our 50/50 match to the Section 5307 funds paid through Capital Metro. Also included in the line item is \$16,000 to fund City's share of a contribution for a Transit Development Plan to be undertaken by Capital Metro. The City's contribution will be combined with \$64,000 from Section 5307 funds to pay for the plan.

Line 42 – Misc Occasions Supplies: Added \$1,000 in this line item for the production of various City of Kyle give-a-ways. The City has not produced any of these for several years and there have been requests to have some for school presentations and other public gatherings.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2015-16 Proposed Budget.

Personnel Resources

Office of Chief of Staff			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Chief of Staff	F	Sal.	1.00	1.00	0.00
Executive Assistant	F	Hr.	0.00	1.00	1.00
Grants Administrator	F	Hr.	0.00	1.00	1.00
Communications Specialist	F	Hr.	0.00	1.00	1.00
F= Full Time PPT = Permanent Part time		Total	1.00	4.00	3.00

Staffing Changes for FY 2015-16

Included in the FY 2015-16 Proposed Budget is the transfer of the Executive Assistant and Grants Administrator positions and the addition of a new Communications Specialist position.

Performance Measures

Following is a table reflecting performance measures for the Communications Department:

Performance Measures	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Proposed
No. of Public Information Requests Handled	0	0	0	
No. of Council/Special Meetings	*	*	*	
No. of Press Releases	45	50	55	
No. of Media Contacts	400	450	500	
No. of Media Events	0	0	0	
Mock Council Presentations	*	*	*	
Leadership Academy Graduates	10	10	10	

Management By Objectives

- Publish 12 Kyle Monthly Newsletters to be distributed with utility bills during fiscal year.
- Distribute 52 weekly E-Newsletters.
- Graduate 10 Level Three Kyle Leadership Academy participants in FY 2015-2016.
- Continue to work with appropriate agencies regarding transportation programs for the City.
- Continue serving as staff representative for the City Council's Train Depot Board and ensure staff representation at 100% of the scheduled meetings.
- Provide support as needed to the Youth Advisory Council.
- Continue to serve as primary contact for water restriction issues and ensure that requests for variances in times of drought are responded to with 48 hours of being received.
- Attend weekly Library and PARD department staff meetings.
- Work with Library, PARD, and IT departments to ensure the successful attainment of their departmental MBO's.

Chief of Staff

Goals for 2015-2016

Communications Goals

Social Media

- Establish presence for the City of Kyle in at least three social media applications.
- Post at least three updates in each social media application each week.
- Incorporate social media notifications as part of emergency notification protocols.

Media Relations

- Establish a uniform procedure for working with the media that will ensure accuracy, Citywide coordination and a timely response to meet media deadlines.
- Maintain a good working relationship with the media.

Internet

- Bring web site update to council as part of the 2015-2016 budget process.
- Be accurate, consistent and timely with information that is to be published on the City's website.
- Ensure that the information published is accessible by all people regardless of their respective level of technology.
- Work with other departments to ensure departmental information is timely and accurate.
- Ensure that the City's website promotes a transparent image of city government.

Newsletters

- Provide a monthly newsletter in the City of Kyle utility bills to promote activities and disseminate important information to Kyle residents and businesses.
- Provide a weekly E-Newsletter to be distributed via E-mail to Kyle residents and businesses.

Advertising

- Provide information about upcoming events, programs, public hearings, etc that are sponsored or offered by the City.

City Council Meetings

- Ensure City response to agenda items that will get media coverage through an awareness of issues.
- Promote unnoticed "good news" issues for the City.

Goals for Kyle Public Library

- Attend KPL weekly staff meetings.
- Meet with KPL director no less than once per month to discuss library issues and opportunities.
- Make at least two visits per week to the library to observe operations and note good performance areas and opportunities for improvement.
- Meet with individual staff members at least once per year.
- Monitor KPL expenses and revenues to ensure compliance with approved budget.
- Report KPL issues and successes to the city manager during monthly 1 on 1 meetings.
- Work with the KPL director to develop five-year staffing and program plan.

Goals for the Recreation and Parks Department

- Attend weekly staff meetings.
- Meeting the department director at least monthly to discuss issues and opportunities.
- Meet with individual staff members at least once per year.
- Monitor annual expenditures and expenses to ensure compliance with approved city budget.
- Report issues and success to the city manager during monthly 1 on 1 meetings.
- With with PARD director to develop five-year staffing and program plan.

Misc. Goals

- Continue work with Train Depot Board of Directors to complete the Train Depot Restoration.
- Continue work with the Community Relations Committee to improve the Community Support Grant program and process to awarding the grants.
- Support the Community Relations Committee in their guidance of the Youth Advisory Council.
- Support the Community Relations Committee in their administration of the Kyle Lifetime Achievement Award.
- Support the city manager, assistance city manager and finance director in annual budget development process.
- Serve as lead staff contact for the development of alternative transportation options for Kyle residents, including working with Capital Metro and Lone Star Rail towards the development of these projects.
- Provide oversight to the City's efforts regarding regulation of Investor Owned Utilities within the Kyle City Limits and ETJ.
- Continue administration of the Kyle Leadership Academy.
- Continue administration of the Solid Waste Contract with Texas Disposal Systems.
- Provide assistance in developing ordinances, resolutions and proclamations as requested for the City Council.
- Provide support as needed for the Youth Advisory Council.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
EXPENDITURES:									
Line No.	OFFICE OF CHIEF OF STAFF								
1	Regular Full Time Wages	\$ 68,006	\$ 68,767	\$ 79,527	\$ 52,464	\$ 78,696	\$ 202,187	\$ 122,660	154.24%
2	Temporary/Seasonal Wages	2,818	2,575	-	-	-	-	-	0.00%
3	Vacation Leave	5,388	5,451	-	157	235	-	-	0.00%
4	Sick Leave - Regular	1,554	4,376	-	646	969	-	-	0.00%
5	Cost of Living Adjustment	-	-	2,755	-	-	-	(2,755)	-100.00%
6	Merit Increase	-	-	-	-	-	7,021	7,021	0.00%
7	Longevity Pay	432	783	891	891	891	2,285	1,394	156.45%
8	FICA/Social Security	5,153	5,830	6,363	3,653	5,479	16,180	9,817	154.28%
9	Workers Compensation	-	-	-	-	-	-	-	0.00%
10	State Unemployment Taxes	-	-	-	-	-	1,080	1,080	0.00%
11	Retirement - TMRS	6,333	7,511	9,698	5,846	8,769	26,056	16,358	168.67%
12	Health Insurance	4,681	5,166	5,833	3,646	5,468	24,032	18,199	312.00%
13	Dental Insurance	364	378	387	242	363	1,657	1,270	328.17%
14	Life Insurance	91	95	91	57	86	228	137	150.55%
15	ST/LT Disability Insurance	474	594	624	320	480	1,586	962	154.17%
16	Vision Insurance	108	113	108	68	101	432	324	300.00%
17	AD&D	17	18	17	11	16	42	25	147.06%
1.	Personnel	\$ 95,420	\$ 101,655	\$ 106,294	\$ 68,000	\$ 101,554	\$ 282,786	\$ 176,492	166.04%
18	Travel-Training & Conferences	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	0.00%
19	Training & Conf (Non-Travel)	-	8	-	75	113	-	-	0.00%
20	Mileage - Reimbursement	-	205	1,200	-	-	1,200	-	0.00%
21	Travel - Tolls & Parking	28	3	-	-	-	-	-	0.00%
22	Postage	-	-	-	17	25	-	-	0.00%
23	Cell Phones/Pagers	598	-	-	-	-	-	-	0.00%
24	Wireless Data Services	456	-	-	-	-	-	-	0.00%
25	Office Equipment Rental	2	-	-	-	-	-	-	0.00%
26	Legal Services	-	-	20,000	10,000	20,000	-	(20,000)	-100.00%
27	Outside Printing	12,823	14,638	18,000	15,000	18,000	20,000	2,000	11.11%
28	Delivery/Courier Service	-	-	-	-	-	-	-	0.00%
29	Advertising	-	125	-	-	-	-	-	0.00%
30	IT Hosting Services	-	-	-	-	-	-	-	0.00%
31	Services - Translator	154	-	-	-	-	-	-	0.00%
32	Services - Transportation	-	44,570	55,350	54,000	55,350	86,879	31,529	56.96%
2.	Contractual Services	\$ 14,061	\$ 59,548	\$ 94,550	\$ 79,092	\$ 93,488	\$ 110,279	\$ 15,729	16.64%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
33 Uniforms (Buy)	\$ 345	\$ 28	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
34 General Office Supplies	333	192	333	-	333	400	67	20.12%
35 Computer Supplies	30	100	150	-	150	200	50	33.33%
36 Awards,Plaques&RecognitionSupp	401	338	400	247	400	350	(50)	-12.50%
37 Food/Meals	478	744	-	268	402	500	500	0.00%
38 Photographic Equipment	650	-	-	-	-	-	-	0.00%
39 Computer Hardware	-	-	-	-	-	-	-	0.00%
3. Commodities	\$ 2,236	\$ 1,402	\$ 883	\$ 515	\$ 1,285	\$ 2,450	\$ 1,567	177.46%
Total Office of Chief of Staff	\$ 111,716	\$ 162,606	\$ 201,727	\$ 147,606	\$ 196,327	\$ 395,515	\$ 193,788	96.06%



Financial Services



FINANCIAL SERVICES DEPARTMENT

The Financial Services Department is comprised of three major divisions; Budget & Accounting, Utility Billing, and Municipal Court. The Utility Billing Division is funded and accounted for in the City's Water and Wastewater Utility Fund.

Appropriations by Major Category of Expenditure – Financial Services Department

Financial Services Summary	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 923,544	\$ 914,526	\$ 1,139,577	\$ 958,962	\$ 1,086,511
2. Contractual Services	819,872	1,003,833	554,875	529,641	584,950
3. Commodities	33,139	34,063	105,705	88,904	81,300
6. Non-CIP Capital Outlay	-	-	-	-	-
7. Transfers	13,500	17,500	18,250	18,250	18,600
TOTAL:	\$ 1,790,055	\$ 1,969,922	\$ 1,818,407	\$ 1,595,756	\$ 1,771,361

Full Time Equivalents	17.0	17.5	18.5	18.5	17.5
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Budget & Accounting Division

The Budget & Accounting Division is primarily responsible for financial management functions of the City of Kyle including but not limited to financial planning, budget development and monitoring, rates and charges, financial analysis and reporting, cash and investment management, purchasing, debt issuance and management, accounts receivable and payable, fixed assets, payroll, and CAFR development and reporting. Other responsibilities include maintaining the City's financial accounting records, assisting the City Manager and City Council in the development of the operating and capital budgets, strategic business plans and long-range financial plans.

Appropriations by Major Category of Expenditure - Budget & Accounting

Budget & Accounting	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 380,897	\$ 365,256	\$ 534,487	\$ 425,621	\$ 469,778
2. Contractual Services	147,455	182,484	212,000	199,448	228,650
3. Commodities	12,591	9,670	21,550	14,735	14,550
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 540,942	\$ 557,411	\$ 768,037	\$ 639,804	\$ 712,978

Full Time Equivalents	5.5	6.5	7.5	7.5	6.5
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Significant Changes for FY 2015-16

- No significant changes proposed for FY 2015-16.

Capital Outlay

No non-CIP capital expenditures proposed in the FY 2015-16 for the Budget & Accounting Division.

Staffing Changes for FY 2015-16

No staffing changes proposed for FY 2015-16 except for the transfer of the Grants Administrator position to the Office of the Chief of Staff.

Personnel Resources

Budget & Accounting			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Director of Finance	F	Sal.	0.5	0.5	0.0
Accounting Manager	F	Sal.	1.0	1.0	0.0
Staff Accountant	F	Sal.	2.0	2.0	0.0
Accounting Tech	F	Hr.	3.0	3.0	0.0
Grant Administrator	F	Hr.	1.0	0.0	-1.0
Total			7.5	6.5	-1.0

F= Full Time PPT = Permanent Part time

Performance Measures

The following table provides performance measures for the Budget & Accounting Division:

Performance Measures	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Proposed
Customer Assistance Provided	12,100	12,400	12,400	13,500
Number of Purchase Orders Processed	300	340	360	400
Total Market Value of Investments Monitored	\$23,234,000	\$26,500,000	\$58,358,000	\$27,000,000
Total Sales Tax Collected/Recorded	\$3,995,400	\$4,315,100	\$5,644,246	\$6,700,000
Total Property Tax Collected/Recorded	\$7,550,000	\$8,073,400	\$8,983,692	\$11,600,000
Average Daily Bank Balance Monitored	\$2,100,000	\$2,500,000	\$2,500,000	\$3,000,000
Total AP Checks Processed	4,026	4,104	4,800	6,000
Total Vendors Maintained	5,325	5,578	5,800	6,086
Payroll Checks & DD Processed	4,370	4,550	4,940	5,550

Management By Objectives

The City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that the Budget & Accounting Division intends to use budgetary support to accomplish in the upcoming budget year.

Vision Statement

To perform professional responsibilities in providing city services, through effective and enhanced communications and to improve productivity through development and achievement of performance goals.

Mission Statement

To manage the City's funds and debt with the highest degree of security, accuracy, and prudence, strive to maintain a high level of customer service with the public, and focus on improvement through enhanced communications and understanding of departmental needs.

Goals:

- To reach and maintain consistency and regularity in compilation of data and preparation of information for all financial reporting.
- To provide assistance to all departments in preparation and administration of the annual budget.
- To have all staff and supervisors participate regularly in training designed to promote and sustain high performance levels in customer service.
- To develop and implement more comprehensive control over maintenance of data and an information database for optimal management of the City's fixed assets.
- Assist departments in acquisition and disposition of materials and fixed assets.

Objectives:

- Operate within the annual budgetary limits for FY 2015-16.
- Issuance of monthly and quarterly financial status reports.
- For each employee to receive 16 hours of continuing education training.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
EXPENDITURES:									
Line No.	BUDGET & ACCOUNTING								
1	Regular Full Time Wages	\$ 277,501	\$ 263,036	\$ 390,710	\$ 206,849	\$ 310,274	\$ 338,234	\$ (52,476)	-13.43%
2	Regular Part Time Wages	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	440	763	1,000	924	1,386	1,000	-	0.00%
5	Vacation Leave	13,260	10,365	-	6,105	9,157	-	-	0.00%
6	Sick Leave - Regular	13,969	12,870	-	3,314	4,971	-	-	0.00%
7	Cost of Living Adjustment	-	-	11,692	-	-	-	(11,692)	-100.00%
8	Merit Increase	-	-	-	-	-	11,717	11,717	0.00%
9	Longevity Pay	1,440	2,912	1,814	2,273	2,273	3,670	1,856	102.32%
10	Language Incentive	-	138	-	1,177	1,766	-	-	0.00%
11	FICA/Social Security	22,571	22,420	30,998	16,453	24,679	27,266	(3,732)	-12.04%
12	Workers Compensation	-	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	-	-	-	-	-	1,755	1,755	0.00%
14	Retirement - TMRS	26,218	27,399	47,248	24,138	36,207	43,911	(3,337)	-7.06%
15	Health Insurance	21,001	21,112	43,747	20,051	30,077	36,048	(7,699)	-17.60%
16	Dental Insurance	1,630	1,565	2,903	1,331	1,996	2,485	(418)	-14.40%
17	Life Insurance	274	277	375	200	299	319	(56)	-14.93%
18	ST/LT Disability Insurance	2,055	1,910	3,121	1,282	1,924	2,666	(455)	-14.58%
19	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
20	Vision Insurance	486	448	810	371	557	648	(162)	-20.00%
21	AD&D	50	40	69	37	55	59	(10)	-14.49%
	1. Personnel	\$ 380,897	\$ 365,256	\$ 534,487	\$ 284,504	\$ 425,621	\$ 469,778	\$ (64,709)	-12.11%
22	Travel - City Business	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
23	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
24	Travel-Training & Conferences	180	255	-	98	147	5,000	5,000	0.00%
25	Training & Conf (Non-Travel)	1,402	1,101	4,500	1,705	2,558	-	(4,500)	-100.00%
26	Mileage - Reimbursement	95	374	500	387	581	500	-	0.00%
27	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
28	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
29	Memberships and Dues	1,390	1,192	1,000	723	1,085	1,300	300	30.00%
30	Subscription and Books	-	464	250	-	-	250	-	0.00%
31	Tuition (No Longer Used)	-	-	-	-	-	-	-	0.00%
32	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
33	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
34	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
35	Postage	2,444	2,038	4,500	1,281	1,921	2,500	(2,000)	-44.44%
36	Telephone System	-	-	-	-	-	-	-	0.00%
37	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
38	Internet Service	-	-	-	-	-	-	-	0.00%
39	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	0.00%
40	Office Equipment Maint/Repair	159	-	-	-	-	-	-	0.00%
41	Computer Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
42	Communication Equip Repair	-	-	-	-	-	-	-	0.00%
43	Office Equipment Rental	2,852	4,588	5,000	4,152	6,228	6,500	1,500	30.00%
44	Rental - Storage	1,735	1,879	2,500	959	1,438	2,000	(500)	-20.00%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget	
45	Legal Services	-	-	-	-	-	-	0.00%	
46	Engineering Services	-	-	-	-	-	-	0.00%	
47	Audit Services	42,073	59,764	60,000	43,575	65,363	15,000	25.00%	
48	Other Professional Services	3,600	9,735	9,800	448	672	2,200	22.45%	
49	Appraisal Service - CAD	71,523	73,319	85,000	58,734	88,101	-	0.00%	
50	Tax Collection Services	1,792	1,814	3,500	-	3,500	-	0.00%	
51	Bank Charges/Paying Agent Fees	4,941	7,244	12,500	6,004	9,812	-	0.00%	
52	Credit Card Fees	-	-	-	-	-	-	0.00%	
53	Penalties & Interest	-	-	-	-	-	-	0.00%	
54	Misc Finance Charges	42	35	100	35	53	100	0.00%	
55	Insurance & Bonds	2,800	2,400	3,500	2,800	4,200	(300)	-8.57%	
56	Bad Debt Collection Service	-	-	-	-	-	-	0.00%	
57	Outside Printing	340	356	500	338	508	500	0.00%	
58	Delivery/Courier Service	-	6	50	-	-	(50)	-100.00%	
59	Advertising	-	291	-	53	79	-	0.00%	
60	Miscellaneous Services	-	-	-	-	-	-	0.00%	
61	Financial Consulting Services	-	-	-	-	-	-	0.00%	
62	Testing/Certification	875	611	2,800	257	386	2,800	0.00%	
63	Other Contract Services	-	-	-	-	-	-	0.00%	
64	IT Service Maint/License Fees	-	-	-	-	-	-	0.00%	
65	Public Works OCS (No Longer Used)	-	-	-	-	-	-	0.00%	
66	Services - Accounting/Financial	3,680	9,250	10,000	7,000	10,500	10,000	0.00%	
67	Services - Security	5,532	5,771	6,000	3,879	5,819	6,000	0.00%	
2. Contractual Services		\$ 147,455	\$ 182,484	\$ 212,000	\$ 132,428	\$ 199,448	\$ 228,650	\$ 16,650	7.85%
68	Uniforms (Buy)	\$ 547	\$ 314	\$ 450	\$ -	\$ 450	\$ (450)	-100.00%	
69	General Office Supplies	7,853	6,435	6,500	3,750	5,625	6,950	450	6.92%
70	Copier/Printer/Plotter Supply	-	-	-	-	-	-	-	0.00%
71	Computer Supplies	-	-	-	-	-	-	-	0.00%
72	Office Security Supplies	-	-	-	-	-	-	-	0.00%
73	City Sponsored Event Supplies	-	-	-	-	-	-	-	0.00%
74	Medical Supplies	-	-	-	-	-	-	-	0.00%
75	Training Supplies	-	-	-	-	-	-	-	0.00%
76	Misc Occasions Supplies	-	-	-	-	-	-	-	0.00%
77	Food/Meals	10	177	-	-	-	-	-	0.00%
78	Misc Supplies	13	-	-	-	-	-	-	0.00%
79	Office Furniture (<\$5K)	2,000	-	4,500	3,428	4,500	2,500	(2,000)	-44.44%
80	Communication Equipment (No Longer Used)	-	-	-	-	-	-	-	0.00%
81	Photographic Equipment (No Longer Used)	-	-	-	-	-	-	-	0.00%
82	Computer Hardware	2,168	2,745	3,600	800	1,200	3,600	-	0.00%
83	Computer Software	-	-	5,000	973	1,460	-	(5,000)	-100.00%
84	Computer Accessories	-	-	-	-	-	-	-	0.00%
85	Instruments/Apparatus (No Longer Used)	-	-	-	-	-	-	-	0.00%
86	General Electronic Equipment	-	-	-	-	-	-	-	0.00%
87	Office Equipment	-	-	1,500	-	1,500	1,500	-	0.00%
3. Commodities		\$ 12,591	\$ 9,670	\$ 21,550	\$ 8,952	\$ 14,735	\$ 14,550	\$ (7,000)	-32.48%
88	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
89	Communication Equipment	-	-	-	-	-	-	-	0.00%
90	Computer Equipment	-	-	-	-	-	-	-	0.00%
91	Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
6. Non-CIP Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Budget & Accounting		\$ 540,942	\$ 557,411	\$ 768,037	\$ 425,884	\$ 639,804	\$ 712,978	\$ (55,059)	-7.17%

MUNICIPAL COURT

The City of Kyle Municipal Court is a division of the Financial Services Department. It provides for adjudication of all Class C Misdemeanor violations and other judicial activities as required. Primary duties of the Municipal Court program staff are to enter all citations issued, accept payments, management payment arrangements, prepare quarterly court reports and docket files, process citation dismissals and warrants, and assist the Municipal Court Judge during court session and trials.

The Municipal Court, for organizational, budgeting and reporting purposes, is a part of the Financial Services Department. Court staff consists of one Municipal Judge (appointed by City Council), a Court Administrator, three Court Clerks and a part-time Court Bailiff. All staff is responsible for presenting a fair and courteous environment for assisting customers.

Appropriations by Major Category of Expenditure – Court Summary

Court Summary	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 210,322	\$ 200,640	\$ 205,160	\$ 194,498	\$ 215,775
2. Contractual Services	516,607	247,230	100,650	91,091	101,150
3. Commodities	6,928	9,233	59,050	58,973	42,250
7. Transfers	13,500	17,500	18,250	18,250	18,600
TOTAL:	\$ 747,357	\$ 474,604	\$ 383,110	\$ 362,811	\$ 377,775

Full Time Equivalents	4.5	4.0	4.0	4.0	4.0
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Appropriations by Major Category of Expenditure – General Fund

Municipal Court	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 210,322	\$ 200,640	\$ 205,160	\$ 194,498	\$ 215,775
2. Contractual Services	516,357	247,230	92,150	80,591	91,150
3. Commodities	2,331	2,101	2,250	2,173	2,250
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 729,009	\$ 449,972	\$ 299,560	\$ 277,261	\$ 309,175

Full Time Equivalents	4.5	4.0	4.0	4.0	4.0
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Significant Changes for FY 2015-16

No significant changes are included in the FY 2015-16 Proposed Budget.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2015-16 Proposed Budget.

Staffing Changes for FY 2015-16

No changes are included in the FY 2015-16 Proposed Budget.

Personnel Resources

Municipal Court			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Municipal Court Judge	PT	Sal.	0.5	0.5	0.0
Court Administrator	F	Sal.	1.0	1.0	0.0
Municipal Court Clerk	F	Hr.	3.0	3.0	0.0
F= Full Time PT= Part Time		Total	4.5	4.5	0.0

Performance Measures

Following is a table reflecting performance measures for Municipal Court:

Performance Measures	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Proposed
Violations Filed	9,714	11,078	6,889	6,957
Completed Cases	5,061	10,395	7,511	7,586
Dismissed Cases	3,509	3,988	2,480	2,504
Cases Still Open	2,726	2,664	3,372	1,252
Warrants Issued	3,559	4,859	3,613	3,649
Warrants Cleared	1,427	5,425	3,280	3,313

Objectives

- Objective – Operate within the annual budgetary limits for FY 2015-2016.
- Objective – For each employee to receive 16 hours of continuing education training.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	MUNICIPAL COURT								
1	Regular Full Time Wages	\$ 120,266	\$ 124,324	\$ 138,800	\$ 82,472	\$ 123,708	\$ 143,658	\$ 4,858	3.50%
2	Regular Part Time Wages	24,230	7,584	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	1,035	1,032	1,375	519	778	1,375	-	0.00%
5	Vacation Leave	6,274	7,599	-	4,264	6,396	-	-	0.00%
6	Sick Leave - Regular	4,376	5,288	-	4,932	7,398	-	-	0.00%
7	Cost of Living Adjustment	-	-	4,808	-	-	-	(4,808)	-100.00%
8	Merit Increase	-	-	-	-	-	4,977	4,977	0.00%
9	Longevity Pay	1,224	2,412	2,844	2,844	2,844	3,327	483	16.98%
10	Language Incentive	1,800	1,939	1,800	1,766	2,648	2,700	900	50.00%
11	Certification Incentive	-	-	-	-	-	-	-	0.00%
12	Cell Phone Allowance	1,020	340	-	-	-	-	-	0.00%
13	FICA/Social Security	11,552	11,085	11,446	6,859	10,288	11,937	491	4.29%
14	Workers Compensation	-	-	-	-	-	-	-	0.00%
15	State Unemployment Taxes	-	-	-	-	-	1,080	1,080	0.00%
16	Retirement - TMRS	11,524	13,500	17,447	10,441	15,661	19,224	1,777	10.19%
17	Health Insurance	23,239	22,130	23,332	14,583	21,874	24,032	700	3.00%
18	Dental Insurance	1,811	1,602	1,548	968	1,452	1,657	109	7.04%
19	Life Insurance	270	220	182	114	171	182	-	0.00%
20	ST/LT Disability Insurance	1,105	1,078	1,112	561	842	1,160	48	4.32%
21	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
22	Vision Insurance	540	477	432	270	405	432	-	0.00%
23	AD&D	54	32	34	21	32	34	-	0.00%
1.	Personnel	\$ 210,322	\$ 200,640	\$ 205,160	\$ 130,613	\$ 194,498	\$ 215,775	\$ 10,615	5.17%
24	Uniform Rental (No Longer Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
25	Travel - City Business	-	-	-	-	-	-	-	0.00%
26	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
27	Travel-Training & Conferences	343	1,025	1,000	655	983	1,600	600	60.00%
28	Training & Conf (Non-Travel)	-	300	500	419	628	-	(500)	-100.00%
29	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
30	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
31	Memberships and Dues	-	-	-	-	-	-	-	0.00%
32	Subscription and Books	-	-	-	-	-	-	-	0.00%
33	Tuition (No Longer Used)	-	-	-	-	-	-	-	0.00%
34	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
35	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
36	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
37	Postage	3,911	3,005	4,500	1,371	2,056	4,500	-	0.00%
38	Telephone System	-	-	-	-	-	-	-	0.00%
39	Cell Phones/Pagers (No Longer Used)	-	-	-	-	-	-	-	0.00%
40	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	0.00%
41	Office Equipment Maint/Repair	-	-	-	-	-	-	-	0.00%
42	Computer Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
43	Communication Equip Repair	-	-	-	-	-	-	-	0.00%
44	Office Equipment Rental	2,852	4,588	-	-	-	-	-	0.00%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
45 Rental - Storage	1,176	1,508	1,500	996	1,494	1,500	-	0.00%
46 Legal Services	15,567	22,844	45,000	26,118	39,177	45,000	-	0.00%
47 Other Professional Services	-	-	-	-	-	-	-	0.00%
48 Jury/Election Judge Serv Pay	-	206	150	66	99	150	-	0.00%
49 Uncollectible Court Fines	480,919	183,740	-	-	-	-	-	0.00%
50 Credit Card Fees	7,170	9,598	7,200	5,496	9,225	10,000	2,800	38.89%
51 Insurance & Bonds	400	400	500	400	600	400	(100)	-20.00%
52 Bad Debt Collection Service	-	-	-	-	-	-	-	0.00%
53 Outside Printing	2,866	2,477	3,500	518	777	1,000	(2,500)	-71.43%
54 Delivery/Courier Service	-	-	-	-	-	-	-	0.00%
55 Advertising	-	-	-	-	-	-	-	0.00%
56 Testing/Certification	-	180	300	-	-	500	200	66.67%
57 Other Contract Services	-	-	-	-	-	-	-	0.00%
58 IT Service Maint/License Fees	-	-	-	-	-	-	-	0.00%
59 IT Hosting Services	-	-	-	-	-	-	-	0.00%
60 IT Testing/Certification (No Longer Used)	-	-	-	-	-	-	-	0.00%
61 Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	0.00%
62 Services - Translator	1,153	510	3,000	1,035	1,553	1,500	(1,500)	-50.00%
63 Services - Warrant Collections	-	650	1,000	-	-	1,000	-	0.00%
64 Services - Court Judge	-	16,200	24,000	24,000	24,000	30,000	6,000	25.00%
2. Contractual Services	\$ 516,357	\$ 247,230	\$ 92,150	\$ 61,074	\$ 80,591	\$ 97,150	\$ 5,000	5.43%
65 Uniforms (Buy)	\$ 357	\$ 222	\$ 250	\$ -	\$ 250	\$ -	\$ (250)	-100.00%
66 General Office Supplies	1,606	1,879	2,000	1,282	1,923	2,250	250	12.50%
67 Copier/Printer/Plotter Supply	-	-	-	-	-	-	-	0.00%
68 Computer Supplies	-	-	-	-	-	-	-	0.00%
69 City Sponsored Event Supplies	-	-	-	-	-	-	-	0.00%
70 Medical Supplies (No Longer Used)	-	-	-	-	-	-	-	0.00%
71 Training Supplies	-	-	-	-	-	-	-	0.00%
72 Misc Occasions Supplies	-	-	-	-	-	-	-	0.00%
73 Food/Meals	-	-	-	-	-	-	-	0.00%
74 Misc Supplies	13	-	-	-	-	-	-	0.00%
75 Office Furniture (<\$5K)	-	-	-	-	-	-	-	0.00%
76 Communication Equipment	-	-	-	-	-	-	-	0.00%
77 Computer Hardware	355	-	-	-	-	-	-	0.00%
78 Computer Software	-	-	-	-	-	-	-	0.00%
79 Computer Accessories	-	-	-	-	-	-	-	0.00%
80 Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
81 General Electronic Equipment	-	-	-	-	-	-	-	0.00%
82 Other Office Equipment	-	-	-	-	-	-	-	0.00%
3. Commodities	\$ 2,331	\$ 2,101	\$ 2,250	\$ 1,282	\$ 2,173	\$ 2,250	\$ -	0.00%
83 Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
84 Communication Equipment	-	-	-	-	-	-	-	0.00%
85 Computer Equipment	-	-	-	-	-	-	-	0.00%
86 Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Municipal Court	\$ 729,009	\$ 449,972	\$ 299,560	\$ 192,968	\$ 277,261	\$ 315,175	\$ 15,615	5.21%

COURT SPECIAL REVENUE

Code of Criminal Procedure Subchapter A Article 102.017. COURT COSTS; COURTHOUSE SECURITY FUND; *“The governing body of a municipality by ordinance may create a municipal court building security fund and may require a defendant convicted of a misdemeanor offense in a municipal court to pay a \$3 security fee as a cost of court..... A fund designated by this subsection may be used only to finance security personnel for a district, county, justice, or municipal court, as appropriate, or to finance items when used for the purpose of providing security services for buildings housing a district, county, justice, or municipal court, as appropriate, including.....”* On February 15, 2000 the City Council passed Ordinance 348 authorizing the collection of a \$3.00 security fee for misdemeanor offenses adjudicated in the City of Kyle.

Art. 102.0172. COURT COSTS; MUNICIPAL COURT TECHNOLOGY FUND. (a) *“The governing body of a municipality by ordinance may create a municipal court technology fund and may require a defendant convicted of a misdemeanor offense in a municipal court or municipal court of record to pay a technology fee not to exceed \$4 as a cost of court. d) A fund designated by this article may be used only to finance the purchase of or to maintain technological enhancements for a municipal court or municipal court of record”.*

On February 15, 2000, the City Council passed Ordinances 347 and 348 authorizing the collection of a \$4.00 Technology fee for misdemeanor offenses adjudicated in the City of Kyle and authorizing the collection of a \$3.00 security fee.

In addition to the “security” and “technology” funds, the City collects fees for “Child Safety” and “Judicial Training” as authorized by the State Code. These are lesser amounts than the other two but nevertheless are restricted in their use. The table on the following page showing the summary revenue and expenses for these accounts also includes a breakdown of the fund balances expected to be available at the end of the fiscal year.

Appropriations by Major Category of Expenditure – Court Special Revenue Fund

Court Special Revenue	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
2. Contractual Services	\$ 250	\$ -	\$ 8,500	\$ 10,500	\$ 10,000
3. Commodities	4,597	7,132	56,800	56,800	40,000
7. Transfer - Bailiff Services	13,500	17,500	18,250	18,250	18,600
TOTAL:	\$ 18,347	\$ 24,632	\$ 83,550	\$ 85,550	\$ 68,600

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
COURT SPECIAL REVENUE FUND

Line No.	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	CM Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)	\$ 135,085	\$ 172,996	\$ 208,945	\$ 208,945	\$ 208,945	\$ 168,227		
REVENUE:								
1 Restitution Fee - Local	\$ -	\$ -	\$ -	\$ 6	\$ 9	\$ -	\$ -	0.00%
2 Technology Fee	26,236	28,856	28,500	14,891	22,336	30,000	1,500	5.26%
3 Security Fee	19,680	21,641	20,000	11,172	16,758	22,000	2,000	10.00%
4 Judicial Training Fee	3,846	4,220	4,000	2,166	3,249	4,500	500	12.50%
5 Child Safety Fee	6,496	5,864	6,500	1,654	2,481	6,500	-	0.00%
TOTAL REVENUE:	\$ 56,258	\$ 60,581	\$ 59,000	\$ 29,888	\$ 44,832	\$ 63,000	\$ 4,000	6.78%
EXPENDITURES:								
Technology Expenses								
6 Office Equipment Rental	\$ -	\$ -	\$ 4,500	\$ -	\$ 6,500	\$ 7,000	\$ 2,500	55.56%
7 IT Service Maint/License Fees	-	-	-	-	-	-	-	0.00%
8 IT Warranties	-	-	-	-	-	-	-	0.00%
9 Computer Hardware	2,283	7,132	15,000	800	15,000	15,000	-	0.00%
10 Computer Software	1,307	-	25,000	1,500	25,000	25,000	-	0.00%
11 Computer-Court Wi-Fi	-	-	10,000	9,175	10,000	-	(10,000)	-100.00%
12 Other Office Equipment	-	-	-	-	-	-	-	-
13 Instruments/Apparatus	-	-	6,800	6,800	6,800	-	(6,800)	-100.00%
Total Technology Expenses	\$ 3,590	\$ 7,132	\$ 61,300	\$ 18,275	\$ 63,300	\$ 47,000	\$ (14,300)	-23.33%
Security Expenses								
14 Training/Registration	\$ 250	\$ -	\$ 2,500	\$ 100	\$ 2,500	\$ 500	\$ (2,000)	-80.00%
15 General Electronic Equipment	1,007	-	-	-	-	-	-	0.00%
16 Services - Bailiff	-	-	-	-	-	-	-	0.00%
17 Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	0.00%
18 Transfer Out - GF	13,500	17,500	18,250	12,167	18,250	18,600	350	1.92%
Total Security Expenses	\$ 14,757	\$ 17,500	\$ 20,750	\$ 12,267	\$ 20,750	\$ 19,100	\$ (1,650)	-7.95%
Training Expenses								
19 Training/Registration	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ 2,500	\$ 1,000	66.67%
Total Training Expenses	\$ -	\$ -	\$ 1,500	\$ -	\$ 1,500	\$ 2,500	\$ 1,000	66.67%
TOTAL EXPENDITURES & TRANSFERS OUT:	\$ 18,347	\$ 24,632	\$ 83,550	\$ 30,542	\$ 85,550	\$ 68,600	\$ (14,950)	-17.89%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 37,911	\$ 35,949	\$ (24,550)	\$ (654)	\$ (40,718)	\$ (5,600)	\$ 18,950	
ESTIMATED ENDING FUND BALANCE	\$ 172,996	\$ 208,945	\$ 184,395	\$ 208,291	\$ 168,227	\$ 162,627		

UTILITY BILLING SERVICES DIVISION

The Utility Billing Services is a division of the Financial Services Department and is comprised of both office and field personnel. The Utility Billing Division is primarily responsible for the billing and collection for water, wastewater and solid waste services provided by the City of Kyle. This includes billing for services on a monthly basis, payment processing, late payment penalty assessments, service disconnections, billing adjustments, service requests, managing collection and non-payment matters, maintain City utility account records, and providing assistance to customers for new service, disconnects, service cancellation, and other inquiries. The Utility Billing Division staff consists of a Utility Billing Supervisor, three Utility Billing Clerks, two Meter Technicians, and an accountant position.

Appropriations by Major Category of Expenditure – Utility Billing

Utility Billing	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 332,326	\$ 348,629	\$ 399,930	\$ 338,844	\$ 400,958
2. Contractual Services	155,810	574,118	242,225	239,102	255,150
3. Commodities	13,620	15,160	25,105	15,196	24,500
TOTAL:	\$ 501,756	\$ 937,907	\$ 667,260	\$ 593,142	\$ 680,608

Full Time Equivalents	7.0	7.0	7.0	7.0	7.0
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Significant Changes

No significant changes in the FY 2015-16 Proposed Budget.

Capital Outlay

No non-CIP capital expenditures are included in the FY 2015-16 Proposed Budget.

Staffing Changes for FY 2015-16

No staffing changes are included in the FY 2015-16 Proposed Budget.

Personnel Resources

Utility Billing			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Utility Billing Supervisor	F	Sal.	1.00	1.00	0.00
Financial Analyst	F	Sal.	1.00	1.00	0.00
Utility Clerk	F	Hr.	3.00	3.00	0.00
Utility Technician I	F	Hr.	2.00	2.00	0.00
F= Full Time PPT = Permanent Part time		Total	7.00	7.00	0.00

Performance Measures

The following provides performance measures for the Utility Billing Division:

Performance Measures	FY 12 - 13 Actual	FY 13 - 14 Actual	FY 14 - 15 Estimated	FY 15-16 Proposed
Customer Assistance Provided (Window, emails, phone, mail)	111,500	117,750	117,750	124,815
New Service Initiated	1,700	2,700	1,800	1,900
New Extended Payment Plans Initiated	40	50	50	55
Active Extended Payment Plans Monitored	240	350	260	275
Phone Reminders to Customers for Past Due Balance	18,500	25,940	25,940	27,496
Total Number of Phone Messages Received & Responded	9,940	10,075	11,000	11,600
Total Number of Utility Bills Issued	111,900	118,511	119,500	126,670
Total Amount Billed	\$13,084,500	\$15,168,467	\$16,600,000	\$17,596,000
Total Number of Electronic Payments Received	57,900	66,200	66,200	69,500
Total Dollar Value of Electronic Payments	\$6,377,700	\$7,559,186	\$7,000,000	\$7,420,000
Residential Water Accounts	7,100	7,680	7,865	8,530
Commercial Water Accounts	370	337	400	425
Residential Wastewater Accounts	8,500	9,550	9,764	10,590
Commercial Wastewater Accounts	355	360	400	420
Residential Solid Waste Accounts	8,250	9,099	9,200	9,300

Objectives

- Operate within the annual budgetary limits for FY 2015-16.
- For each employee to receive 16 hours of continuing education training.
- To respond to customer contacts (by e-mail or phone) within one business day.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
UTILITY FUND

		<u>Actual</u>	<u>Actual</u>	<u>Approved</u>	<u>Year to Date</u>	<u>Current Year</u>	<u>Total</u>	<u>Proposed \$</u>	<u>Proposed %</u>
		<u>2012-13</u>	<u>2013-14</u>	<u>Budget</u>	<u>w/Encumbrance</u>	<u>Estimate</u>	<u>Budget</u>	<u>Increase(Decrease)</u>	<u>Increase(Decrease)</u>
				<u>2014-15</u>	<u>5/31/2015</u>	<u>2014-15</u>	<u>2015-16</u>	<u>From FY 2014-15</u>	<u>From FY 2014-15</u>
								<u>Approved Budget</u>	<u>Approved Budget</u>
EXPENDITURES:									
Line	UTILITY BILLING								
No.									
1	Regular Full Time Wages	\$ 230,908	\$ 236,179	\$ 269,859	\$ 147,087	\$ 220,631	\$ 266,777	\$ (3,082)	-1.14%
2	Regular Part Time Wages	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	4,486	4,476	8,200	4,143	6,215	8,200	-	0.00%
5	Vacation Leave	6,524	8,560	-	5,347	8,021	-	-	0.00%
6	Sick Leave - Regular	11,488	11,571	-	9,650	14,475	-	-	0.00%
7	Cost of Living Adjustment	-	-	9,348	-	-	-	(9,348)	-100.00%
8	Merit Increase	-	-	-	-	-	9,242	9,242	0.00%
9	Longevity Pay	2,160	4,086	4,842	4,383	4,383	4,323	(519)	-10.72%
10	Language Incentive	2,700	2,597	2,700	1,766	2,648	2,700	-	0.00%
11	Certification Incentive	-	-	1,000	38	58	1,000	-	0.00%
12	FICA/Social Security	18,983	19,922	22,640	11,946	17,919	22,357	(283)	-1.25%
13	Workers Compensation	-	-	-	-	-	-	-	0.00%
14	State Unemployment Taxes	-	-	-	-	-	2,136	2,136	0.00%
15	Retirement - TMRS	22,433	25,313	34,508	18,434	27,651	36,004	1,496	4.34%
16	Health Insurance	27,275	30,235	40,831	21,263	31,895	42,055	1,224	3.00%
17	Dental Insurance	2,537	2,599	2,710	1,658	2,487	2,900	190	7.01%
18	Life Insurance	319	323	319	186	279	319	-	0.00%
19	ST/LT Disability Insurance	1,678	1,930	2,158	948	1,422	2,130	(28)	-1.30%
20	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
21	Vision Insurance	774	774	756	468	702	756	-	0.00%
22	AD&D	59	64	59	39	58	59	-	0.00%
	1. Personnel	\$ 332,326	\$ 348,629	\$ 399,930	\$ 227,357	\$ 338,844	\$ 400,958	\$ 1,028	0.26%
23	Travel-Training & Conferences	\$ -	\$ 447	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
24	Training & Conf (Non-Travel)	-	870	4,000	-	-	4,000	-	0.00%
25	Mileage - Reimbursement	63	81	150	-	-	150	-	0.00%
26	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
27	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
28	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
29	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
30	Postage	37,821	44,322	55,000	48,963	55,000	60,000	5,000	9.09%
31	Telephone System	5,089	6,522	5,000	2,319	3,479	7,000	2,000	40.00%
32	Cell Phones/Pagers	1,020	-	-	-	-	-	-	0.00%
33	Motor Vehicle Repair/Maint	2,070	2,549	4,500	1,413	2,120	5,000	500	11.11%
34	Other Equip Maint/Repair	-	419	1,200	-	-	1,200	-	0.00%
35	Office Equipment Rental	2,852	4,587	4,500	4,152	6,228	6,500	2,000	44.44%
36	Rental - Storage	876	876	1,200	438	657	1,200	-	0.00%
37	Legal Services	-	-	-	-	-	-	-	0.00%
38	Credit Card Fees	72,178	87,043	86,700	59,963	102,769	95,000	8,300	9.57%
39	Insurance & Bonds	400	400	400	400	600	400	-	0.00%
40	Bad Debt Collection Service	657	383,345	2,500	128	2,500	2,500	-	0.00%
41	Outside Printing	-	-	1,500	-	-	-	(1,500)	-100.00%
42	Delivery/Courier Service	47	-	125	-	-	-	(125)	-100.00%
43	Other Contract Services	-	-	-	-	-	-	-	0.00%
44	IT Service Maint/License Fees	199	-	2,500	-	-	-	(2,500)	-100.00%

	<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>
45 Public Works OCS	-	-	-	-	-	-	-	0.00%
46 Services - Utility Billing	32,538	36,319	60,000	46,426	60,000	60,000	-	0.00%
47 Services - Meter Testing	-	85	5,750	-	5,750	5,000	(750)	-13.04%
48 Services - Temporary Employmnt	-	6,253	7,200	-	-	7,200	-	0.00%
2. Contractual Services	\$ 155,810	\$ 574,118	\$ 242,225	164,203	\$ 239,102	\$ 255,150	\$ 12,925	5.34%
49 Uniforms (Buy)	\$ 856	\$ 1,184	\$ 2,290	\$ 489	\$ 733	\$ 2,500	\$ 210	9.17%
50 General Office Supplies	2,333	2,367	5,000	1,278	1,918	5,000	-	0.00%
51 Copier/Printer/Plotter Supply	-	-	-	-	-	-	-	0.00%
52 Computer Supplies	-	-	-	-	-	-	-	0.00%
53 City Sponsored Event Supplies	-	-	315	-	-	-	(315)	-100.00%
54 Medical Supplies	-	-	500	-	-	500	-	0.00%
55 Pesticides	25	-	-	-	-	-	-	0.00%
56 Minor Tools/Field Supplies	59	-	-	-	-	-	-	0.00%
57 Misc Supplies	135	262	-	364	546	-	-	0.00%
58 Office Furniture (<\$5K)	-	-	-	-	-	-	-	0.00%
59 Communication Equipment	-	-	-	-	-	-	-	0.00%
60 Computer Hardware	1,242	2,463	3,600	-	-	3,600	-	0.00%
61 Computer Accessories	-	-	-	-	-	-	-	0.00%
62 Other Office Equipment	-	-	500	-	-	-	(500)	-100.00%
63 Fuel	8,970	8,884	12,900	3,684	12,000	12,900	-	0.00%
3. Commodities	\$ 13,620	\$ 15,160	\$ 25,105	\$ 5,815	\$ 15,196	\$ 24,500	\$ (605)	-2.41%
Total Utility Billing	\$ 501,756	\$ 937,907	\$ 667,260	\$ 397,374	\$ 593,142	\$ 680,608	\$ 13,348	2.00%



Human Resources



HUMAN RESOURCES DEPARTMENT

The Human Resources (HR) Department provides employee and organizational support to attract, retain and develop quality employees. The department works with all divisions to improve internal processes and continually develop programs to enhance employee satisfaction. In addition, the department facilitates City-wide programs and services such as compensation and benefits administration, employment, employee relations, policy interpretation, and risk management. It is the department's goal to provide exceptional customer service to both internal and external customers.

Appropriations by Major Category of Expenditure

Human Resources	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 197,508	\$ 209,314	\$ 224,395	\$ 174,262	\$ 180,839
2. Contractual Services	37,881	48,213	111,052	131,621	79,050
3. Commodities	3,091	5,502	6,298	6,298	8,000
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 238,481	\$ 263,030	\$ 341,745	\$ 312,181	\$ 267,889

Full Time Equivalents	3.50	3.50	3.50	3.50	2.50
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Significant Changes for FY 2015-16

The Human Resources Department will continue with the implementation of the last phase of the web-based Human Resource Informational System. The HRIS is currently gathering, organizing, and securely maintaining employee data. The HR Actions module (phase 2) will integrate with the HRIS and develop electronic form workflow to ensure business processes are always followed consistently. Managers and employees will be able to see the status of various forms at any stage of the approval process. The HRIS will improve data quality as we continue to strive to integrate communication with the Springbrook payroll system used by the Finance department. The third phase of the HRIS will have an employee self-service module to allow employees to view and update their personal and benefit information in the system. As the numbers of employees grow, the HR department will continue to add features and have a more robust system that will assist departments manage their teams through scheduling and other essential departmental reports in performance management, training and development, organizational charts, position control, attendance, time-keeping, recruiting and applicant tracking, and much more.

Benefits administration due to healthcare reform has become increasingly complicated due to the new federal mandates in Healthcare Reform including the definition of Full-Time employment. HR will continue to monitor employee hours and if required process benefit enrollments throughout the year for any part-time and seasonal employees that becomes eligible for medical and retirement benefits according to new regulations. There will be government regulatory reporting to the IRS that will need to be submitted 6055, 6056, W-2, etc...

The Department of Labor has proposed changed to the FLSA Overtime Regulations that will have a significant impact in employee classifications. Exempt salary level will increase and the proposal of automatic raises for the salary level on an annual basis.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2015-16 Proposed Budget.

Staffing Changes for FY 2015-16

No changes are included in the FY 2015-16 Proposed Budget.

Personnel Resources

Human Resources			Authorized Positions			
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.	
Director of Human Resources	F	Sal.	0.50	0.50	0.00	
HR Assistant	F	Hr.	1.00	1.00	0.00	
HR Generalist	F	Sal.	1.00	1.00	0.00	
City Hall Receptionist	F	Hr.	1.00	0.00	-1.00	
F= Full Time PPT = Permanent Part time			Total	3.50	2.50	-1.00

Performance Measures

Following is a table reflecting performance measures for Human Resources:

Performance Measures	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Proposed
Time to Fill	69 days	65	65	40
Turnover Rate	15%	12%	12%	12%
Workers' Compensation Cost per Employee	\$765.00	\$589.00	\$ 722.38	\$ 758.00
Workers' Compensation Incident Rate	22	16	12	13
Training Investment per Employee	\$ 30.63	\$ 30.30	\$ 29.14	\$ 49.26

Management by Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a management by objectives program. The following is the mission statement, goals and objectives that the Human Resources Department intends to fulfill with the approval of the budgetary support proposed in the upcoming fiscal year.

Mission Statement

The City of Kyle Human Resources Department is a business partner, working with and for all the departments within the City. We are committed to recognizing that our employees are our most valuable asset. We are focused on delivering quality customer service in all personnel operations with integrity, responsiveness and sensitivity to all employees and citizens. We seek to provide support and guidance to all employees in employee relations, benefits and compensation programs, recruitment, training, development and safety. We embrace change and the opportunity it brings.

Goals

- Ensure quality and excellence in every part of the way we operate.
- Improve the efficiency and effectiveness of human resources at all levels.
- To promote a work environment that instills open communication, personal accountability, trust and mutual respect in the workplace.
- Stay abreast and compliant with all Federal, State and local regulations in labor relations, compensation, and benefits administration.

Objectives

Safety & Wellness

- The HR department will review 100% of Workers Compensation incidents and analyze the report of injuries/casualty losses to make recommendations to the appropriate department head.
- Manage the City Wellness Program to increase participation of the Healthy Initiative program provided by TML by 25% and strive to reduce cost of claims.
- Creation of comprehensive city-wide wellness program to promote and provide a healthy lifestyle and a culture that supports wellbeing at all organizational levels. To create awareness of individual health status and organizational wellness profile.

Communication

- 100% of the monthly HR Newsletters and HR Bulletin Boards.
- 100% monthly employee meetings with employer announcements, employee recognition and City updates by City Manager.
- Conduct exit interviews on 95% of termed employees and communicate compiled information to department heads to analyze trends.
- HR Director to send at least 2 HR News Flash emails per month to all City of Kyle employees to communicate important deadlines and reminders on upcoming training.

Training

- 100% Employee participation on required training: Government 101, Workplace Harassment Prevention, Extraordinary Service, Ethics: The Heart of Public Service, Embracing Diversity in the Workplace, New Hire Orientation, Employee Appraisal System, Policies and Procedures and Safety Orientation.
- Summer Orientation for 100% of seasonal staff for pool and summer camps.
- 100% Supervisor participation on required leadership training on Performance Management, the Role of a Supervisor, Worker's Compensation, FMLA, FLSA and Managing Change.
- Affordable Care Act Compliance Training for HR Staff.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	HUMAN RESOURCES								
1	Regular Full Time Wages	\$ 137,244	\$ 141,941	\$ 157,271	\$ 82,375	\$ 123,562	\$ 127,356	\$ (29,915)	-19.02%
2	Regular Part Time Wages	-	-	-	266	398	-	-	0.00%
3	Temporary/Seasonal Wages	-	443	-	-	-	-	-	0.00%
4	Overtime Wages	1,088	1,665	1,092	265	397	546	(546)	-50.00%
5	Vacation Leave	8,520	6,043	-	1,392	2,089	-	-	0.00%
6	Sick Leave - Regular	5,526	7,633	-	2,643	3,964	-	-	0.00%
7	Cost of Living Adjustment	-	-	5,448	-	-	-	(5,448)	-100.00%
8	Merit Increase	-	-	-	-	-	4,412	4,412	0.00%
9	Longevity Pay	1,440	2,736	3,114	1,620	1,620	1,919	(1,195)	-38.38%
10	Language Incentive	433	537	1,350	883	1,324	1,350	-	0.00%
11	FICA/Social Security	11,061	12,178	12,873	6,616	9,925	10,372	(2,501)	-19.43%
12	Workers Compensation	-	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	-	-	-	-	-	675	675	0.00%
14	Retirement - TMRS	13,082	15,172	19,621	9,560	14,339	16,704	(2,917)	-14.87%
15	Health Insurance	16,250	17,937	20,415	9,662	14,493	15,020	(5,395)	-26.43%
16	Dental Insurance	1,259	1,266	1,355	636	955	1,036	(319)	-23.54%
17	Life Insurance	181	189	182	89	134	137	(45)	-24.73%
18	ST/LT Disability Insurance	1,017	1,170	1,262	514	771	1,017	(245)	-19.41%
19	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
20	Vision Insurance	375	373	378	178	266	270	(108)	-28.57%
21	AD&D	33	35	34	16	25	25	(9)	-26.47%
1.	Personnel	\$ 197,508	\$ 209,314	\$ 224,395	\$ 116,715	\$ 174,262	\$ 180,839	\$ (43,556)	-19.41%
22	Travel-Training & Conferences	\$ 2,441	\$ 3,294	\$ 3,000	\$ 1,735	\$ 3,000	\$ 5,500	\$ 2,500	83.33%
23	Training & Conf (Non-Travel)	1,078	1,082	1,500	169	1,500	-	(1,500)	-100.00%
24	Mileage - Reimbursement	306	426	-	284	427	500	500	0.00%
25	Travel - Tolls & Parking	17	19	-	-	-	50	50	0.00%
26	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
27	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
28	Memberships and Dues	914	1,631	1,300	1,137	1,706	1,300	-	0.00%
29	Subscription and Books	-	-	-	98	147	200	200	0.00%
30	Tuition Reimbursement	-	-	-	-	-	-	-	0.00%
31	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
32	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
33	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
34	Postage	58	30	50	21	32	-	(50)	-100.00%
35	Cell Phones/Pagers	629	-	-	-	-	-	-	0.00%
36	Office Equipment Rental	-	-	-	-	-	-	-	0.00%
37	Rental - Storage	-	-	-	6	9	-	-	0.00%
38	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	0.00%
39	Legal Services	-	-	-	-	-	-	-	0.00%
40	Litigation/Mediation	-	-	-	-	-	-	-	0.00%
41	Medical Services/Drug Testing	2,940	3,970	3,500	3,121	4,682	10,000	6,500	185.71%
42	Other Professional Services	240	-	-	-	-	7,000	7,000	0.00%
43	Insurance & Bonds	-	-	-	-	-	-	-	0.00%
44	Outside Printing	-	-	-	-	-	-	-	0.00%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
45 Delivery/Courier Service	18	10	-	-	-	-	-	0.00%
46 Advertising	3,427	2,936	5,000	2,305	3,457	10,000	5,000	100.00%
47 Miscellaneous Services	-	-	-	-	-	-	-	0.00%
48 New Hire Screening	8,092	7,518	8,500	5,652	8,478	4,000	(4,500)	-52.94%
49 Training Services	4,778	609	5,000	4,786	7,179	10,000	5,000	100.00%
50 Testing/Certification	3,838	2,963	6,000	6,487	9,730	9,000	3,000	50.00%
51 Other Contract Services	-	-	-	-	-	-	-	0.00%
52 IT Service Maint/License Fees	-	-	-	-	-	-	-	0.00%
53 IT Hosting Services	-	15,000	20,000	-	20,000	10,000	(10,000)	-50.00%
54 Services-Employee Benefit Prog	1,789	1,882	2,000	950	1,426	8,500	6,500	325.00%
55 Services - Temporary Employment	4,290	3,896	5,000	7,313	10,969	-	(5,000)	-100.00%
56 Services - Health Ins Flex Fee	3,028	2,949	3,000	2,331	3,497	3,000	-	0.00%
57 Services - City Mgr Recruitmnt	-	-	47,202	39,127	55,383	-	(47,202)	-100.00%
2. Contractual Services	\$ 37,881	\$ 48,213	\$ 111,052	\$ 75,522	\$ 131,621	\$ 79,050	\$ (32,002)	-28.82%
General Office Supplies	\$ 959	\$ 1,478	\$ 1,500	\$ 1,056	\$ 1,500	\$ 2,000	\$ 500	33.33%
58 Computer Supplies	-	-	-	-	-	-	-	0.00%
59 City Sponsored Event Supplies	2,102	4,024	2,000	1,282	2,000	6,000	4,000	200.00%
60 Misc Occasions Supplies	-	-	-	-	-	-	-	0.00%
61 Food/Meals	30	-	-	-	-	-	-	0.00%
62 Misc Supplies	-	-	-	-	-	-	-	0.00%
63 Office Furniture (<\$5K)	-	-	-	-	-	-	-	0.00%
64 Communication Equipment	-	-	-	-	-	-	-	0.00%
65 Computer Hardware	-	-	-	-	-	-	-	0.00%
66 Computer Accessories	-	-	-	-	-	-	-	0.00%
67 Other Office Equipment	-	-	2,798	2,798	2,798	-	(2,798)	-100.00%
3. Commodities	\$ 3,091	\$ 5,502	\$ 6,298	\$ 5,136	\$ 6,298	\$ 8,000	\$ 1,702	27.02%
68 Computer Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Human Resources	\$ 238,481	\$ 263,030	\$ 341,745	\$ 197,373	\$ 312,181	\$ 267,889	\$ (73,856)	-21.61%



Information Technology



INFORMATION TECHNOLOGY DEPARTMENT

The Information Technology Department provides services to City Departments to aid in the effective delivery of IT services that support the business needs of the City. The Information Technology Department is a vital part of the organization, providing faster and better ways for our employees to do their jobs and for our residents to access our services promoting increased citizen participation in government. Such services include providing administrative overview, guidance, and foundation in the areas of planning, recommending, installing and supporting all computing and telecommunication technology resources utilized in City of Kyle municipal functions.

Information Technology's duties include, but are not limited, to the following:

- Manage and support all data communications, including the City area network, wireless, as well as network storage technologies
- Monitor and direct the growth and performance of both hardware and software
- Coordinate with departments concerning information services and assist in compiling data for long and short-term projects as requested by departments
- Maintain a technology Help Desk to assist staff
- Comply with government guidelines governing Information Technology
- Consult with departments regarding computer purchases
- Evaluate, recommend, and implement emerging technology
- Provide technical assistance on individual software applications for each department;
- Support legacy hardware and software systems critical to City operations
- Technological Project Management
- Voice over IP (VoIP) as well as analog phone support
- Support of City smart personal devices (PDA, iPhone, Blackberry and other acceptable and supported communication devices)
- Supply 24x7 support for "critical City systems"
- Develop and implement guidelines for:
 - Hardware/software standardization
 - Anti- Virus/Spam/Spyware/phishing prevention/detection
 - Compliance and IT policy
 - Network Security & Management
 - Software licensing
 - Hardware/software registration
 - Internet access
 - E-mail access
 - Firewall configuration / Maintenance
 - Backup procedures/Disaster recovery planning

Appropriations by Major Category of Expenditure

Information Technology	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 195,995	\$ 200,293	\$ 244,324	\$ 221,825	\$ 260,845
2. Contractual Services	217,020	246,302	327,550	337,180	345,982
3. Commodities	9,646	8,138	15,510	17,082	101,094
6. Non-CIP Capital Outlay	-	5,704	-	-	37,724
TOTAL:	\$ 422,660	\$ 460,437	\$ 587,384	\$ 576,087	\$ 745,645

Full Time Equivalents	3.00	4.00	4.00	4.00	4.00
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Significant Changes for FY 2015-16

The Information Technology Department is in the process of rebuilding the City of Kyle's Infrastructure, and implementing a service management framework (ITIL). The purpose of this overhaul is to help improve system reliability and availability, as well as agreed levels of service and the ability to measure IT service quality. In past years the Information Technology Department had a decentralized approach to information management with unclear responsibilities and services that were reactive rather than proactive. This resulted in a perception that the IT Departments capability was generally very low.

From an IT perspective, the ITIL framework provides a practical, no-nonsense framework for identifying, planning, delivering and supporting IT services to the City of Kyle staff and its citizens. The Information Technology Information Library (ITIL) is the most widely accepted approach to best practice IT service management in the world with the majority of the world's leading organizations using it.

In short the IT department will need to:

- Develop a capability plan: Increase the capability of the IT department to meet business needs and delivery requirements
- Develop a Service Continuity and Capacity Management Plan: Establish an overall process that ensures the City of Kyle is prepared for a significant incident that impacts its major operational systems.
- Manage the IT Infrastructure Risk: Establish an affordable and realistic plan to maintain our IT infrastructure. Create a managed replacement approach to its technology infrastructure that combines the introduction of new technology as part of new projects (e.g. Video Conferencing/Evidence Recording) with general replacement of old IT Infrastructure (e.g. new PC's, printers and other equipment).

Staffing Changes for FY 2015-16

No changes are included in the FY 2015-16 Proposed Budget.

Personnel Resources

Information Technology			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Systems Administrator	F	Sal.	1.0	1.0	0.0
IT Systems Tech	F	Sal.	3.0	3.0	0.0
F= Full Time PPT = Permanent Part time		Total	4.0	4.0	0.0

Performance Measures

Following is a table reflecting performance measures for the Information Technology Department:

Performance Measures	FY 12 – 13	FY 13-14	FY 14-15	FY 15-16
	Actual	Actual	Estimated	Proposed
Computers	0	180	190	0
Thin Clients	0	10	0	0
Servers	0	50	55	0
Laptops	0	126	129	0
Work Orders (Completed in 3 days)	0%	0%	0%	0%

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that the Information Technology Department intends to use budgetary support to accomplish in the upcoming budget year.

Mission Statement

The Information Technology Department will provide the highest quality technology-based services, in the most cost-effective manner, to facilitate the City of Kyle’s mission. Of utmost importance in the delivery of these services are the needs of the staff of the City of Kyle. Staff and IT together will form ways to enhance the resources and services offered to all information technology users and residents promoting increased citizen participation in government.

Goals

- Develop, enhance, and manage the City of Kyle's enterprise networks to provide high speed transparent and highly functional connectivity among all information resources that will help increase Productivity and Customer Service.
- Implement a system to monitor uptime for all critical servers, and report to staff.
- Facilitate the collection, storage, security and integrity of ALL electronic data while ensuring appropriate access.
- Implement ITIL Framework
- Create Service Level Agreements for all Departments
- Implement New Service Desk (ITIL)
- Create a Knowledgebase for City Staff to help eliminate simple reoccurring tickets
- Support excellent communication with internal City Staff
- Empower citizens through E-Commerce.

Objectives

- Monitor and report server uptime.
- Install setup and maintain 3 new public WIFI hot spots.
- Improve server backups by implementing a backup strategy that involves a redundant backup location or subscribing to a cloud backup solution. (Dependent on funding)
- Build a clearly defined and documented long range Information Technology Master plan for the city and each department.
- Provide a clearly documented and defined Disaster Recovery Plan.
- Research and implement additional avenues for citizens to pay utilities, taxes, court fines, and various other city fees using automated online and or telephone methods.
- Implement ITIL Framework. ITIL is an integrated set of best-practice processes for delivering IT services to customers. The primary focus is to maximize value to City Staff by aligning IT resources with business needs.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	INFORMATION TECHNOLOGY								
1	Regular Full Time Wages	\$ 142,593	\$ 145,048	\$ 163,532	\$ 108,325	\$ 162,487	\$ 172,866	\$ 9,334	5.71%
2	Regular Part Time Wages	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	-	-	15,000	3,366	5,049	15,000	-	0.00%
5	Vacation Leave	5,658	7,729	-	306	460	-	-	0.00%
6	Sick Leave - Regular	6,158	3,840	-	1,293	1,939	-	-	0.00%
7	Cost of Living Adjustment	-	-	5,665	-	-	-	(5,665)	-100.00%
8	Merit Increase	-	-	-	-	-	5,989	5,989	0.00%
9	Longevity Pay	360	927	432	432	432	1,015	583	134.95%
10	FICA/Social Security	11,244	12,037	12,977	8,513	12,769	14,908	1,931	14.88%
11	Workers Compensation	-	-	-	-	-	-	-	0.00%
12	State Unemployment Taxes	-	-	-	-	-	1,080	1,080	0.00%
13	Retirement - TMRS	13,262	14,916	19,779	12,319	18,478	22,160	2,381	12.04%
14	Health Insurance	14,021	13,316	23,332	11,639	17,458	24,032	700	3.00%
15	Dental Insurance	1,090	953	1,548	803	1,205	1,657	109	7.04%
16	Life Insurance	182	160	239	114	171	239	-	0.00%
17	ST/LT Disability Insurance	1,068	1,037	1,344	681	1,022	1,423	79	5.88%
18	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
19	Vision Insurance	324	302	432	212	317	432	-	0.00%
20	AD&D	34	29	44	26	38	44	-	0.00%
	1. Personnel	\$ 195,995	\$ 200,293	\$ 244,324	\$ 148,027	\$ 221,825	\$ 260,845	\$ 16,521	6.76%
21	Uniform Rental (No Longer Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Travel - City Business	-	-	-	-	-	-	-	0.00%
23	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
24	Travel-Training & Conferences	-	-	-	-	-	-	-	0.00%
25	Training & Conf (Non-Travel)	1,199	903	1,500	299	1,500	1,500	-	0.00%
26	Mileage - Reimbursement	-	72	125	68	102	125	-	0.00%
27	Travel - Tolls & Parking	-	14	-	-	-	-	-	0.00%
28	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
29	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
30	Memberships and Dues	100	-	-	-	-	-	-	0.00%
31	Subscription and Books	33	940	1,600	150	225	1,600	-	0.00%
32	Tuition (No Longer Used)	-	-	-	-	-	-	-	0.00%
33	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
34	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
35	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
36	Postage	38	-	-	-	-	-	-	0.00%
37	Telephone System	-	-	-	-	-	-	-	0.00%
38	Cell Phones/Pagers	1,875	49,180	35,000	15,979	36,000	3,600	(31,400)	-89.71%
39	Internet Service	-	-	-	-	-	-	-	0.00%
40	Wireless Data Services	456	11,767	3,500	7,468	11,202	14,000	10,500	300.00%
41	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	0.00%
42	Other Equip Maint/Repair	942	735	2,500	997	1,495	2,500	-	0.00%
43	Office Equipment Maint/Repair	184	816	1,800	420	630	1,800	-	0.00%
44	Computer Equip Maint/Repair	959	1,206	1,650	2,353	3,529	13,142	11,492	696.48%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
45	2,725	185	4,700	1,447	2,171	4,700	-	0.00%
46	7	-	-	-	-	-	-	0.00%
47	-	-	-	-	-	-	-	0.00%
48	-	-	-	-	-	-	-	0.00%
49	64	-	-	-	-	-	-	0.00%
50	-	-	-	-	-	-	-	0.00%
51	91	3,665	-	-	-	-	-	0.00%
52	199,747	163,859	259,369	264,932	264,932	259,369	-	0.00%
53	6,644	10,792	11,879	6,680	10,020	36,219	24,340	204.90%
54	-	-	-	-	-	-	-	0.00%
55	55	1,521	2,127	2,934	4,400	5,627	3,500	164.55%
56	-	-	-	-	-	-	-	0.00%
57	1,900	649	1,800	649	973	1,800	-	0.00%
58	-	-	-	-	-	-	-	0.00%
2. Contractual Services	\$ 217,020	\$ 246,302	\$ 327,550	\$ 304,375	\$ 337,180	\$ 345,982	\$ 18,432	5.63%
59	\$ 137	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
60	253	544	250	-	-	250	-	0.00%
61	-	-	-	-	-	-	-	0.00%
62	223	103	250	193	290	250	-	0.00%
63	-	-	-	-	-	-	-	0.00%
64	-	-	-	-	-	-	-	0.00%
65	-	-	-	-	-	-	-	0.00%
66	149	72	150	396	594	150	-	0.00%
67	-	-	-	-	-	-	-	0.00%
68	-	-	-	-	-	-	-	0.00%
69	30	-	-	10	15	-	-	0.00%
70	-	-	-	-	-	-	-	0.00%
71	-	-	-	-	-	-	-	0.00%
72	-	-	-	-	-	-	-	0.00%
73	5,484	4,059	4,200	2,185	4,200	84,009	79,809	1900.21%
74	1,338	1,696	8,660	729	8,660	14,435	5,775	66.69%
75	1,992	1,664	2,000	2,216	3,324	2,000	-	0.00%
76	-	-	-	-	-	-	-	0.00%
77	-	-	-	-	-	-	-	0.00%
78	-	-	-	-	-	-	-	0.00%
79	40	-	-	-	-	-	-	0.00%
3. Commodities	\$ 9,646	\$ 8,138	\$ 15,510	\$ 5,729	\$ 17,082	\$ 101,094	\$ 85,584	551.80%
80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
81	-	-	-	-	-	-	-	0.00%
82	-	5,704	-	-	-	37,724	37,724	0.00%
83	-	-	-	-	-	-	-	0.00%
6. Non-CIP Capital Outlay	\$ -	\$ 5,704	\$ -	\$ -	\$ -	\$ 37,724	\$ 37,724	0.00%
Total Information Technology	\$ 422,660	\$ 460,437	\$ 587,384	\$ 458,131	\$ 576,087	\$ 745,645	\$ 158,261	26.94%



Economic Development



Economic Development Department

City Council Vision Statement:

Kyle will become a full service community that will continue to grow quality healthcare, higher education, and retail industries for the benefit of its residents.

City Council Policy Statement

- Staff shall strive to be positive and informative to all business prospects.
- The City will develop a “one-stop shop” for future businesses which would include utilizing one point of contact for all prospects during any communication with the City.
- Economic development is everyone’s responsibility. Staff should consider the economic development implications of all projects regardless of department.
- The City shall make available any small business development programs to all residents and business prospects.
- All information produced by the City shall be provided in Spanish when requested. A Spanish speaking staff member shall be available as a resource to all potential prospects.
- The City shall dedicate focus and attention to the Economic Development Vision Statement.
- The protection of future business is the responsibility of Council members, appointed officials and staff alike.
- The City shall make a priority the promotion of historic downtown and promotion of tourism in the City of Kyle.

Appropriations by Major Category of Expenditure

Economic Development	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 140,513	\$ 155,340	\$ 172,705	\$ 149,161	\$ 180,175
2. Contractual Services	47,704	58,564	243,470	243,450	115,231
3. Commodities	3,502	1,567	4,875	4,325	1,375
TOTAL:	\$ 191,719	\$ 215,472	\$ 421,050	\$ 396,936	\$ 296,781

Full Time Equivalents	2.0	2.0	2.0	2.0	2.0
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Changes for FY 2015-16

Line Item	Variance from Request	Variance Detail:
51171 Travel City Business	(\$6,000)	Limit RECon to 1 person, removing 3 @ \$2,000 ea
51173 Travel-Training & Conferences	(\$775)	CM- Remove participation in TDA annual conference

51174	Training & Conferences (Non-Travel)	(\$2,125)	CM- Limit RECon to 1 person, removing 3 @ \$600 ea and Remove participation in TDA @ \$325 ea
51175	Mileage Reimbursement	(\$220)	CM- Remove participation in TDA annual conference
51183	Memberships & Dues	(\$150)	IAMC (Industrial Asset Management Council) Key organization for commercial and industrial real estate. CM- Limit RECon to 1 person, removing 3 add on memberships @ \$50 ea.
55243	Advertising	(\$10,750)	CM- Remove participation in Central Texas Eco Dev Guide (Greater ATX) austinguide.com @ \$7,550, remove new request to add a Major Trade Industry Mag Ad @ \$3,000 and remove new request to add Trade & Industry Contact Listings @\$750
52173	Food/Meals	\$300	Based upon increase in prospect hosting and CYE
	Small Business Loan Program	(\$50,000)	CM- Remove and present as item to consider
	*Misc. CIP (Line Item Not in Current ED Budget) Proposed in IT budget		Website Freshen/Redesign \$10,391

Capital Outlay

None

Personnel Resources

Economic Development			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Approved	Diff.
Director of Economic Development	F	Sal	1.0	1.0	0.0
Econ Dev Specialist	F	Hr.	1.0	1.0	0.0
F= Full Time PPT = Permanent Part time		Total	2.0	2.0	0.0

Staffing Changes for FY 2014-15

None

Performance Measures

Following is a table reflecting performance measures for Economic Development:

Performance Measures	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Proposed
# of Recruiting/Prospects Contacted (Yearly Average)	86	104	114	85
# of Active Prospective Projects (Rolling Average per Month)	65	95	104	70

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that the Economic Development Department intends to use budgetary support to accomplish in the upcoming budget year.

Mission Statement

The mission of the Economic Development Department is to create new job opportunities, expand the local tax base, and raise the local per capita income level by marketing Kyle as the community of choice for business looking to start, expand or relocate their operations. The Department also works closely with existing employers to identify any issues/concerns that could hinder their future growth and expansion in the City.

- *The goals and objectives of the City of Kyle, Department of Economic Development are based upon the direction of City Council for the Vision of the community (as a result of the adoption of the 5yr Economic Development Strategic plan March 2008 and City Council Economic Development Policy adopted 2011), evaluation of current projects and activity and fluidity of the local economy.*

Goals

Creating New Areas of Opportunity/Revitalization

- Encourage appropriate Comp Plan modifications and development of Transportation Master Plan to support positive economic development projects and long term plans for the City.
- Support and encourage development and revitalization of downtown Kyle by marketing available properties, working with developers on plans for the gateway into old downtown and encouraging commercial investment, redevelopment of aging properties and development of attractive multi-use properties with commercial on the ground level and second floor residential that will encourage more foot traffic and spur additional private investment, retail and commercial development.
- Support and encourage the completion of wastewater infrastructure extending to the South end of Kyle opening up opportunities for development through access to active, sustainable projects.
- Continue education about the impact and importance of proper infrastructure of all kinds in terms of economic development including roadways, water, wastewater, communications and alternative transportation/mobility.
- Continue to work closely with the Governor's Office of Economic Development and the Austin Chamber (Opportunity Austin) to identify prospect leads, respond appropriately and host site visits when given the opportunity.
- Grow both new and existing relationships with ACC and ACC Hays in Kyle to identify partnering opportunities. Begin conversations about possibility of future expansion on Kyle campus (opened with over 1,000 registered students Spring 2014, max 2,000)
- Continue to work with and grow resource toolbox with other regional partners such as the TX State Small Business Development Center, Texas Workforce Commission & Capital Area Development Board, Greater San Marcos Partnership, Union Pacific Railroad, political representatives/partners, PEC (retreat facilitation, Location One) etc.
- Communicate with network of developer contacts to stress demand for existing shell buildings over 50,000 sq. ft. and impacts of missed opportunities due to lack of facilities, both industrial and Class A office space.

Marketing & Branding

- Aggressively promote Kyle, internally and externally, as the leader in economic development for the Austin metro region's southern tier and continue to build upon Marketing and Branding specific to the Economic Development Department with business style look and feel conducive and welcoming to the business community. (Brainstorming ideas- Meet you at the corner of

success at Front and Center, Where success begins, at the corner of Front and Center... Bring together concept with complementary swag to play off- Kyle, TX bags with mapping coordinates)



- Build upon internal marketing within the City to build a sense of community and local pride, promote an awareness of and investment in and personal commitment to local businesses and local issues. “ShopKyle” and “K” Branding Campaign



- Utilize a variety of Social Media outlets, online marketing and communications to engage the community in conversation and promote a positive message about Kyle, the I-35 Corridor, resources and City of Kyle news. LinkedIn, Facebook, Twitter, YouTube, Tumblr, ShopKyle registry, etc.
- Continue to build upon, market and promote the ShopKyle Program encouraging increased utilization by local businesses and citizens. To become the go-to online interactive business mapping database for goods and services located within the City of Kyle. Encourage participating businesses to maintain fresh content and fully utilize the features readily available to them through this tool. Create Kyle and ShopKyle Brand Ambassadors organically through gained support.
- Promote newly launched Mobile App “Shop Local Kyle TX” as an additional benefit of the ShopKyle program available at no cost local businesses and consumers. App includes search for nearby businesses, by business name, goods or services, community resources, doing business information, community quick facts, city department contact info, etc.
- Continue to enhance local visibility and positioning in the region with refreshed and updated collateral, brochures and marketing pieces, participation in appropriate conferences and tradeshows while continuing to build upon the KyleED.com website powered by ED Suite, ShopKyle web tool and “Shop Local Kyle TX” Mobile App.
- Make presentations to various groups and organizations to educate and promote Kyle, current local activity and opportunities for growth and investment within the city.
- Develop welcome packets for new businesses and determine the best means of identifying such businesses.

Research and Development

- Continue to support the development of a commuter rail station surrounded by dense mixed-use development as identified in the strategic plan goals.
- Continue to encourage a local Business and R&D Park to support non-retail commercial growth within a defined concentrated area.
- Revisit resources needed to reactivate downtown grant program or creation of small business loan program for reconsideration during City Council budgeting process.
- Continue to work with the ED&T Committee to facilitate research and feasibility for reallocating certain sales tax dollars for the specific use of funding economic development through establishment of an economic development sales tax corporation or similar tool. Process has

been researched and committee discussions regarding appropriate approach and timing are ongoing.

- Look into and keep updated on most efficient Data and Project Management software to manage economic development potential, pending, developing and existing projects, BR&E, prospect tracking and contact management.
- Update/create new 5year Economic Development Strategic Plan and Downtown Master Plan upon completion of revisions to the Comprehensive Master Plan and development of the Transportation Master Plan.

Recruitment/Employment Opportunity

- Continue to focus on Healthcare Recruitment targeting support businesses and companies that serve the medical community that will further drive Kyle as a medical hub for the area, i.e. primary employers- manufacturing, distribution, R&D, supply chain.
- Deliver “Thank You” packets to the medical business community for their investment and commitment to the City of Kyle. Packets include a Thank You note, pens that look like syringes, “K” stickers, ShopKyle Postcards and business cards of ED Department staff.
- Continue focus on Retail Recruitment Strategy targeting prioritized recruitment of Entertainment, Full Service Sit Down Restaurants and Hotels.
- Pursue companies within other target markets that would complement the community to diversify the tax base and employment options for the citizens of Kyle (electronics and low technology, professional services and corporate headquarters, biomedical and life sciences).
- Continue focus on Business Retention and Expansion efforts with special attention to cultivating personal relationships with existing businesses and key business leaders and employers to ensure a direct line of contact and communication between the City of Kyle and the local business community and to educate them on existing employment and operational programs to the benefit of their company’s bottom lines thus facilitating future growth and expansion within the City of Kyle. (In the absence of a dedicated BRE staff position, GSMP assisting with coordinating meetings with non-retail, private major employers)
- Participate in events/opportunities to showcase the City of Kyle to decision makers and site selection consultants.

Population

- Evaluate recently released 2012 Census data and compare/adjust local population projections and growth trends accordingly in order to identify appropriate anticipated growth and demands for the future.
- Work with Catalyst Commercial, retail recruitment consultant to update retail marketing information and flyers for both ISCS ReCon Global tradeshow in May and TX Deal making Conference in November.

City Council and ED&T Committee Support

- Present confidential project activity report to City Council quarterly in executive session.
- Continue to serve as staff liaison to the Economic Development and Tourism Committee preparing and posting meeting agendas, preparing meeting packets, keeping regular communication regarding relevant issues and meetings.
- Create and facilitate understandable and thorough education, resources and training in regards to the Who, What, When, Where and Why’s of Economic Development for ED&T Committee and others it may be relevant for.
- Organize ongoing workshop training series for ED&T committee with segments on different subject matter that impact or pertain to economic development and issues/concepts they may need to consider in their role.
- Plan and organize annual ED&T committee retreat to refresh and educate, reevaluate and determine yearly committee goals. (co-facilitate retreat with third party facilitator)

Staff Development

- Training from Regional Offices that have programs/services available for KED to utilize, i.e. State of Texas Site Search, Texas Workforce Development Board online data tools, Texas Workforce Employment Programs, basic sources for business referrals (i.e. business plans, funding/underwriting, procurement) such as the Small Business Development Center, SCORE, Women in Business, etc.
- Staff shall keep up to date on the latest capabilities available through various social media outlets for maximum and effective use and exposure, i.e. Facebook, LinkedIn, Twitter, Tumbler, YouTube, Instagram, Pinterest, etc.
- Staff shall keep up to date on the latest trends in website design and useful tools targeted toward Economic Development use, i.e. customized report builder, searchable available properties database, live RSS feeds and propose redesign/refresh during budget process.
- Staff shall attend Kyle Area Chamber of Commerce training, workshops and informational sessions as appropriate and as budget allows.
- Staff shall utilize web based, regional and national training when possible to keep up to date on the latest trends and tools in economic development as appropriate.
- Staff shall attend continuing education opportunities and relevant training to keep up to date on the latest programs, trends, and issues in economic development or that may impact the business community as time and budget allow.

Objectives

1. ED staff to respond to phone calls and emails for basic information within 24 hours.
2. ED staff to review all prospect/business leads within 24 hours.
3. ED staff to respond to information requests and prospect leads with response packet and/or appropriate information no later than noon on the day of the deadline.
4. Update all demographic and pertinent information about the City of Kyle no less than twice a year when information is available.
5. Make all updated information pertaining to City of Kyle Economic Development and growth trends available and accessible through website or electronic means.
6. Contact all local Kyle businesses (based upon commercial utility accounts) regardless of size via survey focusing on local business and City related issues and information as part of Business Retention and Expansion practices.
7. ED staff to review and update project activity reports once a month.
8. Build on the Kyle ED website to continue to create “one stop shop” for current information to accommodate businesses, prospects and other ED related issues at least once a month.
9. ED staff to contact local commercial realtors every 6 months to verify available property listings.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
EXPENDITURES:									
Line No.	ECONOMIC DEVELOPMENT								
1	Regular Full Time Wages	\$ 96,055	\$ 104,299	\$ 126,346	\$ 62,887	\$ 94,330	\$ 130,634	\$ 4,288	3.39%
2	Temporary/Seasonal Wages	-	-	-	-	-	-	-	0.00%
3	Overtime Wages	24	242	-	56	84	-	-	0.00%
4	Vacation Leave	4,867	2,753	-	5,428	8,142	-	-	0.00%
5	Sick Leave - Regular	8,472	12,516	-	7,145	10,717	-	-	0.00%
6	Cost of Living Adjustment	-	-	4,379	-	-	-	(4,379)	-100.00%
7	Merit Increase	-	-	-	-	-	4,525	4,525	0.00%
6	Longevity Pay	648	1,332	1,548	1,548	1,548	1,791	243	15.70%
7	Language Incentive	900	935	900	589	883	900	-	0.00%
8	FICA/Social Security	8,532	9,360	10,188	5,767	8,650	10,546	358	3.51%
9	Workers Compensation	-	-	-	-	-	-	-	0.00%
10	State Unemployment Taxes	-	-	-	-	-	540	540	0.00%
11	Retirement - TMRS	9,833	11,535	15,528	8,307	12,460	16,983	1,455	9.37%
12	Health Insurance	9,320	10,313	11,666	7,048	10,572	12,016	350	3.00%
13	Dental Insurance	723	756	774	468	702	828	54	6.98%
14	Life Insurance	137	143	137	82	123	137	-	0.00%
15	ST/LT Disability Insurance	760	906	998	488	732	1,034	36	3.61%
16	Vision Insurance	216	225	216	131	196	216	-	0.00%
17	AD&D	25	26	25	15	23	25	-	0.00%
1.	Personnel	\$ 140,513	\$ 155,340	\$ 172,705	\$ 99,957	\$ 149,161	\$ 180,175	\$ 7,470	4.33%
18	Travel - City Business	\$ 1,885	\$ 5,663	\$ 9,200	\$ 1,190	\$ 9,200	\$ 5,850	\$ (3,350)	-36.41%
19	Travel-Training & Conferences	1,377	1,938	4,100	(146)	4,100	4,236	136	3.32%
20	Training & Conf (Non-Travel)	2,444	2,249	4,000	1,219	4,000	3,115	(885)	-22.13%
21	Mileage - Reimbursement	1,628	2,088	2,320	163	2,300	2,660	340	14.66%
22	Travel - Tolls & Parking	109	127	200	27	200	200	-	0.00%
23	Memberships and Dues	7,255	11,295	12,335	6,385	12,335	13,745	1,410	11.43%
24	Subscription and Books	199	134	200	-	200	200	-	0.00%
25	Postage	83	24	200	15	200	200	-	0.00%
26	Telephone System	-	-	-	-	-	-	-	0.00%
27	Cell Phones/Pagers	629	-	-	-	-	-	-	0.00%
28	Wireless Data Services	456	-	-	-	-	-	-	0.00%
29	Office Equipment Rental	7	-	-	-	-	-	-	0.00%
30	Legal Services	-	-	-	-	-	-	-	0.00%
31	Outside Printing	1,551	1,214	2,000	1,166	2,000	2,000	-	0.00%
32	Delivery/Courier Service	17	73	75	5	75	75	-	0.00%
33	Advertising	15,124	15,759	16,350	9,764	16,350	8,950	(7,400)	-45.26%
34	Eco Development Consult Serv	14,939	18,000	92,490	92,490	92,490	24,000	(68,490)	-74.05%
35	Communication-Public Relations	-	-	-	-	-	-	-	0.00%
36	IT Service Maint/License Fees	-	-	-	-	-	-	-	0.00%
37	Downtown Revitalization Grant	-	-	100,000	22,200	100,000	50,000	(50,000)	-50.00%
38	Transfer Out (New Business Loan/Grant Program)	-	-	-	-	-	-	-	0.00%
39	Seton 380 Developer Agrmnt	-	-	-	-	-	-	-	0.00%
40	DDR DB 380 Developer Agrmnt	-	-	-	-	-	-	-	0.00%
2.	Contractual Services	\$ 47,704	\$ 58,564	\$ 243,470	\$ 134,477	\$ 243,450	\$ 115,231	\$ (128,239)	-52.67%

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
41	Uniforms (Buy)	\$ -	\$ 167	\$ 150	\$ -	\$ 150	\$ 150	\$ -	0.00%
42	General Office Supplies	437	779	400	201	400	400	-	0.00%
43	Computer Supplies	1,330	(20)	-	-	-	-	-	0.00%
44	City Sponsored Event Supplies	41	40	100	50	100	100	-	0.00%
45	Misc Occasions Supplies	150	-	-	-	-	-	-	0.00%
46	Food/Meals	168	531	350	871	600	650	300	85.71%
47	Misc Supplies	53	70	75	68	75	75	-	0.00%
48	Office Furniture (<\$5K)	230	-	-	-	-	-	-	0.00%
49	Computer Hardware	-	-	-	-	-	-	-	0.00%
50	Computer Software	1,092	-	3,800	-	3,000	-	(3,800)	-100.00%
	3. Commodities	\$ 3,502	\$ 1,567	\$ 4,875	\$ 1,191	\$ 4,325	\$ 1,375	\$ (3,500)	-71.79%
	Total Economic Development	\$ 191,719	\$ 215,472	\$ 421,050	\$ 235,625	\$ 396,936	\$ 296,781	\$ (124,269)	-29.51%



Building Inspection



BUILDING INSPECTION DEPARTMENT

The Building Inspections Department is responsible for permitting all construction and conducting inspections of the work.

Building Inspection Services issue building construction permits and perform inspections which lead to the final Certificate of Occupancy (CO). This department assists in the coordination between the City and the construction industry with plan review, permitting and on-site inspections. Inspection Services ensure that the construction phase of the development process meets the expectations of the community for the overall public health, safety and welfare through the administration and implementation of applicable City codes and ordinances. This department is also responsible for flood plain administration and review, according to the regulations established by the Federal Emergency Management Agency (FEMA). These regulations have been integrated into Inspection Services to create efficiency and provide better customer response for the enforcement of proposed land use and development codes. Code Enforcement's goal is to ensure quality and safe land use through the enforcement of fire, building, nuisance and Unified Development Codes and Ordinances.

The purpose of this department is to establish the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment.

Appropriations by Major Category of Expenditure

Building Inspection	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 352,994	\$ 378,621	\$ 403,930	\$ 382,421	\$ 414,223
2. Contractual Services	34,633	31,780	67,620	76,758	49,700
3. Commodities	7,755	9,331	8,200	8,550	12,600
6. Non-CIP Capital Outlay	-	-	-	-	22,000
TOTAL:	\$ 395,382	\$ 419,733	\$ 479,750	\$ 467,729	\$ 498,523
Full Time Equivalents	6.0	6.0	6.0	6.0	6.0

Significant Changes for FY 2015-16

Funding for Fire Marshal is included in the FY 2015-16 Proposed Budget.

Capital Outlay

Non-CIP operating capital expenditure included in FY 2015-16 Proposed Budget for F-150 Truck for new building inspector position.

Staffing Changes for FY 2015-16

Code Enforcement Officer removed from Building Department budget. Additional Building Inspector position has been requested.

Personnel Resources

Building Inspection			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Building Official	F	Sal	1.0	1.0	0.0
Building Inspector	F	Hr.	2.0	2.0	0.0
Building Permits Coordinator	F	Hr.	2.0	3.0	1.0
Code Enforcement Officer	F	Hr.	1.0	0.0	-1.0
		Total	6.0	6.0	0.0

* F= Full Time PPT = Permanent Part time

Performance Measures

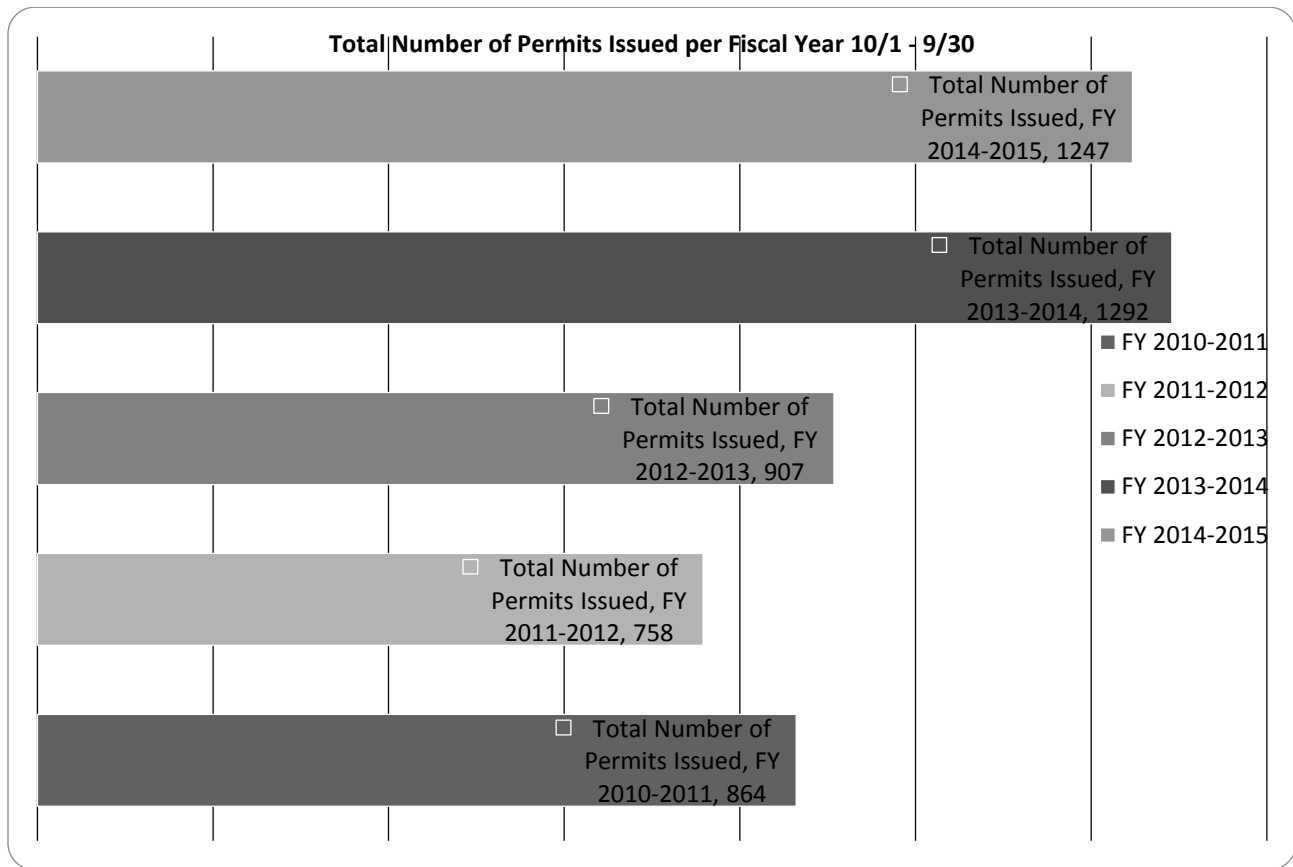
Following is a table reflecting total amount of permits issued for the Building Inspection Department in a fiscal year:

Performance Measures	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Proposed
Building Permits	324	586	542	650
Electrical Permits	27	26	35	42
Mechanical Permits	16	21	19	23
Plumbing Permits	185	266	204	245
Remodels or Alterations	11	86	131	157
Sign Permits	82	75	100	120
Mobile Home Move-ins	22	27	5	6
Demolition Permits	3	1	6	7
Irrigation Permits	91	138	82	98
TOTAL	761	1226	1124	1348

* FY 14-15 time frame of 10/1/14 - 7/14/15

* Home Occupation, Solicitor & Peddler, Pool permits not represented

The following chart shows the pattern of all building permits that have been issued during each fiscal year from 10/01 to 09/30 of the following year. The total number of permits issued for FY 2014-2015 only represents the dates 10/01/2014-07/14/2015.



* FY 2014-2015 dated 10/01/2014- 07/14/2015

City of Kyle Building Department Permit Stats

	2012 Residential	2012 Commercial	2013 Residential	2013 Commercial	2014 Residential	2014 Commercial	2015 Residential	2015 Commercial
January	22	2	18	5	33	2	27	3
February	19	1	20	2	26	3	41	4
March	17	4	24	11	64	6	75	26
April	18	8	17	6	43	8	95	6
May	32	6	20	1	79	7	34	3
June	24	2	32	2	48	4	54	30
July	23	1	33	3	34	7		
August	32	2	44	3	49	0		
September	4	3	24	4	25	6		
October	20	8	36	2	26	10		
November	16	4	27	3	46	5		
December	14	2	25	0	32	9		
Total	241	43	320	42	505	67	326	72

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that the Building Department intends to use budgetary support to accomplish in the upcoming budget year.

Mission Statements

The mission of the Building Department is to serve the public in an atmosphere of courtesy, friendliness and respect, consistently treating everyone fairly within the policies, rules and regulations of Kyle in order to provide the highest quality municipal services in an effective, creative and fiscally responsible manner while providing support through communication and education to ensure a safe and quality environment for all citizens of Kyle now, and for future generations.

Goals-Building Inspection Division

Daily Operations

- Ensure compliance with the adopted 2009 International Building Codes and local amendments and City Ordinances.
- Building staff continues to conduct cross-training of jobs expanding the capabilities of each staff member related to permitting, registration, cashiering, daily deposits and issuance of Certificate of Occupancy.
- Continue to provide timely and efficient permit review and inspection services and to explore the feasibility of online permitting for basic work project.
- Continue to monitor construction sites to maintain a clean and orderly appearance within the City.

Personnel

- Provide exceptional internal and external customer service.
- Continue educational program for licensed/certified staff by selecting relevant courses.
- Schedule certification examinations for inspectors that are administered through the International Code Council.
- Support employee training to maintain and improve technical and professional skills.
- Building staff continue to attend required training for completion of Continuing Educational Units.

Communication

- Provide assistance, responses and clarifications on all building, health and life safety code questions.

Department Operations

- Apply statutes, codes and procedures in a fair and consistent manner.
- Continue improvement of the development process from the early planning stages through review, permitting, construction and completion.
- Continue to work with the Kyle Fire Department to implement the new fire fee schedule.
- Provide Floodplain Management and flood information services to professional designers and the residents of Kyle.
- Promote the health, safety, and welfare of the community by ensuring compliance with building codes and city ordinances.

Objectives

- Complete 95% of all requested inspections within 24 hours from the time of request during the work week.
- Review residential plans within 1.5-2 weeks and commercial plans within 3-4 weeks for compliance with applicable codes.
- Pursue educational opportunities for staff to grow in their profession. As well as maintain current professional licenses and certifications.
- Continue to meet with anyone building any type of structure in the City to provide advice to ensure the construction will be safe and usable.
- Continue to develop cross training within department with all staff to broaden scope of services to the community. This will improve customer service by providing quick and reliable permitting and inspections services.
- Have weekly staff meetings. These meetings will be an opportunity for inspectors to discuss problems they faced in the field. Update each other on inspections that are ongoing and codes that have been adopted. This procedure will help reduce time in completing inspections and keeping the staff updated on projects and codes.
- Operate within the annual budgetary limits for FY 2015-2016

2014 Building Plan Review & Inspection Stats						
	Inspections	2011 NCC Plan Reviews	NRC Plan Reviews	Remodel & Accessory	Signs	Permits Issued
January	866	3	37	10	7	94
February	839	6	27	4	5	88
March	1099	7	34	10	9	132
April	920	3	44	10	4	124
May	971	5	68	4	1	134
June	1081	8	31	4	7	107
July	1169	6	34	12	16	166
August	1031	4	39	9	0	120
September	1090	11	19	7	8	114
October	999	11	26	17	6	111
November	794	13	46	10	1	110
December	921	14	31	3	17	118
Total for Year	11780	91	436	100	81	1418

2015 Building Plan Review & Inspection Stats						
	Inspections	2011 NCC Plan Reviews	NRC Plan Reviews	Remodel & Accessory	Signs	Permits Issued
January	843	12	73	10	12	116
February	977	9	118	7	12	126
March	1109	7	75	11	8	163
April	1302	4	95	19	9	183
May	1008	5	38	11	8	95
June	1153	2	50	18	5	187
July						
August						
September						
October						
November						
December						
Total for Year	6392	39	449	76	54	870

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	BUILDING INSPECTION								
1	Regular Full Time Wages	\$ 240,967	\$ 252,170	\$ 284,011	\$ 168,251	\$ 252,376	\$ 290,809	\$ 6,798	2.39%
2	Regular Part Time Wages	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	4,329	4,584	1,092	3,677	5,516	1,219	127	11.63%
5	Vacation Leave	12,614	10,425	-	6,609	9,913	-	-	0.00%
6	Sick Leave - Regular	10,738	16,119	-	10,366	15,549	-	-	0.00%
7	Cost of Living Adjustment	-	-	9,839	-	-	-	(9,839)	-100.00%
8	Merit Increase	-	-	-	-	-	10,074	10,074	0.00%
9	Longevity Pay	2,304	4,410	5,058	4,581	4,581	4,214	(844)	-16.69%
10	Language Incentive	4,501	4,639	4,500	2,354	3,531	2,700	(1,800)	-40.00%
11	FICA/Social Security	20,916	22,728	23,294	14,785	22,177	23,640	346	1.49%
12	Workers Compensation	-	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	-	-	-	-	-	1,620	1,620	0.00%
14	Retirement - TMRS	23,823	27,653	35,505	21,150	31,724	38,071	2,566	7.23%
15	Health Insurance	27,773	30,557	34,998	21,631	32,446	36,048	1,050	3.00%
16	Dental Insurance	2,170	2,251	2,323	1,339	2,008	2,485	162	6.97%
17	Life Insurance	301	312	319	186	279	320	1	0.31%
18	ST/LT Disability Insurance	1,855	2,047	2,284	1,138	1,707	2,317	33	1.44%
19	Vision Insurance	648	671	648	374	560	648	-	0.00%
20	AD&D	55	57	59	34	51	58	(1)	-1.69%
1.	Personnel	\$ 352,994	\$ 378,621	\$ 403,930	\$ 256,474	\$ 382,421	\$ 414,223	\$ 10,293	2.55%
21	Travel - City Business	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Travel-Training & Conferences	-	526	-	-	-	-	-	0.00%
23	Training & Conf (Non-Travel)	150	-	-	-	-	-	-	0.00%
24	Mileage - Reimbursement	-	-	-	-	-	-	-	0.00%
25	Memberships and Dues	455	375	600	555	600	600	-	0.00%
26	Subscription and Books	300	250	600	-	600	600	-	0.00%
27	Postage	794	699	1,300	662	1,300	1,000	(300)	-23.08%
28	Light & Power	-	-	-	-	-	-	-	0.00%
29	Telephone System	-	-	-	-	-	-	-	0.00%
30	Cell Phones/Pagers	1,497	-	-	-	-	-	-	0.00%
31	Wireless Data Services	840	-	-	-	-	-	-	0.00%
32	Motor Vehicle Repair/Maint	1,698	4,919	2,000	528	2,000	2,000	-	0.00%
33	Inspection/Registration/Etc	-	-	-	-	-	-	-	0.00%
34	Body Shop Repairs	-	-	-	-	-	-	-	0.00%
35	Other Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
36	Oil & Lube Svc/Seasonal Maint	-	-	-	-	-	-	-	0.00%
37	Car Washes (& Tokens)	-	-	-	-	-	-	-	0.00%
38	Office Equipment Maint/Repair	-	-	-	-	-	-	-	0.00%
39	Computer Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
40	Communication Equip Repair	-	-	-	-	-	-	-	0.00%
41	Office Equipment Rental	8,470	8,368	8,500	8,474	12,711	14,500	6,000	70.59%
42	Rental - Storage	2,350	2,478	2,320	1,279	2,320	4,000	1,680	72.41%
43	Legal Services	-	-	-	-	-	-	-	0.00%
44	Litigation/Mediation	-	-	-	-	-	-	-	0.00%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
45 Engineering Services	-	-	-	-	-	-	-	0.00%
46 County Recording Fees	-	-	-	-	-	-	-	0.00%
47 Credit Card Fees	3,193	7,279	3,000	4,624	7,927	7,700	4,700	156.67%
48 Insurance & Bonds	-	-	-	-	-	-	-	0.00%
49 Outside Printing	689	1,291	700	288	700	700	-	0.00%
50 Delivery/Courier Service	-	-	-	-	-	-	-	0.00%
51 Advertising	-	-	-	-	-	-	-	0.00%
52 Training Services	-	-	-	-	-	-	-	0.00%
53 Communication-Public Relations	-	-	-	-	-	-	-	0.00%
54 Testing/Certification	3,481	1,336	3,600	1,701	3,600	3,600	-	0.00%
55 Other Contract Services	-	-	-	-	-	-	-	0.00%
56 IT Service Maint/License Fees	-	-	-	-	-	-	-	0.00%
57 Services-Demolition/Lot Clean	-	-	30,000	-	30,000	-	(30,000)	-100.00%
58 Services - Inspections	10,716	4,260	15,000	6,163	15,000	15,000	-	0.00%
2. Contractual Services	\$ 34,633	\$ 31,780	\$ 67,620	\$ 24,274	\$ 76,758	\$ 49,700	\$ (17,920)	-26.50%
59 Uniforms (Buy)	\$ 80	\$ 556	\$ 700	\$ 419	\$ 628	\$ 700	\$ -	0.00%
60 General Office Supplies	1,636	2,426	1,500	1,960	2,941	2,500	1,000	66.67%
61 Computer Supplies	-	-	-	-	-	-	-	0.00%
62 City Sponsored Event Supplies	-	-	-	-	-	-	-	0.00%
63 Medical Supplies	-	-	-	-	-	-	-	0.00%
64 Minor Tools/Instruments	11	9	200	11	16	200	-	0.00%
65 Training Supplies	-	-	-	-	-	-	-	0.00%
66 Misc Occasions Supplies	-	-	-	-	-	-	-	0.00%
67 Food/Meals	139	59	-	-	-	-	-	0.00%
68 Misc Supplies	-	-	-	-	-	-	-	0.00%
69 Office Furniture (<\$5K)	-	-	-	-	-	-	-	0.00%
70 Communication Equipment	-	-	-	-	-	-	-	0.00%
71 Computer Hardware	-	-	-	-	-	2,700	2,700	0.00%
72 Computer Software	-	-	-	-	-	-	-	0.00%
73 Computer Accessories	99	98	1,500	425	638	1,500	-	0.00%
74 Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
75 Other Office Equipment	-	-	-	-	-	-	-	0.00%
76 Fuel	5,790	6,183	4,300	2,885	4,327	5,000	700	16.28%
77 Tires/Batteries	-	-	-	-	-	-	-	0.00%
3. Commodities	\$ 7,755	\$ 9,331	\$ 8,200	\$ 5,700	\$ 8,550	\$ 12,600	\$ 4,400	53.66%
78 Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
79 Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
80 Motor Vehicles	-	-	-	-	-	22,000	22,000	0.00%
6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000	\$ 22,000	0.00%
Total Building Inspection	\$ 395,382	\$ 419,733	\$ 479,750	\$ 286,448	\$ 467,729	\$ 498,523	\$ 18,773	3.91%



Community Development



COMMUNITY DEVELOPMENT

The Community Development Department is responsible for receiving all subdivision plats, infrastructure construction plans, zoning requests, and site development permits applications. The Department coordinates interdepartmental review of plans and prepares reports for the Long Range Planning Committee, Planning and Zoning Commission, City Council, and Board of Adjustment. The Department maintains official records of zonings, subdivisions and variances issued or approved by the City. The Department is responsible for implementing and periodically updating the City's Comprehensive Plan and providing land use and development information to other city departments as well as the public. The Department is responsible for preparation, maintenance and updates to the City's GIS system.

The Community Development Department is responsible for guiding the City's long range planning efforts and the City's comprehensive plan for future growth and development. This Department also provides census and demographic information, in addition to growth and development information to the community for projecting population, building, and development trends, as well as, impacts. In accordance with growth management policies established by the comprehensive plan and the Council, the Community Development Department develops annexation policies and an annexation plan for the orderly growth of the city. This Department also manages the City's mapping.

The Community Development Department provides guidance, reviews zoning, subdivision applications, site development applications, and shapes public policy related to growth and development. We are committed to proactive, community-based planning founded on public participation, and to the building of livable, sustainable communities.

Appropriations by Major Category of Expenditure

Community Development	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 234,783	\$ 251,719	\$ 335,303	\$ 284,386	\$ 276,727
2. Contractual Services	26,036	8,053	16,740	12,418	16,271
3. Commodities	1,043	880	1,680	1,120	2,470
6. Non-CIP Capital Outlay	-	-	-	-	12,500
TOTAL:	\$ 261,862	\$ 260,652	\$ 353,723	\$ 297,924	\$ 307,968

Full Time Equivalents	3.0	3.0	4.0	4.0	3.0
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Significant Changes for FY 2015-16

No significant changes are included in the FY 2015-16 Proposed Budget.

Staffing Changes for FY 2015-16

No significant changes are included in the FY 2015-16 Proposed Budget.

Personnel Resources

Community Development Department

Community Development Department			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Director of Planning	F	Sal	1.0	1.0	0.0
Planning Technician	F	Hr.	1.0	1.0	0.0
GIS Coordinator	F	Sal	1.0	1.0	0.0
Community Development Coordinator	F	Sal	1.0	0.0	-1.0
F= Full Time PPT = Permanent Part time		Total	4.0	3.0	-1.0

Performance Measures

Following is a table reflecting performance measures for the Planning Department:

Performance Measures	FY 12 - 13 Actual	FY 13 - 14 Actual	FY 14 - 15 Estimated	FY 15 - 16 Proposed
Subdivision plat applications	14	14	18	21
No. of new lots platted	170	491	584	700
Site plans	16	22	23	25
Variances to Board of Adjustment	3	2	2	2
Rezoning applications	9	14	18	20

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that the Planning Department intends to use budgetary support to accomplish in the upcoming budget year.

Mission Statements

The mission of the Planning Department is to provide citizens and the business/development community with consistent, efficient and fair development requirements and processes. Promote best planning practices and quality development for the purposes of planning for the needs for tomorrow, improving economic growth, and improving the built environment.

Goals

- To provide information and assistance to meet the needs of the citizens, Council, City Departments, developers and agencies regarding the development of the City.
- To provide excellent customer service to applicants and the general public for all matters relating to the development process.
- To ensure maximum adherence to the comprehensive master plan, City Code, and best planning practices to ensure development occurs in a manner consistent with stated community direction.
- To promote a working environment where learning is encouraged, new ideas are welcome, and a friendly atmosphere prevails as the most productive team approach to business.

Objectives

- Review and revise zoning, site development and subdivision ordinances to ensure full implementation of the comprehensive master plan, as well as to address the changing needs of the community.
- Review development process to guarantee effectiveness, enhanced customer service and to allow citizens to have an effective role in the development process.
- Develop Annexation criteria.
- Prepare population projections and monitor development trends.
- Prepare a Development Guide to maximize transparency and understanding of development process and requirements.
- Provide excellent customer service to internal and external customers.
- Staff to participate in 20 hours of continuing education training annually.
- Maintain up to date information on the City's website (including up to date maps, applications, notifications of planning studies and projects, and the newly added development case tracker).
- Operate within the annual budgetary limits for FY 2015-2016.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
EXPENDITURES:									
Line No.	COMMUNITY DEVELOPMENT								
1	Regular Full Time Wages	\$ 175,384	\$ 186,894	\$ 249,772	\$ 140,684	\$ 211,026	\$ 203,556	\$ (46,216)	-18.50%
2	Overtime Wages	-	-	-	48	71	-	-	0.00%
3	Vacation Leave	7,615	7,072	-	3,167	4,750	-	-	0.00%
4	Sick Leave - Regular	4,608	4,529	-	2,398	3,597	-	-	0.00%
5	Cost of Living Adjustment	-	-	6,809	-	-	-	(6,809)	-100.00%
6	Merit Increase	-	-	-	-	-	7,051	7,051	0.00%
7	Longevity Pay	648	1,305	1,305	1,305	1,305	1,545	240	18.39%
8	FICA/Social Security	13,389	14,921	19,728	10,645	15,968	16,230	(3,498)	-17.73%
9	Workers Compensation	-	-	-	-	-	-	-	0.00%
10	State Unemployment Taxes	-	-	-	-	-	810	810	0.00%
11	Retirement - TMRS	16,251	18,975	30,069	16,020	24,031	26,137	(3,932)	-13.08%
12	Health Insurance	13,975	15,131	23,332	13,834	20,750	18,024	(5,308)	-22.75%
13	Dental Insurance	1,090	1,088	1,548	790	1,186	1,243	(305)	-19.70%
14	Life Insurance	182	167	238	105	157	182	(56)	-23.53%
15	ST/LT Disability Insurance	1,283	1,290	2,026	786	1,179	1,591	(435)	-21.47%
16	Vision Insurance	324	320	432	221	331	324	(108)	-25.00%
17	AD&D	34	26	44	24	36	34	(10)	-22.73%
1.	Personnel	\$ 234,783	\$ 251,719	\$ 335,303	\$ 190,026	\$ 284,386	\$ 276,727	\$ (58,576)	-17.47%
18	Travel - City Business	\$ 59	\$ -	\$ 550	\$ -	\$ 550	\$ -	\$ (550)	-100.00%
19	Travel-Training & Conferences	1,538	172	3,825	1,531	2,297	9,575	5,750	150.33%
20	Training & Conf (Non-Travel)	760	490	-	525	788	-	-	0.00%
21	Mileage - Reimbursement	427	708	150	104	155	187	37	24.67%
22	Travel - Tolls & Parking	48	12	15	-	-	19	4	26.67%
23	Memberships and Dues	560	1,299	500	25	38	1,090	590	118.00%
24	Subscription and Books	1	-	200	-	-	200	-	0.00%
25	Postage	952	917	300	74	110	300	-	0.00%
26	Telephone System	-	-	-	-	-	-	-	0.00%
27	Cell Phones/Pagers	629	-	-	-	-	-	-	0.00%
28	Computer Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
29	Office Equipment Rental	-	-	-	-	-	-	-	0.00%
30	Rental - Storage	63	63	100	59	88	100	-	0.00%
31	Legal Services	-	-	-	-	-	-	-	0.00%
32	Engineering Services	16,475	-	1,000	-	-	2,000	1,000	100.00%
33	County Recording Fees	40	713	-	-	-	-	-	0.00%
34	Insurance & Bonds	-	-	-	-	-	-	-	0.00%
35	Advertising	89	63	-	-	-	-	-	0.00%
36	Public Notices	4,395	3,617	3,500	1,311	3,500	2,800	(700)	-20.00%
37	Planning Consulting Services	-	-	-	-	-	-	-	0.00%
38	Communication-Public Relations	-	-	-	-	-	-	-	0.00%
39	Other Contract Services	-	-	3,100	3,100	1,392	-	(3,100)	-100.00%
40	IT Service Maint/License Fees	-	-	-	-	-	-	-	0.00%
41	Services - Survey	-	-	3,500	3,500	3,500	-	(3,500)	-100.00%
2.	Contractual Services	\$ 26,036	\$ 8,053	\$ 16,740	\$ 10,228	\$ 12,418	\$ 16,271	\$ (469)	-2.80%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
42 Uniforms (Buy)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 390	\$ 390	0.00%
43 General Office Supplies	804	816	1,600	665	997	2,000	400	25.00%
44 City Sponsored Event Supplies	-	-	-	-	-	-	-	0.00%
45 Food/Meals	239	64	80	82	123	80	-	0.00%
46 Misc Supplies	-	-	-	-	-	-	-	0.00%
47 Computer Hardware	-	-	-	-	-	-	-	0.00%
3. Commodities	\$ 1,043	\$ 880	\$ 1,680	\$ 747	\$ 1,120	\$ 2,470	\$ 790	47.02%
48 Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
49 Computer Equipment	-	-	-	-	-	12,500	12,500	0.00%
6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,500	\$ 12,500	0.00%
Total Community Development	\$ 261,862	\$ 260,652	\$ 353,723	\$ 201,001	\$ 297,924	\$ 307,968	\$ (45,755)	-12.94%



Emergency Medical Services



EMERGENCY MEDICAL SERVICES

The City of Kyle contracts with the San Marcos-Hays County EMS, Inc., for providing emergency medical services including ambulatory services. The current approved budget for FY 2015-16 includes \$275,000.00 for payments to San Marcos-Hays County EMS, Inc., for providing emergency medical services.

Appropriations by Major Category of Expenditure

Emergency Medical Services (Contract)	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
2. Contractual Services	\$ 318,064	\$ 250,922	\$ 275,000	\$ 275,000	\$ 275,000
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 318,064	\$ 250,922	\$ 275,000	\$ 275,000	\$ 275,000

Significant Changes for FY 2015-16

- The City's 3-Year contract with San Marcos-Hays County EMS, Inc. expired on September 30, 2014. The Proposed Budget anticipates continuation of the emergency medical services at the current year's cost.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>
EXPENDITURES:									
Line	<u>EMERGENCY MEDICAL SERVICES (Contract)</u>								
No.									
1	Water/Sewer/Trash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Body Shop Repairs	-	-	-	-	-	-	-	0.00%
3	Other Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
4	Insurance & Bonds	-	-	-	-	-	-	-	0.00%
5	SM-Hays Co Emerg Medical	318,064	250,922	275,000	275,000	275,000	275,000	-	0.00%
6	Kyle Fire Dept	-	-	-	-	-	-	-	0.00%
7	Other Contract Services	-	-	-	-	-	-	-	0.00%
8	Other Contributions	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 318,064	\$ 250,922	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ -	0.00%
9	Capital Improv - Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Emergency Medical Services (Contract)	\$ 318,064	\$ 250,922	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ -	0.00%



Fire Protection Services



FIRE PROTECTION SERVICES

The Kyle Fire Department is part of Emergency Service District No. 5 and is not a part of the City of Kyle. The City and the Fire Department work closely to protect lives and property within the Kyle city limits. The City provides an annual cash contribution of \$5,000 and pays approximately \$25,000 for liability insurance coverage for Fire Department's vehicles and buildings.

The City of Kyle also has an agreement with the Kyle Fire Department to review development plans for compliance with code requirements for fire protection services. The City reimburses the Kyle Fire Department for these services.

In addition, the City paid for the design and construction of Fire Station No. 2, with a cost of \$1,129,257, which does not include the cost of financing. The construction cost was financed by the City by issuing 20-year debt. It is estimated that the City incurred approximately \$526,000 in financing costs to build the fire station.

Appropriations by Major Category of Expenditure

Fire Protection Services	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
2. Contractual Services	\$ 22,164	\$ 30,494	\$ 142,500	\$ 145,214	\$ 29,484
TOTAL:	\$ 22,164	\$ 30,494	\$ 142,500	\$ 145,214	\$ 29,484

Significant Changes for FY 2015-16

- No changes requested by the Kyle Fire Department.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>
EXPENDITURES:									
Line	<u>KYLE FIRE DEPARTMENT</u>								
No.									
1	Maintenance - Equipment	\$ 570	\$ 1,000	\$ 2,000	\$ 1,109	\$ 2,000	\$ 2,000	\$ -	0.00%
2	Insurance & Bonds	21,594	19,494	17,500	20,214	20,214	22,484	4,984	28.48%
3	Kyle Fire Dept	-	10,000	123,000	123,000	123,000	5,000	(118,000)	-95.93%
	2. Contractual Services	\$ 22,164	\$ 30,494	\$ 142,500	\$ 144,323	\$ 145,214	\$ 29,484	\$ (113,017)	-79.31%
	Total Kyle Fire Department	\$ 22,164	\$ 30,494	\$ 142,500	\$ 144,323	\$ 145,214	\$ 29,484	\$ (113,017)	-79.31%



Police Department



POLICE DEPARTMENT

The Kyle Police Department provides direct public safety services to the citizens of Kyle. The vision and goal of the Police Department is to continually adapt to change and enhance its service delivery to meet the public safety needs of our vibrant, growing and ever changing community.

The Police Department exists to dedicate itself to work in cooperation with our community partners to proactively address the public safety needs of the residents, enhance their quality of life and to provide them the type of service excellence so justly deserved by our city and our citizens.

Appropriations by Major Category of Expenditure – Police Department

Police Department Summary	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 3,490,953	\$ 3,651,520	\$ 4,338,172	\$ 3,951,701	\$ 4,935,133
2. Contractual Services	351,704	362,430	364,002	328,485	400,049
3. Commodities	303,976	289,829	428,856	389,333	443,006
6. Non-CIP Capital Outlay	-	31,428	510,000	505,356	75,000
TOTAL:	\$ 4,146,633	\$ 4,335,207	\$ 5,641,030	\$ 5,174,876	\$ 5,853,188

Full Time Equivalents	50.5	53.0	58.5	58.5	69.5
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Program Description - Operations

The Operations Division consists of four functional work components: the Police Operations Division, the Special Services Division, the Criminal Investigations Division, and the Support Services Division.

Appropriations by Major Category of Expenditure – Operations Division

Police Operations	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 2,846,942	\$ 2,968,918	\$ 3,549,669	\$ 3,291,984	\$ 4,048,646
2. Contractual Services	348,800	356,506	337,402	308,485	371,949
3. Commodities	294,912	285,231	414,706	380,348	428,856
6. Non-CIP Capital Outlay	-	31,428	450,000	450,000	75,000
TOTAL:	\$ 3,490,654	\$ 3,642,082	\$ 4,751,777	\$ 4,430,817	\$ 4,924,451

Full Time Equivalents	38.5	38.5	44.0	44.0	52.0
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Significant Changes for FY 2015-16

No changes are included in the FY 2015-16 Proposed Budget.

Personnel Resources

Police Department Operations			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Police Chief	F	Sal.	1.0	1.0	0.0
Police Captain	F	Hr.	1.0	1.0	0.0
Police Lieutenant	F	Hr.	1.0	1.0	0.0
Police Sergeant	F	Hr.	7.0	7.0	0.0
Police Officer	F	Hr.	29.0	34.0	5.0
Property & Evidence Technician	F	Hr.	1.0	1.0	0.0
Code Enforcement Officer	F	Hr.	0.0	1.0	1.0
Code Compliance Specialist	PPT	Hr.	0.0	2.0	2.0
Animal Control Officer	F	Hr.	2.0	2.0	0.0
Administrative Assistant	F	Hr.	2.0	2.0	0.0
F= Full Time PPT = Permanent Part time		Total	44.0	52.0	8.0

Staffing Changes for FY 2015-16

Included in the FY 2015-16 Proposed Budget is the addition of 5 sworn police officers, the reassignment of the Code Enforcement Officer and the addition of 2 part-time Code Compliance Specialists.

Capital Outlay

No significant items.

Performance Measures

Following is a table reflecting performance measures for the Police Department:

Performance Measures	FY 12-13	FY 13-14	FY 14-15	FY 15-16
	Actual	Actual	Estimated	Proposed
Police Reports	2,118	2,401	2,577	2,807
Self-Initiated Activity (Traffic Stops)	14,856	13,571	9,155	12,006
Traffic Violations	8,670	9,458	5,936	7684
Arrests	740	828	839	847

Mission Statement

The mission of the Kyle Police Department is to protect and serve the citizens of Kyle. As members of the Kyle Police Department, we dedicate ourselves to provide fair, impartial and ethical police service to all members of the community with the highest degree of integrity, professionalism and respect.

Goals

- Reduce crime and victimization through proactive programs and operations
- Reduce traffic crashes and neighborhood traffic complaints
- Improve operational effectiveness of existing resources
- Provide exceptional customer service

Objectives

- Reduce UCR Part 1 Crime (Murder, Robbery, Rape, Aggravated Assault, Burglary, Larceny (Theft), Auto Theft, and Arson) by 5% from 2014.
- Conduct five (5) community and five (5) business crime prevention programs; establishing partnership with crime watch groups.
- Each officer and each shift to increase officer self-initiated activity by 5% from 2014, i.e., Field Interview Forms, Crime Risk Assessment Reports, & Violator Contacts reflecting written warnings or written enforcement actions.
- Meet area law enforcement agency administrators on a monthly basis for the dissemination of law enforcement sensitive information, crime trends and Criminal Intelligence sharing.
- Identify/assess top five traffic safety problem areas in the city on a monthly basis and deploy enforcement resources for mitigation.
- Conduct six (6) DWI Enforcement efforts within the year to enforce DWI statutes and reduce the frequency of DWI-related crashes.
- Establish annual training goal to have a minimum of four (4) personnel become eligible to attain their next level of TCOLE certification.
- Mandate all supervisory and management personnel successfully complete advanced supervisory and leadership development coursework.
- Develop and implement a comprehensive training program to meet requirements of newly implemented department policy manual of policies and written directives.
- Provide a public-private training partnership in developing Customer Service training to 911 and lobby services personnel.
- Develop and initiate comprehensive response program for response to Mental Health related emergencies; cooperative effort with local health providers and area law enforcement agencies.
- Initiate an emergency response unit for hazardous warrant execution, active shooter, and related emergencies.
- Conduct two (2) Citizen's Police Academies.
- Conduct one (1) youth based Junior Police Academy for high school criminal justice students.
- Participate in the IH-35 Traffic Enforcement Initiative Consortium to reduce highway related fatalities and accidents.
- Achieve formal Recognition Status from the Texas Police Chief's Association.
- Develop a strategic partnership with the local ministerial alliance.
- Conduct nine (9) neighborhood code compliance surveys and action plans.
- Enhance information sharing and presence of police and code compliance on the city's website and social media.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	POLICE OPERATIONS								
1	Regular Full Time Wages	\$ 1,861,165	\$ 1,930,985	\$ 2,492,778	\$ 1,380,541	\$ 2,070,812	\$ 2,855,802	\$ 363,024	14.56%
2	Regular Part Time Wages	3,835	15,022	14,225	-	-	-	(14,225)	-100.00%
3	Temporary/Seasonal Wages	5,734	97	-	6,075	9,113	42,288	42,288	0.00%
4	Overtime Wages	157,622	141,184	119,000	126,936	190,404	40,000	(79,000)	-66.39%
5	Shift Pay	-	-	-	-	-	-	-	0.00%
6	Vacation Leave	93,486	104,126	-	87,929	131,894	-	-	0.00%
7	Sick Leave - Regular	7,643	14,294	-	4,190	6,284	-	-	0.00%
8	Sick Leave - Civil Service	100,571	62,702	4,000	47,853	71,779	4,000	-	0.00%
9	Cost of Living Adjustment	-	-	6,375	-	-	-	(6,375)	-100.00%
10	Merit Increase	-	-	-	-	-	21,210	21,210	0.00%
11	Longevity Pay	12,168	23,868	27,909	29,097	29,097	34,567	6,658	23.86%
12	Clothing Allowance	6,000	6,000	7,200	6,000	9,000	6,000	(1,200)	-16.67%
13	Car Allowance	6,000	6,250	6,000	3,750	5,625	6,000	-	0.00%
14	Language Incentive	19,500	20,319	22,820	13,783	20,674	21,150	(1,670)	-7.32%
15	Certification Incentive	13,109	22,006	24,100	15,059	22,588	23,700	(400)	-1.66%
16	Education Incentive (No Longer Used)	-	-	-	-	-	13,800	13,800	0.00%
17	FICA/Social Security	162,795	175,605	208,138	123,882	185,823	235,167	27,029	12.99%
18	Workers Compensation	-	-	-	-	-	-	-	0.00%
19	State Unemployment Taxes	-	-	-	-	-	14,310	14,310	0.00%
20	Retirement - TMRS	192,238	221,245	316,980	186,111	279,166	372,640	55,660	17.56%
21	Health Insurance	171,737	189,263	256,650	149,797	224,696	306,404	49,754	19.39%
22	Dental Insurance	13,759	14,304	17,033	10,184	15,275	21,126	4,093	24.03%
23	Life Insurance	1,759	1,840	2,093	1,228	1,842	2,423	330	15.75%
24	ST/LT Disability Insurance	13,390	15,187	19,229	8,874	13,311	22,104	2,875	14.95%
25	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
26	Vision Insurance	4,104	4,282	4,752	2,841	4,262	5,508	756	15.91%
27	AD&D	329	339	386	226	339	447	61	15.76%
1.	Personnel	\$ 2,846,942	\$ 2,968,918	\$ 3,549,669	\$ 2,204,355	\$ 3,291,984	\$ 4,048,646	\$ 498,977	14.06%
28	Uniform Rental (No Longer Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
29	Travel - City Business	-	145	1,500	-	-	-	(1,500)	-100.00%
30	Travel - Employee Recruitment	-	-	500	-	-	-	(500)	-100.00%
31	Travel-Training & Conferences	19,589	26,548	22,200	9,180	22,200	42,700	20,500	92.34%
32	Training & Conf (Non-Travel)	18,457	9,973	15,529	12,030	18,046	-	(15,529)	-100.00%
33	Mileage - Reimbursement	-	(1,714)	-	-	-	-	-	0.00%
34	Travel - Tolls & Parking	90	309	200	-	-	200	-	0.00%
35	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
36	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
37	Memberships and Dues	2,402	2,204	2,650	1,430	2,145	2,650	-	0.00%
38	Subscription and Books	1,153	1,233	2,400	1,231	1,846	2,400	-	0.00%
39	Tuition	-	-	-	-	-	-	-	0.00%
40	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
41	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
42	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
43	Postage	524	360	1,440	492	738	1,440	-	0.00%
44	Long Term Facility Lease	-	-	-	-	-	-	-	0.00%

	<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	
45	Light & Power	-	-	-	-	-	-	0.00%	
46	Natural Gas/Propane	-	-	-	-	-	-	0.00%	
47	Telephone System	-	1,136	-	-	-	-	0.00%	
48	Cell Phones/Pagers	12,222	(412)	720	-	-	(720)	-100.00%	
49	Internet Service	-	-	-	-	-	-	0.00%	
50	Wireless Data Services	9,733	-	-	-	-	-	0.00%	
51	Water/Sewer/Trash	-	-	-	-	-	-	0.00%	
52	Radio Service/Lease	18,187	19,684	24,508	23,975	23,975	992	4.05%	
53	Electrical Repairs	-	-	-	-	-	-	0.00%	
54	Heating/Cooling Repairs	-	-	-	-	-	-	0.00%	
55	Plumbing Repairs	-	-	-	-	-	-	0.00%	
56	Grounds Maintenance/Repair	-	-	-	-	-	-	0.00%	
57	Misc Facility Repairs/Maint	3	-	-	-	-	-	0.00%	
58	Janitorial Service - Contract	-	-	-	-	-	-	0.00%	
59	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	0.00%	
60	Light Equipment Rental	-	-	-	-	-	-	0.00%	
61	Lease Pymts-Motor Vehicles	56,376	52,793	2,800	-	-	(2,800)	-100.00%	
62	Motor Vehicle Repair/Maint	62,375	80,801	71,500	67,913	100,368	71,500	0.00%	
63	Repair/Maintenance - Minor	236	686	1,650	2,033	3,049	1,650	0.00%	
64	Equipment Maint - Motorcycles	7,921	15,546	15,000	2,586	3,880	15,000	0.00%	
65	Extended Warranty	-	-	-	-	-	-	0.00%	
66	Inspection/Registration/Etc	-	-	-	-	-	-	0.00%	
67	Body Shop Repairs	24,138	19,361	25,000	2,741	25,000	25,000	0.00%	
68	Pump Maint Repair (No Longer Used)	-	-	-	-	-	-	0.00%	
69	Other Equip Maint/Repair	1,822	1,007	2,000	-	-	2,000	0.00%	
70	Oil & Lube Svc/Seasonal Maint	-	-	-	-	-	-	0.00%	
71	Car Washes (& Tokens)	492	-	-	-	-	-	0.00%	
72	Office Equipment Maint/Repair	-	162	2,400	-	-	2,400	0.00%	
73	Computer Equip Maint/Repair	-	927	2,000	-	-	2,000	0.00%	
74	Communication Equip Repair	1,040	2,379	5,000	965	1,448	5,000	0.00%	
75	Office Equipment Rental	2,988	6,415	8,600	4,022	6,032	8,600	0.00%	
76	Equipment Rental - Motorcycles	9,240	12,870	14,400	14,040	14,400	14,400	0.00%	
77	Rental - Storage	2,336	2,980	2,640	1,401	2,102	2,640	0.00%	
78	Legal Services	-	-	-	-	-	-	0.00%	
79	Litigation/Mediation	-	-	-	-	-	-	0.00%	
80	Medical Services/Drug Testing	-	-	200	-	-	200	0.00%	
81	Veterinarian Services	627	1,247	2,500	1,296	1,944	3,500	1,000	40.00%
82	Other Professional Services	22	13,204	2,000	593	890	2,000	-	0.00%
83	Settlement Payment	-	-	-	3,000	3,000	-	-	0.00%
84	County Recording Fees	-	-	-	-	-	-	-	0.00%
85	Insurance & Bonds	-	-	-	668	668	-	-	0.00%
86	Bad Debt Collection Serv (No Longer Used)	-	-	-	-	-	-	-	0.00%
87	Outside Printing	5,194	3,792	6,000	1,748	2,622	6,000	-	0.00%
88	Delivery/Courier Service	1,148	1,098	2,500	614	921	2,500	-	0.00%
89	Advertising	-	110	-	72	108	-	-	0.00%
90	New Hire Screening	-	-	-	-	-	-	-	0.00%
91	Relocation Expenses	-	-	-	-	-	-	-	0.00%
92	SM-Hays Co Animal Control	62,569	65,401	68,365	68,365	68,365	71,469	3,104	4.54%
93	Hays County Co-Location	19,191	-	-	-	-	-	-	0.00%
94	Other Contract Services	-	6,009	16,000	-	-	16,000	-	0.00%
95	IT Service Maint/License Fees	-	-	-	-	-	-	-	0.00%
96	IT Hosting Services	-	-	-	-	-	-	-	0.00%
97	IT Testing/Certification (No Longer Used)	-	-	-	-	-	-	-	0.00%
98	IT Warranties	-	-	-	-	-	-	-	0.00%

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
99	Landscaping/Groundskeeping	-	-	-	-	-	-	0.00%	
100	Kyle Utilities (No Longer Used)	-	-	-	-	-	-	0.00%	
101	Public Works OCS (No Longer Used)	-	-	-	-	-	-	0.00%	
102	Streets/Drains/Sidewalks	-	-	-	-	-	-	0.00%	
103	Services - Auction Services	5	-	-	-	-	-	0.00%	
104	Services-Demolition/Lot Clean	-	-	-	-	-	30,000	30,000	0.00%
105	Services - Investigations	2,003	-	1,200	-	-	1,200	-	0.00%
106	Services - Medical Exams	225	-	-	-	-	-	-	0.00%
107	Services - Temporary Employment	-	-	-	-	-	-	-	0.00%
108	Services - Towing	1,556	2,370	1,200	435	653	1,200	-	0.00%
109	Services - Translator	1,309	468	800	84	126	800	-	0.00%
110	Services - SANE Medical Exams	3,627	7,416	12,000	2,640	3,960	12,000	-	0.00%
	2. Contractual Services	\$ 348,800	\$ 356,506	\$ 337,402	\$ 223,554	\$ 308,485	\$ 371,949	\$ 34,547	10.24%
111	Uniforms (Buy)	\$ 62,061	\$ 50,121	\$ 78,800	\$ 55,620	\$ 60,694	\$ 102,000	\$ 23,200	29.44%
112	General Office Supplies	21,118	18,650	26,700	19,185	21,278	26,700	-	0.00%
113	Copier/Printer/Plotter Supply	311	-	-	-	-	-	-	0.00%
114	Computer Supplies	-	696	900	278	417	900	-	0.00%
115	Office Security Supplies	60	-	540	-	-	3,040	2,500	462.96%
116	Safety Signs and Barricades	-	-	-	-	-	-	-	0.00%
117	Building Materials	-	-	-	-	-	-	-	0.00%
118	Sand and Gravel	-	-	-	-	-	-	-	0.00%
119	Electrical/Plumbing Supplies	-	29	-	-	-	-	-	0.00%
120	City Sponsored Event Supplies	600	639	1,350	1,124	1,685	4,350	3,000	222.22%
121	Fire Arms Supplies (No Longer Used)	-	-	-	-	-	-	-	0.00%
122	Investigative Supplies (No Longer Used)	-	-	-	-	-	-	-	0.00%
123	Fire Prevention Supplies	582	798	1,500	681	1,021	1,500	-	0.00%
124	Medical Supplies	1,356	276	2,000	50	75	2,000	-	0.00%
125	Minor Tools/Instruments	1,340	75	2,500	1,544	2,316	2,500	-	0.00%
126	Training Supplies	107	-	-	-	-	-	-	0.00%
127	Misc Occasions Supplies	793	-	-	-	-	-	-	0.00%
128	Food/Meals	2,014	2,574	1,900	1,118	1,676	1,900	-	0.00%
129	Misc Supplies	-	72	-	-	-	-	-	0.00%
130	Fire Arms Supplies	21,837	5,748	32,498	31,558	43,820	32,498	-	0.00%
131	Investigative Supplies	2,483	2,308	2,900	891	1,336	6,064	3,164	109.09%
132	Less Lethal	-	-	20,000	4,770	7,154	20,000	-	0.00%
133	Ammunition	-	24,811	30,000	30,000	30,000	30,000	-	0.00%
134	Office Furniture (<\$5K)	4,250	-	3,000	1,468	3,000	3,000	-	0.00%
135	Communication Equipment	2,457	1,491	-	-	-	-	-	0.00%
136	Photographic Equipment	1,021	948	1,400	692	1,038	1,400	-	0.00%
137	Computer Hardware	5,390	3,583	9,400	5,079	9,400	10,800	1,400	14.89%
138	Computer Software	1,927	378	2,040	-	-	11,240	9,200	450.98%
139	Computer Accessories	3,960	1,009	4,050	978	1,467	4,050	-	0.00%
140	Instruments/Apparatus	283	479	700	364	546	700	-	0.00%
141	General Electronic Equipment	717	107	900	-	-	900	-	0.00%
142	Other Office Equipment	732	358	900	350	525	900	-	0.00%
143	Animal Control Devices/Supply	3,682	3,927	7,000	6,249	8,539	7,000	-	0.00%
144	Facility Maintenance Tools	-	-	-	-	-	-	-	0.00%
145	Other Operational Equipment	1,766	2,325	1,872	1,670	2,504	1,872	-	0.00%
146	Equipment - Radio	14,198	-	3,500	-	3,500	3,500	-	0.00%
147	Eqpmnt-Emergency Lights, Siren	400	-	-	-	-	-	-	0.00%
148	Equipment-Vehicle Accessories	1,140	-	-	-	-	-	-	0.00%
149	Equipment-Bicycle Accessory	263	-	-	-	-	-	-	0.00%
150	Cleaning Supplies	-	-	-	-	-	-	-	0.00%

		<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>
151	Fuel	130,960	144,348	128,077	64,423	128,077	128,077	-	0.00%
152	Tires/Batteries	-	-	-	-	-	-	-	0.00%
153	Victim's Coordinator Match	7,105	19,482	22,600	15,067	22,600	21,965	(635)	-2.81%
154	Mental Health Match	-	-	27,679	18,453	27,679	-	(27,679)	-100.00%
	3. Commodities	\$ 294,912	\$ 285,231	\$ 414,706	\$ 261,610	\$ 380,348	\$ 428,856	\$ 14,150	3.41%
155	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
156	Communication Equipment	-	9,801	-	-	-	-	-	0.00%
157	Computer Equipment	-	-	-	-	-	-	-	0.00%
158	Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
159	Machine Tools/Apparatus	-	-	-	-	-	-	-	0.00%
160	Light Equipment	-	-	-	-	-	-	-	0.00%
161	Motor Vehicles	-	21,627	450,000	404,520	450,000	75,000	(375,000)	-83.33%
162	Lease - Motor Vehicles	-	-	-	-	-	-	-	0.00%
163	Building & Storage Facilities	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ 31,428	\$ 450,000	\$ 404,520	\$ 450,000	\$ 75,000	\$ (375,000)	-83.33%
	Total Police Operations	\$ 3,490,654	\$ 3,642,082	\$ 4,751,777	\$ 3,094,038	\$ 4,430,817	\$ 4,924,451	\$ 172,674	3.63%

Police Support Services

Program Description – Support Services

The Support Services Division, previously the Communications Division, is comprised of the police records unit and the 9-1-1 dispatch center. This Division exists to provide essential support services to police personnel and the public.

Dispatch center personnel in this Division provide all 911, emergency and non-emergency communications for the Kyle Police Department, and provide after-hour and weekend lobby services for walk-in service requests. In addition, they maintain all police paper and computer database records, conduct national and state database queries and wanted persons entries and confirmations.

Records center personnel maintain care, custody and control of police records, prepare required state reports, provide lobby services to citizens, provide general information to the public, provide support assistance to the operations division, manage accounts payable and petty cash funds, and process department open records requests.

Appropriations by Major Category of Expenditure – Support Services

Police Support Services	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 644,011	\$ 682,602	\$ 788,503	\$ 659,718	\$ 886,487
2. Contractual Services	2,904	5,924	26,600	20,000	28,100
3. Commodities	9,064	4,598	14,150	8,985	14,150
6. Non-CIP Capital Outlay	-	-	60,000	55,356	-
TOTAL:	\$ 655,979	\$ 693,124	\$ 889,253	\$ 744,059	\$ 928,737

Full Time Equivalents	12.0	14.5	14.5	14.5	17.5
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Significant Changes for FY 2015-16

No changes are included in the FY 2015-16 Proposed Budget.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2015-16 Proposed Budget.

Personnel Resources

Police Department - Support Services			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Communications Supervisor	F	Sal.	1.0	1.0	0.0
Lead Dispatcher	F	Hr.	2.0	2.0	0.0
Dispatcher	F	Hr.	9.0	9.0	0.0
Dispatcher	PPT	Hr.	0.5	2.5	2.0
Records Specialist	F	Hr.	2.0	2.0	0.0
Records Specialist	PPT	Hr	0.0	1.0	1.0
F= Full Time PPT = Permanent Part time		Total	14.5	17.5	3.0

Staffing Changes for FY 2015-16

Included in the FY 2015-16 Proposed Budget is four (4) part-time Telecommunicators and two (2) part-time Records Specialists.

Performance Measures

Following is a table reflecting performance measures for the Support Services Department:

Performance Measures	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Proposed
Dispatched Calls for Service	36,158	36,959	37,507	38,182
No. of 911 Calls	12,830	13,278	15,456	16,769
Citizen Phone Calls	48,015	49,332	49,224	49,937
Open Records Requests	1,098	1,037	1,225	1,350

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	POLICE SUPPORT SERVICES								
1	Regular Full Time Wages	\$ 414,790	\$ 426,734	\$ 494,672	\$ 256,575	\$ 384,862	\$ 515,401	\$ 20,729	4.19%
2	Regular Part Time Wages	3,829	3,411	13,975	2,274	3,411	107,950	93,975	672.45%
3	Temporary/Seasonal Wages	3,348	6,457	10,800	-	10,800	-	(10,800)	-100.00%
4	Overtime Wages	48,996	49,453	40,820	47,084	70,625	20,000	(20,820)	-51.00%
5	Vacation Leave	10,417	12,167	-	12,078	18,117	-	-	0.00%
6	Sick Leave - Regular	13,717	13,649	-	6,839	10,259	-	-	0.00%
7	Cost of Living Adjustment	-	-	17,620	-	-	-	(17,620)	-100.00%
8	Merit Increase	-	-	-	-	-	17,531	17,531	0.00%
9	Longevity Pay	1,656	2,709	4,464	2,583	2,583	3,546	(918)	-20.56%
10	Language Incentive	1,800	1,869	900	658	987	900	-	0.00%
11	Certification Incentive	-	-	-	-	-	-	-	0.00%
12	Education Incentive (No Longer Used)	-	-	-	-	-	-	-	0.00%
13	FICA/Social Security	36,406	38,522	44,619	24,249	36,373	50,898	6,279	14.07%
14	Workers Compensation	-	-	-	-	-	-	-	0.00%
15	State Unemployment Taxes	-	-	-	-	-	5,670	5,670	0.00%
16	Retirement - TMRS	42,753	48,158	66,748	35,228	52,842	68,592	1,844	2.76%
17	Health Insurance	56,998	68,775	81,661	40,427	60,640	84,111	2,450	3.00%
18	Dental Insurance	4,537	5,057	5,807	2,715	4,073	5,799	(8)	-0.14%
19	Life Insurance	586	626	684	335	503	638	(46)	-6.73%
20	ST/LT Disability Insurance	2,757	3,381	3,987	1,610	2,414	3,821	(166)	-4.16%
21	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
22	Vision Insurance	1,344	1,506	1,620	757	1,136	1,512	(108)	-6.67%
23	AD&D	77	127	126	62	93	118	(8)	-6.35%
	1. Personnel	\$ 644,011	\$ 682,602	\$ 788,503	\$ 433,473	\$ 659,718	\$ 886,487	\$ 97,984	12.43%
24	Travel - City Business	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ (500)	-100.00%
25	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
26	Travel-Training & Conferences	22	1,255	5,000	2,955	5,000	12,000	7,000	140.00%
27	Training & Conf (Non-Travel)	410	2,948	5,000	1,608	5,000	-	(5,000)	-100.00%
28	Mileage - Reimbursement	-	-	-	-	-	-	-	0.00%
29	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
30	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
31	Memberships and Dues	92	371	1,200	-	-	1,200	-	0.00%
32	Subscription and Books	-	42	500	-	-	500	-	0.00%
33	Tuition	-	-	-	-	-	-	-	0.00%
34	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
35	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
36	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
37	Postage	-	-	-	-	-	-	-	0.00%
38	Telephone System	-	-	-	-	-	-	-	0.00%
39	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
40	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	0.00%

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>Total Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
41 Communication Equip Repair	-	-	-	-	-	-	-	0.00%
42 Insurance & Bonds	-	-	-	-	-	-	-	0.00%
43 New Hire Screening	-	-	-	-	-	-	-	0.00%
44 Other Contract Services	2,380	-	4,400	-	-	4,400	-	0.00%
45 IT Service Maint/License Fees	-	1,307	10,000	-	10,000	10,000	-	0.00%
2. Contractual Services	\$ 2,904	\$ 5,924	\$ 26,600	\$ 4,563	\$ 20,000	\$ 28,100	\$ 1,500	5.64%
46 Uniforms (Buy)	\$ 1,660	\$ 1,497	\$ 4,000	\$ 411	\$ 617	\$ 4,000	\$ -	0.00%
47 General Office Supplies	1,433	1,919	2,000	794	1,190	2,000	-	0.00%
48 Supplies - CAECD	-	-	-	(1,500)	(1,500)	-	-	0.00%
49 Copier/Plotter Supplies (No Longer Used)	-	-	-	-	-	-	-	0.00%
50 Computer Supplies	-	346	800	-	-	800	-	0.00%
51 Office Security Supplies	-	-	-	-	-	-	-	0.00%
52 City Sponsored Event Supplies	489	-	-	-	-	-	-	0.00%
53 Medical Supplies	-	-	100	-	-	100	-	0.00%
54 Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
55 Training Supplies	-	-	-	-	-	-	-	0.00%
56 Misc Occasions Supplies	260	234	250	-	-	250	-	0.00%
57 Food/Meals	-	59	500	130	195	500	-	0.00%
58 Misc Supplies	-	30	-	-	-	-	-	0.00%
59 Office Furniture (<\$5K)	2,289	-	-	-	-	-	-	0.00%
60 Communication Equipment	2,097	513	2,500	268	2,500	2,500	-	0.00%
61 Computer Hardware	629	-	4,000	3,989	5,983	4,000	-	0.00%
62 Computer Accessories	207	-	-	-	-	-	-	0.00%
3. Commodities	\$ 9,064	\$ 4,598	\$ 14,150	\$ 4,091	\$ 8,985	\$ 14,150	\$ -	0.00%
63 Office Furniture (>\$5K)	\$ -	\$ -	\$ 60,000	\$ 55,356	\$ 55,356	\$ -	\$ (60,000)	-100.00%
64 Communication Equipment	-	-	-	-	-	-	-	0.00%
65 Computer Equipment	-	-	-	-	-	-	-	0.00%
66 Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
6. Non-CIP Capital Outlay	\$ -	\$ -	\$ 60,000	\$ 55,356	\$ 55,356	\$ -	\$ (60,000)	-100.00%
Total Police Support Services	\$ 655,979	\$ 693,124	\$ 889,253	\$ 497,483	\$ 744,059	\$ 928,737	\$ 39,484	4.44%



Parks & Recreation



PARKS AND RECREATION DEPARTMENT

Program Description

The City of Kyle Parks and Recreation Department has continued to evolve as the city grows and develops. Today the department has three divisions within the department: Administrative, Maintenance and Recreation. The Administrative Division is divided into Administration (day-to-day operations) and Parks Development. The Maintenance Division is divided into Parks & Grounds Maintenance and Facilities Maintenance. The Recreation Division is divided into Recreation Programs & Special Events and Aquatics. The Funding for these divisions comes from various sources that include General, Recreational, Grants, Developmental, User Fees and Donations. In addition to providing all administrative support to the Parks and Recreation Committee, all parks maintenance and many special events and community programs are coordinated by and through this department.

Vision

The Kyle Parks and Recreation Department strives to maintain, provide and develop an array of recreational opportunities and services aimed at improving the quality of life for our community.

Mission

We display this commitment by providing quality parks, programming and special events, while continuously seeking innovation through courage to adapt to the changing needs of our growing community.

General Statement

The Kyle Parks and Recreation Department (PARD) are responsible for the acquisition, design, development and maintenance of the parks, trail systems and the Municipal Pool in Kyle. The Kyle PARD is also responsible for organized recreational programs and activities such as aquatics, instructional classes, select special events and summer camps.

The Parks Department's Maintenance Division is responsible for maintenance and operation of all city buildings, public grounds and right of ways. This includes custodial services, landscaping, building services and utilities within the parks and all city buildings.

Additionally, the department is responsible for monitoring and recommending to the City Manager and City Council, policies, procedures and land dedication relative to parks and/or needs and programs. In addition to providing all administrative support to the City Parks Committee, all parks maintenance, special events, and community activities are coordinated by and through this department. Plans call for continued expansion and upgrade of park facilities and programs as reflected in the increase in workload as shown in the Parks Maintenance and Operation Division.

Summary of PARD's Appropriations by Major Category of Expenditure

Summary	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 1,106,384	\$ 1,114,934	\$ 1,296,256	\$ 1,197,248	\$ 1,524,093
2. Contractual Services	355,569	442,253	614,655	421,956	581,126
3. Commodities	168,684	131,767	217,575	190,833	227,650
6. Non-CIP Capital Outlay	-	-	466,757	466,757	73,000
TOTAL:	\$ 1,630,637	\$ 1,688,955	\$ 2,595,243	\$ 2,276,794	\$ 2,405,869
Full Time Equivalent	20.0	20.5	21.5	21.5	25.0

PARD Administration

The City of Kyle PARD Administration operates all day-to-day functions that include scheduling of facilities, registration of program participants, depositing funds in bank and answering all questions of citizens relating to parks, recreation and special events. The PARD Administrative Staff include the Department Director and Administrative Assistant. The Staff attend all Parks and Recreation Committee meetings, Special Committee meetings that are related to Parks and Recreation and Planning Commission and City Council meetings as the agenda warrants. And finally, the PARD Administrative Staff leads the planning and funding process for future parks, trails, recreational facilities and programs.

Parks Development

The PARD is responsible for monitoring and recommending to the City Manager and City Council policies, procedures, and land dedication relative to parks and/or needs and programs. The Adopted Park Master Plans call for continued expansion and upgrade of park facilities and programs as reflected by the Master Plan. The current parks in the City's Park system are being upgraded and replaced while new park projects are being designed, engineered and developed. This PARD division oversees all CIP projects, large and small, in the department.

Appropriations by Major Category of Expenditure

Parks & Recreation Administration	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 139,577	\$ 162,159	\$ 179,038	\$ 168,546	\$ 216,208
2. Contractual Services	3,765	4,902	6,510	5,514	10,156
3. Commodities	4,188	3,207	4,350	2,098	3,650
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 147,530	\$ 170,267	\$ 189,898	\$ 176,157	\$ 230,014

Full Time Equivalents	2.0	2.5	2.5	2.5	3.0
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Significant Changes for FY 2015-16

The Parks Administration Division has no significant changes planned for this fiscal year.

Capital Outlay

No projects are being requested in the proposed FY2015-16 Proposed Budget:

Personnel Resources

Parks & Recreation - Admin.			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Director of Parks & Recreation	F	Sal.	1.00	1.00	0.00
Administrative Assistant	F	Hr.	1.00	1.00	0.00
Administrative Assistant	PPT	Hr	0.50	1.00	0.50
Total			2.50	3.00	0.50

F= Full Time PPT = Permanent Part time

Staffing Changes for FY 2015-16

No changes proposed.

Goals

- To provide outstanding customer service and promote the programs, events and benefits of parks and recreation.
- To provide an opportunity for staff to continue their education and training.
- To repair, replace and/or maintain parks while continuing the development of new park land.

Objectives

- Cross train all staff with each division at least once a quarter so that customers can be helped promptly and effectively
- Update and develop website pages weekly
- Update the social networking programs weekly
- Produce quarterly newsletters
- Recognize at least 1 staff per month for outstanding customer service
- Allow all staff to attend at least one workshop, conference or continuing education session of their choice pertaining to their current job duties
- Review department and staff goals monthly
- Conduct weekly staff meetings and promote an open forum for discussion on any issues or problems
- Provide a monthly Team Building program
- Establish timeline, budget, and scopes for Capital Improvement Projects for the next 5 years.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	PARKS & RECREATION ADMINISTRATION								
1	Regular Full Time Wages	\$ 97,545	\$ 103,169	\$ 114,056	\$ 72,834	\$ 109,252	\$ 136,157	\$ 22,101	19.38%
2	Regular Part Time Wages	-	14,683	16,012	10,698	16,047	16,773	761	4.75%
3	Temporary/Seasonal Wages	9,987	403	3,434	-	-	3,434	-	0.00%
4	Overtime Wages	728	1,141	1,250	1,027	1,541	1,250	-	0.00%
5	Vacation Leave	62	5,419	-	576	864	-	-	0.00%
6	Sick Leave - Regular	3,021	3,524	-	3,041	4,561	-	-	0.00%
7	Cost of Living Adjustment	-	-	4,506	-	-	-	(4,506)	-100.00%
8	Merit Increase	-	-	-	-	-	4,670	4,670	0.00%
9	Longevity Pay	648	1,080	1,386	1,386	1,386	1,627	241	17.39%
10	FICA/Social Security	8,165	9,521	10,759	6,285	9,428	12,587	1,828	16.99%
11	Workers Compensation	-	-	-	-	-	-	-	0.00%
12	State Unemployment Taxes	-	-	-	-	-	1,080	1,080	0.00%
13	Retirement - TMRS	9,127	10,898	13,929	8,507	12,761	17,710	3,781	27.14%
14	Health Insurance	8,551	10,327	11,666	7,291	10,937	18,024	6,358	54.50%
15	Dental Insurance	666	756	774	484	726	1,242	468	60.47%
16	Life Insurance	131	143	138	86	128	194	56	40.58%
17	ST/LT Disability Insurance	726	844	887	459	689	1,101	214	24.13%
18	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
19	Vision Insurance	198	225	216	135	203	324	108	50.00%
20	AD&D	22	26	25	16	24	35	10	40.00%
	1. Personnel	\$ 139,577	\$ 162,159	\$ 179,038	\$ 112,826	\$ 168,546	\$ 216,208	\$ 37,170	20.76%
21	Uniform Rental (No Longer Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Travel - City Business	-	-	-	-	-	-	-	0.00%
23	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
24	Travel-Training & Conferences	1,564	757	-	-	-	2,000	2,000	0.00%
25	Training & Conf (Non-Travel)	199	150	1,500	1,280	1,920	1,500	-	0.00%
26	Mileage - Reimbursement	-	-	-	-	-	-	-	0.00%
27	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
28	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
29	Memberships and Dues	599	640	800	-	-	1,850	1,050	131.25%
30	Subscription and Books	-	-	-	-	-	-	-	0.00%
31	Tuition (No Longer Used)	-	-	-	-	-	-	-	0.00%
32	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
33	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
34	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
35	Postage	55	49	200	-	-	200	-	0.00%
36	Telephone System	-	-	-	-	-	-	-	0.00%
37	Cell Phones/Pagers	270	-	-	-	-	-	-	0.00%
38	Wireless Data Services	456	38	-	-	-	-	-	0.00%
39	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	0.00%
40	Motor Vehicle Repair/Maint	52	730	1,000	-	-	1,000	-	0.00%
41	Inspection/Registration/Etc	-	-	-	-	-	-	-	0.00%
42	Other Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
43	Oil & Lube Svc/Seasonal Maint	-	-	-	-	-	-	-	0.00%
44	Office Equipment Maint/Repair	-	-	-	-	-	-	-	0.00%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
45 Computer Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
46 Communication Equip Repair	-	-	-	-	-	-	-	0.00%
47 Office Equipment Rental	561	2,298	2,150	1,475	2,213	2,750	600	27.91%
48 Rental - Storage	6	6	10	3	5	6	(4)	-40.00%
49 Legal Services	-	-	-	-	-	-	-	0.00%
50 Engineering Services	-	-	-	-	-	-	-	0.00%
51 County Recording Fees (No Longer Used)	-	-	-	-	-	-	-	0.00%
52 Property Taxes (No Longer Used)	-	-	-	-	-	-	-	0.00%
53 Credit Card Fees	-	-	-	-	-	-	-	0.00%
54 Insurance & Bonds	-	-	-	-	-	-	-	0.00%
55 Outside Printing	-	234	850	918	1,376	850	-	0.00%
56 Delivery/Courier Service	4	-	-	-	-	-	-	0.00%
57 Advertising	-	-	-	-	-	-	-	0.00%
58 Other Contract Services	-	-	-	-	-	-	-	0.00%
59 IT Service Maint/License Fees	-	-	-	-	-	-	-	0.00%
60 IT Hosting Services	-	-	-	-	-	-	-	0.00%
61 Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	0.00%
2. Contractual Services	\$ 3,765	\$ 4,902	\$ 6,510	\$ 3,676	\$ 5,514	\$ 10,156	\$ 3,646	56.01%
63 Uniforms (Buy)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
64 General Office Supplies	3,078	2,190	2,500	1,030	1,545	2,500	-	0.00%
65 Copier/Printer/Plotter Supply	-	-	-	-	-	-	-	0.00%
66 Computer Supplies	-	-	-	-	-	-	-	0.00%
67 City Sponsored Event Supplies	-	-	-	-	-	-	-	0.00%
68 Medical Supplies	-	-	-	-	-	-	-	0.00%
69 Training Supplies	-	-	-	-	-	-	-	0.00%
70 Misc Occasions Supplies	-	-	-	-	-	-	-	0.00%
71 Food/Meals	10	115	150	73	109	150	-	0.00%
72 Misc Supplies	-	-	-	-	-	-	-	0.00%
73 Office Furniture (<\$5K)	-	-	-	-	-	-	-	0.00%
74 Communication Equipment	-	-	-	-	-	-	-	0.00%
75 Computer Hardware	-	-	-	-	-	-	-	0.00%
76 Computer Software	-	-	-	-	-	-	-	0.00%
77 Computer Accessories	-	-	-	-	-	-	-	0.00%
78 Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
79 General Electronic Equipment	-	-	-	-	-	-	-	0.00%
80 Other Office Equipment	-	-	-	-	-	-	-	0.00%
81 Fuel	1,101	902	1,700	295	443	1,000	(700)	-41.18%
82 Tires/Batteries	-	-	-	-	-	-	-	0.00%
3. Commodities	\$ 4,188	\$ 3,207	\$ 4,350	\$ 1,399	\$ 2,098	\$ 3,650	\$ (700)	-16.09%
83 Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
84 Communication Equipment	-	-	-	-	-	-	-	0.00%
85 Computer Equipment	-	-	-	-	-	-	-	0.00%
86 Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
87 Motor Vehicles	-	-	-	-	-	-	-	0.00%
6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Parks & Recreation Administration	\$ 147,530	\$ 170,267	\$ 189,898	\$ 117,900	\$ 176,157	\$ 230,014	\$ 40,116	21.13%

Recreation Programs & Activities

Recreational sports leagues are very popular in Kyle. From disc golf to adult kickball to adult flag football, thousands of participants keep the fields full of energy. The addition of Youth Basketball league demonstrates our commitment to offering recreational activities for the community. The Recreation Staff operate two youth camps during the summer which include facilities, field trips, snacks and all associated activities. Lake Kyle is providing recreational opportunities from fishing clinics, derbies and tournaments to hiking and primitive camping to wildlife observation, and there are many new programs being discussed. The Recreation Staff also coordinate all programs relating to fitness and recreation such as aerobics, water aerobics, Pilates, American Red Cross training classes, fishing and many other related programs. The Staff attend all Parks Board meetings, special committee meetings that are related to Parks and Recreation and Planning Commission and City Council meetings as the agenda warrants.

Special Events

The Recreation Staff organizes community and special events that are sponsored by the City. This includes the Kyle Founders Day Parade, 4th of July Fireworks, Family Bike Ride and Christmas events. Recreation Staff also coordinates the Movies in the Park and several other events that are free for the community to attend and participate in.

Appropriations by Major Category of Expenditure

Recreation Programs	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 177,749	\$ 201,560	\$ 221,670	\$ 207,672	\$ 278,154
2. Contractual Services	62,758	67,047	110,493	103,126	118,015
3. Commodities	32,555	32,657	65,250	67,250	76,750
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 273,062	\$ 301,264	\$ 397,413	\$ 378,048	\$ 472,919

Full Time Equivalents	2.0	2.0	2.5	2.5	3.5
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Significant Changes for FY 2015-16

No significant changes proposed in FY 2015-16 Proposed Budget.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2015-16 Proposed Budget.

Personnel Resources

Recreation Programming			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Recreation Manager	F	Sal.	1.00	1.00	0.00
Recreation Program Coordinator	F	Hr.	1.00	1.00	0.00
Special Events Coordinator	F	Hr.	0.00	1.00	1.00
Youth Program Specialist	PPT	Hr.	0.50	0.50	0.00
F= Full Time PPT = Permanent Part time		Total	2.50	3.50	1.00

Staffing Changes for FY 2015-16

No significant changes proposed in FY 2015-16 Proposed Budget.

Performance Measures

Following is a table reflecting performance measures for Recreation Programming:

Performance Measures	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Proposed
Event Participation				
Fourth of July	20,000	27,500	30,000	32,000
Kyle Fair Parade	2,500	2,800	2,700	2,750
Santa's Arrival	3,500	3,500	3,500	3,500
Youth & Adult Sports Leagues	32,977	31,592	34,000	35,000
Movies in the Park	1,600	1,600	1,600	1,600
Summer Youth Camp	4,412	4,615	5,500	5,700
Other Rec Programs	22,000	22,500	22,500	22,500
Other Special Events	1,500	2,239	7,839	8,500
Total Recreation Participation	88,489	96,346	107,639	111,550

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that the Recreation intends to use budgetary support to accomplish in the upcoming budget year.

Goals

- To provide well-rounded, family friendly programs and special events for the community.

Objectives

- provide one new recreation program
- Provide one new special event
- Increase Senior-Fit Rec Program participation by 10%

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	RECREATION PROGRAMS								
1	Regular Full Time Wages	\$ 86,291	\$ 83,083	\$ 95,805	\$ 59,979	\$ 89,968	\$ 133,676	\$ 37,871	39.53%
2	Regular Part Time Wages	-	-	14,000	6,634	9,951	14,000	-	0.00%
3	Temporary/Seasonal Wages	54,422	70,683	66,000	9,633	66,000	66,000	-	0.00%
4	Overtime Wages	41	1,385	1,260	600	900	1,260	-	0.00%
5	Vacation Leave	3,347	5,051	-	1,575	2,362	-	-	0.00%
6	Sick Leave - Regular	3,140	6,401	-	3,054	4,580	-	-	0.00%
7	Cost of Living Adjustment	-	-	3,319	-	-	-	(3,319)	-100.00%
8	Merit Increase	-	-	-	-	-	5,116	5,116	0.00%
9	Longevity Pay	576	1,161	1,377	1,377	1,377	1,618	241	17.50%
10	Language Incentive	-	-	-	-	-	-	-	0.00%
11	Certification Incentive	-	-	-	-	-	-	-	0.00%
12	FICA/Social Security	10,991	12,782	13,905	6,147	9,220	16,958	3,053	21.96%
13	Workers Compensation	-	-	-	-	-	-	-	0.00%
14	State Unemployment Taxes	-	-	621	-	-	1,350	729	117.39%
15	Retirement - TMRS	7,971	9,188	11,865	7,177	10,765	17,375	5,510	46.44%
16	Health Insurance	9,283	10,069	11,666	7,291	10,937	18,024	6,358	54.50%
17	Dental Insurance	723	741	774	484	726	1,242	468	60.47%
18	Life Insurance	91	93	91	57	86	137	46	50.55%
19	ST/LT Disability Insurance	640	685	754	388	581	1,049	295	39.12%
20	Vision Insurance	216	221	216	135	203	324	108	50.00%
21	AD&D	17	17	17	11	16	25	8	47.06%
1.	Personnel	\$ 177,749	\$ 201,560	\$ 221,670	\$ 104,540	\$ 207,672	\$ 278,154	\$ 56,484	25.48%
22	Uniform Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
23	Travel - City Business	-	-	-	-	-	-	-	0.00%
24	Travel-Training & Conferences	1,556	1,171	-	-	-	9,615	9,615	0.00%
25	Training & Conf (Non-Travel)	695	371	1,600	466	699	-	(1,600)	-100.00%
26	Mileage - Reimbursement	-	-	-	-	-	-	-	0.00%
27	Memberships and Dues	775	705	700	790	1,185	250	(450)	-64.29%
28	Subscription and Books	-	80	480	99	149	300	(180)	-37.50%
29	Postage	30	49	188	12	19	-	(188)	-100.00%
30	Light & Power	-	-	-	-	-	-	-	0.00%
31	Telephone System	-	-	-	-	-	-	-	0.00%
32	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
33	Office Equipment Rental	-	2,028	1,925	1,298	1,925	2,400	475	24.68%
34	Credit Card Fees	3,053	3,169	3,700	1,255	2,342	3,700	-	0.00%
35	Insurance & Bonds	-	-	-	-	-	-	-	0.00%
36	Instructor Programs	9,950	9,283	9,500	5,780	9,500	9,500	-	0.00%
37	Summer Recreation Programs	-	-	-	-	-	-	-	0.00%
38	Red Cross Classes	-	555	1,250	-	1,250	1,000	(250)	-20.00%
39	Recreation Classes	1,051	926	5,000	1,133	5,000	1,500	(3,500)	-70.00%
40	Summer Camp	24,270	30,581	44,250	28,989	44,250	40,000	(4,250)	-9.60%
41	Sports/Leagues	21,008	17,585	35,000	24,059	36,089	40,000	5,000	14.29%
42	Outside Printing	370	545	750	480	720	750	-	0.00%
43	Advertising	-	-	-	-	-	-	-	0.00%
44	IT Service Maint/License Fees	-	-	-	-	-	-	-	0.00%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
45 IT Hosting Services	-	-	-	-	-	-	-	0.00%
46 IT Online Services	-	-	6,150	-	-	9,000	2,850	46.34%
2. Contractual Services	\$ 62,758	\$ 67,047	\$ 110,493	\$ 64,362	\$ 103,126	\$ 118,015	\$ 7,522	6.81%
48 Uniforms (Buy)	\$ 307	\$ 490	\$ 650	\$ -	\$ 650	\$ 650	\$ -	0.00%
49 General Office Supplies	1,005	606	1,000	654	1,000	1,600	600	60.00%
50 City Sponsored Event Supplies	1,047	310	1,000	1,268	1,678	9,000	8,000	800.00%
51 4th of July Celebration	15,500	15,450	18,500	18,500	18,500	20,500	2,000	10.81%
52 Jubilee	-	3,231	5,000	4,876	5,000	5,000	-	0.00%
53 Market Days Expense	-	-	8,000	2,803	8,000	8,000	-	0.00%
54 Movies in the Park/Festivals	4,788	112	8,100	4,610	8,002	6,000	(2,100)	-25.93%
55 Hooked on Fishing	-	1,957	2,000	394	2,000	2,000	-	0.00%
56 Easter Carnival	-	-	6,500	5,909	7,164	6,500	-	0.00%
57 Santa/Christmas Expenses	1,954	1,848	3,000	1,929	3,859	2,500	(500)	-16.67%
58 Citywide Holiday Decorations	809	1,848	2,000	2,259	2,259	2,500	500	25.00%
59 Recreation Program Expense	5,500	6,104	8,500	3,521	8,500	8,500	-	0.00%
60 Summer Camp	-	-	-	-	-	-	-	0.00%
61 Polar Bear Expenses	810	683	1,000	638	638	1,000	-	0.00%
62 Food/Meals	-	19	-	-	-	-	-	0.00%
63 Misc Supplies	-	-	-	-	-	-	-	0.00%
64 Office Furniture (<\$5K)	-	-	-	-	-	1,500	1,500	0.00%
65 Computer Hardware	514	-	-	-	-	1,500	1,500	0.00%
66 Computer Software	186	-	-	-	-	-	-	0.00%
67 Fuel	135	-	-	-	-	-	-	0.00%
3. Commodities	\$ 32,555	\$ 32,657	\$ 65,250	\$ 47,359	\$ 67,250	\$ 76,750	\$ 11,500	17.62%
68 Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Recreation Programs	\$ 273,062	\$ 301,264	\$ 397,413	\$ 216,260	\$ 378,048	\$ 472,919	\$ 75,506	19.00%

Aquatics Program

The Kyle Pool is maintained by the Kyle Parks and Recreation Department and provides open recreational swim, swim lessons, fitness classes, private parties, special events and a competitive swim team. Beginning the last weekend of May and running through Labor Day, the pool is staffed and maintained by seasonal, part-time personnel. The rest of the year, the facility is maintained by part-time pool staff and certified staff from the Grounds & Facilities Maintenance Crew. Special events like Movie in the Pool and family night bring families together in the evening for recreational opportunities. Swim lessons for all ages utilize the early morning hours and early evening hours during the week. Private swim lessons and water aerobics are scheduled around the other activities. The facility is also used throughout the non-summer months with private rentals, city-sponsored special events and staff training. The American Red Cross standards of care are used for staff training and swim lessons.

Appropriations by Major Category of Expenditure

Aquatic Program	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 79,554	\$ 80,564	\$ 87,454	\$ 85,846	\$ 87,772
2. Contractual Services	5,339	4,940	9,800	8,381	10,625
3. Commodities	25,431	13,320	30,950	30,950	29,000
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 110,324	\$ 98,823	\$ 128,204	\$ 125,176	\$ 127,397

Full Time Equivalents	0.0	0.0	0.5	0.5	0.5
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Significant Changes for FY 2015-16

No changes are proposed in the FY 2015-16 Proposed Budget.

Capital Outlay and Improvements

No changes are proposed in the FY 2015-16 Proposed Budget.

Staffing Changes for FY 2015-16

No significant changes proposed in FY 2015-16 Proposed Budget.

Personnel Resources

Aquatics Program

Classification Title	Status *	Hr./Sal.	Authorized Positions		
			FY 2013-14	FY 2014-15 Approved	Diff.
Aquatics Program Specialist	PPT	Hr.	0.00	0.50	0.50
			0.00	0.50	0.50

F= FullTime PPT = Permanent PartTime

Performance Measures

Following is a table reflecting performance measures for the Aquatics Program Department:

Performance Measures	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Proposed
Total Pool Patrons	37,000	37,097	40,000	38,000
Swim Lessons	10,800	10,800	10,800	10,800
Special Events/Parties	8	6	7	7
Pool Rentals (Guests)	50 (4,000)	42 (3966)	45(4000)	45(4,000)

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
EXPENDITURES:									
Line No.	AQUATIC PROGRAM								
1	Regular Full Time Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Regular Part Time Wages	-	110	14,000	8,261	12,392	14,000	-	0.00%
3	Temporary/Seasonal Wages	73,887	74,712	67,239	1,695	67,239	67,239	-	0.00%
4	FICA/Social Security	5,667	5,741	6,215	762	6,215	6,263	48	0.77%
5	Workers Compensation	-	-	-	-	-	-	-	0.00%
6	State Unemployment Taxes	-	-	-	-	-	270	270	0.00%
	1. Personnel	\$ 79,554	\$ 80,564	\$ 87,454	\$ 10,718	\$ 85,846	\$ 87,772	\$ 318	0.36%
7	Travel - City Business	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
8	Travel-Training & Conferences	471	-	-	-	-	700	700	0.00%
9	Training & Conf (Non-Travel)	420	202	1,350	-	1,350	1,350	-	0.00%
10	Mileage - Reimbursement	310	-	-	-	-	-	-	0.00%
11	Memberships and Dues	200	90	250	-	250	250	-	0.00%
12	Subscription and Books	-	-	-	-	-	-	-	0.00%
13	Postage	56	49	50	-	-	-	(50)	-100.00%
14	Light & Power	-	-	-	-	-	-	-	0.00%
15	Telephone System	-	-	-	-	-	-	-	0.00%
16	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
17	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
18	Electrical Repairs	-	-	-	-	-	-	-	0.00%
19	Pump Maint Repair	-	-	1,000	95	1,000	1,000	-	0.00%
20	Other Equip Maint/Repair	1,474	1,725	1,800	26	51	1,800	-	0.00%
21	Office Equipment Rental	-	725	725	736	1,104	900	175	24.14%
22	Legal Services	-	-	-	-	-	-	-	0.00%
23	Insurance & Bonds	-	-	-	-	-	-	-	0.00%
24	Swim Lessons	1,655	78	1,820	80	1,820	1,820	-	0.00%
25	Red Cross Classes	450	-	-	-	-	-	-	0.00%
26	Swim Team	-	1,256	2,000	-	2,000	2,000	-	0.00%
27	Advertising	-	377	805	10	805	805	-	0.00%
28	Other Contract Services	305	439	-	-	-	-	-	0.00%
29	IT Hosting Services	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 5,339	\$ 4,940	\$ 9,800	\$ 947	\$ 8,381	\$ 10,625	\$ 825	8.42%
30	Uniforms (Buy)	\$ 1,514	\$ 819	\$ 2,250	\$ 323	\$ 2,250	\$ 2,000	\$ (250)	-11.11%
31	General Office Supplies	664	356	1,500	172	1,500	1,500	-	0.00%
32	City Sponsored Event Supplies	2,500	23	1,000	-	1,000	-	(1,000)	-100.00%
33	Chemicals/Pool Supplies	10,196	11,198	18,000	12,729	18,000	18,000	-	0.00%
34	Misc Supplies	287	560	700	294	700	500	(200)	-28.57%
35	Other Operational Equipment	10,270	364	7,500	56	7,500	7,000	(500)	-6.67%
36	Cleaning Supplies	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 25,431	\$ 13,320	\$ 30,950	\$ 13,575	\$ 30,950	\$ 29,000	\$ (1,950)	-6.30%
	Total Aquatic Programs	\$ 110,324	\$ 98,823	\$ 128,204	\$ 25,240	\$ 125,176	\$ 127,397	\$ (807)	-0.63%

Parks Maintenance Division

The Maintenance Division is responsible for maintaining public grounds that include parks, trails, public drainage and utility areas, public right of ways and all public buildings. This division is further split into two programs: Parks & Grounds and Public Right of Ways.

Parks & Grounds

Parks & Grounds is focused on the parks and trails, the public drainage, utility and right of ways. This includes general cutting, trimming and litter control. The Parks & Grounds crew maintains all City parklands, trails and open spaces. This includes general cutting, trimming and litter control. The Parks & Grounds crew constructs trails, maintains play grounds, public restrooms and general electrical and plumbing repairs to the parks facilities. The PARD Maintenance Staff set up, take down and provide maintenance duties during all city sponsored programs and events.

Public Right of Ways

Currently, the City of Kyle is 8 miles long along the Interstate and 5 miles wide at the widest point of city limits. The City is divided into twelve sections, taking the nearly 17 square miles and breaking it down into twelve – 1.50 square mile sections. The Public Right of Ways crew works one section at a time by picking the litter, trimming the brush and trees, cutting the grass and cleaning the streets in all the City’s right-of-ways, drainage ditches and property. They also maintain certain sections on a monthly schedule such as Kyle Parkway, Goforth Rd, Lehman Rd, Spring Branch and Steeplechase drainage areas. The PARD Maintenance Staff set up, take down and provide maintenance duties during all city sponsored programs and events.

Appropriations by Major Category of Expenditure

Parks Maintenance & Operations	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 514,403	\$ 500,584	\$ 587,967	\$ 530,533	\$ 709,716
2. Contractual Services	51,186	94,658	68,497	57,143	89,025
3. Commodities	63,126	57,323	65,450	60,679	69,950
6. Non-CIP Capital Outlay	-	-	454,257	454,257	73,000
TOTAL:	\$ 628,715	\$ 652,564	\$ 1,176,171	\$ 1,102,611	\$ 941,691

Full Time Equivalents	12.0	12.0	12.0	12.0	14.0
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Significant Changes for FY 2015-16

No significant changes proposed for FY 2015-16 Proposed Budget.

Capital Outlay

The following items are proposed in the FY 2015-16 budget: 1) Crew Truck; 2) Equipment Trailer; 3) 72” mower; 4) equipment service lift; 5) Chemical storage unit

Personnel Resources

Parks Maintenance & Operations

Parks Maintenance & Operations			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Parks Maintenance Foreman	F	Hr.	1.00	1.00	0.00
Parks Crew Leader	F	Hr.	1.00	1.00	0.00
Equipment Operator	F	Hr.	2.00	2.00	0.00
Parks Technician II	F	Hr.	3.00	4.00	1.00
Parks Technician I	F	Hr.	5.00	6.00	1.00
F= Full Time PPT = Permanent Part time		Total	12.00	14.00	2.00

Staffing Changes for FY 2015-16

The FY 2015-16 Proposed Budget includes funding for an additional Parks & Grounds Crew.

Performance Measures

Following is a table reflecting performance measures for the Parks Maintenance & Operations Department:

Performance Measures	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Estimated	FY 15-16 Proposed
Park Board Meetings Held	9	10	8	9
Park Guests & Usage				
City Square Park Guests	19,500	19,710	23,360	24,000
Gregg-Clarke Park Guests	166,000	167,900	168,265	168,630
Steeplechase Park Guests	32,000	32,120	36,500	38,000
Waterleaf Park Guests	2,000	4,380	5,125	8,000
Lake Kyle & Plum Creek Park	20,000	28,921	35,000	40,000
Total Park Guests	239,500	253,031	268,250	278,630
Daily Park Users	656	693	735	763

Goals

- To provide a safe environment for staff and community
- To maximize usage of our parks, grounds and facilities by keeping them clean and well-maintained.

Objectives

- Provide quarterly presentations and training to all staff
- Send at least 2 staff to “off-site” risk management training
- Provide incentives to staff for each 45-day period without accident or incident
- Conduct monthly playground inspections to identify concerns and plan for replacement of outdated and/or unsafe playscape and park equipment/features.
- Conduct monthly maintenance of all public grounds to ensure safe environment for all
- Conduct monthly maintenance of all city right-of-ways to provide public safety throughout the community
- Conduct quarterly audits and inspections of all public facilities to identify safety concerns and do preventative maintenance.
- Daily, weekly, monthly and quarterly job orders are completed as posted on task-assignment board
- Request of Service work-orders to be assigned to a tech within 4 hours of receipt
- Request of Service work-orders completed within 4 days of being assigned

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	PARKS MAINTENANCE & OPERATIONS								
1	Regular Full Time Wages	\$ 325,737	\$ 304,198	\$ 377,416	\$ 209,167	\$ 313,750	\$ 447,433	\$ 70,017	18.55%
2	Regular Part Time Wages	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	25,765	15,519	21,838	18,474	27,712	21,838	-	0.00%
4	Overtime Wages	4,646	9,959	5,880	9,039	13,558	18,000	12,120	206.12%
5	Vacation Leave	15,409	16,254	-	11,168	16,752	-	-	0.00%
6	Sick Leave - Regular	14,654	18,737	-	7,699	11,548	-	-	0.00%
7	Cost of Living Adjustment	-	-	13,074	-	-	-	(13,074)	-100.00%
8	Merit Increase	-	-	-	-	-	13,096	13,096	0.00%
9	Longevity Pay	3,816	6,363	7,524	7,524	7,524	6,965	(559)	-7.43%
10	Certification Incentive	1,269	3,115	2,500	1,923	2,885	3,000	500	20.00%
11	FICA/Social Security	28,669	29,027	32,760	19,804	29,706	39,185	6,425	19.61%
12	Workers Compensation	-	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	-	-	-	-	-	4,050	4,050	0.00%
14	Retirement - TMRS	31,130	34,143	47,386	26,380	39,570	60,416	13,030	27.50%
15	Health Insurance	54,642	54,821	69,996	39,868	59,803	84,111	14,115	20.17%
16	Dental Insurance	4,285	4,031	4,645	2,645	3,968	5,799	1,154	24.84%
17	Life Insurance	538	515	547	312	467	659	112	20.48%
18	ST/LT Disability Insurance	2,464	2,609	3,004	1,398	2,097	3,530	526	17.51%
19	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
20	Vision Insurance	1,278	1,193	1,296	738	1,107	1,512	216	16.67%
21	AD&D	101	99	101	57	86	122	21	20.79%
1.	Personnel	\$ 514,403	\$ 500,584	\$ 587,967	\$ 356,196	\$ 530,533	\$ 709,716	\$ 121,749	20.71%
22	Uniform Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
23	Travel - City Business	-	-	-	-	-	-	-	0.00%
24	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
25	Travel-Training & Conferences	696	439	-	-	-	2,100	2,100	0.00%
26	Training & Conf (Non-Travel)	1,378	615	500	505	758	-	(500)	-100.00%
27	Mileage - Reimbursement	-	-	-	-	-	-	-	0.00%
28	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
29	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
30	Memberships and Dues	324	114	275	108	162	275	-	0.00%
31	Subscription and Books	-	-	-	-	-	-	-	0.00%
32	Tuition (No Longer Used)	-	-	-	-	-	-	-	0.00%
33	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
34	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
35	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
36	Light & Power	17,269	15,426	20,000	8,777	13,166	17,000	(3,000)	-15.00%
37	Natural Gas/Propane	-	-	-	-	-	-	-	0.00%
38	Telephone System	-	-	-	-	-	-	-	0.00%
39	Cell Phones/Pagers	3,246	-	-	-	-	-	-	0.00%
40	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
41	Non-City - Water/Sewer/Trash	428	429	400	3,704	5,556	9,400	9,000	2250.00%
42	Electrical Repairs	-	45,585	12,772	2,005	3,007	15,000	2,228	17.44%
43	Plumbing Repairs	-	-	-	-	-	-	-	0.00%
44	Concrete Masonary	-	283	1,000	45	68	1,000	-	0.00%

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
45	Grounds Maintenance/Repair	5,057	4,691	4,800	4,770	7,155	11,500	6,700	139.58%
46	Misc Facility Repairs/Maint	940	2,042	2,000	1,356	2,034	2,000	-	0.00%
47	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
48	Light Equipment Rental	-	-	-	-	-	-	-	0.00%
49	Motor Vehicle Rental	-	-	-	-	-	-	-	0.00%
50	Trucks/Heavy Equip Rental	-	-	-	3,962	5,943	4,000	4,000	0.00%
51	Motor Vehicle Repair/Maint	7,421	7,412	9,000	4,102	6,153	9,000	-	0.00%
52	Trailers/Light Vehicles M & R	4,846	4,812	5,000	1,060	1,590	5,000	-	0.00%
53	Truck/Heavy Equipment Repair	3,667	6,247	6,000	2,499	3,748	6,000	-	0.00%
54	Extended Warranty	-	-	-	-	-	-	-	0.00%
55	Inspection/Registration/Etc	-	-	-	-	-	-	-	0.00%
56	Body Shop Repairs	-	-	-	-	-	-	-	0.00%
57	Machine Tools Maint/Repair	756	889	750	60	90	750	-	0.00%
58	Other Equip Maint/Repair	5,157	5,673	6,000	5,143	7,714	6,000	-	0.00%
59	Oil & Lube Svc/Seasonal Maint	-	-	-	-	-	-	-	0.00%
60	Insurance & Bonds	-	-	-	-	-	-	-	0.00%
61	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
62	Kyle Utilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
63	Payment of Claims	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 51,186	\$ 94,658	\$ 68,497	\$ 38,095	\$ 57,143	\$ 89,025	\$ 20,528	29.97%
64	Uniforms (Buy)	\$ 6,291	\$ 4,140	\$ 6,000	\$ 2,194	\$ 3,290	\$ 3,750	\$ (2,250)	-37.50%
65	General Office Supplies	2,589	2,041	2,000	1,257	1,885	2,000	-	0.00%
66	Copier/Plotter Supplies (No Longer Used)	-	-	-	-	-	-	-	0.00%
67	Computer Supplies	-	-	-	-	-	-	-	0.00%
68	Safety Signs and Barricades	723	715	750	346	519	750	-	0.00%
69	Striping/Street Signs/Lt Poles	-	196	125	-	-	125	-	0.00%
70	Building Materials	29	339	150	52	77	150	-	0.00%
71	Sand and Gravel	900	973	1,250	368	551	4,250	3,000	240.00%
72	Electrical/Plumbing Supplies	1,417	1,946	2,000	1,590	2,385	2,000	-	0.00%
73	Machine Fabricated Parts (No Longer Used)	-	-	-	-	-	-	-	0.00%
74	Misc Hardware	252	456	325	356	534	325	-	0.00%
75	City Sponsored Event Supplies	-	-	-	-	-	-	-	0.00%
76	Medical Supplies	-	-	-	-	-	-	-	0.00%
77	Chemicals/Pool Supplies	-	-	-	-	-	-	-	0.00%
78	Pesticides	5,946	2,568	6,500	7,304	7,304	10,000	3,500	53.85%
79	Botanical/Landscape	413	770	1,000	724	1,086	1,000	-	0.00%
80	Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
81	Training Supplies	-	-	-	-	-	-	-	0.00%
82	Misc Occasions Supplies	-	-	-	-	-	-	-	0.00%
83	Food/Meals	57	74	150	188	282	150	-	0.00%
84	Communication Equipment (No Longer Used)	-	-	-	-	-	-	-	0.00%
85	Grounds Keeping Equipment	8,914	8,132	8,000	3,463	5,195	8,000	-	0.00%
86	Street Maintenance Equipment	-	-	-	-	-	-	-	0.00%
87	Facility Maintenance Tools	-	-	-	-	-	-	-	0.00%
88	Other Field Equipment	1,579	2,220	2,250	1,802	2,704	2,500	250	11.11%
89	Other Operational Equipment	261	383	250	141	212	250	-	0.00%
90	Cleaning Supplies	887	1,018	1,500	619	928	1,500	-	0.00%
91	Cleaning - Paper Products	594	813	1,200	1,150	1,725	1,200	-	0.00%
92	Fuel	32,272	30,540	32,000	13,428	32,000	32,000	-	0.00%
93	Tires/Batteries	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 63,126	\$ 57,323	\$ 65,450	\$ 34,982	\$ 60,679	\$ 69,950	\$ 4,500	6.88%

	<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>
94 Office Furniture & Equip(>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
95 Computer Equipment	-	-	-	-	-	-	-	0.00%
96 Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
97 Machine Tools/Apparatus	-	-	-	-	-	-	-	0.00%
98 Light Equipment	-	-	-	-	-	-	-	0.00%
99 Motor Vehicles	-	-	-	-	-	59,000	59,000	0.00%
100 Heavy Equipment	-	-	-	-	-	-	-	0.00%
101 Other Equipment	-	-	59,587	35,940	59,587	8,000	(51,587)	-86.57%
102 Building & Storage Facilities	-	-	-	-	-	6,000	6,000	0.00%
103 Park Improvements - Waterleaf	-	-	147,784	146,923	147,784	-	(147,784)	-100.00%
104 Park Improvements - Steeplechase	-	-	129,536	128,806	129,536	-	(129,536)	-100.00%
105 Park Improvements - Gregg-Clarke	-	-	74,672	74,323	74,672	-	(74,672)	-100.00%
106 Park Improvements - Lake Kyle	-	-	32,678	32,678	32,678	-	(32,678)	-100.00%
107 Park Improvements - City Square	-	-	10,000	8,931	10,000	-	(10,000)	-100.00%
6. Non-CIP Capital Outlay	\$ -	\$ -	\$ 454,257	\$ 427,600	\$ 454,257	\$ 73,000	\$ (381,257)	-83.93%
Total Parks Maintenance & Operations	\$ 628,715	\$ 652,564	\$ 1,176,171	\$ 856,873	\$ 1,102,611	\$ 941,691	\$ (234,480)	-19.94%

Building & Facilities

The Building and Facility Maintenance Staff are responsible for the city owned buildings. This includes the buildings in all the parks, City Hall, Train Depot, Historic City Hall, Library, Public Works, Police Headquarters and Dispatch, VFW Building, IT Building, Parks Headquarters and other buildings around town. The maintenance duties include the custodial services, the electrical, plumbing and water utilities and all contract services such as pest control, elevator maintenance and back-up generators.

Appropriations by Major Category of Expenditure

Building & Facilities Maintenance	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 195,101	\$ 170,068	\$ 220,127	\$ 204,652	\$ 232,243
2. Contractual Services	232,521	270,707	419,355	247,792	353,305
3. Commodities	43,384	25,261	51,575	29,857	48,300
6. Non-CIP Capital Outlay	-	10,574	12,500	12,500	-
TOTAL:	\$ 471,006	\$ 476,610	\$ 703,557	\$ 494,801	\$ 633,848

Full Time Equivalents	4.0	4.0	4.0	4.0	4.0
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Significant Changes for FY 2015-16

No significant changes proposed for FY 2015-16 Proposed Budget.

Capital Outlay

No significant changes proposed for FY 2015-16 Proposed Budget.

Personnel Resources

Building & Facilities Maintenance			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Maintenance Manager	F	Sal.	1.00	1.00	0.00
Building Maint Tech II	F	Hr	1.00	1.00	0.00
Building Maint Tech I	F	Hr	2.00	2.00	0.00
F= Full Time PPT = Permanent Part time		Total	4.00	4.00	0.00

Staffing Changes for FY 2015-16

No significant changes proposed for FY 2015-16 Proposed Budget.

Goals

- To maximize usage of our parks, grounds and facilities by keeping them clean and well-maintained.

Objectives

- Conduct quarterly audits and inspections of all public facilities to identify safety concerns and do preventative maintenance.
- Daily, weekly, monthly and quarterly job orders are completed as posted on task-assignment board
- Request of Service work-orders to be assigned to a tech within 4 hours of receipt
- Request of Service work-orders completed within 4 days of being assigned

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	BUILDING & FACILITIES MAINTENANCE								
1	Regular Full Time Wages	\$ 120,335	\$ 108,957	\$ 139,637	\$ 85,696	\$ 128,544	\$ 144,231	\$ 4,594	3.29%
2	Regular Part Time Wages	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	15,204	15,659	16,000	5,018	16,000	16,000	-	0.00%
4	Overtime Wages	1,095	1,959	1,700	2,815	4,222	4,000	2,300	135.29%
5	Vacation Leave	8,677	2,947	-	3,196	4,794	-	-	0.00%
6	Sick Leave - Regular	5,799	3,334	-	2,804	4,207	-	-	0.00%
7	Cost of Living Adjustment	-	-	4,837	-	-	-	(4,837)	-100.00%
8	Merit Increase	-	-	-	-	-	4,851	4,851	0.00%
9	Longevity Pay	1,296	1,359	1,575	1,575	1,575	2,148	573	36.38%
10	FICA/Social Security	9,879	8,847	12,527	6,208	9,312	13,099	572	4.57%
11	Workers Compensation	-	-	-	-	-	-	-	0.00%
12	State Unemployment Taxes	-	-	-	-	-	1,350	1,350	0.00%
13	Retirement - TMRS	12,031	11,161	17,228	10,249	15,374	19,124	1,896	11.01%
14	Health Insurance	17,808	13,645	23,332	12,008	18,012	24,032	700	3.00%
15	Dental Insurance	1,394	948	1,548	803	1,205	1,657	109	7.04%
16	Life Insurance	220	173	182	114	171	182	-	0.00%
17	ST/LT Disability Insurance	913	820	1,095	569	853	1,103	8	0.73%
18	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
19	Vision Insurance	414	248	432	230	344	432	-	0.00%
20	AD&D	36	12	34	26	38	34	-	0.00%
	1. Personnel	\$ 195,101	\$ 170,068	\$ 220,127	\$ 131,311	\$ 204,652	\$ 232,243	\$ 12,116	5.50%
21	Uniform Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Travel - City Business	-	-	-	-	-	-	-	0.00%
23	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
24	Travel-Training & Conferences	136	170	-	-	-	1,600	1,600	0.00%
25	Training & Conf (Non-Travel)	-	-	1,000	1,055	1,055	-	(1,000)	-100.00%
26	Mileage - Reimbursement	-	-	-	-	-	-	-	0.00%
27	Travel - Tolls & Parking	9	-	-	-	-	-	-	0.00%
28	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
29	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
30	Memberships and Dues	12	-	100	-	-	100	-	0.00%
31	Subscription and Books	-	-	-	-	-	-	-	0.00%
32	Tuition (No Longer Used)	-	-	-	-	-	-	-	0.00%
33	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
34	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
35	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
36	Annual Facility Lease	-	-	-	-	-	-	-	0.00%
37	Short Term Facility Rental	-	-	-	-	-	-	-	0.00%
38	Light & Power	-	-	-	-	-	-	-	0.00%
39	Natural Gas/Propane	-	-	-	-	-	-	-	0.00%
40	Telephone System	-	-	-	-	-	-	-	0.00%
41	Cell Phones/Pagers	1,003	-	-	-	-	-	-	0.00%
42	Internet Service	-	-	-	-	-	-	-	0.00%
43	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
44	Roofing Repairs	-	-	1,500	-	1,500	1,500	-	0.00%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
45 Electrical Repairs	-	1,184	3,500	2,848	3,500	3,500	-	0.00%
46 Heating/Cooling Repairs	101	400	8,000	44	8,000	8,000	-	0.00%
47 Plumbing Repairs	-	11	800	-	800	800	-	0.00%
48 Carpentry/Painting	475	266	2,000	33	2,000	2,000	-	0.00%
49 Concrete Masonary	-	-	-	-	-	-	-	0.00%
50 Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
51 Misc Facility Repairs/Maint	416	710	650	-	650	650	-	0.00%
52 Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
53 Light Equipment Rental	-	-	-	-	-	-	-	0.00%
54 Motor Vehicle Rental (No Longer Used)	-	-	-	-	-	-	-	0.00%
55 Trucks/Heavy Equip Rental (No Longer Used)	-	-	-	-	-	-	-	0.00%
56 Motor Vehicle Repair/Maint	1,282	1,555	3,500	991	1,816	4,500	1,000	28.57%
57 Trailers/Light Vehicles M & R	-	-	-	-	-	-	-	0.00%
58 Truck/Heavy Equip Repair (No Longer Used)	-	-	-	-	-	-	-	0.00%
59 Extended Warranty	-	-	-	-	-	-	-	0.00%
60 Inspection/Registration/Etc	-	-	-	-	-	-	-	0.00%
61 Body Shop Repairs	-	-	-	-	-	-	-	0.00%
62 Machine Tools Maint/Repair	-	-	-	-	-	-	-	0.00%
63 Other Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
64 Oil & Lube Svc/Seasonal Maint	-	-	-	-	-	-	-	0.00%
65 Insurance & Bonds	-	-	-	-	-	-	-	0.00%
66 Testing/Certification	20	-	-	-	-	-	-	0.00%
67 Other Contract Services	-	-	-	-	-	-	-	0.00%
68 IT Testing/Certification (No Longer Used)	-	-	-	-	-	-	-	0.00%
69 Trash Collection Service	-	-	-	93	186	-	-	0.00%
70 Landscaping/Groundskeeping	2,150	-	2,000	-	2,000	2,000	-	0.00%
71 Kyle Utilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
72 Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	0.00%
73 Services - Temporary Employmnt	-	9,092	-	-	-	-	-	0.00%
2. Contractual Services	\$ 5,603	\$ 13,388	\$ 23,050	\$ 5,065	\$ 21,507	\$ 24,650	\$ 1,600	6.94%
74 Uniforms (Buy)	\$ 1,691	\$ 624	\$ 2,250	\$ 913	\$ 1,370	\$ 1,000	\$ (1,250)	-55.56%
75 General Office Supplies	1,506	384	1,000	29	43	1,000	-	0.00%
76 Computer Supplies	-	-	-	-	-	-	-	0.00%
77 Safety Signs and Barricades	54	252	200	-	-	200	-	0.00%
78 Building Materials	1,004	326	1,000	222	334	1,000	-	0.00%
79 Electrical/Plumbing Supplies	2,469	2,534	3,200	464	3,200	3,200	-	0.00%
80 Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
81 Misc Hardware	119	148	160	61	91	160	-	0.00%
82 City Sponsored Event Supplies	-	-	-	-	-	-	-	0.00%
83 Fire Prevention Supplies (No Longer Used)	-	-	-	-	-	-	-	0.00%
84 Medical Supplies	37	220	400	27	40	400	-	0.00%
85 Pesticides	-	-	-	181	272	-	-	0.00%
86 Minor Tools/Instruments	1,652	775	1,200	1,181	1,772	1,200	-	0.00%
87 Training Supplies	-	-	-	-	-	-	-	0.00%
88 Misc Occasions Supplies	-	-	-	-	-	-	-	0.00%
89 Food/Meals	14	-	40	22	33	40	-	0.00%
90 Misc Supplies	114	546	900	43	900	900	-	0.00%
91 Office Furniture (<\$5K)	-	-	-	-	-	-	-	0.00%
92 Communication Equipment	-	-	-	-	-	-	-	0.00%
93 Other Office Equipment	-	-	-	-	-	-	-	0.00%
94 Grounds Keeping Equipment	-	-	-	-	-	-	-	0.00%
95 Steet Maintenance Equip (No Longer Used)	-	-	-	-	-	-	-	0.00%
96 Facility Maintenance Tools	634	124	500	-	500	500	-	0.00%

	<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>
97 Other Field Equipment	-	-	-	-	-	-	-	0.00%
98 Other Field Equipment (No Longer Used)	-	-	-	-	-	-	-	0.00%
99 Other Operational Equipment	4,553	2,165	4,000	59	4,000	4,000	-	0.00%
100 Cleaning Supplies	1,105	300	500	230	500	500	-	0.00%
101 Cleaning - Paper Products	994	207	500	201	500	500	-	0.00%
102 Fuel	2,923	2,219	3,800	1,216	1,824	3,000	(800)	-21.05%
103 Tires/Batteries	-	-	-	-	-	-	-	0.00%
3. Commodities	\$ 18,869	\$ 10,825	\$ 19,650	\$ 4,850	\$ 15,379	\$ 17,600	\$ (2,050)	-10.43%
104 Computer Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
105 Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
106 Other Capital Outlay	-	-	-	-	-	-	-	0.00%
107 Machine Tools/Apparatus	-	-	-	-	-	-	-	0.00%
108 Light Equipment	-	-	-	-	-	-	-	0.00%
109 Motor Vehicles	-	-	-	-	-	-	-	0.00%
110 Heavy Equipment	-	-	-	-	-	-	-	0.00%
111 Other Equipment	-	-	-	-	-	-	-	0.00%
112 Building & Storage Facilities	-	-	-	-	-	-	-	0.00%
6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Building & Facilities Maintenance	\$ 219,573	\$ 194,281	\$ 262,827	\$ 141,225	\$ 241,537	\$ 274,493	\$ 11,666	4.44%

EXPENDITURES:		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
Line No.		2012-13	2013-14	Budget 2014-15	w/Encumbrance 5/31/2015	Estimate 2014-15	Proposed Budget 2015-16	Increase(Decrease) From FY 2014-15 Approved Budget	Increase(Decrease) From FY 2014-15 Approved Budget
CITY HALL									
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	27,279	28,617	29,000	16,094	24,141	29,000	-	0.00%
3	Natural Gas/Propane	580	1,293	2,200	1,554	2,332	2,200	-	0.00%
4	Telephone System	13,806	13,811	15,000	5,969	8,953	15,000	-	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
6	Internet Service	11,892	12,876	68,500	4,131	6,196	21,000	(47,500)	-69.34%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	47	-	-	-	-	-	-	0.00%
9	Electrical Repairs	250	134	5,000	4,972	7,458	500	(4,500)	-90.00%
10	Heating/Cooling Repairs	1,360	4,006	5,000	1,544	2,316	5,000	-	0.00%
11	Plumbing Repairs	37	308	350	150	225	350	-	0.00%
12	Carpentry/Painting	-	-	-	-	-	4,750	4,750	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
17	Maintenance - Building	3,998	2,906	3,750	3,060	4,590	3,750	-	0.00%
18	Other Contract Services	-	-	-	-	-	-	-	0.00%
19	Trash Collection Service	-	-	-	-	-	-	-	0.00%
20	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
21	Services - Pest Control	245	455	450	195	293	450	-	0.00%
22	Services - Security	3,932	3,067	4,800	2,031	3,047	4,800	-	0.00%
2. Contractual Services		\$ 63,428	\$ 67,472	\$ 134,050	\$ 39,700	\$ 59,550	\$ 86,800	\$ (47,250)	-35.25%
23	Safety Signs and Barricades	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ 50	\$ -	0.00%
24	Building Materials	5,375	-	-	-	-	-	-	0.00%
25	Electrical/Plumbing Supplies	687	430	1,000	419	628	1,000	-	0.00%
26	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
27	Misc Hardware	227	627	500	457	685	500	-	0.00%
28	Medical Supplies	9	100	100	-	-	100	-	0.00%
29	Pesticides	-	-	-	-	-	-	-	0.00%
30	Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
31	Other Office Equipment	1,184	-	-	-	-	-	-	0.00%
32	Cleaning Supplies	735	674	1,200	421	631	1,200	-	0.00%
33	Cleaning - Paper Products	1,187	1,275	1,750	534	801	1,750	-	0.00%
3. Commodities		\$ 9,404	\$ 3,107	\$ 4,600	\$ 1,830	\$ 2,745	\$ 4,600	\$ -	0.00%
Total City Hall		\$ 72,832	\$ 70,579	\$ 138,650	\$ 41,530	\$ 62,294	\$ 91,400	\$ (47,250)	-34.08%

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
HISTORIC CITY HALL									
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	4,648	4,225	4,050	1,863	2,794	4,050	-	0.00%
3	Natural Gas/Propane	504	907	1,300	609	914	1,300	-	0.00%
4	Telephone System	-	-	-	-	-	-	-	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	-	-	-	-	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	200	-	-	200	-	0.00%
9	Electrical Repairs	-	-	200	69	103	800	600	300.00%
10	Heating/Cooling Repairs	800	42	1,450	117	175	1,450	-	0.00%
11	Plumbing Repairs	-	-	200	7	10	200	-	0.00%
12	Carpentry/Painting	42	310	250	-	-	250	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	138	263	265	113	169	265	-	0.00%
	2. Contractual Services	\$ 6,131	\$ 5,746	\$ 7,915	\$ 2,777	\$ 4,165	\$ 8,515	\$ 600	7.58%
21	Safety Signs and Barricades	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ 50	\$ -	0.00%
22	Building Materials	-	-	-	-	-	-	-	0.00%
23	Electrical/Plumbing Supplies	68	-	75	62	94	150	75	100.00%
24	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
25	Misc Hardware	108	25	100	138	207	100	-	0.00%
26	Medical Supplies	-	-	-	-	-	-	-	0.00%
27	Pesticides	-	-	-	-	-	-	-	0.00%
28	Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
29	Cleaning Supplies	253	198	350	102	153	450	100	28.57%
30	Cleaning - Paper Products	545	478	800	181	272	900	100	12.50%
	3. Commodities	\$ 974	\$ 701	\$ 1,375	\$ 484	\$ 726	\$ 1,650	\$ 275	20.00%
	Total Historic City Hall	\$ 7,106	\$ 6,447	\$ 9,290	\$ 3,260	\$ 4,891	\$ 10,165	\$ 875	9.42%

Line No.	VFW	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
1	Annual Facility Lease	\$ -	\$ -	\$ 6,150	\$ -	\$ 6,150	\$ 6,450	\$ 300	4.88%
2	Light & Power	2,133	1,403	1,950	442	663	1,950	-	0.00%
3	Natural Gas/Propane	498	585	1,050	365	547	1,050	-	0.00%
4	Telephone System	-	-	-	-	-	-	-	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
6	Internet Service	1,327	-	-	-	-	-	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	200	-	-	200	-	0.00%
9	Electrical Repairs	-	-	200	66	100	200	-	0.00%
10	Heating/Cooling Repairs	823	-	800	42	64	800	-	0.00%
11	Plumbing Repairs	315	368	425	-	-	425	-	0.00%
12	Carpentry/Painting	-	-	100	-	-	100	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	145	280	280	120	180	280	-	0.00%
	2. Contractual Services	\$ 5,241	\$ 2,636	\$ 11,155	\$ 1,035	\$ 7,703	\$ 11,455	\$ 300	2.69%
21	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Building Materials	-	-	-	-	-	-	-	0.00%
23	Electrical/Plumbing Supplies	20	-	-	-	-	-	-	0.00%
24	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
25	Misc Hardware	-	-	-	-	-	-	-	0.00%
26	Medical Supplies	-	-	-	-	-	-	-	0.00%
27	Pesticides	-	-	-	-	-	-	-	0.00%
28	Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
29	Cleaning Supplies	-	37	-	-	-	-	-	0.00%
30	Cleaning - Paper Products	-	4	-	-	-	-	-	0.00%
	3. Commodities	\$ 20	\$ 41	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total VFW	\$ 5,261	\$ 2,677	\$ 11,155	\$ 1,035	\$ 7,703	\$ 11,455	\$ 300	2.69%

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
LIBRARY - 550 SCOTT ST.									
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	22,732	23,163	22,000	10,723	22,000	23,000	1,000	4.55%
3	Natural Gas/Propane	1,012	2,435	4,400	2,283	3,424	4,400	-	0.00%
4	Telephone System	2,113	2,430	2,500	655	983	2,500	-	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
6	Internet Service	4,848	5,155	6,000	1,702	2,553	6,000	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	200	-	-	200	-	0.00%
9	Electrical Repairs	841	142	200	270	405	800	600	300.00%
10	Heating/Cooling Repairs	1,156	1,471	3,500	448	672	3,500	-	0.00%
11	Plumbing Repairs	-	18	200	-	-	200	-	0.00%
12	Carpentry/Painting	6	-	100	-	-	100	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	280	282	500	-	-	500	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	240	385	385	165	248	385	-	0.00%
21	Services - Security	1,917	1,212	1,450	808	1,212	1,450	-	0.00%
	2. Contractual Services	\$ 35,145	\$ 36,693	\$ 41,435	\$ 17,054	\$ 31,496	\$ 43,035	\$ 1,600	3.86%
22	Safety Signs and Barricades	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ 50	\$ -	0.00%
23	Building Materials	-	-	-	-	-	-	-	0.00%
24	Electrical/Plumbing Supplies	587	331	750	335	502	750	-	0.00%
25	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
26	Misc Hardware	246	-	500	5	8	500	-	0.00%
27	Medical Supplies	-	100	100	-	-	100	-	0.00%
28	Pesticides	-	-	-	-	-	-	-	0.00%
29	Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
30	Cleaning Supplies	750	712	1,250	412	618	1,250	-	0.00%
31	Cleaning - Paper Products	1,052	879	1,400	520	780	1,400	-	0.00%
	3. Commodities	\$ 2,635	\$ 2,022	\$ 4,050	\$ 1,272	\$ 1,908	\$ 4,050	\$ -	0.00%
	Total Library - 550 Scott St.	\$ 37,780	\$ 38,715	\$ 45,485	\$ 18,325	\$ 33,404	\$ 47,085	\$ 1,600	3.52%

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
INFORMATION TECHNOLOGY									
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	-	213	1,800	680	1,020	1,800	-	0.00%
3	Natural Gas/Propane	-	-	-	-	-	-	-	0.00%
4	Telephone System	-	-	-	-	-	-	-	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	-	-	-	-	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	200	-	-	200	-	0.00%
9	Electrical Repairs	-	-	200	47	71	200	-	0.00%
10	Heating/Cooling Repairs	-	-	500	-	-	500	-	0.00%
11	Plumbing Repairs	-	-	200	17	26	200	-	0.00%
12	Carpentry/Painting	-	-	-	-	-	-	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	-	-	280	75	113	280	-	0.00%
	2. Contractual Services	\$ -	\$ 213	\$ 3,180	\$ 820	\$ 1,230	\$ 3,180	\$ -	0.00%
21	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Building Materials	-	-	-	-	-	-	-	0.00%
23	Electrical/Plumbing Supplies	-	-	-	-	-	-	-	0.00%
24	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
25	Misc Hardware	-	-	-	-	-	-	-	0.00%
26	Medical Supplies	-	-	-	-	-	-	-	0.00%
27	Pesticides	-	-	-	-	-	-	-	0.00%
28	Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
29	Cleaning Supplies	-	-	250	-	-	250	-	0.00%
30	Cleaning - Paper Products	-	-	400	-	-	400	-	0.00%
	3. Commodities	\$ -	\$ -	\$ 650	\$ -	\$ -	\$ 650	\$ -	0.00%
	Total Information Technology	\$ -	\$ 213	\$ 3,830	\$ 820	\$ 1,230	\$ 3,830	\$ -	0.00%

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
TRAIN DEPOT									
1	Annual Facility Lease	\$ 8,863	\$ 9,040	\$ 4,100	\$ -	\$ 4,100	\$ 4,300	\$ 200	4.88%
2	Light & Power	605	440	2,500	255	383	2,500	-	0.00%
3	Natural Gas/Propane	-	-	-	-	-	-	-	0.00%
4	Telephone System	-	-	-	-	-	-	-	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	-	-	-	-	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	-	-	0.00%
9	Electrical Repairs	-	-	-	-	-	-	-	0.00%
10	Heating/Cooling Repairs	-	-	-	-	-	-	-	0.00%
11	Plumbing Repairs	-	-	-	-	-	-	-	0.00%
12	Carpentry/Painting	-	-	-	-	-	-	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	-	120	150	38	56	150	-	0.00%
	2. Contractual Services	\$ 9,468	\$ 9,600	\$ 6,750	\$ 293	\$ 4,539	\$ 6,950	\$ 200	2.96%
21	Safety Signs and Barricades	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ 50	\$ -	0.00%
22	Building Materials	-	-	-	-	-	-	-	0.00%
23	Electrical/Plumbing Supplies	-	-	-	-	-	-	-	0.00%
24	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
25	Misc Hardware	-	-	-	-	-	-	-	0.00%
26	Medical Supplies	-	-	-	-	-	-	-	0.00%
27	Pesticides	-	-	-	-	-	-	-	0.00%
28	Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
29	Cleaning Supplies	-	105	1,500	-	-	1,500	-	0.00%
30	Cleaning - Paper Products	-	8	250	-	-	250	-	0.00%
	3. Commodities	\$ -	\$ 113	\$ 1,800	\$ -	\$ -	\$ 1,800	\$ -	0.00%
	Total Train Depot	\$ 9,468	\$ 9,713	\$ 8,550	\$ 293	\$ 4,539	\$ 8,750	\$ 200	2.34%

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
POLICE DEPT - 300 W CENTER ST.									
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	13,208	11,690	14,000	5,775	8,662	14,000	-	0.00%
3	Natural Gas/Propane	-	-	-	-	-	-	-	0.00%
4	Telephone System	14,738	14,431	18,600	6,224	9,336	18,600	-	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
6	Internet Service	2,337	2,343	3,000	2,344	3,516	3,000	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	50	-	-	50	-	0.00%
9	Electrical Repairs	-	-	18,400	-	18,400	1,000	(17,400)	-94.57%
10	Heating/Cooling Repairs	1,207	5,974	2,500	97	2,500	20,000	17,500	700.00%
11	Plumbing Repairs	-	18	300	-	-	300	-	0.00%
12	Carpentry/Painting	418	150	300	-	-	300	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
17	Maintenance - Equipment	1,122	760	2,000	628	942	2,000	-	0.00%
18	Other Contract Services	-	-	-	-	-	-	-	0.00%
19	Trash Collection Service	-	-	-	-	-	-	-	0.00%
20	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
21	Services - Pest Control	113	263	265	113	169	265	-	0.00%
	2. Contractual Services	\$ 33,141	\$ 35,627	\$ 59,415	\$ 15,180	\$ 43,526	\$ 59,515	\$ 100	0.17%
22	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
23	Building Materials	-	-	-	-	-	-	-	0.00%
24	Electrical/Plumbing Supplies	566	-	700	441	662	700	-	0.00%
25	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
26	Misc Hardware	115	51	300	114	170	300	-	0.00%
27	Medical Supplies	-	50	50	-	-	50	-	0.00%
28	Pesticides	-	-	-	-	-	-	-	0.00%
29	Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
30	Cleaning Supplies	198	189	400	103	155	400	-	0.00%
31	Cleaning - Paper Products	242	330	700	155	233	700	-	0.00%
	3. Commodities	\$ 1,121	\$ 621	\$ 2,150	\$ 813	\$ 1,219	\$ 2,150	\$ -	0.00%
	Total Police Dept - 300 W Center St.	\$ 34,263	\$ 36,248	\$ 61,565	\$ 15,993	\$ 44,744	\$ 61,665	\$ 100	0.16%

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
POLICE DEPT - 111 N FRONT ST.									
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	21,768	29,039	38,900	13,683	20,524	30,000	(8,900)	-22.88%
3	Natural Gas/Propane	-	128	-	101	152	-	-	0.00%
4	Telephone System	3,125	3,303	6,000	846	1,269	-	(6,000)	-100.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
6	Internet Service	4,653	6,561	6,900	570	855	2,500	(4,400)	-63.77%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	1,000	-	-	1,000	-	0.00%
9	Electrical Repairs	275	900	1,000	330	1,000	1,000	-	0.00%
10	Heating/Cooling Repairs	1,581	4,693	5,000	2,869	5,000	5,000	-	0.00%
11	Plumbing Repairs	1,519	1,364	1,500	-	1,500	1,500	-	0.00%
12	Carpentry/Painting	-	1,125	1,200	7	10	1,200	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	36	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	135	315	315	135	203	315	-	0.00%
21	Services - Security	-	-	3,600	-	-	3,600	-	0.00%
	2. Contractual Services	\$ 33,092	\$ 47,428	\$ 65,415	\$ 18,541	\$ 30,513	\$ 46,115	\$ (19,300)	-29.50%
22	Safety Signs and Barricades	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ 50	\$ -	0.00%
23	Building Materials	-	-	-	-	-	-	-	0.00%
24	Electrical/Plumbing Supplies	1,074	60	2,000	238	357	1,000	(1,000)	-50.00%
25	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
26	Misc Hardware	709	115	1,500	282	424	1,000	(500)	-33.33%
27	Medical Supplies	-	50	100	-	-	100	-	0.00%
28	Pesticides	-	-	-	-	-	-	-	0.00%
29	Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
30	Cleaning Supplies	2,238	2,595	4,000	1,331	1,997	4,000	-	0.00%
31	Cleaning - Paper Products	1,395	1,835	3,000	1,489	2,234	3,000	-	0.00%
	3. Commodities	\$ 5,417	\$ 4,655	\$ 10,650	\$ 3,341	\$ 5,011	\$ 9,150	\$ (1,500)	-14.08%
	Total Police Dept - 111 N Front St.	\$ 38,508	\$ 52,083	\$ 76,065	\$ 21,881	\$ 35,523	\$ 55,265	\$ (20,800)	-27.35%

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
PARKS SHOP - 225 REBEL DR									
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	2,611	2,877	3,200	1,302	1,953	3,200	-	0.00%
3	Natural Gas/Propane	933	2,050	4,000	1,033	1,550	2,500	(1,500)	-37.50%
4	Telephone System	1,110	751	1,650	324	485	1,250	(400)	-24.24%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	-	-	-	-	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	200	-	-	200	-	0.00%
9	Electrical Repairs	-	328	400	15	22	1,000	600	150.00%
10	Heating/Cooling Repairs	-	3,142	500	49	73	500	-	0.00%
11	Plumbing Repairs	-	9	100	-	-	750	650	650.00%
12	Carpentry/Painting	-	-	-	-	-	-	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	138	263	265	113	169	265	-	0.00%
	2. Contractual Services	\$ 4,792	\$ 9,419	\$ 10,315	\$ 2,835	\$ 4,253	\$ 9,665	\$ (650)	-6.30%
21	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Building Materials	-	-	-	-	-	-	-	0.00%
23	Electrical/Plumbing Supplies	297	62	500	251	376	500	-	0.00%
24	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
25	Misc Hardware	14	46	100	61	91	100	-	0.00%
26	Medical Supplies	15	50	50	43	64	50	-	0.00%
27	Pesticides	-	-	-	-	-	-	-	0.00%
28	Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
29	Cleaning Supplies	543	174	250	70	105	250	-	0.00%
30	Cleaning - Paper Products	208	211	400	98	147	400	-	0.00%
	3. Commodities	\$ 1,077	\$ 543	\$ 1,300	\$ 522	\$ 783	\$ 1,300	\$ -	0.00%
	Total Parks Shop - 225 Rebel Dr	\$ 5,869	\$ 9,962	\$ 11,615	\$ 3,358	\$ 5,037	\$ 10,965	\$ (650)	-5.60%

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
PARKS ADMIN - LAKE KYLE									
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	2,854	4,102	5,500	2,318	3,477	5,000	(500)	-9.09%
3	Natural Gas/Propane	-	-	-	-	-	-	-	0.00%
4	Telephone System	-	-	-	-	-	-	-	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	-	-	-	-	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	-	-	0.00%
9	Electrical Repairs	-	-	-	-	-	-	-	0.00%
10	Heating/Cooling Repairs	19	769	1,000	42	64	1,000	-	0.00%
11	Plumbing Repairs	-	15	100	-	-	100	-	0.00%
12	Carpentry/Painting	277	36	100	-	-	100	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	138	263	265	113	169	265	-	0.00%
	2. Contractual Services	\$ 3,287	\$ 5,185	\$ 6,965	\$ 2,473	\$ 3,710	\$ 6,465	\$ (500)	-7.18%
21	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Building Materials	-	-	-	-	-	-	-	0.00%
23	Electrical/Plumbing Supplies	421	4	450	281	421	450	-	0.00%
24	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
25	Misc Hardware	66	394	50	13	19	50	-	0.00%
26	Medical Supplies	-	22	50	60	89	50	-	0.00%
27	Pesticides	-	-	-	-	-	-	-	0.00%
28	Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
29	Cleaning Supplies	235	178	300	102	153	300	-	0.00%
30	Cleaning - Paper Products	208	283	500	142	213	500	-	0.00%
	3. Commodities	\$ 930	\$ 881	\$ 1,350	\$ 597	\$ 896	\$ 1,350	\$ -	0.00%
	Total Parks Admin - Lake Kyle	\$ 4,217	\$ 6,066	\$ 8,315	\$ 3,070	\$ 4,606	\$ 7,815	\$ (500)	-6.01%

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
POOL - GREGG CLARKE PARK									
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	8,746	10,275	12,000	6,276	9,414	12,000	-	0.00%
3	Natural Gas/Propane	-	-	-	-	-	-	-	0.00%
4	Telephone System	681	728	725	316	474	725	-	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	-	-	-	-	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	-	-	0.00%
9	Electrical Repairs	-	-	-	-	-	-	-	0.00%
10	Heating/Cooling Repairs	-	-	-	-	-	-	-	0.00%
11	Plumbing Repairs	324	465	450	-	-	450	-	0.00%
12	Carpentry/Painting	-	-	-	-	-	-	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	165	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 9,916	\$ 11,468	\$ 13,175	\$ 6,592	\$ 9,888	\$ 13,175	\$ -	0.00%
21	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Building Materials	-	-	-	-	-	-	-	0.00%
23	Electrical/Plumbing Supplies	1,039	117	850	184	276	850	-	0.00%
24	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
25	Misc Hardware	-	-	-	-	-	-	-	0.00%
26	Medical Supplies	-	50	50	-	-	50	-	0.00%
27	Pesticides	-	-	-	-	-	-	-	0.00%
28	Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
29	Cleaning Supplies	164	11	175	-	-	175	-	0.00%
30	Cleaning - Paper Products	46	60	125	16	23	125	-	0.00%
	3. Commodities	\$ 1,248	\$ 238	\$ 1,200	\$ 200	\$ 299	\$ 1,200	\$ -	0.00%
31	Construction-Pool Improvements	\$ -	10,574	\$ 12,500	12,500	\$ 12,500	\$ -	\$ (12,500)	-100.00%
	6. Non-CIP Capital Outlay	\$ -	\$ 10,574	\$ 12,500	\$ 12,500	\$ 12,500	\$ -	\$ (12,500)	-100.00%
	Total Pool - Gregg Clarke Park	\$ 11,164	\$ 22,281	\$ 26,875	\$ 19,292	\$ 22,688	\$ 14,375	\$ (12,500)	-46.51%

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
PUBLIC WORKS BUILDING									
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	11,431	12,655	13,000	4,832	7,248	13,000	-	0.00%
3	Natural Gas/Propane	3,168	5,005	8,500	3,937	5,906	5,500	(3,000)	-35.29%
4	Telephone System	3,096	2,518	3,300	4,877	7,315	4,200	900	27.27%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
6	Internet Service	1,920	1,570	2,500	85	127	1,750	(750)	-30.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	100	-	-	100	-	0.00%
9	Electrical Repairs	-	281	200	-	-	200	-	0.00%
10	Heating/Cooling Repairs	366	319	3,000	206	309	3,000	-	0.00%
11	Plumbing Repairs	-	-	250	-	-	250	-	0.00%
12	Carpentry/Painting	-	34	50	-	-	50	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	12	69	1,150	1,144	1,716	1,250	100	8.70%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	401	-	750	-	-	750	-	0.00%
20	Services - Pest Control	215	385	385	165	248	385	-	0.00%
21	Services - Security	2,668	2,994	3,350	1,897	2,845	3,350	-	0.00%
	2. Contractual Services	\$ 23,277	\$ 25,831	\$ 36,535	17,142	\$ 25,713	\$ 33,785	\$ (2,750)	-7.53%
22	Safety Signs and Barricades	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ 50	\$ -	0.00%
23	Building Materials	-	-	-	-	-	-	-	0.00%
24	Electrical/Plumbing Supplies	576	17	600	90	134	600	-	0.00%
25	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
26	Misc Hardware	83	727	800	-	-	800	-	0.00%
27	Medical Supplies	-	6	50	94	140	50	-	0.00%
28	Pesticides	-	-	-	-	-	-	-	0.00%
29	Minor Tools/Instruments	-	-	-	-	-	-	-	0.00%
30	Cleaning Supplies	400	303	500	171	257	500	-	0.00%
31	Cleaning - Paper Products	629	462	800	240	360	800	-	0.00%
	3. Commodities	\$ 1,688	\$ 1,515	\$ 2,800	\$ 594	\$ 891	\$ 2,800	\$ -	0.00%
	Total Public Works Building	\$ 24,965	\$ 27,346	\$ 39,335	\$ 17,736	\$ 26,605	\$ 36,585	\$ (2,750)	-6.99%



Public Library



PUBLIC LIBRARY DEPARTMENT

The Kyle Public Library provides a wide range of library services and educational opportunities for the community. Professional librarians and library assistants comprise the library staff. In general, the staff performs patron assistance, library programming, outreach, collection development, cataloging, inventory, volunteer management, budgeting and purchasing, recordkeeping and reporting, scheduling and supervising library facilities, and public relations.

Appropriations by Major Category of Expenditure

Public Library	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 322,859	\$ 348,856	\$ 519,469	\$ 421,430	\$ 562,509
2. Contractual Services	18,534	28,465	33,765	28,959	40,661
3. Commodities	43,907	39,158	120,458	118,119	98,837
6. Non-CIP Capital Outlay	-	-	-	5,639	-
TOTAL:	\$ 385,300	\$ 416,478	\$ 673,692	\$ 574,146	\$ 702,007

Full Time Equivalents	7.0	7.0	10.0	10.0	11.0
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Significant Changes for FY 2015-16

- First full year of being open Monday through Thursday evenings
- Expand programming
- Update library collections

Personnel Resources

Kyle Public Library

Classification Title	Status *	Hr./Sal.	Authorized Positions		
			FY 2014-15	FY 2015-16 Proposed	Diff.
Library Director	F	Sal.	1.0	1.0	0.0
Assistant Library Director	F	Sal.	1.0	1.0	0.0
Librarian	F	Sal.	1.0	1.0	0.0
Library Clerks	F	Hr.	6.0	6.0	0.0
Library Clerk (4)	PPT	Hr.	1.0	2.0	1.0
Total			10.0	11.0	1.0

F= Full Time PPT = Permanent Part time

Staffing Changes for FY 2015-16

- Hire 2 part-time library assistants to help cover evening and Saturday hours
- If these positions are approved, cut \$5,500 from the Temporary Employment budget

Performance Measures

Following is a table reflecting performance measures for Kyle Public Library:

Performance Measures	FY 12-13	FY 13-14	FY 14-15	FY 15-16
	Actual	Actual	Estimated	Proposed
Patron Count	126,824	133,154	120,000	122,000
Circulation Count	144,904	155,860	146,000	148,000
E-Book Circulation	2,188	5,238	4,500	5,000
Registered Borrowers	11,497	10,804	10,000	10,000
New Library Cards Issued	2,218	3,200	2,000	1,000
New Library Mtls Purchased (city funds)	1,726	1,562	2,000	2,000
Uses of Public Internet Computers	52,726	44,883	38,000	38,000
Library Program Attendance	10,310	15,829	10,000	10,000

* In FY11-12, the library was closed for six weeks for the move.

* In FY11-12, program attendance includes 2,277 people attending the library's Grand Opening.

* In FY 13-14, the library's internet connection was problematic.

Mission

The mission of the Kyle Public Library is to create a community of readers and lifelong learners through free and open access to resources and the universe of ideas.

Goals

- Provide users with access to library services and information resources
- Foster early reading awareness and a general love of the library in young children
- Provide information to the community about library services and materials
- Identify, acquire, and maintain a balanced collection of print and media materials that meet the needs and interests of the community
- Review and evaluate the reference collection
- Provide training for library staff in reference services, both print and electronic
- Monitor technology trends and implement when appropriate
- Develop and maintain a well-trained professional and volunteer staff to assist users in all aspects of library services and programs
- Support library staff training as a key component in providing outstanding library service
- Seek partnerships with state, city, county, school district, and private organizations to promote awareness of library services and to explore opportunities for cooperative initiatives

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

EXPENDITURES:		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
Line No.	PUBLIC LIBRARY								
1	Regular Full Time Wages	\$ 210,010	\$ 222,838	\$ 336,562	\$ 179,608	\$ 269,412	\$ 345,481	\$ 8,919	2.65%
2	Regular Part Time Wages	23,534	26,108	27,413	15,982	23,973	54,032	26,619	97.10%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	546	737	1,680	572	858	1,680	-	0.00%
5	Vacation Leave	11,671	10,051	-	4,182	6,274	-	-	0.00%
6	Sick Leave - Regular	5,166	5,940	-	8,192	12,288	-	-	0.00%
7	Cost of Living Adjustment	-	-	9,379	-	-	-	(9,379)	-100.00%
8	Merit Increase	-	-	-	-	-	12,929	12,929	0.00%
9	Longevity Pay	864	2,097	2,826	2,304	2,304	3,007	181	6.40%
10	Language Incentive	1,939	1,939	1,800	1,766	2,648	2,700	900	50.00%
11	Certification Incentive	-	-	-	-	-	-	-	0.00%
12	FICA/Social Security	18,781	20,982	28,866	15,959	23,938	32,187	3,321	11.50%
13	Workers Compensation	-	-	-	-	-	-	-	0.00%
14	State Unemployment Taxes	-	-	-	-	-	3,510	3,510	0.00%
15	Retirement - TMRS	19,605	23,112	43,996	21,359	32,038	44,948	952	2.16%
16	Health Insurance	26,264	30,015	58,330	27,950	41,924	54,071	(4,259)	-7.30%
17	Dental Insurance	1,990	2,207	3,871	1,855	2,782	3,728	(143)	-3.69%
18	Life Insurance	308	329	543	247	371	456	(87)	-16.02%
19	ST/LT Disability Insurance	1,539	1,789	3,022	1,183	1,775	2,724	(298)	-9.86%
20	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
21	Vision Insurance	585	657	1,080	518	776	972	(108)	-10.00%
22	AD&D	57	56	101	46	68	84	(17)	-16.83%
	1. Personnel	\$ 322,859	\$ 348,856	\$ 519,469	\$ 281,721	\$ 421,430	\$ 562,509	\$ 43,040	8.29%
23	Travel - City Business	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
24	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
25	Travel-Training & Conferences	-	-	-	-	-	7,586	7,586	0.00%
26	Training & Conf (Non-Travel)	1,230	270	450	620	930	-	(450)	-100.00%
27	Mileage - Reimbursement	929	519	775	522	783	800	25	3.23%
28	Travel - Tolls & Parking	132	117	-	52	78	100	100	0.00%
29	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
30	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
31	Memberships and Dues	750	750	1,040	895	1,343	1,800	760	73.08%
32	Subscription and Books	-	-	-	-	-	-	-	0.00%
33	Tuition (No Longer Used)	-	-	-	-	-	-	-	0.00%
34	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
35	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
36	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
37	Postage	1,533	917	4,000	593	890	4,000	-	0.00%
38	Light & Power	-	-	-	-	-	-	-	0.00%
39	Natural Gas/Propane	-	-	-	-	-	-	-	0.00%
40	Telephone System	-	-	-	-	-	-	-	0.00%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
41 Cell Phones/Pagers (No Longer Used)	-	-	-	-	-	-	-	0.00%
42 Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
43 Carpentry/Painting	-	-	-	-	-	-	-	0.00%
44 Grounds Maintenance/Repair	-	-	-	-	-	-	-	0.00%
45 Misc Facility Repairs/Maint	-	198	500	-	-	500	-	0.00%
46 Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
47 Maintenance - Building	116	-	-	-	-	-	-	0.00%
48 Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	0.00%
49 Other Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
50 Office Equipment Maint/Repair	-	-	-	-	-	-	-	0.00%
51 Computer Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
52 Communication Equip Repair	-	-	-	-	-	-	-	0.00%
53 Office Equipment Rental	4,204	4,396	6,000	3,945	4,823	7,000	1,000	16.67%
54 Rental - Storage	1,769	1,882	3,100	912	1,368	2,625	(475)	-15.32%
55 Legal Services	-	-	-	-	-	-	-	0.00%
56 Insurance & Bonds	-	-	-	-	-	-	-	0.00%
57 Library Programs	6,362	7,783	6,250	2,238	6,250	10,000	3,750	60.00%
58 Library Programs (Future)	-	-	-	-	-	-	-	0.00%
59 Outside Printing	-	-	-	-	-	-	-	0.00%
60 Delivery/Courier Service	-	-	-	-	-	-	-	0.00%
61 Advertising	-	-	-	-	-	-	-	0.00%
62 Financial Consulting Serv (No Longer Used)	-	-	-	-	-	-	-	0.00%
63 Testing/Certification	-	-	-	-	-	-	-	0.00%
64 Other Contract Services	350	-	-	-	-	-	-	0.00%
65 IT Service Maint/License Fees	-	4,065	5,150	3,997	5,995	5,250	100	1.94%
66 IT Hosting Services	-	-	-	-	-	-	-	0.00%
67 IT Testing/Certification (No Longer Used)	-	-	-	-	-	-	-	0.00%
68 Trash Collection Service	-	-	-	-	-	-	-	0.00%
69 Kyle Utilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
70 Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	0.00%
71 Services - Temporary Employment	1,159	7,567	6,500	-	6,500	1,000	(5,500)	-84.62%
2. Contractual Services	\$ 18,534	\$ 28,465	\$ 33,765	\$ 13,774	\$ 28,959	\$ 40,661	\$ 6,896	20.42%
72 Uniforms (Buy)	\$ 279	\$ -	\$ -	\$ 215	\$ 323	\$ 350	\$ 350	0.00%
73 General Office Supplies	15,867	10,674	11,564	6,292	8,638	12,500	936	8.09%
74 Copier/Printer/Plotter Supply	-	-	-	-	-	-	-	0.00%
75 Computer Supplies	-	-	-	-	-	-	-	0.00%
76 Office Security Supplies	-	-	-	-	-	-	-	0.00%
77 City Sponsored Event Supplies	-	-	-	-	-	-	-	0.00%
78 Medical Supplies	-	16	55	6	10	55	-	0.00%
79 Training Supplies	-	-	-	-	-	-	-	0.00%
80 Misc Occasions Supplies	-	-	-	9	14	-	-	0.00%
81 Food/Meals	582	343	600	12	600	625	25	4.17%
82 Loan Star Grant Supplies	-	-	-	-	-	-	-	0.00%
83 Periodicals	2,020	2,541	4,566	3,239	4,859	5,150	584	12.79%
84 Library Books	21,090	20,699	20,611	11,972	20,611	21,000	389	1.89%
85 Books on CD/Movies	4,068	4,885	4,262	4,265	4,265	5,000	738	17.32%
86 E-Books	-	-	8,000	7,450	8,000	8,000	-	0.00%
87 Library Collections	-	-	56,160	13,558	56,160	26,160	(30,000)	-53.42%
88 Office Furniture (<\$5K)	-	-	-	-	-	-	-	0.00%
89 Communication Equipment	-	-	-	-	-	-	-	0.00%
90 Computer Hardware	-	-	-	-	-	-	-	0.00%

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
91	Computer Software	-	-	14,640	6,990	14,640	17,997	3,357	22.93%
92	Computer Accessories	-	-	-	-	-	-	-	0.00%
93	Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
94	General Electronic Equipment	-	-	-	-	-	2,000	2,000	0.00%
95	Other Office Equipment	-	-	-	-	-	-	-	0.00%
96	Cleaning Supplies	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 43,907	\$ 39,158	\$ 120,458	\$ 54,008	\$ 118,119	\$ 98,837	\$ (21,621)	-17.95%
97	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
98	Communication Equipment	-	-	-	-	-	-	-	0.00%
99	Computer Equipment	-	-	-	-	-	-	-	0.00%
100	Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
101	Library Books (No Longer Used)	-	-	-	-	-	-	-	0.00%
102	Other Capital Outlay	-	-	-	5,639	5,639	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ 5,639	\$ 5,639	\$ -	\$ -	0.00%
	Total Public Library	\$ 385,300	\$ 416,478	\$ 673,692	\$ 355,142	\$ 574,146	\$ 702,007	\$ 28,315	4.20%



Engineering Services



ENGINEERING SERVICES

The Engineering Department provides site and subdivision review; project management support and review of the various CIP (roads, drainage, water and wastewater infrastructure) projects; prepares miscellaneous construction contracts or proposals (RFQs) for engineering services; serves as the City's technical representative for CAMPO; and provide technical support to the development community and other City departments, as needed.

Appropriations by Major Category of Expenditure

Engineering	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 101,345	\$ 86,190	\$ 105,613	\$ 102,848	\$ 393,043
2. Contractual Services	37	52,458	222,743	219,507	6,320
3. Commodities	17	553	3,200	404	3,200
6. Non-CIP Capital Outlay	-	-	-	-	30,000
TOTAL:	\$ 101,399	\$ 139,201	\$ 331,556	\$ 322,759	\$ 432,563

Full Time Equivalents	0.00	1.00	1.00	1.00	4.00
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Significant Changes for FY 2015-16

- \$295,674 of Proposed Budget for FY 2015-16 is funded in the General Fund.
- \$136,889 of Proposed Budget for FY 2015-16 is funded in the Utility Fund.

Capital Outlay

Personnel Resources

Engineering

Classification Title	Status *	Hr./Sal.	Authorized Positions		
			FY 2014-15	FY 2015-16 Proposed	Diff.
Engineer	F	Sal.	1.00	1.00	0.00
Engineer I	F	Sal.	0.00	1.00	1.00
Engineer I	F	Sal.	0.00	1.00	1.00
SWMP Administrator	F	Sal.	0.00	1.00	1.00
F= Full Time PPT = Permanent Part time			Total	1.00	4.00
				3.00	3.00

Staffing Changes for FY 2015-16

Continuing to allocate 50 percent of salary and fringe benefit cost to the City's General and Utility Fund respectively. Addition of two new Engineer I positions and addition of SWMP Administrator.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
EXPENDITURES:									
Line No.	ENGINEERING								
1	Regular Full Time Wages	\$ 38,979	\$ 36,605	\$ 35,383	\$ 28,338	\$ 42,507	\$ 198,047	\$ 162,664	459.73%
2	Vacation Leave	2,097	174	-	423	634	-	-	0.00%
3	Sick Leave - Regular	-	-	-	-	-	-	-	0.00%
4	Cost of Living Adjustment	-	-	1,487	-	-	-	(1,487)	-100.00%
5	Merit Increase	-	-	-	-	-	1,540	1,540	0.00%
6	Longevity Pay	36	-	54	54	54	110	56	103.70%
7	Language Incentive	-	-	-	-	-	-	-	0.00%
8	FICA/Social Security	3,137	2,755	3,365	2,148	3,223	15,277	11,912	354.00%
9	Workers Compensation	-	-	-	-	-	-	-	0.00%
10	State Unemployment Taxes	-	-	-	-	-	945	945	0.00%
11	Retirement - TMRS	3,541	3,393	5,187	3,117	4,675	24,603	19,416	374.32%
12	Health Insurance	2,315	(265)	2,916	-	-	16,522	13,606	466.60%
13	Dental Insurance	181	(30)	194	-	-	1,139	945	487.11%
14	Life Insurance	46	44	46	29	43	149	103	223.91%
15	ST/LT Disability Insurance	280	275	334	178	266	1,498	1,164	348.50%
16	Vision Insurance	54	(27)	54	-	-	297	243	450.00%
17	AD&D	8	(1)	8	5	8	27	19	237.50%
1. Personnel		\$ 50,672	\$ 42,924	\$ 49,028	\$ 34,292	\$ 51,410	\$ 260,154	\$ 211,126	430.63%
18	Travel-Training & Conferences	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	0.00%
19	Training & Conf (Non-Travel)	-	-	250	150	-	250	-	0.00%
20	Mileage - Reimbursement	-	615	1,000	-	-	1,000	-	0.00%
21	Memberships and Dues	-	280	250	-	-	250	-	0.00%
22	Subscription and Books	-	-	125	-	-	125	-	0.00%
23	Postage	0	202	75	240	478	75	-	0.00%
24	Cell Phones/Pagers	-	-	-	-	-	-	-	0.00%
25	Wireless Data Services	-	-	-	-	-	-	-	0.00%
26	Motor Vehicle Repair/Maint	-	-	-	-	-	-	-	0.00%
27	Office Equipment Rental	5	299	-	453	907	-	-	0.00%
28	Engineering Services	-	-	-	-	-	-	-	0.00%
29	Outside Printing	-	108	125	93	186	125	-	0.00%
30	Delivery/Courier Service	-	-	75	-	-	75	-	0.00%
31	Advertising	32	1,815	500	388	776	500	-	0.00%
32	Public Notices	-	-	7,557	7,557	7,557	-	(7,557)	-100.00%
33	Testing/Certification	-	-	300	-	-	520	220	73.33%
34	IT Service Maint/License Fees	-	-	-	-	-	-	-	0.00%
35	TCEQ Permit	-	100	-	-	-	-	-	0.00%
36	Services - Engineering	-	48,777	209,086	194,086	209,086	-	(209,086)	-100.00%
2. Contractual Services		\$ 37	\$ 52,197	\$ 220,343	\$ 202,967	\$ 218,989	\$ 3,920	\$ (216,423)	-98.22%
37	General Office Supplies	\$ 17	\$ 233	\$ 750	\$ 204	\$ 306	\$ 750	\$ -	0.00%
38	Computer Supplies	-	-	750	-	-	750	-	0.00%
39	Training Supplies	-	-	-	-	-	-	-	0.00%
40	Food/Meals	-	-	100	-	-	100	-	0.00%
41	Misc Supplies	-	-	-	-	-	-	-	0.00%
3. Commodities		\$ 17	\$ 233	\$ 1,600	\$ 204	\$ 306	\$ 1,600	\$ -	0.00%

	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Approved Budget 2014-15</u>	<u>Year to Date w/Encumbrance 5/31/2015</u>	<u>Current Year Estimate 2014-15</u>	<u>Total Proposed Budget 2015-16</u>	<u>Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2014-15 Approved Budget</u>
42 Computer Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ 8,000	0.00%
43 Motor Vehicles	-	-	-	-	-	22,000	22,000	0.00%
44 Street/Drain/Sidewalk/Bridge	-	-	-	-	-	-	-	0.00%
45 Engineering Svc-Capital Outlay	-	-	-	-	-	-	-	0.00%
6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	0.00%
Total Engineering	\$ 50,726	\$ 95,354	\$ 270,971	\$ 237,463	\$ 270,706	\$ 295,674	\$ 24,703	9.12%

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
UTILITY FUND

EXPENDITURES:		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
Line No.	ENGINEERING								
1	Regular Full Time Wages	\$ 38,979	\$ 36,605	\$ 42,940	\$ 28,338	\$ 42,507	\$ 101,255	\$ 58,315	135.81%
2	Vacation Leave	2,097	174	-	423	634	-	-	0.00%
3	Sick Leave - Regular	-	-	-	-	-	-	-	0.00%
4	Cost of Living Adjustment	-	-	1,487	-	-	-	(1,487)	-100.00%
5	Merit Increase	-	-	-	-	-	1,540	1,540	0.00%
6	Longevity Pay	36	-	54	54	81	110	56	103.70%
7	Language Incentive	-	-	-	-	-	-	-	0.00%
8	FICA/Social Security	3,137	2,755	3,365	2,148	3,223	7,872	4,507	133.94%
9	Workers Compensation	-	-	-	-	-	-	-	0.00%
10	State Unemployment Taxes	-	-	-	-	-	405	405	0.00%
11	Retirement - TMRS	3,541	3,393	5,187	3,117	4,675	12,678	7,491	144.42%
12	Health Insurance	2,315	-	2,916	-	-	7,510	4,594	157.54%
13	Dental Insurance	181	-	194	-	-	518	324	167.01%
14	Life Insurance	46	44	46	29	43	80	34	73.91%
15	ST/LT Disability Insurance	280	287	334	177	266	772	438	131.14%
16	Vision Insurance	54	-	54	-	-	135	81	150.00%
17	AD&D	8	8	8	5	8	14	6	75.00%
1. Personnel		\$ 50,673	\$ 43,266	\$ 56,585	\$ 34,292	\$ 51,437	\$ 132,889	\$ 76,304	134.85%
18	Travel-Training & Conferences	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	0.00%
19	Training & Conf (Non-Travel)	-	-	250	150	225	250	-	0.00%
20	Memberships and Dues	-	-	250	-	-	250	-	0.00%
21	Subscription and Books	-	-	125	-	-	125	-	0.00%
22	Postage	-	-	75	-	-	75	-	0.00%
23	Engineering Services	-	-	-	-	-	-	-	0.00%
24	Outside Printing	-	36	125	-	-	125	-	0.00%
25	Delivery/Courier Service	-	-	75	-	-	75	-	0.00%
26	Advertising	-	226	500	195	293	500	-	0.00%
27	IT Service Maint/License Fees	-	-	-	-	-	-	-	0.00%
2. Contractual Services		\$ -	\$ 262	\$ 2,400	\$ 345	\$ 518	\$ 2,400	\$ -	0.00%
28	General Office Supplies	\$ -	\$ 320	\$ 500	\$ 49	\$ 98	\$ 500	\$ -	0.00%
29	Computer Supplies	-	-	1,000	-	-	1,000	-	0.00%
31	Training Supplies	-	-	-	-	-	-	-	0.00%
33	Food/Meals	-	-	100	-	-	100	-	0.00%
34	Misc Supplies	-	-	-	-	-	-	-	0.00%
3. Commodities		\$ -	\$ 320	\$ 1,600	\$ 49	\$ 98	\$ 1,600	\$ -	0.00%
37	Computer Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
38	Street/Drain/Sidewalk/Bridge	-	-	-	-	-	-	-	0.00%
39	Engineering Svc-Capital Outlay	-	-	-	-	-	-	-	0.00%
6. Non-CIP Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Engineering		\$ 50,673	\$ 43,847	\$ 60,585	\$ 34,685	\$ 52,053	\$ 136,889	\$ 76,304	125.95%



Public Works



PUBLIC WORKS DEPARTMENT

The Public Works Department is responsible for the construction and maintenance of city streets, sidewalks, public alleys and drainage systems. This department is responsible for the operation and maintenance of the City's water and wastewater utility system including potable drinking water supply treatment and distribution, wastewater collection and treatment, infrastructure operations and maintenance, and reclaimed water supply and maintenance.

The Public Works Department is funded by the General Fund (Street Maintenance) and from the Water and Wastewater Utility Fund for all other functions. The department is comprised of the following divisions:

1. Utility Administration (Utility Fund)
2. Street Maintenance (General Fund)
3. Water Operating (Utility Fund)
4. Water Supply (Utility Fund)
5. Wastewater Operating (Utility Fund)
6. Wastewater Treatment (Utility Fund)

Appropriations by Major Category of Expenditure – Public Works Department

Public Works Department Summary	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 1,694,586	\$ 1,884,034	\$ 2,301,702	\$ 2,019,936	\$ 2,896,206
2. Contractual Services	5,323,974	5,421,783	7,889,111	6,757,838	5,817,674
3. Commodities	288,088	363,731	431,081	389,866	668,256
6. Non-CIP Capital Outlay	-	9,043	247,670	247,670	318,001
7. Transfers	2,759,762	2,031,505	2,777,037	2,777,037	8,164,019
TOTAL:	\$10,066,409	\$ 9,710,097	\$ 13,646,601	\$ 12,192,346	\$ 17,864,156
Full Time Equivalents	32.00	32.00	36.00	36.00	42.00

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE DIVISION**

Street Maintenance is a division of the City's Public Works Department and responsible for maintenance of all City accepted streets and roads including general street maintenance, sidewalk maintenance, drainage ditches and detention ponds, maintaining all stop, yield, speed limit and street name signs.

Appropriations by Major Category of Expenditure – Street Maintenance Division

Street Maintenance	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 242,872	\$ 272,231	\$ 465,127	\$ 298,385	\$ 668,480
2. Contractual Services	177,138	144,836	940,559	910,046	242,200
3. Commodities	90,741	95,555	121,225	113,085	130,675
6. Non-CIP Capital Outlay	-	9,043	10,000	10,000	170,000
TOTAL:	\$ 510,751	\$ 521,665	\$ 1,536,911	\$ 1,331,516	\$ 1,211,355

Full Time Equivalents	6.00	6.00	9.50	9.50	12.50
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Capital Outlay

Small roller with trailer, Sand Spreader, Thermo Plastic Applicator, Haul Trailer (funded .33 streets / .33 water / .33 wastewater), Dump Truck with military hitch (funded .33 streets / .33 water / .33 wastewater), Trailer mounted tank for water

Personnel Resources

Public Works- Street Maintenance Division			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Division Manager of Streets	F	Sal.	0.00	1.00	1.00
Street Foreman	F	Hr.	1.00	1.00	0.00
Crew Leader	F	Hr.	1.00	1.00	0.00
Street Technician II	F	Hr.	1.00	1.00	0.00
Street Technician I	F	Hr.	5.00	7.00	2.00
Street Foreman (Construction)	F	Hr.	1.00	1.00	0.00
Public Works Clerk	F	Hr.	0.50	0.50	0.00
F= Full Time PPT = Permanent Part time			9.50	12.50	3.00

Staffing Changes for 2015-16

In FY 2015-16 Budget we are requesting three new employees for the Street Department, including (1) Division Manager of Streets and (2) Street Tech I positions. With combining the Street Maintenance and Street Construction Departments, the Division Manager Position will allow better managerial oversight, workload planning, material management and resource utilization.

Management by Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the goals and objectives that this division under Public Works Department intends to use budgetary support to accomplish in the upcoming budget year.

Goals

- To provide our citizens with the best possible roadways, that are free of obstruction and safe for travel. We attend to accomplish this by the timely repair of all known potholes and street cuts.
- To provide a clean, aesthetically pleasing, safe roadway that is free of trash, dirt, and debris.
- To provide safe, navigable roadways by the timely repair or replacement of all damaged, illegible, or missing street signs and stop signs. To maintain the unobstructed view of these same traffic signs.
- To prolong the life of our roadways in a preventive measure, through the application of slurry seal.

Objectives

- Repair 600 potholes per year
- Sweep 1,800 miles of roadway
- Repair/replace/maintain at least 240 signs per year
- Apply slurry seal to at least 1.5 linear miles (estimated 5 lane miles) of roadway.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	STREET MAINTENANCE								
1	Regular Full Time Wages	\$ 163,729	\$ 180,481	\$ 317,681	\$ 127,054	\$ 190,581	\$ 460,300	\$ 142,620	44.89%
2	Regular Part Time Wages	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	6,616	5,859	10,000	6,826	10,239	10,000	-	0.00%
5	Vacation Leave	6,016	7,171	-	5,707	8,561	-	-	0.00%
6	Sick Leave - Regular	7,174	7,243	-	5,114	7,672	-	-	0.00%
7	Cost of Living Adjustment	-	-	6,984	-	-	-	(6,984)	-100.00%
8	Merit Increase	-	-	-	-	-	11,243	11,243	0.00%
9	Longevity Pay	1,224	2,457	3,078	3,078	3,078	4,680	1,602	52.05%
10	Certifications/Incentives	-	-	-	-	-	-	-	0.00%
11	FICA/Social Security	13,504	15,195	25,837	10,877	16,316	37,500	11,663	45.14%
12	Workers Compensation	-	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	-	-	-	-	-	3,375	3,375	0.00%
14	Retirement - TMRS	16,143	19,210	38,215	15,997	23,995	55,393	17,178	44.95%
15	Health Insurance	24,599	29,999	55,413	22,360	33,540	75,099	19,686	35.53%
16	Dental Insurance	1,902	2,159	3,678	1,484	2,226	5,178	1,500	40.79%
17	Life Insurance	247	279	470	175	262	601	131	27.78%
18	ST/LT Disability Insurance	1,115	1,471	2,658	832	1,247	3,650	992	37.30%
19	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
20	Vision Insurance	567	657	1,026	414	621	1,350	324	31.58%
21	AD&D	37	49	86	32	48	111	25	29.04%
1.	Personnel	\$ 242,872	\$ 272,231	\$ 465,127	\$ 199,949	\$ 298,385	\$ 668,480	\$ 203,353	43.72%
22	Uniform Rental	\$ 186	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
23	Travel - City Business	-	-	-	-	-	-	-	0.00%
24	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
25	Travel-Training & Conferences	-	-	500	-	-	500	-	0.00%
26	Training & Conf (Non-Travel)	500	27	1,000	-	-	1,000	-	0.00%
27	Mileage - Reimbursement	-	-	-	-	-	-	-	0.00%
28	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
29	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
30	Memberships and Dues	-	52	-	-	-	-	-	0.00%
31	Subscription and Books	-	-	-	-	-	-	-	0.00%
32	Tuition (No Longer Used)	-	-	-	-	-	-	-	0.00%
33	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
34	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
35	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
36	Light & Power	147,377	94,178	165,000	91,916	165,000	170,000	5,000	3.03%
37	Natural Gas/Propane	-	-	-	-	-	-	-	0.00%
38	Telephone System	-	-	-	-	-	-	-	0.00%
39	Cell Phones/Pagers	1,163	-	-	-	-	-	-	0.00%
40	Wireless Data Services	-	-	-	-	-	-	-	0.00%
41	Water/Sewer/Trash	-	-	-	1,876	2,813	2,500	2,500	0.00%
42	Electrical Repairs	-	1,580	5,000	5,212	7,818	15,000	10,000	200.00%
43	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	0.00%
44	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	0.00%

	<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	
45	Light Equipment Rental	-	-	-	-	-	-	0.00%	
46	Motor Vehicle Rental	-	-	-	-	-	-	0.00%	
47	Trucks/Heavy Equip Rental	2,597	5,111	4,000	3,216	4,824	6,000	50.00%	
48	Motor Vehicle Repair/Maint	4,392	850	7,200	1,146	1,719	5,000	(2,200)	-30.56%
49	Repair/Maintenance - Minor	-	-	-	-	-	-	0.00%	
50	Trailers/Light Vehicles M & R	-	-	-	-	-	-	0.00%	
51	Truck/Heavy Equipment Repair	6,323	11,661	5,000	7,148	10,722	10,000	5,000	100.00%
52	Extended Warranty	-	-	-	-	-	-	0.00%	
53	Inspection/Registration/Etc	-	-	-	-	-	-	0.00%	
54	Body Shop Repairs	-	-	2,000	-	-	2,000	-	0.00%
55	Machine Tools Maint/Repair	1,786	2,029	2,000	1,312	1,968	2,000	-	0.00%
56	Other Equip Maint/Repair	-	-	-	-	-	-	0.00%	
57	Oil & Lube Svc/Seasonal Maint	-	-	-	-	-	-	0.00%	
58	Car Washes (& Tokens)	-	-	-	-	-	-	0.00%	
59	Office Equipment Rental	-	-	-	-	-	-	0.00%	
60	Legal Services	-	-	-	-	-	-	0.00%	
61	Engineering Services	-	-	1,000	-	-	1,000	-	0.00%
62	Medical Services/Drug Testing	100	360	200	-	-	200	-	0.00%
63	Other Professional Services	5,873	-	6,500	-	-	5,000	(1,500)	-23.08%
64	Credit Card Fees	-	-	-	-	-	-	-	0.00%
65	Penalties & Interest	-	-	-	-	-	-	-	0.00%
66	Insurance & Bonds	-	-	-	-	-	-	-	0.00%
67	Delivery/Courier Service	-	-	-	-	-	-	-	0.00%
68	Other Contract Services	2,202	26,026	65,000	51,578	65,000	15,000	(50,000)	-76.92%
69	IT Service Maint/License Fees	-	-	25,000	-	-	-	(25,000)	-100.00%
70	Trash Collection Service (No Longer Used)	-	-	-	-	-	-	-	0.00%
71	Public Works OCS	-	-	-	-	-	-	-	0.00%
72	Street/Drain/SidewalkMaterials	4,640	2,962	5,000	4,720	4,024	7,000	2,000	40.00%
73	Services - Survey	-	-	-	-	-	-	-	0.00%
74	Servces - Street Repairs & Maintenance	-	-	596,159	191,879	596,159	-	(596,159)	-100.00%
75	City-Wide Beautification Program	-	-	50,000	-	50,000	-	(50,000)	-100.00%
2.	Contractual Services	\$ 177,138	\$ 144,836	\$ 940,559	\$ 360,002	\$ 910,046	\$ 242,200	\$ (698,359)	-74.25%
76	Uniforms (Buy)	\$ 2,732	\$ 3,410	\$ 7,000	\$ 2,890	\$ 4,336	\$ 6,000	\$ (1,000)	-14.29%
77	General Office Supplies	201	231	200	-	-	-	(200)	-100.00%
78	Copier/Printer/Plotter Supply	-	-	-	-	-	-	-	0.00%
79	Computer Supplies	-	-	-	-	-	-	-	0.00%
80	Office Security Supplies	4	5	50	-	-	-	(50)	-100.00%
81	Street Repair Materials	33,373	19,326	35,000	20,661	35,000	35,000	-	0.00%
82	Safety Signs and Barricades	9,853	13,884	12,500	7,511	11,267	13,000	500	4.00%
83	Striping/Street Signs/Lt Poles	7,664	6,094	9,000	4,870	9,000	10,000	1,000	11.11%
84	Building Materials	4,088	4,548	5,000	2,825	4,238	5,000	-	0.00%
85	Clamps	268	200	400	308	461	-	(400)	-100.00%
86	Sand and Gravel	5,256	14,586	10,000	9,110	11,354	18,000	8,000	80.00%
87	Electrical/Plumbing Supplies	209	209	600	66	99	600	-	0.00%
88	Machine Fabricated Parts	-	-	1,000	-	-	1,000	-	0.00%
89	Misc Hardware	79	75	100	54	81	100	-	0.00%
90	City Sponsored Event Supplies	-	-	-	-	-	-	-	0.00%
91	Fire Prevention Supplies	98	99	350	-	-	350	-	0.00%
92	Laboratory Supplies	-	-	-	-	-	-	-	0.00%
93	Medical Supplies	211	280	500	36	53	400	(100)	-20.00%
94	Chemicals/Pool Supplies	7,279	9,876	12,000	7,987	12,000	12,000	-	0.00%
95	Pesticides	-	-	-	-	-	-	-	0.00%
96	Botanical/Landscape	-	48	100	-	-	100	-	0.00%

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
97	Minor Tools/Instruments	1,243	1,119	1,500	957	1,435	1,500	-	0.00%
98	Training Supplies	-	-	-	-	-	-	-	0.00%
99	Misc Occasions Supplies	104	-	175	88	133	175	-	0.00%
100	Food/Meals	-	-	150	-	-	150	-	0.00%
101	Misc Supplies	342	250	600	73	109	600	-	0.00%
102	Communication Equipment	-	-	200	-	-	200	-	0.00%
103	General Electronic Equipment	-	-	-	-	-	-	-	0.00%
104	Other Office Equipment	-	-	-	-	-	-	-	0.00%
105	Grounds Keeping Equipment	-	-	-	-	-	-	-	0.00%
106	Street Maintenance Equipment	861	1,783	2,000	-	2,000	2,000	-	0.00%
107	Facility Maintenance Tools	723	1,111	1,500	483	1,500	1,500	-	0.00%
108	Other Field Equipment	440	565	1,000	-	-	1,000	-	0.00%
109	Cleaning Supplies	17	188	200	12	19	-	(200)	-100.00%
110	Cleaning - Paper Products	-	-	100	-	-	-	(100)	-100.00%
111	Fuel	15,698	17,669	20,000	9,168	20,000	22,000	2,000	10.00%
112	Tires/Batteries	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 90,741	\$ 95,555	\$ 121,225	\$ 67,099	\$ 113,085	\$ 130,675	\$ 9,450	7.80%
113	Computer Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
114	Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
115	Machine Tools/Apparatus	-	-	-	-	-	-	-	0.00%
116	Light Equipment	-	-	-	-	-	5,000	5,000	0.00%
117	Motor Vehicles	-	-	-	-	-	91,667	91,667	0.00%
118	Heavy Equipment	-	-	-	-	-	-	-	0.00%
119	Other Equipment	-	-	-	-	-	73,333	73,333	0.00%
120	Storm Water Drainage-Romero	-	-	-	-	-	-	-	0.00%
121	Street/Drain/Sidewalk/Bridge	-	-	-	-	-	-	-	0.00%
122	Capital Improv - Construction	-	9,043	10,000	7,333	10,000	-	(10,000)	-100.00%
	6. Non-CIP Capital Outlay	\$ -	\$ 9,043	\$ 10,000	\$ 7,333	\$ 10,000	\$ 170,000	\$ 160,000	1600.00%
	Total Street Maintenance	\$ 510,751	\$ 521,665	\$ 1,536,911	\$ 634,382	\$ 1,331,516	\$ 1,211,355	\$ (325,556)	-21.18%

UTILITY ADMINISTRATION DIVISION

Expenditures appropriated in the Utility Administrative Division include personnel assigned overall responsibility for the Utility operations including 100% of the Department Head's costs, the Utility Coordinator, departmental secretary, etc. Focus of Water Operations and Supply are to provide quality and safe drinking water, which includes maintenance and development of water mains, water testing, and service connections. The Wastewater Operating Division carries responsibility for maintenance and operation of the City's wastewater collection system; it also protects the public from pollution and environmental contamination. The wastewater treatment plant will be assumed by City staff starting on October 1, 2015.

UTILITY ADMINISTRATION DIVISION

Appropriations by Major Category of Expenditure – Utility Administration

Utility Administration	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 691,384	\$ 750,799	\$ 827,155	\$ 784,826	\$ 928,831
2. Contractual Services	30,480	13,009	62,950	9,443	30,806
3. Commodities	14,459	15,953	26,397	13,838	26,488
6. Non-CIP Capital Outlay	-	-	-	-	-
7. Transfers	20,000	20,000	31,500	31,500	31,500
TOTAL:	\$ 756,323	\$ 799,761	\$ 948,002	\$ 839,607	\$ 1,017,625

Full Time Equivalents	8.00	8.00	8.50	8.50	8.50
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Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2015-16 Proposed Budget.

Personnel Resources

Utility Administration

Classification Title	Status *	Hr./Sal.	Authorized Positions			
			FY 2014-15	FY 2015-16 Proposed	Diff.	
City Manager	F	Sal.	0.50	0.50	0.00	
Assistant City Manager	F	Sal.	0.50	0.50	0.00	
Director of Finance	F	Sal.	0.50	0.50	0.00	
Director of Human Resources	F	Sal.	0.50	0.50	0.00	
Director of Public Works	F	Sal.	1.00	1.00	0.00	
Div. Mgr. of Water Dist. and WW Collection	F	Sal.	1.00	1.00	0.00	
Div. Mgr. of Treatment and Operations	F	Sal.	1.00	1.00	0.00	
Public Works Inspector	F	Sal.	1.00	1.00	0.00	
Public Works Secretary	F	Hr.	1.00	1.00	0.00	
Public Works Clerk	F	Hr.	1.50	1.50	0.00	
F= Full Time PPT = Permanent Part time			Total	8.50	8.50	0.00

Staffing Changes for FY 2015-16

In the FY 2015-16 budget, we are requesting reclassifications of title for the Public Works Superintendent and Utilities Coordinator to better reflect job duties. The proposed new titles are Division Manager of Water Distribution and WW Collection and Division Manager of Treatment and Operations, respectively.

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that each functional division under Public Works intends to use budgetary support to accomplish in the upcoming budget year.

Mission Statements

The mission of the Public Works Department is to enact a customer service oriented culture in order to manage the creation, distribution and maintenance of our public infrastructure that supports a desirable way of life for our citizens. We accomplish this through training and development of our staff so that we deliver effective, timely service that is focused on the customer.

Goals

- Provide a safe work environment that promotes the safety of all employees, citizens, and properties. This is accomplished through monthly training classes (12 in all) and “tail board” meetings prior to each task. The “tail board” meetings give a synopsis of all work that is about to transpire, along with related safety issues. This allows each employee to be aware of all aspects of his/her tasks.
- To provide professional, prompt and courteous service to all of our customers, visitors, fellow employees and associated utilities.
- To provide an opportunity to pursue advanced knowledge in relations to our Utility Admin, Water Operating, Wastewater Operating, Wastewater Treatment and Street Divisions. These courses allow for a more knowledgeable, proficient and confident employee. Many of these courses are required, in order to maintain or upgrade our current licenses in the Water and Wastewater Divisions.

Objectives

- To hold one safety meeting per month.
- Send all Utility Admin employees to at least one continuing education course.
- Send all Water Operating employees to at least one continuing education course.
- Send all Waste Water Operating employees to at least one continuing education course.
- Send all Street employees to at least one continuing education course.
- Send all Waste Water Treatment employees to at least one continuing education course.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
UTILITY FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	ADMINISTRATION								
1	Regular Full Time Wages	\$ 512,691	\$ 528,643	\$ 599,859	\$ 368,561	\$ 552,841	\$ 673,486	\$ 73,627	12.27%
2	Regular Part Time Wages	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	1,621	2,478	2,880	1,030	1,545	2,880	-	0.00%
5	Vacation Leave	12,338	26,827	-	10,401	15,601	-	-	0.00%
6	Sick Leave - Regular	15,279	22,625	-	16,980	25,470	-	-	0.00%
7	Cost of Living Adjustment	-	-	20,238	-	-	-	(20,238)	-100.00%
8	Merit Increase	-	-	-	-	-	22,158	22,158	0.00%
9	Longevity Pay	3,060	5,864	6,728	7,574	7,574	8,258	1,530	22.74%
10	Car Allowance	6,000	6,000	6,000	2,625	3,938	6,000	-	0.00%
11	Language Incentive	1,333	1,471	1,350	1,956	2,934	2,700	1,350	100.00%
12	Certification Incentive	3,200	5,850	6,500	4,250	6,375	6,500	-	0.00%
13	FICA/Social Security	41,108	44,656	49,232	29,781	44,671	55,321	6,089	12.37%
14	Workers Compensation	-	-	-	-	-	-	-	0.00%
15	State Unemployment Taxes	-	-	-	-	-	2,160	2,160	0.00%
16	Retirement - TMRS	49,350	56,840	75,039	44,791	67,187	87,886	12,848	17.12%
17	Health Insurance	37,235	40,827	49,581	32,409	48,614	51,067	1,487	3.00%
18	Dental Insurance	2,904	3,007	3,291	2,149	3,223	3,521	231	7.01%
19	Life Insurance	615	632	598	339	508	707	109	18.23%
20	ST/LT Disability Insurance	3,671	4,069	4,833	2,226	3,339	5,139	307	6.34%
21	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
22	Vision Insurance	864	895	918	605	908	918	-	0.00%
23	AD&D	114	117	110	65	98	130	20	18.18%
	1. Personnel	\$ 691,384	\$ 750,799	\$ 827,155	\$ 525,742	\$ 784,826	\$ 928,831	\$ 101,676	12.29%
24	Uniform Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
25	Travel - City Business	-	-	-	-	-	-	-	0.00%
26	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
27	Travel-Training & Conferences	-	-	1,000	-	-	1,000	-	0.00%
28	Training & Conf (Non-Travel)	1,740	1,543	2,000	365	548	2,000	-	0.00%
29	Mileage - Reimbursement	-	-	-	-	-	-	-	0.00%
30	Travel - Tolls & Parking	10	-	-	-	-	-	-	0.00%
31	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
32	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
33	Memberships and Dues	330	502	1,000	346	519	1,000	-	0.00%
34	Subscription and Books	-	-	50	-	-	50	-	0.00%
35	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
36	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
37	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
38	Postage	-	23	500	-	-	-	(500)	-100.00%
39	Light & Power	-	-	-	-	-	-	-	0.00%
40	Natural Gas/Propane	-	-	-	-	-	-	-	0.00%
41	Telephone System	-	-	-	-	-	-	-	0.00%
42	Cell Phones/Pagers	3,153	-	-	-	-	-	-	0.00%
43	Internet Service	-	-	-	-	-	-	-	0.00%
44	Wireless Data Services	1,599	38	-	-	-	356	356	0.00%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget	
45	Water/Sewer/Trash	-	-	-	-	-	-	0.00%	
46	Electrical Maintenance/Repairs	70	-	1,000	629	943	1,000	-	0.00%
47	Plumbing Repairs	221	99	500	119	179	500	-	0.00%
48	Grounds Maintenance/Repair	10	-	-	-	-	-	-	0.00%
49	Misc Facility Repairs/Maint	833	572	1,500	58	87	1,500	-	0.00%
50	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
51	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	0.00%
52	Light Equipment Rental	-	-	-	-	-	-	-	0.00%
53	Motor Vehicle Repair/Maint	710	2,328	4,000	330	495	3,000	(1,000)	-25.00%
54	Repair/Maintenance - Minor	-	-	-	-	-	-	-	0.00%
55	Inspection/Registration/Etc	-	-	-	-	-	-	-	0.00%
56	Body Shop Repairs	-	-	1,000	-	-	1,000	-	0.00%
57	Other Equip Maint/Repair	2,395	118	3,000	-	-	3,000	-	0.00%
58	Oil & Lube Svc/Seasonal Maint	-	-	-	-	-	-	-	0.00%
59	Car Washes (& Tokens)	-	-	-	-	-	-	-	0.00%
60	Office Equipment Maint/Repair	-	-	-	-	-	-	-	0.00%
61	Computer Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
62	Communication Equip Repair	-	-	-	-	-	-	-	0.00%
63	Office Equipment Rental	4,747	5,084	7,000	3,487	5,230	7,000	-	0.00%
64	Legal Services	12,500	-	-	-	-	-	-	0.00%
65	Engineering Services	615	-	5,000	-	-	5,000	-	0.00%
66	Medical Services/Drug Testing	65	130	500	-	-	500	-	0.00%
67	Other Professional Services	-	113	-	-	-	-	-	0.00%
68	Credit Card Fees	-	-	-	-	-	-	-	0.00%
69	Penalties & Interest	-	-	200	41	61	200	-	0.00%
70	Insurance & Bonds	-	-	-	-	-	-	-	0.00%
71	Bad Debt Collection Service	-	-	-	-	-	-	-	0.00%
72	Outside Printing	800	1,380	3,000	699	1,048	3,000	-	0.00%
73	Delivery/Courier Service	70	143	200	27	41	200	-	0.00%
74	Advertising	536	938	500	195	293	500	-	0.00%
75	Public Notices	-	-	-	-	-	-	-	0.00%
76	Utility Consulting Services	-	-	-	-	-	-	-	0.00%
77	Training Services	-	-	-	-	-	-	-	0.00%
78	Other Contract Services	77	-	-	-	-	-	-	0.00%
79	IT Service Maint/License Fees	-	-	31,000	-	-	-	(31,000)	-100.00%
80	IT Testing/Certification	-	-	-	-	-	-	-	0.00%
81	Trash Collection Service	-	-	-	-	-	-	-	0.00%
82	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
83	Public Works OCS	-	-	-	-	-	-	-	0.00%
84	Streets/Drains/Sidewalks (No Longer Used)	-	-	-	-	-	-	-	0.00%
85	Services - Grant Contracts	-	-	-	-	-	-	-	0.00%
86	Services - Grant Other	-	-	-	-	-	-	-	0.00%
87	Fixed Equipment Depr (No Longer Used)	-	-	-	-	-	-	-	0.00%
88	Reserve Expense for OPEB	-	-	-	-	-	-	-	0.00%
89	GBRA - WTP Debt Service	-	-	-	-	-	-	-	0.00%
90	GBRA - I-35 Pipeline Debt Serv	-	-	-	-	-	-	-	0.00%
2. Contractual Services		\$ 30,480	\$ 13,009	\$ 62,950	\$ 6,296	\$ 9,443	\$ 30,806	\$ (32,144)	-51.06%
91	Uniforms (Buy)	\$ 2,254	\$ 1,413	\$ 3,000	\$ 420	\$ 629	\$ 3,000	\$ -	0.00%
92	General Office Supplies	2,978	4,870	5,000	3,743	5,614	5,000	-	0.00%
93	Copier/Printer/Plotter Supply	712	-	-	-	-	-	-	0.00%
94	Computer Supplies	47	-	720	38	57	500	(220)	-30.56%
95	Office Security Supplies	77	16	140	4	6	-	(140)	-100.00%
96	Building Materials	72	45	700	-	-	700	-	0.00%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
97 Sand and Gravel	-	-	-	-	-	-	-	0.00%
98 Electrical/Plumbing Supplies	41	-	700	99	148	500	(200)	-28.57%
99 Misc Hardware	8	-	500	18	27	500	-	0.00%
100 City Sponsored Event Supplies	-	88	369	-	-	369	-	0.00%
101 Fire Prevention Supplies	98	-	360	-	-	-	(360)	-100.00%
102 Medical Supplies	211	355	360	91	137	369	9	2.50%
103 Pesticides	-	-	-	-	-	-	-	0.00%
104 Minor Tools/Instruments	1,072	1,847	2,000	196	294	2,000	-	0.00%
105 Training Supplies	-	-	-	-	-	-	-	0.00%
106 Misc Occasions Supplies	172	595	700	163	244	700	-	0.00%
107 Food/Meals	289	-	108	-	-	100	(8)	-7.41%
108 Misc Supplies	205	26	1,000	344	516	1,000	-	0.00%
109 Office Furniture (<\$5K)	-	709	720	-	-	4,000	3,280	455.56%
110 Communication Equipment	-	-	360	-	-	250	(110)	-30.56%
111 Computer Hardware	638	1,093	1,160	-	-	1,000	(160)	-13.79%
112 Computer Software	-	-	-	-	-	-	-	0.00%
113 Computer Accessories	305	198	300	-	-	300	-	0.00%
114 Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
115 General Electronic Equipment	-	-	-	-	-	-	-	0.00%
116 Other Office Equipment	-	-	-	-	-	-	-	0.00%
117 Street Maintenance Equipment	-	-	-	-	-	-	-	0.00%
118 Water Valves/Meters (No Longer Used)	-	-	-	-	-	-	-	0.00%
119 Facility Maintenance Tools	571	441	1,400	110	165	1,200	(200)	-14.29%
120 Other Field Equipment	261	225	800	-	-	-	(800)	-100.00%
121 Cleaning Supplies	-	-	-	-	-	-	-	0.00%
122 Cleaning - Paper Products	-	-	-	-	-	-	-	0.00%
123 Fuel	4,448	4,032	6,000	1,737	6,000	5,000	(1,000)	-16.67%
124 Tires/Batteries	-	-	-	-	-	-	-	0.00%
3. Commodities	\$ 14,459	\$ 15,953	\$ 26,397	\$ 6,962	\$ 13,838	\$ 26,488	\$ 91	0.34%
125 Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
126 Communication Equipment	-	-	-	-	-	-	-	0.00%
127 Computer Equipment	-	-	-	-	-	-	-	0.00%
128 Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
129 Other Capital Outlay	-	-	-	-	-	-	-	0.00%
130 Machine Tools/Apparatus	-	-	-	-	-	-	-	0.00%
131 Light Equipment	-	-	-	-	-	-	-	0.00%
132 Motor Vehicles	-	-	-	-	-	-	-	0.00%
133 Heavy Equipment	-	-	-	-	-	-	-	0.00%
134 Other Equipment	-	-	-	-	-	-	-	0.00%
135 Building & Storage Facilities	-	-	-	-	-	-	-	0.00%
6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
136 Interfund Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
137 Transfer Out to OPEB Fund	20,000	20,000	31,500	21,000	31,500	31,500	-	0.00%
7. Transfers	\$ 20,000	\$ 20,000	\$ 31,500	\$ 21,000	\$ 31,500	\$ 31,500	\$ -	0.00%
Total Administration	\$ 756,323	\$ 799,761	\$ 948,002	\$ 559,999	\$ 839,607	\$ 1,017,625	\$ 69,623	7.34%

WATER OPERATING DIVISION

The mission of the Water Operating Division is to deliver a dependable and plentiful supply of water to meet the present and future needs of customers through cost-effective management and maintenance of the infrastructure, while incorporating environmental and regulatory controls.

The Water Operating Division is responsible for the operation and maintenance of infrastructure that provides potable water for over 8,213 connections in the City of Kyle. The Water Service utilizes both groundwater and surface water sources in its portfolio. Four wells are sourced by the Edwards Aquifer and one by the Barton Springs/Edwards Aquifer. These wells combine for a maximum production rate of 3.43 million gallons per day. When combined with surface water from the Guadalupe Blanco River Authority, the distribution system is able to meet a maximum single day demand of 8.27 million gallons. The distribution system is normally limited to a total daily flow not exceeding 6.19 MGD because of permit and agreement of service limits. The distribution system is supplied by six elevated storage tanks, eight ground storage tanks and three pumping systems at a total of 11 unique stations around the City. A total storage capacity of 2.59 MG is available from these sites. Over 128.1 miles of water distribution piping which includes numerous valves, over 905 fire hydrants, and 8,213 meters make up the distribution system. Department activities are primarily regulated by the Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA). Division activities include: regular operational checks and preventive maintenance at pumping facilities, inspection and acceptance of new facilities constructed by developers, repair and preventive maintenance of piping and valves, testing and maintenance of system metering, marking of all underground piping prior to excavation by contractors, and routine sampling of water for proper process controls. The utility is also responsible to reporting and compliance with the Edwards Aquifer Authority, Barton Springs/Edwards Aquifer Conservation District, Guadalupe Blanco River Authority, and the Texas Water Development Board. The operation and maintenance of treatment facilities for the City's surface water supply is performed by GBRA under a 40-year contract that began in October 7, 1998.

Appropriations by Major Category of Expenditure – Water Operating Division

Water Operating	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 503,557	\$ 579,872	\$ 704,180	\$ 648,468	\$ 759,673
2. Contractual Services	335,882	345,402	433,070	449,954	448,950
3. Commodities	137,160	205,713	214,149	212,939	262,814
6. Non-CIP Capital Outlay	-	-	97,835	97,835	52,001
7. Transfers	1,978,454	1,265,279	1,858,260	1,858,260	1,905,760
TOTAL:	\$ 2,955,053	\$ 2,396,266	\$ 3,307,494	\$ 3,267,455	\$ 3,429,198

Full Time Equivalents	12.5	12.5	12.5	12.5	12.5
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Capital Outlay

Tamping machine (funded .5 water / .5 wastewater), Haul Trailer for heavy equipment (funded .33 water / .33 wastewater / .33 streets), Dump Truck w/military hitch (funded .33 water / .33 wastewater / .33 streets)

Personnel Resources

Water Operating Division

			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Public Works Crew Leader	F	Hr.	1.00	1.00	0.00
SCADA Technician	F	Hr.	1.00	1.00	0.00
Utility Technician I	F	Hr.	6.00	6.00	0.00
Utility Technician II	F	Hr.	3.00	3.00	0.00
Utility Technician III	F	Hr.	1.00	1.00	0.00
Utility Foreman	F	Hr.	0.50	0.50	0.00
F= Full Time PPT = Permanent Part time			Total	12.50	12.50
				12.50	0.00

Staffing Changes for FY 2015-16

No changes are included in the FY 2015-16 Proposed Budget.

Management By Objectives

Goals

- To continue a methodical, technical approach, using advanced leak detection equipment, in identifying all possible water leaks throughout our system.
- Continue to comply with the State (TCEQ - Texas Commission on Environmental Quality) regulated program, in which we are required monthly to flush all dead end water mains. This is done to insure water quality and chlorine levels throughout our system.
- Continue to comply with the State (TCEQ - Texas Commission on Environmental Quality) regulated program, in which we are required to pull a specified number of water samples per month.

Objectives

- Our goal is to perform 2400 leak detection tests per year.
- Perform monthly flushing on 127 dead end mains.
- Take and submit 30 water samples per month/360 per year.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
UTILITY FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	WATER OPERATIONS								
1	Regular Full Time Wages	\$ 330,761	\$ 366,323	\$ 435,486	\$ 270,187	\$ 405,280	\$ 484,341	\$ 48,855	11.22%
2	Regular Part Time Wages	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	25,364	25,594	40,000	17,244	25,867	40,000	-	0.00%
5	Vacation Leave	2,327	16,763	-	12,630	18,944	-	-	0.00%
6	Sick Leave - Regular	14,371	12,583	-	10,042	15,064	-	-	0.00%
7	Cost of Living Adjustment	-	-	15,086	-	-	-	(15,086)	-100.00%
8	Merit Increase	-	-	-	-	-	15,614	15,614	0.00%
9	Longevity Pay	4,680	7,614	8,424	8,424	8,424	9,716	1,292	15.34%
10	Language Incentive	-	-	-	-	-	-	-	0.00%
11	Certification Incentive	6,950	9,400	21,400	5,950	8,925	9,100	(12,300)	-57.48%
12	FICA/Social Security	29,517	33,023	39,810	24,068	36,101	42,746	2,936	7.38%
13	Workers Compensation	-	-	-	-	-	-	-	0.00%
14	State Unemployment Taxes	-	-	-	-	-	3,375	3,375	0.00%
15	Retirement - TMRS	34,402	41,508	60,678	34,956	52,435	68,840	8,162	13.45%
16	Health Insurance	47,398	57,800	72,912	45,570	68,355	75,099	2,187	3.00%
17	Dental Insurance	3,703	4,339	4,839	3,024	4,537	5,178	339	7.01%
18	Life Insurance	481	544	570	356	534	570	-	0.00%
19	ST/LT Disability Insurance	2,441	3,036	3,520	1,759	2,639	3,639	119	3.38%
20	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
21	Vision Insurance	1,089	1,253	1,350	844	1,266	1,350	-	0.00%
22	AD&D	73	91	105	66	98	105	-	0.00%
	1. Personnel	\$ 503,557	\$ 579,872	\$ 704,180	435,120	\$ 648,468	\$ 759,673	\$ 55,493	7.88%
23	Uniform Rental	\$ 645	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
24	Travel - City Business	-	-	-	-	-	-	-	0.00%
25	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
26	Travel-Training & Conferences	-	-	1,000	-	-	1,000	-	0.00%
27	Training & Conf (Non-Travel)	5,161	3,857	5,000	3,776	5,664	5,000	-	0.00%
28	Mileage - Reimbursement	-	-	-	-	-	-	-	0.00%
29	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
30	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
31	Memberships and Dues	610	976	900	-	-	1,000	100	11.11%
32	Subscription and Books	-	-	-	-	-	-	-	0.00%
33	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
34	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
35	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
36	Postage	86	81	300	22	33	200	(100)	-33.33%
37	Light & Power	136,553	158,358	154,000	69,350	154,000	154,000	-	0.00%
38	Natural Gas/Propane	-	-	-	-	-	-	-	0.00%
39	Telephone System	-	-	-	-	-	-	-	0.00%
40	Cell Phones/Pagers	2,378	-	-	-	-	-	-	0.00%
41	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
42	Electrical Repairs	13,442	14,847	20,000	18,805	20,000	25,000	5,000	25.00%
43	Plumbing Repairs	-	-	-	-	-	-	-	0.00%
44	Water Distribution Maintenance	52,155	45,331	66,720	29,656	66,720	70,000	3,280	4.92%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
45 Tap Install/Expense	11,835	1,953	10,000	874	10,000	10,000	-	0.00%
46 Misc Facility Repairs/Maint	58	306	500	-	-	500	-	0.00%
47 Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
48 Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	0.00%
49 Light Equipment Rental	-	-	-	-	-	-	-	0.00%
50 Motor Vehicle Rental	-	-	-	-	-	-	-	0.00%
51 Trucks/Heavy Equip Rental	-	-	2,500	301	451	2,500	-	0.00%
52 Motor Vehicle Repair/Maint	7,784	4,822	7,200	12,436	18,653	15,000	7,800	108.33%
53 Repair/Maintenance - Minor	-	-	-	-	-	-	-	0.00%
54 Truck/Heavy Equipment Repair	3,852	8,801	7,500	1,752	2,629	7,500	-	0.00%
55 Inspection/Registration/Etc	-	-	-	-	-	-	-	0.00%
56 Body Shop Repairs	-	-	2,000	-	-	2,000	-	0.00%
57 Machine Tools Maint/Repair	1,040	353	1,000	162	242	1,000	-	0.00%
58 Pump & Motor Repair	34,990	31,295	55,000	69,780	104,671	55,000	-	0.00%
59 Electric Motor Repair	-	-	-	-	-	-	-	0.00%
60 Other Equip Maint/Repair	456	633	1,000	-	-	1,000	-	0.00%
61 Oil & Lube Svc/Seasonal Maint	-	-	-	-	-	-	-	0.00%
62 Car Washes (& Tokens)	-	-	-	-	-	-	-	0.00%
63 Computer Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
64 Office Equipment Rental	-	-	-	-	-	-	-	0.00%
65 Rental - Storage	198	198	300	99	149	300	-	0.00%
66 Legal Services	113	-	5,000	-	-	5,000	-	0.00%
67 Engineering Services	-	-	-	-	-	-	-	0.00%
68 Medical Services/Drug Testing	330	950	750	-	-	750	-	0.00%
69 Other Professional Services	450	50	4,500	50	75	2,000	(2,500)	-55.56%
70 EAA - Conservation	-	-	-	577	865	-	-	0.00%
71 Property Taxes (No Longer Used)	-	-	-	-	-	-	-	0.00%
72 Credit Card Fees	-	-	-	-	-	-	-	0.00%
73 Penalties & Interest	-	-	-	-	-	-	-	0.00%
74 Insurance & Bonds	-	1,000	-	-	-	-	-	0.00%
75 Outside Printing	-	-	-	-	-	-	-	0.00%
76 Delivery/Courier Service	86	141	400	43	64	200	(200)	-50.00%
77 Training Services	-	-	-	-	-	-	-	0.00%
78 Testing/Certification	43,691	42,980	52,000	28,211	42,091	54,000	2,000	3.85%
79 Other Contract Services	-	-	-	-	-	-	-	0.00%
80 IT Testing/Certification	-	-	-	-	-	-	-	0.00%
81 Trash Collection Service	-	-	-	-	-	-	-	0.00%
82 Landscaping/Groundskeeping	(4)	-	-	-	-	-	-	0.00%
83 Water Storage/Distribution Rep	3,981	12,476	18,500	4,173	6,260	18,000	(500)	-2.70%
84 Public Works OCS	-	-	-	-	-	-	-	0.00%
85 Water Lines	-	-	-	-	-	-	-	0.00%
86 TCEQ Water Permit	15,994	15,994	17,000	17,387	17,387	18,000	1,000	5.88%
87 Payment of Claims	-	-	-	-	-	-	-	0.00%
88 GBRA - WTP Debt Service	-	-	-	-	-	-	-	0.00%
89 GBRA - I-35 Pipeline Debt Serv	-	-	-	-	-	-	-	0.00%
2. Contractual Services	\$ 335,882	\$ 345,402	\$ 433,070	257,453	\$ 449,954	\$ 448,950	\$ 15,880	3.67%
90 Uniforms (Buy)	\$ 6,632	\$ 6,342	\$ 11,900	\$ 5,625	\$ 8,438	\$ 9,000	\$ (2,900)	-24.37%
91 General Office Supplies	141	15	-	72	108	-	-	0.00%
92 Copier/Printer/Plotter Supply	-	-	-	-	-	-	-	0.00%
93 Office Security Supplies	5	199	300	-	-	-	(300)	-100.00%
94 Street Repair Materials	-	-	-	-	-	-	-	0.00%
95 Safety Signs and Barricades	-	-	-	-	-	-	-	0.00%
96 Building Materials	993	850	2,000	355	533	2,000	-	0.00%

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
97	Clamps	4,067	3,150	4,635	1,816	1,983	-	(4,635)	-100.00%
98	Sand and Gravel	4,561	5,995	8,000	7,867	10,637	12,000	4,000	50.00%
99	Electrical/Plumbing Supplies	12,308	10,267	13,000	4,353	13,000	12,000	(1,000)	-7.69%
100	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
101	Misc Hardware	63	18	200	9	14	-	(200)	-100.00%
102	City Sponsored Event Supplies	-	-	200	-	-	200	-	0.00%
103	Fire Prevention Supplies	98	249	324	-	-	324	-	0.00%
104	Laboratory Supplies	-	-	-	-	-	-	-	0.00%
105	Medical Supplies	211	280	600	36	53	500	(100)	-16.67%
106	Chemicals/Pool Supplies	13,609	16,522	22,000	20,954	22,000	22,000	-	0.00%
107	Pesticides	43	68	200	10	16	-	(200)	-100.00%
108	Botanical/Landscape	396	1,048	2,000	583	874	2,000	-	0.00%
109	Minor Tools/Instruments	7,612	7,384	8,000	4,579	6,869	8,000	-	0.00%
110	Misc Occasions Supplies	104	-	200	88	133	200	-	0.00%
111	Food/Meals	-	-	90	-	-	90	-	0.00%
112	Misc Supplies	401	58	1,200	65	97	1,200	-	0.00%
113	Communication Equipment	-	-	200	-	-	200	-	0.00%
114	Computer Hardware	339	-	1,000	-	-	1,000	-	0.00%
115	Computer Software	-	-	-	-	-	-	-	0.00%
116	Computer Accessories	-	-	-	-	-	-	-	0.00%
117	Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
118	General Electronic Equipment	-	-	-	-	-	-	-	0.00%
119	Street Maintenance Equipment	-	-	-	-	-	-	-	0.00%
120	Fire Hydrants	7,078	7,119	8,000	359	539	5,000	(3,000)	-37.50%
121	Water Meters/Meter Supplies	50,576	117,881	90,000	86,041	124,726	150,000	60,000	66.67%
122	Facility Maintenance Tools	507	368	800	38	57	800	-	0.00%
123	Other Field Equipment	394	522	800	-	-	800	-	0.00%
124	Cleaning Supplies	135	513	500	194	291	500	-	0.00%
125	Cleaning - Paper Products	-	-	-	-	-	-	-	0.00%
126	Fuel	26,887	26,866	38,000	15,047	22,571	35,000	(3,000)	-7.89%
127	Tires/Batteries	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 137,160	\$ 205,713	\$ 214,149	148,092	\$ 212,939	\$ 262,814	\$ 48,665	22.72%
128	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
129	Communication Equipment	-	-	-	-	-	-	-	0.00%
130	Machine Tools/Apparatus	-	-	-	-	-	-	-	0.00%
131	Light Equipment	-	-	-	-	-	2,000	2,000	0.00%
132	Motor Vehicles	-	-	50,000	45,369	50,000	41,667	(8,333)	-16.67%
133	Heavy Equipment	-	-	35,000	29,917	35,000	-	(35,000)	-100.00%
134	Other Equipment	-	-	12,835	5,855	12,835	8,334	(4,501)	-35.07%
135	Water/Sewer Mains or Lines	-	-	-	-	-	-	-	0.00%
136	Water Meters	-	-	-	-	-	-	-	0.00%
137	Water Wells & Pumps	-	-	-	-	-	-	-	0.00%
138	Capital Improv - Construction	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ 97,835	81,142	\$ 97,835	\$ 52,001	\$ (45,834)	-46.85%

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
139	Interfund Transfers Out	\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
140	Transfer Out - GF	667,500	650,000	650,000	433,333	650,000	650,000	-	0.00%
141	Transfer Out-Debt Serv (No Longer Used)	-	-	-	-	-	-	-	0.00%
142	Transfer Out - CIP	472,707	-	650,000	433,333	650,000	300,000	(350,000)	-53.85%
143	Transfer Out - Comm Develop	-	-	-	-	-	-	-	0.00%
144	Transfer Out - Debt Service	792,247	615,279	558,260	558,260	558,260	575,904	17,644	3.16%
145	Transfer-Computer/Equip Replace	-	-	-	-	-	20,700	20,700	0.00%
146	Transfer-Fleet Replacement	-	-	-	-	-	76,600	76,600	0.00%
147	Transfer-Facility Maintenance	-	-	-	-	-	-	-	0.00%
148	Transfer - 2015 GO Bond Fund	-	-	-	-	-	282,556	282,556	0.00%
7. Transfers		\$ 1,978,454	\$ 1,265,279	\$ 1,858,260	1,424,927	\$ 1,858,260	\$ 1,905,760	\$ 47,500	2.56%
Total Water Operations		\$ 2,955,053	\$ 2,396,266	\$ 3,307,494	2,346,734	\$ 3,267,455	\$ 3,429,198	\$ 121,704	3.68%

WATER SUPPLY DIVISION

The Water Supply Division is responsible for ensuring the City has adequate water to meet both its current and future needs. This would include evaluating and projecting current and future water needs as well as determining how to meet these needs. Kyle currently receives its water from leases, mainly from Edwards Aquifer, Barton Springs, and GBRA. The City is working on a joint venture with some of the surrounding communities to provide a new source of water with the Carrizo Wilcox Agreement.

Appropriations by Major Category of Expenditure – Water Supply Division

Water Supply	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
2. Contractual Services	\$ 3,230,623	\$ 3,146,086	\$ 3,923,832	\$ 3,242,844	\$ 3,782,638
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 3,230,623	\$ 3,146,086	\$ 3,923,832	\$ 3,242,844	\$ 3,782,638

Full Time Equivalents	0.0	0.0	0.0	0.0	0.0
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City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
UTILITY FUND

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
EXPENDITURES:									
Line No.	WATER SUPPLY								
1	Legal Services	\$ 12,150	\$ 8,012	\$ 30,000	\$ -	\$ -	\$ 20,000	\$ (10,000)	-33.33%
2	Litigation/Mediation	20,752	36,585	30,000	20,591	30,886	-	(30,000)	-100.00%
3	Engineering Services	-	-	5,000	-	-	5,000	-	0.00%
4	Water Supply Development	-	-	100,000	-	-	-	(100,000)	-100.00%
5	Insurance & Bonds	-	-	-	-	-	-	-	0.00%
6	Advertising	-	-	-	-	-	-	-	0.00%
7	HCPUA Carrizo Wilcox Study	-	-	-	-	-	-	-	0.00%
8	HCPUA O&M Expenses	323,955	369,027	462,205	454,058	462,205	563,476	101,271	21.91%
9	HCPUA Capital	37,519	43,664	160,352	160,048	160,352	85,000	(75,352)	-46.99%
10	Training Services	-	-	-	-	-	-	-	0.00%
11	Testing/Certification	9,114	7,975	28,944	19,068	21,431	25,000	(3,944)	-13.63%
12	IT Testing/Certification	-	-	-	-	-	-	-	0.00%
13	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
14	Public Works OCS	-	-	10,000	-	-	10,000	-	0.00%
15	Edwards Aquifer Authority	32,297	36,294	55,000	24,196	36,294	55,000	-	0.00%
16	Barton Springs EAC District	221,700	220,164	225,000	84,863	127,294	225,000	-	0.00%
17	Mgmt Fees (EAA/NBU)	-	-	-	-	-	-	-	0.00%
18	GBRA-RW Reservation Fee	670,115	680,375	714,400	471,727	707,590	734,805	20,405	2.86%
19	GBRA - Raw Capacity Charge	-	-	-	-	-	-	-	0.00%
20	GBRA - Raw Water O&M	131,700	98,448	136,693	71,335	107,002	166,759	30,066	22.00%
21	GBRA Grant Contributions (No Longer Used)	-	-	-	-	-	-	-	0.00%
22	GBRA Grant Contribution	5,148	5,148	5,200	-	-	3,000	(2,200)	-42.31%
23	GBRA - I-35 Pipeline O & M	165,083	142,157	227,300	81,765	122,648	240,918	13,618	5.99%
24	GBRA - WTP O & M	358,928	249,385	453,038	145,220	217,830	376,680	(76,358)	-16.85%
25	EAA Lease (NBU)	-	-	-	-	-	-	-	0.00%
26	Lease - Other Water Rights	-	-	-	-	-	-	-	0.00%
27	San Marcos-Treated Wtr Supply	841	1,164	30,000	449	673	10,000	(20,000)	-66.67%
28	GBRA - WTP Debt Service	347,093	347,093	350,000	232,029	348,044	355,000	5,000	1.43%
29	GBRA - I-35 Pipeline Debt Serv	536,406	542,774	542,800	361,850	542,774	546,000	3,200	0.59%
30	GBRA - RRWDS Debt Service	357,820	357,820	357,900	238,547	357,820	361,000	3,100	0.87%
2.	Contractual Services	\$ 3,230,623	\$ 3,146,086	\$ 3,923,832	2,365,745	\$ 3,242,844	\$ 3,782,638	\$ (141,194)	-3.60%
31	Water Well & Pumps	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
32	Capital Improv - Construction	-	-	-	-	-	-	-	0.00%
33	Easement Acquisition/Purchase	-	-	-	-	-	-	-	0.00%
34	Capital Outlay-Engineering Svc	-	-	-	-	-	-	-	0.00%
35	Water Rights - Carrizo Wilcox	-	-	-	-	-	-	-	0.00%
6.	Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Water Supply		\$ 3,230,623	\$ 3,146,086	\$ 3,923,832	\$ 2,365,745	\$ 3,242,844	\$ 3,782,638	\$ (141,194)	-3.60%

WASTEWATER OPERATING DIVISION

The Wastewater Operating Division is responsible for the operation and maintenance of infrastructure that provides wastewater for over 9,894 connections. Wastewater infrastructure includes 8 pumping stations, 2,513 manholes, and 124.3 miles of wastewater collection mains. Department activities are regulated by the Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA). Division activities include: periodic operational checks and preventive maintenance at pumping facilities, jet cleaning and camera inspection of collection mains and manholes, and acceptance of new facilities constructed by developers, repair and preventive maintenance of collection mains, troubleshooting and repair of system blockages and marking of all underground piping prior to excavation by contractors. The operation and maintenance of treatment facilities will be assumed by City staff starting on October 1, 2015.

Appropriations by Major Category of Expenditure – Wastewater Operating Division

Wastewater Operations	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 256,773	\$ 281,132	\$ 305,240	\$ 288,257	\$ 334,617
2. Contractual Services	1,549,851	1,772,451	2,528,700	2,145,551	584,500
3. Commodities	45,728	46,511	69,310	50,005	66,079
6. Non-CIP Capital Outlay	-	-	139,835	139,835	52,000
7. Transfers	761,308	746,226	887,277	887,277	2,256,509
TOTAL:	\$ 2,613,660	\$ 2,846,320	\$ 3,930,362	\$ 3,510,924	\$ 3,293,705

Full Time Equivalents	5.5	5.5	5.5	5.5	5.5
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Capital Outlay

Tamping machine (funded .5 water / .5 wastewater), Haul Trailer for heavy equipment (funded .33 water / .33 wastewater / .33 streets), Dump Truck w/military hitch (funded .33 water / .33 wastewater / .33 streets)

Personnel Resources

Wastewater Operating Division			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2014-15	FY 2015-16 Proposed	Diff.
Public Works Crew Leader	F	Hr.	1.00	1.00	0.00
Utility Technician I	F	Hr.	2.00	2.00	0.00
Utility Technician II	F	Hr.	2.00	2.00	0.00
Utility Foreman	F	Hr.	0.50	0.50	0.00
Total			5.50	5.50	0.00

F= Full Time PPT = Permanent Part time

Staffing Changes for FY 2015-16

No changes are included in the FY 2015-16 Proposed Budget.

Management by Objectives

Goals

- Provide a visual aide program that will allow an in-depth look into the inner structural stability of our wastewater mains and identify any maintenance related issues.
- To ensure the unrestricted flow of sewage throughout our wastewater system. To dislodge and disperse any obstacles (i.e. grease/roots) that may deter the same flow and cause a potential backup. This is commonly done as a reactive measure, but we have initiated a preventive program in an effort to try to reduce the number of reactive events.
- To visually ensure the structural ability of our manholes. To identify wear and tear or corrosion that leads to inflow and infiltration. To identify build up (i.e. grease/debris) that leads to blockages.

Objectives

- Inspect at least 1000 feet of sewer main/service lines per month/12,000 per year to identify maintenance issues with a camera.
- Clean 1000 feet of sewer main a month/12,000 feet per year to reduce build up.
- Inspect/repair at least 40 manholes per month / 480 per year.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
UTILITY FUND

		Actual	Actual	Approved	Year to Date	Current Year	Total	Proposed \$	Proposed %
		2012-13	2013-14	Budget	w/Encumbrance	Estimate	Proposed	Increase(Decrease)	Increase(Decrease)
				2014-15	5/31/2015	2014-15	Budget	From FY 2014-15	From FY 2014-15
							2015-16	Approved Budget	Approved Budget
EXPENDITURES:									
Line No.	WASTEWATER OPERATIONS								
1	Regular Full Time Wages	\$ 160,416	\$ 173,448	187,392	\$ 116,514	\$ 174,771	\$ 210,757	\$ 23,365	12.47%
2	Regular Part Time Wages	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	12,275	15,289	15,000	9,297	13,945	15,000	-	0.00%
5	Vacation Leave	13,801	6,559	-	6,499	9,749	-	-	0.00%
6	Sick Leave - Regular	4,128	6,893	-	3,237	4,855	-	-	0.00%
7	Cost of Living Adjustment	-	-	6,492	-	-	-	(6,492)	-100.00%
8	Merit Increase	-	-	-	-	-	6,719	6,719	0.00%
9	Longevity Pay	2,088	3,879	4,554	4,554	4,554	5,228	674	14.80%
10	Certification Incentive	5,800	6,875	11,700	5,025	7,538	8,450	(3,250)	-27.78%
11	FICA/Social Security	13,241	15,568	17,223	10,215	15,323	18,831	1,608	9.34%
12	Workers Compensation	-	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	-	-	-	-	-	1,485	1,485	0.00%
14	Retirement - TMRS	16,317	20,180	26,251	15,653	23,479	30,326	4,075	15.52%
15	Health Insurance	24,776	28,038	32,081	20,051	30,076	33,044	963	3.00%
16	Dental Insurance	1,919	2,078	2,129	1,331	1,996	2,278	149	7.00%
17	Life Insurance	236	261	251	157	235	251	-	0.00%
18	ST/LT Disability Insurance	1,158	1,396	1,527	757	1,136	1,608	81	5.30%
19	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	0.00%
20	Vision Insurance	576	619	594	371	557	594	-	0.00%
21	AD&D	43	48	46	29	43	46	-	0.00%
1.	Personnel	\$ 256,773	\$ 281,132	\$ 305,240	\$ 193,689	\$ 288,257	\$ 334,617	\$ 29,377	9.62%
22	Uniform Rental	\$ 529	\$ -	-	\$ -	\$ -	\$ -	\$ -	0.00%
23	Travel - City Business	-	-	-	-	-	-	-	0.00%
24	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
25	Travel-Training & Conferences	-	-	1,000	-	-	1,000	-	0.00%
26	Training & Conf (Non-Travel)	2,427	1,508	3,000	225	450	3,000	-	0.00%
27	Mileage - Reimbursement	-	-	-	-	-	-	-	0.00%
28	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
29	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
30	Memberships and Dues	320	345	500	-	-	500	-	0.00%
31	Subscription and Books	-	-	-	-	-	-	-	0.00%
32	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
33	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
34	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
35	Postage	53	81	200	22	36	200	-	0.00%
36	Light & Power	19,270	24,361	25,000	13,075	18,915	27,000	2,000	8.00%
37	Natural Gas/Propane	585	265	700	238	356	500	(200)	-28.57%
38	Telephone System	2,787	3,295	3,500	1,236	2,473	3,500	-	0.00%
39	Cell Phones/Pagers	1,018	-	-	-	-	-	-	0.00%
40	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
41	Electrical Repairs	3,465	3,998	5,000	1,220	2,440	5,000	-	0.00%
42	Wastewater System Maintenance	31,999	119,672	270,000	27,016	270,000	230,000	(40,000)	-14.81%
43	Tap Install/Expense	-	287	10,000	-	-	10,000	-	0.00%
44	Misc Facility Repairs/Maint	847	184	800	-	-	800	-	0.00%

	<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	
45	Janitorial Service - Contract	-	-	-	-	-	-	0.00%	
46	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	0.00%	
47	Light Equipment Rental	-	-	-	-	-	-	0.00%	
48	Motor Vehicle Rental	-	-	-	-	-	-	0.00%	
49	Trucks/Heavy Equip Rental	181	353	2,000	320	326	2,000	0.00%	
50	Motor Vehicle Repair/Maint	7,970	6,132	7,200	7,365	8,014	10,000	2,800	38.89%
51	Repair/Maintenance - Minor	-	-	-	-	-	-	-	0.00%
52	Truck/Heavy Equipment Repair	4,532	8,418	7,000	1,619	2,567	7,000	-	0.00%
53	Inspection/Registration/Etc	-	-	-	-	-	-	-	0.00%
54	Body Shop Repairs	-	-	2,000	-	-	2,000	-	0.00%
55	Machine Tools Maint/Repair	161	112	300	76	-	300	-	0.00%
56	Pump Maint Repair	13,606	12,620	30,000	37,682	38,946	40,000	10,000	33.33%
57	Electric Motor Repair	-	-	-	-	-	-	-	0.00%
58	Other Equip Maint/Repair	5,738	3,770	5,000	2,856	5,712	5,000	-	0.00%
59	Oil & Lube Svc/Seasonal Maint	-	-	-	-	-	-	-	0.00%
60	Car Washes (& Tokens)	-	-	-	-	-	-	-	0.00%
61	Office Equipment Rental	-	-	-	-	-	-	-	0.00%
62	Rental - Storage	198	198	300	99	132	300	-	0.00%
63	Legal Services	68,884	41,942	50,000	-	-	50,000	-	0.00%
64	Litigation/Mediation	-	57,867	150,000	122,190	227,694	150,000	-	0.00%
65	Engineering Services	1,094	95	10,000	-	-	10,000	-	0.00%
66	Medical Services/Drug Testing	165	65	1,000	-	-	1,000	-	0.00%
67	Other Professional Services	-	-	15,000	-	-	5,000	(10,000)	-66.67%
68	Credit Card Fees	-	-	-	-	-	-	-	0.00%
69	Penalties & Interest	24,953	35,780	25,000	26,331	36,698	-	(25,000)	-100.00%
70	Insurance & Bonds	-	-	-	-	-	-	-	0.00%
71	Outside Printing	-	-	-	-	-	-	-	0.00%
72	Delivery/Courier Service	26	-	100	-	-	100	-	0.00%
73	Advertising	-	-	-	-	-	-	-	0.00%
74	Training Services	-	-	-	-	-	-	-	0.00%
75	Testing/Certification	-	-	-	-	-	-	-	0.00%
76	Other Contract Services	-	-	300	-	-	300	-	0.00%
77	IT Testing/Certification	-	-	-	-	-	-	-	0.00%
78	Trash Collection Service	-	-	-	-	-	-	-	0.00%
79	Landscaping/Groundskeeping	-	-	-	-	-	-	-	0.00%
80	Sewer System Repairs	-	-	-	-	-	-	-	0.00%
81	Public Works OCS	-	-	-	-	-	-	-	0.00%
82	Sewer Lines	-	-	-	-	-	-	-	0.00%
83	TCEQ Sewer Permit	-	-	-	-	-	-	-	0.00%
84	TCEQ Fine	-	-	18,800	18,744	37,488	20,000	1,200	6.38%
85	Aqua Tex O&M Mgmt	865,241	1,451,105	1,820,000	952,202	1,428,303	-	(1,820,000)	-100.00%
86	Aqua Tex - WWTP Debt	493,801	-	-	-	-	-	-	0.00%
87	Services - P&E Study WW Plant	-	-	65,000	-	65,000	-	(65,000)	-100.00%
88	Services - PCCD	-	-	-	-	-	-	-	0.00%
89	Loss on Disposal of Assets	-	-	-	-	-	-	-	0.00%
90	GBRA - WTP Debt Service (No Longer Used)	-	-	-	-	-	-	-	0.00%
91	GBRA - I-35 Pipeline DS (No Longer Used)	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 1,549,851	\$ 1,772,451	\$ 2,528,700	\$ 1,212,515	\$ 2,145,551	\$ 584,500	\$ (1,944,200)	-76.89%
92	Uniforms (Buy)	\$ 4,097	\$ 3,616	8,000	\$ 2,706	\$ 4,059	\$ 6,000	\$ (2,000)	-25.00%
93	General Office Supplies	86	2	-	-	-	-	-	0.00%
94	Copier/Printer/Plotter Supply	-	-	-	-	-	-	-	0.00%
95	Computer Supplies	-	-	-	-	-	-	-	0.00%
96	Office Security Supplies	-	-	68	-	-	-	(68)	-100.00%

	<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	
97	Street Repair Materials	-	-	-	-	-	-	0.00%	
98	Safety Signs and Barricades	-	-	-	-	-	-	0.00%	
99	Building Materials	1,419	938	2,025	374	562	2,000	(25)	-1.23%
100	Clamps	4	-	338	-	-	-	(338)	-100.00%
101	Sand and Gravel	5,315	9,694	10,800	7,867	10,637	12,000	1,200	11.11%
102	Electrical/Plumbing Supplies	3,171	2,988	4,725	1,801	2,701	4,725	-	0.00%
103	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
104	Misc Hardware	69	-	-	-	-	-	-	0.00%
105	City Sponsored Event Supplies	-	-	338	-	-	338	-	0.00%
106	Fire Prevention Supplies	98	150	236	-	-	236	-	0.00%
107	Laboratory Supplies	1,828	1,893	2,000	1,940	2,910	3,000	1,000	50.00%
108	Medical Supplies	211	280	675	36	53	675	-	0.00%
109	Chemicals/Pool Supplies	4,845	4,521	5,000	550	824	5,000	-	0.00%
110	Pesticides	-	-	-	-	-	-	-	0.00%
111	Botanical/Landscape	388	636	2,000	453	680	2,000	-	0.00%
112	Minor Tools/Instruments	4,572	4,180	5,400	1,297	1,946	5,400	-	0.00%
113	Misc Occasions Supplies	104	-	169	88	133	169	-	0.00%
114	Food/Meals	-	-	68	-	-	68	-	0.00%
115	Misc Supplies	432	-	1,198	70	106	1,198	-	0.00%
116	Communication Equipment	-	-	270	-	-	270	-	0.00%
117	Computer Hardware	-	-	-	-	-	-	-	0.00%
118	Computer Software	-	-	-	-	-	-	-	0.00%
119	Computer Accessories	-	-	-	-	-	-	-	0.00%
120	Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
121	General Electronic Equipment	-	-	-	-	-	-	-	0.00%
122	Street Maintenance Equipment	-	-	-	-	-	-	-	0.00%
123	Water Valves/Meters (No Longer Used)	-	-	-	-	-	-	-	0.00%
124	Sewer Manholes	5,235	3,458	5,000	457	5,000	5,000	-	0.00%
125	Facility Maintenance Tools	13	110	200	26	40	200	-	0.00%
126	Other Field Equipment	140	79	200	-	-	200	-	0.00%
127	Cleaning Supplies	480	551	600	237	356	600	-	0.00%
128	Cleaning - Paper Products	-	-	-	-	-	-	-	0.00%
129	Fuel	13,221	13,416	20,000	6,036	20,000	17,000	(3,000)	-15.00%
130	Tires/Batteries	-	-	-	-	-	-	-	0.00%
3.	Commodities	\$ 45,728	\$ 46,511	\$ 69,310	23,939	\$ 50,005	\$ 66,079	\$ (3,231)	-4.66%
131	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
132	Communication Equipment	-	-	-	-	-	-	-	0.00%
133	Machine Tools/Apparatus	-	-	-	-	-	-	-	0.00%
134	Light Equipment	-	-	-	-	-	2,000	2,000	0.00%
135	Motor Vehicles	-	-	50,000	45,369	50,000	41,667	(8,333)	-16.67%
136	Heavy Equipment	-	-	35,000	29,917	35,000	-	(35,000)	-100.00%
137	Other Equipment	-	-	54,835	2,452	54,835	8,333	(46,502)	-84.80%
138	Water/Sewer Mains or Lines	-	-	-	-	-	-	-	0.00%
139	Sewer Manholes	-	-	-	-	-	-	-	0.00%
6.	Non-CIP Capital Outlay	\$ -	\$ -	\$ 139,835	77,739	\$ 139,835	\$ 52,000	\$ (87,835)	-62.81%

	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
140 Interfund Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
141 Transfer Out - GF	621,500	650,000	650,000	433,333	650,000	650,000	-	0.00%
142 Transfer Out-Debt Serv (No Longer Used)	-	-	-	-	-	-	-	0.00%
143 Transfer Out - CIP	-	-	150,000	100,000	150,000	625,000	475,000	316.67%
144 Transfer Out - Comm Develop	-	-	-	-	-	-	-	0.00%
145 Transfer Out - Debt Service	139,808	96,226	87,277	87,277	87,277	90,035	2,758	3.16%
146 Transfer-Computer/Equip Replace	-	-	-	-	-	20,700	20,700	0.00%
147 Transfer-Fleet Replacement	-	-	-	-	-	76,600	76,600	0.00%
148 Transfer-Facility Maintenance	-	-	-	-	-	-	-	0.00%
149 Transfer - 2015 GO Bond Fund	-	-	-	-	-	794,174	794,174	0.00%
7. Transfers	\$ 761,308	\$ 746,226	\$ 887,277	620,610	\$ 887,277	\$ 2,256,509	\$ 1,369,232	154.32%
Total Wastewater Operations	\$ 2,613,660	\$ 2,846,320	\$ 3,930,362	2,128,493	\$ 3,510,924	\$ 3,293,705	\$ (636,657)	-16.20%

WASTEWATER TREATMENT DIVISION

The Wastewater Treatment Division is responsible for the treatment of all wastewater generated in the city. The division is charged with treating the water to a degree that is safe for discharge to a public waterway. This division is also required to perform extensive laboratory analysis on these waters as well as the sludge and byproducts generated by the plant and to provide for the safe handling and ultimate disposal of those products.

Appropriations by Major Category of Expenditure – Wastewater Treatment Division

Wastewater Treatment	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ -	\$ -	\$ -	\$ -	\$ 204,605
2. Contractual Services	-	-	-	-	728,580
3. Commodities	-	-	-	-	182,200
6. Non-CIP Capital Outlay	-	-	-	-	44,000
7. Transfers	-	-	-	-	3,970,250
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 5,129,635

Full Time Equivalents	0.0	0.0	0.0	0.0	3.0
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Capital Outlay

Office furniture and laboratory equipment, (1) new motor vehicle for Treatment Staff.

Personnel Resources

Wastewater Treatment Division

Classification Title	Status *	Hr./Sal.	Authorized Positions		
			FY 2014-15	FY 2015-16 Proposed	Diff.
Chief Wastewater Plant Operator	F	Hr.	0.00	1.00	1.00
Plant Operator	F	Hr.	0.00	1.00	1.00
Assistant Plant Operator	F	Hr.	0.00	1.00	1.00
Total			0.00	3.00	3.00

F= Full Time PPT = Permanent Part time

Staffing Changes for FY 2015-16

We are purposing (1) Chief Wastewater Plant Operator, (1) Wastewater Plant Operator and (1) Assistant Wastewater Plant Operator.

Management By Objectives

Goals

- To reduce average bacterial counts in effluent waters by 25 percent over the 12-month period beginning October 1, 2015.
- Meet all permit requirements for effluent quality.
- Advance training of staff to improve overall operations of plant.

Objectives

- Collect daily process control samples from each plant and adjust operations accordingly.
- Institute regular maintenance program for all key systems in the plant to improve reliability.
- Collect all needed samples from treatment system to comply with state and federal guidelines as defined in the upcoming permit.
- Improve sludge handling facilities to facilitate more efficient operation.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
UTILITY FUND

Line No.		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
WW TREATMENT PLANT OPERATIONS									
1	Regular Full Time Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 118,290	\$ 118,290	0.00%
2	Regular Part Time Wages	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	-	-	-	-	-	20,000	20,000	0.00%
5	Vacation Leave	-	-	-	-	-	-	-	0.00%
6	Sick Leave - Regular	-	-	-	-	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	0.00%
8	Merit Increase	-	-	-	-	-	4,140	4,140	0.00%
9	Longevity Pay	-	-	-	-	-	-	-	0.00%
10	Certification Incentive	-	-	-	-	-	10,000	10,000	0.00%
11	FICA/Social Security	-	-	-	-	-	11,755	11,755	0.00%
12	Workers Compensation	-	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	-	-	-	-	-	810	810	0.00%
14	Retirement - TMRS	-	-	-	-	-	18,930	18,930	0.00%
15	Health Insurance	-	-	-	-	-	18,024	18,024	0.00%
16	Dental Insurance	-	-	-	-	-	1,243	1,243	0.00%
17	Life Insurance	-	-	-	-	-	137	137	0.00%
18	ST/LT Disability Insurance	-	-	-	-	-	927	927	0.00%
19	Vision Insurance	-	-	-	-	-	324	324	0.00%
20	AD&D	-	-	-	-	-	25	25	0.00%
	1. Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 204,605	\$ 204,605	0.00%
21	Uniform Rental	\$ -	\$ -	-	\$ -	\$ -	\$ -	\$ -	0.00%
22	Travel - City Business	-	-	-	-	-	-	-	0.00%
23	Travel - Employee Recruitment	-	-	-	-	-	-	-	0.00%
24	Travel-Training & Conferences	-	-	-	-	-	1,000	1,000	0.00%
25	Training & Conf (Non-Travel)	-	-	-	-	-	1,800	1,800	0.00%
26	Mileage - Reimbursement	-	-	-	-	-	-	-	0.00%
27	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	0.00%
28	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	0.00%
29	Memberships and Dues	-	-	-	-	-	200	200	0.00%
30	Subscription and Books	-	-	-	-	-	300	300	0.00%
31	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	0.00%
32	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	0.00%
33	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	0.00%
34	Postage	-	-	-	-	-	-	-	0.00%
35	Light & Power	-	-	-	-	-	150,480	150,480	0.00%
36	Natural Gas/Propane	-	-	-	-	-	-	-	0.00%
37	Telephone System	-	-	-	-	-	3,500	3,500	0.00%
38	Cell Phones/Pagers	-	-	-	-	-	2,500	2,500	0.00%
39	Water/Sewer/Trash	-	-	-	-	-	-	-	0.00%
40	Electrical Repairs	-	-	-	-	-	50,000	50,000	0.00%
41	Wastewater System Maintenance	-	-	-	-	-	200,000	200,000	0.00%
42	Tap Install/Expense	-	-	-	-	-	-	-	0.00%
43	Misc Facility Repairs/Maint	-	-	-	-	-	2,000	2,000	0.00%
44	Janitorial Service - Contract	-	-	-	-	-	-	-	0.00%
45	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	0.00%

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
46	Light Equipment Rental	-	-	-	-	-	500	500	0.00%
47	Motor Vehicle Rental	-	-	-	-	-	-	-	0.00%
48	Trucks/Heavy Equip Rental	-	-	-	-	-	-	-	0.00%
49	Motor Vehicle Repair/Maint	-	-	-	-	-	350	350	0.00%
50	Repair/Maintenance - Minor	-	-	-	-	-	1,500	1,500	0.00%
51	Truck/Heavy Equipment Repair	-	-	-	-	-	-	-	0.00%
52	Inspection/Registration/Etc	-	-	-	-	-	-	-	0.00%
53	Body Shop Repairs	-	-	-	-	-	-	-	0.00%
54	Machine Tools Maint/Repair	-	-	-	-	-	600	600	0.00%
55	Pump Maint Repair	-	-	-	-	-	100,000	100,000	0.00%
56	Electric Motor Repair	-	-	-	-	-	100,000	100,000	0.00%
57	Other Equip Maint/Repair	-	-	-	-	-	-	-	0.00%
58	Oil & Lube Svc/Seasonal Maint	-	-	-	-	-	-	-	0.00%
59	Car Washes (& Tokens)	-	-	-	-	-	-	-	0.00%
60	Office Equipment Rental	-	-	-	-	-	-	-	0.00%
61	Rental - Storage	-	-	-	-	-	-	-	0.00%
62	Legal Services	-	-	-	-	-	25,000	25,000	0.00%
63	Litigation/Mediation	-	-	-	-	-	-	-	0.00%
64	Engineering Services	-	-	-	-	-	15,000	15,000	0.00%
65	Medical Services/Drug Testing	-	-	-	-	-	2,000	2,000	0.00%
66	Other Professional Services	-	-	-	-	-	2,500	2,500	0.00%
67	Credit Card Fees	-	-	-	-	-	-	-	0.00%
68	Penalties & Interest	-	-	-	-	-	-	-	0.00%
69	Insurance & Bonds	-	-	-	-	-	-	-	0.00%
70	Outside Printing	-	-	-	-	-	500	500	0.00%
71	Delivery/Courier Service	-	-	-	-	-	350	350	0.00%
72	Advertising	-	-	-	-	-	500	500	0.00%
73	Training Services	-	-	-	-	-	-	-	0.00%
74	Testing/Certification	-	-	-	-	-	35,000	35,000	0.00%
75	Other Contract Services	-	-	-	-	-	-	-	0.00%
76	IT Testing/Certification	-	-	-	-	-	-	-	0.00%
77	Trash Collection Service	-	-	-	-	-	-	-	0.00%
78	Landscaping/Groundskeeping	-	-	-	-	-	1,000	1,000	0.00%
79	Sewer System Repairs	-	-	-	-	-	-	-	0.00%
80	Public Works OCS	-	-	-	-	-	-	-	0.00%
81	Sewer Lines	-	-	-	-	-	-	-	0.00%
82	TCEQ Sewer Permit	-	-	-	-	-	32,000	32,000	0.00%
83	TCEQ Fine	-	-	-	-	-	-	-	0.00%
84	Aqua Tex O&M Mgmt	-	-	-	-	-	-	-	0.00%
85	Aqua Tex - WWTP Debt	-	-	-	-	-	-	-	0.00%
86	Services - P&E Study WW Plant	-	-	-	-	-	-	-	0.00%
87	Loss on Disposal of Assets	-	-	-	-	-	-	-	0.00%
88	GBRA - WTP Debt Service (No Longer Used)	-	-	-	-	-	-	-	0.00%
89	GBRA - I-35 Pipeline DS (No Longer Used)	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 728,580	\$ 728,580	0.00%
90	Uniforms (Buy)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,650	\$ 1,650	0.00%
91	General Office Supplies	-	-	-	-	-	800	800	0.00%
92	Copier/Printer/Plotter Supply	-	-	-	-	-	-	-	0.00%
93	Computer Supplies	-	-	-	-	-	1,000	1,000	0.00%
94	Office Security Supplies	-	-	-	-	-	100	100	0.00%
95	Street Repair Materials	-	-	-	-	-	500	500	0.00%
96	Safety Signs and Barricades	-	-	-	-	-	150	150	0.00%
97	Building Materials	-	-	-	-	-	400	400	0.00%

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
98	Clamps	-	-	-	-	-	100	100	0.00%
99	Sand and Gravel	-	-	-	-	-	-	-	0.00%
100	Electrical/Plumbing Supplies	-	-	-	-	-	500	500	0.00%
101	Machine Fabricated Parts	-	-	-	-	-	-	-	0.00%
102	Misc Hardware	-	-	-	-	-	250	250	0.00%
103	City Sponsored Event Supplies	-	-	-	-	-	150	150	0.00%
104	Fire Prevention Supplies	-	-	-	-	-	175	175	0.00%
105	Laboratory Supplies	-	-	-	-	-	15,000	15,000	0.00%
106	Medical Supplies	-	-	-	-	-	150	150	0.00%
107	Chemicals/Pool Supplies	-	-	-	-	-	135,000	135,000	0.00%
108	Pesticides	-	-	-	-	-	-	-	0.00%
109	Botanical/Landscape	-	-	-	-	-	-	-	0.00%
110	Minor Tools/Instruments	-	-	-	-	-	6,000	6,000	0.00%
111	Misc Occasions Supplies	-	-	-	-	-	150	150	0.00%
112	Food/Meals	-	-	-	-	-	100	100	0.00%
113	Misc Supplies	-	-	-	-	-	300	300	0.00%
114	Communication Equipment	-	-	-	-	-	225	225	0.00%
115	Computer Hardware	-	-	-	-	-	2,300	2,300	0.00%
116	Computer Software	-	-	-	-	-	1,000	1,000	0.00%
117	Computer Accessories	-	-	-	-	-	1,000	1,000	0.00%
118	Instruments/Apparatus	-	-	-	-	-	-	-	0.00%
119	General Electronic Equipment	-	-	-	-	-	500	500	0.00%
120	Street Maintenance Equipment	-	-	-	-	-	-	-	0.00%
121	Water Valves/Meters (No Longer Used)	-	-	-	-	-	-	-	0.00%
122	Sewer Manholes	-	-	-	-	-	-	-	0.00%
123	Facility Maintenance Tools	-	-	-	-	-	-	-	0.00%
124	Other Field Equipment	-	-	-	-	-	7,500	7,500	0.00%
125	Cleaning Supplies	-	-	-	-	-	300	300	0.00%
126	Cleaning - Paper Products	-	-	-	-	-	150	150	0.00%
127	Fuel	-	-	-	-	-	6,500	6,500	0.00%
128	Tires/Batteries	-	-	-	-	-	250	250	0.00%
	3. Commodities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 182,200	\$ 182,200	0.00%
129	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,000	\$ 22,000	0.00%
130	Communication Equipment	-	-	-	-	-	-	-	0.00%
131	Machine Tools/Apparatus	-	-	-	-	-	-	-	0.00%
132	Light Equipment	-	-	-	-	-	-	-	0.00%
133	Motor Vehicles	-	-	-	-	-	22,000	22,000	0.00%
134	Heavy Equipment	-	-	-	-	-	-	-	0.00%
135	Other Equipment	-	-	-	-	-	-	-	0.00%
136	Water/Sewer Mains or Lines	-	-	-	-	-	-	-	0.00%
137	Sewer Manholes	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,000	\$ 44,000	0.00%
138	Interfund Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
139	Transfer Out - GF	-	-	-	-	-	-	-	0.00%
140	Transfer Out-Debt Serv (No Longer Used)	-	-	-	-	-	-	-	0.00%
141	Transfer Out - CIP	-	-	-	-	-	3,500,000	3,500,000	0.00%
142	Transfer Out - Comm Develop	-	-	-	-	-	-	-	0.00%
143	Transfer Out - Debt Service	-	-	-	-	-	-	-	0.00%
	7. Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,500,000	\$ 3,500,000	0.00%
	Total WW Treatment Plant Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,659,385	\$ 4,659,385	0.00%



Solid Waste Services



SOLID WASTE SERVICES

The City has entered into a 10-year contract with Texas Disposal Services to provide recycling and solid waste collection and disposal services for all residential and commercial customers within the city limits through the year 2020.

Under this long-term contract, Texas Disposal Services is to provide the following services:

- Waste Collection
- Bulky Waste Collection
- Recycling (Curbside pick-up)
- Single Stream Collection
- Compost Services

The City continues to provide all billing, collection, and daily customer service to the residential customers. The City remits a monthly payment to Texas Disposal Services for providing recycling and solid waste collection and disposal services to the residential customers. For commercial customers, Texas Disposal Services is responsible for billing and collections.

Appropriations by Major Category of Expenditure

Solid Waste Services (Contract)	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
2. Contractual Services	\$ 1,761,106	\$ 2,003,500	\$ 2,030,000	\$ 2,030,000	\$ 2,383,300
TOTAL:	\$ 1,761,106	\$ 2,003,500	\$ 2,030,000	\$ 2,030,000	\$ 2,383,300

Significant Changes for FY 2015-16

The multi-year contract provides for annual rate increase for providing recycling and solid waste collection and disposal services. The monthly rate information is included in the Fees and Charges Schedule of the proposed budget document.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Approved</u> <u>Budget</u> <u>2014-15</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>5/31/2015</u>	<u>Current Year</u> <u>Estimate</u> <u>2014-15</u>	<u>Total</u> <u>Proposed</u> <u>Budget</u> <u>2015-16</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2014-15</u> <u>Approved Budget</u>
EXPENDITURES:									
Line	SOLID WASTE SERVICES (Contract)								
No.									
1	Bad Debt collection Service	\$ -	\$ 109,842	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Trash Collection Service	1,761,106	1,893,658	2,030,000	1,190,531	2,030,000	2,383,300	353,300	17.40%
	Total Solid Waste Services (Contract)	\$ 1,761,106	\$ 2,003,500	\$ 2,030,000	\$ 1,190,531	\$ 2,030,000	\$ 2,383,300	\$ 353,300	17.40%



Non-Departmental



GENERAL FUND - NON-DEPARTMENTAL

The Non-Departmental reflects expenditures for services whose benefits are generally distributed throughout the City organization and paid from the City's General Fund. Expenditures that are reflected in this account are state unemployment taxes, workers compensation, liability insurance, economic development incentive payments and transfers out from the General Fund to other City Funds.

Appropriations by Major Category of Expenditure

Non-Departmental	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 91,731	\$ 147,488	\$ 144,720	\$ 131,348	\$ 136,598
2. Contractual Services	506,226	562,734	662,900	635,737	934,372
7. Transfers	454,933	509,505	1,066,357	1,066,357	3,188,620
TOTAL:	\$ 1,052,889	\$ 1,219,727	\$ 1,873,977	\$ 1,833,443	\$ 4,259,590

Significant changes for FY 2015-16

No significant changes are included in the FY 2015-16 Proposed Budget.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
GENERAL FUND

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
EXPENDITURES:									
Line No.	NON-DEPARTMENTAL								
1	Vacation Leave - Accrual	\$ -	\$ 14,105	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Sick Leave - Accrual	-	29,277	-	-	-	-	-	0.00%
3	Longevity Pay Adjustment	-	-	-	-	-	-	-	0.00%
4	Workers Compensation	89,412	75,939	115,000	101,628	115,000	105,398	(9,602)	-8.35%
5	State Unemployment Taxes	2,319	28,168	29,720	5,704	29,720	31,200	1,480	4.98%
	1. Personnel	\$ 91,731	\$ 147,488	\$ 144,720	\$ 107,332	\$ 144,720	\$ 136,598	\$ (8,122)	-5.61%
5	Tuition Reimbursement	\$ -	\$ 785	\$ 10,000	\$ 1,250	\$ 4,465	\$ 10,000	\$ -	0.00%
6	Postage	-	-	-	-	-	-	-	0.00%
7	Insurance & Bonds	88,129	98,800	107,900	103,862	107,900	119,372	11,472	10.63%
8	Seton 380 Developer Agrmnt	160,967	163,717	200,000	129,106	200,000	415,000	215,000	107.50%
9	DDR DB 380 Developer Agrmnt	232,603	265,172	300,000	198,824	300,000	345,000	45,000	15.00%
10	Nomoland 380 Developer Agrmnt	24,526	34,260	45,000	25,403	45,000	45,000	-	0.00%
11	Image MicroSystems-380 Dev Agr	-	-	-	-	-	-	-	0.00%
12	Schulman Partners LLP Dev Agr	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 506,226	\$ 562,734	\$ 662,900	\$ 458,445	\$ 657,365	\$ 934,372	\$ 271,472	40.95%
13	Interfund Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
14	Transfer - CIP	-	-	160,000	106,667	160,000	-	(160,000)	-100.00%
15	Transfer - OPEB Fund	60,000	60,000	94,500	63,000	94,500	125,000	30,500	32.28%
16	Transfer - Transportation Fund	27,133	27,100	100,222	66,815	100,222	-	(100,222)	-100.00%
17	Transfer - Economic Dev. Fund	17,473	17,500	52,390	34,927	52,390	-	(52,390)	-100.00%
18	Transfer - Structural Demolition Fund	327	-	-	-	-	-	-	0.00%
19	Transfer - Emergency Reserve Fund	350,000	400,000	500,000	333,333	500,000	-	(500,000)	-100.00%
20	Transfer - Grant Fund	-	4,905	24,716	16,478	24,716	-	(24,716)	-100.00%
21	Transfer-Train Depot Donation	-	-	134,529	134,529	134,529	-	(134,529)	-100.00%
22	Transfer-Computer Replacement Fund	-	-	-	-	-	71,000	71,000	0.00%
23	Transfer-Fleet Replacement Fund	-	-	-	-	-	501,000	501,000	0.00%
24	Transfer-Facility Replacement Fund	-	-	-	-	-	601,500	601,500	0.00%
25	Transfer - 2015 GO Bond Fund	-	-	-	-	-	850,000	850,000	0.00%
26	Transfer - General Fund CIP Projects	-	-	-	-	-	895,120	895,120	0.00%
	7. Transfers	\$ 454,933	\$ 509,505	\$ 1,066,357	\$ 755,748	\$ 1,066,357	\$ 3,043,620	\$ 1,977,263	185.42%
	Total Non Departmental	\$ 1,052,889	\$ 1,219,727	\$ 1,873,977	\$ 1,321,525	\$ 1,868,442	\$ 4,114,590	\$ 2,240,612	119.56%

UTILITY FUND - NON-DEPARTMENTAL

The Non-Departmental reflects expenditures for services whose benefits are generally distributed throughout the Water and Wastewater Utility Fund. Expenditures that are reflected in this account are state unemployment taxes, workers compensation, and liability insurance.

Appropriations by Major Category of Expenditure

Non-Departmental	Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Current Year Estimate 2014-15	Proposed Budget 2015-16
1. Personnel	\$ 21,872	\$ 40,577	\$ 47,633	\$ 39,097	\$ 24,723
2. Contractual Services	26,676	44,289	46,830	35,443	85,117
TOTAL:	\$ 48,548	\$ 84,866	\$ 94,463	\$ 74,540	\$ 109,840

Significant changes for FY 2015-16

No significant changes are included in the FY 2015-16 Proposed Budget.

City of Kyle, Texas
FY 2015-16 Proposed Budget: Line Item Detail
UTILITY FUND

		Actual 2012-13	Actual 2013-14	Approved Budget 2014-15	Year to Date w/Encumbrance 5/31/2015	Current Year Estimate 2014-15	Total Proposed Budget 2015-16	Proposed \$ Increase(Decrease) From FY 2014-15 Approved Budget	Proposed % Increase(Decrease) From FY 2014-15 Approved Budget
EXPENDITURES:									
Line No.	NON-DEPARTMENTAL								
1	Vacation Leave - Accrual	\$ -	\$ 13,625	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Workers Compensation Insurance	21,510	21,079	40,302	21,177	31,766	24,723	(15,579)	-38.66%
3	State Unemployment Taxes	362	5,873	7,331	434	7,331	-	(7,331)	-100.00%
	1. Personnel	\$ 21,872	\$ 40,577	\$ 47,633	\$ 21,611	\$ 39,097	\$ 24,723	\$ (22,910)	-48.10%
4	Tuition Reimbursement	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	0.00%
5	Cell Phones/Pagers	-	9,348	14,500	3,853	5,780	14,500	-	0.00%
6	Wireless Data Services	-	933	2,000	356	534	2,000	-	0.00%
7	Insurance & Bonds	26,676	34,009	25,330	29,129	29,129	33,617	8,287	32.72%
8	Services - Accounting/Financial	-	-	-	-	-	30,000	30,000	0.00%
	2. Contractual Services	\$ 26,676	\$ 44,289	\$ 46,830	\$ 33,338	\$ 35,443	\$ 85,117	\$ 8,287	17.70%
	Total Non-Departmental	\$ 48,548	\$ 84,866	\$ 94,463	\$ 54,949	\$ 74,540	\$ 109,840	\$ (14,623)	-15.48%



Non-CIP Capital Outlay



City of Kyle, Texas
 Non-CIP Capital Outlay Program by Fund/ Department
 Vehicles, Equipment, Furniture and Fixtures
 Fiscal Year 2015-16

**General Fund
 (Fund 110)**

FY 2015-16				
Project	Replacement or New	# of Units	Projected Cost/Unit	Total Cost
Vehicle for Building Inspector	New	1	\$ 22,000	\$ 22,000
Total Building Inspection				\$ 22,000

FY 2015-16				
Project	Replacement or New	# of Units	Projected Cost/Unit	Total Cost
Auto CAD Hardware/Software	New	1	\$ 8,000	\$ 8,000
Truck for SWMP Administrator	New	1	22,000	22,000
Total Engineering Services				\$ 30,000

FY 2015-16				
Project	Replacement or New	# of Units	Projected Cost/Unit	Total Cost
WiFi for Public Works	Replacement	1	\$ 2,468	\$ 2,468
Failover Virtual Infrastructure	New	1	23,656	23,656
Staff PC Upgrade	Replacement	1	11,600	11,600
Total Information Technology				\$ 37,724

FY 2015-16				
Project	Replacement or New	# of Units	Projected Cost/Unit	Total Cost
Equipment Service Lift	New	1	8,000	8,000
Chemical Storage Out Building at Shop	New	1	6,000	6,000
Parks Crew Truck, Trailer, & Equipment	New	1	59,000	59,000
Total Parks and Recreation				\$ 73,000

FY 2015-16				
Project	Replacement or New	# of Units	Projected Cost/Unit	Total Cost
Online GIS and required Hardware	New	1	\$ 12,500	\$ 12,500
Total Community Development				\$ 12,500

FY 2015-16				
Project	Replacement or New	# of Units	Projected Cost/Unit	Total Cost
Patrol Vehicles	New	1	\$ 75,000	\$ 75,000
Total Police Operations				\$ 75,000

FY 2015-16				
Project	Replacement or New	# of Units	Projected Cost/Unit	Total Cost
Small Roller/ Trailer	New	1	\$ 50,000	\$ 50,000
Sand Spreader	New	1	20,000	20,000
Thermo Plastic Applicator	New	1	45,000	45,000
Haul Trailer 1/3	New	1	8,334	8,334
Dump Truck w/Military Hitch 1/3	New	1	41,666	41,666
Trailer Mounted Tank for Water	New	1	5,000	5,000
Total Public Works				\$ 170,000

Total General Fund

\$ 420,224

City of Kyle, Texas
 Non-CIP Capital Outlay Program by Fund/ Department
 Vehicles, Equipment, Furniture and Fixtures
 Fiscal Year 2015-16

**Utility Fund
 (Fund 310)**

FY 2015-16					
Project	Replacement or New		# of Units	Projected Cost/Unit	Total Cost
Water Operations					
Tamping Machine 1/2	New		1	\$ 2,000	\$ 2,000
Haul Trailer 1/3	New		1	8,334	8,334
Dump Truck w/Military Hitch 1/3	New		1	41,667	41,667
Total Water Operations					\$ 52,001
Wastewater Operations					
Tamping Machine 1/2	New		1	\$ 2,000	2,000
Haul Trailer 1/3	New		1	8,333	8,333
Dump Truck w/Military Hitch 1/3	New		1	41,667	41,667
Total Wastewater Operations					\$ 52,000
WW Treatment Plant Operations					
Office Furniture	New		1	\$ 22,000	22,000
Motor Vehicles	New		1	22,000	22,000
Total Wastewater Operations					\$ 44,000

Total Utility Fund \$ 148,001

Cable Franchise

FY 2015-16					
Project	Replacement or New		# of Units	Projected Cost/Unit	Total Cost
Total Cable Franchise					
PEG Channel Equipment	New		1	\$ 120,000	\$ 120,000
					\$ 120,000

Total Cable Franchise Fund \$ 120,000

Total All Funds \$ 688,225



Capital Improvements Program



**CAPITAL IMPROVEMENTS PROGRAM (CIP)
5-Year Spending Plan
FY 2015-16 Proposed Budget**

1 Park Improvements - City Square						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
General Fund 110-133-57237	\$ 10,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 60,000
Total Project:						\$ 60,000

2 Park Improvements - Lake Kyle						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
General Fund 110-133-57236	\$ 32,678	\$ -	\$ -	\$ -	\$ -	\$ 32,678
Total Project:						\$ 32,678

3 Park Improvements - Steeplechase						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
General Fund 110-133-57234	\$ 129,536	\$ -	\$ -	\$ -	\$ -	\$ 129,536
Total Project:						\$ 129,536

4 Park Improvements - Waterleaf						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
General Fund 110-133-57233	\$ 147,784	\$ -	\$ -	\$ -	\$ -	\$ 147,784
Total Project:						\$ 147,784

5 Park Improvements - Gregg-Clarke							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General Fund							
110-133-57235	\$ 74,672	-	\$ -	-	\$ -	\$ 74,672	
Park Development fund	-	145,000	-	-	-	145,000	
172-133-57235							
Total Project:						\$ 219,672	

6 Park Improvements - Lake Kyle Amphitheater							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General and/or Park Development							
110-133-57236	\$ -	-	\$ 75,000	\$ -	-	\$ 75,000	
Total Project:						\$ 75,000	

7 Park Development - (New) Four Seasons/Brookside Park							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General and/or Park Development							
110-133-????	\$ -	-	\$ 185,000	\$ -	-	\$ 185,000	
Total Project:						\$ 185,000	

8 Park Improvements - Gregg-Clarke Sport Field Lights							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General and/or Park Development							
110-133-57235	\$ -	-	\$ 100,000	\$ -	-	\$ 100,000	
Total Project:						\$ 100,000	

9 Park Development - Linebarger Lake Phase 1							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General and/or Park Development							
110-133-????	\$ -	-	\$ 50,000	\$ -	-	\$ 50,000	
Total Project:						\$ 50,000	

10 Park Improvements - Steeplechase Park							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General and/or Park Development 110-133-57234	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000	
Total Project:						\$ 125,000	

11 Park Improvements - Waterleaf Park							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General and/or Park Development 110-133-57233	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ 125,000	
Total Project:						\$ 125,000	

12 Park Improvements - Lake Kyle Outdoor Fitness Circuit Equipment							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General and/or Park Development 110-133-57236	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	
Total Project:						\$ 25,000	

13 Park Improvements - Gregg-Clarke Outdoor Fitness Circuit Equipment							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General and/or Park Development 110-133-57235	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000	
Total Project:						\$ 25,000	

14 Park Development - Kyle Vista Park Phase 1							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General and/or Park Development 110-133-?????	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	
Total Project:						\$ 500,000	

15 Park Improvements - City Square Fountain							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General and/or Park Development							
110-133-57237	\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ 225,000	
Total Project:						\$ 225,000	

16 Park Improvements - Master Plan							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General and/or Park Development							
110-133-57237	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	
Total Project:						\$ 45,000	

17 North Front Street Parking							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General Fund							
110-162-?????	\$ -	\$ -	\$ 515,000	\$ -	\$ -	\$ 515,000	
Total Project:						\$ 515,000	

18 South Front Street Parking							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General Fund							
110-162-?????	\$ -	\$ -	\$ 665,000	\$ -	\$ -	\$ 665,000	
Total Project:						\$ 665,000	

19 Library Parking Expansion							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General Fund							
110-141-?????	\$ -	\$ -	\$ 199,000	\$ -	\$ -	\$ 199,000	
Total Project:						\$ 199,000	

20 New Police Station							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General Fund	\$ 5,000	\$ -	\$ -	\$ 15,400,000	\$ -	\$ 15,405,000	\$ 15,405,000
110-151-?????							
Total Project:						\$ 15,405,000	\$ 15,405,000

21 Storm Water Drainage Improvements - Romero St							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General Fund	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
110-161-57136							
Total Project:						\$ 10,000	\$ 10,000

22 Street Improvement and Maintenance							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General Fund	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000	\$ 2,500,000
110-161-57136							
Total Project:						\$ 2,500,000	\$ 2,500,000

23 Transportation Master Plan - Update							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General Fund	\$ 182,000	\$ -	\$ -	\$ -	\$ -	\$ 182,000	\$ 182,000
110-162-55613							
Total Project:						\$ 182,000	\$ 182,000

24 GBRA Flood Study							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General Fund	\$ 25,557	\$ 25,120	\$ -	\$ -	\$ -	\$ 50,677	\$ 50,677
110-162-55613							
Total Project:						\$ 50,677	\$ 50,677

25 Storm Water Master Plan and CIP Planning							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General Fund							
110-162-55613	\$ -	\$ -	\$ 145,000	\$ -	\$ -	\$ 145,000	
Total Project:						\$ 145,000	

26 Storm Water Drainage Improvements							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General Fund							
110-162-55613	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 300,000	
Total Project:						\$ 300,000	

27 Traffic Control at Bunton Creek/Dacy Lane							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
General Fund							
110-162-?????	\$ -	\$ 275,000	\$ -	\$ -	\$ -	\$ 275,000	
Total Project:						\$ 275,000	

TOTAL GENERAL FUND \$ 1,117,227 \$ 895,120 \$ 2,784,000 \$ 16,050,000 \$ 1,325,000 \$ 22,171,347

28 Planning and Evaluation Study for Expansion of Wastewater Treatment Plant						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
Utility Fund						
310-825-55627	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000
Total Project:						\$ 65,000

29 HCPUA Water Supply CIP						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
Utility Fund						
310-825-55627	\$ 3,532,518	\$ 4,312,616	\$ 19,649,631	\$ -	\$ 29,879,215	\$ 57,373,980
Total Project:						\$ 57,373,980

TOTAL WATER O & M \$ 3,597,518 \$ 4,312,616 \$ 19,649,631 \$ - \$ 29,879,215 \$ 57,438,980

30 Water Improvements - Line Upgrades/Replacements							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Utility Fund							
331-841-57211	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,200,000	
Total Project:						\$ 1,200,000	

31 Water Improvements - Yarrington Water Line Upgrade							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Utility Fund							
331-841-57211	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	
Total Project:						\$ 300,000	

32 Water Improvements - Old Town Kyle							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Utility Fund							
331-864-57211	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	
Total Project:						\$ 150,000	

33 Renovate Red/White/Blue Downtown Tower-Option 2							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Utility Fund							
331-820-????	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Project:						\$ -	

34 Quick Connect Power Ports for Pump Stations, Well Sites and Lift Stations							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Utility Fund							
331-820-????	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000	
Total Project:						\$ 40,000	

TOTAL WATER CIP \$ 450,000 \$ 300,000 \$ 340,000 \$ 300,000 \$ 300,000 \$ 1,690,000

TOTAL WATER UTILITY \$ 4,047,518 \$ 4,612,616 \$ 19,989,631 \$ 300,000 \$ 30,179,215 \$ 59,128,980

Water Tank Rehabilitation							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Water Impact Fees	\$ 200,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,200,000	
??	300,000	-	-	-	-	\$ 300,000	
2014 Tax Notes 190-810-57214						\$ 2,500,000	
Total Project:							

Paint Red/White/Blue Downtown Tower-Option 1							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Water Impact Fees	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ 120,000	
??						\$ 120,000	
Total Project:							

Water Improvements - Old Hwy 81 - 12" Water Line							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Water Impact Fees	\$ -	\$ -	\$ 105,000	\$ -	\$ -	\$ 105,000	
??						\$ 105,000	
Total Project:							

Water Improvements - Pumphouse Rd/Melinda Lane-8" Line							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Water Impact Fees	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	
??						\$ 120,000	
Total Project:							

Water Improvements - Stagecoach, Scott St and Opal St - 12" Water Line							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Water Impact Fees	\$ -	\$ 185,000	\$ -	\$ -	\$ -	\$ 185,000	
??						\$ 185,000	
Total Project:							

40 Countyline Inter-Connect - Including SCADA						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
Water Impact Fees	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
??						\$ 150,000
Total Project:						\$ 150,000

41 Monarch Inter-Connect - Including SCADA						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
Water Impact Fees	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000
??						\$ 70,000
Total Project:						\$ 70,000

TOTAL WATER CIP IMPACT FEE \$ 200,000 \$ 1,025,000 \$ 725,000 \$ 500,000 \$ 500,000 \$ 2,950,000

42 Wastewater Improvements - Line Upgrades/Replacements						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
Utility Fund						
341-874-57211	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,000,000
Total Project:						\$ 2,000,000

43 Wastewater Improvements - Old Town Kyle						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
Utility Fund						
341-874-57211	\$ 310,000	\$ -	\$ -	\$ -	\$ -	\$ 310,000
Total Project:						\$ 310,000

44 Wastewater Improvements - Abandon Barton Lift Station						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
Utility Fund						
341-873-57216	\$ -	\$ -	\$ 115,000	\$ -	\$ -	\$ 115,000
Total Project:						\$ 115,000

45 Retrofit Lift Stations for SCADA Operations						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
Utility Fund						
341-866-?????	\$ -	\$ 125,000	\$ 55,000	\$ -	\$ -	\$ 180,000
Total Project:						\$ 180,000

46 Acquisition of Wastewater Treatment Plant						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
Utility Fund						
341-866-?????	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ 3,000,000
Total Project:						\$ 3,000,000

47 Update of Wastewater Treatment Plant						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
Utility Fund						
341-866-?????	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Total Project:	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

TOTAL WASTEWATER CIP \$ 310,000 \$ 4,125,000 \$ 670,000 \$ 500,000 \$ 500,000 \$ 6,105,000

48 Southside Wastewater Collection System							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Wastewater Impact Fees							
342-888-xxxx	\$ 603,900	\$ 3,983,725	\$ 1,312,375	\$ -	\$ -	\$ 5,900,000	
Total Project:						\$ 5,900,000	

49 Bunton Creek Interceptor Ph 3.1							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Wastewater Impact Fees							
342-887-xxxx	\$ 2,200,865	\$ -	\$ -	\$ -	\$ -	\$ 2,200,865	
Total Project:						\$ 2,200,865	

50 Bunton Creek Interceptor Ph 3.2							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Wastewater Impact Fees							
342-891-xxxx	\$ 35,902	\$ -	\$ -	\$ -	\$ -	\$ 35,902	
Total Project:						\$ 35,902	

51 Wastewater Line-Cypress/GLO							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Wastewater Impact Fees							
342-891-xxxx	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	
Total Project:						\$ 500,000	

52 Elliott Branch Interceptor							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Wastewater Impact Fees							
342-890-xxxx	\$ 150,280	\$ 200,000	\$ 2,268,479	\$ 715,168	\$ -	\$ 3,333,927	
Total Project:						\$ 3,333,927	

53 Blanton Wastewater -12" Line (W. 3rd St.)							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Wastewater Impact Fees							
342-890-xxxx	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ 600,000	
Total Project:						\$ 600,000	

54 Center Street Village Wastewater Line Improvement Study							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Wastewater Impact Fees							
342-890-xxxx	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
Total Project:						\$ 100,000	

55 Southlake Lift Station Improvement							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Wastewater Impact Fees							
342-890-xxxx	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	
Total Project:						\$ 60,000	

56 Wastewater Treatment Plant Expansion (3 to 4.5 MGD)							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Wastewater Impact Fees							
342-890-xxxx	\$ 65,000	\$ 5,395,250	\$ -	\$ -	\$ -	\$ 5,460,250	
Total Project:						\$ 5,460,250	

TOTAL WASTEWATER IMPACT \$ 3,115,947 \$ 10,778,975 \$ 3,580,854 \$ 715,168 \$ - \$ 18,190,944

57 Wastewater System Model							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
2014 Tax Notes							
190-192-57230	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Total Project:						\$ -	\$ 150,000

58 Water System Model							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
2014 Tax Notes							
190-162-57231	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Total Project:						\$ -	\$ 150,000

TOTAL 2014 TAX NOTES \$ 300,000 \$ - \$ - \$ - \$ - \$ - \$ 300,000

59 Bunton Creek Road							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Road Bonds-Engineering							
Road Bonds-Construction	\$ 1,016,078	\$ 4,525,150	\$ -	\$ -	\$ -	\$ 5,541,228	
Total Project:						\$ 5,541,228	

60 Goforth Road							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Road Bonds-Engineering	\$ 364,203	\$ 514,212	\$ -	\$ -	\$ -	\$ 878,415	
Road Bonds-Construction	1,001,639	7,316,703	-	-	-	8,318,342	
Total Project:	\$ 1,365,842	\$ 7,830,915	\$ -	\$ -	\$ -	\$ 9,196,757	

61 Lehman Road							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Road Bonds-Engineering	\$ 101,133	\$ 292,638	\$ -	\$ -	\$ -	\$ 393,771	
Road Bonds-Construction	713,004	3,952,587	2,836,086	-	-	7,501,677	
Total Project:	\$ 814,137	\$ 4,245,225	\$ 2,836,086	\$ -	\$ -	\$ 7,895,448	

62 Marketplace Avenue							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Road Bonds-Engineering	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	
Road Bonds-Construction	691,634	4,245,339	-	-	-	4,936,973	
Total Project:	\$ 701,634	\$ 4,245,339	\$ -	\$ -	\$ -	\$ 4,946,973	

63 North Burlenon Street							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Road Bonds-Engineering	\$ 340,361	\$ 431,635	\$ -	\$ -	\$ -	\$ 771,996	
Road Bonds-Construction	939,213	924,101	5,770,347	646,698	-	8,280,359	
Total Project:	\$ 1,279,574	\$ 1,355,736	\$ 5,770,347	\$ 646,698	\$ -	\$ 9,052,355	

64 Burleson Water & Wastewater Utilities							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Road Bonds (Transfer from U/F)							
Road Bonds-Construction	\$ 110,273	\$ 600,000	\$ 476,164	\$ -	\$ -	\$ 1,186,437	
Total Project:						\$ 1,186,437	

65 Burleson Service to Properties without W/WW							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Road Bonds (Transfer from U/F)							
Road Bonds-Construction	\$ -	\$ 283,680	\$ -	\$ -	\$ -	\$ 283,680	
Total Project:						\$ 283,680	

66 Buntion IH-35 Water Upgrade, 5 Taps							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Road Bonds (Transfer from U/F)							
Road Bonds-Engineering	\$ -	\$ 9,397	\$ -	\$ -	\$ -	\$ 9,397	
Road Bonds-Construction	\$ -	\$ 92,165	\$ -	\$ -	\$ -	\$ 92,165	
Total Project:	\$ -	\$ 101,562	\$ -	\$ -	\$ -	\$ 101,562	

67 Buntion Creek-Wastewater Brandi Circle East to Bank							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Road Bonds (Transfer from U/F)							
Road Bonds-Engineering	\$ -	\$ 9,397	\$ -	\$ -	\$ -	\$ 9,397	
Road Bonds-Construction	\$ -	\$ 182,303	\$ -	\$ -	\$ -	\$ 182,303	
Total Project:	\$ -	\$ 191,700	\$ -	\$ -	\$ -	\$ 191,700	

Bunton Creek-Wastewater Dacy to Extreme							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Road Bonds (Transfer from U/F)							
Road Bonds-Engineering	\$ -	\$ 9,397	\$ -	\$ -	\$ -	\$ 9,397	
Road Bonds-Construction	-	169,439	-	-	-	169,439	
Total Project:	\$ -	\$ 178,836	\$ -	\$ -	\$ -	\$ 178,836	

Goforth Extension							
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost	
Road Bonds (Transfer from G/F)							
Road Bonds-Engineering	\$ -	\$ 252,600	\$ -	\$ -	\$ -	\$ 252,600	
Road Bonds-Construction	-	176,630	5,700	-	-	182,330	
Total Project:	\$ -	\$ 429,230	\$ 5,700	\$ -	\$ -	\$ 434,930	

TOTAL Road Bonds \$ 5,287,538 \$ 23,987,373 \$ 9,088,297 \$ 646,698 \$ - \$ **39,009,906**

70 City-Wide Beautification Program						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
Hotel Occupancy Fund	\$ -	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 150,000
135-xxx-????						
General Fund	50,000	-	-	-	-	50,000
110-161-55629						
Total Project:						\$ 200,000

TOTAL HOT Fund \$ - \$ 75,000 \$ 75,000 \$ - \$ - \$ 150,000

71 Train Depot Restoration						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
Train Depot Fund	\$ 754,079	\$ -	\$ -	\$ -	\$ -	\$ 754,079
412-675-xxxx						
2009 Tax Notes	250,000	-	-	-	-	250,000
185-675-xxxx						
Total Project:						\$ 1,004,079

TOTAL Train Depot Fund \$ 754,079 \$ - \$ - \$ - \$ - \$ 754,079

72 FM 2770/RM 150 Sidewalk and Bicycle Improvement						
Funding Source / Accounting Code(s)	2015 & Prior	2016	2017	2018	2019	Total Cost
Transportation Fund	\$ 193,221	\$ 776,458	\$ -	\$ -	\$ -	\$ 969,679
127-246-57313						
Total Project:						\$ 969,679

TOTAL Transportation Fund \$ 193,221 \$ 776,458 \$ - \$ - \$ - \$ 969,679

TOTAL ALL FUNDS \$ 15,925,530 \$ 46,420,542 \$ 36,912,782 \$ 18,711,866 \$ 32,504,215 \$ 150,474,935

	2015 & Prior	2016	2017	2018	2019	Total Cost
TOTAL GENERAL FUND	\$ 1,167,227	\$ 895,120	\$ 2,784,000	\$ 16,050,000	\$ 1,325,000	\$ 22,221,347
TOTAL UTILITY FUND	3,597,518	4,312,616	19,649,631	-	29,879,215	57,438,980
TOTAL WATER CIP	450,000	300,000	340,000	300,000	300,000	1,690,000
TOTAL WATER IMPACT	200,000	1,025,000	725,000	500,000	500,000	2,950,000
TOTAL WASTEWATER CIP	310,000	4,125,000	670,000	500,000	500,000	6,105,000
TOTAL WASTEWATER IMPACT	3,115,947	10,778,975	3,580,854	715,168	-	18,190,944
TOTAL 2009 TAX NOTES	250,000	-	-	-	-	250,000
TOTAL 2014 TAX NOTES	600,000	-	-	-	-	600,000
TOTAL Road Bonds	5,287,538	23,987,373	9,088,297	646,698	-	39,009,906
TOTAL Park Development	-	145,000	-	-	-	145,000
TOTAL HOT Fund	-	75,000	75,000	-	-	150,000
TOTAL Train Depot Fund	754,079	-	-	-	-	754,079
TOTAL Transportation Fund	193,221	776,458	-	-	-	969,679
TOTAL ALL FUNDS	<u>\$ 15,925,530</u>	<u>\$ 46,420,542</u>	<u>\$ 36,912,782</u>	<u>\$ 18,711,866</u>	<u>\$ 32,504,215</u>	<u>\$ 150,474,935</u>



Fees and Charges Schedule



**City of Kyle, Texas
Rates, Fees, and Charges Schedule
Proposed Fiscal Year 2015-16 Budget**

Code Section	Dept.	Description	FY 2015 Adopted Amount	FY 2016 Proposed Amount	\$ Change	% Change
Admin/General Revenue						
General Administration Fees						
	Admin	Notary Services and Fees				
	Admin	Acknowledgements & Proofs	\$6.00	\$6.00	\$0.00	0.00%
	Admin	Certified Copies	\$6.00	\$6.00	\$0.00	0.00%
	Admin	Oaths and Affirmations	\$6.00	\$6.00	\$0.00	0.00%
	Admin	All other notarial acts not listed	\$6.00	\$6.00	\$0.00	0.00%
	Admin	*Exception to notary fee for PD and Court activity				
	General	Returned Check Fee (per check)	\$38.06	\$38.06	\$0.00	0.00%
	General	Black & White Copies (per side of 8 1/2 x 11)	\$0.15	\$0.15	\$0.00	0.00%
	General	Color Copies (per side of 8 1/2 x 11)	\$0.65	\$0.65	\$0.00	0.00%
	General	Newspaper Publication Fee	\$190.21	\$190.21	\$0.00	0.00%
	General	Electronic Payment Processing Fee (per transaction)	\$2.50	\$2.50	\$0.00	0.00%
		For all Community Development transactions, an additional fee will be added based on the transaction total	2%	2%	\$0.00	0.00%
Chapter 11. Businesses						
11-99(2)	General	Release of a sealed coin-operated machine	\$15.75	\$15.75	\$0.00	0.00%
11-131(d)	General	Pool halls license (per table)	\$15.75	\$15.75	\$0.00	0.00%
Art. IX - Taxicabs						
11-311(a)	General	Taxicabs - Operating permit (maximum of five years)				
	General	First year	\$63.42	\$63.42	\$0.00	0.00%
	General	Additional years	\$31.71	\$31.71	\$0.00	0.00%
	General	New permit or expansion of number of taxicabs (per year)	\$63.42	\$63.42	\$0.00	0.00%
11-314	General	Taxicabs - Replacement permit	\$26.25	\$26.25	\$0.00	0.00%
Impact Fees						
50-259	General	Impact fee (based on plat filing date and # of LUEs)				
	General	Schedule of water impact fees/LUE*				
	General	* See below table for LUE determination				
	General	From incorporation to 9-17-1984	\$0.00	\$0.00	\$0.00	0.00%
	General	From 9-18-1984 to 4-14-1986	\$0.00	\$0.00	\$0.00	0.00%
	General	From 4-15-1986 to 6-27-1990	\$1,500.00	\$1,500.00	\$0.00	0.00%
	General	From 6-28-1990 to 2-17-1997	\$841.00	\$841.00	\$0.00	0.00%
	General	From 2-18-1997 to 4-16-2001	\$1,320.00	\$1,320.00	\$0.00	0.00%
	General	From 4-17-2001 to 3-03-2008	\$1,100.00	\$1,100.00	\$0.00	0.00%
	General	From 3-4-2008 to present	\$2,115.00	\$2,115.00	\$0.00	0.00%
	General	Schedule of sewer impact fees/LUE*				
	General	* See below table for LUE determination				
	General	From incorporation to 9-17-1984	\$0.00	\$0.00	\$0.00	0.00%
	General	From 9-18-1984 to 4-14-1986	\$1,000.00	\$1,000.00	\$0.00	0.00%
	General	From 4-15-1986 to 6-27-1990	\$1,500.00	\$1,500.00	\$0.00	0.00%
	General	From 6-28-1990 to 2-17-1997	\$1,062.00	\$1,062.00	\$0.00	0.00%
	General	From 2-18-1997 to 4-16-2001	\$1,132.00	\$1,132.00	\$0.00	0.00%
	General	From 4-17-2001 to 3-03-2008	\$1,613.00	\$1,613.00	\$0.00	0.00%
	General	From 3-4-2008 to present	\$2,216.00	\$2,216.00	\$0.00	0.00%
	General	LUE Determination Table				
	General	Estimated Maximum Expected Flow Rate (gpm)	Displacement & Multi-jet SRII & PMM	Compound C702, Table 1.	Turbine C701, Table 2. OMNI C2 & WR*	Living Unit Equivalents (LUEs)
	General	10	5/8" x 3/4"			1
	General	15	3/4"			1.5
	General	25	1"			2.5
	General	50	1.5"			5
	General	80	2"	2"	1.5"	8
	General	100			2"	10
	General	160		3"		16
	General	240			3"	24
	General	250		4"		25
	General	420			4"	42
	General	500			6"	50
	General	800			8"	80
	General	920			6"	92
	General	1600			8" *	160
	General	* The WR turbine meter is for 8" size only and does not have low flow accuracy capability.				
	General					
Building Revenue						
Chapter 8. Building Regulations						
Art. IV - Building permit fee components						
8-99	Bldg	Valuation of the work is \$500.00 or less, but one or more inspections are required because work includes structural alterations, mechanical system, etc.	\$50.72	\$50.72	\$0.00	0.00%
	Bldg	Per required inspection	\$57.05	\$57.05	\$0.00	0.00%
8-100	Bldg	Base permit fees				
	Bldg	Single-family residential (in square feet)				
	Bldg	900 or less	\$154.92	\$154.92	\$0.00	0.00%
	Bldg	901--1,200	\$263.38	\$263.38	\$0.00	0.00%
	Bldg	1,201--1,500	\$356.32	\$356.32	\$0.00	0.00%
	Bldg	1,501--2,000	\$449.27	\$449.27	\$0.00	0.00%
	Bldg	2,001--2,500	\$635.18	\$635.18	\$0.00	0.00%
	Bldg	2,501--3,000	\$914.11	\$914.11	\$0.00	0.00%
	Bldg	3,001+	\$1,006.98	\$1,006.98	\$0.00	0.00%
	Bldg	Per each additional 1,000 square feet or fraction	\$79.24	\$79.24	\$0.00	0.00%

Code Section	Dept.	Description	FY 2015 Adopted Amount	FY 2016 Proposed Amount	\$ Change	% Change
	Bldg	Base permit fees				
	Bldg	Commercial and multifamily (in square feet)				
	Bldg	100 or less	\$148.18	\$148.18	\$0.00	0.00%
	Bldg	101--500	\$218.71	\$218.71	\$0.00	0.00%
	Bldg	501--1,000	\$271.20	\$271.20	\$0.00	0.00%
	Bldg	1,001--1,500	\$375.10	\$375.10	\$0.00	0.00%
	Bldg	1,501--2,000	\$473.51	\$473.51	\$0.00	0.00%
	Bldg	2,001--2,500	\$551.44	\$551.44	\$0.00	0.00%
	Bldg	2,501--3,000	\$612.94	\$612.94	\$0.00	0.00%
	Bldg	3,001--3,500	\$674.46	\$674.46	\$0.00	0.00%
	Bldg	3,501--4,000	\$735.96	\$735.96	\$0.00	0.00%
	Bldg	4,001--4,500	\$797.47	\$797.47	\$0.00	0.00%
	Bldg	4,501--5,000	\$858.97	\$858.97	\$0.00	0.00%
	Bldg	5,001--8,000	\$1,228.06	\$1,228.06	\$0.00	0.00%
	Bldg	8,001--11,000	\$1,870.51	\$1,870.51	\$0.00	0.00%
	Bldg	11,001--14,000	\$3,059.74	\$3,059.74	\$0.00	0.00%
	Bldg	14,001--17,000	\$3,428.80	\$3,428.80	\$0.00	0.00%
	Bldg	17,001--20,000	\$3,797.88	\$3,797.88	\$0.00	0.00%
	Bldg	20,001--25,000	\$4,686.37	\$4,686.37	\$0.00	0.00%
	Bldg	25,001--30,000	\$5,301.49	\$5,301.49	\$0.00	0.00%
	Bldg	30,001--35,000	\$5,914.71	\$5,914.71	\$0.00	0.00%
	Bldg	35,001+	\$5,914.71	\$5,914.71	\$0.00	0.00%
	Bldg	Per each additional 1,000 square feet or fraction	\$152.15	\$152.15	\$0.00	0.00%
8-101	Bldg	Cost to review such plans				
	Bldg	Residential percentage of base fee	25%	25%	\$0.00	0.00%
	Bldg	Multifamily & Commercial percentage of base fee plus rate/hour for hours worked	25% plus \$107.78/hour	25% plus \$107.78/hour	\$0.00	0.00%
8-102	Bldg	Inspection fees (multiplied by the minimum number of inspections required pursuant to codes)				
	Bldg	Single-family dwelling	\$57.05	\$57.05	\$0.00	0.00%
	Bldg	Multi-family and commercial	\$69.73	\$69.73	\$0.00	0.00%
	Bldg	Inspection fee for testing of lead and no direct connection between public drinking water supply and a potential source contamination exists as required by TCEQ	\$57.05	\$57.05	\$0.00	0.00%
	Bldg	Reinspections				
	Bldg	Single-family dwellings	\$63.42	\$63.42	\$0.00	0.00%
	Bldg	Multifamily and commercial	\$76.07	\$76.07	\$0.00	0.00%
	Bldg	For each inspection requested out of sequence	\$57.07	\$57.07	\$0.00	0.00%
8-103	Bldg	Other building permit fees				
	Bldg	Moving structures (plus police escort fee)	\$126.79	\$126.79	\$0.00	0.00%
	Bldg	Demolition permits	\$57.05	\$57.05	\$0.00	0.00%
	Bldg	For each required demolition inspection	\$57.05	\$57.05	\$0.00	0.00%
	Bldg	Manufactured or mobile home (if not installed by a registered retailer or installer)/Job Trailer	\$57.05	\$57.05	\$0.00	0.00%
	Bldg	Per required inspection	\$57.05	\$57.05	\$0.00	0.00%
	Bldg	Swimming pools and spas (construction or installation)	\$126.79	\$126.79	\$0.00	0.00%
	Bldg	For each required pool/spa inspection	\$57.05	\$57.05	\$0.00	0.00%
	Bldg	Irrigation and backflow prevention assembly	\$63.39	\$63.39	\$0.00	0.00%
	Bldg	For each required inspection	\$50.72	\$50.72	\$0.00	0.00%
	Bldg	Certain structures with roof	\$63.39	\$63.39	\$0.00	0.00%
	Bldg	Per each required inspection	\$57.05	\$57.05	\$0.00	0.00%
	Bldg	(Construction of porches, patios, decks, carports, storage sheds, etc., under roof and not otherwise permitted)				
	Bldg	Remodeling and alterations	\$50.72	\$50.72	\$0.00	0.00%
	Bldg	(Structural alterations, repairs, and remodeling on all structures, including shell buildings and mobile or manufactured homes, for which a permit is not otherwise required if less than 200 sq. ft.)				
	Bldg	Single-family residential per required inspection	\$57.05	\$57.05	\$0.00	0.00%
	Bldg	Multifamily and commercial per required inspection	\$69.73	\$69.73	\$0.00	0.00%
	Bldg	Certificate of occupancy fee				
	Bldg	(If vacant or unused for one year, an inspection will be performed to determine the requirements to bring the building or other structure into compliance with current city ordinances and life, safety and health codes for the intended				
	Bldg	Single-family residential	\$82.41	\$82.41	\$0.00	0.00%
	Bldg	Multifamily, commercial or industrial	\$95.09	\$95.09	\$0.00	0.00%
	Bldg	Required inspection time (per hour; one-hour minimum)	\$82.41	\$82.41	\$0.00	0.00%
8-105	Bldg	Existing buildings and structures				
	Bldg	Single-family	\$57.05	\$57.05	\$0.00	0.00%
	Bldg	Multifamily and commercial	\$95.09	\$95.09	\$0.00	0.00%
8-106	Bldg	Construction in extraterritorial jurisdiction (ETJ)				
	Bldg	Residential (minimum)	\$44.38	\$44.38	\$0.00	0.00%
	Bldg	Per inspection required	\$57.05	\$57.05	\$0.00	0.00%
	Bldg	Commercial Plumbing	\$57.05	\$57.05	\$0.00	0.00%
	Bldg	Multifamily and commercial per inspection	\$69.73	\$69.73	\$0.00	0.00%

Code Section	Dept.	Description	FY 2015 Adopted Amount	FY 2016 Proposed Amount	\$ Change	% Change
	Bldg	Food/Beverage Establishment				
	Bldg	(Food Service, retail food, food processing plant or warehouse) Permit valid from Oct 01 to Sept 30	1 to 5 (\$126.79)	1 to 5 (\$126.79)	\$0.00	0.00%
	Bldg		6 to 19 (\$190.21)	6 to 19 (\$190.21)	\$0.00	0.00%
	Bldg		20 plus (\$317.00)	20 plus (\$317.00)	\$0.00	0.00%
	Bldg	Expired permit late fee	\$63.39	\$63.39	\$0.00	0.00%
	Bldg	Building administrative fees	\$63.39	\$63.39	\$0.00	0.00%
	Bldg	Holiday/Weekend Inspection - Commercial Base Fee	\$73.05	\$73.05	\$0.00	0.00%
	Bldg	Holiday/Weekend Inspection - Residential Base Fee	\$59.77	\$59.77	\$0.00	0.00%
	Bldg	Holiday/Weekend Inspection - Hourly Rate for Commercial and Residential (One Hour Minimum)	\$45.55	\$45.55	\$0.00	0.00%
* Fire Department Pass through Fees						
	Bldg	Plan Review & Initial Inspections				
	Bldg	New Shell Building Plan	\$150.00	\$150.00	\$0.00	\$0.00
	Bldg	New Building Plan, New Tenant Finish-Out	\$150.00 + \$0.10 per sq. ft.	\$150.00 + \$0.10 per sq. ft.	\$0.00	\$0.00
	Bldg	Building Plan - Remodel of existing tenant space	\$150.00	\$150.00	\$0.00	\$0.00
	Bldg	Administrative Fee	\$63.39	\$63.39	\$0.00	\$0.00
	Bldg	Fire Alarm Systems				
	Bldg	200 or fewer devices	\$200.00	\$200.00	\$0.00	\$0.00
	Bldg	201 or greater devices	\$200.00 + \$0.50 per device over 200 devices	\$200.00 + \$0.50 per device over 200 devices	\$0.00	\$0.00
	Bldg	Administrative Fee	\$63.39	\$63.39	\$0.00	\$0.00
	Bldg	Fire Sprinkler Automatic Systems:				
	Bldg	Less than 6,001 sq. ft.	\$500.00	\$500.00	\$0.00	\$0.00
	Bldg	6,001 to 12,000 sq. ft.	\$600.00	\$600.00	\$0.00	\$0.00
	Bldg	Greater than 12,000 sq. ft.	\$600.00 + \$0.01 per sq. ft. over 12,000 (max \$800.00)	\$600.00 + \$0.01 per sq. ft. over 12,000 (max \$800.00)	\$0.00	\$0.00
	Bldg	Automatic Fire Sprinkler System-Remodel	\$150.00	\$150.00	\$0.00	\$0.00
	Bldg	Standpipe Systems	\$300.00 1st System, \$150 ea additional systems	\$300.00 1st System, \$150 ea additional systems	\$0.00	\$0.00
	Bldg	Administrative Fee	\$63.39	\$63.39	\$0.00	\$0.00
	Bldg	Fire Re-Inspection /Tests				
	Bldg	First System Re-Test	\$50.00	\$50.00	\$0.00	0.00%
	Bldg	Second System Re-Test	\$100.00	\$100.00	\$0.00	0.00%
	Bldg	Third System Re-Test	\$150.00	\$150.00	\$0.00	0.00%
	Bldg	Home Foster Care/Adoption	EXEMPT	EXEMPT	\$0.00	0.00%
	Bldg	Other Fire Related Inspections				
	Bldg	Above/Underground Storage Tanks	\$200.00	\$200.00	\$0.00	0.00%
	Bldg	Access Gates	\$100.00	\$100.00	\$0.00	0.00%
	Bldg	Alternative Fire Suppression Systems (Paint/Spray Booths)	\$150.00	\$150.00	\$0.00	0.00%
	Bldg	Change of Occupancy Use	\$50.00	\$50.00	\$0.00	0.00%
	Bldg	Commercial Propane Installations	\$250.00	\$250.00	\$0.00	0.00%
	Bldg	Daycare Annual Inspection	\$75.00	\$75.00	\$0.00	0.00%
	Bldg	Healthcare/Assisted Living	\$45.00 + \$15.00 per additional building	\$45.00 + \$15.00 per additional building	\$0.00	0.00%
	Bldg	Hospitals/Licensed Clinics	\$75.00	\$75.00	\$0.00	0.00%
	Bldg	Hydrant Flow Test	\$100.00	\$100.00	\$0.00	0.00%
	Bldg	Kitchen Vent Hood Suppression System	\$150.00	\$150.00	\$0.00	0.00%
	Bldg	Administrative Fee	\$63.39	\$63.39	\$0.00	0.00%
Art. V - Mobile homes, manufactured homes and parks						
8-151	Bldg	Construction of a permanent residential and/or commercial structure in any mobile home park	\$209.20	\$209.20	\$0.00	0.00%
	Bldg	Plus per space amount	\$12.68	\$12.68	\$0.00	0.00%
8-152	Bldg	Mobile home owner's inspection certificate for initial hookup	\$34.89	\$34.89	\$0.00	0.00%
	Bldg	Reinspection	\$20.95	\$20.95	\$0.00	0.00%
	Bldg	Mobile home park certificate of inspection	\$69.73	\$69.73	\$0.00	0.00%
	Bldg	Plus per space amount	\$1.27	\$1.27	\$0.00	0.00%
	Bldg	Reinspection	\$20.95	\$20.95	\$0.00	0.00%
8-224	Bldg	Model home permit (for each application or resubmittal rejected application--to occupy)	\$69.73	\$69.73	\$0.00	0.00%
11-168	Bldg	Itinerant merchant (Solicitor's Permit), itinerant vendor license (per quarter)	\$31.75	\$31.75	\$0.00	0.00%
	Bldg	Mobile Food Vendor (Cold - per quarter)	\$47.50	\$47.50	\$0.00	0.00%
	Bldg	Mobile Food Vendor (Hot - per quarter)	\$55.50	\$55.50	\$0.00	0.00%
	Bldg	Temp Food Vendor (Cold - per month)	\$19.00	\$19.00	\$0.00	0.00%
	Bldg	Temp Food Vendor (Hot - per month)	\$22.25	\$22.25	\$0.00	0.00%
Chapter 29. Signs						
29-70	Bldg	Permit fee (based on gross surface area square footage)				
	Bldg	Up to 40	\$31.70	\$31.70	\$0.00	0.00%
	Bldg	41 to 60	\$63.39	\$63.39	\$0.00	0.00%
	Bldg	61 to 120	\$126.79	\$126.79	\$0.00	0.00%
	Bldg	121 to 200	\$221.80	\$221.80	\$0.00	0.00%
	Bldg	201 and larger	\$412.06	\$412.06	\$0.00	0.00%
	Bldg	Contractor Registration Fee (Annual)	\$12.65	\$12.65	\$0.00	0.00%

Code Section	Dept.	Description	FY 2015 Adopted Amount	FY 2016 Proposed Amount	\$ Change	% Change
Court Revenue						
Chapter 14. Courts						
14-60	Court	Nonstandardized sheet size, postal charges	Actual costs	Actual costs	Varies	Varies
	Court	All other court fees are established in accordance to C.C.P (Court of Criminal Procedures) Chapter 102, Subchapter C, Article 102.071. http://www.statutes.legis.state.tx.us/Docs/CR/htm/CR.102.htm				
Library Revenue						
Article V: Ord No: 358 Section 2-465. Library						
	Library	Printing and Photocopying Fees				
	Library	Color Printing (per page)	\$0.65	\$0.65	\$0.00	0.00%
	Library	Black/White Printing (per page)	\$0.15	\$0.15	\$0.00	0.00%
	Library	Photocopying Fee (per page Letter Size if one-sided)	\$0.15	\$0.15	\$0.00	0.00%
	Library	Photocopying Fee (per page Ledger Size if one-sided)	\$0.00	\$0.30	New	New
	Library	Photocopying Fee (per page Letter Size if double-sided)	\$0.30	\$0.30	\$0.00	0.00%
	Library	Photocopying Fee (per page Ledger Size if double-sided)	\$0.00	\$0.60	New	New
	Library	Overdue Books/DVDs/VHS Fees				
	Library	Overdue Book (per day) + associated postage costs	\$0.15	\$0.15	\$0.00	0.00%
	Library	Overdue DVD or VHS tape (per day) + associated postage costs	\$0.30	\$0.30	\$0.00	0.00%
	Library	Lost or damaged library item	Cost of item plus any overdue fees	Cost of item plus any overdue fees	\$0.00	0.00%
	Library	Handling fee for lost or damaged library item	\$5.00	\$5.00	\$0.00	0.00%
	Library	Fax Fees				
	Library	Incoming (per page)	\$0.30	\$0.30	\$0.00	0.00%
	Library	Outgoing				
	Library	Up to 5 pages	N/A	N/A	N/A	N/A
	Library	6 – 10 pages	N/A	N/A	N/A	N/A
	Library	11 – 15 pages	N/A	N/A	N/A	N/A
	Library	16 – 20 pages	N/A	N/A	N/A	N/A
	Library	21 – 25 pages	N/A	N/A	N/A	N/A
	Library	Per Set of 1 - 5 Pages	\$2.50	\$2.50	\$0.00	0.00%
	Library	International Fax				
	Library	Up to 5 pages	N/A	N/A	N/A	N/A
	Library	6 – 10 pages	N/A	N/A	N/A	N/A
	Library	11 – 15 pages	N/A	N/A	N/A	N/A
	Library	16 - 20 pages	N/A	N/A	N/A	N/A
	Library	21 - 25 pages	N/A	N/A	N/A	N/A
	Library	Per Set of 1 - 5 Pages	\$5.00	\$5.00	\$0.00	0.00%
	Library	Inter-Library Lending Fee (per book)	\$2.20	\$2.00	(\$0.20)	-9.09%
	Library	Replacement Library Card	\$2.10	\$2.00	(\$0.10)	-4.76%
	Library	Guest Computer Pass	\$1.00	\$1.00	\$0.00	0.00%
	Library	Community Room				
	Library	\$20/per event (up to 2 hours) for each event occurring after initial event (up to 2 hours at no charge) each month	\$20.00	Delete - See PARD	\$0.00	0.00%
	Library	Clean-up fee for one side of Community Room if food is served	\$79.00	Delete - See PARD	\$0.00	0.00%
	Library	Clean-up fee for both sides of Community Room if food is served	\$158.00	Delete - See PARD	\$0.00	0.00%
	Library	Burdine and Jack Johnson Wing Meeting Rooms				
		One event (up to 2 hours) free each month.	FREE	FREE	\$0.00	0.00%
		Subsequent hours \$10 per hour	10.00/ hour	10.00/ hour	\$0.00	0.00%
		Cleaning fee - required if food is served	\$100.00	\$100.00	\$0.00	0.00%
PARD Revenue						
Chapter 26. Parks and Recreation						
26-146(a)(1)	PARD	Community Rooms - Kyle Resident (per hour)	\$37.00	\$37.00	\$0.00	0.00%
	PARD	Community Rooms - Kyle Resident (per day)	\$184.00	\$184.00	\$0.00	0.00%
	PARD	Community Rooms - Non-Kyle Resident (per hour)	\$74.00	\$74.00	\$0.00	0.00%
	PARD	Community Rooms - Non-Kyle Resident (per day)	\$368.00	\$368.00	\$0.00	0.00%
26-146(a)(3)	PARD	Gazebo-City Square Park - Kyle Resident (per hour)	\$16.00	\$16.00	\$0.00	0.00%
26-146(a)(3)	PARD	Gazebo-City Square Park - Non-Kyle Resident (per hour)	\$32.00	\$32.00	\$0.00	0.00%
	PARD	Historic Kyle City Hall - Kyle Resident (10% Discount for KASZ Members) (per hour)	\$110.00	\$110.00	\$0.00	0.00%
	PARD	Historic Kyle City Hall - Kyle Resident (10% Discount for KASZ Members) (per day)	\$551.00	\$551.00	\$0.00	0.00%
	PARD	Historic Kyle City Hall - Non- Kyle Resident (10% Discount for KASZ Members) (per hour)	\$220.00	\$220.00	\$0.00	0.00%
	PARD	Historic Kyle City Hall - Non- Kyle Resident (10% Discount for KASZ Members) (per day)	\$1,102.00	\$1,102.00	\$0.00	0.00%
26-146(a)(4)	PARD	Sports Field - Kyle Resident				
	PARD	Without lights (per hour)	\$16.00	\$16.00	\$0.00	0.00%
	PARD	With lights (per hour)	\$32.00	\$32.00	\$0.00	0.00%
26-146(a)(4)	PARD	Sports Field - Non-Kyle Resident				
	PARD	Without lights (per hour)	\$31.50	\$31.50	\$0.00	0.00%
	PARD	With lights (per hour)	\$63.00	\$63.00	\$0.00	0.00%
26-146(a)(5)	PARD	Concession Sales – Kyle Resident (per hour)	\$16.00	\$16.00	\$0.00	0.00%
26-146(a)(5)	PARD	Concession Sales – Non Kyle Resident (per hour)	\$32.00	\$32.00	\$0.00	0.00%
	PARD	Food Truck Permit (Per Month)	\$53.00	\$53.00	\$0.00	0.00%
26-146(a)(6)	PARD	Covered Pavilion – Kyle Resident (per hour)	\$27.00	\$27.00	\$0.00	0.00%
26-146(a)(6)	PARD	Covered Pavilion – Non Kyle Resident (per hour)	\$53.00	\$53.00	\$0.00	0.00%
	PARD	Barricade Use Fee (per barricade)	\$0.00	\$11.00	\$0.00	0.00%
26-146(a)(7)	PARD	Portable Table Rentals in all parks and pool (per day)	\$11.00	\$11.00	\$0.00	0.00%

Code Section	Dept.	Description	FY 2015 Adopted Amount	FY 2016 Proposed Amount	\$ Change	% Change
26-146(a)(8)	PAR	Tournament Rental (Sports Complex at Gregg-Clarke Park Includes Fields # 1 - # 4) (per day)	\$525.00	\$525.00	\$0.00	0.00%
26-146(a)(9)	PAR	Banner Ads at Gregg-Clarke Park (annual per square foot - based on location)	\$5.00 - \$15.00	\$5.00 - \$15.00	\$0.00	0.00%
	PAR	Private Event Rental Clean-Up Deposit (only \$100 is refundable)	\$102.50 plus add'l expenses incurred over deposit	\$102.50 plus add'l expenses incurred over deposit	\$0.00	0.00%
	PAR	Special Event Rental Clean-Up Deposit (only \$500 is refundable)	\$502.50 plus add'l expenses incurred over deposit	\$502.50 plus add'l expenses incurred over deposit	\$0.00	0.00%
26-146(a)(8)	PAR	Swimming Pool				
	PAR	Open Swim Fees				
	PAR	Kyle residents				
	PAR	Ages 3 and under	N/A	N/A	\$0.00	0.00%
	PAR	Ages 4 - 12	\$1.00	\$1.00	\$0.00	0.00%
	PAR	Ages 13 - 17	\$2.00	\$2.00	\$0.00	0.00%
	PAR	Ages 18 - 54	\$3.00	\$3.00	\$0.00	0.00%
	PAR	Ages 55 and above	\$1.00	\$1.00	\$0.00	0.00%
	PAR	Non-Kyle residents (ages 4 and above)	\$4.00	\$4.00	\$0.00	0.00%
	PAR	Season Pass				
	PAR	Kyle residents				
	PAR	Ages 3 and under	N/A	N/A	\$0.00	0.00%
	PAR	Ages 4 - 12	\$26.00	\$26.00	\$0.00	0.00%
	PAR	Ages 13 - 17	\$52.00	\$52.00	\$0.00	0.00%
	PAR	Ages 18 - 54	\$78.00	\$78.00	\$0.00	0.00%
	PAR	Ages 55 and above	\$26.00	\$26.00	\$0.00	0.00%
	PAR	Family of five (additional family member(s) must purchase pass in their age group)	\$160.00	\$160.00	\$0.00	0.00%
	PAR	Non-Kyle residents				
	PAR	Ages 3 and under	N/A	N/A	\$0.00	0.00%
	PAR	Ages 4 - 12	\$104.00	\$104.00	\$0.00	0.00%
	PAR	Ages 13 - 17	\$104.00	\$104.00	\$0.00	0.00%
	PAR	Ages 18 - 54	\$104.00	\$104.00	\$0.00	0.00%
	PAR	Ages 55 and above	\$104.00	\$104.00	\$0.00	0.00%
	PAR	Family of five (additional family member must purchase pass in their age group)	\$320.00	\$320.00	\$0.00	0.00%
	PAR	Punch Card (Equals 15 Visits)				
	PAR	Kyle residents				
	PAR	Ages 4 - 12	\$13.00	\$13.00	\$0.00	0.00%
	PAR	Ages 13 - 17	\$26.00	\$26.00	\$0.00	0.00%
	PAR	Ages 18 - 54	\$39.00	\$39.00	\$0.00	0.00%
	PAR	Ages 55 and above	\$13.00	\$13.00	\$0.00	0.00%
	PAR	Non-Kyle residents				
	PAR	Ages 4 - 12	\$52.00	\$52.00	\$0.00	0.00%
	PAR	Ages 13 - 17	\$52.00	\$52.00	\$0.00	0.00%
	PAR	Ages 18 - 54	\$52.00	\$52.00	\$0.00	0.00%
	PAR	Ages 55 and above	\$52.00	\$52.00	\$0.00	0.00%
	PAR	BOGO Season Passes & Punch Cards:				
	PAR	October 1 - March 31 (COB)	Buy One Get One-ELV	Buy One Get One-ELV	\$0.00	0.00%
	PAR	Private rental of Kyle Pool, includes lifeguards (two-hour minimum; cost depends on number of guests/swimmers); Kyle Resident or Non-Resident	\$60.00 - \$250.00/Hour	\$60.00 - \$250.00/Hour	\$0.00	0.00%
	PAR	Swim Lessons (Kyle Resident and Non-Resident)				
	PAR	Group Swim Lessons (per session)	\$56.00	\$56.00	\$0.00	0.00%
	PAR	Preschool Swim Lessons (per session)	\$50.00	\$50.00	\$0.00	0.00%
	PAR	Private Swim Lessons (per session)	\$82.00	\$82.00	\$0.00	0.00%
	PAR	Parent-Tot Swim Lessons (per session)	\$56.00	\$56.00	\$0.00	0.00%
	PAR	Swim Team	\$160.00	\$160.00	\$0.00	0.00%
26-146(b)	PAR	PARD Programs				
	PAR	Polar Bear Swim (per person)	\$26.00	\$15.00 - \$26.00	\$0.00	0.00%
	PAR	Sports Leagues (per person)	\$25.00 - \$125.00	\$25.00 - \$125.00	\$0.00	0.00%
	PAR	Hooked on Fishing Programs (per person)	\$25.00 - \$75.00	\$25.00 - \$75.00	\$0.00	0.00%
	PAR	Safety Training Programs	\$10.00 - \$250.00	\$10.00 - \$250.00	\$0.00	0.00%
	PAR	Family Fun Ride	\$5.00 - \$15.00	\$5.00 - \$15.00	\$0.00	0.00%
	PAR	Summer Youth Camps - Registration	\$32.00	\$32.00	\$0.00	0.00%
	PAR	Summer Youth Camps - Per week, per child	\$120.00	\$120.00	\$0.00	0.00%
	PAR	Family Campout	\$126.00/family of 4 plus \$26.00 per each additional person	\$126.00/family of 4 plus \$26.00 per each additional person	\$0.00	0.00%
	PAR	Recreation Contract Programs	Refer to contract for rates and commission	Refer to contract for rates and commission	\$0.00	0.00%
	PAR	Teen Nights	\$2 - \$15/person	\$2 - \$15/person	\$0.00	0.00%
	PAR	July 4 th Fireworks - Sponsor Fees (depends on donation amount)	\$1.00 - \$10,000.00	\$1.00 - \$10,000.00	\$0.00	0.00%
	PAR	Movies in the Park - Sponsor Fees (depends on donation amount)	\$1.00 - \$10,000.00	\$1.00 - \$10,000.00	\$0.00	0.00%

Code Section	Dept.	Description	FY 2015 Adopted Amount	FY 2016 Proposed Amount	\$ Change	% Change
	PARD	Hooked on Fishing - Sponsor Fees (depends on donation amount)	\$1.00 - \$10,000.00	\$1.00 - \$10,000.00	\$0.00	0.00%
	PARD	Office Point of Purchase Sales (varies based on product)	\$1.00 - \$50.00	\$1.00 - \$50.00	\$0.00	0.00%
	PARD	Santa's Arrival & School Choirs				
	PARD	Booth Spaces	\$45.00 - \$90.00	\$45.00 - \$90.00	\$0.00	0.00%
	PARD	Sponsorships (depends on donation amount)	\$1.00 - \$10,000.00	\$1.00 - \$10,000.00	\$0.00	0.00%
	PARD	Jubilee				
	PARD	Gate Admission	\$2/person or \$5/carload	\$2/person or \$5/carload	\$0.00	0.00%
	PARD	Booth Spaces	\$45.00 - \$90.00	\$45.00 - \$90.00	\$0.00	0.00%
	PARD	Sponsorships (depends on donation amount)	\$1.00 - \$10,000.00	\$1.00 - \$10,000.00	\$0.00	0.00%
	PARD	Texas Hunting and Fishing Licenses				
		Rates Vary - Set by State of Texas - please refer to http://www.tpwd.state.tx.us/business/licenses/public/recreational/ for the current amount being charged. The amount listed on the website does include a 5% sales commission to the City.				
Chapter 41. Subdivisions						
41-147(b)	PARD	Parkland dedication fee - Land (per LUE at final plat)	\$600.00/LUE	\$600.00/LUE	\$0.00	0.00%
	PARD	Parkland dedication fee - Improvements/Facilities (per LUE at final plat)	\$600.00/LUE	\$600.00/LUE	\$0.00	0.00%
PD Revenue						
Chapter 5. Animals						
5-156(d)	PD	Adoption of animals from shelter	\$95.08	\$95.08	\$0.00	0.00%
5-184	PD	Failure of a dog or cat to wear a vaccination tag	\$25.36	\$25.36	\$0.00	0.00%
5-185	PD	Annual Animal License Fee - Unneutered dog or cat	\$10.50	\$10.50	\$0.00	0.00%
	PD	Annual Animal License Fee - Neutered dog or cat	\$5.25	\$5.25	\$0.00	0.00%
	PD	Annual Animal License Fee - Other animals	\$5.25	\$5.25	\$0.00	0.00%
5-213(a)	PD	Commercial animal enterprises and multiple animal ownership				
	PD	Circus or zoo	\$633.94	\$633.94	\$0.00	0.00%
	PD	Commercial animal enterprise	\$126.79	\$126.79	\$0.00	0.00%
	PD	Multiple animal owner	\$63.39	Move to One Time Fee	\$0.00	0.00%
	PD	Guard dog	\$63.39	\$63.39	\$0.00	0.00%
	PD	Annual renewal fee for all	\$63.39	\$63.39	\$0.00	0.00%
	PD	Multiple Animal Owner - One Time Permit Fee	\$63.39	\$63.39	\$0.00	0.00%
	PD	Minature Livestock - One Time Permit Fee	\$0.00	\$50.00	New	New
5-9 (all fees)	PD	Impoundment Fee (Per Animal Captured) - San Marcos Animal Shelter				
	PD	Unneutered Dog or Cat - First Time	\$21.74	\$21.74	\$0.00	0.00%
	PD	Second Time	\$36.23	\$36.23	\$0.00	0.00%
	PD	Third Time	\$72.45	\$72.45	\$0.00	0.00%
	PD	Neutered Dog or Cat - First Time	\$21.74	\$21.74	\$0.00	0.00%
	PD	Second Time	\$36.23	\$36.23	\$0.00	0.00%
	PD	Third Time	\$72.45	\$72.45	\$0.00	0.00%
	PD	Fowl or Other Small Animal - First Time	\$21.74	\$21.74	\$0.00	0.00%
	PD	Second Time	\$36.23	\$36.23	\$0.00	0.00%
	PD	Third Time	\$72.45	\$72.45	\$0.00	0.00%
	PD	Livestock - First Time	\$60.38	\$60.38	\$0.00	0.00%
	PD	Second Time	\$241.50	\$241.50	\$0.00	0.00%
	PD	Third Time	\$422.63	\$422.63	\$0.00	0.00%
	PD	Zoological and/or Circus Animal - First Time	\$120.75	\$120.75	\$0.00	0.00%
	PD	Second Time	\$241.50	\$241.50	\$0.00	0.00%
	PD	Third Time	\$603.75	\$603.75	\$0.00	0.00%
	PD	More than four violations by any pet or combination thereof owned by the same person in three years or less shall be a flat fee for each impoundment thereafter.	\$603.75	\$603.75	\$0.00	0.00%
	PD	Impoundment Fee (Per Animal Captured)				
	PD	Owner/Harbored Animal Surrender Fees				
	PD	Cats	\$0.00	\$0.00	\$0.00	0.00%
	PD	Dogs	\$0.00	\$0.00	\$0.00	0.00%
	PD	Litters dogs or cats	\$0.00	\$0.00	\$0.00	0.00%
	PD	Other small animals	\$0.00	\$0.00	\$0.00	0.00%
	PD	Large animals	N/A	N/A	N/A	N/A
11-282	PD	Commercial Towing and Wrecker Service				
	PD	Within City Limits	\$63.39	Delete	\$0.00	0.00%
	PD	Outside City Limits	\$63.39	Delete	\$0.00	0.00%
	PD	Per Mile	\$1.27	Delete	\$0.00	0.00%
	PD	Dolly Required Tow	\$88.75	Delete	\$0.00	0.00%
	PD	Exceptional labor (per hour; one hour minimum)	\$31.70	Delete	\$0.00	0.00%
	PD	Does not include normal hook-up procedures or routine cleanup when it takes 30 minutes or less				
	PD	Storage for first five days for storage fees (per day)	\$6.34	Delete	\$0.00	0.00%
	PD	After first five days (per day)	\$8.88	Delete	\$0.00	0.00%
	PD	Separate charge for a trailer				
	PD	Inside storage fees requested by the owner or operator of the vehicle (per day)	\$12.68	Delete	\$0.00	0.00%
	PD	If inside storage is requested by police department, the city shall pay the difference between the regular and inside storage fee				
	PD	Waiting at the scene for permission to remove vehicle after first 30 minutes (per hour)	\$25.36	Delete	\$0.00	0.00%
	PD	Exceptional labor used to retrieve a vehicle from a river, creek, or any waterway	Actual costs	Delete	N/A	N/A

Code Section	Dept.	Description	FY 2015 Adopted Amount	FY 2016 Proposed Amount	\$ Change	% Change
11-283	PD	Administration fee for each nonconsent or motor vehicle accident tow performed	\$6.34	Delete	\$0.00	0.00%
11-285	PD	Vehicles released during hours other than normal business hours	\$25.36	\$25.36	\$0.00	0.00%
	PD	Annual Wrecker Application Fee	\$0.00	\$250.00	New	New
	PD	Licensed Vehicle Storage Facility Lien Foreclosure - Title 7, Subchapter H, chapter 683, mandated by State of Texas	\$0.00	\$10.00	New	New
23-241(b)	PD	Abandoned motor vehicles (garagekeepers report)	\$12.68	\$12.68	\$0.00	0.00%
	PD	Crash Report Fee - Requested Online (per report)				
	PD	Total Charge	\$6.00	Delete	\$0.00	0.00%
	PD	PoliceReports.us Fee	\$2.50	Delete	\$0.00	0.00%
	PD	Net Amount Remitted to City	\$3.50	Delete	\$0.00	0.00%
	PD	Crash Report Fee - Requested at PD (per report)	\$6.00	\$6.00	\$0.00	0.00%
	PD	PD Certification of Crash Report (per report; in addition to Crash Report Fee)	\$2.00	\$2.00	\$0.00	0.00%
	PD	Local Background / Police Clearance Letter	\$10.00	\$10.00	\$0.00	0.00%
	PD	False Alarm Fee (Per Incident) - Number of violations is calculated over a rolling 12-month period				
		3 or Less	\$0.00	\$0.00	\$0.00	0.00%
		4 - 5	\$52.50	\$52.50	\$0.00	0.00%
		6 - 7	\$78.75	\$78.75	\$0.00	0.00%
		8 or More	\$105.00	\$105.00	\$0.00	0.00%
23.279	PD	Mass Gathering Fees				
		Permit Fee	\$300.00	\$300.00	\$0.00	0.00%
		Inspection Fee	Actual costs	Actual costs	\$0.00	0.00%
	PD	All other police department fees are established in accordance to the AG Charge Schedule authorized by the Texas Administrative Code, Title 1, Part 3, Chapter 70, Rule Section 70.3. http://info.sos.state.tx.us/pls/pub/readtacSext.TacPage?sl=R&app=9&pd_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&tri=1&pt=3&ch=70&rl=3				
47.4	PD	Golf Cart Permit Fee	\$20.00	\$20.00	\$0.00	0.00%
Planning Revenue						
Subdivision Plats						
	Plan	PID Application Fee	\$0.00	\$15,000.00	New	New
8-109	Plan	Short form plat - Base	\$453.29	\$453.29	\$0.00	0.00%
8-115	Plan	Short form plat - + Per Lot Fee	\$6.04	\$6.04	\$0.00	0.00%
8-110	Plan	Preliminary plan - Base	\$1,002.58	\$1,002.58	\$0.00	0.00%
	Plan	Preliminary plan - + Per Lot Fee	\$6.04	\$6.04	\$0.00	0.00%
8-111	Plan	Final plat - Base	\$1,142.76	\$1,142.76	\$0.00	0.00%
	Plan	Final plat - + Per Acre Fee	\$18.11	\$18.11	\$0.00	0.00%
8-112	Plan	Site development - Base	\$1,631.78	\$1,631.78	\$0.00	0.00%
	Plan	Site development - + Per Acre Fee	\$90.56	\$90.56	\$0.00	0.00%
8-113	Plan	Engineer review fee (total amount billed to city, plus ten percent)	Varies	Varies	N/A	N/A
8-114	Plan	Plat vacation (plus all estimated county recording fees)	\$310.24	\$310.24	\$0.00	0.00%
8-116	Plan	Subdivision variance request (in advance for each variance requested)	\$564.53	\$564.53	\$0.00	0.00%
8-117	Plan	Construction inspection (total amount deposited prior to start of construction) For construction of all streets, water, wastewater, drainage and other infrastructure required to be constructed for the approval and final acceptance of any subdivision or section thereof shall be paid, together with all other applicable fees and charges	2% of estimated cost	2% of estimated cost	\$0.00	0.00%
8-118	Plan	Zoning change and variances - Base	\$428.06	\$428.06	\$0.00	0.00%
	Plan	Zoning change and variances - + Per Acre Fee	\$3.62	\$3.62	\$0.00	0.00%
	Plan	Plum Creek PUD Substantial Amendment	\$407.68+\$3.45 per acre + newspaper notification fee	\$407.68+\$3.45 per acre + newspaper notification fee	\$0.00	0.00%
	Plan	Plum Creek PUD Minor Amendment	\$200.00	\$200.00	\$0.00	0.00%
	Plan	Each applicant requested postponement of zoning request	\$69.72	\$69.72	\$0.00	0.00%
	Plan	Zoning Verification Letter	\$63.42	\$63.42	\$0.00	0.00%
	Plan	Public Improvement Construction Plan Review + 1.5% of value of improvements	\$1,838.52	\$1,838.52	\$0.00	0.00%
	Plan	Small Site Development	\$894.47	\$894.47	\$0.00	0.00%
	Plan	Requested Code Amendment	\$200 (plus newspaper notification fee)	\$200 (plus newspaper notification fee)	\$0.00	0.00%
	Plan	Voluntary Annexation	\$850 (plus newspaper notification fee)	\$850 (plus newspaper notification fee)	\$0.00	0.00%
	Plan	Newspaper notification fee	\$190.21	\$190.21	\$0.00	0.00%
	Plan	Fire Department Preliminary, Final, & Plat Plan Review Fee	\$0.00	\$150.00	New	New
	Plan	Fire Department Site Plan Review Fee	\$0.00	\$200.00	New	New
Chapter 53. Zoning						
53-639	Plan	Recreational vehicle park district (annual park license)				
	Plan	First ten lots	\$126.79	\$126.79	\$0.00	0.00%
	Plan	Per each additional lot	\$6.34	\$6.34	\$0.00	0.00%
53-895	Plan	Application for conditional use permit	\$190.21	\$190.21	\$0.00	0.00%
	Plan	Plus per acre	\$3.78	\$3.78	\$0.00	0.00%
	Plan	Maps for sale (fees)				
	Plan	Tabloid size (11" x 17")	\$5.00	\$5.00	\$0.00	0.00%
	Plan	Arch. C-Size (24" x 36")	\$15.00	\$15.00	\$0.00	0.00%
	Plan	Custom (formula: \$25.00 base + \$25.00 per hr)	Variable price	Variable price	\$0.00	0.00%

Code Section	Dept.	Description	FY 2015 Adopted Amount	FY 2016 Proposed Amount	\$ Change	% Change
Public Works Revenue						
Chapter 38. Streets, Sidewalks and Other Public Places						
38-139	PW	Construction permit (alteration in right-of-way)	\$316.97	\$316.97	\$0.00	0.00%
	PW	Plus any engineering fees incurred				
	PW	Per month of duration of permit	\$63.39	\$63.39	\$0.00	0.00%
38-140	PW	Excavation permit (alteration in right-of-way)	\$316.97	\$316.97	\$0.00	0.00%
	PW	Plus any engineering fees incurred				
	PW	Per month of duration of permit	\$63.39	\$63.39	\$0.00	0.00%
38-144	PW	Certificate of occupation per year and per linear foot (permanent structure in right-of-way)	\$15.75/linear foot	\$15.75/linear foot	\$0.00	0.00%
38-145	PW	Temporary obstruction or occupation of the right-of-way	\$157.50	\$157.50	\$0.00	0.00%
38-153	PW	Appeal from permit revocation or other action	\$157.50	\$157.50	\$0.00	0.00%
Chapter 50. Utilities						
50-20(a)	PW	Water and sewer system tap fees				
	PW	Water tap				
	PW	Inside city	\$217.35 + Cost	\$217.35 + Cost	\$0.00	0.00%
	PW	Outside city	\$274.68 + Cost	\$274.68 + Cost	\$0.00	0.00%
	PW	Sewer tap				
	PW	Inside city	\$217.35 + Cost	\$217.35 + Cost	\$0.00	0.00%
	PW	Outside city	\$274.68 + Cost	\$274.68 + Cost	\$0.00	0.00%
	PW	Water Flow Tests	\$60.38	\$60.38	\$0.00	0.00%
	PW	Water Bac-T (Bacteria) Samples	\$60.38 for first sample + \$17.00 for each add'l sample	\$60.38 for first sample + \$17.00 for each add'l sample	\$0.00	0.00%
Art. V - Industrial Waste						
50-211(d)	PW	Tests for waste of abnormal strength	\$6.35	\$6.35	\$0.00	0.00%
Utility Billing Revenue						
50-21	UB	Service Connection Fee				
	UB	Water, sewer, and trash customers	\$63.39	\$63.39	\$0.00	0.00%
	UB	Wastewater customers only-service charge	\$31.70	\$31.70	\$0.00	0.00%
	UB	Emergency shut off fee	\$63.39	\$63.39	\$0.00	0.00%
	UB	After hours turn on fee	\$63.39	\$63.39	\$0.00	0.00%
	UB	Meter Test (3rd Party)				
	UB	Residential meter	\$120.45	\$120.45	\$0.00	0.00%
	UB	Commercial meter	\$221.88	\$221.88	\$0.00	0.00%
	UB	Meter tampering fee	\$633.94 + Possible Fine	\$633.94 + Possible Fine	\$0.00	0.00%
	UB	Late payment penalty	10% of outstanding balance	10% of outstanding balance	N/A	N/A
50-22	UB	Deposit for water, sewer and trash collection services (per LUE)	\$95.09	\$95.09	\$0.00	0.00%
	UB	Deposit for sewer and trash collection services only (per LUE)	\$63.39	\$63.39	\$0.00	0.00%
	UB	Fire Hydrant Deposit	\$1,449.00	\$1,449.00	\$0.00	0.00%
	UB	Fire Hydrant Minimum Charge (monthly)	\$145.34	\$145.34	\$0.00	0.00%
	UB	Delinquent Billing Fee (Disconnect/Reconnect)				
	UB	Within corporate limits of the city	\$55.13	\$55.13	\$0.00	0.00%
	UB	Outside corporate limits of the city	\$76.07	\$76.07	\$0.00	0.00%
	UB	Additional deposit may be required (calculated)				
	UB	Delinquent Billing Fee (Disconnect List Only)	\$38.04	\$38.04	\$0.00	0.00%
	UB	Transfer of service fee (within the city)	\$38.04	\$38.04	\$0.00	0.00%
	UB	Cost of Meter (initial install of meter - actual City cost plus ten percent)	Varies	Varies	N/A	N/A
	UB	Service Charge for Inspection Turn On	\$72.45	\$72.45	\$0.00	0.00%
50-23	UB	Water Minimum Charge (monthly)				
	UB	Inside city				
	UB	Single-family residential				
	UB	5/8 and 3/4 inch	\$33.23	\$33.23	\$0.00	0.00%
	UB	1-inch	\$49.83	\$49.83	\$0.00	0.00%
	UB	1 1/2-inch	\$83.04	\$83.04	\$0.00	0.00%
	UB	2-inch	\$166.10	\$166.10	\$0.00	0.00%
	UB	3-inch	\$265.75	\$265.75	\$0.00	0.00%
	UB	4-inch	\$531.50	\$531.50	\$0.00	0.00%
	UB	6-inch	\$830.47	\$830.47	\$0.00	0.00%
	UB	8-inch	\$1,660.93	\$1,660.93	\$0.00	0.00%
	UB	Multifamily residential				
	UB	5/8 and 3/4 inch	\$33.23	\$33.23	\$0.00	0.00%
	UB	1-inch	\$49.83	\$49.83	\$0.00	0.00%
	UB	1 1/2-inch	\$83.04	\$83.04	\$0.00	0.00%
	UB	2-inch	\$166.10	\$166.10	\$0.00	0.00%
	UB	3-inch	\$265.75	\$265.75	\$0.00	0.00%
	UB	4-inch	\$531.50	\$531.50	\$0.00	0.00%
	UB	6-inch	\$830.47	\$830.47	\$0.00	0.00%
	UB	8-inch	\$1,660.93	\$1,660.93	\$0.00	0.00%
	UB	Commercial				
	UB	5/8 and 3/4 inch	\$33.23	\$33.23	\$0.00	0.00%
	UB	1-inch	\$49.83	\$49.83	\$0.00	0.00%
	UB	1 1/2-inch	\$83.04	\$83.04	\$0.00	0.00%
	UB	2-inch	\$166.10	\$166.10	\$0.00	0.00%
	UB	3-inch	\$265.75	\$265.75	\$0.00	0.00%
	UB	4-inch	\$531.50	\$531.50	\$0.00	0.00%
	UB	6-inch	\$830.47	\$830.47	\$0.00	0.00%
	UB	8-inch	\$1,660.93	\$1,660.93	\$0.00	0.00%
	UB	Irrigation				
	UB	5/8 and 3/4 inch	\$33.23	\$33.23	\$0.00	0.00%
	UB	1-inch	\$49.83	\$49.83	\$0.00	0.00%
	UB	1 1/2-inch	\$83.04	\$83.04	\$0.00	0.00%
	UB	2-inch	\$166.10	\$166.10	\$0.00	0.00%
	UB	3-inch	\$265.75	\$265.75	\$0.00	0.00%
	UB	4-inch	\$531.50	\$531.50	\$0.00	0.00%
	UB	6-inch	\$830.47	\$830.47	\$0.00	0.00%
	UB	8-inch	\$1,660.93	\$1,660.93	\$0.00	0.00%

Code Section	Dept.	Description	FY 2015 Adopted Amount	FY 2016 Proposed Amount	\$ Change	% Change
	UB	Outside City				
	UB	Single-family residential				
	UB	5/8 and 3/4 inch	\$44.71	\$44.71	\$0.00	0.00%
	UB	1-inch	\$67.07	\$67.07	\$0.00	0.00%
	UB	1 1/2-inch	\$111.80	\$111.80	\$0.00	0.00%
	UB	2-inch	\$223.59	\$223.59	\$0.00	0.00%
	UB	3-inch	\$357.74	\$357.74	\$0.00	0.00%
	UB	4-inch	\$715.47	\$715.47	\$0.00	0.00%
	UB	6-inch	\$1,117.94	\$1,117.94	\$0.00	0.00%
	UB	8-inch	\$2,235.87	\$2,235.87	\$0.00	0.00%
	UB	Multifamily residential				
	UB	5/8 and 3/4 inch	\$44.71	\$44.71	\$0.00	0.00%
	UB	1-inch	\$67.07	\$67.07	\$0.00	0.00%
	UB	1 1/2-inch	\$111.80	\$111.80	\$0.00	0.00%
	UB	2-inch	\$223.59	\$223.59	\$0.00	0.00%
	UB	3-inch	\$357.74	\$357.74	\$0.00	0.00%
	UB	4-inch	\$715.47	\$715.47	\$0.00	0.00%
	UB	6-inch	\$1,117.94	\$1,117.94	\$0.00	0.00%
	UB	8-inch	\$2,235.87	\$2,235.87	\$0.00	0.00%
	UB	Commercial				
	UB	5/8 and 3/4 inch	\$44.71	\$44.71	\$0.00	0.00%
	UB	1-inch	\$67.07	\$67.07	\$0.00	0.00%
	UB	1 1/2-inch	\$111.80	\$111.80	\$0.00	0.00%
	UB	2-inch	\$223.59	\$223.59	\$0.00	0.00%
	UB	3-inch	\$357.74	\$357.74	\$0.00	0.00%
	UB	4-inch	\$715.47	\$715.47	\$0.00	0.00%
	UB	6-inch	\$1,117.94	\$1,117.94	\$0.00	0.00%
	UB	8-inch	\$2,235.87	\$2,235.87	\$0.00	0.00%
	UB	Irrigation				
	UB	5/8 and 3/4 inch	\$44.71	\$44.71	\$0.00	0.00%
	UB	1-inch	\$67.07	\$67.07	\$0.00	0.00%
	UB	1 1/2-inch	\$111.80	\$111.80	\$0.00	0.00%
	UB	2-inch	\$223.59	\$223.59	\$0.00	0.00%
	UB	3-inch	\$357.74	\$357.74	\$0.00	0.00%
	UB	4-inch	\$715.47	\$715.47	\$0.00	0.00%
	UB	6-inch	\$1,117.94	\$1,117.94	\$0.00	0.00%
	UB	8-inch	\$2,235.87	\$2,235.87	\$0.00	0.00%
	UB	Water volume rate monthly use (per 1,000 gallons)				
	UB	Inside city limits				
	UB	Single-family residential				
	UB	0 to 4,000	\$4.40	\$4.40	\$0.00	0.00%
	UB	4,001 to 8,000	\$5.50	\$5.50	\$0.00	0.00%
	UB	8,001 to 12,000	\$6.61	\$6.61	\$0.00	0.00%
	UB	12,001 to 16,000	\$7.69	\$7.69	\$0.00	0.00%
	UB	16,001 to 20,000	\$8.80	\$8.80	\$0.00	0.00%
	UB	20,001 to 30,000	\$9.90	\$9.90	\$0.00	0.00%
	UB	30,001 to 50,000	\$11.01	\$11.01	\$0.00	0.00%
	UB	50,001 or more	\$13.20	\$13.20	\$0.00	0.00%
	UB	Multifamily residential				
	UB	1 to 99,999,999	\$7.94	\$7.94	\$0.00	0.00%
	UB	Commercial				
	UB	1 to 99,999,999	\$7.94	\$7.94	\$0.00	0.00%
	UB	Irrigation				
	UB	1 to 99,999,999	\$9.27	\$9.27	\$0.00	0.00%
	UB	Construction				
	UB	1 to 99,999,999	\$7.94	\$7.94	\$0.00	0.00%
	UB	Outside city limits				
	UB	Single-family residential				
	UB	0 to 4,000	\$5.94	\$5.94	\$0.00	0.00%
	UB	4,001 to 8,000	\$7.41	\$7.41	\$0.00	0.00%
	UB	8,001 to 12,000	\$8.88	\$8.88	\$0.00	0.00%
	UB	12,001 to 16,000	\$10.37	\$10.37	\$0.00	0.00%
	UB	16,001 to 20,000	\$11.84	\$11.84	\$0.00	0.00%
	UB	20,001 to 30,000	\$13.34	\$13.34	\$0.00	0.00%
	UB	30,001 to 50,000	\$14.81	\$14.81	\$0.00	0.00%
	UB	50,001 or more	\$17.77	\$17.77	\$0.00	0.00%
	UB	Multifamily residential				
	UB	1 to 99,999,999	\$10.69	\$10.69	\$0.00	0.00%
	UB	Commercial				
	UB	1 to 99,999,999	\$10.69	\$10.69	\$0.00	0.00%
	UB	Irrigation				
	UB	1 to 99,999,999	\$12.47	\$12.47	\$0.00	0.00%
	UB	Construction				
	UB	1 to 99,999,999	\$8.90	\$8.90	\$0.00	0.00%
	UB	Emergency interconnect wholesale water rate (per 1,000 gallons)	\$5.96	\$5.96	\$0.00	0.00%

Code Section	Dept.	Description	FY 2015 Adopted Amount	FY 2016 Proposed Amount	\$ Change	% Change
50-24	UB	Wastewater Minimum Charge (monthly)				
	UB	Inside city limits				
	UB	Residential	\$17.99	\$17.99	\$0.00	0.00%
	UB	Nonresidential	\$17.99	\$17.99	\$0.00	0.00%
	UB	Commercial Sewer Only	\$17.99	\$17.99	\$0.00	0.00%
	UB	Flat rate customers	\$43.56	\$43.56	\$0.00	0.00%
	UB	Outside city limits				
	UB	Residential	\$24.28	\$24.28	\$0.00	0.00%
	UB	Nonresidential	\$24.28	\$24.28	\$0.00	0.00%
	UB	Commercial Sewer Only	\$24.28	\$24.28	\$0.00	0.00%
	UB	Flat rate customers	\$58.81	\$58.81	\$0.00	0.00%
	UB	Sewer volume rate monthly use (per 1,000 gallons)				
	UB	Inside city limits				
	UB	Residential (based on winter water use average)	\$3.47	\$3.47	\$0.00	0.00%
	UB	Nonresidential (based on monthly water meter reading)	\$3.93	\$3.93	\$0.00	0.00%
	UB	Commercial Sewer Only	\$3.93	\$3.93	\$0.00	0.00%
	UB	Flat rate customers	N/A	N/A	N/A	N/A
	UB	Outside city limits				
	UB	Residential (based on winter water use average)	\$4.70	\$4.70	\$0.00	0.00%
	UB	Nonresidential (based on monthly water meter reading)	\$5.31	\$5.31	\$0.00	0.00%
UB	Commercial Sewer Only	\$5.31	\$5.31	\$0.00	0.00%	
UB	Flat rate customers	N/A	N/A	N/A	N/A	
50-25	UB	Solid waste collection and disposal monthly rates (Per TDS contract with the City of Kyle)				
	UB	Full Retail Rate - October - March (includes franchise fee and sales tax)	\$21.45	\$22.48	\$1.03	4.80%
	UB	Full Retail Rate - April - September (includes franchise fee and sales tax)	\$22.48	\$23.37	\$0.89	3.96%
	UB	Refuse Extra Cart - October - March (includes franchise fee and sales tax)	\$12.34	\$12.93	\$0.59	4.78%
	UB	Refuse Extra Cart - April - September (includes franchise fee and sales tax)	\$12.93	\$13.44	\$0.51	3.94%
	UB	Bag Tag (per each extra 30 gallon bag or bundle) - October - March	\$5.76	\$6.03	\$0.27	4.69%
	UB	Bag Tag (per each extra 30 gallon bag or bundle) - April - September	\$6.03	\$6.27	\$0.24	3.98%
	UB	Senior Rate (10% discount) - October - March (includes franchise fee and sales tax)	\$19.31	\$20.23	\$0.92	4.76%
	UB	Senior Rate (10% discount) - April - September (includes franchise fee and sales tax)	\$20.23	\$21.03	\$0.80	3.95%
	UB	Senior Refuse Extra Cart - October - March (includes franchise fee and sales tax)	\$11.11	\$11.64	\$0.53	4.77%
	UB	Senior Refuse Extra Cart - April - September (includes franchise fee and sales tax)	\$11.64	\$12.10	\$0.46	3.95%
	UB	Solid Waste Admin Fee (per month per account)	\$2.63	\$2.63	\$0.00	0.00%



Authorized Positions



City of Kyle, Texas
Proposed New Positions and Deletions
Fiscal Year 2015-16

Department	Position	FTE		FTE		FTE		FTE		Total All Funds	Total FTE All Funds
		General Fund	Utility Fund	General Fund	Utility Fund	Grant/ HOT Fund	Grant/ HOT Fund	Grant/ HOT Fund	Grant/ HOT Fund		
City Manager's Office	Assistant to City Secretary/City Manager	\$ 70,003	1.00	-	0.00	-	0.00	-	0.00	\$ 70,003	1.00
	City Attorney	(126,685)	-1.00	-	0.00	-	0.00	-	0.00	(126,685)	-1.00
	Subtotal City Manager's Office	\$ (56,682)	0.00	\$ -	0.00	\$ -	0.00	\$ -	0.00	\$ (56,682)	0.00
Chief of Staff	Communications Specialist	49,787	1.00	-	0.00	-	0.00	-	0.00	49,787	1.00
Human Resources	Receptionist	(49,544)	-1.00	-	0.00	-	0.00	-	0.00	(49,544)	-1.00
Community Development	Community Development Coordinator (PID Manager)	(66,594)	-1.00	-	0.00	-	0.00	-	0.00	(66,594)	-1.00
Building Inspection	Building Inspector	61,009	1.00	-	0.00	-	0.00	-	0.00	61,009	1.00
Library	Library Assistant (2 P/T)	28,896	1.00	-	0.00	-	0.00	-	0.00	28,896	1.00
Parks Administration Recreation Programs Parks Maintenance	Administrative Assistant (1 P/T)	28,619	0.50	-	0.00	-	0.00	-	0.00	28,619	0.50
	Special Events Coordinator	24,894	0.50	-	0.00	24,894	0.50	-	0.00	49,787	1.00
	Parks Maintenance Technician I	39,443	1.00	-	0.00	-	0.00	-	0.00	39,443	1.00
	Parks Maintenance Technician II	42,702	1.00	-	0.00	-	0.00	-	0.00	42,702	1.00
	Pay Parity Adjustments for Maintenance & Facilities	22,683	0.00	-	0.00	-	0.00	-	0.00	22,683	0.00
	Subtotal Parks	\$ 158,341	3.00	\$ -	0.00	\$ 24,894	0.50	\$ 24,894	0.50	\$ 183,234	3.50
Engineering Services	Engineer I (Project Manager-Includes Reclass \$7,212)	98,300	1.00	-	0.00	-	0.00	(98,300)	-1.00	-	0.00
	Engineer I	24,575	0.25	73,725	0.75	-	0.00	-	0.00	98,300	1.00
	SWMP Administrator	77,978	1.00	-	0.00	-	0.00	-	0.00	77,978	1.00
	Subtotal Engineering Services	\$ 200,853	2.25	\$ 73,725	0.75	\$ (98,300)	-1.00	\$ (98,300)	-1.00	\$ 176,278	2.00

City of Kyle, Texas
Proposed New Positions and Deletions
Fiscal Year 2015-16

Department	Position	FTE		FTE		FTE		FTE		Total All Funds	Total FTE All Funds
		General Fund	Utility Fund	General Fund	Utility Fund	Grant/HOT Fund	Grant/HOT Fund	Grant/HOT Fund	Grant/HOT Fund		
Police Operations	Police Officer	348,350	-	5.00	0.00	-	0.00	-	0.00	348,350	5.00
	Police Officer (Mental Health Funding moved from Grant to GF)	68,283	-	1.00	0.00	-	(68,283)	-	-1.00	-	0.00
	Juvenile Justice Officer	-	-	0.00	0.00	-	65,348	-	1.00	65,348	1.00
	Code Compliance Specialist (2 P/T)	48,226	-	1.00	0.00	-	-	-	0.00	48,226	1.00
	Telecommunicator (4 P/T)	65,328	-	2.00	0.00	-	-	-	0.00	65,328	2.00
	Record Specialist (2 P/T)	33,160	-	1.00	0.00	-	-	-	0.00	33,160	1.00
Police Support Services	Pay Parity Adjustments for Dispatch	32,764	-	0.00	0.00	-	-	-	0.00	-	0.00
	Subtotal Police Operations & Support Services	\$ 596,111	-	10.00	0.00	-	(2,935)	-	0.00	\$ 560,412	10.00
Utility Administration	Reclass-Division Manager of Treatment & Operations	-	20,429	0.00	0.00	-	-	-	0.00	20,429	0.00
Street Maintenance	Reclass-Division Manager of Distribution & Collections	-	20,429	0.00	0.00	-	-	-	0.00	20,429	0.00
	Division Manager of Streets	85,235	-	1.00	0.00	-	-	-	0.00	85,235	1.00
Wastewater Treatment Plant	Street Technician I	78,886	-	2.00	0.00	-	-	-	0.00	78,886	2.00
	Pay Parity Adjustments for Streets	22,615	-	0.00	0.00	-	-	-	0.00	22,615	0.00
	Chief Wastewater Plant Operator	-	72,475	0.00	1.00	-	-	-	0.00	72,475	1.00
	Plant Operator	-	55,020	0.00	1.00	-	-	-	0.00	55,020	1.00
	Assistant Plant Operator	-	42,342	0.00	1.00	-	-	-	0.00	42,342	1.00
	Pay Parity Adjustment for Water Operations	-	40,325	0.00	0.00	-	-	-	0.00	40,325	0.00
	Pay Parity Adjustment for Wastewater Operations	-	20,163	0.00	0.00	-	-	-	0.00	20,163	0.00
	Subtotal Public Works	\$ 186,736	\$ 271,183	3.00	3.00	\$ -	-	\$ -	0.00	\$ 457,919	6.00
	Subtotal of All New Positions/Reclass	\$ 1,351,736	\$ 344,908	22.25	3.75	90,242	1.50	\$ 1,786,885	27.50		
	Subtotal Deleted Positions	\$ (242,823)	\$ -	-3.00	0.00	-	-2.00	\$ (242,823)	-5.00		
	Grand Total	\$ 1,108,913	\$ 344,908	19.25	3.75	\$ 90,242	-0.50	\$ 1,544,062	22.50		

**City of Kyle, Texas
Proposed Positions
Fiscal Year 2015-16**

Position Title	FY 2014-15 Approved FTE	FY 2015-16 Proposed FTE	Change FTE	
GENERAL FUND				
Mayor & City Council				
1 Mayor	L	1.00	1.00	0.00
2 Council Member District 1	L	1.00	1.00	0.00
3 Council Member District 2	L	1.00	1.00	0.00
4 Council Member District 3	L	1.00	1.00	0.00
5 Mayor Pro Tem/ Council Member District 4	L	1.00	1.00	0.00
6 Council Member District 5	L	1.00	1.00	0.00
7 Council Member District 6	L	1.00	1.00	0.00
Total:		<u>7.00</u>	<u>7.00</u>	<u>0.00</u>
Office of the City Manager				
1 City Manager	FT	0.50	0.50	0.00
2 Assistant City Manager	FT	0.50	0.50	0.00
3 City Secretary	FT	1.00	1.00	0.00
4 City Attorney	FT	1.00	0.00	-1.00
5 Executive Assistant	FT	1.00	0.00	-1.00
6 Assistant to City Secretary/City Manager	FT	0.00	1.00	1.00
Total:		<u>4.00</u>	<u>3.00</u>	<u>-1.00</u>
Human Resources				
1 Director of Human Resources	FT	0.50	0.50	0.00
2 Human Resources Generalist	FT	1.00	1.00	0.00
3 Human Resources Assistant	FT	1.00	1.00	0.00
4 Receptionist	FT	1.00	0.00	-1.00
Total:		<u>3.50</u>	<u>2.50</u>	<u>-1.00</u>
Information Technology				
1 Systems Administrator	FT	1.00	1.00	0.00
2 IT Systems Technician	FT	1.00	1.00	0.00
3 IT Systems Technician	FT	1.00	1.00	0.00
4 IT Systems Technician	FT	1.00	1.00	0.00
Total:		<u>4.00</u>	<u>4.00</u>	<u>0.00</u>
Office of Chief of Staff				
1 Chief of Staff	FT	1.00	1.00	0.00
2 Executive Assistant	FT	0.00	1.00	1.00
3 Grants Administrator	FT	0.00	1.00	1.00
4 Communications Specialist	FT	0.00	1.00	1.00
Total:		<u>1.00</u>	<u>4.00</u>	<u>3.00</u>
Building Inspection				
1 Building Official	FT	1.00	1.00	0.00
2 Building Inspector	FT	1.00	1.00	0.00
3 Building Inspector	FT	1.00	1.00	0.00
4 Building Inspector	FT	0.00	1.00	1.00
5 Code Enforcement Officer	FT	1.00	0.00	-1.00
6 Building Permits Coordinator	FT	1.00	1.00	0.00
7 Building Permits Coordinator	FT	1.00	1.00	0.00
Total:		<u>6.00</u>	<u>6.00</u>	<u>0.00</u>
Community Development				
1 Director of Planning	FT	1.00	1.00	0.00
2 Planning Technician	FT	1.00	1.00	0.00
3 GIS Technician	FT	1.00	1.00	0.00
4 Community Development Coordinator (PID Manager)	FT	1.00	0.00	-1.00
Total:		<u>4.00</u>	<u>3.00</u>	<u>-1.00</u>
Economic Development				
1 Director of Economic Development	FT	1.00	1.00	0.00
2 Economic Development Specialist	FT	1.00	1.00	0.00
Total:		<u>2.00</u>	<u>2.00</u>	<u>0.00</u>

	Position Title	FT/PT/L	FY 2014-15 Approved FTE	FY 2015-16 Proposed FTE	Change FTE
Budget & Accounting					
1	Director of Finance	FT	0.50	0.50	0.00
2	Accounting Manager	FT	1.00	1.00	0.00
3	Staff Accountant	FT	1.00	1.00	0.00
4	Staff Accountant	FT	1.00	1.00	0.00
5	Accounting Technician	FT	1.00	1.00	0.00
6	Accounting Technician	FT	1.00	1.00	0.00
7	Accounting Technician	FT	1.00	1.00	0.00
8	Grants Administrator	FT	1.00	0.00	-1.00
	Total:		<u>7.50</u>	<u>6.50</u>	<u>-1.00</u>
Municipal Court					
1	Court Administrator	FT	1.00	1.00	0.00
2	Municipal Court Clerk	FT	1.00	1.00	0.00
3	Municipal Court Clerk	FT	1.00	1.00	0.00
4	Municipal Court Clerk	FT	1.00	1.00	0.00
	Total:		<u>4.00</u>	<u>4.00</u>	<u>0.00</u>
Parks & Recreation Administration					
1	Director of Parks & Recreation	FT	1.00	1.00	0.00
2	Administrative Assistant	FT	1.00	1.00	0.00
3	Administrative Assistant	FT	0.50	1.00	0.50
	Total:		<u>2.50</u>	<u>3.00</u>	<u>0.50</u>
Building Maintenance					
1	Facilities Maintenance Manager	FT	1.00	1.00	0.00
2	Building Maintenance Technician II	FT	1.00	1.00	0.00
3	Building Maintenance Technician I	FT	1.00	1.00	0.00
4	Building Maintenance Technician I	FT	1.00	1.00	0.00
	Total:		<u>4.00</u>	<u>4.00</u>	<u>0.00</u>
Parks Maintenance					
1	Parks Maintenance Foreman	FT	1.00	1.00	0.00
2	Parks Maintenance Foreman	FT	1.00	1.00	0.00
3	Equipment Operator	FT	1.00	1.00	0.00
4	Equipment Operator	FT	1.00	1.00	0.00
5	Parks Maintenance Technician II	FT	1.00	1.00	0.00
6	Parks Maintenance Technician II	FT	1.00	1.00	0.00
7	Parks Maintenance Technician II	FT	1.00	1.00	0.00
8	Parks Maintenance Technician II	FT	0.00	1.00	1.00
9	Parks Maintenance Technician I	FT	1.00	1.00	0.00
10	Parks Maintenance Technician I	FT	1.00	1.00	0.00
11	Parks Maintenance Technician I	FT	1.00	1.00	0.00
12	Parks Maintenance Technician I	FT	1.00	1.00	0.00
13	Parks Maintenance Technician I	FT	1.00	1.00	0.00
14	Parks Maintenance Technician I	FT	0.00	1.00	1.00
	Total:		<u>12.00</u>	<u>14.00</u>	<u>2.00</u>
Recreation Programs					
1	Recreation Manager	FT	1.00	1.00	0.00
2	Program Coordinator	FT	1.00	1.00	0.00
3	Special Events Coordinator	FT	0.00	1.00	1.00
4	Youth Program Specialist	PT	0.50	0.50	0.00
	Total:		<u>2.50</u>	<u>3.50</u>	<u>1.00</u>
Aquatic Program					
1	Aquatics Program Specialist	PT	0.50	0.50	0.00
	Total:		<u>0.50</u>	<u>0.50</u>	<u>0.00</u>
TOTAL PARKS DEPARTMENT:			<u>17.50</u>	<u>21.00</u>	<u>3.50</u>

Position Title	FT/PT/L	FY 2014-15	FY 2015-16	Change
		Approved FTE	Proposed FTE	FTE
Kyle Public Library				
1 Director of Library Services	FT	1.00	1.00	0.00
2 Assistant Director of Library Services	FT	1.00	1.00	0.00
3 Librarian I	FT	1.00	1.00	0.00
4 Library Assistant	FT	1.00	1.00	0.00
5 Library Assistant	PT	0.50	0.50	0.00
6 Library Assistant	FT	1.00	1.00	0.00
7 Library Assistant	PT	0.50	0.50	0.00
8 Library Assistant	FT	1.00	1.00	0.00
9 Library Assistant	FT	1.00	1.00	0.00
10 Library Assistant	FT	1.00	1.00	0.00
11 Library Assistant	FT	1.00	1.00	0.00
12 Library Assistant	PT	0.00	0.50	0.50
13 Library Assistant	PT	0.00	0.50	0.50
Total:		10.00	11.00	1.00
Police Department				
1 Chief of Police	FT	1.00	1.00	0.00
2 Police Captain	FT	1.00	1.00	0.00
3 Lieutenant	FT	1.00	1.00	0.00
4 Sergeant	FT	1.00	1.00	0.00
5 Sergeant	FT	1.00	1.00	0.00
6 Sergeant	FT	1.00	1.00	0.00
7 Sergeant	FT	1.00	1.00	0.00
8 Sergeant	FT	1.00	1.00	0.00
9 Sergeant	FT	1.00	1.00	0.00
10 Sergeant	FT	1.00	1.00	0.00
11 Police Officer	FT	1.00	1.00	0.00
12 Police Officer	FT	1.00	1.00	0.00
13 Police Officer	FT	1.00	1.00	0.00
14 Police Officer	FT	1.00	1.00	0.00
15 Police Officer	FT	1.00	1.00	0.00
16 Police Officer	FT	1.00	1.00	0.00
17 Police Officer	FT	1.00	1.00	0.00
18 Police Officer	FT	1.00	1.00	0.00
19 Police Officer	FT	1.00	1.00	0.00
20 Police Officer	FT	1.00	1.00	0.00
21 Police Officer	FT	1.00	1.00	0.00
22 Police Officer	FT	1.00	1.00	0.00
23 Police Officer	FT	1.00	1.00	0.00
24 Police Officer	FT	1.00	1.00	0.00
25 Police Officer	FT	1.00	1.00	0.00
26 Police Officer (Mental Health)	FT	0.00	1.00	1.00
27 Police Officer	FT	1.00	1.00	0.00
28 Police Officer	FT	1.00	1.00	0.00
29 Police Officer	FT	1.00	1.00	0.00
30 Police Officer	FT	1.00	1.00	0.00
31 Police Officer	FT	1.00	1.00	0.00
32 Police Officer	FT	1.00	1.00	0.00
33 Police Officer	FT	1.00	1.00	0.00
34 Police Officer	FT	1.00	1.00	0.00
35 Police Officer	FT	1.00	1.00	0.00
36 Police Officer	FT	1.00	1.00	0.00
37 Police Officer	FT	1.00	1.00	0.00
38 Police Officer	FT	1.00	1.00	0.00
39 Police Officer	FT	1.00	1.00	0.00
40 Police Officer	FT	1.00	1.00	0.00
41 Police Officer (Warrant Officer)	FT	0.00	1.00	1.00
42 Police Officer	FT	0.00	1.00	1.00
43 Police Officer	FT	0.00	1.00	1.00
44 Police Officer	FT	0.00	1.00	1.00
45 Police Officer	FT	0.00	1.00	1.00
46 Animal Control Officer	FT	1.00	1.00	0.00
47 Animal Control Officer	FT	1.00	1.00	0.00
48 Code Enforcement Officer	FT	0.00	1.00	1.00
49 Code Compliance Specialist	PT	0.00	0.50	0.50
50 Code Compliance Specialist	PT	0.00	0.50	0.50
51 Property & Evidence Technician	FT	1.00	1.00	0.00
52 Administrative Assistant	FT	1.00	1.00	0.00
53 Administrative Assistant	FT	1.00	1.00	0.00
Total:		44.00	52.00	8.00

Position Title	FT/PT/L	FY 2014-15 Approved FTE	FY 2015-16 Proposed FTE	Change FTE
Support Services				
1 Emergency Comm Supervisor	FT	1.00	1.00	0.00
2 Lead Telecommunicator	FT	1.00	1.00	0.00
3 Lead Telecommunicator	FT	1.00	1.00	0.00
4 Telecommunicator	FT	1.00	1.00	0.00
5 Telecommunicator	FT	1.00	1.00	0.00
6 Telecommunicator	FT	1.00	1.00	0.00
7 Telecommunicator	FT	1.00	1.00	0.00
8 Telecommunicator	FT	1.00	1.00	0.00
9 Telecommunicator	FT	1.00	1.00	0.00
10 Telecommunicator	FT	1.00	1.00	0.00
11 Telecommunicator	FT	1.00	1.00	0.00
12 Telecommunicator	FT	1.00	1.00	0.00
13 Telecommunicator	PT	0.50	0.50	0.00
14 Telecommunicator	PT	0.00	0.50	0.50
15 Telecommunicator	PT	0.00	0.50	0.50
16 Telecommunicator	PT	0.00	0.50	0.50
17 Telecommunicator	PT	0.00	0.50	0.50
18 Record Specialist	FT	1.00	1.00	0.00
19 Record Specialist	FT	1.00	1.00	0.00
20 Record Specialist	PT	0.00	0.50	0.50
21 Record Specialist	PT	0.00	0.50	0.50
Total:		<u>14.50</u>	<u>17.50</u>	<u>3.00</u>
Street Maintenance				
1 Division Manager of Streets	FT	0.00	1.00	1.00
2 Street Foreman	FT	1.00	1.00	0.00
3 Street Foreman (Construction)	FT	1.00	1.00	0.00
4 Public Works Crew Leader	FT	1.00	1.00	0.00
5 Street Technician II	FT	1.00	1.00	0.00
6 Street Technician I	FT	1.00	1.00	0.00
7 Street Technician I	FT	1.00	1.00	0.00
8 Street Technician I	FT	1.00	1.00	0.00
9 Street Technician I	FT	1.00	1.00	0.00
10 Street Technician I	FT	1.00	1.00	0.00
11 Street Technician I	FT	0.00	1.00	1.00
12 Street Technician I	FT	0.00	1.00	1.00
13 Public Works Clerk	FT	0.50	0.50	0.00
Total:		<u>9.50</u>	<u>12.50</u>	<u>3.00</u>
Engineering				
1 Engineer	FT	0.50	0.50	0.00
2 Engineer I (Project Manager)	FT	0.00	1.00	1.00
3 Engineer I	FT	0.00	0.25	0.25
4 SWMP Administrator	FT	0.00	1.00	1.00
Total:		<u>0.50</u>	<u>2.75</u>	<u>2.25</u>
TOTAL GENERAL FUND:		<u>143.00</u>	<u>162.75</u>	<u>19.75</u>
UTILITY FUND				
Engineering				
1 Engineer	FT	0.50	0.50	0.00
2 Engineer I	FT	0.00	0.75	0.75
Total:		<u>0.50</u>	<u>1.25</u>	<u>0.75</u>
Utility Administration				
1 City Manager	FT	0.50	0.50	0.00
2 Assistant City Manager	FT	0.50	0.50	0.00
3 Director of Finance	FT	0.50	0.50	0.00
4 Director of Human Resources	FT	0.50	0.50	0.00
5 Director of Public Works	FT	1.00	1.00	0.00
6 Division Manager of Treatment and Operations	FT	1.00	1.00	0.00
7 Division Manager of Water Distribution & Wastewater Collection	FT	1.00	1.00	0.00
8 Public Works Inspector	FT	1.00	1.00	0.00
9 Public Works Secretary	FT	1.00	1.00	0.00
10 Public Works Clerk	FT	0.50	0.50	0.00
11 Public Works Clerk	FT	1.00	1.00	0.00
Total:		<u>8.50</u>	<u>8.50</u>	<u>0.00</u>

	Position Title	FT/PT/L	FY 2014-15 Approved FTE	FY 2015-16 Proposed FTE	Change FTE
Utility Billing					
1	Financial Analyst	FT	1.00	1.00	0.00
2	Utility Billing Supervisor	FT	1.00	1.00	0.00
3	Utility Billing Clerk	FT	1.00	1.00	0.00
4	Utility Billing Clerk	FT	1.00	1.00	0.00
5	Utility Billing Clerk	FT	1.00	1.00	0.00
6	Meter Technician	FT	1.00	1.00	0.00
7	Meter Technician	FT	1.00	1.00	0.00
	Total:		<u>7.00</u>	<u>7.00</u>	<u>0.00</u>
Water Operating					
1	SCADA Technician	FT	1.00	1.00	0.00
2	Utility Foreman	FT	0.50	0.50	0.00
3	Crew Leader	FT	1.00	1.00	0.00
4	Utility Tech III	FT	1.00	1.00	0.00
5	Utility Tech II - Water	FT	1.00	1.00	0.00
6	Utility Tech II - Water	FT	1.00	1.00	0.00
7	Utility Tech II - Water	FT	1.00	1.00	0.00
8	Utility Tech I - Water	FT	1.00	1.00	0.00
9	Utility Tech I - Water	FT	1.00	1.00	0.00
10	Utility Tech I - Water	FT	1.00	1.00	0.00
11	Utility Tech I - Water	FT	1.00	1.00	0.00
12	Utility Tech I - Water	FT	1.00	1.00	0.00
13	Utility Tech I - Water	FT	1.00	1.00	0.00
	Total:		<u>12.50</u>	<u>12.50</u>	<u>0.00</u>
Wastewater Operating					
1	Utility Foreman	FT	0.50	0.50	0.00
2	Crew Leader	FT	1.00	1.00	0.00
3	Utility Tech II Sewer	FT	1.00	1.00	0.00
4	Utility Tech II Sewer	FT	1.00	1.00	0.00
5	Utility Tech I - Sewer	FT	1.00	1.00	0.00
6	Utility Tech I - Sewer	FT	1.00	1.00	0.00
	Total:		<u>5.50</u>	<u>5.50</u>	<u>0.00</u>
Wastewater Treatment Plant					
1	Chief Wastewater Plant Operator	FT	0.00	1.00	1.00
2	Plant Operator	FT	0.00	1.00	1.00
3	Assistant Plant Operator	FT	0.00	1.00	1.00
	Total:		<u>0.00</u>	<u>3.00</u>	<u>3.00</u>
TOTAL UTILITY FUND:			<u>34.00</u>	<u>37.75</u>	<u>3.75</u>
Grant Funds					
1	Victim Services Coordinator	FT	1.00	1.00	0.00
2	Police Officer (Mental Health)	FT	1.00	0.00	-1.00
3	Juvenile Justice Officer	FT	0.00	1.00	1.00
	Total:		<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
2013 GO Bond Funds					
1	Project Manager	FT	1.00	0.00	-1.00
	Total:		<u>1.00</u>	<u>0.00</u>	<u>-1.00</u>
TOTAL:			<u>180.00</u>	<u>202.50</u>	<u>22.50</u>



Appendices





Ordinance: Budget Adoption



ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF KYLE, TEXAS
ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR
BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER
30, 2016; APPROPRIATING THE VARIOUS REVENUE AND
EXPENDITURE AMOUNTS THEREOF, INCLUDING
WATER AND WASTEWATER RATES, MISCELLANEOUS
CITY FEES AND CHARGES AS SPECIFIED IN THE FEE
SCHEDULE, ALL ASSOCIATED BUDGET SCHEDULES
AND DOCUMENTS, AND REPEALING ALL ORDINANCES
OR PARTS OF ORDINANCES IN CONFLICT THEREWITH;
AND PROVIDING FOR AN EFFECTIVE DATE**

Whereas, the City Manager of the City of Kyle, Texas has submitted to the Mayor and City Council on July 27, 2015 a proposed budget for the revenue and expenditures, water and wastewater rates, miscellaneous fees and charges included in the fee schedule for conducting the affairs of the City thereof, all associated budget schedules and documents, and providing a complete financial plan for Fiscal Year 2015-16 in compliance with the Kyle City Charter and the laws of the State of Texas; and which said proposed budget has been compiled from detailed information obtained from all departments and offices of the City; and,

Whereas, the City Council received the City Manager's proposed budget and conducted public hearings on the budget, a copy of which with all supporting materials has been filed with the City Secretary, all in compliance with state law and the Kyle City Charter; and,

Whereas, during the months of August and September 2015, the City Council held public meetings including two public hearings held in August to review revenue estimates, line item expenditure budgets for all City departments, revenue, expenditures and fund balances for all City Funds, capital improvements plan, and all other associated budget schedules and documents including fee schedule, rates for water and wastewater services, property tax rates, investment policy, debt management policy, and,

Whereas, the City Council has reviewed the Fiscal Year 2015-16 budget to including revenue estimates, line item expenditure budgets for all City departments, revenue, expenditures and fund balances for all City Funds, capital improvements plan expenditures, and all other associated budget schedules and documents including fee schedule, rates for water and wastewater services, and property tax rates, and, having considered any and all appropriate amendments, now deem this document, here marked as Exhibit "A" and made a part hereof, to be

the appropriate financial plan for the City of Kyle in the ensuing fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS, THAT:

Section 1. Findings. The following recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Public Hearings. By September 8, 2015, the scheduled date of the 2nd Reading of the Budget Adoption Ordinance, the City Council held public hearings to obtain comments and recommendations from Kyle citizens, residents, businesses, and other interested persons on the City's budget including revenue and expenditure estimates, fund balances, capital improvements plan expenditures, miscellaneous fees and charges as specified in the fee schedule, water and wastewater rates, property tax rates, and all other associated budget schedules and documents.

Section 3. Budget Adoption. The annual budget of the City of Kyle including revenue and expenditures, fund balances, water and wastewater rates, and other fees and charges listed in the fee schedule, and all other associated budget schedules and documents for conducting the affairs of the City thereof and providing a complete financial plan for Fiscal Year 2015-16 beginning October 1, 2015 and ending September 30, 2016, a copy of which is attached hereto as "Exhibit A", be and the same is in all things adopted and approved as the annual budget for all expenditures as well as fixed charges against the City for the fiscal year beginning October 1, 2015 and ending September 30, 2016.

Section 4. Approval of Expenditures by Fund. The sums included within the budget as described herein are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City of Kyle as established in the approved budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016.

Section 5. Conflict. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Section 6. Open Meetings. That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Ch. 551, Texas Local Government Code.

Section 7. Effective Date. This Ordinance shall be in full force and effect from and after the date of its final passage and adoption in accordance with the provisions of applicable state law and the City Charter.

PASSED AND APPROVED on First Reading this 1st day of September, 2015.

FINALLY PASSED AND APPROVED on this 8th day of September, 2015.

CITY OF KYLE, TEXAS

R. Todd Webster, Mayor

ATTEST:

Amelia Sanchez, City Secretary

DRAFT



Ordinance: Property Tax Rate Adoption



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF KYLE, TEXAS FIXING THE AD VALOREM TAX RATE, AND PROVIDING FOR THE LEVYING OF AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID.

Whereas, the City Council of the City of Kyle, Texas approved the municipal budget for the fiscal year beginning October 1, 2015 and ending September 30, 2016; and

Whereas, it is necessary that an Ordinance be passed levying an ad valorem tax on all property, both real and personal, within the corporate limits of the City of Kyle, Texas in accordance with such budget and the Texas Tax Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS:

Section 1. There is hereby levied and there shall be collected for the Maintenance and Operations (use and support) of the municipal government of the City of Kyle (herein the "City") and to provide an Interest and Sinking Fund for the Fiscal Year 2015-16, upon all property, real, personal and mixed, within the corporate limits of said City on January 1, 2015 subject to taxation, a tax of \$_____ on each \$100.00 taxable valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

1. For the Maintenance and Operation support of the general government (General Fund), \$_____ on each \$100.00 taxable valuation of property; and
2. For the Interest and Sinking Fund, \$_____ on each \$100.00 taxable valuation of property.
3. The total tax rate of \$_____ on each \$100.00 taxable valuation of property is _____ percent above the effective tax rate of \$_____ per \$100.00 taxable valuation of property.
4. **THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. {Tax Code 26.05 (b)(1)}**

5. The tax rate of \$_____ per \$100.00 of assessed taxable valuation will increase total city property tax on a \$100,000 home in Kyle by \$_____ as compared to the effective tax rate of \$_____ per \$100.00 of assessed taxable valuation.

Section 2. Taxes Due and Payable. That taxes levied under this Ordinance shall be due and payable on October 1, 2015 and if not paid on or before January 31, 2016 shall immediately become delinquent.

Section 3. Tax Lien. All taxes shall become a lien upon the property against which assessed, and the Hays County Tax Office as the assessor and collector of the City is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the state of Texas and ordinances of the City, and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by state law.

Section 4. Public Hearings. By September 8, 2015, the scheduled date of the 2nd Reading of the Property Tax Rate Adoption Ordinance, the City Council held two (2) separate public hearings to obtain comments and recommendations from Kyle citizens, residents, businesses, and other interested persons specifically on the City's property tax rates. In compliance with Truth-in-Taxation requirements, the required public "Notice of 2015 Tax Year Proposed Property Tax Rate for City of Kyle" was published in the Hays Free Press on _____ 2015. The two required public hearings on the proposed 2015 property tax rate for the City of Kyle were held by the City Council on August 19, 2015 and August 26, 2015.

Section 4. Effective Date. This Ordinance shall take effect immediately from and after its passage.

Section 5. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

PASSED AND APPROVED on 1st reading this 1st day of September, 2015.

PASSED AND FINALLY APPROVED on 2nd reading on this 8th day of September, 2015.

CITY OF KYLE, TEXAS

R. Todd Webster, Mayor

ATTEST:

Amelia Sanchez, City Secretary

DRAFT



Schedule of Re-Appropriations for Encumbrances



City of Kyle, Texas
 Re-Appropriations for Encumbrances From FY 2015 to FY 2016
 Information As of 7/28/2015

#	Vendor Name	PO #	Total	Outstanding	GL	PO Date	Notes
1	GBRA	1108	\$ 25,557.00	\$ 12,086.00	110-162-55613	10/15/2013	Interlocal agreement between GBRA and City of Kyle
2	Lockwood Andrews & Newnam	1448	\$ 181,999.50	\$ 99,063.81	110-162-55613	10/17/2014	Transportation Master Plan
3	The Natelson Dale Group Inc	1568	\$ 74,490.00	\$ 55,490.00	110-119-55322	1/26/2015	5 Year Strategic Plan & Target Study for Economic Development
4	Granicus, Inc	1591	\$ 10,725.00	\$ 7,150.00	110-115-55331	2/12/2015	SDI Agenda Viewing and Live Meeting System
5	T.F. Harper	1602	\$ 2,624.88	\$ 2,624.88	110-133-57233	2/24/2015	Various playground Replacement pieces
6	James Rios	1464	\$ 19,000.00	\$ 19,000.00	110-119-58113	10/22/2014	Downtown Revitalization Grant - Desperados
7	Padgett, Stratemann & Co	1468	\$ 18,000.00	\$ 13,354.50	110-110-55111	10/22/2014	PID Consulting Services
8	Lower Colorado River Authority	1476	\$ 14,132.97	\$ 14,132.97	110-151-57123	10/31/2014	Installation of Radios in (5) New KPD Tahoes
9	Lockwood Andrews & Newnam	1695	\$ 84,059.00	\$ 84,059.00	110-161-55621	5/20/2015	Engineering Services for roads in Post Oak, Brookside, Masonwood Dr., & Old Post Road
10	Robert Badger	1708	\$ 25,000.00	\$ 25,000.00	110-119-58113	6/3/2015	Downtown Revitalization Grant - Down South Railroad
11	LJA Engineering, Inc	1740	\$ 14,500.00	\$ 9,890.00	110-162-55613	6/26/2015	Engineering Services for Bullock Property
12	Financial Services Department	1750	\$ 50,000.00	\$ 50,000.00	110-161-55629	7/10/2015	City-Wide Beautification Project
	Total - Fund 110 General		\$ 520,088.35	\$ 391,851.16			
13	Half Associates Inc	876	\$ 206,679.00	\$ 13,091.09	127-246-57313	2/20/2013	FM150 Bike Lane
	Total - Fund 127 Transportation Fund		\$ 206,679.00	\$ 13,091.09			
14	Sparks Engineering Inc	1646	\$ 4,600.00	\$ 4,600.00	135-540-57214	4/22/2015	Initial Structural Assessment of Historical Water Tower
15	Jeremy Stone PhD	1712	\$ 17,000.00	\$ 11,000.00	135-540-55634	6/8/2015	Hotel Market Study
	Total - Fund 135 Hotel Occupancy Fund		\$ 21,600.00	\$ 15,600.00			
16	HDR Engineering Inc	1325	\$ 892,558.50	\$ 344,604.80	188-682-57313	7/10/2014	Lehman Road
17	Freese and Nichols, Inc	1326	\$ 1,238,533.00	\$ 565,243.40	188-680-57313	7/10/2014	Burleson Road
18	Lockwood Andrews & Newnam	1327	\$ 1,310,125.51	\$ 156,900.08	188-681-57313	7/10/2014	Goforth Road
19	LJA Engineering, Inc	1329	\$ 168,910.00	\$ 133,160.47	188-679-57313	7/10/2014	Burton Creek Road
20	Toney Parent Enterprises, Inc	1741	\$ 8,985.00	\$ 8,985.00	188-679-57144	6/26/2015	ROW
	Total - Fund 188 2013 GO Bond		\$ 3,619,112.01	\$ 1,208,893.75			
21	Burgess & Niple, Inc	1401	\$ 284,250.00	\$ 122,406.50	190-162-57230/57231	9/9/2014	Hydraulic models for the Water Distribution & Wastewater Collection Systems
22	Neptune Wilkinson Associates	1466	\$ 16,200.00	\$ 4,050.00	190-810-57214	10/22/2014	Rehab of Roland Lane Water Tank
23	Kleinfelder Central Inc	1505	\$ 18,300.00	\$ 4,310.40	190-810-57214	11/18/2014	Rehab of Roland Lane Water Tank
	Total - Fund 190 2014 Tax Notes		\$ 318,750.00	\$ 130,766.90			

#	Vendor Name	PO #	Total	Outstanding	GL	PO Date	Notes
24	Texas Tank Services	1717	\$ 7,300.00	\$ 7,300.00	310-820-55346	6/16/2015	Inservice Tank Cleaning- Yarrington, Post Oak, Lehman, 1626, & Well #4
	Total - Fund 310 Utility Operating Fund		\$ 7,300.00	\$ 7,300.00			
25	Lockwood Andrews & Newnam	1000	\$ 300,000.00	\$ 183,459.87	331-841-57313/57223	6/26/2013	Engineering Services for relocation of Yarrington Road
26	K Friese & Associates, Inc	1653	\$ 25,450.00	\$ 2,744.00	331-864-57211	4/23/2015	Scott Street Waterline Improvements
	Total - Fund 331 Water CIP Fund		\$ 325,450.00	\$ 186,203.87			
27	Neptune Wilkinson Associates	1643	\$ 33,250.00	\$ 18,399.80	341-874-57211	4/10/2015	Moreno Street Wastewater Improvements
28	HDR Engineering Inc	1765	\$ 38,776.00	\$ 38,776.00	341-874-57211	7/23/2015	Engineering Services for Old Hwy 81 Waterline
	Total - Fund 341 Sewer CIP Current Revenue Fund		\$ 72,026.00	\$ 57,175.80			
29	Diana Tinkler	617	\$ 18,505.00	\$ 16,496.65	342-887-57224	5/21/2012	ROW
30	Neptune Wilkinson Associates	911	\$ 121,752.96	\$ 88,971.54	342-887-57313	3/28/2013	Bunton Wastewater Interceptor
31	Espey Consultants, Inc	1644	\$ 226,922.00	\$ 216,998.57	342-888-57313	4/20/2015	Southside Wastewater Improvements
32	Holt Engineering Inc	656	\$ 33,707.00	\$ 33,707.00	342-887-57313	7/2/2012	Geotechnical Engineering Southside Wastewater
	Total - Fund 342 Sewer CIP Impact Fee Fund		\$ 400,886.96	\$ 356,173.76			
33	Clayton & Little Architect	1544	\$ 7,771.83	\$ 491.65	412-675-57317	12/17/2014	Architectural Drawings for Train Depot
34	SpawGlass Contractors, Inc	1545	\$ 105,886.00	\$ 8,106.00	412-675-57222	12/17/2014	Train Depot Exterior
35	SpawGlass Contractors, Inc	1623	\$ 343,499.00	\$ 113,582.00	412-675-57222	3/19/2015	Train Depot Interior
	Total - Fund 412 -Train Depot Donation Fund		\$ 457,156.83	\$ 122,179.65			
	Grand Totals		\$ 5,949,049.15	\$ 2,489,235.98			



Amendments to Proposed Budget by City Council





Public Notices





City of Kyle, Texas
Notice of City Council Budget Meetings and Public Hearings
Proposed Operating and Capital Budget
For Fiscal Year 2015-2016

The Kyle City Council is scheduled to conduct Budget Meetings and Public Hearings on the City Manager's Proposed Budget for Fiscal Year 2015-2016 including property tax rate, water/wastewater service rates, and other fees/charges for various City services.

The City Manager will hold the second budget workshop with the City Council on the Proposed Budget for Fiscal Year 2015-2016 on Saturday, August 1, 2015 at 8:00 a.m., at the Kyle City Hall, 100 West Center Street, Kyle, Texas.

The Proposed Budget for Fiscal Year 2015-2016 is a complete financial plan for all City Funds, programs, services, operations, and capital improvement program (CIP) activities for the period covering October 1, 2015 through September 30, 2016. The Proposed Budget for Fiscal Year 2015-2016 for all City expenditures totals approximately \$78.8 million and 202.5 full time equivalent positions. Of the total \$78.8 million Proposed Budget, the budget for the City's General Fund for Fiscal Year 2015-16 totals approximately \$21.7 million with a \$0.3 million surplus; revenue for General Fund totals approximately \$22.0 million and expenditures total approximately \$21.7 million.

A general summary of the City's Proposed Budget for Fiscal Year 2015-2016 for all City Funds is provided below:

FOR ALL CITY FUNDS

• Estimated Beginning Fund Balance	\$ 63,629,514
• Estimated Revenue	<u>\$ 47,636,571</u>
• Estimated Available Funds	\$111,266,085
• Estimated Expenditures	<u>\$ 78,860,239</u>
• Estimated Ending Fund Balance	<u>\$ 32,405,846*</u>

* Reflects expenditure of \$31.2 million in accumulated funds; \$22.0 million in road bond proceeds, \$7.7 million in impact fees, and \$1.3 million in utility funds.

The City Council is scheduled to hold Budget Meetings and Public Hearings on the Proposed Budget and rates for Fiscal Year 2015-2016 at the Kyle City Hall, 100 West Center Street, Kyle, Texas, on the following dates:

- | | |
|---|---|
| • City Council Budget Workshop No. 2: | Saturday, August 1, 2015 at 8:00 a.m. |
| • Public Hearing No. 1 on Budget & Rates: | Wednesday, August 19, 2015 at 7:00 p.m. |
| • Public Hearing No. 2 on Budget & Rates: | Wednesday, August 26, 2015 at 7:00 p.m. |
| • Adoption of Budget & Rates (1 st Reading): | Tuesday, September 1, 2015 at 7:00 p.m. |
| • Adoption of Budget & Rates (2 nd Reading): | Tuesday, September 8, 2015 at 7:00 p.m. |

All Kyle residents and interested persons are invited to attend the City Council's Budget Meetings and Public Hearings and to provide their comments to the City Council. An electronic copy of the Proposed Operating and Capital Budget for Fiscal Year 2015-2016 will be available on the City's website beginning July 27, 2015. A printed copy of the complete proposed budget document will also be made available for public inspection beginning August 3, 2015 during business hours (except on a City holiday) at the Kyle City Hall located at 100 West Center Street, Kyle, Texas, and at the Kyle Public Library located at 550 Scott Street, Kyle, Texas.

Perwez A. Moheet, CPA
Director of Finance
July 24, 2015

NOTICE OF TAX YEAR PROPOSED PROPERTY TAX RATE FOR

A tax rate of \$ _____ per \$100 valuation has been proposed for adoption by the governing body of _____ (insert name of county or municipality). This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

PROPOSED TAX RATE	\$ _____ per \$100
PRECEDING YEAR'S TAX RATE	\$ _____ per \$100
EFFECTIVE TAX RATE	\$ _____ per \$100
ROLLBACK TAX RATE	\$ _____ per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for _____ (insert name of county or municipality) from the same properties in both the _____ (preceding) tax year and the _____ (current) tax year.

The rollback tax rate is the highest tax rate that _____ (insert name of county or municipality) may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

(insert name of county or municipal tax assessor-collector)

(insert name of county or municipality) tax assessor-collector

(insert address)

(insert telephone number)

(insert email address)

(insert internet website address, if applicable)

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: _____ (insert date and time) at _____ (insert location of meeting)

Second Hearing: _____ (insert date and time) at _____ (insert location of meeting)



City Charter: Annual Budget and Process



City Charter of the City of Kyle, Texas

Preamble

This Charter is dedicated to and adopted by the citizens of the City of Kyle to grant the full authority for local self-government and to ensure such rights and duties to the people, to reserve to the people the powers of initiative, referendum and recall, and to encourage citizen participation in our government for the proper and efficient progress of our city. To this end we adopt and ordain this Charter as authorized by the Texas Constitution.

ARTICLE I. – INCORPORATION, FORM OF GOVERNMENT AND POWERS OF THE CITY

Sec. 1.01. - Incorporation. The inhabitants of the City of Kyle, Texas, within the corporate limits as now and as hereafter established, extended and modified, shall continue to be and are hereby constituted a body politic and corporate in perpetuity under the name of the "City of Kyle," hereinafter referred to as the "city," with such powers, privileges, rights, duties, and immunities as herein provided.

Sec. 1.02. - Form of Government. The municipal government shall be, and shall be known as, the "council-manager" form of government. Pursuant to the provisions of, and subject only to the limitations imposed by, the state constitution, state laws, and this charter, all powers of the city shall be vested in and exercised by an elective governing body, hereinafter referred to as the "city council" or "council". The council shall enact legislation, adopt budgets, determine policies, make appointments to positions as provided herein, and appoint the city manager who shall execute the laws and administer the government of the city.

Sec. 1.03. - Rights Reserved. All suits, taxes, penalties, fines, forfeitures, and all other rights, claims and demands, of every kind and character, which have accrued under the laws in favor of the city shall belong to and vest in the city; shall not abate by reason of the adoption of this charter; shall be prosecuted and collected for the use and benefit of the city; and shall not be in any manner affected by the taking effect of this charter; but as to all of such rights, the laws under which they shall have accrued shall be deemed to be in full force and effect. The budget and all ordinances, rules and regulations of the city shall be and remain in effect, subject to the terms of this charter and the future discretion and vote of the council. All present commissions, boards and officers of the city shall continue in office subject to the provisions of this charter, including, but not limited to, the provisions governing election and removal, and the council's exercise of the authority conferred by this charter.

Sec. 1.04. - General Powers. The city shall possess and may exercise the full power of local self-government and shall have all powers possible and lawful for a home rule city to have under the constitution and laws of the State of Texas, as fully and completely as though each such power were specifically enumerated in this charter. The city shall not have any authority or power that conflicts with state law. It is specifically provided that:

(a) The powers and authority of the city shall include but shall not be limited to any power and authority necessary, useful or desirable to accomplish any public or lawful purpose, or to provide for the advancement of the interest, welfare, health, morals, comfort, safety, economic well being, or convenience of the city and its inhabitants; provided that all such powers, whether

expressed or implied, shall be exercised and enforced in a manner that is not inconsistent with this charter or state law, and when not prescribed herein, in such manner as is provided by ordinance or resolution adopted by the city council.

(b) The enumeration of particular powers in this charter shall not be held or deemed to be exclusive, and, in addition to the powers enumerated herein, the city shall have all other powers which, under the constitution and laws of the State of Texas, it would be proper for this charter to specifically enumerate, including all powers of local government not clearly denied the city by state law. The city shall have and may exercise all the powers conferred upon cities of every class by the Texas Constitution or state and federal law, including all powers of local government that can be conferred on home rule cities pursuant to Art. 11, Sec. 5, Tex. Const., or that are conferred by any existing or future law relating to the powers and authority of cities, together with all the implied powers necessary to carry into execution any such power.

(c) The city may exercise any of its powers and perform any of its functions by contract with, or in cooperation with, the state government or any agency or any political subdivision thereof, or with the federal government or any agency thereof, and, to the extent not inconsistent with state law or this charter, by contract with any person, firm or legal entity.

(d) Under the name of the city it shall be known in law and have succession and be capable of contracting and being contracted with; being sued and impleaded as authorized in this charter or by state law; suing and impleading at law or in equity and being answered to in all courts and tribunals; provided that the city shall have sovereign immunity and its officers and employees shall have qualified governmental immunity. The officers of the city are the members of the city council, the city manager, municipal judge, city attorney and members of all standing boards and commissions appointed by the city council, and the department heads and the sworn law enforcement personnel appointed by the city manager.

ARTICLE VIII. - FINANCE

Sec. 8.01. - Finance Department. The department of finance shall be established and maintained and the head of such department shall be the director of finance. The director of finance shall have knowledge of municipal accounting and experience in budgeting and financial control. Such director shall provide a bond with such surety and in such amount as the city manager may require. The premium on such bond shall be paid by the city.

Sec. 8.02. - Powers and Duties. The director of finance shall administer all financial affairs of the city under the direction, control and supervision of the city manager. He or she shall have authority and be required to:

(a) Maintain a general accounting system for the city and exercise financial control over all offices, departments and agencies thereof;

(b) Certify the availability of funds for all proposed expenditures, and unless the director of finance shall certify that an unencumbered balance exists in the appropriations and funds available, no appropriation shall be encumbered and no expenditure shall be made;

(c) Submit to the council through the city manager, not less than quarterly, statements showing the financial condition of the city; the form and content of the statements and schedule for presentation shall be approved by the city council;

(d) Prepare, as of the end of the fiscal year, a complete financial statement and report.

Sec. 8.03. - Fiscal Year. The fiscal year of the city shall begin on the first day of each October and end on the last day of September of the succeeding year. All funds collected by the City during any fiscal year including both current and delinquent revenues, shall be accounted for in such fiscal year; and except for funds derived to pay interest and create a sinking fund on the bonded indebtedness of the city, may be applied to the payment of expenses incurred during such fiscal year.

Sec. 8.04. - Annual Budget. The budget shall provide a complete work and financial plan for the city, including all city funds and activities. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the city for the ensuing fiscal year; describe the important features of the budget; indicate any major changes from the current year in financial policies, expenditures, and revenues, with reasons for such changes; summarize the city's debt position and include such other material as the city manager deems desirable or the council requires. The budget shall begin with a clear general summary of its contents; and shall show in detail all estimated revenues, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year. The proposed budget expenditures shall not exceed the total of estimated funds available from all sources. The budget shall be so arranged as to show comparative figures for estimated revenues and expenditures of the current fiscal year and the actual revenues and expenditures of the preceding two (2) fiscal years, compared to the estimate for the budgeted year. It shall include in separate sections:

- (a) An itemized estimate of the expense of conducting each department, division and office.
- (b) An estimate of the revenues of the city from taxes by category for the fiscal year.
- (c) Tax levies, rates, and collections for the preceding two years.
- (d) An itemization of all anticipated revenue from utilities and all sources other than the taxes.
- (e) The amount required for interest on the City's debts, for sinking fund and for maturing bonds and other obligations.
- (f) The amounts of the city debts and other obligations, with a schedule of payments and maturities.
- (g) The total amount established for addition to reserve funds.
- (h) A capital program, which may be revised and extended each year to indicate capital expenditures pending or in process of construction or acquisition.
- (i) A provision regarding health coverage for retired employees. This provision may give consideration to the years of service of each retired employee but shall not obligate the city to any specific or continuing level of funding for such benefits.
- (j) Such other information as may be required by the council.

Sec. 8.05. - Budget Process and Adoption. The city manager shall be responsible for the timely preparation and presentation of the budget, and shall present his or her recommended budget to the city council no later than sixty (60) days prior to October 1st of each year. The proposed

budget shall become a public document and record when presented to the council. From and after its receipt of the budget, the city council shall:

(a) At the first council meeting for which timely notice may be given, cause to be posted in city hall and published in a newspaper of general circulation in the city a general summary of the proposed budget and a notice stating the time and places where copies of the budget are available for public inspection; the time and place, not less than fifteen (15) days after such publication, of a public hearing on the budget; and such other public hearings as are necessary.

(b) After the first public hearing the council may adopt the budget with or without amendment. The council may amend the proposed budget to add, increase, decrease or delete any programs or amounts, except expenditures required by law or for debt service; provided that no amendment shall increase the authorized expenditures to an amount greater than the total of estimated funds available from all sources.

(c) The budget shall be finally adopted by ordinance not later than the third Thursday of September; provided that if the council takes no final action on or prior to such day, the budget as submitted by the city manager shall be deemed to have been finally adopted by the council.

Sec. 8.06. - Administration of Budget. No payment shall be made or obligation incurred except in accordance with this charter and appropriation duly made, and unless the director of finance first certifies that a sufficient unencumbered balance and sufficient funds are or will be available to cover the claim or meet the obligation when it becomes due and payable. If funds are not currently available to make an appropriate payment, but will become available within the fiscal year, the finance officer may request the council give authority to borrow money to make such payment provided that such money will be repaid by the end of the fiscal year or as provided by state law. Any authorization of payment or incurring of an obligation in violation of the provisions of this charter shall be void and any payment so made illegal; provided this shall not be construed to prevent the council by ordinance from making or authorizing payments or the making of contracts, for capital expenditures to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, certificates of obligation, lease-purchase, or other similar evidence of indebtedness or obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year.

Sec. 8.07. - Amendment and Supplemental Budgets. To protect the public health, safety, welfare and resources of the city, budget amendments to fund and meet conditions not anticipated in the original budget may be authorized, upon the affirmative vote of four members of the council. Supplements and amendments shall be approved by ordinance and shall be filed with the original budget.

Sec. 8.08. - Borrowing to Meet Funding Requirements. In the absence of available funds to meet emergency conditions and requirements, the council may authorize the borrowing of funds. In any fiscal year in anticipation of the collection of the budgeted revenues or ad valorem property tax for such year, whether levied or to be levied in such year, the council may authorize the borrowing of money by the issuance of notes, warrants or tax anticipation notes. Notes and warrants issued under this section shall be limited to the funds required for the emergency or short-fall and mature and be payable not later than the end of the fiscal year in which issued, or as otherwise provided by statute.

Sec. 8.09. - Depository. The council shall from time to time select a depository or depositories for city funds on the basis of bids received from such institutions; provided that the council may by resolution invest reserve funds in any state or federally chartered bank or savings institution.

All monies received by any person, department or agency of the city for or in connection with affairs of the city shall be promptly deposited in the city depository or depositories. All checks, vouchers, or warrants for the withdrawal of money from the city depositories shall be signed by the city manager and the director of finance. The council may authorize the use of machine imprinted facsimile signatures of such persons on such checks, vouchers and warrants.

Sec. 8.10. - Purchase Procedure. All purchases made and contracts executed by the city shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged; and no contract or order shall be binding upon the city unless the director of finance certifies there is to the credit of such office, department or agency, a sufficient unencumbered appropriation to pay for the supplies, materials, equipment, or contractual services for which the contract or order is to be issued. All contracts and purchases of every nature and kind shall be made in accordance with all applicable state law requirements for competitive bidding.

Sec. 8.11. - Bonds and Financial Obligations. The council may by ordinance authorize the issuance of any tax or revenue bonds, refunding bonds, certificates of obligation, warrants, notes, certificates of participation, tax anticipation notes or other evidence of indebtedness or obligation, for any permanent public improvement or any emergency, or any other public purpose not prohibited by law, subject only to the following limitations:

- (a) no general obligation bonds, other than refunding bonds, shall be issued except as approved by a majority vote at an election held for such purpose;
- (b) no indebtedness or obligation shall be issued except in compliance with the requirements of state law;
- (c) no form of indebtedness other than general obligation bonds approved by public vote may be issued without public notice and a public hearing being held in compliance with state law; the published notice shall clearly summarize the relevant statutory provisions providing for a petition and election, if any; and
- (d) the authorization for bonds authorized but not issued shall expire ten years after the date of authorization.

Charter reference— Debt management policy, [§ 8.14](#)

Cross reference— Debt management policy, [§ 2-531](#) et seq.

Sec. 8.12. - Reserve Fund. A reserve fund shall be established. Except when expended only for an emergency, the reserve fund shall over time be funded in an amount equal to at least twenty-five percent of the annual operating budget. If expended the reserve fund shall be restored as soon thereafter as practicable.

Sec. 8.13. - Independent Audit. At the close of each fiscal year, an independent audit shall be made of all accounts of the city by a certified public accountant experienced in auditing cities. The audit shall be completed on or before March 30th of each year and shall include an audit of all non-profit organizations receiving fifty percent (50%) or more of their income from the city. The audit shall be subject to the following:

- (a) The city shall pay a percentage of the audit costs for all non-profit organizations audited, equal to the percentage of their respective total funding provided by the City;
- (b) The independent auditor shall not otherwise maintain or keep any of the accounts of the city; act as financial advisor to the city; or have any financial interest whatsoever, direct or indirect, in any other financial affairs of the city, any member of the council, the city manager or any department head; provided that the auditor may be a resident or routinely utilize the utilities and services offered by the city, or be the owner of less than one percent (1%) of the total outstanding stock in a company contracting with the city;
- (c) The council shall not select the same auditor for more than five (5) consecutive years and the auditor selected shall not be, or have been within the immediate preceding three (3) years, a business associate of the certified public accountant or firm that performed the audit prior to such selection;
- (d) Upon acceptance of the audit, a summary thereof shall be published immediately in a newspaper of general circulation in the city and copies of the audit shall be placed on file in the city secretary's office as a public record. The summary shall include a balance sheet; an itemization of all income and expenditures by department; and an itemization of all investments and amounts of such investments pledged or encumbered for specific purposes;
- (e) The auditor shall be available to the council throughout the budget year for special projects, audits, reviews and reports.

Section 8.14. - Debt Management Policy. The city council shall adopt and implement a debt management policy prior to adoption of the 2011-2012 annual budget. The city council shall obtain and consider advice from such professional and financial advisory services as it deems appropriate in adopting, reviewing and implementing the policy. The policy shall be reviewed, modified and amended as appropriate not less often than every fifth year.

(Ord. No. 646, § 1(Prop. 10), 3-1-2011) **Editor's note**— Added by the voters at an election held on May 14, 2011.



City Council's Budget Policy Directives





Budget Development Timeline





City of Kyle, Texas
Fiscal Year 2015-16 Budget Process

10:00 a.m.	Monday, March 23, 2015	Staff Planning Meeting
8:00 a.m.	Saturday, March 28, 2015 (Special Called Meeting)	City Council Budget Retreat No. 1
	Saturday, June 20, 2015	Deadline for Department Budget Numbers
	Tuesday, July 07, 2015 Thursday, July 09, 2015	City Manager's Department Budget Review Meetings
	Monday, July 27, 2015	Line Item Budget Sent to City Council for Review
8:00 a.m.	Saturday, August 01, 2015 (Special Called Meeting)	City Council Budget Retreat No. 2
7:00 p.m.	Wednesday, August 19, 2015 (Special Called Meeting)	1st Public Hearing, Budget & Tax Rates
7:00 p.m.	Wednesday, August 26, 2015 (Special Called Meeting)	2nd Public Hearing, Budget & Tax Rates
7:00 p.m.	Tuesday, September 01, 2015 (Regular Meeting)	Budget Adoption: Budget & Tax Rates (1st Reading)
7:00 p.m.	Tuesday, September 08, 2015 (Special Called Meeting)	Budget Adoption: Budget & Tax Rates (2nd Reading)



Financial Management Policies



ORDINANCE NO. 648

AN ORDINANCE OF THE CITY OF KYLE, TEXAS, ADOPTING A DEBT MANAGEMENT POLICY; AMENDING SECTION 8.11 OF ARTICLE VIII OF THE CODE OF ORDINANCES IN ITS ENTIRETY; AND PROVIDING SEVERABILITY, OPEN MEETINGS AND EFFECTIVE DATE CLAUSES.

WHEREAS, the City Council of the City of Kyle, Texas (the "City") desires to amend the Code of Ordinances of the City ("Code") to establish a debt management policy and provide guidelines for issuance and effective management of medium and long term debt of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS, THAT:

Section 1. Findings. The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

Section 2. Adoption of Debt Management Policy. Section 8.11 of Article VIII of the Code, is hereby amended and replaced in its entirety to read as follows:

Section 8.11 DEBT ISSUANCE AND MANAGEMENT POLICY

(a) **Purpose.** The City establishes the following policy concerning the issuance and management of the City's debt. This debt policy, as presented to City Council and the citizens, is established to improve the quality of decisions in relation to the City's financing activities, provide a comprehensive view of the City's long term debt picture and make it easier for decision makers to understand issues concerning debt issuance and management.

(b) **Conditions of Debt Issuance.**

(1) **Community Needs** - Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment but without constituting an unreasonable burden to taxpayers.

(2) **Qualified Projects** - Long term debt is only to be issued to finance the acquisition and/or construction of capital improvements with an economic or useful life greater than five years and the term of the debt. Additionally, only capital needs identified in the capital improvement program will be considered. Refunding bonds will only be issued if the present value of debt service savings exceeds three percent of the par value of the refunded bonds, unless the refunding is intended for tax rate management purposes. Debt for other purposes, such as acquisition of capital assets, is covered separately in this policy.

(3) **Emergency Purposes** – Debt may be issued in compliance with State law to repair or replace an essential public asset, e.g. wastewater trunk line, that has suffered catastrophic damages, or for other purposes if there is immediate risk to the health and/or general safety of the general population of the City. The issuance of debt under this subsection requires an affirmative vote by a majority of the members of the City Council present and voting, provided not less than four affirmative votes shall be required to authorize the issuance of debt under this subsection.

(c) **Types of Debt**

(1) **General Obligation Bonds**- General Obligation Bonds may only be issued with a majority approval of a popular vote. The use of the proceeds from GO Bonds is limited to the acquisition or improvement of real property and other uses allowed by law and applicable bond ordinances. Libraries, parks and public safety facilities are all types of facilities that can be financed with GO Bonds. To the extent that property tax revenues are used to fund debt service, a separate property tax will be levied.

(2) **Enterprise Revenue Bonds** - Enterprise Revenue Bonds finance facilities for a revenue producing enterprise, and are payable from revenue sources within that enterprise. Municipal Water and Sewer and Solid Waste are examples of revenue producing enterprises within the City.

(3) **Certificates of Obligation (CO's) and Limited Tax Notes (Notes)** - Notes will be used in order to fund capital requirements where the useful life does not exceed seven (7) years as authorized by State law or where expedient issuance is required. Debt service for CO's or Notes may be either from general revenues or backed by a specific revenue stream or streams or by a combination of both. The term of the CO's will not exceed the useful life of the major capital projects funded by the certificate issuances and will generally be limited to no more than twenty years. Unless provided otherwise by State law neither CO's nor Notes require a vote of the citizens of the City.

(4) **Refunding Obligations** - Pursuant to the Government Code and various other financing statutes applicable in particular situations, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long term obligation of the City. Absent any significant noneconomic factors (such as tax rate management), a refunding should produce minimum debt service savings (net of reserve fund earnings and other offsets) of at least 3% of the par value of the refunded bonds on a net present value basis, using the refunding issue's True Interest Cost (TIC) as the discount rate, unless the Finance Department determines that a lower savings percentage is acceptable for issues or maturities with short maturity dates.

(5) **Tax Anticipation Notes** - Proceeds from Tax Anticipation Notes are

used to fund projects whose source of payment is future tax revenues. These instruments have a term of one to three years and are for a specific purpose such as temporary financing for capital improvements, cash flow needs and major equipment leasing.

(6) **Tax Increment Financing Bonds (TIF)** - The City may use these bonds to finance capital improvements within the tax increment reinvestment zone. Repayment is from property taxes generated on the incremental increases in tax values within the zone.

(7) **Leases and Lease Purchase** - Financing leases and lease purchase agreements may be used to finance major capital purchases, including infrastructure, fleet, major system upgrades and large equipment purchases. The useful life of the asset should not exceed the term of the lease.

(8) **Assessment Bonds** - Proceeds from Assessment Bonds may be used to finance local public improvements, provided that said improvements benefit the parcels of land to be assessed. Local street lights, landscaping, sidewalks and sanitary sewers are some of the examples of local improvements commonly financed by assessment bonds.

(9) **Other Obligations** - There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case by case basis. Such other forms include, but are not limited to limited tax notes, non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes and judgment or settlement obligation bonds.

(d) Restrictions on Debt Issuance.

(1) The City will not use long term debt to finance current operations or normal maintenance.

(2) Derivative products will not be used by the city.

(3) Variable rate debt will not be used to refinance fixed-rate, long term debt.

(4) All debt issuances shall be approved by the City Council.

(5) Before any debt may be issued, the city will perform an analysis of the requirements to determine the impact on future budgets, the sufficiency of revenues to fund the debt service requirements and additional operating costs of the capital asset acquired. The analysis will ensure that debt service payments not tied to a specific revenue source shall be not greater than 40% of budgeted General Fund revenue for the current fiscal year. For calculation purposes, General Fund revenue shall include revenue in both Community Development and Recreation Funds of the City.

Payments on bonds that are tied to a specified revenue stream such as waterworks

bonds or TIF supported bonds are not subject to this 40% limit. This percentage restriction may be waived on a case-by-case basis for emergency purposes.

(e) Limitations on Outstanding Debt.

(1) Limitations on the city's outstanding bonded debt include:

(A) The total of gross bonded debt payable from the General Fund of the City (to include principal portion only) will not exceed six (6) percent of the assessed valuation of the City for the same year.

(B) Certificates of obligation payable from the General Fund shall not exceed three (3) percent of the assessed valuation of the City.

(2) These limitations shall not apply to utility-supported or TIF-supported debt and shall be periodically compared with other cities to determine if the city is still within the norm for comparably sized cities.

(f) Characteristics of Debt Issuance.

When the City finances capital projects by issuing bonds, it will pay back the bonds in a period not exceeding the expected life of those projects. Other standard terms shall include the following:

(1) Term may be up to 30 years depending on cash flow assumptions, and useful life of asset being financed.

(2) Call provisions will be shortest possible optional call consistent with optimal pricing.

(3) The City will seek to retire at least 25 percent of the total General Fund supported principal outstanding within the next 10 fiscal years.

(4) The City will seek level or declining overall debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue, unless such debt issue is originally intended to be refinanced to produce level or declining overall debt repayment.

(5) The City will avoid variable rate debt due to the potential volatility of such instruments. Therefore, the City will avoid the use of variable rate debt for its general obligation bond issues.

(6) Debt service reserves will be in conformity with bond covenants, if applicable.

(7) Commercial insurance or other credit enhancements to the bond rating shall be considered when cost effective.

(8) Repayment of debt shall be made with revenues derived from the projects that benefitted from the bond issuance when possible.

(9) General Fund reserves shall be maintained at a minimum of ninety (90) days equivalent of the prior year's General Fund operating expenditures. This reserve shall be set aside and accounted for in a separate Fund of the City named Emergency Reserve Fund. All disbursements from the Emergency Reserve Fund must be authorized by the City Council and shall only be for emergency purposes as described in Section 8.11 (b) 3. For calculation purposes, General Fund expenditures shall include expenditures in both Community Development and Recreation Funds of the City and shall exclude any transfers-out. To the extent the City does not meet this stated policy minimum, the Council shall separately approve a plan at the time it approves its next required budget to achieve the required reserve amount within the shortest possible number of years (the "ramp-up period"). In no event will this ramp-up period exceed ten (10) years.

(g) Review of Debt Policy. To ensure the City is meeting the expectations of this policy the Strategic Planning & Finance Committee is to review this policy annually, at least three months prior to the beginning of the budget process, and report the findings to Council.

(h) Debt Issuance Process

(1) The City will strive continually achieve a higher Standard and Poor's rating. The City will maintain good communications with bond rating agencies about its financial condition and will follow a policy of full disclosure on every financial report and bond prospectus. The City will also comply with all federal tax law provisions, including arbitrage requirements.

(2) The City shall utilize the services of independent financial advisor(s) on debt financing when deemed prudent. Although not required, the City may utilize an RFP selected pool of underwriters for any negotiated bond sale. Bond counsel will be used for each transaction.

(3) The Finance Department shall review each debt issuance transaction on a case by case basis to determine the most appropriate method of sale.

(4) **Competitive Sale.** In a competitive sale, bids for the purchase of the bonds are opened at a specified place and time and are awarded to the underwriter (or syndicate) whose conforming bid represents the lowest true interest cost to the City (TIC). This method is most advantageous when the debt to be issued is less complex, the municipal bond market for high grade credits is stable, and the sale of the City's bonds is assured.

(A) Bond sales shall be cancelable at any time prior to the time bids are to be received.

(B) Upon award to the bidder whose conforming bid represents the lowest true interest cost, the City may restructure the bonds in accordance with the Official Notice of Sale. The City shall reserve the unfettered right to reject all bids or waive bid irregularities.

(5) **Negotiated Sale.** In a negotiated sale, the City chooses the initial buyer of the bonds in advance of the sale date. The initial buyer is usually an investment banking firm, or a syndicate of investment banking firms interested in reoffering the bonds to investors through an underwriting process. This type of sale allows the City to discuss different financing techniques with the underwriter in advance of the sale date. This method is most advantageous when the debt issue is complex, debt structuring flexibility is required (as would be the case in a bond refunding) or the municipal bond market is unstable or uncertain.

(6) **Private Placement** In a private placement, the City may select a private purchaser willing to bid a below market rate. Such placements often allow debt to be issued more efficiently by eliminating the need for bond ratings and other associated issuance costs. Such financing will be analyzed on a case by case basis, depending primarily on rates prevailing in the placement market from time to time.

(7) Professional services used in conjunction with a bond issuance may be obtained using a request for proposal (RFP). If an RFP is used, selection will be based on experience in the type of issuance and municipal bond activities, ability to perform needed services, conflicts of interest, fees and fee structure.

(i) Permitted Investments of Debt Proceeds

(1) All investments of debt proceeds shall adhere to the city's investment policy. Accordingly, the investment of proceeds is limited to:

(A) securities guaranteed for both principal and interest by the federal government. All securities held in the City's name prior to the effective date of this Ordinance are exempt until such securities mature and funds become available for reinvestment;

(B) collateralized certificates of deposit from banks whose collateral consists of securities of the United States or secured by a letter of credit from the Federal Home Loan Bank Board that guarantee both principal and interest;

(C) local government investments pools; or

(D) collateralized certificates of deposit from banks secured by a combination of collateral and guarantees as provided in (A) and (B), and/or bonds and debt obligations of the State of Texas and other instruments as authorized by State law

(2) A financial advisor may be used to assist in investing bond proceeds. However, the advisor must be independent of the underwriter or financial advisor involved with the sale of the bonds. Bond proceeds may not be commingled with operating funds.

(3) To ensure adequate liquidity and safety of principal, investment maturities shall precede debt service requirements.

Section 4. Severability. If any provision of this Ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

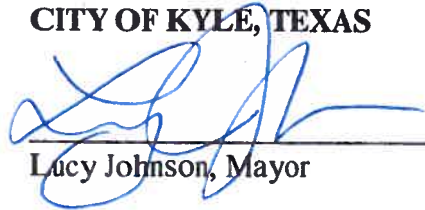
Section 5. Effective Date. This Ordinance shall take effect immediately from and after its passage.

Section 6. Open Meetings. It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED on this the 15th day of March, 2011.

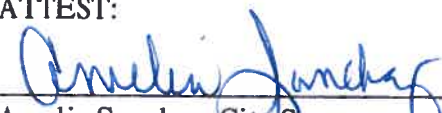
PASSED AND FINALLY APPROVED on this the 5th day of April, 2011.

CITY OF KYLE, TEXAS



Lucy Johnson, Mayor

ATTEST:



Amelia Sanchez, City Secretary



Investment Policy



RESOLUTION NO. 952

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
KYLE, TEXAS, ADOPTING AN INVESTMENT POLICY;
MAKING FINDINGS OF FACT; AND PROVIDING FOR
RELATED MATTERS.**

WHEREAS, the Texas Public Funds Investment Act, Section 2256.005 requires that the governing body of an investment entity shall adopt by rule, order, resolution, ordinance, or as appropriate, a written Investment Policy regarding the investment of its funds and funds under its control, and,

WHEREAS, the Texas Public Funds Investment Act requires that the Investment Policy, including a list of authorized investments and investment strategies, must be approved annually, and,

WHEREAS, the attached Investment Policy complies with the provisions of Texas Public Funds Investment Act.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF KYLE, HAYS COUNTY, TEXAS, THAT:**

Section 1. Findings. The City Council of the City of Kyle finds that:

- A. As required by the Texas Public Funds Investment Act, the City Council has reviewed the Investment Policy and related investment strategies and that the revised Investment Policy made part of this City Council Resolution so adopted records any changes made to the City's Investment Policy and or investment strategies.
- B. The following recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

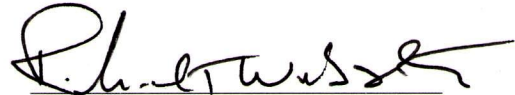
Section 2. Authorization. The Investment Policy of the City of Kyle is hereby adopted in compliance with the requirements set forth in the Texas Public Funds Investment Act.

Section 3. Effective Date. This City Council Resolution of the City of Kyle, Texas shall take effect from and after the date of its passage as authorized by the Charter of the City of Kyle.

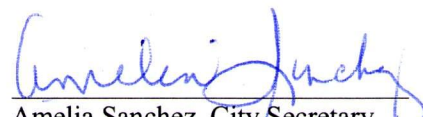
Section 4. Open Meetings. It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of the said meeting was given as required by the Open Meetings Act, Chapter 551, Local Government Code.

FINALLY PASSED AND APPROVED ON THIS THE 2nd DAY OF DECEMBER
2014.

THE CITY OF KYLE, TEXAS


R. Todd Webster, Mayor

ATTEST:


Amelia Sanchez, City Secretary

INVESTMENT POLICY

CITY OF KYLE, TEXAS



Revised & Adopted:

December 2, 2014

INVESTMENT POLICY

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I. PURPOSE

It is the policy of City of Kyle, Texas that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Ordinance requirements, formal Investment Policy and informal investment strategy.

Effective cash management is recognized as essential to good fiscal management. Cash management and effective investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all City funds. The City's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with this Policy.

A. Formal Adoption

This Investment Policy is authorized by the City of Kyle City Council in accordance with Chapter 2256, Texas Government Code, the Public Funds Investment Act, as amended, which requires the adoption of a formal written Investment Policy

B. Scope

This Investment Policy applies to all of the investment activities of the City of Kyle, including but not limited to investment of general funds, reserve funds, interest and sinking funds and bond funds. Retirement funds are not governed by this policy. This Policy establishes guidelines for who can invest City funds, how City funds will be invested, and when and how a periodic review of investments will be made. In addition to the guidelines of this Policy, bond funds (as defined by the Internal Revenue Service) shall be managed in accordance with their governing resolution and all applicable State and Federal Law.

C. Review and Amendment

This written investment policy and related fund strategies shall be reviewed annually by the City Council. Amendments must be approved and adopted by the City Council. The City Council shall adopt a written resolution stating that it has reviewed the investment policy and investment strategies.

II. INVESTMENT OBJECTIVES

A. Safety of Principal

The primary objective of all investment activity is the preservation of capital and the safety of principal in the overall portfolio. Each investment transaction shall seek to ensure first that capital losses are avoided, whether from security defaults or erosion of market value.

The City shall seek to control the risk of loss due to the failure of a security issuer or grantor. Such risk shall be controlled by investing only in the safest types of securities as defined in the Policy; by collateralization as required by law; and through portfolio diversification by maturity and type.

B. Maintenance of Adequate Liquidity

The investment portfolio will remain sufficiently liquid to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved by matching investment maturities with forecasted cash flow requirements; investing in securities with active secondary markets; maintaining appropriate portfolio diversification; and by investing in eligible money market mutual funds and local government investment pools.

A security may be liquidated to meet unanticipated cash requirements, to redeploy cash into other investments expected to outperform current holdings, or otherwise to adjust the portfolio.

C. Return on Investments

The City shall invest local funds in investments that yield a competitive market rate of return while providing necessary principal protection consistent with stated objectives. For bond proceeds to which arbitrage restrictions apply, the primary objectives shall be to obtain a fair market rate and to minimize the costs associated with the investment of such funds within the constraints of the investment policy and applicable bond covenants.

III. RESPONSIBILITY AND STANDARD OF CARE

A. Delegation of Authority

The Director of Finance shall be the “Investment Officer” of the City. The Investment Officer is authorized by the City Council to cause the investment of all available funds consistent with this policy. In the absence of the Director of Finance, the City Manager shall serve as the Interim Investment Officer. The City Council may also appoint additional Investment Officer(s) by resolution. Because of the various duties and responsibilities related to managing the investment portfolio, the Director of Finance may delegate specific duties and responsibilities to other finance department employees; however, no person shall engage in an investment transaction except as provided under the terms of this policy.

B. Standard of Care

The standard of care used by the City shall be the “prudent investor rule” as set forth in Tex. Gov’t Code Ann. Sec. 2256.006, and shall be applied in the context of managing the overall portfolio within the applicable legal constraints. The Prudent Investor Rule states that:

“Investments shall be made with judgment and care, under circumstances then prevailing, that a person of prudence, discretion and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived.”

Investment of funds shall be governed by the following investment objectives, in order of priority:

- 1) preservation and safety of principal,
- 2) liquidity, and
- 3) yield

The designated Investment Officers shall perform their duties in accordance with the adopted Investment Policy and internal procedures. In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the investment of all funds over which the Investment Officer had responsibility, rather than the prudence of a single investment shall be considered. Investment Officers acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability. The designated Investment Officers shall adhere to the City of Kyle Investment Policy and Ethic Ordinance.

C. Conflict of Interest

The designated Investment Officers shall act as custodians of the public trust avoiding any transaction which might involve a conflict of interest, the appearance of a conflict of interest, or any activity which might otherwise discourage public confidence. Investment Officers shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Additionally, all Investment Officers shall file with the Texas Ethics Commission and the City a statement disclosing any personal business relationship with any business or individual seeking to sell investments to the City, or any relationship within the second degree by affinity or consanguinity to an individual seeking to sell investments to the City. For purposes of this subsection, an Investment Officer has a personal business relationship with a business organization if:

- 1) The Investment Officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
- 2) Funds received by the Investment Officer from the business organization exceed 10 percent of the Investment Officer's gross income for the previous year; or
- 3) The Investment Officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the Investment Officer.

D. Establishment of Internal Controls

The Director of Finance shall establish written administrative procedures for the operation of the investment program consistent with this Policy. The controls shall be designed to prevent, identify and control losses of public funds arising from deviation from this policy, fraud, employee error, misrepresentation by third-parties, or imprudent actions by employees and officers of the City.

Duties related to investment activities will be delegated so that segregation of duties will be maintained with respect to purchasing, recording, authorizing and reconciling investment accounts. All investment transactions must be authorized by the Director of Finance.

IV. INVESTMENT ADVISORS AND BROKER / DEALERS

A. Investment Advisors

The Finance Director may select an Investment Advisor to advise the City in the investment of City funds and other responsibilities including but not limited to broker compliance, security selection, competitive bidding, security reporting and documentation. The Investment Advisor must be registered with the Securities and Exchange Commission (SEC) under the Investment Advisor's Act of 1940 as well as with the Texas State Securities Board.

Investment Advisors shall agree that investment advice shall at all times be given with the judgment and care, under circumstances then prevailing, which persons paid for their special prudence, discretion and intelligence, in such matters exercise in the management of their client's affairs, not for speculation by the client or production of fee income by the advisor or broker but for investment by the client with emphasis on the probable safety of the capital while considering the probable income to be derived.

An appointed Investment Advisor shall act solely in an advisory and administrative capacity, within the guidelines of this Investment Policy and without any discretionary authority to transact business on behalf of the City.

The term of any Investment Advisor contract may not exceed two years. Any renewal or extension of the Investment Advisor contract must be made by the City Council by resolution.

Investment Advisors shall additionally prepare, at least on a quarterly basis, a comprehensive portfolio report that includes, at a minimum, the following information:

- ✓ Current portfolio status,
- ✓ Transactions and activity for the period,
- ✓ Investment maturity schedule,
- ✓ Security-type allocation,
- ✓ Income earned,
- ✓ Yield analysis (including benchmarks), and
- ✓ Book value versus market value comparison.

B. Broker / Dealer Selection and Due Diligence

The City shall establish a list of approved broker/dealers, which qualify under SEC rule 15C3-1 (uniform net capital rule) from which it will conduct security transactions. Each prospective business organization must provide current financial statements, resumes of key sales personnel and a completed broker/dealer questionnaire. The Financial condition of each qualified firm shall be reviewed annually.

In addition, business organizations eligible to transact investment business with the City shall be presented a written copy of this Investment Policy. Additionally, the qualified representative of the business organization offering to engage in an investment transaction with the City shall execute a written instrument in a form acceptable to the City and the business organization substantially to the effect that the business organization has:

- 1) Received and reviewed the investment policy of the City; and
- 2) Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City and the organization that are not authorized by the City's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio or requires an interpretation of subjective investment standards.

The City shall not enter into an investment transaction with a business organization prior to receiving the written instrument described above.

The City Council shall, at least annually, review, revise, and adopt a list of qualified Investment Providers that are authorized to engage in investment transactions with the City.

If the City has contracted with an Investment Advisor, the advisor shall be responsible for performing financial due diligence on the City's behalf. The advisor will annually provide the City with a list of authorized Broker/Dealers as well as the written acknowledgement above.

V. AUTHORIZED INVESTMENTS

A. Eligible Investments

City funds governed by this Policy may be invested in:

- 1) Obligations of the United States or its agencies and instrumentalities, *excluding* mortgaged backed securities, collateralized mortgage obligations, and real estate mortgage investment conduits.
- 2) Direct obligations of the State of Texas or its agencies and instrumentalities;
- 3) Other obligations, the principal and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States;
- 4) Obligations of states, agencies, counties, cities, and other political subdivisions of any State having been rated as to investment quality by a nationally recognized investment rating firm and having received a rating of not less than "A" or its equivalent;
- 5) Fully collateralized repurchase agreement having a defined termination date; placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in Texas; and secured by obligations described by a combination of cash and securities listed in 1- 4 above and pledged with a third-party selected or approved by the City; and having a market value of not less than the principal amount of the funds disbursed. The term repurchase agreement includes reverse repurchase agreements. Repurchase agreements must also be secured in accordance with State law.

Each counter party to a repurchase agreement is required to sign a copy of the Security Industry and Financial Markets Association (SIFMA) Master Repurchase Agreement as approved by the City. An executed copy of this Agreement must be on file before the City will enter into any transaction with a counter party.

- 6) Certificates of deposit must be issued by a depository institution that has its main office or a branch office in the state of Texas that are:
 - Guaranteed or insured by the FDIC or its successors; or
 - Secured by obligations that are described by 1-4 above, which are intended to include all direct Federal agency or instrumentality issued mortgage backed securities, but excluding those mortgage-backed securities that have a market value of not less than the principal amount of the certificates; or
 - Secured in any other manner provided by law for deposits of the City; or
 - Governed by a Depository Agreement that complies with Federal and State regulation to properly secure a pledged security interest.
- 7) Money market mutual funds regulated by the Securities & Exchange Commission, with a dollar weighted average portfolio maturity of 60 days or less that fully invest dollar-for-dollar all City's funds without sales commissions or loads and, whose investment objectives include seeking to maintain a stable net asset value of \$1 per share. The City may not invest funds under its control in an amount that exceeds 10% of the total assets of any individual money market mutual fund or exceeds 80% of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service in money market mutual funds;
- 8) Commercial paper with a stated maturity of 270 days or less from the date of issuance and rated no less than A-1 or P-1 or an equivalent rating by at least two nationally recognized rating agencies;
- 9) Local government investment pools organized and operating in compliance with the Interlocal Cooperation Act, as amended, whose obligations are exclusively of the obligations that are described by 1-7 above and whose investment philosophy and fund strategy is consistent with this policy.

To maintain eligibility to receive funds from and invest funds on behalf of the City, an investment pool must be continuously rated no lower than AAA or AAA-m, or an equivalent rating by at least one nationally recognized rating service.

In addition, an investment pool must furnish an offering circular or other similar disclosure instrument that contains, at a minimum, the following information:

- the types of investments in which money is allowed to be invested;
- the maximum average dollar-weighted maturity allowed, based on the stated maturity date, of the pool;

- the maximum stated maturity date any investment security within the portfolio has;
- the objectives of the pool;
- the size of the pool;
- the names of the members of the advisory board of the pool and the dates their terms expire;
- the custodian bank that will safekeep the pool's assets;
- whether the intent of the pool is to maintain a net asset value of one dollar and the risk of market price fluctuation;
- whether the only source of payment is the assets of the pool at market value or whether there is a secondary source of payment, such as insurance or guarantees, and a description of the secondary source of payment;
- the name and address of the independent auditor of the pool;
- the requirements to be satisfied for the City to deposit funds in and withdraw funds from the pool and any deadlines or other operating policies required for the entity to invest funds in and withdraw funds from the pool; and
- the performance history of the pool, including yield, average dollar-weighted maturities, and expense ratios.

To maintain eligibility to receive funds from and invest funds on behalf of the City under this chapter, an investment pool must furnish to the investment officer or other authorized representative of the City:

- Investment transaction confirmations; and
- A monthly report that containing the following information:
 - ✓ the types and percentage breakdown of securities in which the pool is invested;
 - ✓ the current average dollar-weighted maturity, based on the stated maturity date, of the pool;
 - ✓ the current percentage of the pool's portfolio in investments that have stated maturities of more than one year;
 - ✓ the book value versus the market value of the pool's portfolio, using amortized cost valuation;
 - ✓ the size of the pool;
 - ✓ the number of participants in the pool;
 - ✓ the custodian bank that is safekeeping the assets of the pool;

- ✓ a listing of daily transaction activity of the entity participating in the pool;
- ✓ the yield and expense ratio of the pool, including a statement regarding how yield is calculated;
- ✓ the portfolio managers of the pool; and
- ✓ any changes or addenda to the offering circular.

B. Ineligible Investments

The following are not authorized investments for the City:

- 1) Obligations whose payments represent the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (IO's);
- 2) Obligations whose payments represent the principal stream of cash flow from the underlying mortgage-backed security collateral and pays no interest (PO's);
- 3) Collateralized Mortgage Obligations (CMO's) that have a stated final maturity date of greater than 10 years; and
- 4) Collateralized mortgage obligations whose interest rates are determined by an index that adjusts opposite to the changes in the market index (Inverse Floaters).

C. Downgrade Provision for Investment Ratings

An Investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. The City shall take all prudent measures that are consistent with its Investment Policy to liquidate an investment that does not have the minimum rating. The City shall also monitor the credit ratings on securities that require minimum ratings. This may be accomplished through research, or with the assistance of investment advisors, broker dealers, banks or safekeeping agents.

VI. SAFEKEEPING AND COLLATERALIZATION

A. Delivery versus Payment Requirement

The purchase of individual securities shall be executed "delivery versus payment" (DVP) through the City's Safekeeping Agent. By so doing, City's funds are not released until the City has received, through the Safekeeping Agent, the securities purchased.

B. Safekeeping Agreement

The City shall contract with a bank, or banks, for the safekeeping of securities either owned by the City as a part of its investment portfolio or as part of its depository agreements. All collateral

securing bank and savings bank deposits must be held in the City's name by a third-party banking institution acceptable to and under contract with the City, by the Federal Reserve Bank.

Evidence of perfected ownership shall be provided through monthly safekeeping statements which shall be promptly reconciled to internal investment records.

C. Collateralization

Consistent with the requirements of State law, the City requires all bank and savings bank deposits to be federally insured or collateralized with eligible securities. Financial institutions serving as City's Depositories will be required to sign a Depository Agreement with the City and the City's safekeeping agent. The safekeeping portion of the Agreement shall define the City's rights to the collateral in case of default, bankruptcy, or closing and shall establish a perfected security interest in compliance with Federal and State regulations, including:

- 1) The Agreement must be in writing;
- 2) The Agreement has to be executed by the Depository and the City contemporaneously with the acquisition of the asset;
- 3) The Agreement must be approved by the Board of Directors or the loan committee of the Depository and a copy of the meeting minutes must be delivered to the City;
- 4) The Agreement must be part of the Depository's "official record" continuously since its execution.

D. Required Collateral Levels

- 1) Certificates of Deposit
The market value of the principal portion of collateral pledged for certificates of deposit must at all times be equal to or greater than the par value of the certificates of deposit plus accrued interest, less the applicable level of FDIC insurance.
- 2) Repurchase Agreements
A repurchase agreement's security value shall be the par value plus accrued interest, and the security's market value must be maintained as a minimum of 102% of the principal value of the repurchase agreement.

E. Monitoring Collateral Adequacy

- 1) Certificates of Deposit
The City shall require monthly reports with market values of pledged securities from all financial institutions with which the City has collateralized deposits. The Investment Officers will monitor adequacy of collateralization levels to verify market values and total collateral positions.

- 2) Repurchase Agreements
Weekly monitoring by the Investment Officer(s) of market values of all underlying securities purchased for City repurchase transactions is required. More frequent monitoring may be necessary during periods of market volatility.

F. Additional Collateral and Securities

- 1) Certificates of Deposit
If the collateral pledged for a deposit falls below the par value of the deposit, plus accrued interest and less FDIC insurance, the institution holding the deposit will be notified by the Investment Officer(s) and will be required to pledge additional securities no later than the end of the next succeeding business day.
- 2) Repurchase Agreements
If the value of the securities underlying a repurchase agreement falls below the margin maintenance levels specified above, the Investment Officer(s) will request additional securities. If the repurchase agreement is scheduled to mature within five business days and the amount is deemed to be immaterial, then the request is not necessary.

G. Collateral Substitution

Collateralized deposits often require substitution of securities. Substitution is permitted if the substitution maintains a pledged value equal to or greater than the required security level. Substitution is allowable for all transactions, but should be limited, if possible, to minimize potential administrative problems and transfer expense.

VII. REPORTING

A. Required Reports

Investment performance will be monitored and evaluated by the Investment Officer(s). The Investment Officers will provide a quarterly comprehensive report signed by all Investment Officer(s) to the City Council. This investment report shall:

- 1) Describe in detail the investment position of the City,
- 2) Contain a summary statement, prepared in compliance with generally accepted accounting principles, of each pooled fund group that states the:
 - ✓ beginning market value for the reporting period;
 - ✓ ending market value for the period; and
 - ✓ fully accrued interest for the reporting period;
- 3) State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;

- 4) State the maturity date of each separately invested asset that has a maturity date;
- 5) State the account or fund or pooled group fund for which each individual investment was acquired; and
- 6) State the compliance of the investment portfolio with the City's Investment Policy and strategy and the Public Funds Investment Act.

B. Market Pricing

The investment portfolio will be marked to market monthly. These sources may include, but are not limited to, the City's Investment Advisor, the Wall Street Journal, Bloomberg and the City's safekeeping agent.

C. Compliance Audit

The City, in conjunction with its annual financial audit, shall require a compliance audit of management controls on investments and adherence to the City's Investment Policy and strategies. If the City invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the Investment Officer(s) shall be formally reviewed at least annually by an independent auditor, and the result of the compliance audit shall be reported to the City Council.

D. Performance Measurement

The City will normally seek to invest its funds with an average maturity of one year or less. As a result, an appropriate benchmark to gauge relative performance shall be the one year Constant Maturity Treasury (CMT).

E. Strategic Planning and Finance Committee

The Strategy Planning and Finance Committee shall meet quarterly to review investment performance and strategy, serving as the investment advisory committee to the City Council.

VIII. INVESTMENT OFFICER TRAINING

All those designated as Investment Officers by the City Council must attend at least one training session relating to the Investment Officers' responsibilities within 12 months after taking office or assuming duties; and attend an investment training session not less than once in a two-year period that begins on the first day of the City's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than 10 hours of instruction relating to investment responsibilities from an independent source approved by the City Council or the Strategic Planning and Finance Committee.

Training under this section must be provided by an independent source and approved by the City Council. Appropriate training shall include education in investment controls, security risks, strategy risks, market risks, and compliance with the Public Funds Investment Act.

IX. INVESTMENT STRATEGIES

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the funds. Investment strategies by fund are as follows:

A. Operating Funds

Investment strategies for operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimal volatility during economic cycles. This may be accomplished by purchasing quality, short-to- medium term securities which will complement each other in a laddered structure. The dollar-weighted average maturity of 18 months or less will be calculated using the stated final maturity dates of each security and the maximum allowable maturity shall be five years.

B. Bond Proceeds

The investment maturity of bond proceeds (excluding reserve and debt service funds) shall generally be limited to the anticipated cash flow requirement or the "temporary period," as defined by Federal tax law. During the temporary period, which is generally three years for capital projects, bond proceeds may be invested at an unrestricted yield. After the expiration of the temporary period, bond proceeds are subject to yield restriction and shall be invested considering the anticipated cash flow requirements of the funds and market conditions to achieve compliance with the applicable regulations. The maximum maturity for all bond proceeds shall not exceed the anticipated project spending dates. Interest in excess of the allowable arbitrage earnings will be segregated and made available for necessary payments to the US Treasury.

C. Debt Service Funds

Investment strategies for Debt Service Funds shall be to ensure adequate funding for each consecutive debt service payment. The Investment Officers shall invest in such a manner as not to exceed an "unfunded" debt service date with the maturity of any investment. An unfunded debt service date is defined as a coupon or principal payment date that does not have cash or investment securities available to satisfy said payment.

D. Bond Reserve Funds

Market conditions, Bond Ordinance constraints and Arbitrage regulation compliance will be considered when formulating Reserve Fund strategy. Maturity limitation shall generally not exceed the call provisions of the Bond Ordinance and shall not exceed the final maturity of the bond issue.

E. Other Funds

The anticipated cash requirements of other City funds will govern the appropriate maturity mix. Appropriate portfolio strategy shall be determined based upon market conditions. Policy compliance, City financial condition, and other risk return constraints will be considered when formulating investment strategy. Maximum maturity shall not exceed five years.

Glossary of Cash Management Terms

Accretion – common investment accounting entry in which the book value of securities purchased at a discount are gradually written up to the par value. The process has the effect of recording the discount as income over time.

Accrued Interest – Interest earned, but not yet paid, on a bond.

Agency – See Federal Agency

Amortization – common investment accounting entry in which the book value of securities purchased at a premium are gradually written down to the par value.

Basis Point - A unit of measurement used in the valuation of fixed-income securities equal to 1/100 of 1 percent of yield, e.g., "1/4" of 1 percent is equal to 25 basis points.

Benchmark – Index used to compare risk and performance to a managed portfolio.

Bid - The indicated price at which a buyer is willing to purchase a security or commodity.

Book Value – The original acquisition cost of an investment plus or minus the accrued amortization or accretion.

Broker – A financial firm that brings securities buyers and sellers together in return for a fee. The term “broker” is often used interchangeably with “dealer” to refer to a seller of investment securities.

Callable Bond - A bond issue in which all or part of its outstanding principal amount may be redeemed before maturity by the issuer under specified conditions.

Cash Settlement - A transaction which calls for delivery and payment of securities on the same day that the transaction is initiated.

Collateralization - Process by which a borrower pledges securities, property, or other deposits for the purpose of securing the repayment of a loan and/or security.

Collateralized Mortgage Obligation (CMO) – A derivative mortgage-backed security (MBS) created from pools of home mortgage loans. A single MBS is divided into multiple classes, each class containing a unique risk profile and security characteristics. A number of CMO classes are expressly prohibited by Texas State law.

Commercial Paper - An unsecured short-term promissory note issued by corporations, with maturities ranging from 1 to 270 days. Commercial paper must carry a minimum rating of A1P1 in order to be eligible under the Texas Public Funds Investment Act.

Constant Maturity Treasury (CMT) – A calculated average released by the Federal Reserve of all Treasury yields along a specific maturity point. This calculation is frequently used as a benchmark for conservative government portfolios.

Coupon Rate - The annual rate of interest received by an investor from the issuer of certain types of fixed-income securities. Also known as the "interest rate."

Credit Risk - The risk to an investor that an issuer will default in the payment of interest and/or principal on a security.

Derivative – Financial instruments whose value is derived from the movement of an underlying index or security.

Dealer – A dealer, as opposed to a broker, acts as a principal in all securities transactions, buying and selling for their own account. Often times, the terms “broker” and “dealer” are used interchangeably to refer to a seller of investment securities.

Delivery Versus Payment (DVP) - A type of securities transaction in which the purchaser pays for securities at the time of delivery either to the purchaser or his/her custodian.

Derivative Security - Financial instrument created from, or whose value depends upon, one or more underlying assets or indexes of asset values.

Discount - The amount by which the par value of a security exceeds the price paid for the security.

Diversification - A process of investing assets among a range of security types by sector, maturity, and quality rating.

Dollar Weighted Average Maturity (WAM) - The average maturity of all the securities that comprise a portfolio.

Fair Market Rate – A documented and verifiable rate of interest which approximates the average rate which could have been earned on similar investments at the time of the transaction.

Federal Agency – A debt instrument, either fully guaranteed or sponsored by the U.S. government. The typical definition of agency includes the government sponsored enterprises of Fannie Mae, Freddie Mac, the Federal Farm Credit Bank (FFCB) and the Federal Home Loan Bank (FHLB).

Federal Deposit Insurance Corporation (FDIC) - A federal agency that insures bank deposits, currently up to \$250,000 per account (thru December 31, 2013). Public deposits that exceed this amount must be properly collateralized with investment securities or insured through a surety bond.

Interest Rate - See "Coupon Rate."

Internal Controls - An internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse. The internal control structure is designed to provide reasonable assurance that these objectives are met.

Interlocal Cooperation Act –Law permitting joint participation by local governments providing one or more government functions within the State. This law (Section 791.001 et seq. of the Texas Government Code ("the Act")) has allowed for the creation of investment pools in Texas.

Investment Advisors Act of 1940- Law which requires all Investment Advisors to be registered with the SEC in order to protect the public from fraud.

Investment Policy - A concise and clear statement of the objectives and parameters formulated by an investor or investment manager for a portfolio of investment securities. The Texas Public Funds Investment Act requires that public entities have a written and approved investment policy.

Investment Pool – An entity created under the Interlocal Cooperation Act to invest public funds jointly on behalf of the entities that participate in the pool.

Liquidity – A liquid investment is one that can be easily and quickly converted to cash without substantial loss of value. Investment pools and money market funds, which allow for same day withdrawal of cash, are considered extremely liquid.

Local Government Investment Pool (LGIP) - An investment by local governments in which their money is pooled as a method for managing local funds.

Market Risk - The risk that the value of a security will rise or decline as a result of changes in market conditions.

Market Value - A security's par amount multiplied by its market price.

Master Repurchase Agreement – A written contract covering all future transactions between the two parties to a repurchase agreement.

Maturity - The date on which payment of a financial obligation is due. The final stated maturity is the date on which the issuer must retire a bond and pay the face value to the bondholder. See "Weighted Average Maturity."

Money Market Mutual Fund - Mutual funds that invest solely in money market instruments (short-term debt instruments, such as Treasury bills, commercial paper, bankers' acceptances, repos and federal funds).

Mortgage-Backed Security (MBS) – Security backed by pools of home loan mortgages.

Financial Industry Regulatory Authority (FINRA) - formerly the National Association of Securities Dealers (NASD) - A self-regulatory organization (SRO) of brokers and dealers in the over-the-counter securities business. Its regulatory mandate includes authority over firms that distribute mutual fund shares as well as other securities.

Net Asset Value (NAV) – The value of a mutual fund or investment pool at the end of the business day. NAV is calculated by adding the market value of all securities in a fund or pool, deducting expenses, and dividing by the number of shares in the fund or pool.

Offer - An indicated price at which market participants are willing to sell a security. Also referred to as the "Ask price."

Par - Face value or principal value of a bond, typically \$1,000 per bond. A security's par value is multiplied by its coupon rate to determine coupon payment amount.

Premium - The amount by which the price paid for a security exceeds the security's par value.

Primary Government Securities Dealer (Primary Dealer) – One of 21 (as of 12/2011) large government securities dealers who are required to submit daily reports of market activity and monthly

financial statements to the New York Federal Reserve Bank. Primary Dealers are required to continually “make a market” in Treasury securities, buying or selling when asked, thereby creating a liquid secondary market for US debt obligations.

Principal - The face value or par value of a debt instrument. Also may refer to the amount of capital invested in a given security.

Prudent Person Rule - An investment standard outlining the fiduciary responsibilities of public funds investors relating to investment practices.

Regular Way Delivery - Securities settlement that calls for delivery and payment on the third business day following the trade date (T+3); payment on a T+1 basis is currently under consideration. Mutual funds are settled on a same day basis; government securities are settled on the next business day.

Repurchase Agreement (repo or RP) - An agreement by one party to sell securities at a specified price to a second party and a simultaneous agreement of the first party to repurchase the securities at a specified price or at a specified later date.

Reverse Repurchase Agreement (Reverse Repo) - An agreement of one party to purchase securities at a specified price from a second party and a simultaneous agreement by the first party to resell the securities at a specified price to the second party on demand or at a specified date.

Safekeeping - Holding of assets (e.g., securities) by a financial institution.

Swap - Trading one asset for another.

Total Return - The sum of all investment income plus changes in the capital value of the portfolio. For mutual funds, return on an investment is composed of share price appreciation plus any realized dividends or capital gains. This is calculated by taking the following components during a certain time period. $(\text{Price Appreciation}) + (\text{Dividends paid}) + (\text{Capital gains}) = \text{Total Return}$

Treasury Bills - Short-term U.S. government non-interest bearing debt securities with maturities of no longer than one year and issued in minimum denominations of \$10,000. Auctions of three- and six-month bills are weekly, while auctions of one-year bills are monthly. The yields on these bills are monitored closely in the money markets for signs of interest rate trends.

Treasury Notes - Intermediate U.S. government debt securities with maturities of two- to 10-years and issued in denominations ranging from \$1,000 to \$1 million or more.

Uniform Net Capital Rule - SEC Rule 15C3-1 outlining capital requirements for broker/dealers.

Volatility - A degree of fluctuation in the price and valuation of securities.

Yield - The current rate of return on an investment security generally expressed as a percentage of the security's current price.

Yield-to-call (YTC) - The rate of return an investor earns from a bond assuming the bond is redeemed (called) prior to its nominal maturity date.

Yield Curve - A graphic representation that depicts the relationship at a given point in time between yields and maturity for bonds that are identical in every way except maturity. A normal yield curve may be alternatively referred to as a positive yield curve.

Yield-to-maturity - The rate of return yielded by a debt security held to maturity when both interest payments and the investor's potential capital gain or loss are included in the calculation of return.

Zero-coupon Securities – Securities issued at a discount which make no periodic interest payment. The rate of return consists of a gradual accretion of the principal of the security and is payable at par upon maturity.

ORDINANCE NO. 826

AN ORDINANCE DEFINING “ANNUAL OPERATING BUDGET” AND “RESERVE FUND” AS SAID TERMS ARE FOUND IN SEC. 8.12 OF THE CITY CHARTER; PROVIDING OTHER DEFINITIONS; PROVIDING TRANSFER OF FUND BALANCES; REPEALING SECTION 2, SUBPARAGRAPH (F), SUBSECTION (9) OF ORDINANCE NO. 648 CODIFIED AS ARTICLE VII (DEBT ISSUANCE AND MANAGEMENT POLICY) OF CHAPTER 2 (ADMINISTRATION) OF THE CODE OF ORDINANCES; ESTABLISHING THAT THIS ORDINANCE SHALL GOVERN OVER PREVIOUSLY ADOPTED ORDINANCES AND RESOLUTIONS IN CONFLICT WITH SAID ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR PUBLICATION; PROVIDING FOR PUBLIC NOTICE PURSUANT TO THE TEXAS OPEN MEETINGS ACT; PROVIDING FOR AN EFFECTIVE DATE; AND MAKING SUCH OTHER FINDINGS AND PROVISIONS RELATED HERETO.

WHEREAS, Local Gov’t Code Secs. 101.021 and 101.022 grant a home-rule municipality the discretion and authority to control and manage its own finances and prescribe other fiscal arrangements; and,

WHEREAS, Sec. 4.03 of the city’s charter, not being in conflict with the previous sections of the Local Gov’t Code, states that the city council shall have control of all city finances subject only to the terms and provisions of the charter; and,

WHEREAS, Sec. 1.04 of the charter cites that the city shall possess and may exercise the full power of local self-government and shall have all powers possible and lawful for a home rule city to have under the constitution and laws of the State of Texas, as fully and completely as though each such power were specifically enumerated in the charter, except the city shall not have any authority or power that conflicts with state law; and,

WHEREAS, the city council has the power and authority vested by the charter at Sec. 1.02 to enact legislation, adopt budgets and determine policies; and,

WHEREAS, the charter does not define the terms “annual operating budget” or “reserve fund” as those terms are used in Sec. 8.12 of the charter; and,

WHEREAS, because the city council as the governing body of the city possesses and may exercise the powers and authority identified hereinabove regarding the city’s financial and fiscal arrangements, the city council may define the terms “annual operating budget” and “reserve fund” and other terms and repeal certain sections of Article VII (Debt Issuance and Management Policy) of Chapter 2 of the Code of Ordinances; and,

WHEREAS, by the actions of defining the terms, “annual operating budget” of the city and “reserve fund” and other terms or repealing certain provisions of ordinances, it is not the intention of the city council to alter, modify, change, redefine, bias, or otherwise adjust any word, part, phrase,

paragraph or sentence of Sec. 8.12 (Reserve Fund) of the charter; and,

WHEREAS, as granted by Sec. 1.04 of the city's charter, it is the intention of the city council to diligently and in due course of law exercise its control, authority, responsibility and duty in the matter of the finances and fiscal arrangements of the city in a manner that is useful or desirable to accomplish any public or lawful purpose, or to provide for the advancement of the interest, welfare, health, morals, comfort, safety, economic well being, or convenience of the city and its inhabitants, and that is consistent with the city's charter and state law; and,

WHEREAS, this ordinance shall be read and interpreted to be consistent with all provisions of the charter and state law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS, that:

Section 1. Findings. The above foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

Section 2. Definition of Annual Operating Budget. Based upon case law, statutory law, local laws, and industry-standard best practices, the city council defines the term "annual operating budget" as that part of the city's annual budget that pertains to operations of the city and consists of the fund balances of its general fund, utility fund, and all other funds or accounts included in the city's annual budget and, in accordance with state law, all estimated revenues available to cover the city's annual proposed budget and the estimated tax rate required to cover said proposed budget.

Section 3. Definition of Fund Balance. For purposes of this ordinance, "fund balance" means the unexpended and unencumbered monies left over in any fund from previous years and available for appropriation.

Section 4. Definition of Reserve Fund. The term "reserve fund" referenced in Sec. 8.12 of the charter shall mean at least twenty-five percent (25%) of the annual operating budget as defined herein and further, if any line item incorporated in the city's annual budget has a fund balance, that item's fund balance shall be included in determining the actual amount necessary to meet the reserve fund requirement of Sec. 8.12 of the charter, regardless of whether or not such amounts are otherwise designated or set aside as reserve funds or accounts. The amount necessary to meet the reserve fund required under Sec. 8.12 need not be set aside in one particular fund or account but may be kept in separate funds or accounts, so long as said funds and accounts are accessible to meet an emergency as required by Sec. 8.12. Not less than twenty-five percent (25%) of the fund balances or accounts included herein, including said line items included in the annual budget, shall be expended only for an emergency.

Section 5. Transfer of Fund Balances. For the purpose of complying with the percentage or emergency requirements of Sec. 8.12 of the charter, the city council may transfer by majority vote any fund balance or portion thereof from one fund or account to another.

Section 6. Repealed. Ordinance No. 648, Section 2, Subparagraph (f), subsection (9) is hereby REPEALED.

Section 7. Conflicting Ordinances. All ordinances or parts thereof conflicting or inconsistent with the provisions of this ordinance as adopted and amended herein, are hereby amended to the extent of such conflict. In the event of a conflict or inconsistency between this ordinance and any other code or ordinance of the City, the terms and provisions of this ordinance shall govern.

Section 8. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance is declared unconstitutional or invalid for any purpose by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby and to this end the provisions of this ordinance are declared to be severable.

Section 9. Codification. It is the intention of the City Council that this ordinance shall become a part of the Code of Ordinances of the City of Kyle, and it may be renumbered and codified therein accordingly. Upon codification, at least four sections shall be reserved for future use.

Section 10. Publication. The City Secretary is directed to publish this ordinance in a newspaper of general circulation in the City of Kyle in compliance with the provisions of the City Charter.

Section 11. Open Meetings. It is hereby found, determined and declared that a sufficient written notice of the date, hour, place and subject of this meeting of the City Council was posted at a place convenient to the public at the City Hall of the City for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Tex. Gov't Code, and that this meeting has been open to the public as required by law at all times during which this ordinance and the subject matter thereof has been discussed, considered and formally acted upon unless otherwise allowed by law to be closed.

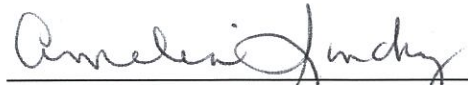
Section 12. Effective Date. This Ordinance shall take effect from and after its final passage and publication as required by law.

PASSED and APPROVED on First Reading the 2nd day of September, 2014.

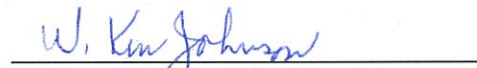
PASSED AND ADOPTED on Second Reading the 16th day of September, 2014.


R. Todd Webster, Mayor

ATTEST:


Amelia Sanchez, City Secretary

APPROVED AS TO FORM:


W. Ken Johnson, City Attorney



Position Classification and Compensation Schedule



City of Kyle, Texas
Official Salary Ranges by Classification
FY 2015-16

CLASSIFICATION	POSITION	STARTING	MID	MAX
Executive Administration & Management:	City Manager	\$ 165,000	\$ 181,913	\$ 200,559
	Assistant City Manager	\$ 120,213	\$ 132,535	\$ 146,120
	Chief of Staff	\$ 81,467	\$ 89,817	\$ 99,024
	City Secretary	\$ 60,000	\$ 66,150	\$ 72,930
	Director of Finance	\$ 101,964	\$ 112,415	\$ 123,938
	Director of Human Resources	\$ 92,690	\$ 102,191	\$ 112,665
	Director of Public Works	\$ 94,180	\$ 103,833	\$ 114,476
	Director of Planning	\$ 78,395	\$ 86,430	\$ 95,289
	Director of Parks & Recreation	\$ 82,146	\$ 90,566	\$ 99,849
	Director of Economic Development	\$ 83,836	\$ 92,429	\$ 101,903
	Director of Library Services	\$ 75,977	\$ 83,765	\$ 92,351
	Chief of Police	\$ 100,108	\$ 110,369	\$ 121,682
	City Engineer	\$ 87,975	\$ 96,992	\$ 106,934
Building Official	\$ 72,631	\$ 80,076	\$ 88,283	

Supervisory: Exempt	Division Manager of Water Distribution & Wastewater Collections	\$ 70,000	\$ 77,175	\$ 85,085
	Division Manager of Treatment and Operations	\$ 75,000	\$ 82,688	\$ 91,163
	Division Manager of Streets	\$ 62,033	\$ 68,391	\$ 75,401
	Accounting Manager	\$ 61,935	\$ 68,283	\$ 75,282
	Utility Billing Supervisor	\$ 44,443	\$ 48,999	\$ 54,021
	Court Administrator	\$ 50,097	\$ 55,232	\$ 60,893
	Recreation Manager	\$ 54,042	\$ 59,581	\$ 65,688
	Parks/Facilities Manager	\$ 45,644	\$ 50,323	\$ 55,481
	Systems Administrator	\$ 51,220	\$ 56,470	\$ 62,258
	Assistant Director of Library Services	\$ 59,549	\$ 65,653	\$ 72,382

Supervisory: Non-Exempt	Chief Wastewater Plant Operator	\$ 45,926	\$ 50,634	\$ 55,824
	Construction Street Foreperson	\$ 45,608	\$ 50,283	\$ 55,437
	Street Foreperson	\$ 43,686	\$ 48,163	\$ 53,100
	Utility Foreperson	\$ 43,686	\$ 48,163	\$ 53,100
	Secretary	\$ 40,681	\$ 44,851	\$ 49,448

Professional: Exempt	Engineer I	\$ 74,487	\$ 82,122	\$ 90,539
	SWMP Administrator	\$ 74,487	\$ 82,122	\$ 90,539
	Public Works Inspector	\$ 50,915	\$ 56,133	\$ 61,887
	GIS Technician	\$ 54,525	\$ 60,114	\$ 66,276
	Financial Analyst	\$ 50,000	\$ 55,125	\$ 60,775
	Staff Accountant	\$ 47,384	\$ 52,240	\$ 57,595
	Human Resources Generalist	\$ 43,954	\$ 48,459	\$ 53,426
	Librarian	\$ 40,000	\$ 44,100	\$ 48,620

Professional: Non-Exempt	Assistant City Secretary/Asst. to City Manager	\$ 47,382	\$ 52,239	\$ 57,593
	Communication Specialist	\$ 39,208	\$ 43,227	\$ 47,658
	Programs and Events Specialist	\$ 39,208	\$ 43,227	\$ 47,658
	Economic Development Specialist	\$ 39,228	\$ 43,249	\$ 47,682
	IT Systems Technician	\$ 39,159	\$ 43,173	\$ 47,598
	Grants Administrator	\$ 32,715	\$ 36,069	\$ 39,766

CLASSIFICATION	POSITION	STARTING	MID	MAX
Administrative Support:	Recreation Program Coordinator	\$ 42,282	\$ 46,616	\$ 51,394
	Planning Technician	\$ 41,826	\$ 46,114	\$ 50,840
	Executive Assistant	\$ 41,352	\$ 45,591	\$ 50,264
	Building Permits Coordinator	\$ 37,423	\$ 41,259	\$ 45,488
	Human Resources Assistant	\$ 35,752	\$ 39,417	\$ 43,457
	Accounting Technician	\$ 35,194	\$ 38,801	\$ 42,778
	Administrative Assistant	\$ 34,021	\$ 37,508	\$ 41,352
	Utility Billing Clerk	\$ 29,659	\$ 32,699	\$ 36,050
	Public Works Clerk	\$ 29,659	\$ 32,699	\$ 36,050
	Municipal Court Clerk	\$ 29,307	\$ 32,311	\$ 35,623
	Library Assistant	\$ 26,656	\$ 29,389	\$ 32,401
Public Safety:	Police Captain	See Civil Service Step Pay Plan		
	Police Lieutenant			
	Police Sergeant			
	Police Officer			
	Police Cadet			
	Emergency Communications Supervisor	\$ 43,124	\$ 47,544	\$ 52,418
	Lead Telecommunicator	\$ 34,135	\$ 37,634	\$ 41,491
	Telecommunicator	\$ 30,728	\$ 33,878	\$ 37,350
	Victim Services Coordinator	\$ 37,814	\$ 41,690	\$ 45,963
	Property & Evidence Technician	\$ 34,994	\$ 38,581	\$ 42,535
	Records Specialist	\$ 29,659	\$ 32,699	\$ 36,051
	Code Compliance Specialist	\$ 40,487	\$ 44,637	\$ 49,213
	Animal Control Officer	\$ 30,678	\$ 33,822	\$ 37,289

Field Maintenance & Operations:	Building Inspector	\$ 42,428	\$ 46,777	\$ 51,572
	Parks Maintenance Crew Leader	\$ 35,689	\$ 39,347	\$ 43,380
	Parks Project Coordinator	\$ 35,689	\$ 39,347	\$ 43,380
	Parks Maintenance Technician	\$ 25,792	\$ 28,436	\$ 31,350
	Equipment Operator	\$ 33,363	\$ 36,783	\$ 40,553
	Building Maintenance Technician	\$ 27,802	\$ 30,652	\$ 33,794
	Building Maintenance Specialist	\$ 31,200	\$ 34,398	\$ 37,924
	Youth Programs Specialist	\$ 27,560	\$ 30,385	\$ 33,499
	Aquatics Program Specialist	\$ 27,040	\$ 29,812	\$ 32,867
	Public Works Crew Leader	\$ 40,035	\$ 44,138	\$ 48,662
	SCADA Technician	\$ 38,747	\$ 42,719	\$ 47,097
	Meter Technician	\$ 31,658	\$ 34,903	\$ 38,480
	Utility Technician I	\$ 27,802	\$ 30,652	\$ 33,794
	Utility Technician II	\$ 33,363	\$ 36,783	\$ 40,553
	Utility Technician III	\$ 38,367	\$ 42,300	\$ 46,636
	Assistant Plant Operator	\$ 28,122	\$ 31,005	\$ 34,182
	Plant Operator	\$ 34,362	\$ 37,884	\$ 41,767
	Street Technician I	\$ 25,786	\$ 28,429	\$ 31,343
	Street Technician II	\$ 28,366	\$ 31,274	\$ 34,479

Seasonal				
SWIMMING POOL & SUMMER CAMP	Assistant Pool Manager	\$ 11.25	\$ 12.00	\$ 12.75
	Head Lifeguard	\$ 9.75	\$ 10.38	\$ 11.00
	Lifeguard	\$ 8.75	\$ 9.25	\$ 9.75
	Pool Cashier	\$ 7.50	\$ 8.00	\$ 8.50
	Water Safety Instructor	\$ 9.25	\$ 9.75	\$ 10.25
	Assistant Camp Director	\$ 11.00	\$ 12.00	\$ 13.00
	Head Camp Counselor	\$ 10.00	\$ 11.38	\$ 12.75
	Camp Counselor	\$ 8.00	\$ 8.88	\$ 9.75
	Temporary			
PARKS & FACILITIES	Park Maintenance	\$ 10.00		
	Facility Maintenance	\$ 10.00		



Civil Service Step Plan



**Civil Service Step Plan for
City of Kyle, Texas
Effective 10-1-2013**

Class

Months of service <i>Not Civil Service</i>	\$ 39,904 (10% below - Step 1 of Police Officer 19,184.71)
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Police Officer

Step/Years of Service	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Months of service	0-12	13-24	25-36	37-48	49-60	61-72	73-84	85-96	97-108	109-120	121-132	133-144	145-156	157-168	169-180	181-192	193-204	205-216	217-228	229-240
Annual Base Salary **	\$ 44,338	\$ 45,446	\$ 46,582	\$ 47,747	\$ 48,941	\$ 49,920	\$ 50,918	\$ 51,936	\$ 52,975	\$ 54,035	\$ 55,116	\$ 56,218	\$ 57,342	\$ 58,489	\$ 59,659	\$ 61,449	\$ 63,292	\$ 65,191	\$ 67,799	\$ 70,511
HOURLY RATE **	21,31635	21,84904	22,39519	22,95529	23,52933	24,00000	24,47981	24,96923	25,46875	25,97837	26,49808	27,02788	27,56827	28,11971	28,68221	29,54279	30,42885	31,34183	32,59667	33,89952
% Diff Between Steps		2.5%	2.5%	2.5%	2.5%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	3%	3%	3%	4%	4%

Sergeant

Step/Years of Service	1	2	3	4	5	6	7	8	9	10	11	12	13
Months of service	0-12	13-24	25-36	37-48	49-60	61-72	73-84	85-96	97-108	109-120	121-132	133-144	144<
Annual Base Salary **	\$ 59,459	\$ 60,351	\$ 61,256	\$ 62,175	\$ 63,108	\$ 64,055	\$ 65,336	\$ 66,643	\$ 67,976	\$ 69,336	\$ 70,723	\$ 72,137	\$ 74,301
HOURLY RATE **	28,58606	29,01490	29,45000	29,89183	30,34038	30,79567	31,41154	32,03990	32,68077	33,33462	34,00144	34,68125	35,72763
% Diff Between Steps		1.5%	1.5%	1.5%	1.5%	1.5%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	3.0%

Lieutenant

Step/Years of Service	1	2	3	4	5	6
Months of service	0-12	13-24	25-36	37-48	49-60	60<
Annual Base Salary **	\$ 65,609	\$ 67,577	\$ 69,604	\$ 71,692	\$ 73,843	\$ 76,068
HOURLY RATE **	31,54279	32,48894	33,46346	34,46731	35,50144	36,56635
% Diff Between Steps		3.0%	3.0%	3.0%	3.0%	3.0%

Captain

Step/Years of Service	1	2	3	4	5	6
Months of service	0-12	13-24	25-36	37-48	49-60	60<
Annual Base Salary **	\$ 77,911	\$ 79,469	\$ 81,058	\$ 82,679	\$ 84,333	\$ 88,803
HOURLY RATE **	37,45721	38,20625	38,97019	39,74952	40,54471	42,69375
% Diff Between Steps		2.0%	2.0%	2.0%	2.0%	5.3%

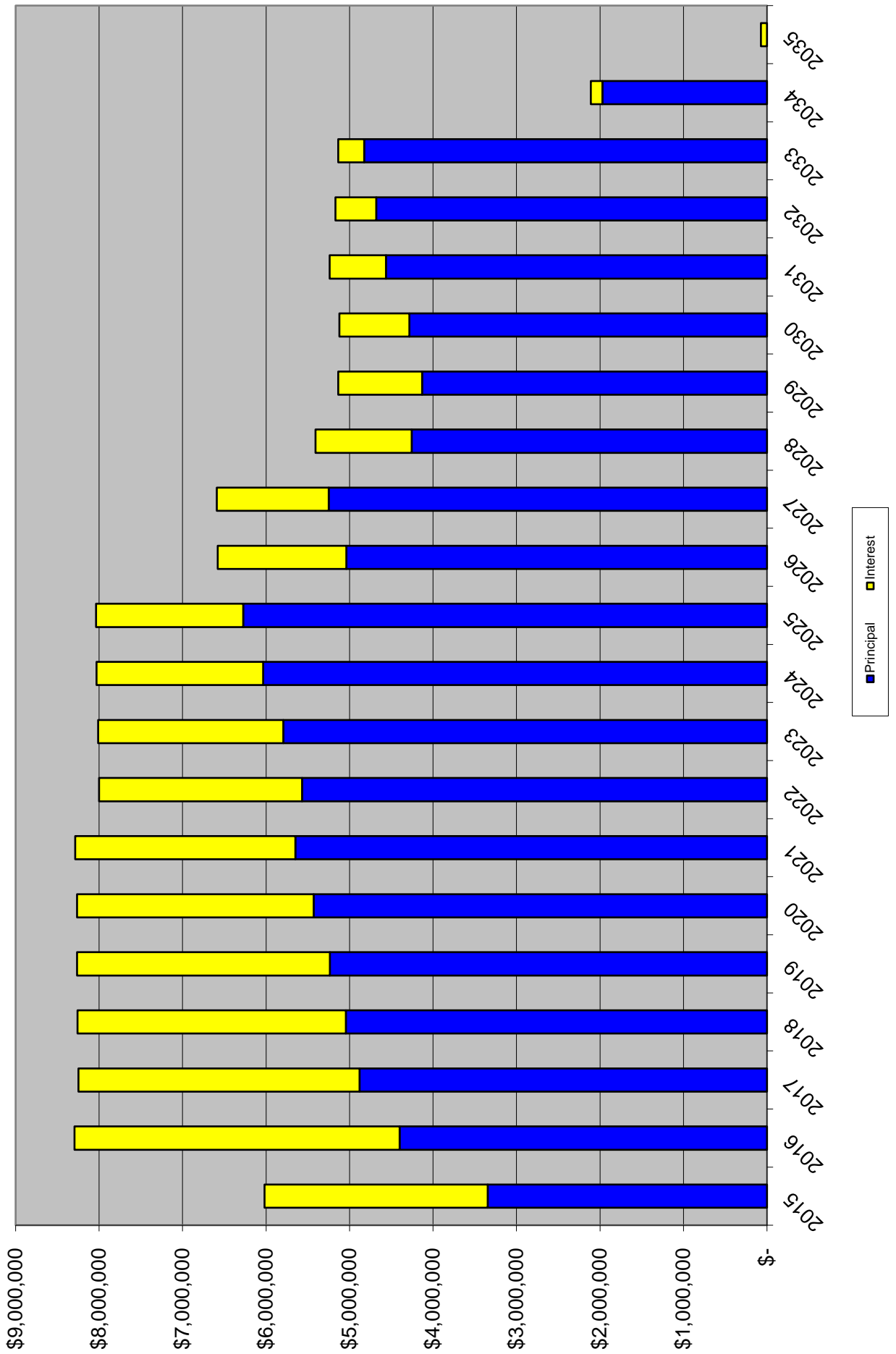
* For reference only
** Based on 2080 hour work year.



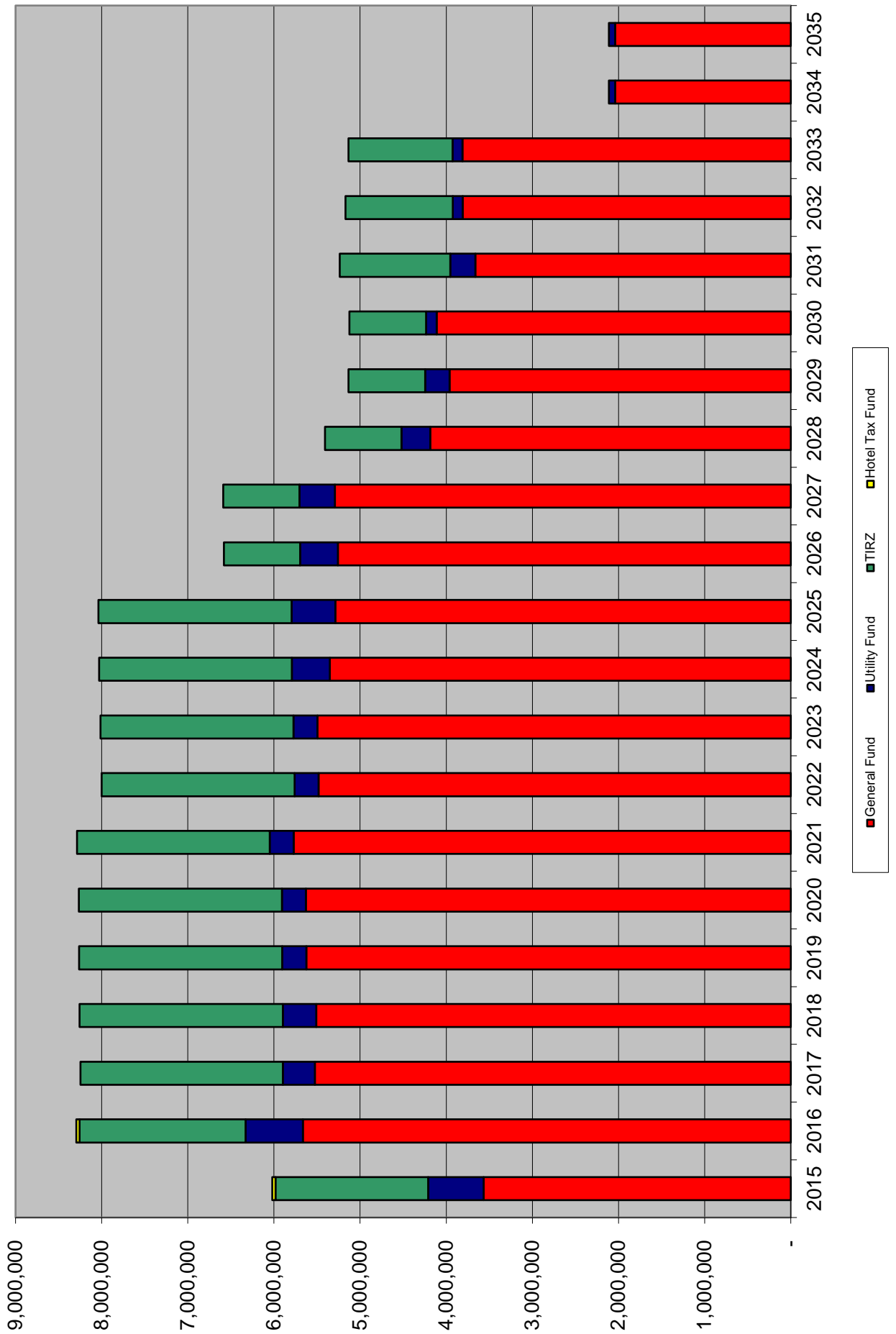
Debt Service Schedules



**City of Kyle, Texas
Aggregate Debt Service by Fiscal Year**



**City of Kyle, Texas
Annual Debt Service by Fund**



City of Kyle, Texas
Overall Summary of Debt Outstanding
As of October 1, 2015

Debt Issue	Principal	Interest	Total
1. Combination Tax & Certificate of Obligation Series 2002	\$ -	\$ -	\$ -
2. Combination Tax & Certificate of Obligation Series 2003	-	-	-
3. Combination Tax & Certificate of Obligation Series 2007	1,255,000	400,400	1,655,400
4. Combination Tax & Certificate of Obligation Series 2008	4,200,000	1,696,600	5,896,600
5. Limited Tax Notes Series 2009	875,000	15,313	890,313
6. General Obligations Refunding Bonds, Series 2009	12,500,000	2,632,781	15,132,781
7. Combination Tax & Certificate of Obligation Series 2010	3,780,000	1,205,458	4,985,458
8. General Obligations Refunding Bonds, Series 2011	2,795,000	441,665	3,236,665
9. General Obligations Refunding Bonds, Series 2013	13,620,000	4,927,081	18,547,081
10. General Obligations Bonds, Series 2013	5,195,000	2,352,568	7,547,568
11. Tax Notes, Series 2014	1,640,000	101,700	1,741,700
12. General Obligations Refunding Bonds, Series 2014	6,970,000	3,085,600	10,055,600
13. General Obligation and Refunding Bonds, Series 2015	42,525,000	18,081,131	60,606,131
Total:	<u>\$ 95,355,000</u>	<u>\$ 34,940,296</u>	<u>\$ 130,295,296</u>
	73.18%	26.82%	100.00%

City of Kyle, Texas
Annual Summary of Debt Outstanding
As of October 1, 2015

Debt Issue	Principal	Interest	Total
1. Combination Tax & Certificate of Obligation Series 2002	\$ -	\$ -	\$ -
2. Combination Tax & Certificate of Obligation Series 2003	-	-	-
3. Combination Tax & Certificate of Obligation Series 2007	-	50,200	50,200
4. Combination Tax & Certificate of Obligation Series 2008	660,000	177,450	837,450
5. Limited Tax Notes Series 2009	875,000	15,313	890,313
6. General Obligations Refunding Bonds, Series 2009	1,030,000	481,188	1,511,188
7. Combination Tax & Certificate of Obligation Series 2010	185,000	130,723	315,723
8. General Obligations Refunding Bonds, Series 2011	275,000	80,510	355,510
9. General Obligations Refunding Bonds, Series 2013	150,000	434,756	584,756
10. General Obligations Bonds, Series 2013	195,000	210,160	405,160
11. Tax Notes, Series 2014	260,000	31,500	291,500
12. General Obligations Refunding Bonds, Series 2014	-	278,800	278,800
13. General Obligation and Refunding Bonds, Series 2015	770,000	2,004,006	2,774,006
Total for FY 2014-15:	<u>\$ 4,400,000</u>	<u>\$ 3,894,605</u>	<u>\$ 8,294,605</u>
	53.05%	46.95%	100.00%

City of Kyle, Texas
Overall Summary of Debt Outstanding
As of October 1, 2015

	Allocated Share of Debt Service									
	% General Fund	\$ General Fund	% Utility Fund	\$ Utility Fund	% TIRZ	\$ TIRZ	% Hotel Tax Fund	\$ Hotel Tax Fund	% Total	\$ Total
Principal & Interest										
1. Combination Tax & Certificate of Obligation Series 2002	100.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
2. Combination Tax & Certificate of Obligation Series 2003	0.00%	-	100.00%	-	0.00%	-	0.00%	-	100.00%	-
3. Combination Tax & Certificate of Obligation Series 2007	100.00%	1,655,400	0.00%	-	0.00%	-	0.00%	-	100.00%	1,655,400
4. Combination Tax & Certificate of Obligation Series 2008	81.62%	4,812,805	18.38%	1,083,795	0.00%	-	0.00%	-	100.00%	5,896,600
5. Limited Tax Notes Series 2009	63.02%	561,075	32.88%	292,735	0.00%	-	4.10%	36,503	100.00%	890,313
6. General Obligations Refunding Bonds, Series 2009	2.39%	361,673	4.86%	735,453	92.75%	14,035,655	0.00%	-	100.00%	15,132,781
7. Combination Tax & Certificate of Obligation Series 2010	100.00%	4,985,458	0.00%	-	0.00%	-	0.00%	-	100.00%	4,985,458
8. General Obligations Refunding Bonds, Series 2011	100.00%	3,236,665	0.00%	-	0.00%	-	0.00%	-	100.00%	3,236,665
9. General Obligations Refunding Bonds, Series 2013	10.03%	1,860,272	0.00%	-	89.97%	16,686,809	0.00%	-	100.00%	18,547,081
10. General Obligations Bonds, Series 2013	100.00%	7,547,568	0.00%	-	0.00%	-	0.00%	-	100.00%	7,547,568
11. Tax Notes, Series 2014	100.00%	1,741,700	0.00%	-	0.00%	-	0.00%	-	100.00%	1,741,700
12. General Obligations Refunding Bonds, Series 2014	81.62%	8,207,381	18.38%	1,848,219	0.00%	-	0.00%	-	100.00%	10,055,600
13. General Obligation and Refunding Bonds, Series 2015	96.59%	58,539,462	3.41%	2,066,669	0.00%	-	0.00%	-	100.00%	60,606,131
	71.77%	\$ 93,509,458	4.63%	\$ 6,026,871	23.58%	\$ 30,722,464	0.03%	\$ 36,503	100.00%	\$ 130,295,296

	Allocated Share of Debt Service (Principal)									
	% General Fund	\$ General Fund	% Utility Fund	\$ Utility Fund	% TIRZ	\$ TIRZ	% Hotel Tax Fund	\$ Hotel Tax Fund	% Total	\$ Total
Principal Only										
1. Combination Tax & Certificate of Obligation Series 2002	100.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
2. Combination Tax & Certificate of Obligation Series 2003	0.00%	-	100.00%	-	0.00%	-	0.00%	-	100.00%	-
3. Combination Tax & Certificate of Obligation Series 2007	100.00%	1,255,000	0.00%	-	0.00%	-	0.00%	-	100.00%	1,255,000
4. Combination Tax & Certificate of Obligation Series 2008	81.62%	3,428,040	18.38%	771,960	0.00%	-	0.00%	-	100.00%	4,200,000
5. Limited Tax Notes Series 2009	63.02%	551,425	32.88%	287,700	0.00%	-	4.10%	35,875	100.00%	875,000
6. General Obligations Refunding Bonds, Series 2009	2.39%	298,750	4.86%	607,500	92.75%	11,593,750	0.00%	-	100.00%	12,500,000
7. Combination Tax & Certificate of Obligation Series 2010	100.00%	3,780,000	0.00%	-	0.00%	-	0.00%	-	100.00%	3,780,000
8. General Obligations Refunding Bonds, Series 2011	100.00%	2,795,000	0.00%	-	0.00%	-	0.00%	-	100.00%	2,795,000
9. General Obligations Refunding Bonds, Series 2013	10.03%	1,366,086	0.00%	-	89.97%	12,253,914	0.00%	-	100.00%	13,620,000
10. General Obligations Bonds, Series 2013	100.00%	5,195,000	0.00%	-	0.00%	-	0.00%	-	100.00%	5,195,000
11. Tax Notes, Series 2014	100.00%	1,640,000	0.00%	-	0.00%	-	0.00%	-	100.00%	1,640,000
12. General Obligations Refunding Bonds, Series 2014	81.62%	5,688,914	18.38%	1,281,086	0.00%	-	0.00%	-	100.00%	6,970,000
13. General Obligation and Refunding Bonds, Series 2015	96.59%	41,074,898	3.41%	1,450,103	0.00%	-	0.00%	-	100.00%	42,525,000
	70.34%	\$ 67,073,113	4.61%	\$ 4,398,349	25.01%	\$ 23,847,664	0.04%	\$ 35,875	100.00%	\$ 95,355,000

	Allocated Share of Debt Service (Interest)									
	% General Fund	\$ General Fund	% Utility Fund	\$ Utility Fund	% TIRZ	\$ TIRZ	% Hotel Tax Fund	\$ Hotel Tax Fund	% Total	\$ Total
Interest Only										
1. Combination Tax & Certificate of Obligation Series 2002	100.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
2. Combination Tax & Certificate of Obligation Series 2003	0.00%	-	100.00%	-	0.00%	-	0.00%	-	100.00%	-
3. Combination Tax & Certificate of Obligation Series 2007	100.00%	400,400	0.00%	-	0.00%	-	0.00%	-	100.00%	400,400
4. Combination Tax & Certificate of Obligation Series 2008	81.62%	1,384,765	18.38%	311,835	0.00%	-	0.00%	-	100.00%	1,696,600
5. Limited Tax Notes Series 2009	63.02%	9,650	32.88%	5,035	0.00%	-	4.10%	628	100.00%	15,313
6. General Obligations Refunding Bonds, Series 2009	2.39%	62,923	4.86%	127,953	92.75%	2,441,905	0.00%	-	100.00%	2,632,781
7. Combination Tax & Certificate of Obligation Series 2010	100.00%	1,205,458	0.00%	-	0.00%	-	0.00%	-	100.00%	1,205,458
8. General Obligations Refunding Bonds, Series 2011	100.00%	441,665	0.00%	-	0.00%	-	0.00%	-	100.00%	441,665
9. General Obligations Refunding Bonds, Series 2013	10.03%	494,186	0.00%	-	89.97%	4,432,895	0.00%	-	100.00%	4,927,081
10. General Obligations Bonds, Series 2013	100.00%	2,352,568	0.00%	-	0.00%	-	0.00%	-	100.00%	2,352,568
11. Tax Notes, Series 2014	100.00%	101,700	0.00%	-	0.00%	-	0.00%	-	100.00%	101,700
12. General Obligations Refunding Bonds, Series 2014	81.62%	2,518,467	18.38%	567,133	0.00%	-	0.00%	-	100.00%	3,085,600
13. General Obligation and Refunding Bonds, Series 2015	96.59%	17,464,564	3.41%	616,567	0.00%	-	0.00%	-	100.00%	18,081,131
	75.66%	\$ 26,436,346	4.66%	\$ 1,628,523	19.68%	\$ 6,874,800	0.00%	\$ 628	100.00%	\$ 34,940,296

City of Kyle, Texas
Annual Summary of Debt Outstanding
As of October 1, 2015

Allocated Share of Debt Service for Fiscal Year 2015-16

	% General Fund	\$ General Fund	% Utility Fund	\$ Utility Fund	% TIRZ	\$ TIRZ	% Hotel Tax Fund	\$ Hotel Tax Fund	% Total	\$ Total
1. Combination Tax & Certificate of Obligation Series 2002	100.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
2. Combination Tax & Certificate of Obligation Series 2003	0.00%	-	100.00%	-	0.00%	-	0.00%	-	100.00%	-
3. Combination Tax & Certificate of Obligation Series 2007	100.00%	50,200	0.00%	-	0.00%	-	0.00%	-	100.00%	50,200
4. Combination Tax & Certificate of Obligation Series 2008	81.62%	683,527	18.38%	153,923	0.00%	-	0.00%	-	100.00%	837,450
5. Limited Tax Notes Series 2009	63.02%	561,075	32.88%	292,735	0.00%	-	4.10%	36,503	100.00%	890,313
6. General Obligations Refunding Bonds, Series 2009	2.39%	36,117	4.86%	73,444	92.75%	1,401,626	0.00%	-	100.00%	1,511,187
7. Combination Tax & Certificate of Obligation Series 2010	100.00%	315,723	0.00%	-	0.00%	-	0.00%	-	100.00%	315,723
8. General Obligations Refunding Bonds, Series 2011	100.00%	355,510	0.00%	-	0.00%	-	0.00%	-	100.00%	355,510
9. General Obligations Refunding Bonds, Series 2013	10.03%	58,651	0.00%	-	89.97%	526,105	0.00%	-	100.00%	584,756
10. General Obligations Bonds, Series 2013	100.00%	405,160	0.00%	-	0.00%	-	0.00%	-	100.00%	405,160
11. Tax Notes, Series 2014	100.00%	291,500	0.00%	-	0.00%	-	0.00%	-	100.00%	291,500
12. General Obligations Refunding Bonds, Series 2014	81.62%	227,557	18.38%	51,243	0.00%	-	0.00%	-	100.00%	278,800
13. General Obligation and Refunding Bonds, Series 2015	96.59%	2,679,412	3.41%	94,594	0.00%	-	0.00%	-	100.00%	2,774,006
	68.29%	\$ 5,664,432	8.03%	\$ 665,939	23.24%	\$ 1,927,732	0.44%	\$ 36,503	100.00%	\$ 8,294,605

Principal & Interest for FY 2015-16

1. Combination Tax & Certificate of Obligation Series 2002
2. Combination Tax & Certificate of Obligation Series 2003
3. Combination Tax & Certificate of Obligation Series 2007
4. Combination Tax & Certificate of Obligation Series 2008
5. Limited Tax Notes Series 2009
6. General Obligations Refunding Bonds, Series 2009
7. Combination Tax & Certificate of Obligation Series 2010
8. General Obligations Refunding Bonds, Series 2011
9. General Obligations Refunding Bonds, Series 2013
10. General Obligations Bonds, Series 2013
11. Tax Notes, Series 2014
12. General Obligations Refunding Bonds, Series 2014
13. General Obligation and Refunding Bonds, Series 2015

Principal & Interest for FY 2015-16

Allocated Share of Debt Service for Fiscal Year 2015-16

	% General Fund	\$ General Fund	% Utility Fund	\$ Utility Fund	% TIRZ	\$ TIRZ	% Hotel Tax Fund	\$ Hotel Tax Fund	% Total	\$ Total
1. Combination Tax & Certificate of Obligation Series 2002	100.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
2. Combination Tax & Certificate of Obligation Series 2003	0.00%	-	100.00%	-	0.00%	-	0.00%	-	100.00%	-
3. Combination Tax & Certificate of Obligation Series 2007	100.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
4. Combination Tax & Certificate of Obligation Series 2008	81.62%	538,692	18.38%	121,308	0.00%	-	0.00%	-	100.00%	660,000
5. Limited Tax Notes Series 2009	63.02%	551,425	32.88%	287,700	0.00%	-	4.10%	35,875	100.00%	875,000
6. General Obligations Refunding Bonds, Series 2009	2.39%	24,617	4.86%	50,058	92.75%	955,325	0.00%	-	100.00%	1,030,000
7. Combination Tax & Certificate of Obligation Series 2010	100.00%	185,000	0.00%	-	0.00%	-	0.00%	-	100.00%	185,000
8. General Obligations Refunding Bonds, Series 2011	100.00%	275,000	0.00%	-	0.00%	-	0.00%	-	100.00%	275,000
9. General Obligations Refunding Bonds, Series 2013	10.03%	15,045	0.00%	-	89.97%	134,955	0.00%	-	100.00%	150,000
10. General Obligations Bonds, Series 2013	100.00%	195,000	0.00%	-	0.00%	-	0.00%	-	100.00%	195,000
11. Tax Notes, Series 2014	100.00%	260,000	0.00%	-	0.00%	-	0.00%	-	100.00%	260,000
12. General Obligations Refunding Bonds, Series 2014	81.62%	-	18.38%	26,257	0.00%	-	0.00%	-	100.00%	-
13. General Obligation and Refunding Bonds, Series 2015	96.59%	743,743	3.41%	26,257	0.00%	-	0.00%	-	100.00%	770,000
	63.38%	\$ 2,788,522	11.03%	\$ 485,323	24.78%	\$ 1,090,280	0.82%	\$ 35,875	100.00%	\$ 4,400,000

Principal Only for FY 2015-16

1. Combination Tax & Certificate of Obligation Series 2002
2. Combination Tax & Certificate of Obligation Series 2003
3. Combination Tax & Certificate of Obligation Series 2007
4. Combination Tax & Certificate of Obligation Series 2008
5. Limited Tax Notes Series 2009
6. General Obligations Refunding Bonds, Series 2009
7. Combination Tax & Certificate of Obligation Series 2010
8. General Obligations Refunding Bonds, Series 2011
9. General Obligations Refunding Bonds, Series 2013
10. General Obligations Bonds, Series 2013
11. Tax Notes, Series 2014
12. General Obligations Refunding Bonds, Series 2014
13. General Obligation and Refunding Bonds, Series 2015

Principal Only for FY 2015-16

Allocated Share of Debt Service for Fiscal Year 2015-16

	% General Fund	\$ General Fund	% Utility Fund	\$ Utility Fund	% TIRZ	\$ TIRZ	% Hotel Tax Fund	\$ Hotel Tax Fund	% Total	\$ Total
1. Combination Tax & Certificate of Obligation Series 2002	100.00%	-	0.00%	-	0.00%	-	0.00%	-	100.00%	-
2. Combination Tax & Certificate of Obligation Series 2003	0.00%	-	100.00%	-	0.00%	-	0.00%	-	100.00%	-
3. Combination Tax & Certificate of Obligation Series 2007	100.00%	50,200	0.00%	-	0.00%	-	0.00%	-	100.00%	50,200
4. Combination Tax & Certificate of Obligation Series 2008	81.62%	144,835	18.38%	32,615	0.00%	-	0.00%	-	100.00%	177,450
5. Limited Tax Notes Series 2009	63.02%	9,650	32.88%	5,035	0.00%	-	4.10%	628	100.00%	15,313
6. General Obligations Refunding Bonds, Series 2009	2.39%	11,500	4.86%	23,386	92.75%	446,301	0.00%	-	100.00%	481,188
7. Combination Tax & Certificate of Obligation Series 2010	100.00%	130,723	0.00%	-	0.00%	-	0.00%	-	100.00%	130,723
8. General Obligations Refunding Bonds, Series 2011	100.00%	80,510	0.00%	-	0.00%	-	0.00%	-	100.00%	80,510
9. General Obligations Refunding Bonds, Series 2013	10.03%	43,606	0.00%	-	89.97%	391,150	0.00%	-	100.00%	434,756
10. General Obligations Bonds, Series 2013	100.00%	210,160	0.00%	-	0.00%	-	0.00%	-	100.00%	210,160
11. Tax Notes, Series 2014	100.00%	31,500	0.00%	-	0.00%	-	0.00%	-	100.00%	31,500
12. General Obligations Refunding Bonds, Series 2014	81.62%	227,557	18.38%	51,243	0.00%	-	0.00%	-	100.00%	278,800
13. General Obligation and Refunding Bonds, Series 2015	96.59%	1,935,669	3.41%	68,337	0.00%	-	0.00%	-	100.00%	2,004,006
	73.84%	\$ 2,875,909	4.64%	\$ 180,616	21.50%	\$ 837,452	0.02%	\$ 628	100.00%	\$ 3,894,605

Interest Only for FY 2015-16

1. Combination Tax & Certificate of Obligation Series 2002
2. Combination Tax & Certificate of Obligation Series 2003
3. Combination Tax & Certificate of Obligation Series 2007
4. Combination Tax & Certificate of Obligation Series 2008
5. Limited Tax Notes Series 2009
6. General Obligations Refunding Bonds, Series 2009
7. Combination Tax & Certificate of Obligation Series 2010
8. General Obligations Refunding Bonds, Series 2011
9. General Obligations Refunding Bonds, Series 2013
10. General Obligations Bonds, Series 2013
11. Tax Notes, Series 2014
12. General Obligations Refunding Bonds, Series 2014
13. General Obligation and Refunding Bonds, Series 2015

Interest Only for FY 2015-16

\$9,910,000
CITY OF KYLE
Combination Tax & Rev Certificates of Obligation Bonds
SERIES 2007

Dated March 17, 2007

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Wells Fargo Bank

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	\$ -	4.000%	\$ -	\$ -
2013	-	4.000%	-	-
2014	-	4.000%	-	-
2015	-	4.000%	-	-
2016	-	5.000%	50,200	50,200
2017	505,000	4.000%	50,200	555,200
2018	-	4.000%	30,000	30,000
2019	-	4.000%	30,000	30,000
2020	-	4.000%	30,000	30,000
2021	-	4.000%	30,000	30,000
2022	-	4.000%	30,000	30,000
2023	-	4.000%	30,000	30,000
2024	-	4.000%	30,000	30,000
2025	-	4.000%	30,000	30,000
2026	-	4.000%	30,000	30,000
2027	750,000	4.000%	30,000	780,000
Outstanding	<u>\$ 1,255,000</u>		<u>\$ 400,400</u>	<u>\$ 1,655,400</u>

Funding Source:

Ad Valorem Property Tax	100.00%	\$ 50,200
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\$22,800,000
CITY OF KYLE
Combination Tax & Rev Certificates of Obligation Bonds
SERIES 2008

Dated April 1, 2008

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Wells Fargo Bank

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	\$ -	3.500%	\$ -	\$ -
2013	-	3.500%	-	-
2014	-	3.500%	-	-
2015	-	3.500%	-	-
2016	660,000	3.500%	177,450	837,450
2017	680,000	3.750%	154,350	834,350
2018	700,000	3.750%	128,850	828,850
2019	-	4.000%	102,600	102,600
2020	-	4.125%	102,600	102,600
2021	-	4.250%	102,600	102,600
2022	-	4.375%	102,600	102,600
2023	-	4.500%	102,600	102,600
2024	-	5.000%	102,600	102,600
2025	-	5.000%	102,600	102,600
2026	-	5.000%	102,600	102,600
2027	-	5.000%	102,600	102,600
2028	-	5.000%	102,600	102,600
2029	1,030,000	4.750%	102,600	1,132,600
2030	-	4.750%	53,675	53,675
2031	1,130,000	4.750%	53,675	1,183,675
Outstanding	<u>\$ 4,200,000</u>		<u>\$ 1,696,600</u>	<u>\$ 5,896,600</u>

Funding Source:

Ad Valorem Property Tax	81.62%	\$ 683,526.69
Utility Fund	18.38%	153,923.31
		<u>\$ 837,450.00</u>

\$5,600,000
CITY OF KYLE
Limited Tax Notes
SERIES 2009

Dated July 1, 2009

Principal Due: February 15

Interest Due: Feb. 15 and Aug. 15

Wells Fargo Bank

YEAR ENDING SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2012	\$ -	2.500%	\$ -	\$ -
2013	-	2.500%	-	-
2014	-	3.000%	-	-
2015	-	3.125%	-	-
2016	875,000.00	3.500%	15,312.50	890,312.50
Outstanding	<u>\$ 875,000.00</u>		<u>\$ 15,312.50</u>	<u>\$ 890,312.50</u>

Funding Source:

General Fund	63.02%	\$ 561,074.94
Utility Fund	32.88%	292,734.75
Hotel Tax Fund	4.10%	36,502.81
		<u>\$ 890,312.50</u>

\$15,315,000
CITY OF KYLE
General Obligation Refunding Bonds
SERIES 2009

Dated November 17, 2009

Principal Due: February 15

Interest Due: Feb. 15 and Aug. 15

Bank of New York

YEAR ENDING SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2012	\$ -	2.000%	\$ -	\$ -
2013	-	2.000%	-	-
2014	-	3.000%	-	-
2015	-	4.000%	-	-
2016	1,030,000.00	4.000%	481,187.50	1,511,187.50
2017	1,140,000.00	4.000%	437,787.50	1,577,787.50
2018	1,195,000.00	4.000%	391,087.50	1,586,087.50
2019	1,245,000.00	4.000%	342,287.50	1,587,287.50
2020	1,295,000.00	4.000%	291,487.50	1,586,487.50
2021	1,215,000.00	4.000%	241,287.50	1,456,287.50
2022	1,265,000.00	4.000%	191,687.50	1,456,687.50
2023	1,315,000.00	4.000%	140,087.50	1,455,087.50
2024	1,370,000.00	4.000%	86,387.50	1,456,387.50
2025	1,430,000.00	4.125%	29,493.75	1,459,493.75
Outstanding	<u>\$ 12,500,000.00</u>		<u>\$ 2,632,781.25</u>	<u>\$ 15,132,781.25</u>

Funding Source:

General Fund	2.39%	\$ 36,117.38
Utility Fund	4.86%	73,443.71
TIF Fund	92.75%	<u>1,401,626.41</u>
		<u>\$ 1,511,187.50</u>

\$4,290,000
CITY OF KYLE
Combination Tax & Rev Certificates of Obligation Bonds
SERIES 2010

Dated: October 26, 2010

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Wells Fargo Bank

YEAR ENDING SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2012	\$ -	0.000%	\$ -	\$ -
2013	-	3.000%	-	-
2014	-	3.000%	-	-
2015	-	3.000%	-	-
2016	185,000.00	3.000%	130,722.50	315,722.50
2017	195,000.00	3.000%	125,172.50	320,172.50
2018	200,000.00	3.000%	119,322.50	319,322.50
2019	210,000.00	3.000%	113,322.50	323,322.50
2020	220,000.00	3.000%	107,022.50	327,022.50
2021	230,000.00	3.100%	100,422.50	330,422.50
2022	235,000.00	3.200%	93,292.50	328,292.50
2023	250,000.00	3.350%	85,772.50	335,772.50
2024	260,000.00	3.450%	77,397.50	337,397.50
2025	270,000.00	3.550%	68,427.50	338,427.50
2026	280,000.00	3.650%	58,842.50	338,842.50
2027	290,000.00	3.750%	48,622.50	338,622.50
2028	305,000.00	3.850%	37,747.50	342,747.50
2029	320,000.00	3.950%	26,005.00	346,005.00
2030	330,000.00	4.050%	13,365.00	343,365.00
Outstanding	<u>\$ 3,780,000.00</u>		<u>\$ 1,205,457.50</u>	<u>\$ 4,985,457.50</u>

Funding Source:

General Fund	100.00%	\$ 315,722.50
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\$3,390,000
CITY OF KYLE
General Obligation Refunding Bonds
SERIES 2011

Dated: July 19, 2011

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Wells Fargo

YEAR ENDING SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2012	\$ -	1.400%	\$ -	\$ -
2013	-	1.400%	-	-
2014	-	1.400%	-	-
2015	-	2.250%	-	-
2016	275,000.00	2.250%	80,510.00	355,510.00
2017	280,000.00	2.500%	74,322.50	354,322.50
2018	295,000.00	2.750%	67,322.50	362,322.50
2019	300,000.00	2.800%	59,210.00	359,210.00
2020	310,000.00	2.800%	50,810.00	360,810.00
2021	315,000.00	3.000%	42,130.00	357,130.00
2022	330,000.00	3.000%	32,680.00	362,680.00
2023	340,000.00	3.200%	22,780.00	362,780.00
2024	350,000.00	3.400%	11,900.00	361,900.00
Outstanding	<u>\$ 2,795,000.00</u>		<u>\$ 441,665.00</u>	<u>\$ 3,236,665.00</u>

Funding Source:

General Fund	100.00%	<u>\$ 355,510.00</u>
		\$ 355,510.00

\$13,720,000
CITY OF KYLE
General Obligation Refunding Bonds
SERIES 2013

Dated February 19, 2013

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Bank of New York

YEAR ENDING SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2014	\$ -	0.000%	\$ -	\$ -
2015	-	2.000%	-	-
2016	150,000.00	3.000%	434,756.26	584,756.26
2017	555,000.00	3.000%	430,256.26	985,256.26
2018	575,000.00	3.000%	413,606.26	988,606.26
2019	590,000.00	3.000%	396,356.26	986,356.26
2020	605,000.00	3.000%	378,656.26	983,656.26
2021	625,000.00	3.000%	360,506.26	985,506.26
2022	645,000.00	3.000%	341,756.26	986,756.26
2023	665,000.00	3.000%	322,406.26	987,406.26
2024	685,000.00	3.000%	302,456.26	987,456.26
2025	705,000.00	4.000%	281,906.26	986,906.26
2026	730,000.00	4.000%	253,706.26	983,706.26
2027	760,000.00	3.000%	224,506.26	984,506.26
2028	785,000.00	3.000%	201,706.26	986,706.26
2029	810,000.00	3.125%	178,156.26	988,156.26
2030	835,000.00	3.125%	152,843.76	987,843.76
2031	1,300,000.00	3.250%	126,750.00	1,426,750.00
2032	1,300,000.00	3.250%	84,500.00	1,384,500.00
2033	1,300,000.00	3.250%	42,250.00	1,342,250.00
Outstanding	<u>\$ 13,620,000.00</u>		<u>\$ 4,927,081.40</u>	<u>\$ 18,547,081.40</u>

Funding Source:

General Fund	10.03%	\$ 58,674.23
TIF Fund	89.97%	<u>526,082.03</u>
		<u>\$ 584,756.26</u>

\$5,520,000
CITY OF KYLE
General Obligation Bonds
SERIES 2013

Dated February 19, 2013

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Bank of New York

YEAR ENDING SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2014	\$ -	3.000%	\$ -	\$ -
2015	-	2.000%	-	-
2016	195,000.00	1.750%	210,160.00	405,160.00
2017	200,000.00	3.000%	206,747.50	406,747.50
2018	210,000.00	4.000%	200,747.50	410,747.50
2019	220,000.00	4.000%	192,347.50	412,347.50
2020	230,000.00	4.000%	183,547.50	413,547.50
2021	240,000.00	4.000%	174,347.50	414,347.50
2022	250,000.00	4.000%	164,747.50	414,747.50
2023	265,000.00	4.000%	154,747.50	419,747.50
2024	275,000.00	4.000%	144,147.50	419,147.50
2025	285,000.00	4.000%	133,147.50	418,147.50
2026	300,000.00	4.000%	121,747.50	421,747.50
2027	315,000.00	4.000%	109,747.50	424,747.50
2028	330,000.00	4.200%	97,147.50	427,147.50
2029	345,000.00	4.250%	83,287.50	428,287.50
2030	360,000.00	4.375%	68,625.00	428,625.00
2031	375,000.00	4.500%	52,875.00	427,875.00
2032	390,000.00	4.500%	36,000.00	426,000.00
2033	410,000.00	4.500%	18,450.00	428,450.00
Outstanding	<u>\$ 5,195,000.00</u>		<u>\$ 2,352,567.50</u>	<u>\$ 7,547,567.50</u>

Funding Source:

General Fund	100.00%	\$ 405,160.00
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\$1,875,000
CITY OF KYLE
Tax Notes
SERIES 2014

Dated: April 15, 2014

Principal Due: February 15

Interest Due: Feb. 15 and Aug. 15

Bank of New York

YEAR ENDING SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2015	\$ -	3.000%	\$ -	\$ -
2016	260,000.00	3.000%	31,500.00	291,500.00
2017	265,000.00	2.000%	24,950.00	289,950.00
2018	270,000.00	2.000%	19,600.00	289,600.00
2019	275,000.00	2.000%	14,150.00	289,150.00
2020	280,000.00	2.000%	8,600.00	288,600.00
2021	290,000.00	2.000%	2,900.00	292,900.00
Outstanding	<u>\$ 1,640,000.00</u>		<u>\$ 101,700.00</u>	<u>\$ 1,741,700.00</u>

Funding Source:

General Fund	100.00%	\$ 291,500.00
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\$7,140,000
CITY OF KYLE
General Obligation Refunding Bonds
SERIES 2014

Dated December 1, 2014

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Bank of New York

YEAR ENDING SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2014	\$ -	0.000%	\$ -	\$ -
2015	-	2.000%	-	-
2016	-	0.000%	278,800.00	278,800.00
2017	-	0.000%	278,800.00	278,800.00
2018	-	0.000%	278,800.00	278,800.00
2019	-	0.000%	278,800.00	278,800.00
2020	-	0.000%	278,800.00	278,800.00
2021	-	0.000%	278,800.00	278,800.00
2022	-	0.000%	278,800.00	278,800.00
2023	-	0.000%	278,800.00	278,800.00
2024	1,080,000.00	4.000%	278,800.00	1,358,800.00
2025	1,485,000.00	4.000%	235,600.00	1,720,600.00
2026	1,545,000.00	4.000%	176,200.00	1,721,200.00
2027	1,605,000.00	4.000%	114,400.00	1,719,400.00
2028	1,255,000.00	4.000%	50,200.00	1,305,200.00
Outstanding	<u>\$ 6,970,000.00</u>		<u>\$ 3,085,600.00</u>	<u>\$ 10,055,600.00</u>

Funding Source:

General Fund	81.62%	\$ 227,556.56
TIF Fund	18.38%	51,243.44
		<u>\$ 278,800.00</u>

\$42,525,000
CITY OF KYLE
General Obligation & Refunding Bonds
SERIES 2015

Dated: May 15, 2015

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Bank of New York

YEAR ENDING SEPT. 30	PRINCIPAL	RATE	INTEREST	TOTAL
2016	\$ 770,000.00	2.000%	\$ 2,004,005.97	\$ 2,774,005.97
2017	1,060,000.00	2.000%	1,584,250.00	2,644,250.00
2018	1,600,000.00	4.000%	1,563,050.00	3,163,050.00
2019	2,395,000.00	4.000%	1,499,050.00	3,894,050.00
2020	2,490,000.00	4.000%	1,403,250.00	3,893,250.00
2021	2,735,000.00	4.000%	1,303,650.00	4,038,650.00
2022	2,845,000.00	4.000%	1,194,250.00	4,039,250.00
2023	2,960,000.00	4.000%	1,080,450.00	4,040,450.00
2024	2,015,000.00	4.000%	962,050.00	2,977,050.00
2025	2,100,000.00	4.000%	881,450.00	2,981,450.00
2026	2,185,000.00	4.000%	797,450.00	2,982,450.00
2027	1,530,000.00	3.000%	710,050.00	2,240,050.00
2028	1,580,000.00	3.125%	664,150.00	2,244,150.00
2029	1,625,000.00	4.000%	614,775.00	2,239,775.00
2030	2,760,000.00	4.000%	549,775.00	3,309,775.00
2031	1,760,000.00	4.000%	439,375.00	2,199,375.00
2032	2,990,000.00	4.000%	368,975.00	3,358,975.00
2033	3,115,000.00	3.500%	249,375.00	3,364,375.00
2034	1,970,000.00	3.500%	140,350.00	2,110,350.00
2035	2,040,000.00	3.500%	71,400.00	2,111,400.00
Outstanding	<u>\$ 42,525,000.00</u>		<u>\$ 18,081,130.97</u>	<u>\$ 60,606,130.97</u>

Funding Source:

General Fund 100.00% \$ 2,774,005.97



Glossary



Glossary

ACCRUAL BASIS

Method of accounting that recognizes revenue when earned, rather than when collected. Expenses are recognized when incurred rather than when paid. Proprietary funds use the full accrual basis of accounting. Governmental funds use a modified accrual basis.

ACTIVITY

A set of services performed by a department grouped together by a common purpose, which produces outputs and results. It is the lowest level presented in the Budget.

ADMINISTRATIVE SUPPORT

Funding transferred from the General Fund and enterprise funds for specific central administrative functions that benefit those funds, such as the City Manager's Office, the Financial Services Department, Communications and Public Information, and the Human Resources Department.

AD VALOREM TAX (Also known as PROPERTY TAX)

The ad valorem tax is payable at a rate per \$100 of taxable property value. The City Council sets the ad valorem tax rate every year as part of the budget process. A portion of the tax funds General Fund operations. The remaining portion funds General Obligation Debt Service.

ADJUSTMENT TO GAAP

An accounting entry made at the end of the fiscal year to assign income and expenses to a different year. These entries are made according to Generally Accepted Accounting Principles (GAAP) and under the accrual accounting systems in order to correctly reflect the timing of income and expenditures.

AMORTIZATION

The process of accounting for an amount over a period of time.

AMENDED BUDGET

Amended budget, as used throughout the budget document, represents the original adopted budget plus any amendments passed by the City Council as of September 30th each year. This figure does not include prior year encumbrances or re-appropriations.

APPROPRIATION

The legal process by which the City Council authorizes the spending of City funds for specific purposes. Appropriations are usually limited in the amount and timeframe for expenditure.

APPROVED BUDGET

Approved budget, as used in fund summaries and department and program summaries within the budget document, represents the budget as adopted by the City Council.

ASSESSED VALUATION

A government sets a valuation upon real estate or other property as a basis for levying taxes. An assessed valuation represents the appraised valuation less any exemptions.

BAD DEBT

A bad debt is an unsecured debt for which interest or payment is past due and unpaid for six months (and which is not in process of collection).

BALANCED BUDGET

A budget in which planned expenditures can be met by current income from taxation and other central government receipts.

BASIS OF ACCOUNTING

When revenue and expenditures are recognized in the accounts and reported in the financial records of the City, regardless of the measurement focus applied. Accounting records for governmental fund types are maintained on a modified accrual basis, with revenue being recorded when available and measurable, and expenditures being recorded when services or goods are received and the liabilities are incurred. Accounting records for proprietary fund types and trust funds are maintained on an accrual basis.

BASIS OF BUDGETING (See also MODIFIED ACCRUAL)

The City of Kyle's basis for budgeting is the modified accrual basis for governmental funds, including the General Fund. Proprietary funds, which includes enterprise and internal service funds, are budgeted essentially on the full accrual basis, with the exceptions of compensated absences and debt service payments. Encumbrances are recognized by both governmental and proprietary funds since encumbrances represent a commitment of funding for goods and services. The City budgets for payments that are expected to be paid during the fiscal year.

BEGINNING BALANCE

The residual non-restricted funds brought forward from the previous fiscal year's ending balance.

BONDS

Debt instruments that require repayment of a specified principal amount on a certain date (maturity date), together with interest at a stated rate or formula for determining the interest rate.

BOND ELECTION

Election held at various times to authorize the issuance of long term general obligation debt for capital improvements. The taxing authority of the city backs G.O. Bonds (General Obligation Bonds).

Glossary

BOND SALE

Process where the City sells bonds as a means of borrowing capital for projects. The City then repays this debt to the lender over a period of time similar to the manner in which a homeowner pays a mortgage.

BUDGETARY CONTROL

The management of a government or enterprise in accordance with an approved budget for the purpose of keeping spending within available appropriations and available revenue.

BUDGET

A plan of financial operation showing proposed expenditures and the means of financing them.

CAPITAL BUDGET

A plan of proposed capital outlays and the means of financing them. The annual capital budget is the primary means by which most of the acquisition and construction activities for facilities and major improvements of a government are controlled.

CAPITAL EXPENDITURES

Funds used to acquire or improve long-term assets.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

A comprehensive program that projects the capital needs of a community. Generally, it is a cyclical process that estimates the needs for a set number of years. Capital Improvements Program Plans are essential for sound infrastructure and financial planning.

CAPITAL OUTLAY

An item costing more than \$5,000 and having a useful life of more than one year.

CERTIFICATE OF OBLIGATION (CO)

A certificate of obligation is used to obtain quick financing. The full faith and credit of the City secures it. A certificate can be used for real property purchase and construction.

COMMODITIES

Consumable goods such as asphalt, concrete, office supplies, small tools, and fuel.

CONTRACTUAL OBLIGATION

A short-term debt instrument which does not require voter authorization, used to finance the purchase of items such as equipment and vehicles.

COST

The amount of money or other consideration exchanged for property, services, or an expense.

CURRENT

Designates the present fiscal period, as opposed to past or future periods. It usually means items likely to be fully utilized or converted into cash within one year.

CYE (CURRENT YEAR ESTIMATE)

The level of revenue, expenditures or performance data projected to be received, spent, or achieved by the end of the current fiscal period.

DEBT SERVICE

The amount of money required for principal and interest payments on an outstanding debt in any given year.

DEBT SERVICE FUND

Also called a SINKING FUND—a fund established to account for the accumulation of resources for the payment of principal and interest on long term debt.

DEBT SERVICE RESERVE

A fund that may be used to pay debt service for revenue bonds if the sources of the pledged revenue do not generate sufficient funds to satisfy the debt service requirements. The reserve fund is either funded in whole or in part from the proceeds of the bonds or is allowed to gradually accumulate over a period of years through required payments from the pledged revenue. If the reserve fund is used in whole or in part to pay the debt service, the issuer usually is required to replenish the reserve fund from the first available funds or revenue. A typical reserve requirement might be the maximum annual debt service requirement for any year remaining until the bonds reach maturity.

DEFICIT

The excess of expenditures over revenue during an accounting period or, in the case of proprietary funds, the excess of expense over income during an accounting period.

DEPRECIATION

A reduction in the value of an asset with the passage of time, due in particular to wear and tear.

Glossary

EFFECTIVE RATE

The effective tax rate is a calculated rate that would provide the taxing unit with about the same amount of revenue received in the year before, on properties taxed in both years. If property values rise, the effective tax rate will go down and vice versa.

ENCUMBRANCES

Obligations in the form of purchase orders, contracts, or other commitments that are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or actual liability is set up, at which point they become expenditures.

ENCUMBRANCE CARRIED FORWARD

When contractual commitments of funds are made, those funds are encumbered and no longer available for expenditure. As actual expenses occur, the encumbrance is reduced. When the fiscal year ends, the remaining encumbrance is "carried forward" and added to the budget approved by the City Council for the new fiscal year.

ENDING BALANCE (See also FUND BALANCE)

The dollars remaining after current expenditures for operations and debt service are subtracted from the sum of the beginning fund balance and current resources. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.

ENTERPRISE FUNDS

Account for operations that are financed and operated in a manner similar to private business enterprises. Costs are financed or recovered primarily through user charges. Major enterprise fund includes: The City's Water and Wastewater Utility fund.

EXPENDITURES

Decreases in net financial resources. They include current operating expenses that require the current or future use of net current assets, debt service, and capital outlay.

EXPENSES

Decreases in net total assets. They represent the total cost of operations during a period, regardless of the timing of related expenditures.

FEES

Charges for services.

FIXED ASSETS

Fixed assets are of long-term character and are intended to continue to be held or used. Examples are land, buildings, and machinery and equipment.

FIXED COST

A cost, such as rent, that does not change with increases or decreases in the amount of services provided.

FTE

A full-time equivalent authorized position, filled or vacant.

FULL ACCRUAL

The accounting and budgeting basis the City uses for proprietary funds, with the exception of compensated absences and debt service payments. Full accrual reports income when earned and expenses when incurred, as opposed to cash basis accounting, which reports income when received and expenses when paid.

FUND

A fiscal and accounting entity with a self-balancing set of accounts. It records cash and other financial resources, all related liabilities, residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE (See also ENDING BALANCE)

The dollars remaining after current expenditures for operations and debt service are subtracted from the sum of the beginning fund balance and current resources. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.

FUND CATEGORY

The components of a high-level way to organize revenue and expenditures for a citywide view of the budget. The fund categories used for the citywide budget overview include, General, Enterprise, Reserves, Internal Service, Special Revenue, and Debt.

FUND SUMMARY (FINANCIAL SUMMARY)

A financial forecasting statement for any period of time that combines beginning and ending balances, including estimated revenue.

FUNDING SOURCE

The specifically identified dollars allocated to meet budgeted requirements.

Glossary

GENERAL FUND

The primary operating fund of the City. It is used to account for all financial resources that are not required to be accounted for in another fund. It includes the following activities: general government; public safety; transportation, planning, public recreation and culture; and economic development.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

The uniform minimum standards of, and guidelines to, financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define the accepted accounting practices at a particular time. They include both broad guidelines of general application and detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

GENERAL OBLIGATION BONDS (G.O. BONDS)

Bonds that are secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer's ad valorem taxing power. They are usually issued to pay for general capital improvements such as parks and streets.

GOVERNMENTAL ACCOUNTING

The composite activity of analyzing, recording, summarizing, reporting and interpreting the financial transactions of government.

GOVERNMENTAL FUNDS

Funds generally used to account for tax-supported activities. There are five different types of governmental funds: general, special revenue, debt service, capital projects, and permanent funds.

GRANT

A contribution by outside governments or agencies to the City. The contribution is usually made to aid in a specified function (for example, education), but it is sometimes also for general purposes.

INTERNAL SERVICE FUNDS

Account for the financing of goods or services provided by one city department or agency to other city departments or to other governmental units on a cost-reimbursement basis. These activities include, but are not limited to, capital projects management, combined emergency center operations, employee health benefits, fleet services, information services, liability reserve services, support services, communication services, and workers' compensation coverage.

MAJOR FUNDS

Major funds for the city of Kyle are: the General Fund and the Water and Wastewater Utility Fund.

MODIFIED ACCRUAL

Governmental funds are budgeted using the modified accrual basis, with revenue recognized when they become measurable. Revenue is "measurable" when the amount of the transaction can be reasonably determined. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred and is expected to be liquidated within 60 days.

NOMINAL RATE

The same set rate as the prior year, regardless of changes in assessed property value.

NON-PERSONNEL

A budget category consisting of contractual, commodity, and Non-CIP capital outlay.

NON-RECURRING REVENUE

A one-time windfall that is budgeted only for one fiscal year.

NOTE

A written, short-term promise of the issuer to repay a specified principal amount on a certain date, together with interest at a stated rate, or according to a stated formula, payable from a defined source of anticipated revenue. Notes usually mature in fewer than five years.

OBJECT

As used in expenditure classification, object applies to the article purchased or the service obtained. Examples are wages, electricity, rental, maintenance, travel, office supplies, and computer hardware.

OBJECT CLASS/CATEGORY

The expenditure classification according to the types of items purchased or services obtained; for example, personnel, services, materials or supplies, and equipment.

OPERATING EXPENSES (see also PROGRAM REQUIREMENTS)

Proprietary fund expenses that directly relate to the fund's primary service activities.

ORDINANCE

A formal legislative enactment by City Council. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the City's boundaries.

Glossary

PERFORMANCE MEASURES

Measurable information regarding the work performed within an activity. They can be represented in counts, costs, or percentages. They help to make good business decisions.

PID BOND

PROGRAM

A major line of business or division within a department. It consists of a group of common activities that provide services and produce results for citizens.

PROGRAM REQUIREMENTS (see also OPERATING EXPENSES)

Expenses that directly relate to the fund's primary service areas, or programs.

PROPRIETARY FUNDS

Funds that consist of enterprise funds and internal service funds. Proprietary funds distinguish operating revenue and expenses from non-operating items. Operating revenue and expenses generally result from providing services in connection with a proprietary fund's principle ongoing operations, such as providing electric or water-wastewater services. Other revenue or expenses are non-operating items.

RE-APPROPRIATION

By City Council action, an Operating Budget spending authorization lapses on September 30 of each fiscal year. Any authorization not expensed or encumbered is illegal for expenditures, and the dollars associated with the authorization "fall to the ending balance." Those items that are deemed important are brought to the City Council to be re-appropriated in the new fiscal year.

REFUNDING BONDS

Issuing new bonds to refinance an outstanding bond issue. There are two major reasons for refunding: to reduce the issuer's interest costs or to remove a burdensome or restrictive covenant imposed by the terms of the bonds being refinanced. The proceeds of the new bonds are either deposited in escrow to pay the debt service on the outstanding obligations when due, or they are used to immediately retire the outstanding obligations. The new obligations are referred to as the "refunding bonds" and the outstanding obligations being refinanced are referred to as the "refunded bonds" or the "prior issue."

REQUIREMENTS

Expenses of a fund, department, program or activity.

RESERVE

An account in which a portion of the fund balance is segregated for a future use and which is, therefore, not available for further appropriation or expenditure. A reserve for inventories equal in amount to the inventory of supplies on the balance sheet of the general fund is an example of such a reserve.

RESOLUTION

A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

REVENUE BONDS

Bonds payable from a specific source of revenue, which do not pledge the full faith and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not affect the ad valorem tax rate. Pledged revenue may be derived from operation of the financed project, grants, excise, or other specified non-ad valorem tax.

REVENUE

Revenue is (1) an increase in a governmental fund net current assets from other than expenditure refunds and residual equity or (2) an increase in a proprietary fund net total assets from other than expense refunds, capital contributions, and residual equity transfers.

ROLLBACK RATE

The rollback rate is a calculated maximum rate allowed by law without voter approval. The rollback rate provides the City entity authority with about the same amount of tax revenue it spent the previous year for day-to-day operations, plus an extra 8 percent increase for those operations, in addition to sufficient funds to pay debts in the coming year.

SERVICES

Deliverables given to customers, either internal departments or citizens.

SINKING FUND

An account into which a debt issuer makes periodic deposits to ensure the timely availability of sufficient monies for the payment of debt service requirements. The revenue to be deposited into the sinking fund and payments from the fund are determined by the terms of the bond contract.

Glossary

STRUCTURAL BALANCE

The state at which current revenue sufficiently supports current expenditures.

TAXES

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments, or charges for services rendered, such as water service.

TAX RATE

The amount of tax levied for each \$100 of assessed valuation.

TIF (TAX INCREMENT FINANCING)

Tax increment financing is a tool that local governments can use to publicly finance needed structural improvements and enhanced infrastructure within a defined area. TIFs are portions of property tax collections and/or sales tax revenue dedicated to specific improvements within an established Reinvestment Zone. They are not separate taxes.

TRANSFERS

The authorized exchanges of cash or other resources between funds.

WORKING CAPITAL

Excess of current assets over current liabilities

