

# City Council Budget Worksession No. 1 For Fiscal Year 2021-2022

May 1, 2021



#### **PRESENTATION OVERVIEW**

- Discussion Objectives for Budget Worksession
- City Council's Program Initiatives
- New Budget Needs By City Department (presented in alphabetical order)
- High Priority Projects
- Preliminary Revenue Outlook
  - Property Tax
  - Sales Tax
  - Water Rate Increase
- Future Road Bond Election & Timing
- Key Dates for Budget Development
- City Council's Directions for FY 2022 Budget



#### **DISCUSSION OBJECTIVES**

- Seek City Council's Guidance and Direction on:
  - Budget Goals Discussed at Council's Visioning Session on 4-17-2021 & 4-18-2021
  - Preliminary New Budget Needs Identified by Departments (Unadjusted or Modified)
  - Priority Projects for FY 2022-2026
  - Future Bond Election for Major Roads
  - Planned Water Rate Increase
  - Planned Property Tax Rate Increase for \$47.0 Million in Public Safety Center & Parks Bonds



#### CITY COUNCIL PROGRAM PRIORITIES FOR 2022

- 1. Expedite Engineering, Design, Construction, & Completion of Capital Projects
  - Increase Investment for Road Reconstruction and Improvements
  - Establish High Standards for Road Construction and Maintenance
  - Develop a 5-year Road Improvements Plan
  - Prioritize High Priority Roads for Future Bond Election
    - Stagecoach Road
    - Bunton Road (Lehman to PEC Substation)
    - Goforth Road (PEC Substation to Bebee Road)
    - Windy Hill Road (Indian Paintbrush to IH-35 Frontage Road)

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#### CITY COUNCIL PROGRAM PRIORITIES FOR 2022

- 2. Investment in Citywide Beautification Program
  - Maintain Gold Standard in Hays County for Keeping City Beautiful
  - Manicured Landscaping & Maintenance for All High Visibility Corridors
    - Colorful Flowers, Mulched Flower Beds, Trimmed Trees,
    - Right-of-Way Maintenance (Frequent Mowing, Weed Eating, Edging, etc.)
    - Median Maintenance (Frequent Mowing, Weed Eating, Edging, etc.)
    - Street Light Maintenance
  - Increased Frequency for Litter Pickup on Roads and Highways
  - Landscaping & Lighting Enhancements for Monument Signs
  - Elimination of Blight & Dilapidated Structures
  - Empowering Code Enforcement



### NEW BUDGET NEEDS BY DEPARTMENT FOR FISCAL YEAR 2022 (in alphabetical order)

(PRELIMINARY ESTIMATES)



#### **COMMUNICATIONS DEPARTMENT (\$90,743)**

1.	Intern	\$	1,500
2.	Training & Conferences	\$	5,600
3.	Direct Mail Campaigns, Printing, & Plaques	\$	5,500
4.	Consulting Services	\$	25,000
5.	Translator Services	\$	1,200
6.	Advertising	\$	6,800
7.	Office Supplies	\$	5,700
8.	Software & System Fees	\$	4,008
9.	New Mid-Size Cargo Van	\$	38,000
10.	Increases in Other Support Costs	\$	5,960
11.	Photographic Equipment	<u>(\$</u>	<u>8,525</u> )
	TOTAL NEW BUDGET NEEDS:	\$	90,74 <u>3</u>
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#### COMMUNICATIONS - SPECIAL EVENTS (\$5,000)

1. National Pie Day (January 23<sup>rd</sup>) \$2,500

2. National Pi Day (March 14<sup>th</sup>) \$2,500

TOTAL NEW BUDGET NEEDS: \$5,000



#### ECONOMIC DEVELOPMENT DEPARTMENT (\$20,180)

1.	Reclassify	Econ De	v Specialist to	Econ Dev	Manager
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	w/Support Costs	\$	9.930
2.	Econ Dev Tracker Software License	\$	500
3.	Impact Datasource Software License	\$	5,750
4.	Econ Dev Suite Fees (Website)	<u>\$</u>	4,000
	TOTAL NEW BUDGET NEEDS:	<b>\$</b> 2	20,180



#### **ENGINEERING DEPARTMENT (\$359,146)**

(1) Engineering Technician w/Support Costs
 Wastewater Model Update
 \$ 59,146
 \$ 300,000

TOTAL NEW BUDGET NEEDS: \$359,146

<sup>\*\*</sup> Major Capital Projects Shown in CIP



### ENVIRONMENTAL SERVICES & TRADES (\$1,083,125)

1.	Reclassify (2) Community Enhancement Technicians to		
	Environ Svcs & Trades Technicians w/Support Costs	\$	8,795
2.	(4) New Environ Svcs & Trades Technicians w/Support Costs	\$	206,820
3.	(1) Metal Building (Turnkey)	\$	371,589
4.	(3) Chevrolet 3500 HD Diesel 4x4 Trucks	\$	195,000
5.	(1) Chevrolet 2500 HD Diesel 4x4 Truck	\$	65,000
6.	(1) John Deere Backhoe	\$	122,000
7.	(2) Trailers	\$	20,000
8.	(7) Mowers	\$	74,473
9.	(1) Equipment Lift	\$	10,000
10.	. Other Small Equipment & Parts Cabinet	\$	9,448
	TOTAL NEW BUDGET NEEDS:	<u>\$1</u>	,083,125



#### FACILITIES MAINTENANCE (\$401,591)

1.	Reclassify Custodian to Lead Custodian w/Support Costs	\$	2,920
2.	(1) Custodian w/Support Costs	\$	50,103
3.	(1) Facilities Maintenance Specialist w/Support Costs	\$	56,369
4.	(2) Mid-Size Trucks	\$	80,000
5.	Paint City Hall	\$	49,289
6.	Replace 3 HVACs at City Hall	\$	51,000
7.	Replace 2 HVACs at Library	\$	34,000
8.	Add HVAC Contingency Funds	\$	20,000
9.	Security System at Public Works	\$	54,715
10.	Other Cleaning Supplies & Paper Goods	\$	3,1 <u>95</u>
	TOTAL NEW BUDGET NEEDS:	\$ 4	401,591



# FINANCIAL SERVICES DEPARTMENT (\$4,058,691) (PRELIMINARY ESTIMATES)

1.	Economic Development Incentive Payments	\$	150,000
2.	Audit Fees	\$	18,500
3.	Bank & Investment Advisory Fees	\$	20,000
4.	Property Insurance	\$	25,000
5.	Employee Medical Insurance	\$	225,000
6.	Debt Service for \$47MM GO Bonds (PD & Parks)	\$ 3	,584,600
7.	Reclassify Sr. Financial Analyst w/Support Costs	\$	7,991
8.	Incode Work Order Module	\$	27,600
	TOTAL NEW BUDGET NEEDS:	<u>\$ 4</u>	<u>,058,691</u>



#### **HUMAN RESOURCES DEPARTMENT (\$194,829)**

1.	Human Resource Assistant (PT) w/Support Costs	\$	19,829
2.	Equitable Life Insurance for All Employees	\$	20,000
3.	Civil Service Assessments	\$	5,000
4.	Parity Compensation Adjustments (year 3 for non-sworn)	\$ ^	<u>150,000</u>
	TOTAL NEW BUDGET NEEDS:	<u>\$</u>	194,829



#### **INFORMATION TECHNOLOGY DEPARTMENT (\$322,600)**

	1.	Windows Server Upgrades	\$	15,	000	(one-time)
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- 2. Add Wi-Fi to City Parks \$ 8,000 (1st Yr. then \$3,000/Yr.)
- 3. eProcurement (RFPs) \$ 10,000 (Per Year)
- 4. Tyler Decision Engine \$ 8,600 (Per Year)
- 5. Tyler Enterprise Asset Management \$\\\\\$281,000\$ (1st Yr. then \$86,000/Yr.)

TOTAL NEW BUDGET NEEDS: \$ 322,600



#### LIBRARY DEPARTMENT (\$176,038)

1.	New Interior Paint	\$ 20,324
2.	Replace Security System	\$ 55,714
3.	Replace Carpet	<u>\$ 100,000</u>
	TOTAL NEW BUDGET NEEDS:	<u>\$ 176,038</u>



#### PARKS & RECREATION DEPARTMENT (\$558,091)

1.	(1) Recreation Manager w/Support Costs	\$	73,220
2.	(1) Parks Crew Leader w/Support Costs	\$	55,583
3.	(1) Trail Crew Leader w/Support Costs	\$	55,583
4.	(2) Park Maintenance Technician w/Support Costs	\$	94,889
5.	(1) Park Maintenance Technician (Mechanic)	\$	47,445
6.	Holiday Decorations (each year)	\$	50,000
7.	Floor Scrubber	\$	16,500
8.	Backhoe	\$	104,871
9.	Ventrac Attachments	\$	20,000
10.	Ford 150 Truck	<u>\$</u>	40,000
	TOTAL NEW BUDGET NEEDS:	\$ :	<u>558,091</u>



#### PUBLIC WORKS DEPARTMENT (\$2,602,210)

1.	(1) Fleet & Shop Supervisor/Mechanic w/Support Costs	\$ 66,455
2.	(1) Asst. Fleet & Shop Supervisor/Mechanic w/Support Costs	\$ 59,434
3.	(1) Water Production Supervisor/Foreman w/Support Costs	\$ 69,312
4.	(1) Water Production Operator w/Support Costs	\$ 56,549
5.	(1) Permit Administrator/ROW Construction Inspector	\$ 67,475
6.	Reclassify Asst. WW Operator to WW Operator	\$ 1,733
7.	Reclassify Water Quality Techs & Compliance Techs to	
	Water Production Operators	\$ 19,991
8.	(2) F250 Trucks	\$ 95,000
9.	Mower	\$ 14,350
10.	. Enclosed Trailer	\$ 8,500
11.	Microbial Sample Stations (12)	\$ 15,000
12.	Effluent Station Disinfection	\$ 36,000
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#### PUBLIC WORKS DEPARTMENT (\$2,602,210)

13. Well #3 Electrical Repairs	\$ 25,000
14. Automatic Gate at Wastewater Treatment Plant	\$ 20,000
15. PRV at Marketplace & James Atkins	\$ 128,000
16. Distributor	\$ 200,000
17. Trailer Mounted Air Compressor & Jack Hammers	\$ 25,000
18. Vehicle Radios (11)	\$ 40,000
19. Vehicle Lift, 4-Post, 30,000 lb.	\$ 19,000
20. Tire Changer & Wheel Balancer	\$ 11,000
21. Miscellaneous Fleet Tools & Equipment	\$ 16,500
22. Power Costs	\$ 25,000
23. Heaters for Public Works Bay	\$ 110,729
24. Expansion of Public Works Yard	\$ 95,000
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### PUBLIC WORKS DEPARTMENT (\$2,602,210)

25. Switchgear Replacement for Wastewater Treatment Plant	\$	163,000
26. County Line Emergency Water Interconnect	\$	150,000
27. Crosswinds Water Facility	\$	65,000
28. Generators for 8 Critical Water and Wastewater Sites	\$	899,182
29. Insulation at Critical Water Sites	\$	50,000
30. Sand Spreader	\$	25,000
31. Fueling Station	\$	T B D
32. Industrial Pre-Treatment Program	\$	25,000
TOTAL NEW BUDGET NEEDS:	<u>\$2</u>	2,602,210



#### POLICE DEPARTMENT (\$4,637,099)

1. 2022 Meet and Confer Pay Increase (year 3 of 3)	\$ 318,654
2. 33 New Positions Listed Below	
3. (2) Lieutenant Positions w/Support Costs	\$ 240,226
4. (4) Sergeant Positions w/Support Costs	\$ 429,003
5. (10) Police Officer Positions w/Support Costs	\$ 830,948
6. (1) K9 Police Officer w/Support Costs	\$ 83,095
7. (2) Community Outreach Officers w/Support Costs	\$ 166,189
8. (2) Narcotic Detectives w/Support Costs	\$ 166,189
9. (1) CID Detective Position w/Support Costs	\$ 83,095
10. (1) Training Coordinator Position w/Support Costs	\$ 83,095
11. (1) Strategic Analyst Position w/Support Costs	\$ 83,095
12. (1) Crime Victim Liaison w/Support Costs	\$ 76,662
13. (1) Neighborhood Services Supervisor w/Support Costs	\$ 74,159
14. (1) Code Enforcement Officer w/support costs	\$ 61,978
15. (1) Animal Control Officer w/Support Costs	\$ 50,454
16. (4) Administrative Assistant Positions w/Support Costs	\$ 212,573
17. (1) Receptionist Position w/Support Costs	\$ 53,144
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#### POLICE DEPARTMENT (\$4,637,099)

18. Pay Increase for Victims Services Coordinator	\$ 15,000
19. Certification Pay for Dispatch	\$ 6,864
20. Detective Uniform Allowance	\$ 3,600
21. (14) Police Interceptor SUVs	\$ 910,000
22. (10) Chevrolet Silverado Trucks	\$ 350,000
23. (1) Chevrolet 2500 HD Truck for Animal Control	\$ 60,000
24. Bosch CDR	\$ 96,000
25. SWAT/CNT Training Equipment	\$ 50,000
26. CVE Weight Scale & Storage	\$ 23,380
27. IA Pro Database Software	\$ 20,475
28. Veritone Redaction Software	\$ 14,500
29. Replacement Radar Units (3)	\$ 10,883
30. Team/CID/Crime Scene	\$ 10,200
31. GovQA Payment and Inter-Agency Modules	\$ 10,000
32. Replacement Ticket Writers & Printers	\$ 8,462
33. Crime Prevention	\$ 7,500
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#### POLICE DEPARTMENT (\$4,637,099)

34. Scheduling Software	\$	6,350
35. Brazos-Code Enforcement Build	\$	5,200
36. Citizens on Patrol	\$	5,000
37. Tableau TX1 Forensic Imager	\$	3,614
38. Magnet Axiom	\$	1,700
39. DPS Blood Kits	\$	1,200
40. External Hard Drives (11)	\$	1,100
41. Crime Analyst Work Cell Phone	\$	1,060
42. Laptop Protector Case (12)	\$	960
43. Subscriptions & Books	\$	500
44. Seagate Barracuda 8tb Internal Drive (2)	\$	280
45. Food/Meals	\$	250
46. Noise Cancelling Headphones (5)	\$	180
47. Texas Criminal & Traffic Law Manual (2)	\$	144
48. External CD Drive for Laptops (6)	<u>\$</u>	138
TOTAL NEW BUDGET NEEDS:	<u>\$ 4,6</u>	637,099



#### HIGH PRIORITY PROJECTS FOR 2022-2026 (\$195,360,000)

1.	Retention of Lobbying Firm to Represent City of Kyle	\$ 300,000
2.	Uptown Central Park, Cultural Trails, & Heroes Memorial Park	\$ 15,500,000
3.	Uptown Retail Roads (Cromwell St, Cultural Trails, & Heroes Dr)	\$ 5,000,000
4.	Downtown Mixed-Use Building	\$ 3,050,000
5.	City Square Park Redevelopment	\$ 1,000,000
6.	Relocation of Above Ground Utilities (each year)	\$ 2,500,000
7.	Beautification Improvements Citywide (each year)	\$ 500,000
8.	Public Safety Center (2020 GO Bond)	\$ 37,000,000
9.	Kyle Regional Sportsplex (2020 GO Bond)	\$ 7,000,000
10.	Plum Creek Trail (2020 GO Bond)	\$ 2,000,000
11.	Gregg Clarke Park Improvements (2020 GO Bond)	\$ 1,000,000
12.	Barton Park Improvements	\$ 60,000
13.	Downtown Water Tower Lighting	\$ 175,000
14.	FM 150 Sidewalks & Other Improvements	\$ 12,500,000
15.	Dacy Lane Sidewalk Improvements	\$ 500,000
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#### HIGH PRIORITY PROJECTS FOR 2022-2026 (\$195,360,000)

16. Citywide Sidewalk Rehabilitation (each year)	\$ 250,000
17. Stagecoach Road	\$ 20,000,000
18. Bunton Road (Lehman to PEC/SS)	\$ 10,000,000
19. Goforth Road (PEC/SS to Bebee Road)	\$ 20,000,000
20. Windy Hill Road (Indian PB to IH-35)	\$ 7,000,000
21. Center Street Sidewalk & RR Crossing	\$ 1,250,000
22. Traffic Signal Installations (each year)	\$ 500,000
23. Street Pavement Condition Assessment	\$ 250,000
24. Street Rehabilitation Improvements (each year)	\$ 500,000
25. Street Microsurfacing (each year)	\$ 500,000
26. Scott/Sledge Street Storm Drainage	\$ 775,000
27. Quail Ridge Storm Drainage	\$ 650,000
28. Comprehensive Plan Update 2022	\$ 250,000
29. Drought Contingency Planning Model	\$ 50,000
30. City Hall Power Generator Design & Installation	\$ 450,000
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#### HIGH PRIORITY PROJECTS FOR 2022-2026 (\$195,360,000)

\$	4,400,000
\$	2,000,000
\$	12,000,000
\$	50,000
\$	500,000
\$	500,000
\$	4,000,000
\$	3,700,000
\$	500,000
\$	1,700,000
\$	<u> 15,500,000</u>
<u>\$</u>	<u> 195,360,000</u>
	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$



# FUTURE BOND ELECTION FOR ROADS (PRELIMINARY ESTIMATES)

For Four Major Roadways in Kyle:

➤ \$20,000,000: Stagecoach Road

> \$10,000,000: Bunton Road (Lehman Rd to PEC/SS)

> \$20,000,000: Goforth Road (PEC/SS to Bebee Rd)

> \$7,000,000: Windy Hill Road (Indian PB to I-35 Frontage Rd)



#### **ESTIMATED NEW REVENUE**

(PRELIMINARY ESTIMATES)



# 2021 PROPERTY VALUATIONS

(PRELIMINARY ESTIMATES) \*\*

2021 Estimated Assessed Valuations (Net): \$ 4,129,793,775 \*\*

2020 Estimated Assessed Valuations (Net): \$ 3,687,747,997 \*\*

Estimated Increase From 2020: \$ 442,045,778 \*\*

• Estimated % Increase From 2020: 11.99% \*\*

Information Based on 2021 Preliminary Certified Estimate and 2020 Assessment Roll Grand Totals (Supp #8) Provided by Hays County Appraisal District Dated April 13, 2021 and includes TIRZ #1&2.



# NEW PROPERTY TAX REVENUE (PRELIMINARY ESTIMATES)

New Operating Tax Revenue @ Current Rate (\$0.3256): \$ 1,439,301 \*\*

New Debt Tax Revenue @ Current Rate (\$0.1945): \$ 859,779 \*\*

Estimated New Property Tax Revenue Increase @
 Current Tax Rate (\$0.5201): \$ 2,299,080 \*\*

<sup>\*\*</sup> Information Based on 2021 <u>Preliminary</u> Certified Estimate Provided by Hays County Appraisal District Dated April 13, 2021 and <u>@ Current Property Tax Rates</u>.



# NEW SALES TAX REVENUE (PRELIMINARY ESTIMATES)

• 2022 Estimated Revenue Increase: \$ 1,168,300 +12.0%

• 2021 Sales Tax Budget: \$ 9,910,513

Actual Collections thru April 2021: \$6,323,373

• % of Budget Collected thru June 2021: 63.8%



# OTHER GENERAL FUND REVENUE/FEES (PRELIMINARY ESTIMATES)

2022 Estimated Revenue Increase:

\$ 850,000 +5.5% (net)



#### WATER UTILITY

- \$71.3 million in bonds issued by ARWA for Kyle's share of capital costs.
  - \$3.4 million in average annual debt service payments due from Water Utility
- ➤ \$10.7 million in additional new debt is scheduled to be issued for Kyle's share of capital costs in November 2021.
  - \$0.6 million estimated annual debt service
- \$82.0 million in estimated total debt issuance by ARWA for Kyle's share of capital costs.
  - \$4.0-\$4.2 million in average annual debt service payments due from Water Utility



#### RATE INCREASE FOR WATER & WASTEWATER UTILITIES

- Water Rate Increase: 4-Year Plan for ARWA Costs
  - 10.0% rate increase in FY 2021 (implemented)
  - 10.0% rate increase in FY 2022
  - 10.0% rate increase in FY 2023
  - 8.5% rate increase in FY 2024
  - Contingent on final project costs, financing terms, & system growth
- Wastewater Rate Increase: 2-Year Plan
  - 10% rate increase in FY 2019 (implemented)
  - 10% rate increase in FY 2021 (implemented)
  - Contingent on operating cost increases and system growth



#### **NEW WATER & WASTEWATER UTILITY REVENUE**

(PRELIMINARY ESTIMATES)

- 2022 Estimated New Revenue
- 6.0% System Growth
- 10.0% Water Rate Increase

Water Utility \$ 1,759,000
Wastewater Utility \$ 420,700

Total: \$2,179,700



#### **NEW STORM DRAINAGE UTILITY REVENUE**

(PRELIMINARY ESTIMATES)

2022 Estimated New Revenue:

Residential \$ 46,700 +6.0%

Commercial <u>\$ 54,600</u> +6.0%

Total: <u>\$ 101,300</u>



# SUMMARY OF NEW BUDGET NEEDS & NEW REVENUE & FUNDING SOURCES FOR 2022

(PRELIMINARY ESTIMATES)



### 2022 NEW POSITION REQUESTS - 51.5

Department/Division	Part-Time	Full-Time	FTE Total
Engineering		1.0	1.0
Environmental Services & Trades		4.0	4.0
Facilities Maintenance		2.0	2.0
Human Resources	0.5		0.5
Parks & Recreation		6.0	6.0
Police		33.0	33.0
Public Works		5.0	5.0
TOTAL:	0.5	51.0	51.5



#### 2022 NEW BUDGET NEEDS - \$209,869,343

Department/Division	Total
Communications	\$ 95,743
Economic Development	\$ 20,180
Engineering	\$ 359,146
Environmental Services & Trades	\$ 1,083,125
Facilities Maintenance	\$ 401,591
Financial Services	\$ 4,058,691
Human Resources	\$ 194,829
Information Technology	\$ 322,600
Library	\$ 176,038

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#### 2022 NEW BUDGET NEEDS - \$209,869,343

Department/Division	Total
Parks & Recreation	\$ 558,091
Public Works	\$ 2,602,210
Police	\$ 4,637,099
High Priority Projects	\$ 195,360,000
TOTAL:	\$ 209,869,343



## 2022 NEW REVENUE/FUNDING ESTIMATES - \$170,648,380

#### (PRELIMINARY ESTIMATES)

•	•
Revenue or Other Funding Source	Estimated Amount
Property Tax	\$ 2,299,080
Sales Tax	\$ 1,168,300
Water/Wastewater (Includes Acc. Impact Fees)	\$ 26,479,700
Storm Drainage	\$ 101,300
Other Revenue	\$ 850,000
GO Bonds (Approved Nov. 2020)	\$ 47,000,000
Future Go Road Bonds	\$ 57,000,000
TIRZ #2 Bonds (Planned June 2021)	\$ 5,000,000
Developer Contributions	\$ 5,500,000
General Fund Contributions	\$ 14,750,000
American Rescue Funds	\$ 10,500,000
TOTAL:	\$ 170,648,380



#### 2022 ESTIMATED FUNDING GAP

#### (PRELIMINARY ESTIMATES)

Sources & Uses	Estimated Amount
Estimated Sources of Funds	\$ 170,648,380
(Less) Estimated Funding Requirements	(\$ 209,869,343)
Estimated Funding Gap:	(\$ 39,220,963)



#### NEXT STEPS FOR BUDGET DEVELOPMENT

May 1, 2021: Budget Worksession #1: New Budget Needs

(Saturday, Special Called Meeting)

June 26, 2021: Budget Worksession #2: Preliminary Budget

(Saturday, Special Called Meeting)

July 25, 2021: Certified Property Valuations Due From HaysCAD

• July 31, 2021: Budget Worksession #3: Proposed Budget

(Saturday, Special Called Meeting)

August 17, 2021: Budget Worksession #4: Public Hearings, 1<sup>st</sup> Reading

(Tuesday, Regular Meeting) Budget & Tax Rates

August 25, 2021: Budget Worksession #5: Public Hearings, 2<sup>nd</sup> Reading

(Wednesday, Special Called Meeting) Budget & Tax Rates



# CITY COUNCIL'S BUDGET POLICY, PRIORITIES, & DIRECTIONS FOR 2022

- Direction on New Budget Needs for:
  - a) New Positions
  - b) New Equipment & Vehicles
  - c) Other Operating Requests
- 2. Changes to Council's Budget
- 3. Direction on New Capital Improvement Projects (CIP)
- 4. Direction on Future Bond Election for Roads
- 5. City Services
- 6. Property Tax Rates
- 7. Water Service Rates
- 8. Wastewater Service Rates
- 9. Storm Drainage Fees



