

 **APPROVED**
AA 12/11/22

Reporting Period : 11/1/2022 - 11/30/2022

Balance: 438.91

WELLS FARGO

Statement Summary

Name Daniela Parsley
Account # XXXX-XXXX-XXXX-2482
Reporting Period 11/1/2022 - 11/30/2022

Company City Of Kyle
Currency US Dollar

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
✓ 1 11/7/2022	11/8/2022	Sq *kyles Daily Grind	Purchase Sq *kyles Daily Grind	<input type="text" value="1100-10004-521730"/>	47.41
		001800100	07257		
✓ 2 11/14/2022	11/16/2022	Tst* Aviator Pizza & Draf	Purchase Tst* Aviator Pizza & Draf	<input type="text" value="1100-10004-521730"/>	30.46
		101	016672		
✓ 3 11/16/2022	11/18/2022	The Texican Cafe Kyle	Purchase The Texican Cafe Kyle	<input type="text" value="1100-10004-521730"/>	48.55
		102	05923	I emailed Councilmember Parsley regarding this \$8 discrepancy. See attached email on page 5.	
✓ 4 11/22/2022	11/23/2022	Tst* Summer Moon - Kyle,	Purchase Tst* Summer Moon - Kyle,	<input type="text" value="1100-10004-521730"/>	6.85
		103	04601		
✓ 5 11/22/2022	11/23/2022	Tst* Summer Moon - Kyle,	Purchase Tst* Summer Moon - Kyle,	<input type="text" value="1100-10004-521730"/>	6.52
		104	04601		
✓ 6 11/22/2022	11/23/2022	Tst* Summer Moon - Kyle,	Purchase Tst* Summer Moon - Kyle,	<input type="text" value="1100-10004-521730"/>	6.87
		105	04601		

Transaction Count: 6

✓ **Total: 146.66**

Employee Signature _____ **Date** _____

Authorized Approver Signature _____ **Date** _____



Kyle, TX

Payable Register

Payable Detail by Vendor Name

Packet: APPKT04389 - D. Parsley - December 2022 CC Statement

Payable #	Payable Type	Post Date	Item Date	Due Date	Discount Date	Separate Ck	1099	On Hold	Amount	Tax	Shipping	Discount	Total		
Payable Description	Bank Code			Reference											
Vendor: 06672 - AVIATOR PIZZA												Vendor Total:	30.46		
11.14.22 DP	Invoice	12/8/2022	11/14/2022	11/14/2022	11/14/2022	No	No	No	30.46	0.00	0.00	0.00	30.46		
Meals w/ Zuniga & Mr. Barton WF - Operating - Wells Fargo - Operating															
Payment Date 12/8/2022	Bank Draft	221200101	Check Stock	Stub Comment											
Items															
Item Description	Commodity							Use Tax	Units	Price	Amount	Tax	Shipping	Discount	Total
Meals w/ Zuniga & Mr. Barton	Service							0.00	0.00	0.00	30.46	0.00	0.00	0.00	30.46
Distributions															
Account Number	Account Name	Project Account Key					Amount	Percent							
1100-10004-521730	Food/Meals						30.46	100.00%							
Vendor: 07257 - KYLE'S DAILY GRIND												Vendor Total:	47.41		
11.07.22 DP	Invoice	12/8/2022	11/7/2022	11/7/2022	11/7/2022	No	No	No	47.41	0.00	0.00	0.00	47.41		
Meals w/ residents WF - Operating - Wells Fargo - Operating															
Payment Date 12/8/2022	Bank Draft	221200100	Check Stock	Stub Comment											
Items															
Item Description	Commodity							Use Tax	Units	Price	Amount	Tax	Shipping	Discount	Total
Meals w/ residents	Service							0.00	0.00	0.00	47.41	0.00	0.00	0.00	47.41
Distributions															
Account Number	Account Name	Project Account Key					Amount	Percent							
1100-10004-521730	Food/Meals						47.41	100.00%							
Vendor: 04601 - SUMMERMOON												Vendor Total:	20.24		
11.22.22 DP	Invoice	12/8/2022	11/22/2022	11/22/2022	11/22/2022	No	No	No	6.85	0.00	0.00	0.00	6.85		
Meals w/ residents & Amanda WF - Operating - Wells Fargo - Operating															
Payment Date 12/8/2022	Bank Draft	221200103	Check Stock	Stub Comment											
Items															
Item Description	Commodity							Use Tax	Units	Price	Amount	Tax	Shipping	Discount	Total
Meals w/ residents & Amanda	Service							0.00	0.00	0.00	6.85	0.00	0.00	0.00	6.85
Distributions															
Account Number	Account Name	Project Account Key					Amount	Percent							
1100-10004-521730	Food/Meals						6.85	100.00%							
11.22.22-1 DP	Invoice	12/8/2022	11/22/2022	11/22/2022	11/22/2022	No	No	No	6.52	0.00	0.00	0.00	6.52		
Meals w/ residents & Bear WF - Operating - Wells Fargo - Operating															
Payment Date 12/8/2022	Bank Draft	221200104	Check Stock	Stub Comment											

Payable Register

Items	Commodity	Use Tax	Units	Price	Amount	Tax	Shipping	Discount	Total		
✓ Item Description Meals w/ residents & Bear Distributions	Service	0.00	0.00	0.00	6.52	0.00	0.00	0.00	6.52		
✓ Account Number 1100-10004-521730	Account Name Food/Meals	Project Account Key		Amount ✓ 6.52	Percent 100.00%						
✓ 11.22.22 DP Meals w/ residents	Invoice ✓ 12/8/2022 ✓ 11/22/2022	11/22/2022	11/22/2022	No	No	No	6.87	0.00	0.00	0.00	✓ 6.87
Payment Date 12/8/2022	Bank Draft 221200105	Check Stock	Stub Comment								
WF - Operating - Wells Fargo - Operating											
Items	Commodity	Use Tax	Units	Price	Amount	Tax	Shipping	Discount	Total		
✓ Item Description Meals w/ residents	Service	0.00	0.00	0.00	6.87	0.00	0.00	0.00	6.87		
✓ Account Number 1100-10004-521730	Account Name Food/Meals	Project Account Key		Amount ✓ 6.87	Percent 100.00%						
Vendor: 05923 - TEXICAN CAFE										Vendor Total:	48.55
✓ 11.16.22 DP Meals w/ A. Stark for Run-off	Invoice ✓ 12/8/2022 ✓ 11/16/2022	11/16/2022	11/16/2022	No	No	No	48.55	0.00	0.00	0.00	✓ 48.55
Payment Date 12/8/2022	Bank Draft 221200102	Check Stock	Stub Comment								
WF - Operating - Wells Fargo - Operating											
Items	Commodity	Use Tax	Units	Price	Amount	Tax	Shipping	Discount	Total		
✓ Item Description Meals w/ A. Stark for Run-off	Service	0.00	0.00	0.00	48.55	0.00	0.00	0.00	48.55		
✓ Account Number 1100-10004-521730	Account Name Food/Meals	Project Account Key		Amount ✓ 48.55	Percent 100.00%						

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	6	146.66	0.00	0.00	0.00	146.66	146.66	0.00
	Grand Total:	146.66	0.00	0.00	0.00	✓ 146.66	✓ 146.66	0.00

Account Summary

Account	Name	Amount
1100-10005-521730	Food/Meals	146.66
	Total:	146.66

Tim
Resident
Coffee
General
Residents

1

Kyle's Daily Grind

607 W Center St November 7, 2022
Unit A 5:08 PM
Kyle, TX Julia
78640
(512) 448-8901
www.KylesDailyGrind.com

Receipt: IGyo
Authorization: 095831

CREDIT

AID NO 00 03 10 10

WALK UP

ToGo Coffee 96oz \$14.00
Medium Roast
Cookies x 10 \$22.50
Chocolate Chunk

Subtotal \$36.50
Sales Tax \$3.01
Tip \$7.90

Total \$47.41
Visa 2482 (Chip) \$47.41
Daniela Parsley

Let us know how we're doing.
Review us on Google.
or email us how we can improve.

Dinner Mr. Barton n' Zuniga 2
Wawa Place
Dev.
Aviator Pizza & Drafthouse
856 Kohlers Crossing
Suite 350
Kyle, TX 78640

Server: Angela G
Check #78
Ordered: 11/14/22 6:36 PM

Pepperoni & Basil \$0.00
GLUTEN FREE 12" \$20.95
--- WHOLE ---
ADD Feta \$2.50

Subtotal \$23.45
Tax \$1.93
Tip \$5.08
Total \$30.45

Credit Card
Visa Swiped
xxxxxxxx2482

Transaction Type Sale
Authorization Approved
Approval Code 023434
Payment ID dom1QxqC0Jd
Card Reader BBPOS

DANIELA PARSLEY

Questions or Concerns?
Email us at: comments@aviatorpizza.com

Dinner Amanda
Stark. Amoff 3

The Texican Cafe - Kyle
856 Kohlers Crossing #300
Kyle, TX 78640
(512)262-7680

Coffee with
Residents
Amanda



Opened: 11/15/2022 6:06 pm
Order: 154156 Check: 1
Order Type: Dine In
Name: Table 25
Server: Stephanie

1 Iced Tea 2.99
1 Chili Con Queso 4.99
1 Mexican Coca Cola 3.50
2 Taco Salad 25.98

Subtotal 37.45
Sales Tax 3.09

Total 40.55

Thank You!

Summer Moon Coffee
4217 Benner Rd
#400
Kyle, TX
(512) 504-3039

Server: Gabe M
Check #389
Guest Count: 1
Ordered: 11/21/22 5:43 PM
Amanda

1 16oz Mocha Moon Latte \$5.40

Subtotal \$5.40
Tax \$0.45
Tip \$1.00
Total \$6.85

Input Type C (EMV Chip Read)
VISA CREDIT xxxxxxxx2482

Transaction Type Sale
Authorization Approved
Approval Code 008022
Payment ID 9TYzYRjgcbw
Application ID A0000000031010
Application Label VISA CREDIT
Terminal ID 0515802501218e31
Card Reader BBPOS

See you next time!
- Your Baristas

Coffee w/
Residuals
BearH



Summer Moon Coffee
4217 Benner Rd
#400
Kyle, TX
(512) 504-3039

Server: Gabe N
Check #393
Guest Count: 1
Ordered: 11/21/22 5:51 PM Bear

1 12oz Cafe Latte \$4.15
Add Extra Espresso Single Shot -- \$0.95

Subtotal \$5.10
Tax \$0.42
Tip \$1.00
Total \$6.52

Input Type C (EMV Chip Read)
VISA CREDIT xxxxxxxx2482

Transaction Type Sale
Authorization Approved
Approval Code 070667
Payment ID YXWfyJM7YT0
Application ID A000000031010
Application Label VISA CREDIT
Terminal ID 0515802501218e31
Card Reader BBPOS

See you next time!
- Your Baristas

Coffee w/
Residuals



Summer Moon Coffee
4217 Benner Rd
#400
Kyle, TX
(512) 504-3039

Server: Avery H
Check #385
Guest Count: 1
Ordered: 11/21/22 5:32 PM N

1 Richard's Rain Water (Sparkling) \$2.00
1 12oz Hot Tea \$2.50
Alpine Berry (Caffeine Free)

Subtotal \$4.50
Tax \$0.37
Tip \$2.00
Total \$6.87

Input Type C (EMV Chip-Read)
VISA CREDIT xxxxxxxx2482
Time 5:32 PM

Transaction Type Sale
Authorization Approved
Approval Code 007574
Payment ID TFXfMyx18-nX
Application ID A000000031010
Application Label VISA CREDIT
Terminal ID 0515802501218e31
Card Reader BBPOS

See you next time!
- Your Baristas

Re: WF Credit Cards - Jennifer, Mayor's and City Council

Daniela Parsley <dparsley@cityofkyle.com>

Tue 12/6/2022 8:29 PM

To: Jennifer Holm <jholm@cityofkyle.com>

Cc: Jerry Hendrix <jhendrix@cityofkyle.com>

Hey Jennifer

It is the tip, I did \$8 since it's about 20% tip for \$40

Daniela C. Parsley

Kyle TX City Council

District 5 | At large



From: Jennifer Holm <jholm@cityofkyle.com>
Sent: Tuesday, December 6, 2022 6:03:11 PM
To: Daniela Parsley <dparsley@cityofkyle.com>
Cc: Jerry Hendrix <jhendrix@cityofkyle.com>
Subject: Re: WF Credit Cards - Jennifer, Mayor's and City Council

Council Member Parsley,

There is a discrepancy on one of your receipts. On 11/16 there is a charge for the Texican in the amount of \$48.55. The receipt provided is for \$40.55. Was it the tip, or is this an error?

Jennifer Holm, TRMC

City Secretary

Assistant to the City Manager

City of Kyle

Pie Capital of Texas®

jholm@cityofkyle.com

(o) 512.262.3981

#TeamKyle Core Values: Knowledge, Yes-Attitude, Leading Edge and Employee Accountability

From: Jennifer Holm <jholm@cityofkyle.com>
Sent: Friday, December 2, 2022 11:28 AM
To: Daniela Parsley <dparsley@cityofkyle.com>
Subject: Fw: WF Credit Cards - Jennifer, Mayor's and City Council

Council Member Parsley,

Please see your attached statement for November 2022.

Jennifer Holm, TRMC

City Secretary
Assistant to the City Manager
City of Kyle
Pie Capital of Texas®
jholm@cityofkyle.com
(o) 512.262.3981

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From: Yvette Aleman <yaleman@cityofkyle.com>
Sent: Friday, December 2, 2022 11:13 AM
To: Jennifer Holm <jholm@cityofkyle.com>
Cc: Jerry Hendrix <jhendrix@cityofkyle.com>
Subject: WF Credit Cards - Jennifer, Mayor's and City Council

Good morning,

Attached is your credit card statement for December 2022. Please review it and return it to me via email by end of the day on Friday, December 9, 2022. Please note that the process will be a little different moving forward.

1. If a charge is for training/conference- you must write who attended the training, the name of the training, and the location of the training.
Example: Yvette Aleman - College Station, TX - GFOAT Training
2. If a charge is for a vehicle- make sure you write down the unit #
Example: Unit #1601 - Oil change, new tires, and installation (only if not clear on the invoice)
3. Meals outside of training - Write down what it was for.
Example: Yvette Aleman - Lunch w/ Perwez Moheet - to review audit
4. Make sure you do not write on the edge of the paper. Some of the information is being cut off.

We need you to be transparent so that if Finance, your ACM, or Auditors have any questions we can refer to the notes in your backup.

Yvette Aleman

Staff Accountant
City of Kyle
100 W. Center Street

Kyle, TX 78640
Direct Line (512) 262-3972
Fax (512) 262-3987

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Re: WF Credit Cards - Jennifer, Mayor's and City Council

Jennifer Holm <jholm@cityofkyle.com>

Tue 12/6/2022 10:24 PM

To: Yvette Aleman <yaleman@cityofkyle.com>

Cc: Jerry Hendrix <jhendrix@cityofkyle.com>

Please see attached Council Member Parsley's statement, receipts and notes.

I wanted to mention that I thought the policy had a limit on tipping, but I could not locate that - it may have been on the prior version before approval, but I wanted to mention in case it is in the policy and I overlooked it.

She has a tip that is over 20% - I couldn't find or remember what that limit was.

I am still waiting for receipts from Mayor Mitchell and former Mayor Pro Tem Rizo.

Jennifer Holm, TRMC

City Secretary

Assistant to the City Manager

City of Kyle

Pie Capital of Texas®

jholm@cityofkyle.com

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2. If a charge is for a vehicle- make sure you write down the unit #
Example: Unit #1601 - Oil change, new tires, and installation (only if not clear on the invoice)

3. Meals outside of training - Write down what it was for.
Example: Yvette Aleman - Lunch w/ Pervez Moheet - to review audit

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Yvette Aleman

Staff Accountant
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