

VENDOR: 05079 - TRAVIS MITCHELL

10/06/2022

628166

DATE	INVOICE #	PO #	DESCRIPTION	GL ACCT #	AMOUNT
9/30/2022	09.30.22 TM		Mileage reimbursement - September 2022	1100-10000-511750	354.54

354.54

Travis Mitchell



Mileage Report [Sep 01, 2022 to Sep 30, 2022]

Name: Travis Mitchell

Project: September 2022

Business Rate: \$0.625/mi

Customer: City of Kyle

Summary	Distances in Miles					Schedule C Vehicle Expenses				Deductible Personal Miles			
	Vehicle	Odometer (Start of Year)	Business	Commute	Personal (Other)	Total Distance	Business Value in \$	Parking in \$	Tolls in \$	Total Business Value in \$	Medical	Moving	Charity
	Honda CRV 2017	67620	567.2	0.0	0.0	567.2	354.54	0.00	0.00	354.54	0.0	0.0	0.0
		Totals	567.2	0.0	0.0	567.2	354.54	0.00	0.00	354.54	0.0	0.0	0.0

\* Required for IRS compliance (incl. Drive Purpose)

Submitted By:

Date:

Approved: \_\_\_\_\_

Note: If you have Unclassified drives from the period reported, those miles are not reflected in the summary totals above. You can view your complete drive history and make any necessary updates at <https://dashboard.mileiq.com>.

1100 - 10000 - 511750  
Spencer 10/16/22



Mileage Report [Sep 01, 2022 to Sep 30, 2022]

Name: Travis Mitchell

Project: September 2022

Business Rate: \$0.625/mi

Customer: City of Kyle

Mileage Log

When*	Why*	Where*	Vehicle	Rate (\$)	Distance* (mi)	Value (\$)	Parking (\$)	Tolls (\$)	Total (\$)
Thu, Sep 01, 11:05AM	Business - City Business	Kyle TX to Mountain City T..	Honda CRV 2017	0.625	1.3	0.81	0.00	0.00	0.81
Thu, Sep 01, 11:50AM	Business - City Business	Mountain City T.. to Buda TX	Honda CRV 2017	0.625	4.6	2.88	0.00	0.00	2.88
Thu, Sep 01, 12:53PM	Business - City Business	Buda TX to Kyle TX	Honda CRV 2017	0.625	6.3	3.94	0.00	0.00	3.94
Wed, Sep 07, 08:54AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	0.9	0.56	0.00	0.00	0.56
Wed, Sep 07, 10:10AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	2.0	1.25	0.00	0.00	1.25
Wed, Sep 07, 11:38AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	3.4	2.12	0.00	0.00	2.12
Wed, Sep 07, 01:14PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	2.3	1.44	0.00	0.00	1.44
Wed, Sep 07, 01:24PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	2.2	1.38	0.00	0.00	1.38
Wed, Sep 07, 01:51PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	1.0	0.62	0.00	0.00	0.62
Thu, Sep 08, 11:02AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	1.1	0.69	0.00	0.00	0.69
Page Totals					25.1	15.69	0.00	0.00	15.69
Report Total					567.2	354.54	0.00	0.00	354.54

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Submitted By:

Date:

Approved: \_\_\_\_\_



Mileage Report [Sep 01, 2022 to Sep 30, 2022]

Name: Travis Mitchell

Project: September 2022

Business Rate: \$0.625/mi

Customer: City of Kyle

Mileage Log

When*	Why*	Where*	Vehicle	Rate (\$)	Distance* (mi)	Value (\$)	Parking (\$)	Tolls (\$)	Total (\$)	
Thu, Sep 08, 11:55AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	1.4	0.88	0.00	0.00	0.88	
Thu, Sep 08, 01:15PM	Business - City Business	Kyle TX to San Marcos TX	Honda CRV 2017	0.625	13.0	8.12	0.00	0.00	8.12	
Thu, Sep 08, 01:48PM	Business - City Business	San Marcos TX to Kyle TX	Honda CRV 2017	0.625	12.6	7.88	0.00	0.00	7.88	
Thu, Sep 08, 03:22PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	3.6	2.25	0.00	0.00	2.25	
Thu, Sep 08, 03:37PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	3.9	2.44	0.00	0.00	2.44	
Thu, Sep 08, 06:26PM	Business - City Business	Kyle TX to San Marcos TX	Honda CRV 2017	0.625	12.2	7.62	0.00	0.00	7.62	
Thu, Sep 08, 09:34PM	Business - City Business	San Marcos TX to Kyle TX	Honda CRV 2017	0.625	14.0	8.75	0.00	0.00	8.75	
Fri, Sep 09, 04:13PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	0.9	0.56	0.00	0.00	0.56	
Sat, Sep 10, 12:35PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	1.1	0.69	0.00	0.00	0.69	
Sat, Sep 10, 12:52PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	5.4	3.38	0.00	0.00	3.38	
Page Totals						68.1	42.57	0.00	0.00	42.57
Report Total						567.2	354.54	0.00	0.00	354.54

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Name: Travis Mitchell

Project: September 2022

Business Rate: \$0.625/mi

Customer: City of Kyle

Mileage Log

When*	Why*	Where*	Vehicle	Rate (\$)	Distance* (mi)	Value (\$)	Parking (\$)	Tolls (\$)	Total (\$)
Sat, Sep 10, 01:11PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	8.5	5.31	0.00	0.00	5.31
Sat, Sep 10, 06:05PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	1.2	0.75	0.00	0.00	0.75
Sat, Sep 10, 06:38PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	1.1	0.69	0.00	0.00	0.69
Sat, Sep 10, 10:40PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	1.1	0.69	0.00	0.00	0.69
Sat, Sep 10, 10:49PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	1.2	0.75	0.00	0.00	0.75
Sun, Sep 11, 08:06AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	1.1	0.69	0.00	0.00	0.69
Mon, Sep 12, 04:09PM	Business - City Business	Kyle TX to Austin TX	Honda CRV 2017	0.625	23.8	14.88	0.00	0.00	14.88
Mon, Sep 12, 06:52PM	Business - City Business	Austin TX to Kyle TX	Honda CRV 2017	0.625	24.1	15.06	0.00	0.00	15.06
Tue, Sep 13, 09:36AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	1.3	0.81	0.00	0.00	0.81
Tue, Sep 13, 10:17AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	3.6	2.25	0.00	0.00	2.25
Page Totals					67.0	41.88	0.00	0.00	41.88
Report Total					567.2	354.54	0.00	0.00	354.54

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Name: Travis Mitchell

Project: September 2022

Business Rate: \$0.625/mi

Customer: City of Kyle

Mileage Log

When*	Why*	Where*	Vehicle	Rate (\$)	Distance* (mi)	Value (\$)	Parking (\$)	Tolls (\$)	Total (\$)
Tue, Sep 13, 11:14AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	5.4	3.38	0.00	0.00	3.38
Tue, Sep 13, 11:53AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	0.7	0.44	0.00	0.00	0.44
Tue, Sep 13, 12:17PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	1.6	1.00	0.00	0.00	1.00
Wed, Sep 14, 09:57AM	Business - City Business	Kyle TX to Buda TX	Honda CRV 2017	0.625	3.3	2.06	0.00	0.00	2.06
Wed, Sep 14, 10:41AM	Business - City Business	Buda TX to Austin TX	Honda CRV 2017	0.625	20.6	12.88	0.00	0.00	12.88
Wed, Sep 14, 12:02PM	Business - City Business	Austin TX to Kyle TX	Honda CRV 2017	0.625	29.9	18.69	0.00	0.00	18.69
Thu, Sep 15, 02:52PM	Business - City Business	Kyle TX to Austin TX	Honda CRV 2017	0.625	22.7	14.19	0.00	0.00	14.19
Thu, Sep 15, 04:07PM	Business - City Business	Austin TX to Manchaca TX	Honda CRV 2017	0.625	12.7	7.94	0.00	0.00	7.94
Thu, Sep 15, 05:43PM	Business - City Business	Manchaca TX to Buda TX	Honda CRV 2017	0.625	4.1	2.56	0.00	0.00	2.56
Thu, Sep 15, 06:02PM	Business - City Business	Buda TX to Kyle TX	Honda CRV 2017	0.625	6.3	3.94	0.00	0.00	3.94
				Page Totals	107.3	67.08	0.00	0.00	67.08
				Report Total	567.2	354.54	0.00	0.00	354.54

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Business Rate: \$0.625/mi

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Mileage Log

When*	Why*	Where*	Vehicle	Rate (\$)	Distance* (mi)	Value (\$)	Parking (\$)	Tolls (\$)	Total (\$)
Fri, Sep 16, 10:54AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	4.3	2.69	0.00	0.00	2.69
Fri, Sep 16, 11:51AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	3.9	2.44	0.00	0.00	2.44
Sun, Sep 18, 06:17AM	Business - City Business	Kyle TX to Austin TX	Honda CRV 2017	0.625	33.2	20.75	0.00	0.00	20.75
Tue, Sep 20, 05:22PM	Business - City Business	Burnet TX to Austin TX	Honda CRV 2017	0.625	56.7	35.44	0.00	0.00	35.44
Tue, Sep 20, 06:57PM	Business - City Business	Austin TX to Kyle TX	Honda CRV 2017	0.625	34.9	21.81	0.00	0.00	21.81
Tue, Sep 20, 11:01PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	4.1	2.56	0.00	0.00	2.56
Wed, Sep 21, 07:22AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	2.9	1.81	0.00	0.00	1.81
Wed, Sep 21, 10:50AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	2.6	1.62	0.00	0.00	1.62
Thu, Sep 22, 09:45AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	4.3	2.69	0.00	0.00	2.69
Thu, Sep 22, 11:34AM	Business - City Business	Kyle TX to New Braunfels T..	Honda CRV 2017	0.625	26.8	16.75	0.00	0.00	16.75
				Page Totals	173.7	108.56	0.00	0.00	108.56
				Report Total	567.2	354.54	0.00	0.00	354.54

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Mileage Log

When*	Why*	Where*	Vehicle	Rate (\$)	Distance* (mi)	Value (\$)	Parking (\$)	Tolls (\$)	Total (\$)
Thu, Sep 22, 01:27PM	Business - City Business	New Braunfels T. to Kyle TX	Honda CRV 2017	0.625	24.6	15.38	0.00	0.00	15.38
Thu, Sep 22, 03:37PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	7.8	4.88	0.00	0.00	4.88
Fri, Sep 23, 01:28PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	0.9	0.56	0.00	0.00	0.56
Sat, Sep 24, 08:53AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	4.3	2.69	0.00	0.00	2.69
Sat, Sep 24, 10:59AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	3.8	2.38	0.00	0.00	2.38
Sat, Sep 24, 02:19PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	8.6	5.38	0.00	0.00	5.38
Sat, Sep 24, 03:08PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	8.6	5.38	0.00	0.00	5.38
Mon, Sep 26, 11:50AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	3.6	2.25	0.00	0.00	2.25
Mon, Sep 26, 01:34PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	4.4	2.75	0.00	0.00	2.75
Mon, Sep 26, 06:04PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	4.7	2.94	0.00	0.00	2.94
Page Totals					71.3	44.59	0.00	0.00	44.59
Report Total					567.2	354.54	0.00	0.00	354.54

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Submitted By: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: \_\_\_\_\_





Mileage Report [Sep 01, 2022 to Sep 30, 2022]

Name: Travis Mitchell

Project: September 2022

Business Rate: \$0.625/mi

Customer: City of Kyle

Mileage Log

When*	Why*	Where*	Vehicle	Rate (\$)	Distance* (mi)	Value (\$)	Parking (\$)	Tolls (\$)	Total (\$)
Tue, Sep 27, 10:52AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	4.3	2.69	0.00	0.00	2.69
Tue, Sep 27, 11:05AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	2.9	1.81	0.00	0.00	1.81
Tue, Sep 27, 01:40PM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	6.9	4.31	0.00	0.00	4.31
Wed, Sep 28, 07:24AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	2.8	1.75	0.00	0.00	1.75
Wed, Sep 28, 08:43AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	2.9	1.81	0.00	0.00	1.81
Wed, Sep 28, 05:18PM	Business - City Business	Kyle TX to Buda TX	Honda CRV 2017	0.625	5.8	3.62	0.00	0.00	3.62
Wed, Sep 28, 10:03PM	Business - City Business	Buda TX to Kyle TX	Honda CRV 2017	0.625	5.9	3.69	0.00	0.00	3.69
Thu, Sep 29, 08:50AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	4.5	2.81	0.00	0.00	2.81
Thu, Sep 29, 10:29AM	Business - City Business	Kyle TX to Kyle TX	Honda CRV 2017	0.625	3.3	2.06	0.00	0.00	2.06
Thu, Sep 29, 11:50AM	Business - City Business	Kyle TX to Wimberley TX	Honda CRV 2017	0.625	7.7	4.81	0.00	0.00	4.81
Page Totals					47.0	29.36	0.00	0.00	29.36
Report Total					567.2	354.54	0.00	0.00	354.54

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Submitted By:

Date:

Approved: \_\_\_\_\_



Mileage Report [Sep 01, 2022 to Sep 30, 2022]

Name: Travis Mitchell

Project: September 2022

Business Rate: \$0.625/mi

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Mileage Log

When*	Why*	Where*	Vehicle	Rate (\$)	Distance* (mi)	Value (\$)	Parking (\$)	Tolls (\$)	Total (\$)
Thu, Sep 29, 01:20PM	Business - City Business	Wimberley TX to Kyle TX	Honda CRV 2017	0.625	7.7	4.81	0.00	0.00	4.81
Page Totals					7.7	4.81	0.00	0.00	4.81
Report Total					567.2	354.54	0.00	0.00	354.54

\* Required for IRS compliance (incl. Drive Purpose)

Submitted By:

Date:

Approved: \_\_\_\_\_

## Fw: September 2022 Mileage Reimbursement Request

Perwez Moheet <pmoheet@cityofkyle.com>

Tue 10/4/2022 3:00 PM

To: Yvette Aleman <yaleman@cityofkyle.com>; Andy Alejandro <talejandro@cityofkyle.com>; Connie Campa <ccampa@cityofkyle.com>; Gus Guerrero <gguerrero@cityofkyle.com>

FYI and future reference.

Thanks...

Perwez A. Moheet, CPA  
Director of Finance  
City of Kyle  
100 W. Center Street  
Kyle, TX 78640-9450  
Tel: (512) 262-3952  
Fax: (512) 262-3800

---

**From:** Perwez Moheet <pmoheet@cityofkyle.com>

**Sent:** Tuesday, October 4, 2022 2:59 PM

**To:** Jennifer Holm <Jholm@cityofkyle.com>; Jerry Hendrix <jhendrix@cityofkyle.com>

**Subject:** Re: September 2022 Mileage Reimbursement Request

Jennifer,

We will go ahead and process this mileage reimbursement request. Starting with the October 2022 submittal, we will have the Mayor's monthly mileage reimbursement requests processed through your office - in compliance with the new policy adopted by Council yesterday, 10/3.

Thanks...

Perwez

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Perwez A. Moheet, CPA  
Director of Finance  
City of Kyle  
100 W. Center Street  
Kyle, TX 78640-9450  
Tel: (512) 262-3952  
Fax: (512) 262-3800

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**From:** Jennifer Holm <Jholm@cityofkyle.com>

**Sent:** Tuesday, October 4, 2022 10:15 AM

**To:** Perwez Moheet <pmoheet@cityofkyle.com>; Jerry Hendrix <jhendrix@cityofkyle.com>

**Subject:** Re: September 2022 Mileage Reimbursement Request

Perwez,

Do I need to code and submit to Yvette, or how do you want to handle this?

*Jennifer Holm, TRMC*

City Secretary  
Assistant to the City Manager  
City of Kyle

Pie Capital of Texas®

[jholm@cityofkyle.com](mailto:jholm@cityofkyle.com)

(o) 512.262.3981

**#TeamKyle Core Values: Knowledge, Yes-Attitude, Leading Edge and Employee Accountability**

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**From:** Travis Mitchell <mayormitchell@cityofkyle.com>

**Sent:** Monday, October 3, 2022 12:44 PM

**To:** Perwez Moheet <pmoheet@cityofkyle.com>; Jerry Hendrix <jhendrix@cityofkyle.com>; Jennifer Holm <Jholm@cityofkyle.com>

**Subject:** September 2022 Mileage Reimbursement Request

Jerry/Perwez/Jennifer,

See attached mileage reimbursement request for the month of September.

**Travis Mitchell**

*Mayor, City of Kyle, TX*



Kyle, TX

City of Kyle, Texas  
Approved For Payment

Signature

Date



APPROVED

AA 10/6/22

# Payable Register

Payable Detail by Vendor Name

Packet: APPKT04197 - 2022.10.06 YA

Payable #	Payable Type	Post Date	Item Date	Due Date	Discount Date	Separate Ck	1099	On Hold	Amount	Tax	Shipping	Discount	Total
<b>Vendor: 05079 - TRAVIS MITCHELL</b>													<b>Vendor Total: 354.54</b>
09.30.22 TM	Invoice	9/30/2022	9/30/2022	9/30/2022	9/30/2022	No	No	No	354.54	0.00	0.00	0.00	354.54
Mileage reimbursement - September 2022	WF - Operating - Wells Fargo - Operating												

Payable Address: 1268 KIRBY  
KYLE, Texas 78640-

Items

Item Description	Commodity	Use Tax	Units	Price	Amount	Tax	Shipping	Discount	Total
Mileage reimbursement - Septe	Service	0.00	0.00	0.00	354.54	0.00	0.00	0.00	354.54

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
1100-10000-511750	Mileage - Reimbursement		354.54	100.00%

### Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	1	354.54	0.00	0.00	0.00	354.54	0.00	354.54
<b>Grand Total:</b>		<b>354.54</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>354.54</b>	<b>0.00</b>	<b>354.54</b>

### Account Summary

Account	Name	Amount
<a href="#">1100-10000-511750</a>	Mileage - Reimbursement	354.54
	<b>Total:</b>	<b>354.54</b>