



CITY OF KYLE, TEXAS

(RFP) NO: 2023-01-PM

ADDENDUM NO. 2 – 6/21/2023

Q1. Generally what is the timing of the interim and final fieldwork for the audit, and how many audit staff are in the field?

A1. This is the Auditor's decision.

Q2. Is the City open to some interim work in August or September after the contract is awarded?

A2. Yes, the City is open to interim work as early as feasible.

Q3. Does the City prefer most of the audit work to be done onsite, remote, or a hybrid approach?

A3. The City does prefers a combination of onsite, remote and a hybrid approach. Meetings in person onsite only.

Q4. With the audit report due Feb 9, 2024, when does management expect to have the draft ACFR completed for auditor review?

A4. Management will have a draft ACFR ready by late December 2023.

Q5. For clarification, management (not the auditors) drafts the full ACFR?

A5. Yes, management will create the draft of the ACFR

Q6. What is the reason for the RFP? Is the incumbent audit firm allowed to bid?

A6. The contract expired with the previous audit firm. Per City Charter, after five years, Auditors must be rotated.

Q7. Were there any significant changes in operations or key accounting personnel in the past fiscal year?

A7. No, there was not any significant changes in operations or key accounting personnel.

Q8. How many audit adjustments were there in the last audited fiscal year and what were the nature of these audit adjustments?

A8. There was one audit adjustment for FY 2022 audit. It was for GASB Statement No. 87, Leases implementation.

Q9. The RFP states the City does not expect to expend more than \$750,000 that would trigger a single audit, is it then expected that the firms can assume this to be the case for all the fiscal years in which we are to provide an estimated hours and not-to-exceed audit fee?

A9. No, this will not be the case for all the fiscal year to be audited. The fee is expected to be adjusted when Single Audit becomes necessary.

Q10. In what ways can your previous audit experience be improved?

A10. Start the process earlier.