



REQUEST FOR EXPENSE REIMBURSEMENT FORM FOR CITY-RELATED MISCELLANEOUS BUSINESS EXPENSE INCURRED BY MEMBERS OF CITY COUNCIL

Name of Council Member: Yvonne Flores-Cale

Date of Expense	Description of City-Related Business Expense	Total Cost
10/22/2022	Candy for City Halloween event	\$ 14.74
10/21/2022	Candy for City Halloween event	\$-38.95
	Total Expense Reimbursement Request:	\$ 53.69

I hereby certify that the expense(s) listed above are accurately recorded and represent

only expenditures made by me for City-related business purposes.

11/03/2022

Updated: 9/20/2022

Signature:

Date:

Give us feedback @ survey.walmart.com Thank you! ID #:7RHBMY1GP9TF

Walmart > <

WM Supercenter 512-295-1670 Mgr. JARED 690 OLD SAN ANTONIO RD BUDA TX 78610 ST# 04219 OP# 009033 TE# 33 TR# 03493 HSY MSTR BOX 034000265880 F 35.98 35.98 X

> 35.98 < SUBTOTAL 2.97 TAX1 8.2500 % TOTAL 38.95 38.95 VISA TEND CHANGE DUE 0.00

VISA CREDIT- 0510 I 7 APPR#021071 38.95 TOTAL PURCHASE REF # 229400460893 TRANS ID - 302294824091278 VALIDATION - 5Z7L PAYMENT SERVICE - E AID A0000000031010 TC 2D9CA898F1376287 TERMINAL # 22998994 ∗No Signature Required 17:53:29 10/21/22

ITEMS SOLD 1 TC# 3533 1445 1334 1904 3561



Walmart-



■器回 Become a member today Scan for 30-day free brish

Low prices You Can Trust. Every Day. 10/21/22 17:53:33

Give us feedback @ survey.walmart.com Thank you! ID #:7RHBR41F0H4N

Walmart :

WM Supercenter 512-268-1451 Mgr. JARROD 5754 KYLE PKWY KYLE TX 78640

ST# 04130 0P# 009032 TE# 32 TR# 04885 CORE POWER 811620020630 3 88 HSY AST 185 034000942410 = MXD CH XXL 040000573860 F

> SUBTOTAL 45.60 TAXI 3.44 49.04 8.2500 % TOTAL. MCARD TEND 49.04 CHANGE DUE 0.00

CAPITAL ONE- 1473 I 1 APPF#02569W 49.04 TOTAL PURCHASE REF # 229500111520 AID AG000000041010 TC 3D4238C2133EB026 TERMINAL # 22035454 *No Signature Required 10/22/22 10:-4:18

ITEMS SOLD 3 TC# 6686 9010 9873 9873 9815 THE PARTY WHEN WASH

Walmart-



回答回 Become a member today Scan for 10-day free trial.

Low prices You Can Trust. Every Day. 10/22/22 10:44:22

Re: Reimbursement Request

Yvette Aleman <yaleman@cityofkyle.com>

Fri 11/4/2022 7:20 AM

To: Jennifer Holm < Jholm@cityofkyle.com>

Cc: Andy Alejandro <talejandro@cityofkyle.com>;Perwez Moheet <pmoheet@cityofkyle.com>;Accounts

Payable <accountspayable@cityofkyle.com>

Thank you, I will process the reimbursement.

Yvette Aleman

Staff Accountant
City of Kyle
100 W. Center Street
Kyle, TX 78640
Direct Line (512) 262-3972
Fax (512) 262-3987

#TeamKyle Core Values: Knowledge, Yes-Attitude, Leading Fig. and Employee Accountability

From: Jennifer Holm < Jholm@cityofkyle.com>
Sent: Thursday, November 3, 2022 1:49 PM
To: Yvette Aleman < yaleman@cityofkyle.com>

Cc: Andy Alejandro <talejandro@cityofkyle.com>; Perwez Moheet <pmoheet@cityofkyle.com>

Subject: Fw: Reimbursement Request

Please see attached Reimbursement Request from Council Member Flores-Cale. Please process using 1100-10000-521410 unless there's a more appropriate line item.

Jennifer Holm, TRMC

City Secretary
Assistant to the City Manager
City of Kyle
Pie Capital of Texas®
iholm@cityofkyle.com
(o) 512.262.3981

#TeamKyle Core Values: Knowledge, Yes-Attitude, Leading Edge and Employee Accountability

From: Yvonne Flores-Cale <YCale@cityofkyle.com>

Sent: Thursday, November 3, 2022 10:18 AM To: Jennifer Holm < Jholm@cityofkyle.com>

Subject: Re: Reimbursement Request

Jennifer,

Good morning and please see attached (2)

Thank you for all your help, hopefully I have it all down and I won't be such a mess next time.

Have a great day,

Yvonne Flores-Cale City of Kyle, City Council District 2 Representative

From: Jennifer Holm < Jholm@cityofkyle.com>
Sent: Thursday, November 3, 2022 9:21 AM
To: Yvonne Flores-Cale < YCale@cityofkyle.com>
Cc: Jerry Hendrix < jhendrix@cityofkyle.com>

Subject: Reimbursement Request

Ms. Flores-Cale,

As discussed, I sent in your receipts to Finance to find out about the reimbursement. There is a required fillable reimbursement request form located on the City's website

at: https://www.cityofkyle.com/cityadministration/expense-forms-council



Expense Forms for Council

www.cityofkyle.com

I have attached your scanned receipts to this email to assist you. Please let me know if you need anything further. When you fill out the form, you can submit it to me, I'll code it and submit to finance for payment.

Jennifer Holm, TRMC

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Assistant to the City Manager
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