

APPROVED
AA 4/13/22

Batch: 3648



Reporting Period : 3/1/2022 - 3/31/2022

Statement Summary

Name	Yvonne Flores-Cale	Company	City Of Kyle
Account #	XXXX-XXXX-XXXX-8956	Currency	US Dollar
Reporting Period	3/1/2022 - 3/31/2022		

Trans Date	Post Date	Merchant Name	Description	Receipt	Amount
✓ 1 3/2/2022	3/3/2022	Staples Direct 04528 220400144	Purchase Staples Direct 1100-10000-521110		313.32
✓ 2 3/12/2022	3/14/2022	Tst* Summer Moon - Kyle, 04601 145	Purchase Tst* Summer Moon - Kyle, 1100-10000-521730		12.47

Transaction Count: 2

Total: 325.79 ✓

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Kyle, TX

Payable Register

Payable Detail by Vendor Name

Packet: APPKT03648 - Y. Flores-Cale - April 2022 CC Statement

Payable #	Payable Type	Post Date	Item Date	Due Date	Discount Date	Separate Ck	1099	On Hold	Amount	Tax	Shipping	Discount	Total	
Payable Description	Bank Code			Reference										
Vendor: 04528 - STAPLES BUSINESS ADVANTAGE												Vendor Total:	313.32	
✓ 984036125	Invoice	✓ 4/8/2022	✓ 2/28/2022	2/28/2022	2/28/2022	No	No	No	313.32	0.00	0.00	0.00	✓ 313.32	
Ink	WF - Operating - Wells Fargo - Operating													
Payment Date 4/8/2022	Bank Draft	220400144	Check Stock	Stub Comment										
Items														
Item Description	Commodity					Use Tax	Units	Price	Amount	Tax	Shipping	Discount	Total	
✓ Ink	Service					0.00	0.00	0.00	313.32	0.00	0.00	0.00	313.32	
Distributions														
Account Number	Account Name	Project Account Key					Amount	Percent						
✓ 1100-10000-521110	General Office Supplies						✓ 313.32	100.00%						
Vendor: 04601 - SUMMERMOON												Vendor Total:	12.47	
✓ 03.12.22 YFC	Invoice	✓ 4/8/2022	✓ 3/12/2022	3/12/2022	3/12/2022	No	No	No	12.47	0.00	0.00	0.00	✓ 12.47	
Meals - Y. Flores-Cale	WF - Operating - Wells Fargo - Operating													
Payment Date 4/8/2022	Bank Draft	220400145	Check Stock	Stub Comment										
Items														
Item Description	Commodity					Use Tax	Units	Price	Amount	Tax	Shipping	Discount	Total	
✓ Meals - Y. Flores-Cale	Service					0.00	0.00	0.00	12.47	0.00	0.00	0.00	12.47	
Distributions														
Account Number	Account Name	Project Account Key					Amount	Percent						
✓ 1100-10000-521730	Food/Meals						✓ 12.47	100.00%						

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	2	325.79	0.00	0.00	0.00	325.79	325.79	0.00
Grand Total:		325.79	0.00	0.00	0.00	325.79 ✓	325.79 ✓	0.00

Account Summary

<u>Account</u>	<u>Name</u>	<u>Amount</u>
<u>1100-10000-521110</u>	General Office Supplies	313.32
<u>1100-10000-521730</u>	Food/Meals	12.47
	Total:	325.79

Thank you for your order!

Hi Yvonne,

We're preparing order #9840136125 and getting it ready for shipment. We'll send you another email with delivery details as soon as it ships.

Thank you for your ongoing business. We can't wait to see you again!

Your Staples Team

Won't be around? [Click here](#) to sign a driver release agreement. The driver may take the note as a proof of authorization. If you don't post this agreement, the driver will decide whether or not to leave the delivery unattended.

Order information

Date: Feb 28, 2022 | 10:14 PM
Order#: 9840136125

[View order](#)

Shipping information

Yvonne Cale
180 Kype Cv
Kyle, TX 78640

Need to make changes? Most orders can be cancelled within 30 minutes after placing it.

ITEMS FOR DELIVERY

Delivery by Thursday, March 03, 2022 (3 items)



**Brother TN227 Yellow High Yield Toner
Cartridge TN227Y**
Item: 24339490

1 @ \$96.49 Each \$96.49

\$96.49



Brother TN227 Cyan High Yield Toner
Cartridge TN227C
 Item: 24339496

1@ \$96.49 Each \$96.49
\$96.49



Brother TN227 Magenta High Yield Toner
Cartridge TN227M
 Item: 24339499

1@ \$96.49 Each \$96.49
 20% back in rewards on all ink and toner. -\$0.01
 30% back in rewards on all ink and toner. -\$0.01
 30% back in rewards on all ink and toner. -\$0.01
\$96.46

Billing address

Yvonne Flores-cale
 100 West Center Street
 Kyle, TX 78640

Payment information

Merchandise Total: \$289.47
 Coupons & Rewards: -\$0.03
 Shipping/Fees: FREE
 Tax: \$23.88

Total: \$313.32

VI ending in 8956:\$313.32



Have a question about your order? Try our Help Center for quick and easy order modifications, returns, tracking and more.

Rewards Base+
You're earning 2% back in rewards
 Exclusions apply
 Shop now

Staples Rewards
Sign up and get free delivery, no minimum
 Join now



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