



CITY OF KYLE, TEXAS

APPROVED BUDGET FISCAL YEAR 2012-13

September 5, 2012



CITY OF KYLE, TEXAS

APPROVED BUDGET FISCAL YEAR 2012 -13

Notice of Tax Revenue Increase

The Kyle City Council conducted public hearings on August 8, 2012 and August 23, 2012 on a proposal to increase the total tax revenue of the City from properties on the tax roll in the preceding year by 5.68 percent.

The total tax revenue to be raised this year at the approved tax rate of \$0.5244 for each \$100 of taxable value including tax revenue to be raised from new property added to the tax roll this year is \$7,289,919 of which \$280,086 is from new property added to the tax roll this year.



CITY OF KYLE, TEXAS

CITY COUNCIL

Mayor
Lucy Johnson

Mayor Pro Tem
Diane Hervol – District 1

Council Members
Becky Selbera – District 2
Bradley Pickett – District 3
David Wilson – District 4
Samantha Bellows-LeMense – District 5
Ray Bryant – District 6



CITY OF KYLE, TEXAS

CITY MANAGEMENT TEAM

City Manager	Lanny S. Lambert
Assistant City Manager	James R. Earp, CPM
Building Inspection	Mario Perez, Building Official
City Attorney	Davidson & Troilo
City Engineer	Steven Widacki
City Secretary	Amelia Sanchez
Communications	Jerry Hendrix, Director
Economic Development	Diana Blank, Director
Financial Services	Perwez A. Moheet, CPA, Director
Human Resources	Sandra Duran, Director
Information Technology	Mark Shellard, Director
Municipal Court	Sundra Spears, Judge
Parks & Recreation	Kerry Urbanowicz, Director
Planning	Sofia Nelson, Director
Police	Jeff Barnett, Chief
Public Library	Connie Brooks, MLS, Director
Public Works	Harper Wilder, Director



CITY OF KYLE, TEXAS

APPROVED BUDGET FISCAL YEAR 2012 -13

TABLE OF CONTENTS

	<u>PAGE</u>
City Manager's Budget Overview Budget Transmittal.....	i
All Funds Budget Summary.....	1
Revenue Estimates	
General Fund.....	4
Utility Fund.....	9
Department Budgets:	
Administration	
Mayor and Council.....	10
Office of the City Manager.....	13
Communications.....	18
Financial Services	
Budget & Accounting.....	21
Utility Billing.....	27
Municipal Court.....	31
Court Special Revenue.....	35
Human Resources.....	37
Information Technology.....	42
Planning & Development	
Building Inspection.....	46
Economic Development.....	53
Planning.....	58



CITY OF KYLE, TEXAS

APPROVED BUDGET FISCAL YEAR 2012 -13

TABLE OF CONTENTS - CONTINUED

	<u>PAGE</u>
Public Safety	
Emergency Medical Services.....	63
Fire Protection Services.....	65
Municipal Court.....	31
Court Special Revenue.....	35
Police	
Operations.....	67
Support Services.....	74
Forfeiture Fund.....	148
Special Revenue Fund.....	149
Recreation & Community Service	
Parks and Recreation	
Administration.....	78
Recreation Program.....	83
Aquatic Program.....	87
Parks Maintenance & Operations.....	89
Building & Facilities Maintenance.....	94
City Hall.....	98
Historic City Hall.....	99
VFW.....	100
Library.....	101
Historic Train Depot.....	103
Police Operations.....	104
Police Operations (Bank Building).....	105
Parks Maintenance Shop.....	106
Parks Lake Kyle.....	107
Public Pool.....	108
Public Works Building.....	109
Public Library.....	110



CITY OF KYLE, TEXAS

APPROVED BUDGET FISCAL YEAR 2012 -13

TABLE OF CONTENTS - CONTINUED

	<u>PAGE</u>
Public Works - Streets & Transportation	
Engineering.....	115
Street Maintenance.....	118
Utilities	
Solid Waste Services.....	123
Water and Wastewater Utility	
Administration.....	125
Engineering.....	115
Utility Billing Services.....	27
Water Operations.....	133
Water Supply.....	139
Wastewater Operations.....	141
Fund Summaries for All Other City Funds	
Transportation.....	147
Police Forfeiture.....	148
Police Special Revenue.....	149
Court Special Revenue.....	150
Hotel Occupancy.....	151
Economic Development.....	152
Library Building Fund.....	153
Debt Services.....	154
TIRZ Loan I&S.....	156
Park Development.....	157
2007 CO Bond.....	158
2008 CO Bond.....	160
2009 Tax Notes.....	163
2010 CO Bond.....	165
Water CIP Fund.....	166



CITY OF KYLE, TEXAS

APPROVED BUDGET FISCAL YEAR 2012 -13

TABLE OF CONTENTS - CONTINUED

	<u>PAGE</u>
Water Impact Fee Fund.....	167
Wastewater CIP Fund.....	168
Wastewater Impact Fee Fund.....	169
General Government Grants.....	170
Water Reuse Feasibility Study	172
Historic Train Depot Donations.....	173
Public, Education & Government Fund.....	174
Structural Demolition Fund.....	175
Other Post Employment Benefit Liability Fund.....	176
 Non-CIP Capital Outlay.....	 177
 Capital Improvements Program.....	 178
 Schedule of Fee and Charges.....	 188
 Schedule of Re-appropriations of Encumbrances.....	 209
 Authorized Positions.....	 211
 Supplemental Budget Requests by City Departments	
Human Resources.....	217
Engineering Services.....	218
Financial Services.....	223



CITY OF KYLE, TEXAS

APPROVED BUDGET FISCAL YEAR 2012 -13

TABLE OF CONTENTS - CONTINUED

	<u>PAGE</u>
Parks & Recreation.....	226
Public Library.....	227
Police.....	228
Public Works.....	266
Amendments to Approved Budget by City Council.....	271
Public Notices.....	279
Resolution: Consideration of Tax Rate Increase Proposal.....	284
Ordinance: Budget Adoption.....	286
Ordinance: Property Tax Rate Adoption.....	288
Appendices:	
City Charter: Annual Budget and Process.....	290
City Council's Budget Policy Directives.....	294
Budget Development Timeline.....	296
Financial Management Policies	
Debt Management Policy.....	300
Investment Policy.....	302
Position Classification and Compensation Schedules.....	318
Civil Service Schedule.....	321
Impact Statements.....	322
Debt Service Schedules.....	323
Financial Services Department.....	338



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

BUDGET OVERVIEW



BUDGET TRANSMITTAL

TO: Mayor and City Council Members

FROM: Lanny S. Lambert, City Manager

DATE: August 1, 2012

SUBJECT: Proposed Budget for Fiscal Year 2012-13

In compliance with the requirements of the City Charter, I am respectfully submitting for your review and consideration the City's Proposed Budget for Fiscal Year 2012-13.

The Proposed Budget for the City of Kyle was developed with the primary goal of maintaining the current service levels for all necessary City services. The following goals and objectives are the guiding principles for the development of the Proposed Budget:

- City Council's Budget Policy Directives
- Provisions for the Delivery of All Basic Municipal Services
- Minimize Financial Impact on Kyle Homeowners, Residents, and Businesses
- Priority for Public Safety and Quality of Life Services
- Investment in the City's Workforce
- Prevent Employee Layoffs
- Improve Financial Integrity of Operating Funds and Fund Balances
- Compliance with the Fund Balance Requirements for the General Fund
- Development of Reasonable and Documented Revenue Estimates
- Full Disclosure, Transparency, and Public Involvement in the Budget Process

The Proposed Budget for Fiscal Year 2012-13 is a complete financial plan for all City Funds, programs, services, operations, and activities for the period covering October 1, 2012 through September 30, 2013. The Proposed Budget for Fiscal Year 2012-13 totals \$41.6 million, provides funding for the continuation of all basic municipal services as in the current year, and 156.5 full time equivalent positions.

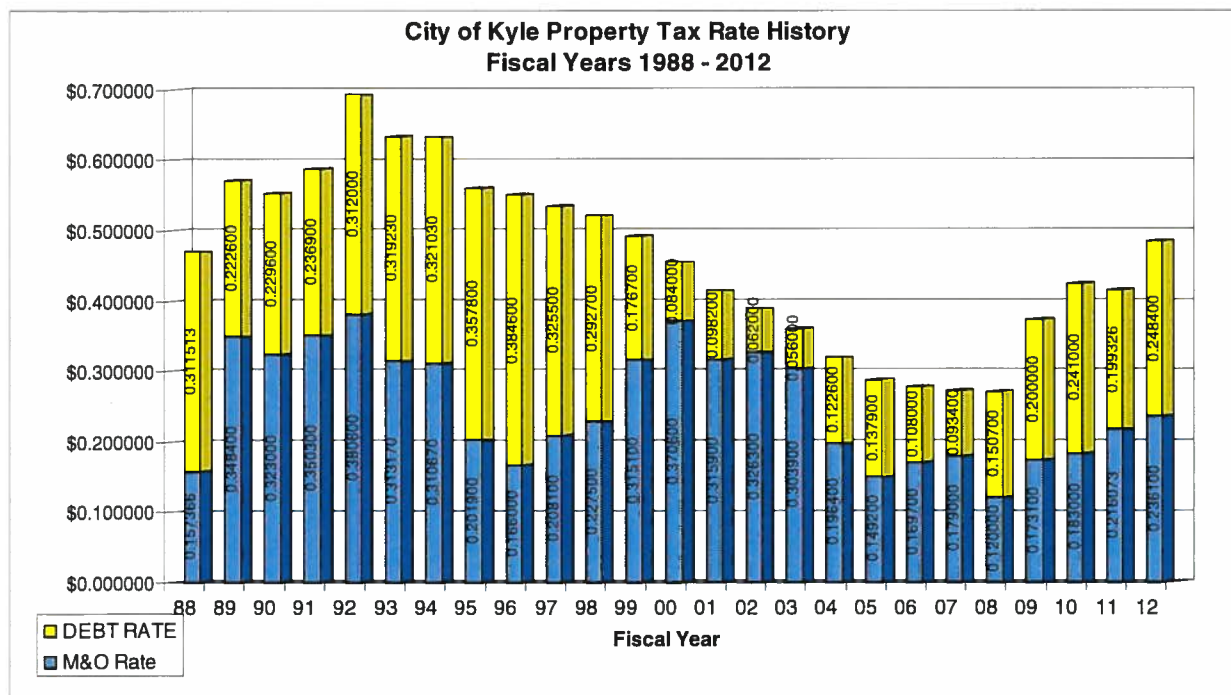
The City's Proposed Budget for Fiscal Year 2012-13 will require raising more revenue from property tax, water and wastewater rates, and other fees and charges than in the current approved budget to cover required operating expenditures, increase in debt service payments, improve fund balances, and to continue transitioning toward strengthening the City's financial position over the long-term.

As I have briefed you, the City's annual financial plans or budgets over the years have created and compounded a structural imbalance where expenditures exceed the actual revenue stream and consequently, fund balances were drawn down to unacceptable levels.

A combination of past budgetary decisions and actions (prior to FY 2011-12) have resulted in this imbalance. For example, the City had consistently reduced property tax rates while adding long-term debt, increased annual debt service payments, increased annual operating and capital expenditures for the municipal government, did not adequately adjust water and wastewater service rates to cover recurring let alone increasing annual operating requirements of the Utility, and at the same time, the City was drawing down fund balances rather than building reserves.

This structural imbalance occurred over a number of fiscal years and therefore, will require multiple years to correct. These corrective measures will require making unprecedented and difficult decisions by the City Council, City management, and our community.

Below is a graph showing property tax rate reductions from 1988 through the current fiscal year.



OVERALL PROPOSED BUDGET HIGHLIGHTS

Overall highlights of the Proposed Budget for Fiscal Year 2012-13 are as follows:

- Continued delivery of all basic municipal services for public safety, municipal court, parks and recreation, library services, public works, street maintenance, solid waste services, water and wastewater services, planning and zoning, code enforcement, billing and collections, and economic development.
- Continued operation and maintenance of all City facilities.
- Relocation of Police headquarters and operations to the former bank building.
- Funding for EMS and Kyle Fire Department is included.
- No new positions are proposed for any City Department.
- No funding for non-CIP capital outlay such as trucks, heavy equipment, machinery, etc.
- No funding for Envision Kyle projects is included.
- Continuation of planned savings from an administrative policy implemented in the current year to delay filling all vacant positions by a minimum of 90 days.
- Funding for monthly increase of \$31.86 for medical and \$1.72 for dental insurance per full time employee.
- Funding for 0.70 percent increase in the contribution rate for the retirement system.
- Funding for all existing full time and permanent part-time authorized positions.
- Funding for a 3.50 percent cost of living adjustment is included for all full time and permanent part-time authorized positions effective with the first payroll on or after October 1, 2012.

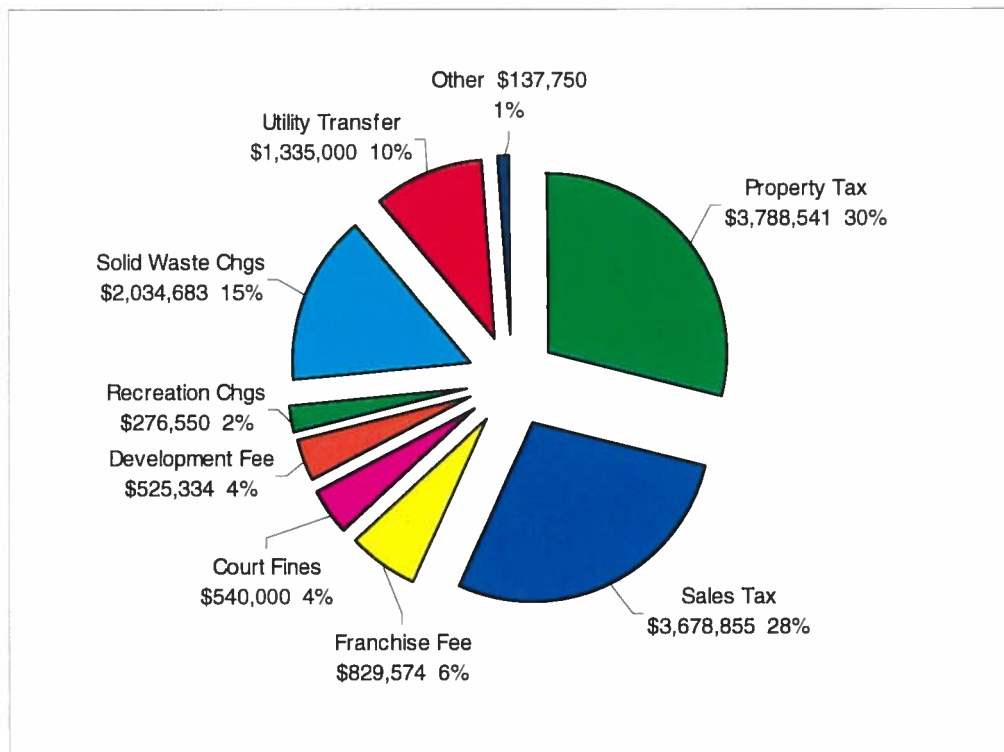
GENERAL FUND HIGHLIGHTS

General Fund Revenue

Revenue and transfers-in from all sources for the General Fund for Fiscal Year 2012-13 totals \$13,146,287. This is an increase of \$661,124 or 5.30 percent from the current approved budget. The Community Development Fund and the Recreation Fund were both consolidated with the City's primary General Fund in the current year's approved budget.

Below is a graph showing projected sources of funds totaling \$13,146,287 for the City's General Fund for Fiscal Year 2012-13:

Sources of Funds – \$13,146,287



Property Tax Revenue

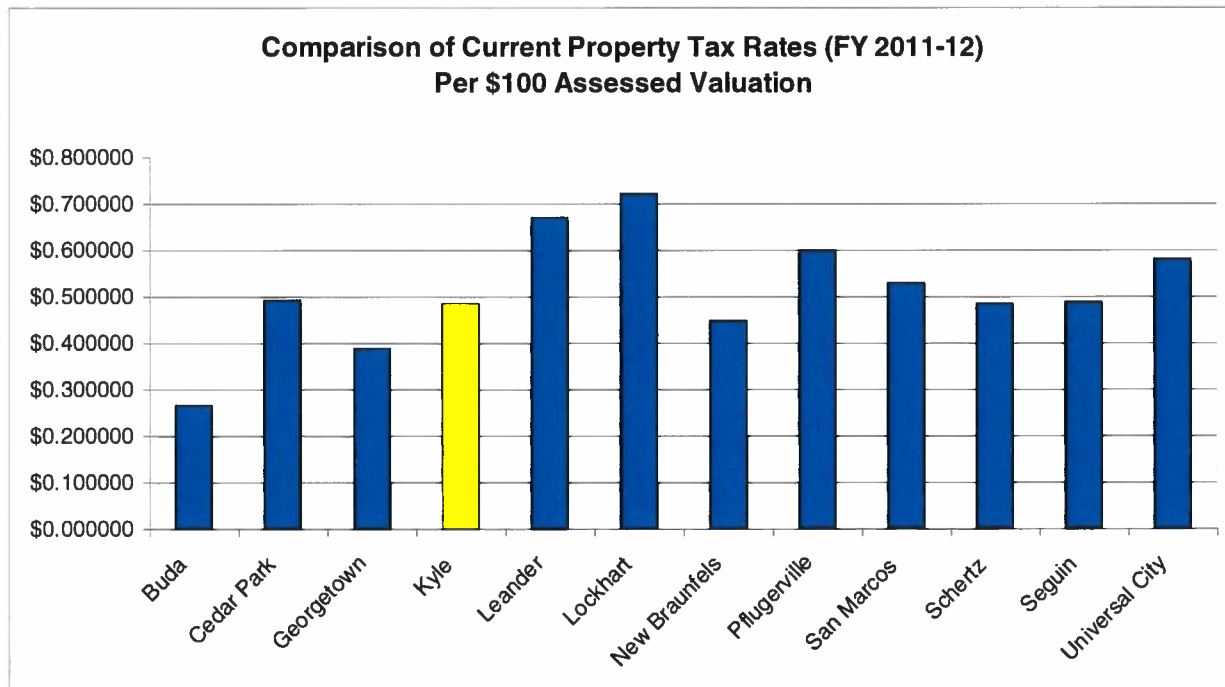
The certified property valuation for 2012 totaled \$1,460,041,460 for all properties within the City of Kyle including \$53,410,666 for new property additions. This total includes all properties within the Tax Increment Reinvestment Zone (TIRZ). The total net change in certified valuation for 2012 for properties within the City of Kyle including TIRZ is \$32,251,644 or 2.26 percent increase as compared to the 2011 certified property valuation.

The proposed budget includes a proposal to increase ad valorem tax rate by \$0.0399 to \$0.5244 per \$100 of assessed taxable valuation as follows:

	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>Increase</u>
Maintenance & Operations	\$0.2361	\$0.2700	\$0.0339
Interest & Sinking Fund	\$0.2484	\$0.2544	\$0.0060
Total Tax Rate Per \$100/AV:	<u>\$0.4845</u>	<u>\$0.5244</u>	<u>\$0.0399</u>

The proposed ad valorem tax rate increase of \$0.0399 is estimated to raise an additional \$471,259 to fund Maintenance & Operations and \$83,409 for the debt service obligations due in Fiscal Year 2012-13 payable from the General Fund.

Below is a comparative graph of current property tax rates of selected cities:



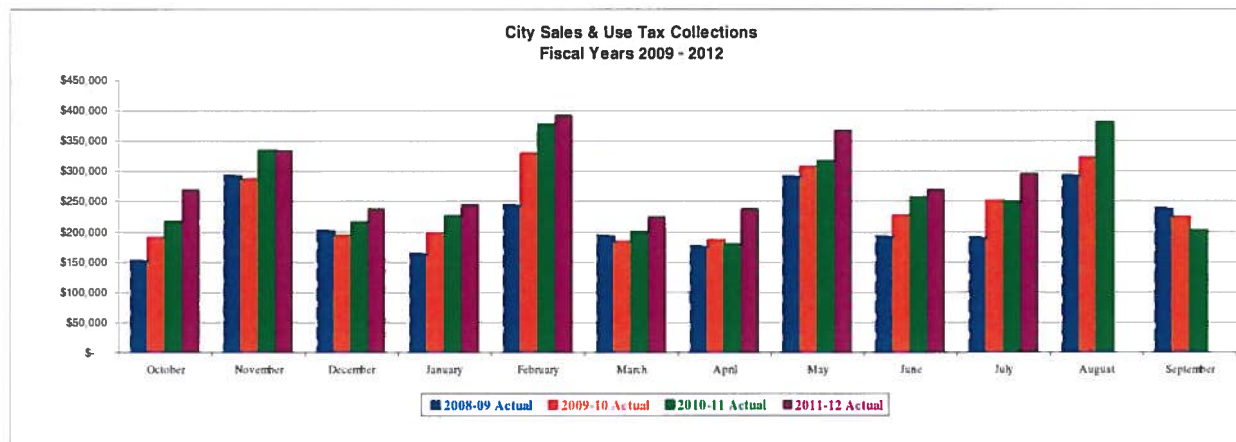
Sales Tax Revenue

Sales tax revenue for Fiscal Year 2012-13 is projected at \$3,678,855, an increase of \$372,455 or 11.26 percent over approved budget for the current fiscal year.

The City has been experiencing a moderate growth in sales tax revenue over the last 12 months as compared to other cities. We are conservatively optimistic that as additional businesses locate their operations in our community, the moderate growth trend will continue into next year.

For Fiscal Year 2012-13, we assumed a 6.50 percent increase in total sales tax revenue collections over the actual collections in the current year.

Below is a graph showing a 4-year trend of sales tax receipts.



Solid Waste Service Revenue

Solid Waste Service revenue for Fiscal Year 2012-13 is projected at \$2,034,683, an increase of \$127,333 or 6.67 percent over approved budget for the current fiscal year.

Other Revenue

Other revenue includes franchise fees, fines, development fees and permits, charges for solid waste services, and interest income. Other revenue is projected for Fiscal Year 2012-13 to total \$2,295,708, a decrease of \$96,805 or 4.05 percent compared to the current approved budget.

The Proposed Budget for Fiscal Year 2012-13 includes the following projections for the major categories in Other Revenue:

❖ Franchise Fees:	\$ 829,574	\$25,774 or 3.21% Increase
❖ Court Fines	\$ 540,000	\$11,345 or 2.06% Decrease
❖ Library Revenue	\$ 45,500	\$4,750 or 9.45% Decrease
❖ Development Fees	\$ 525,334	\$3,644 or 0.69% Decrease
❖ Recreation Fees & Charges	\$ 276,550	\$1,750 or 0.64% Increase
❖ Licenses	\$ 1,950	\$110 or 5.98% Increase
❖ Other Taxes	\$ 11,000	\$2,000 or 22.22% Increase
❖ Interest and Other	\$ 65,800	\$106,700 or 61.86% Decrease

General Fund Transfer

The General Fund receives an annual transfer of funds from the Water and Wastewater Utility Fund. This is a generally accepted and common business practice followed by most local governments that own, operate, and maintain a water, wastewater, natural gas, or electric utility system. The transfers are considered payments in lieu of property

tax or franchise fees commonly paid to municipal governments by a similar type of an investor-owned utilities.

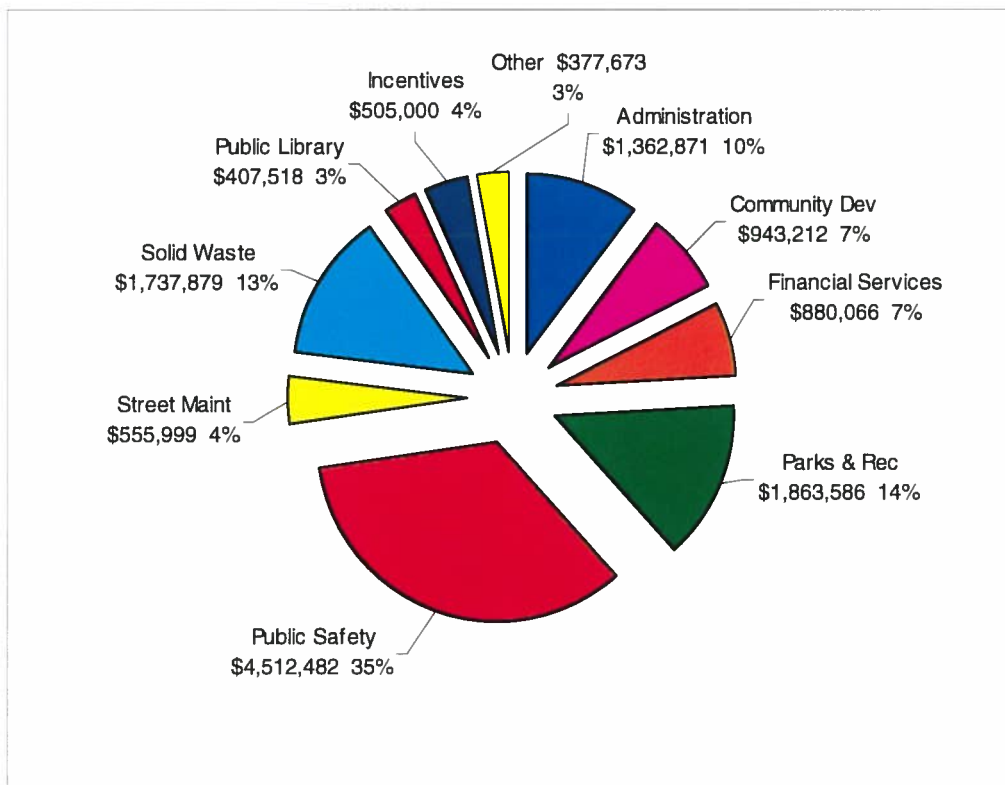
The Proposed Budget includes \$1,335,000 for transfer to the General Fund. This is a reduction of \$300,000 or 18.35 percent from the \$1,635,300 included in the current year's approved budget. If approved by City Council, we will have reduced the General Fund transfer by approximately \$400,000 or 23.09 percent cumulatively in only two years since FY 2011-12.

The proposed amount for the General Fund transfer is at 12.39 percent of gross revenue of the Water and Wastewater utility. As I stated in my budget goals for the current fiscal year, it is our plan to reduce the amount of the annual transfer to the General Fund to eventually equal 10 percent of gross revenue of the Utility. Our goal was to transition toward the 10 percent transfer rate by implementing the reduction plan over a 5 to 7 year period but given the City Council's directives, we plan to reach the 10 percent goal much earlier.

General Fund Requirements

The Fiscal Year 2012-13 Proposed Budget for the General Fund totals \$13,146,287, an increase of \$661,124 or 5.30 percent from the current approved budget.

Uses of Funds - \$13,146,287



The proposed funding provides for the continued delivery of all basic municipal services for public safety, municipal court, parks and recreation, library services, public works, street maintenance, solid waste services, water and wastewater services, planning and zoning, code enforcement, billing and collections, and economic development.

Significant changes in the Proposed Budget for Fiscal Year 2012-13 for the General Fund are as follows:

- \$87,581 for step increases for police officers is included.
- \$505,000 included for City's obligations for 380 agreements. This is an increase of \$48,500 from the \$456,500 approved in the current budget.
- \$300,000 or 18.35 percent reduction in the amount of transfer to the General Fund. The proposed budget includes \$1,335,000 for the General Fund Transfer as compared to the current approved budget amount of \$1,635,000.
- \$318,064 for Emergency Medical Services is included. This is an increase of \$44,164 or 16.12 percent from \$273,900 approved in the current budget.
- \$709,465 for TIRZ debt service is included in the debt levy calculations. This is an increase of \$104,492 or 17.29 percent from \$604,973 approved in the current budget.
- \$28,594 for the Kyle Fire Department. This includes \$5,000 in cash contribution and another \$23,594 for liability insurance coverage for vehicles and buildings.
- \$156,826 for fuel costs, an increase of \$26,696 or 20.50 percent compared to as \$130,250 approved in the current budget.
- \$191,604 for overtime compensation, an increase of \$39,664 or 26.08 percent as compared to \$152,100 approved in the current budget.
- \$144,000 for legal services, an increase of \$12,100 or 9.17 percent as compared to \$131,900 approved in the current budget.
- \$101,355 for training, an increase of \$18,744 or 22.69 percent as compared to \$82,611 approved in the current budget.
- \$161,061 for cost of living adjustment is included in the proposed budget.
- \$477,675 for retirement system (TMRS), an increase of \$28,776 or 6.41 percent as compared to \$448,899 approved in the current budget.
- \$589,751 for health insurance or an increase of \$46,207 or 8.5 percent as compared to \$543,544 approved in the current budget.

General Fund Reserves

The City Charter requires that a reserve be maintained at least equal to 25 percent of annual operating budget. In addition, the recently adopted Debt Management Policy

requires that a minimum of 90 days equivalent of expenditures of the General Fund be set aside (reserved) in a separate Emergency Reserve Fund.

The Proposed Budget for Fiscal Year 2012-13 improves the ending Fund Balance for the General Fund projected at \$3,383,058 or 25.95 percent of proposed operating expenditures. The proposed ending Fund Balance for the General Fund also ensures compliance with both requirements of the City Charter.

Emergency Reserve Fund

The City's Debt Management Ordinance No. 648 requires the establishment of a separate Emergency Reserve Fund that shall be maintained at a minimum of ninety (90) days equivalent of the prior year's operating expenditures for the General Fund.

This Ordinance further requires that "to the extent the City does not meet this stated policy minimum, the Council shall separately approve a plan at the time it approves its next required budget to achieve the required reserve amount within the shortest possible number of years (the ramp-up period). In no event will this ramp-up period exceed ten (10) years."

The Proposed Budget for Fiscal Year 2012-13 includes a transfer in the amount of \$350,000 from the General Fund balance to the newly established Emergency Reserve Fund. This is the first year after the Debt Management Ordinance was adopted for the transfer to the Emergency Reserve Fund. This transfer reduces the Fund Balance in the City's General Fund and correspondingly, increases the Fund Balance in the Emergency Reserve Fund.

UTILITY FUND HIGHLIGHTS

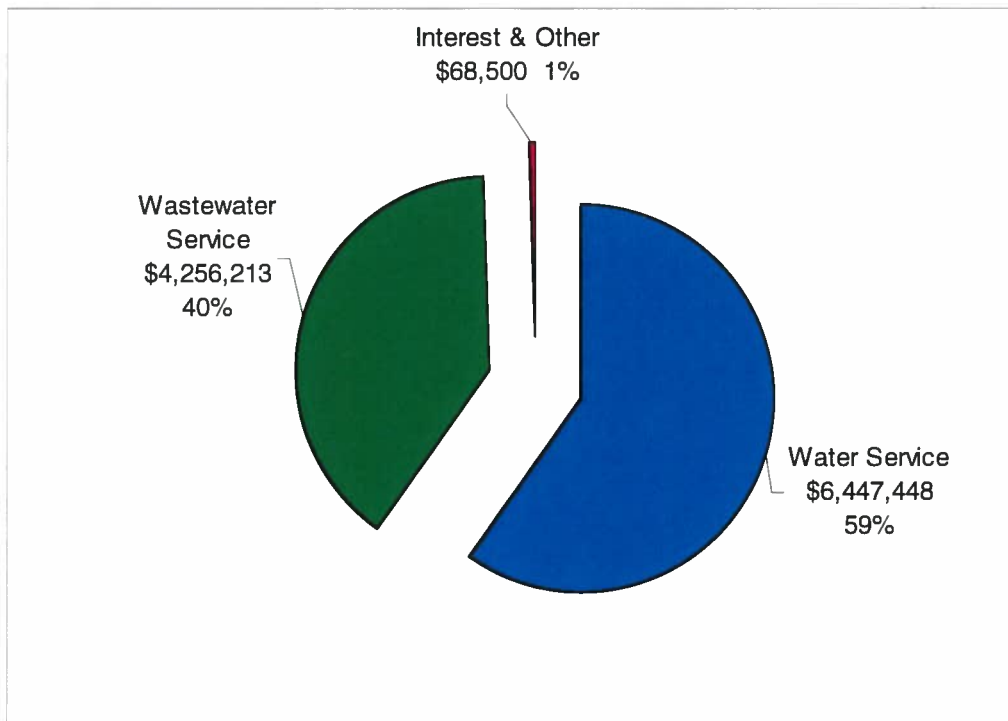
Water and Wastewater Utility

The Proposed Budget includes implementation of the second year of a 3-year rate increase plan for water and wastewater services. Water rates are proposed to increase by 20 percent and wastewater rates by 20 percent on a system-wide basis for all utility customers both inside and outside-City limits.

The Fiscal Year 2012-13 Proposed Budget for the Utility Fund totals \$10,772,161 for service revenue which is an increase of \$1,705,511 or 18.81 percent from the current approved budget. The projected service revenue is inclusive of the 20 percent rate increase for both water and wastewater service rates.

Below is a graph showing projected sources of funds totaling \$11,158,828 for the City's Water and Wastewater Utility Fund for Fiscal Year 2012-13:

Sources of Funds - \$11,158,828



The planned expenditures for operations and maintenance and transfers-out totals \$11,302,205 for Fiscal Year 2012-13. Total proposed expenditures increased by \$49,644 or 0.44 percent from the current approved budget.

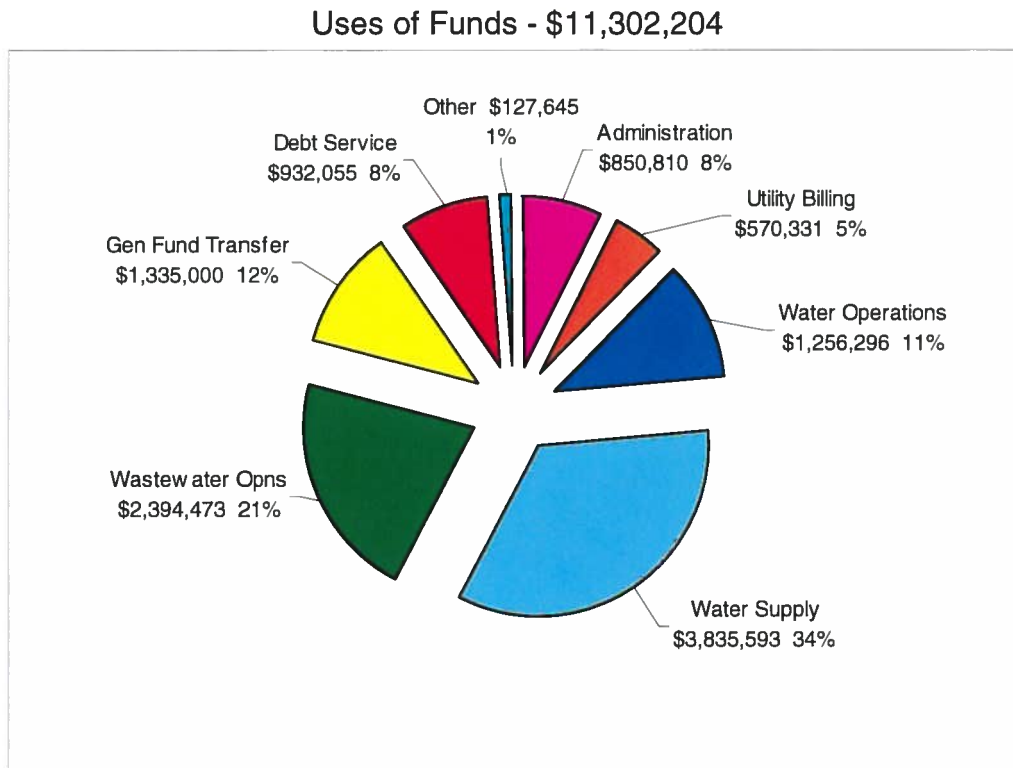
It is important to note that total requirements for operations and maintenance for the Water and Wastewater Utility for Fiscal Year 2012-13 only are projected to exceed total estimated service revenue by \$530,043 even with the proposed rate increase for utility systems.

The projected revenue and expenses, inclusive of 20 percent rate increase, for the combined Water and wastewater Utility Systems are as follows:

Revenue:	\$10,772,161
Expenses:	<u>\$11,302,204</u>
Variance:	<u>(\$ 530,043)</u>

The proposed funding provides for the treatment, storage, and distribution of safe potable drinking water by the Water Utility including water supply for fire protection. Similarly, the proposed budget provides funding for the collection and treatment of wastewater by the Wastewater Utility while meeting all regulatory standards and requirements.

Below is a graph showing projected uses of funds totaling \$11,302,204 for the City's Water and Wastewater Utility Fund for Fiscal Year 2012-13:



Proposed Water and Wastewater Rates

The annual amount of revenue generated from water and wastewater services based on current rates is inadequate to cover all expenditures required to maintain and operate the utility systems and to pay for the annual debt service obligations (principal and interest).

The Proposed Budget for Fiscal Year 2012-13 includes increasing water rates by 20 percent and wastewater rates by 20 percent on a system-wide basis. The proposed rate increase will be applied to minimum monthly charge and volumetric rates for all inside and outside City utility customers. The proposed increase to water and wastewater rates will be effective with the first monthly bills issued on or after October 1, 2012.

A 5-year analysis completed in July 2012, identifies the current level of funding gap between revenue and expenditures based on existing rates at \$1.8 million for the Water Utility and \$0.45 million for the Wastewater Utility.

It should be noted that the funding gap analysis is based on known and measurable changes in revenue requirements anticipated to be incurred only through Fiscal Year 2012-13. This analysis does not include identification of any funding gap that may arise

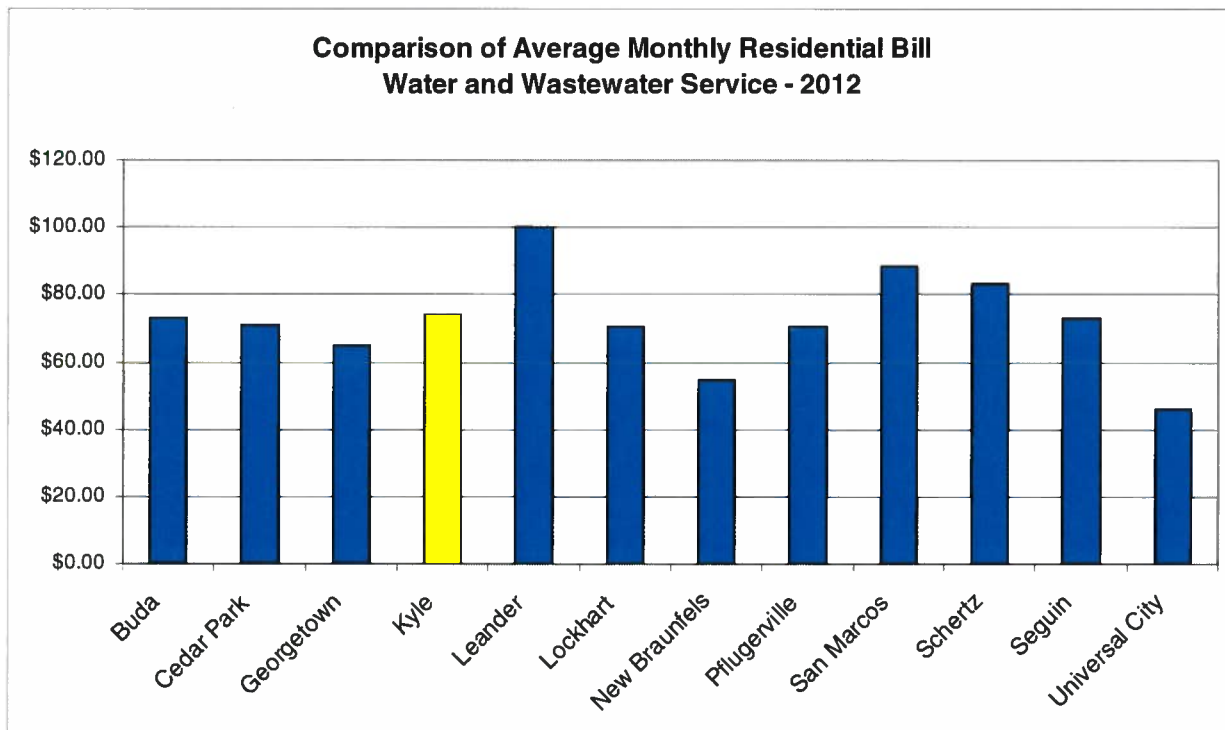
subsequent to Fiscal Year 2012-13 as a result of increases in annual operating and or debt service requirements. It is recommended that a funding gap analysis be completed each fiscal year and utility rates be set or adjusted accordingly.

The 3-year system-wide water and wastewater rate increase plan proposed last year to improve the financial integrity of the Water and Wastewater Utility systems for City Council's consideration is as follows:

	<u>Water</u>	<u>Wastewater</u>
Fiscal Year 2011-12:	30%	25%
Fiscal Year 2012-13:	20%	20%
Fiscal Year 2013-14:	20%	10%

It is important to note that the 3-year rate plan for water and wastewater rate adjustments does not include any future cost increases. The 3-year rate plan is only intended as a catch-up provision for current system costs and resulting funding gap.

A comparison of monthly average residential bill for water and wastewater services is provided below:



Condition Assessment of Water Reservoirs

The Public Works Department recently completed a condition assessment of all its reservoirs for storing potable drinking water, both elevated and ground storage tanks. A full report is scheduled to be provided to the City Council along with a plan for corrective actions.

The Proposed Budget for Fiscal Year 2012-13 does not include any funding in the Capital Improvements Program (CIP) for the major repairs to the City's potable drinking water storage reservoirs that will be necessary in the near future.

Significant Changes Affecting Water and Wastewater Rates

Significant changes in the Proposed Budget for Fiscal Year 2012-13 for the Utility Fund are as follows:

- \$341,382 or 3.94 percent increase in total operations and maintenance expenses for the Utility which includes approximately \$160,000 increase in water supply costs.
- \$300,000 or 18.35 percent reduction in the amount of transfer to the General Fund. The proposed budget includes \$1,335,000 for the General Fund Transfer as compared to the current approved budget amount of \$1,635,000.
- \$79,595 for fuel costs, an increase of \$20,595 or 34.91 percent compared to as \$59,000 approved in the current budget.
- \$71,400 for overtime compensation, an increase of \$19,900 or 38.64 percent as compared to \$51,500 approved in the current budget.
- \$60,003 for cost of living adjustment is included in the proposed budget.
- \$140,280 for retirement system (TMRS), an increase of \$15,934 or 12.81 percent as compared to \$124,346 approved in the current budget.
- \$171,053 for health insurance or an increase of \$14,916 or 9.55 percent as compared to \$156,137 approved in the current budget.
- Funding is not included for the next wastewater treatment plant capacity expansion.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

The Proposed Budget for Fiscal Year 2012-13 includes funding for only selected capital projects and a detailed listing is provided in the Proposed Budget document. The following capital projects totaling \$9,500,000 are funded in the Proposed Budget:

1. Southside Wastewater Collection System:	\$5,000,000
2. RM 150 Realignment TxDOT Project:	<u>\$4,500,000</u>
Total:	<u>\$9,500,000</u>

As discussed in the Water and Wastewater Utility section of this budget transmittal, the Public Works Department recently completed a condition assessment of all its reservoirs for storing potable drinking water, both elevated and ground storage tanks. A full report is scheduled to be provided to the City Council along with a plan for corrective actions. The Proposed Budget for Fiscal Year 2012-13 does not include any funding in the Capital Improvements Program (CIP) for the major repairs that will be necessary in the near future.

CAPITAL OUTLAY (NON CIP)

The Proposed Budget for Fiscal Year 2012-13 does not include any new non-CIP capital outlay items for City departments such as for replacement or new dump trucks, police vehicles and motorcycles, pick up trucks, heavy equipment, machinery, etc.

REAPPROPRIATION FOR SELECTED ENCUMBRANCES

Requests to roll forward appropriation for the following selected encumbrances pertaining to outstanding contractual commitments of the City are included in the Proposed Budget. A complete listing of contracts with a description of the associated projects is provided in the Proposed Budget document.

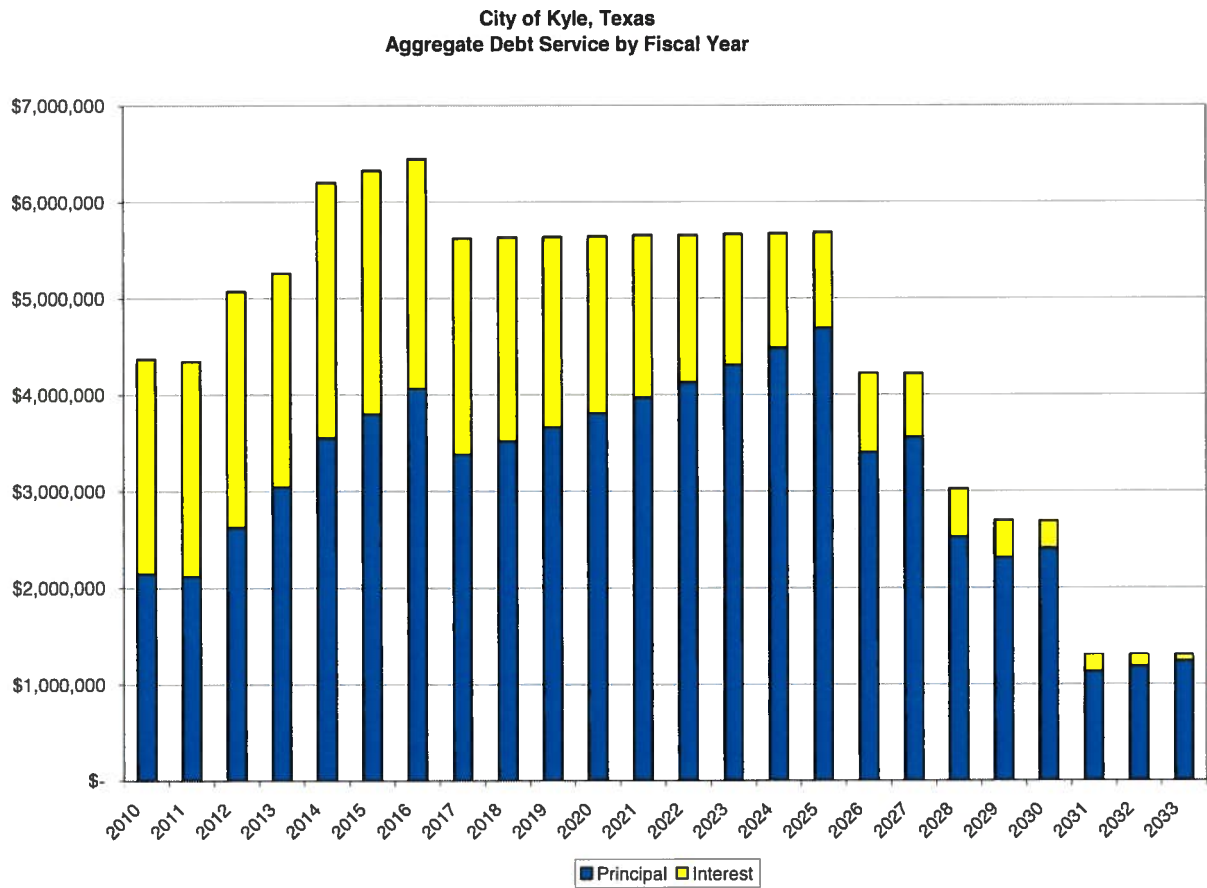
1. General Fund (110):	\$ 8,987
2. 2007 CO Fund (182):	3,000
3. 2008 CO Fund (184):	45,770
4. 2009 Tax Notes (185):	99,524
5. Utility Fund (310):	6,480
6. Wastewater Impact Fee Fund (342):	76,780
7. Grant Fund (410):	34,224
8. Water Reuse fund (411):	<u>15,504</u>
Total:	<u>\$ 290,269</u>

DEBT SERVICE REQUIREMENTS

As of October 1, 2012, beginning of Fiscal Year 2012-13, approximately \$68.21 million in total debt (principal only) will be outstanding. Debt service payments due during Fiscal Year 2012-13 on outstanding debt of the City totals \$5,259,406 (principal and interest), an increase of \$190,146 or 3.75 percent from the current year.

As per City Council’s authorization, the Proposed Budget for Fiscal Year 2012-13 includes application of \$425,000 from the 2008 Contractual Obligation funds toward debt service payments next year. This will be the third of four planned annual debt service offsets totaling \$1.70 million or \$425,000 per year as authorized by the City Council.

The graph below shows the City’s annual aggregate debt service payments for all outstanding debt by fiscal year. The aggregate annual payments include principal and interest due each February and August. Detailed debt service schedules for individual bond series are provided in the Fiscal Year 2012-13 Proposed Budget document.



Total amount of debt outstanding as of October 1, 2012 and debt service payments (principal and interest) due in Fiscal Year 2012-13 for the respective City Funds are as follows:

<u>Total Debt</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
General Fund:	\$36,073,072	\$15,796,754	\$51,869,826
Utility Fund:	5,960,206	2,580,495	8,540,701
TIRZ Fund:	26,036,913	9,245,406	35,282,319
Hotel Occupancy Tax Fund:	137,760	9,075	146,835
Total Debt Outstanding:	<u>\$68,207,951</u>	<u>\$27,631,730</u>	<u>\$ 95,839,681</u>

<u>2013 Debt Service Payments</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
General Fund:	\$1,809,091	\$1,444,327	\$3,253,418
Utility Fund:	688,346	243,709	932,055
TIRZ Fund:	514,763	522,588	1,037,351
Hotel Occupancy Tax Fund:	32,800	3,782	36,582
Total Debt Service:	<u>\$3,045,000</u>	<u>\$2,214,406</u>	<u>\$5,259,406</u>

PROPOSED BUDGET FOR ALL OTHER CITY FUNDS

The Proposed Budget for Fiscal Year 2012-13 includes requests for appropriations for revenue, expenditures, transfers, and estimated ending fund balances in the special revenue and other restricted City Funds listed below as Other City Funds.

Proposed expenditures for Other City Funds total \$17,112,422 for Fiscal Year 2012-13. Adoption of the Proposed Budget for Fiscal Year 2012-13 by the City Council will include appropriation authorizations for revenue and expenditures accounted for in all Other City Funds.

A detailed Fund Summary showing beginning fund balance, revenue and other sources of funds, expenditures and other uses of funds, and estimated ending fund balance is provided for the following Other City Funds in the Proposed Fiscal Year 2012-13 Budget document:

1. Emergency Reserve Fund
2. Transportation Fund
3. Police Forfeiture Fund
4. Police Special Revenue Fund
5. Court Special Revenue Fund
6. Hotel Occupancy Fund
7. Economic Development Fund
8. Library Building Fund
9. Debt Service Fund

10. TIRZ Debt Service Fund
11. Park Development Fund
12. 2007 Contractual Obligation Fund
13. 2008 Contractual Obligation Fund
14. 2009 Tax Notes Fund
15. 2010 Contractual Obligations Fund
16. Water CIP Fund
17. Water Impact Fee Fund
18. Wastewater CIP Fund
19. Wastewater Impact Fee Fund
20. Grant Fund
21. Water Reuse Feasibility Fund
22. Train Depot Renovation Donation Fund
23. Public Educational & Government Fund
24. Structural Demolition Fund
25. OPEB Liability Fund

FUNDING FOR RM 150 REALIGNMENT PROJECT

Based on the Funding Plan reviewed and authorized by the City Council on February 21, 2012, the Proposed FY 2012-13 Budget includes \$4,500,000 for the RM 150 Realignment Project. The Council authorized Funding Plan includes reprogramming bond and other developer funds to provide for the City's share of the estimated cost for the RM 150 Realignment Project.

- \$3,000,000 from available funds in the 2008 Contractual Obligation Bond Fund.
- \$268,268 from the fund balance in RM 150 Lot Fee Account (Waterleaf Falls, Woodland Park, Post Oak, and Four Seasons)
- \$656,471 from the 2008 Contractual Obligation Bond Fund. The funding is made available by reclassifying IT equipment costs to the 2009 Tax Notes Fund that was originally charged to the 2008 Contractual Obligations Bond Fund.
- \$575,261 from the 2008 Contractual Obligation Bond Fund. The funding is made available by reclassifying HCPUA Operations & Maintenance costs to the Water and Wastewater Utility Fund that was originally charged to the 2008 Contractual Obligations Bond Fund.

FUNDING FOR DACY LANE PROJECT

The City's allocated share of the Dacy Lane roadway reconstruction project estimated to be approximately \$1.4 million is not included in the Proposed Budget for FY 2012-13. The City had discussed with Hays County officials for a 5 to 7-year payment plan to

reimburse the County. A formal response as to the decision from the Hays County Commissioners Court has not been received by the City.

FUNDING FOR ENVISION KYLE RECOMMENDED PROJECTS

Funding is not included in the Proposed Budget for Fiscal Year 2012-12 for all operating and capital projects as identified and recommended by the citizens of Kyle in their second and final session held on May 19, 2012. Accordingly, the debt levy for the 2012 property tax rate does not include any debt service requirements for any of the Envision Kyle related bond funded capital projects.

It is anticipated that if the bond propositions are successful, an appropriate amount of debt levy will be included to cover the annual amount of debt service payments on the new bonds in the property tax rate (I&S portion) for FY 2013-14.

BUDGET SUMMARY

In closing, I want to emphasize that the Proposed Budget for Fiscal Year 2012-13 provides adequate funding to maintain current service levels for all basic municipal services in our community.

However, the City's Proposed Budget for Fiscal year 2012-13 does not include the following program initiatives and services that have been identified as critical needs by myself and my senior management team. This list of critical service items will have to be addressed in future years as economic conditions improve and our community's taxable base increases.

1. Street maintenance; slurry seal coating should be completed for most roads.
2. A repair and maintenance program for the City's potable drinking water storage reservoirs and other utility infrastructure.
3. Reconstruction and realignment of major roadways.
4. Replacement and or addition of police vehicles, maintenance vehicles, and heavy equipment for maintenance.
5. Wastewater treatment plant acquisition and capacity expansion.
6. Addition of critical positions for Police, Library, Street Maintenance, Parks, Utility Billing/Customer Service, Municipal Court, and Finance.
7. Police department's long range space needs as well as for the overall City government.
8. Technology replacement and upgrades throughout City government.

9. Emergency operations and management.
10. Security operations and management for City facilities and infrastructure.
11. Market based adjustments for various job classifications.
12. Traffic signal installations at major roadway intersections.

I want to thank the Mayor and City Council Members and all City employees for their continued commitment and service to our community. I also want to express my appreciation to Andy Alejandro, Staff Accountant, in our Financial Services Department for all his hard work and extended work hours dedicated in the compilation of the budget document.

I am looking forward to the City Council Budget Workshops and Public Hearings scheduled throughout the month of August and early September 2012 to review, discuss, and for the adoption of the City's Budget for Fiscal Year 2012-13.

Respectfully submitted,



Lanny S. Lambert
City Manager

Attachments

cc: James R. Earp, CPM, Assistant City Manager
Jerry Hendrix, Director of Communications & Community Development
Perwez A. Moheet, CPA, Director of Finance
Amelia Sanchez, City Clerk
All Department Directors



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

ALL FUNDS SUMMARY

City of Kyle, Texas
Summary of Approved Budget
For Fiscal Year 2012-13

	General Fund 110	Emergency Reserve Fund	Utility Fund 310	Transportation Fund 127	Police Forfeiture Fund 131	Police Sp. Revenue Fund 132	Court Special Rev. Fund 133	Hotel Occupancy Fund 135	Economic Dev. Fund 136	Library Building Fund 138
1. * Beginning Balance	\$ 3,748,358	\$ -	\$ 1,258,681	\$ (154,454)	\$ 22,922	\$ 6,832	\$ 119,053	\$ 39,239	\$ (87,363)	\$ 7,082
2. Revenue	\$ 11,905,787	\$ -	\$ 10,772,161	\$ -	\$ -	\$ -	\$ 35,650	\$ 126,200	\$ -	\$ -
3. Transfers-in	1,348,500	350,000	386,667	27,133					17,473	
4. Total Revenue & Transfers-in:	<u>\$ 13,254,287</u>	<u>\$ 350,000</u>	<u>\$ 11,158,828</u>	<u>\$ 27,133</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 35,650</u>	<u>\$ 126,200</u>	<u>\$ 17,473</u>	<u>\$ -</u>
5. Expenditures	\$ 13,160,154	\$ -	\$ 9,110,849	\$ -	\$ 20,000	\$ -	\$ 1,500	\$ 120,000	\$ -	\$ -
6. Transfers-Out	454,933	-	2,287,055				13,500	36,582	-	-
7. Total Expenditures & Transfers-Out:	<u>\$ 13,615,087</u>	<u>\$ -</u>	<u>\$ 11,397,904</u>	<u>\$ -</u>	<u>\$ 20,000</u>	<u>\$ -</u>	<u>\$ 15,000</u>	<u>\$ 156,582</u>	<u>\$ -</u>	<u>\$ -</u>
8. Revenue in Excess of Expenditures	<u>\$ (360,800)</u>	<u>\$ 350,000</u>	<u>\$ (239,076)</u>	<u>\$ 27,133</u>	<u>\$ (20,000)</u>	<u>\$ -</u>	<u>\$ 20,650</u>	<u>\$ (30,382)</u>	<u>\$ 17,473</u>	<u>\$ -</u>
9. Estimated Ending Balance:	<u><u>\$ 3,387,559</u></u>	<u><u>\$ 350,000</u></u>	<u><u>\$ 1,019,605</u></u>	<u><u>\$ (127,321)</u></u>	<u><u>\$ 2,922</u></u>	<u><u>\$ 6,832</u></u>	<u><u>\$ 139,703</u></u>	<u><u>\$ 8,857</u></u>	<u><u>\$ (69,890)</u></u>	<u><u>\$ 7,082</u></u>

Note: The transfer of \$350,000 from the City's General Fund to the Emergency Reserve Fund is not an expenditure but "reservation" of a portion of General Fund's fund balance.

City of Kyle, Texas
Summary of Approved Budget
For Fiscal Year 2012-13

	Debt Service Fund 151	TIRZ Debt Service Fund 152	Park Development Fund 172	2007 CO Bond Fund 182	2008 CO Bond Fund 184	2009 Tax Notes Fund 185	2010 CO Bond Fund 187	Water CIP Fund 331	Water Impact Fee Fund 332	Wastewater CIP Fund 341
1. * Beginning Balance	\$ 168,336	\$ 69,004	\$ 52,340	\$ 885,593	\$ 5,939,326	\$ 778,276	\$ 65,889	\$ 224,167	\$ (925,782)	\$ 162,500
2. Revenue	\$ 3,568,028	\$ 327,886	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -
3. Transfers-in	1,393,637	709,465	-	-	-	-	-	-	-	-
4. Total Revenue & Transfers-in:	<u>\$ 4,961,665</u>	<u>\$ 1,037,351</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 300,000</u>	<u>\$ -</u>
5. Expenditures	\$ 4,222,056	\$ 1,037,351	\$ 23,500	\$ 3,000	\$ 4,931,770	\$ 99,524	\$ -	\$ -	\$ -	\$ -
6. Transfers-Out	709,465	-	-	-	425,000	-	-	224,167	-	162,500
7. Total Expenditures & Transfers-Out:	<u>\$ 4,931,521</u>	<u>\$ 1,037,351</u>	<u>\$ 23,500</u>	<u>\$ 3,000</u>	<u>\$ 5,356,770</u>	<u>\$ 99,524</u>	<u>\$ -</u>	<u>\$ 224,167</u>	<u>\$ -</u>	<u>\$ 162,500</u>
8. Revenue in Excess of Expenditures	<u>\$ 30,144</u>	<u>\$ -</u>	<u>\$ (23,500)</u>	<u>\$ (3,000)</u>	<u>\$ (5,356,770)</u>	<u>\$ (99,524)</u>	<u>\$ -</u>	<u>\$ (224,167)</u>	<u>\$ 300,000</u>	<u>\$ (162,500)</u>
9. Estimated Ending Balance:	<u><u>\$ 198,480</u></u>	<u><u>\$ 69,004</u></u>	<u><u>\$ 28,840</u></u>	<u><u>\$ 882,593</u></u>	<u><u>\$ 582,556</u></u>	<u><u>\$ 678,752</u></u>	<u><u>\$ 65,889</u></u>	<u><u>\$ -</u></u>	<u><u>\$ (625,782)</u></u>	<u><u>\$ -</u></u>

City of Kyle, Texas
Summary of Approved Budget
For Fiscal Year 2012-13

	Wastewater Impact Fee Fund 342	Grant Fund 410	Water Reuse Feasability Study 411	Train Depot Renovation Donation 412	Public Educational & Government 450	Structural Demolition 610	OPEB Liability Fund 810	Total Fund Balance
1. * Beginning Balance	\$ 7,216,551	\$ 20,816	\$ 11,999	\$ 100,200	\$ 17,760	\$ (327)	\$ 68,906	\$ 19,815,906
2. Revenue	\$ 450,000	\$ 82,814	\$ 10,000	\$ -	\$ 35,000	\$ -	\$ -	\$ 27,613,526
3. Transfers-in	-	-	-	-	-	327	80,000	\$ 4,313,202
4. Total Revenue & Transfers-in:	<u>\$ 450,000</u>	<u>\$ 82,814</u>	<u>\$ 10,000</u>	<u>\$ -</u>	<u>\$ 35,000</u>	<u>\$ 327</u>	<u>\$ 80,000</u>	<u>\$ 31,926,728</u>
5. Expenditures	\$ 5,076,780	\$ 34,224	\$ 15,504	\$ -	\$ -	\$ -	\$ 4,500	\$ 37,860,711
6. Transfers-Out	-	-	-	-	-	-	-	\$ 4,313,202
7. Total Expenditures & Transfers-Out:	<u>\$ 5,076,780</u>	<u>\$ 34,224</u>	<u>\$ 15,504</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,500</u>	<u>\$ 42,173,913</u>
8. Revenue in Excess of Expenditures	<u>\$ (4,626,780)</u>	<u>\$ 48,591</u>	<u>\$ (5,504)</u>	<u>\$ -</u>	<u>\$ 35,000</u>	<u>\$ 327</u>	<u>\$ 75,500</u>	<u>\$ (10,247,185)</u>
9. Estimated Ending Balance:	<u><u>\$ 2,589,772</u></u>	<u><u>\$ 69,407</u></u>	<u><u>\$ 6,495</u></u>	<u><u>\$ 100,200</u></u>	<u><u>\$ 52,760</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 144,406</u></u>	<u><u>\$ 9,568,722</u></u>



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

**REVENUE ESTIMATES
FOR GENERAL FUND**

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

	<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
REVENUE:									
GENERAL REVENUE									
Line No. Property Taxes									
1	Property Taxes - Current	\$ 2,430,527	\$ 3,006,383	\$ 3,213,800	\$ 3,335,263	\$ 3,313,654	\$ 3,753,391	\$ 3,753,391	\$ 539,591 16.79%
2	Property Taxes - Delinquent	14,378	18,464	15,000	20,959	19,216	20,000	20,000	5,000 33.33%
3	Property Taxes - Rollbacks	-	8,017	-	172	172	150	150	150 0.00%
4	Property Taxes - P & I	12,184	20,103	15,000	14,385	11,474	15,000	15,000	- 0.00%
	Total Property Taxes	<u>\$ 2,457,089</u>	<u>\$ 3,052,966</u>	<u>\$ 3,243,800</u>	<u>\$ 3,370,778</u>	<u>\$ 3,344,516</u>	<u>\$ 3,788,541</u>	<u>\$ 3,788,541</u>	<u>\$ 544,741 16.79%</u>
Sales and Use Tax									
5	City Sales Tax	\$ 1,615,062	\$ 2,103,955	\$ 2,215,300	\$ 1,916,837	\$ 2,302,883	\$ 2,464,833	\$ 2,464,833	\$ 249,533 11.26%
6	Sales Tax (Prop Tax Reduction)	807,531	1,051,978	1,091,100	958,418	1,151,441	1,214,022	1,214,022	122,922 11.27%
	Total Sales and Use Tax	<u>\$ 2,422,594</u>	<u>\$ 3,155,933</u>	<u>\$ 3,306,400</u>	<u>\$ 2,875,255</u>	<u>\$ 3,454,324</u>	<u>\$ 3,678,855</u>	<u>\$ 3,678,855</u>	<u>\$ 372,455 11.26%</u>
Other Taxes									
7	Mixed Beverage (Liquor) Tax	\$ 3,450	\$ 5,012	\$ 4,000	\$ 7,782	\$ 5,990	\$ 6,000	\$ 6,000	\$ 2,000 50.00%
8	Payment in Lieu of Taxes (PILO)	5,170	-	5,000	10,018	5,000	5,000	5,000	- 0.00%
	Total Other Taxes	<u>\$ 8,620</u>	<u>\$ 5,012</u>	<u>\$ 9,000</u>	<u>\$ 17,801</u>	<u>\$ 10,990</u>	<u>\$ 11,000</u>	<u>\$ 11,000</u>	<u>\$ 2,000 22.22%</u>
	Total All Taxes	<u>\$ 4,888,303</u>	<u>\$ 6,213,911</u>	<u>\$ 6,559,200</u>	<u>\$ 6,263,834</u>	<u>\$ 6,809,830</u>	<u>\$ 7,478,396</u>	<u>\$ 7,478,396</u>	<u>\$ 919,196 14.01%</u>
Gross Receipts & Franchise Fees									
9	Pedernales Electric	\$ 401,239	\$ 396,914	\$ 410,000	\$ -	\$ 410,000	\$ 410,000	\$ 410,000	\$ - 0.00%
10	Gas Co-Ctrpnt/Entex/TX Gas Svc	60,023	65,098	73,000	62,086	62,086	62,000	62,000	(11,000) -15.07%
11	Time Warner Cable Franchise	95,880	98,688	96,000	93,697	93,697	96,000	96,000	- 0.00%
12	Verizon SW Access Fees	8,400	10,776	10,500	7,925	10,000	10,000	10,000	(500) -4.76%
13	Time Warner Access Fees	5,084	10,135	-	15,395	20,395	20,000	20,000	20,000 0.00%
14	Other Access Fees	13,623	20,670	4,000	1,253	1,300	1,500	1,500	(2,500) -62.50%
15	Trash Franchise - Res.	117,537	144,599	162,300	123,348	162,520	170,074	170,074	7,774 4.79%
16	Trash Franchise - Coml.	-	17,468	48,000	44,981	60,104	60,000	60,000	12,000 25.00%
	Total Gross Receipts & Franchise Fees	<u>\$ 701,786</u>	<u>\$ 764,348</u>	<u>\$ 803,800</u>	<u>\$ 348,684</u>	<u>\$ 820,102</u>	<u>\$ 829,574</u>	<u>\$ 829,574</u>	<u>\$ 25,774 3.21%</u>
Charges for Services									
17	Refuse Charges - Residential	\$ 1,277,639	\$ 1,443,099	\$ 1,623,000	\$ 1,231,007	\$ 1,623,000	\$ 1,699,063	\$ 1,699,063	\$ 76,063 4.69%
18	Refuse Charges - Commercial	-	-	-	-	-	-	-	- 0.00%
19	Refuse Collection - Penalty	79,909	87,911	80,500	79,092	80,500	80,500	80,500	- 0.00%
20	Refuse Reconnect Fee	-	-	-	-	-	-	-	- 0.00%
21	Miscellaneous Revenue	1,213	1,205	1,150	809	850	1,000	1,000	(150) -13.04%
22	Billable City Work Revenue	4,970	1,545	-	-	-	-	-	- 0.00%
23	Notary and Recording Fees	-	110	-	213	150	200	200	200 0.00%
24	Solid Waste Administration Fee	-	-	202,800	153,990	202,800	253,920	253,920	51,120 25.21%
	Total Charges for Services	<u>\$ 1,363,731</u>	<u>\$ 1,533,870</u>	<u>\$ 1,907,450</u>	<u>\$ 1,465,111</u>	<u>\$ 1,907,300</u>	<u>\$ 2,034,683</u>	<u>\$ 2,034,683</u>	<u>\$ 127,233 6.67%</u>

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
Fines and Forfeitures										
25	Municipal Court Fines	\$ 484,174	\$ 380,814	\$ 350,000	\$ 396,438	\$ 400,000	\$ 400,000	\$ 400,000	\$ 50,000	14.29%
26	Court Administration Fee	83,173	87,672	85,000	73,842	85,000	85,000	85,000	-	0.00%
27	Court Reimbursements	-	-	-	-	-	-	-	-	0.00%
28	Court Collection Service Fee	-	760	-	-	-	-	-	-	0.00%
29	Municipal Court Fines-Motorcyc	-	-	113,345	3,461	15,000	50,000	158,000	44,655	39.40%
30	Electronic Pmt Processing Fee	-	-	3,000	4,530	5,379	5,000	5,000	2,000	66.67%
	Total Fines and Forfeitures	<u>\$ 567,347</u>	<u>\$ 469,246</u>	<u>\$ 551,345</u>	<u>\$ 478,271</u>	<u>\$ 505,379</u>	<u>\$ 540,000</u>	<u>\$ 648,000</u>	<u>\$ 96,655</u>	<u>17.53%</u>
Licenses, Fees and Permits										
31	Animal Control Revenue	\$ 4,766	\$ 1,455	\$ 1,150	\$ 1,105	\$ 1,150	\$ 1,200	\$ 1,200	\$ 50	4.35%
32	Solicitor Permits	1,075	538	575	460	375	500	500	(75)	-13.04%
33	Misc. Public Safety Charges	9	-	-	70	70	-	-	-	0.00%
34	Alcohol Permits	5,905	-	-	-	-	-	-	-	0.00%
35	Food Vendor Permits	-	438	115	180	200	250	250	135	117.39%
	Total Licenses, Fees and Permits	<u>\$ 11,755</u>	<u>\$ 2,430</u>	<u>\$ 1,840</u>	<u>\$ 1,815</u>	<u>\$ 1,795</u>	<u>\$ 1,950</u>	<u>\$ 1,950</u>	<u>\$ 110</u>	<u>5.98%</u>
Library Revenue										
36	Library Cards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
37	Copier/Fax Fees	-	-	-	8,979	-	-	-	-	0.00%
38	Library General Revenue	15,204	16,484	19,050	318	15,429	15,500	15,500	(3,550)	-18.64%
39	Inter-Library Lending Fee	-	-	1,200	272	-	-	-	(1,200)	-100.00%
40	Library Fines	-	-	-	3,992	-	-	-	-	0.00%
41	Loan Star Grant	6,564	6,564	-	-	-	-	-	-	0.00%
42	Hays County Support	30,000	30,000	30,000	22,500	30,000	30,000	30,000	-	0.00%
43	Cash Over/(Short)	-	-	-	105	-	-	-	-	0.00%
	Total Library Revenue	<u>\$ 51,768</u>	<u>\$ 53,048</u>	<u>\$ 50,250</u>	<u>\$ 36,166</u>	<u>\$ 45,429</u>	<u>\$ 45,500</u>	<u>\$ 45,500</u>	<u>\$ (4,750)</u>	<u>-9.45%</u>

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
Interest and Other										
44	Police Dept Revenue	\$ 3,609	\$ 3,770	\$ 3,500	\$ 4,799	\$ 5,000	\$ 5,000	\$ 5,000	\$ 1,500	42.86%
45	Misc Grants-Federal	-	-	-	-	-	-	-	-	0.00%
46	Misc Grants-State	-	-	-	3,980	3,980	-	-	-	0.00%
47	Misc. Grants	-	-	-	-	-	-	-	-	0.00%
48	CAPCOG	500	500	-	-	-	-	-	-	0.00%
49	Misc. Grants	-	2,000	-	-	-	-	-	-	0.00%
50	Investment Income	18,388	3,342	15,000	6,886	7,500	7,500	7,500	(7,500)	-50.00%
51	Lease - Land	7,075	4,230	1,000	2,975	2,200	2,500	2,500	1,500	150.00%
52	Lease - Buildings	48,889	99,000	97,200	72,600	64,200	-	-	(97,200)	-100.00%
53	Lease - Equipment	-	-	-	-	-	-	-	-	0.00%
54	Sell - Land	-	-	-	-	-	-	-	-	0.00%
55	Sell - Buildings	-	-	-	-	-	-	-	-	0.00%
56	Sell - Assets	6,556	8,581	5,000	-	-	-	-	(5,000)	-100.00%
57	Refunds and Reimbursement	57,283	24,813	25,000	26,477	25,000	25,000	25,000	-	0.00%
58	Claims and Reimbursement	8,098	-	-	-	-	-	-	-	0.00%
59	Claims and Reimbursement	1,238	71	-	-	-	-	-	-	0.00%
60	Refunds	1,864	17,163	-	-	-	-	-	-	0.00%
61	Donations - Unrestricted	22	1,100	-	1,000	1,000	-	-	-	0.00%
62	Donations - Public Safety	-	-	-	-	-	-	-	-	0.00%
63	Donations - Parks	-	-	-	-	-	-	-	-	0.00%
64	Donations - Other Restricted	500	-	-	-	-	-	-	-	0.00%
65	Library Donation - Thrift Shop	25,800	25,800	25,800	34,400	25,800	25,800	25,800	-	0.00%
Total Interest and Other		<u>\$ 179,822</u>	<u>\$ 190,370</u>	<u>\$ 172,500</u>	<u>\$ 153,117</u>	<u>\$ 134,680</u>	<u>\$ 65,800</u>	<u>\$ 65,800</u>	<u>\$ (106,700)</u>	<u>-61.86%</u>
TOTAL GENERAL REVENUE		<u>\$ 7,764,512</u>	<u>\$ 9,227,221</u>	<u>\$ 10,046,385</u>	<u>\$ 8,746,997</u>	<u>\$ 10,224,515</u>	<u>\$ 10,995,903</u>	<u>\$ 11,103,903</u>	<u>\$ 1,057,518</u>	<u>10.53%</u>

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
COMMUNITY DEVELOPMENT REVENUE										
Construction Inspection										
66	Bldg Permit/Inspection Fees	\$ 313,300	\$ 390,897	\$ 373,750	\$ 364,284	\$ 373,750	\$ 379,356	\$ 379,356	\$ 5,606	1.50%
67	Electrical Permits/Inspections	595	1,580	1,150	2,133	2,500	2,500	2,500	1,350	117.39%
68	Plumbing Permits/Inspections	10,205	9,485	11,500	6,848	6,500	7,500	7,500	(4,000)	-34.78%
69	Re-Inspections	24,275	11,940	5,750	15,930	10,000	6,500	6,500	750	13.04%
70	Fire Permits/Inspection Fees	14,163	12,211	17,250	7,079	6,500	6,500	6,500	(10,750)	-62.32%
71	Miscellaneous Building Revenue	61	1,597	-	200	200	500	500	500	0.00%
72	Electronic Pmt Processing Fee	-	-	2,000	483	500	1,000	1,000	(1,000)	-50.00%
	Total Construction Inspection:	<u>\$ 362,599</u>	<u>\$ 427,709</u>	<u>\$ 411,400</u>	<u>\$ 396,957</u>	<u>\$ 399,950</u>	<u>\$ 403,856</u>	<u>\$ 403,856</u>	<u>\$ (7,544)</u>	<u>-1.83%</u>
Other Inspection										
73	Sign Permits	\$ 7,358	\$ 529	\$ 8,050	\$ 10,365	\$ 12,000	\$ 10,000	\$ 10,000	\$ 1,950	24.22%
74	House Moving	900	270	805	247	250	-	-	(805)	-100.00%
75	Remodeling	(80)	-	-	-	-	-	-	-	0.00%
76	Swimming Pool	95	-	115	-	-	-	-	(115)	-100.00%
77	Contractor License	2,500	2,400	2,875	2,364	2,500	2,500	2,500	(375)	-13.04%
	Total Other Inspection:	<u>\$ 10,773</u>	<u>\$ 3,199</u>	<u>\$ 11,845</u>	<u>\$ 12,976</u>	<u>\$ 14,750</u>	<u>\$ 12,500</u>	<u>\$ 12,500</u>	<u>\$ 655</u>	<u>5.53%</u>
Land Use Planning & Review										
78	Construction Inspection Fee	\$ -	\$ -	\$ -	\$ 8,368	\$ 6,000	\$ 10,000	\$ 10,000	\$ 10,000	0.00%
79	Land Use Planning and Review	10,791	20,946	17,250	35,483	35,000	42,233	42,233	24,983	144.83%
80	Plat Fees	-	3,561	5,750	-	-	16,053	16,053	10,303	179.18%
81	Dev. Review Rev. Engineering	-	-	76,868	16,613	18,000	25,000	25,000	(51,868)	-67.48%
82	Variance Fee	600	150	1,150	350	-	200	200	(950)	-82.61%
83	Zoning Fees	1,935	3,520	3,450	2,228	2,500	4,892	4,892	1,442	41.80%
84	Miscellaneous Planning Revenue	100	-	-	-	-	-	-	-	0.00%
85	Site Filling/Grading Permit	-	250	-	1,000	500	500	500	500	0.00%
86	Conditional Use Permit	456	1,542	575	2,254	2,500	2,500	2,500	1,925	334.78%
87	Map Revenue	220	130	115	61	50	100	100	(15)	-13.04%
88	Newspaper Publication Fee	-	2,400	575	7,718	7,500	7,500	7,500	6,925	1204.35%
	Total Land Use Planning & Review:	<u>\$ 14,103</u>	<u>\$ 32,498</u>	<u>\$ 105,733</u>	<u>\$ 74,074</u>	<u>\$ 72,050</u>	<u>\$ 108,978</u>	<u>\$ 108,978</u>	<u>\$ 3,245</u>	<u>3.07%</u>
TOTAL COMMUNITY DEVELOPMENT REVENUE		<u>\$ 387,475</u>	<u>\$ 463,406</u>	<u>\$ 528,978</u>	<u>\$ 484,007</u>	<u>\$ 486,750</u>	<u>\$ 525,334</u>	<u>\$ 525,334</u>	<u>\$ (3,644)</u>	<u>-0.69%</u>

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
RECREATION PROGRAM REVENUE										
Recreation Program										
89	Recreation Classes	\$ 10,144	\$ 12,807	\$ 7,000	\$ 4,596	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	0.00%
90	Summer Camp Fees	136,540	140,975	144,000	127,328	144,000	144,000	144,000	-	0.00%
91	Recreation Sport Leagues	30,217	30,836	55,000	39,255	55,000	45,000	45,000	(10,000)	-18.18%
92	Red Cross Classes	2,230	1,250	3,900	1,953	3,900	3,900	3,900	-	0.00%
93	Instructor Programs	-	-	10,000	9,894	10,000	10,000	10,000	-	0.00%
	Total Recreation Program:	<u>\$ 179,131</u>	<u>\$ 185,868</u>	<u>\$ 219,900</u>	<u>\$ 183,025</u>	<u>\$ 219,900</u>	<u>\$ 209,900</u>	<u>\$ 209,900</u>	<u>\$ (10,000)</u>	<u>-4.55%</u>
Special Events										
94	July 4th	\$ 5,020	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	0.00%
95	Kyle Fair & Music Festival	54,921	41,344	-	-	-	-	-	-	0.00%
96	Movies/Festivals	2,660	2,500	-	-	-	-	-	-	0.00%
97	Halloween	517	942	-	-	-	-	-	-	0.00%
98	Santa/Christmas	368	370	400	390	390	400	400	-	0.00%
99	Market Days	6,770	5,798	-	-	-	-	-	-	0.00%
100	Easter Income	1,182	976	-	-	-	-	-	-	0.00%
101	Polar Bear Revenue	675	843	1,200	1,237	1,237	1,250	1,250	50	4.17%
102	Advertising Income	-	-	-	-	-	-	-	-	0.00%
103	Building/Park Rentals	6,980	9,126	5,400	17,356	14,461	15,000	15,000	9,600	177.78%
104	Rentals-Buildings/Parks	860	-	-	-	-	-	-	-	0.00%
	Total Special Events:	<u>\$ 79,953</u>	<u>\$ 66,897</u>	<u>\$ 7,000</u>	<u>\$ 23,983</u>	<u>\$ 16,088</u>	<u>\$ 16,650</u>	<u>\$ 16,650</u>	<u>\$ 9,650</u>	<u>137.86%</u>
Swimming Pool										
105	Annual Passes	\$ 3,260	\$ 6,268	\$ 1,900	\$ 4,960	\$ 3,168	\$ 3,500	\$ 3,500	\$ 1,600	84.21%
106	Pool Concessions	1,669	1,423	1,500	394	100	-	-	(1,500)	-100.00%
107	Special Event Rentals	5,168	11,574	4,500	10,786	4,500	8,000	8,000	3,500	77.78%
108	Daily Fees	22,947	23,597	25,000	18,896	25,000	23,500	23,500	(1,500)	-6.00%
109	Swim Lessons	18,487	18,125	15,000	15,650	15,000	15,000	15,000	-	0.00%
	Total Swimming Pool	<u>\$ 51,530</u>	<u>\$ 60,987</u>	<u>\$ 47,900</u>	<u>\$ 50,686</u>	<u>\$ 47,768</u>	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 2,100</u>	<u>4.38%</u>
TOTAL RECREATION PROGRAM REVENUE		<u>\$ 310,614</u>	<u>\$ 313,752</u>	<u>\$ 274,800</u>	<u>\$ 257,695</u>	<u>\$ 283,756</u>	<u>\$ 276,550</u>	<u>\$ 276,550</u>	<u>\$ 1,750</u>	<u>0.64%</u>
Transfer In										
110	Transfer In - Grant Fund	\$ -	\$ -	\$ -	\$ 26,545	\$ -	\$ -	\$ -	\$ -	0.00%
111	Transfer - Utility Operating	1,479,956	1,732,348	-	-	-	-	-	-	0.00%
112	Transfer - Water Operating	-	-	850,200	637,650	850,200	667,500	667,500	(182,700)	-21.49%
113	Transfer -Wastewater Operating	-	-	784,800	588,600	784,800	667,500	667,500	(117,300)	-14.95%
114	Transfer-Court Special Revenue	-	-	-	-	-	13,500	13,500	13,500	0.00%
115	General Fund (Community Development)	645,993	461,855	-	-	-	-	-	-	0.00%
116	General Fund (Recreation Programs)	301,731	354,635	-	-	-	-	-	-	0.00%
	Total Transfer In	<u>\$ 2,427,680</u>	<u>\$ 2,548,837</u>	<u>\$ 1,635,000</u>	<u>\$ 1,252,795</u>	<u>\$ 1,635,000</u>	<u>\$ 1,348,500</u>	<u>\$ 1,348,500</u>	<u>\$ (286,500)</u>	<u>-17.52%</u>
TOTAL REVENUE AND TRANSFERS IN:		<u>\$ 10,890,282</u>	<u>\$ 12,553,216</u>	<u>\$ 12,485,163</u>	<u>\$ 10,741,494</u>	<u>\$ 12,630,021</u>	<u>\$ 13,146,287</u>	<u>\$ 13,254,287</u>	<u>\$ 769,124</u>	<u>6.16%</u>



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

**REVENUE ESTIMATES
FOR UTILITY FUND**

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

			Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
			2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
					2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
										Approved Budget	Approved Budget
REVENUE:											
Line No.	Accounting Code										
Water Sales											
1	310-327-41278	Min. Monthly Charge - Water	\$ -	\$ -	\$ -	\$ 557,406	\$ 926,522	\$ 2,671,200	\$ 2,671,200	\$ 2,671,200	0.00%
2	310-327-41271	Water Consumption Charges	3,427,075	4,425,369	5,317,892	3,858,628	4,232,726	3,527,098	3,527,098	(1,790,794)	-33.67%
3	310-445-42451	Refunds and Reimbursement	8,792	-	10,000	1,883	2,500	2,500	2,500	(7,500)	-75.00%
4	310-445-42452	Refunds	888	16,001	-	-	-	-	-	-	0.00%
Total Water Sales			<u>\$ 3,436,754</u>	<u>\$ 4,441,370</u>	<u>\$ 5,327,892</u>	<u>\$ 4,417,917</u>	<u>\$ 5,161,748</u>	<u>\$ 6,200,798</u>	<u>\$ 6,200,798</u>	<u>\$ 872,906</u>	<u>16.38%</u>
Misc Water Charges											
5	310-327-41272	Bulk Water Sales	\$ -	\$ 243	\$ 100	\$ 292	\$ 120	\$ 150	\$ 150	\$ 50	50.00%
6	310-327-41273	Water Service Taps	58,225	26,730	26,400	34,071	30,000	35,000	35,000	8,600	32.58%
7	310-327-41274	Reconnect Fees	55,200	1,250	-	41,466	-	-	-	-	0.00%
8	310-327-41275	Water New Service Charges	86,940	139,510	84,920	70,565	84,920	-	-	(84,920)	-100.00%
9	310-327-41279	Miscellaneous Water Revenue	3,195	2,615	3,000	5,794	3,000	3,000	3,000	-	0.00%
10	310-332-41321	Water Meter - Fee	42,641	41,241	38,500	40,005	38,500	38,500	38,500	-	0.00%
11	310-447-42471	Late Payment Penalties	179,597	203,021	167,900	194,891	167,900	170,000	170,000	2,100	1.25%
Total Misc Water Charges			<u>\$ 425,798</u>	<u>\$ 414,609</u>	<u>\$ 320,820</u>	<u>\$ 387,084</u>	<u>\$ 324,440</u>	<u>\$ 246,650</u>	<u>\$ 246,650</u>	<u>\$ (74,170)</u>	<u>-23.12%</u>
Wastewater Service Charges											
12	310-328-41278	Min. Monthly Charge - Sewer	\$ -	\$ -	\$ -	\$ 293,169	\$ 487,955	\$ 1,404,000	\$ 1,404,000	\$ 1,404,000	0.00%
13	310-328-41281	Wastewater Volume Charges	2,109,420	2,323,765	3,288,838	2,647,771	3,025,556	2,812,213	2,812,213	(476,625)	-14.49%
14	310-328-41287	Lift Station Hays CISD	7,973	7,215	8,000	6,404	8,000	8,000	8,000	-	0.00%
Total Wastewater Service Charges			<u>\$ 2,117,394</u>	<u>\$ 2,330,981</u>	<u>\$ 3,296,838</u>	<u>\$ 2,947,344</u>	<u>\$ 3,521,511</u>	<u>\$ 4,224,213</u>	<u>\$ 4,224,213</u>	<u>\$ 927,375</u>	<u>28.13%</u>
Misc Wastewater Charges											
15	310-328-41283	Wastewater Service Taps	\$ 110,525	\$ 29,022	\$ 31,300	\$ 37,193	\$ 31,300	\$ 32,000	\$ 32,000	\$ 700	2.24%
16	310-328-41284	Reconnect Fees	650	-	-	17,500	-	-	-	-	0.00%
17	310-328-41285	Wastewater New Service Charges	10,950	8,375	5,800	8,962	5,800	-	-	(5,800)	-100.00%
18	310-328-41286	Sunset Ridge WW	-	-	-	-	-	-	-	-	0.00%
19	310-328-41289	Miscellaneous Sewer Revenue	-	(0)	-	-	-	-	-	-	0.00%
Total Misc Wastewater Charges			<u>\$ 122,125</u>	<u>\$ 37,397</u>	<u>\$ 37,100</u>	<u>\$ 63,655</u>	<u>\$ 37,100</u>	<u>\$ 32,000</u>	<u>\$ 32,000</u>	<u>\$ (5,100)</u>	<u>-13.75%</u>
Interest and Other											
20	310-321-41216	Billable City Work Revenue	\$ 1,379	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ (1,500)	-100.00%
21	310-441-42412	Investment Income	4,040	2,649	3,000	1,859	1,500	1,500	1,500	(1,500)	-50.00%
22	310-443-42433	Sell - Assets	15,357	1,611	-	-	-	-	-	-	0.00%
23	310-443-42441	Misc Revenue-Scrap Sales	-	3,707	1,500	1,979	2,000	2,000	2,000	500	33.33%
24	310-451-42501	Contributed Capital	-	-	-	-	-	-	-	-	0.00%
25	310-812-42426	Electronic Pmt Processing Fee	-	-	78,000	60,378	65,000	65,000	65,000	(13,000)	-16.67%
Total Interest and Other			<u>\$ 20,776</u>	<u>\$ 7,966</u>	<u>\$ 84,000</u>	<u>\$ 64,216</u>	<u>\$ 68,500</u>	<u>\$ 68,500</u>	<u>\$ 68,500</u>	<u>\$ (15,500)</u>	<u>-18.45%</u>
TOTAL REVENUE:			<u>\$ 6,122,847</u>	<u>\$ 7,232,323</u>	<u>\$ 9,066,650</u>	<u>\$ 7,880,216</u>	<u>\$ 9,113,299</u>	<u>\$ 10,772,161</u>	<u>\$ 10,772,161</u>	<u>\$ 1,705,511</u>	<u>18.81%</u>
Transfer Revenue											
26	310-810-42621	Transfer - Utility Operating	\$ -	\$ 736,586	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
27	310-461-42636	Transfer - Water CIP	-	-	-	-	-	224,167	224,167	224,167	0.00%
28	310-461-42637	Transfer In - Grant Fund	-	-	-	16,218	-	162,500	162,500	162,500	0.00%
Total Transfer Revenue			<u>\$ -</u>	<u>\$ 736,586</u>	<u>\$ -</u>	<u>\$ 16,218</u>	<u>\$ -</u>	<u>\$ 386,667</u>	<u>\$ 386,667</u>	<u>\$ 386,667</u>	<u>0.00%</u>
TOTAL REVENUE AND TRANSFER IN			<u>\$ 6,122,847</u>	<u>\$ 7,968,909</u>	<u>\$ 9,066,650</u>	<u>\$ 7,896,434</u>	<u>\$ 9,113,299</u>	<u>\$ 11,158,828</u>	<u>\$ 11,158,828</u>	<u>\$ 2,092,178</u>	<u>23.08%</u>



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

EXPENDITURES – GENERAL FUND



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

MAYOR & COUNCIL

MAYOR AND CITY COUNCIL

The City of Kyle's governance structure is a Council-Manager form of municipal government. The City Council is responsible for policy-making decisions and the City Manager, who is appointed by the City Council, is responsible for implementation of policies set by the Council. Section 3.01. of the City Charter states that "The governing body of the City shall be a City Council composed of six (6) Council Members and a Mayor, each elected for a term of three years. The Council places shall be designated 1, 2, 3, 4, 5 and 6, and the Mayor and Council Members for Places 1, 3 and 5 shall be elected from the City at-large. Council Members for Places 2, 4 and 6 shall be elected from single member districts established by Ordinance for the 2002 and subsequent elections. The terms of the members of the Council shall be staggered, with two Council Members being elected each year and the Mayor being elected each third year.

Appropriations by Major Category of Expenditure

Mayor & Council	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 7,229	\$ 8,105	\$ 6,459	\$ 5,813	\$ 10,335
2. Contractual Services	61,749	68,247	58,300	56,198	51,250
3. Commodities	2,683	690	1,415	1,150	3,000
TOTAL:	\$ 71,661	\$ 77,042	\$ 66,174	\$ 63,161	\$ 64,585
Full Time Equivalents	7.00	7.00	7.00	7.00	7.00

Significant Changes for FY 2012-13

- Continuation of membership to Envision Central Texas included in the approved budget.
- Travel budget to conduct City business and attend conferences has been increased.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Mayor & City Council			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Mayor	L	Sal.	1.00	1.00	0.00
Mayor Pro Tem	L	Sal.	1.00	1.00	0.00
Council Members	L	Sal.	5.00	5.00	0.00
L= Legislative		Total	7.00	7.00	0.00

Performance Measures

Following is a table reflecting performance measures for Mayor and City Council:

Performance Measures	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Approved
Council Meetings Held	26	26	24	24
Special Called Meetings Held	21	21	24	20

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
EXPENDITURES:										
Line No. MAYOR & COUNCIL										
1	Regular Part Time Wages	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Temporary/Seasonal Wages	6,200	7,525	6,000	4,000	5,400	9,600	9,600	3,600	60.00%
3	FICA/Social Security	513	576	459	306	413	735	735	276	60.13%
4	Workers Compensation	16	4	-	-	-	-	-	-	0.00%
5	State Unemployment Taxes	-	-	-	-	-	-	-	-	0.00%
	1. Personnel	\$ 7,229	\$ 8,105	\$ 6,459	\$ 4,306	\$ 5,813	\$ 10,335	\$ 10,335	\$ 3,876	60.01%
6	Travel - City Business	\$ 251	\$ 118	\$ 7,650	\$ 9,198	\$ 9,198	\$ 15,000	\$ 10,500	\$ 2,850	37.25%
7	Travel - Employee Recruitment	-	1,042	-	-	-	-	-	-	0.00%
8	Travel-Training & Conferences	1,354	327	-	67	-	-	-	-	0.00%
9	Training & Conf (Non-Travel)	-	-	-	-	-	-	-	-	0.00%
10	Mileage - Reimbursement	-	-	-	-	-	-	-	-	0.00%
11	Travel - Tolls & Parking	-	-	-	-	-	-	-	-	0.00%
12	Training/Registration (No Longer Used)	825	1,764	-	-	-	-	-	-	0.00%
13	Professional Conferences (No Longer Used)	295	5,459	-	-	-	-	-	-	0.00%
14	Memberships and Dues	4,120	4,489	5,000	5,050	5,050	5,500	5,500	500	10.00%
15	Subscription and Books	-	74	250	3	250	250	250	-	0.00%
16	Tuition (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
17	Training - Transportation (No Longer Used)	-	1,302	-	-	-	-	-	-	0.00%
18	Training - Lodging (No Longer Used)	1,637	614	-	-	-	-	-	-	0.00%
19	Training - Meals (No Longer Used)	113	21	-	-	-	-	-	-	0.00%
20	Postage	-	-	-	-	-	-	-	-	0.00%
21	Legal Services	15,427	15,597	8,000	4,866	8,000	-	-	(8,000)	-100.00%
22	Litigation/Mediation	-	-	-	-	-	-	-	-	0.00%
23	Engineering Services	-	-	-	-	-	-	-	-	0.00%
24	Insurance & Bonds	1,930	1,600	-	-	-	-	-	-	0.00%
25	Advertising	5,183	3,441	5,000	1,416	2,500	5,000	5,000	-	0.00%
26	Election Services	-	-	-	-	-	-	-	-	0.00%
27	Financial Consulting Services	-	-	-	-	-	-	-	-	0.00%
28	Other Contract Services	-	2,400	2,400	-	1,200	-	-	(2,400)	-100.00%
29	IT Service Maint/License Fees	615	-	-	-	-	-	-	-	0.00%
30	Contrib to Civic Prog	30,000	30,000	30,000	-	30,000	30,000	30,000	-	0.00%
	2. Contractual Services	\$ 61,749	\$ 68,247	\$ 58,300	\$ 20,600	\$ 56,198	\$ 55,750	\$ 51,250	\$ (2,550)	-4.37%
31	General Office Supplies	\$ 1,470	\$ 462	\$ 415	\$ 621	\$ 750	\$ 1,500	\$ 1,500	\$ 1,085	261.45%
32	Copier/Plotter Supplies (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
33	Computer Supplies	-	-	-	-	-	-	-	-	0.00%
34	City Sponsored Event Supplies	844	228	1,000	-	200	1,000	1,000	-	0.00%
35	Election Supplies	-	-	-	-	-	-	-	-	0.00%
36	Food/Meals	-	-	-	249	200	500	500	500	0.00%
37	Misc Supplies	-	-	-	-	-	-	-	-	0.00%
38	Computer Hardware	370	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 2,683	\$ 690	\$ 1,415	\$ 870	\$ 1,150	\$ 3,000	\$ 3,000	\$ 1,585	112.01%
	Total Mayor & Council	\$ 71,661	\$ 77,042	\$ 66,174	\$ 25,776	\$ 63,161	\$ 69,085	\$ 64,585	\$ 2,911	4.40%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

OFFICE OF THE CITY MANAGER

OFFICE OF THE CITY MANAGER

The City Manager's Office is responsible for administration and management oversight over all City business and services and serves as the liaison between the policymaking and administrative functions of City Government. The City Manager, appointed by City Council, is the chief administrative and executive officer of the City. Responsibilities of the City Manager's Office include coordinating activities to accomplish the City Council goals and objectives in an effective manner. The City Manager also acts as the City's representative and liaison to local groups, service organizations and businesses in the community, as well as at the County, State, and Federal levels of government. The City Secretary and grants management functions and responsibilities are also carried-out from the City Manager's Office.

Appropriations by Major Category of Expenditure

Office of the City Manager	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 810,343	\$ 434,573	\$ 323,675	\$ 334,079	\$ 336,308
2. Contractual Services	232,524	189,347	132,509	114,740	194,660
3. Commodities	28,301	22,728	14,586	15,635	19,080
6. Non-CIP Capital Outlay	-	-	27,765	27,885	-
TOTAL:	\$ 1,071,169	\$ 646,648	\$ 498,535	\$ 492,339	\$ 550,048
Full Time Equivalents	7.00	6.00	4.00	4.00	4.00

Significant Changes for FY 2012-13

- Continuation of allocating 50 percent of salary and fringe benefit cost for the City Manager and Asst. City Manager positions to the City's Utility Fund.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Office of the City Manager			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
City Manager	F	Sal.	0.50	0.50	0.00
Assistant City Manager	F	Sal.	0.50	0.50	0.00
City Secretary	F	Sal.	1.00	1.00	0.00
Executive Assistant	F	Hr.	1.00	1.00	0.00
Grants Administrator	F	Hr.	1.00	1.00	0.00
Total			4.00	4.00	0.00

F= Full Time PPT = Permanent Part time

Management by Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a management by objectives program. The following are the mission statements, goals and objectives that each functional area under the City Manager's Office intends to accomplish in the upcoming budget year.

Objectives

Executive Administration

- Continue Management by Objectives program and make progress reports to the City Council to increase transparency, accountability and awareness of key objectives
- Hold monthly 1:1 meetings with Department Heads to foster professional growth of key City staff
- Hold weekly Department Head meetings to foster open communication amongst City departments
- Actively manage all departmental training budgets for compliance with Travel Policy
- Operate within the annual budgetary limits for FY 2012-2013

Mission Statement

City Secretary

The City Secretary will ensure proper documentation of all City records, City Council meeting minutes, manage ethical and legal requirements of elections, and work to create an environment open to communication. The City Secretary will conduct all business with integrity and in conjunction with the Vision Statement of the City of Kyle, the City Charter and state laws.

Goals

City Secretary

- Attend annual Texas Municipal Clerks Election Law Seminar
- Participate in continuing education on records management
- Stay up to date on process and procedures for City Council meetings
- As City Secretary be accessible to Citizens of Kyle

Objectives

City Secretary

- The City Secretary's office will process 100% of Open Records Request within 10 business days
- File copies of processed ORR monthly
- Update Municipal Code annually.
- For standard Elections have Candidates packets prepared 2 months in advance
- To attend continuing education courses including annual Texas Municipal Clerks Election Law Seminar
- Schedule and attend four 1 on 1 or group Muni Agenda training sessions
- Handle 100% of walk-ins during business hours
- Operate within the annual budgetary limits for FY 2012-2013

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	<u>OFFICE OF THE CITY MANAGER</u>									
1	Regular Full Time Wages	\$ 608,846	\$ 309,247	\$ 252,036	\$ 184,002	\$ 238,654	\$ 259,293	\$ 259,293	\$ 7,257	2.88%
2	Regular Part Time Wages	-	917	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	121	180	-	312	5,500	-	-	-	0.00%
4	Overtime Wages	4,220	4,610	-	912	1,053	840	840	840	0.00%
5	Vacation Leave	43,858	19,899	-	8,101	10,325	-	-	-	0.00%
6	Sick Leave - Regular	9,769	7,671	-	4,345	5,725	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	-	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	4,878	2,520	1,872	1,764	1,764	2,052	2,052	180	9.62%
10	Car Allowance	5,500	4,750	6,000	4,500	6,000	6,000	6,000	-	0.00%
11	Language Incentive	1,385	900	1,800	692	890	900	900	(900)	-50.00%
12	Housing Allowance	-	-	-	-	-	-	-	-	0.00%
13	FICA/Social Security	38,845	23,840	20,021	14,145	18,011	20,597	20,597	576	2.88%
14	Workers Compensation	1,675	1,482	-	-	-	-	-	-	0.00%
15	State Unemployment Taxes	1,451	504	-	-	-	-	-	-	0.00%
16	Retirement - TMRS	61,318	29,108	21,198	16,991	22,275	23,694	23,694	2,496	11.77%
17	Health Insurance	26,184	24,666	16,987	14,462	19,905	18,516	18,516	1,529	9.00%
18	Dental Insurance	1,778	1,797	1,364	1,086	1,470	1,446	1,446	82	6.01%
19	Life Insurance	516	397	342	250	331	366	366	24	7.02%
20	ST/LT Disability Insurance	-	2,085	1,560	1,220	1,627	2,061	2,061	501	32.12%
21	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
22	Vision Insurance	-	-	432	344	466	462	462	30	6.94%
23	AD&D	-	-	63	59	83	81	81	18	28.57%
	1. Personnel	\$ 810,343	\$ 434,573	\$ 323,675	\$ 253,186	\$ 334,079	\$ 336,308	\$ 336,308	\$ 12,633	3.90%
24	Travel - City Business	\$ 1,480	\$ 543	\$ 2,500	\$ 2,090	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	0.00%
25	Travel - Employee Recruitment	498	85	-	-	-	-	-	-	0.00%
26	Travel-Training & Conferences	3,903	2,685	2,000	3,161	2,602	5,450	5,450	3,450	172.50%
27	Training & Conf (Non-Travel)	-	-	2,500	97	2,500	-	-	(2,500)	-100.00%
28	Mileage - Reimbursement	-	-	-	126	-	150	150	150	0.00%
29	Training/Registration (No Longer Used)	1,464	803	-	-	-	-	-	-	0.00%
30	Professional Conferences (No Longer Used)	2,209	1,145	-	-	-	-	-	-	0.00%
31	Memberships and Dues	6,927	7,082	6,000	7,203	7,500	7,500	7,500	1,500	25.00%
32	Subscription and Books	1,331	512	1,100	536	1,100	1,100	1,100	-	0.00%
33	Tuition (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
34	Training - Transportation (No Longer Used)	950	1,622	-	-	-	-	-	-	0.00%
35	Training - Lodging (No Longer Used)	1,860	2,625	-	-	-	-	-	-	0.00%
36	Training - Meals (No Longer Used)	898	80	-	-	-	-	-	-	0.00%
37	Postage	22,561	7,054	2,000	328	600	2,000	2,000	-	0.00%
38	Long Term Facility Lease	-	-	-	-	-	-	-	-	0.00%
39	Annual Facility Lease	-	-	-	-	-	-	-	-	0.00%
40	Telephone System	1,137	1,002	-	-	-	-	-	-	0.00%
41	Cell Phones/Pagers	2,836	3,613	3,800	2,767	3,800	4,500	3,800	-	0.00%
42	Wireless Data Services	886	983	1,000	349	500	1,000	1,000	-	0.00%
43	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
44	Oil & Lube Svc/Seasonal Maint	-	41	-	-	-	750	750	750	0.00%
45	Car Washes (& Tokens)	6	-	-	-	-	-	-	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
46	Office Equipment Maint/Repair	-	-	-	-	-	-	-	-	0.00%
47	Computer Equip Maint/Repair	779	-	-	-	-	-	-	-	0.00%
48	Communication Equip Repair	-	-	-	120	88	-	-	-	0.00%
49	Office Equipment Rental	10,820	10,714	10,000	9,574	10,000	13,000	13,000	3,000	30.00%
50	Rental - Storage	-	-	-	-	-	360	360	360	0.00%
51	Legal Services	36,210	55,242	60,000	44,367	60,000	109,000	109,000	49,000	81.67%
52	Litigation/Mediation	70	-	-	-	-	-	-	-	0.00%
53	Engineering Services	2,861	3,101	-	-	-	-	-	-	0.00%
54	Medical Serv/Drug Testing (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
55	Other Professional Services	1,600	163	-	-	-	-	-	-	0.00%
56	County Recording Fees	209	316	500	340	500	500	500	-	0.00%
57	Jury/Elec Judge Serv Pay (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
58	Misc Finance Charges	51	-	-	-	-	-	-	-	0.00%
59	Insurance & Bonds	6,193	8,059	1,200	800	1,000	1,200	1,200	-	0.00%
60	Outside Printing	23,510	12,575	2,000	200	500	2,000	2,000	-	0.00%
61	Delivery/Courier Service	-	75	61	9	50	100	100	39	63.93%
62	Advertising	2,700	467	1,500	476	1,000	1,500	1,500	-	0.00%
63	Public Notices	-	560	10,000	-	2,000	10,000	10,000	-	0.00%
64	Miscellaneous Services	92	-	-	-	-	-	-	-	0.00%
65	New Hire Screening (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
66	Election Services	9,265	7,048	6,000	-	3,500	6,250	6,250	250	4.17%
67	Financial Consulting Services	-	-	-	-	-	-	-	-	0.00%
68	Training Services	-	-	-	-	-	-	-	-	0.00%
69	Communication-Public Relations	-	-	-	-	-	-	-	-	0.00%
70	Other Contract Services	20,388	3,463	20,348	7,075	15,000	20,000	20,000	(348)	-1.71%
71	IT Service Maint/License Fees	615	255	-	-	-	-	-	-	0.00%
72	IT Hosting Services	5,150	-	-	-	-	-	-	-	0.00%
73	IT Testing/Certification (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
74	Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
75	Services - Code of Ordinances	-	-	-	-	-	6,500	6,500	6,500	0.00%
76	Reserve Expense for OPEB	63,066	57,435	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 232,524	\$ 189,347	\$ 132,509	\$ 79,617	\$ 114,740	\$ 195,360	\$ 194,660	\$ 62,151	46.90%
77	Uniforms (Buy)	\$ 15	\$ 140	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
78	General Office Supplies	15,862	13,144	12,771	6,948	12,771	12,500	12,500	(271)	-2.12%
79	Copier/Printer/Plotter Supply	-	-	-	-	-	-	-	-	0.00%
80	Photographic Supplies (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
81	Computer Supplies	146	-	-	-	-	-	-	-	0.00%
82	Office Security Supplies	-	-	-	-	-	-	-	-	0.00%
83	City Sponsored Event Supplies	6,895	8,012	-	-	-	5,000	5,000	5,000	0.00%
84	Election Supplies	-	-	-	-	-	-	-	-	0.00%
85	Medical Supplies (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
86	Training Supplies	-	-	-	-	-	-	-	-	0.00%
87	Misc Occasions Supplies	280	258	-	-	-	-	-	-	0.00%
88	Food/Meals	890	180	-	825	1,200	1,200	1,200	1,200	0.00%
89	Misc Supplies	18	156	-	-	-	-	-	-	0.00%
90	Office Furniture (<\$5K)	-	315	-	-	-	-	-	-	0.00%
91	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
92	Photographic Equipment	-	-	-	-	-	-	-	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
93	Computer Hardware	2,900	290	1,515	1,514	1,514	-	-	(1,515)	-100.00%
94	Computer Software	827	-	-	-	-	-	-	-	0.00%
95	Computer Accessories	293	-	-	-	-	-	-	-	0.00%
96	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
97	General Electronic Equipment	-	-	-	-	-	-	-	-	0.00%
98	Other Office Equipment	-	-	-	-	-	-	-	-	0.00%
99	Fuel	175	234	300	52	150	380	380	80	26.67%
	3. Commodities	\$ 28,301	\$ 22,728	\$ 14,586	\$ 9,339	\$ 15,635	\$ 19,080	\$ 19,080	\$ 4,494	30.81%
100	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
101	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
102	Computer Equipment	-	-	27,765	27,885	27,885	-	-	(27,765)	-100.00%
103	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
104	Motor Vehicles (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ 27,765	\$ 27,885	\$ 27,885	\$ -	\$ -	\$ (27,765)	-100.00%
	Total Office of the City Manager	\$ 1,071,169	\$ 646,648	\$ 498,535	\$ 370,027	\$ 492,339	\$ 550,748	\$ 550,048	\$ 51,513	10.33%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

COMMUNICATIONS DEPARTMENT

COMMUNICATIONS DEPARTMENT

The Communications Department is responsible for managing the City of Kyle's Communications and Public Information programs. These responsibilities include managing the City's website, publishing the City's newsletters, writing press releases and responding to media inquiries, working with other City departments to ensure that all City communications are timely & accurate, and organizing special events as needed. Other responsibilities include coordinating the Kyle Leadership Academy, serving as staff liaison for the Library Building Committee, Train Depot Committee, and Community Relations Committee.

Appropriations by Major Category of Expenditure

Communications	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ -	\$ -	\$ 83,126	\$ 93,330	\$ 86,976
2. Contractual Services	-	-	27,550	24,675	22,750
3. Commodities	-	-	3,100	2,500	2,500
TOTAL:	\$ -	\$ -	\$ 113,776	\$ 120,505	\$ 112,226
Full Time Equivalents	0.00	0.00	1.00	1.00	1.00

Significant Changes for FY 2012-13

No significant changes in the FY 2012-13 Approved Budget.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Communications			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Director of Community Development/ Director of Communications	F	Sal.	1.00	1.00	0.00
F= Full Time PPT = Permanent Part time			Total	1.00	0.00

Staffing Changes for FY 2012-13

No changes are included for the FY 2012-13 Approved Budget.

Performance Measures

Following is a table reflecting performance measures for the Communications Department:

Performance Measures	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Approved
No. of Public Information Requests handled	95	127	135	135
No. of Council/Special Meetings	45	42	*	*
No. of Press Releases	35	35	40	40
No. of Media Contacts	325	325	350	350
No. of Media Events	2	3	0	0
Mock Council Presentations	4	5	0	0
Leadership Academy Graduates	8	18	20	20

Management By Objectives

- Publish 12 Kyle Monthly Newsletters to be distributed with utility bills during fiscal year
- Distribute 52 weekly E-Newsletters
- Increase distribution of online newsletter by 10% in FY 2012-2013
- Graduate 10 Level Three Kyle Leadership Academy participants in FY 2012-2013
- Ensure City of Kyle representation in the BSEACD PAC and San Marcos Transportation Task Force meetings at 100% of the scheduled meetings.
- Continue serving as staff representative for the City Council's Community Relations and the Library Building Committee and ensure staff representation at 100% of the scheduled meetings.
- Continue to serve as primary contact for water restriction issues and ensure that requests for variances in times of drought are responded to with 48 hours of being received.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
EXPENDITURES:										
Line No.	COMMUNICATIONS									
1	Regular Full Time Wages	\$ -	\$ -	\$ 66,947	\$ 48,566	\$ 72,849	\$ 69,291	\$ 69,291	\$ 2,344	3.50%
2	Vacation Leave	-	-	-	1,593	2,390	-	-	-	0.00%
3	Sick Leave - Regular	-	-	-	829	929	-	-	-	0.00%
4	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
5	Merit Increase	-	-	-	-	-	-	-	-	0.00%
6	Longevity Pay	-	-	360	360	360	432	432	72	20.00%
7	Language Incentive	-	-	-	-	-	-	-	-	0.00%
8	FICA/Social Security	-	-	5,149	3,491	4,479	5,334	5,334	185	3.59%
9	Workers Compensation	-	-	-	-	-	-	-	-	0.00%
10	State Unemployment Taxes	-	-	-	-	-	-	-	-	0.00%
11	Retirement - TMRS	-	-	5,452	4,265	6,397	6,136	6,136	684	12.55%
12	Health Insurance	-	-	4,247	3,185	4,778	4,629	4,629	382	8.99%
13	Dental Insurance	-	-	341	256	384	362	362	21	6.01%
14	Life Insurance	-	-	91	68	103	98	98	7	7.69%
15	ST/LT Disability Insurance	-	-	414	348	522	560	560	146	35.27%
16	Vision Insurance	-	-	108	81	121	116	116	8	7.41%
17	AD&D	-	-	17	13	19	18	18	1	5.88%
	1. Personnel	\$ -	\$ -	\$ 83,126	\$ 63,054	\$ 93,330	\$ 86,976	\$ 86,976	\$ 3,850	4.63%
18	Travel-Training & Conferences	\$ -	\$ -	\$ -	\$ 27	\$ 38	\$ -	\$ -	\$ -	0.00%
19	Training & Conf (Non-Travel)	-	-	-	51	87	-	-	-	0.00%
20	Memberships and Dues	-	-	550	-	550	550	550	-	0.00%
21	Subscription and Books	-	-	-	-	-	-	-	-	0.00%
22	Postage	-	-	4,000	32	4,000	1,000	1,000	(3,000)	-75.00%
23	Cell Phones/Pagers	-	-	-	-	-	-	700	700	0.00%
24	Outside Printing	-	-	16,000	8,109	16,000	18,000	18,000	2,000	12.50%
25	Delivery/Courier Service	-	-	-	-	-	-	-	-	0.00%
26	Advertising	-	-	7,000	548	4,000	2,500	2,500	(4,500)	-64.29%
	2. Contractual Services	\$ -	\$ -	\$ 27,550	\$ 8,766	\$ 24,675	\$ 22,050	\$ 22,750	\$ (4,800)	-17.42%
27	General Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
28	Computer Supplies	-	-	-	-	-	-	-	-	0.00%
29	Awards,Plaques&RecognitionSupp	-	-	1,000	-	1,000	1,000	1,000	-	0.00%
30	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
31	Training Supplies	-	-	500	-	500	500	500	-	0.00%
32	Misc Occasions Supplies	-	-	-	-	-	-	-	-	0.00%
33	Food/Meals	-	-	1,600	580	1,000	1,000	1,000	(600)	-37.50%
34	Misc Supplies	-	-	-	-	-	-	-	-	0.00%
35	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
36	Photographic Equipment	-	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ -	\$ -	\$ 3,100	\$ 580	\$ 2,500	\$ 2,500	\$ 2,500	\$ (600)	-19.35%
	Total Communications	\$ -	\$ -	\$ 113,776	\$ 72,401	\$ 120,505	\$ 111,526	\$ 112,226	\$ (1,550)	-1.36%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

FINANCIAL SERVICES

FINANCIAL SERVICES DEPARTMENT

The Financial Services Department comprises of three major divisions; Budget & Accounting, Utility Billing, and the Municipal Court. The Utility Billing is funded and accounted for in the City's Utility Fund.

Appropriations by Major Category of Expenditure – Financial Services Department

Financial Services Summary	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 659,534	\$ 749,145	\$ 852,843	\$ 789,971	\$ 963,861
2. Contractual Services	410,973	361,121	372,136	389,318	453,201
3. Commodities	15,960	11,975	14,828	13,513	33,336
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 1,086,467	\$ 1,122,242	\$ 1,239,807	\$ 1,192,802	\$ 1,450,398
Full Time Equivalents	13.0	14.5	15.0	15.0	17.0

Budget & Accounting Division

The responsibilities of the Budget & Accounting Division include processing accounts payable transactions for all City programs and services, payroll management services, preparation and issuance of the City's monthly, quarterly and annual financial statements, administering the City's cash management and investment programs, coordinating the capital improvement program, invoicing miscellaneous receivables and maintaining records of the City's fixed assets. Other major responsibilities also include maintaining the City's financial accounting records, issuing financial reports and assisting the City Manager and Department Directors in the development of the annual operating budget and strategic business plans.

Appropriations by Major Category of Expenditure - Budget & Accounting

Budget & Accounting	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 279,371	\$ 376,327	\$ 385,627	\$ 352,155	\$ 392,809
2. Contractual Services	172,464	141,742	163,451	171,391	200,236
3. Commodities	5,022	6,306	5,200	5,200	9,786
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 456,857	\$ 524,376	\$ 554,278	\$ 528,746	\$ 602,831
Full Time Equivalents	4.5	5.5	5.5	5.5	5.5

Significant Changes for FY 2012-13

- Requesting an Internal Auditor position in the supplemental budget.
- Requesting increase for Audit Services of \$14,000. This increase is needed because the City will begin issuing a CAFR which requires more time to audit. The FY 2011-12 audit is the last year of the contract with the current auditors, and there may be additional costs associated with the new auditing firm.

- Requesting increase for Appraisal Service – CAD of \$20,932. This increase is based on actual costs allocated to the City of Kyle

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Budget & Accounting			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Director of Finance	F	Sal	0.5	0.5	0.0
Finance Officer	F	Sal	1.0	1.0	0.0
Senior Accountant	F	Sal	1.0	1.0	0.0
Staff Accountant	F	Sal	1.0	1.0	0.0
Accounting Tech	F	Hr.	2.0	2.0	0.0
F= Full Time PPT = Permanent Part time		Total	5.5	5.5	0.0

Staffing Changes for FY 2012-13

An Internal Auditor position is being requested in the supplemental budget. This position will allow for internal auditing of cash controls, revenue, expenditures and policy/contract compliance.

Performance Measures

Following is a table reflecting performance measures for the Budget & Accounting Division

Performance Measures	FY 09 - 10 Actual	FY 10 - 11 Actual	FY 11 - 12 Estimated	FY 12 - 13 Approved
Total AP Checks Processed	4,384	3,881	4,005	4,200
Total Vendors Maintained	3,516	4,294	5,072	5,325
Payroll Checks & DD Processed	4,675	4,919	5,060	5,313
Total Value-Payroll Checks (Net)	\$4,272,648	\$4,443,728	\$4,615,918	\$5,427,681

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that the Budget & Accounting Division intends to use budgetary support to accomplish in the upcoming budget year.

Vision Statement

To perform professional responsibilities in providing city services, through effective and enhanced communications and to improve productivity through development and achievement of performance goals that are measurable.

Mission Statement

To manage the City's funds and debt with the highest degree of security, accuracy, and prudence, strive to maintain a high level of customer service with the public, and focus on improvement through enhanced communications and understanding of departmental needs.

Goals

- To reach and maintain consistency and regularity in compilation of data and preparation of information for all financial reporting.
- To provide assistance to all departments in preparation and administration of the annual budget.
- To have all staff and supervisors participate regularly in training designed to promote and sustain high performance levels in customer service.
- To develop and implement more comprehensive control over maintenance of data and an information database for optimal management of the City's fixed assets.
- Assist departments in acquisition and disposition of materials and fixed assets.

Objectives:

- Operate within the annual budgetary limits for FY 2012-13.
- Issuance of monthly and quarterly financial status reports.
- For each employee to receive 16 hours of continuing education training.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	BUDGET & ACCOUNTING									
1	Regular Full Time Wages	\$ 202,195	\$ 282,195	\$ 304,029	\$ 195,083	\$ 247,809	\$ 306,196	\$ 306,196	\$ 2,167	0.71%
2	Regular Part Time Wages	-	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	4,415	4,500	4,000	761	4,000	3,360	3,360	(640)	-16.00%
5	Vacation Leave	12,584	10,050	-	6,492	9,738	-	-	-	0.00%
6	Sick Leave - Regular	4,403	3,359	-	15,899	21,187	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	-	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	909	792	1,188	900	900	1,440	1,440	252	21.21%
10	Language Incentive	-	-	-	104	104	-	-	-	0.00%
11	FICA/Social Security	16,686	21,884	23,655	16,276	20,695	23,840	23,840	185	0.78%
12	Workers Compensation	677	695	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	890	696	-	-	-	-	-	-	0.00%
14	Retirement - TMRS	19,277	25,455	24,723	18,201	23,377	27,072	27,072	2,349	9.50%
15	Health Insurance	16,022	22,469	23,357	14,843	19,985	25,460	25,460	2,103	9.00%
16	Dental Insurance	1,128	1,697	1,876	1,194	1,608	1,988	1,988	112	5.98%
17	Life Insurance	184	262	274	194	254	293	293	19	6.93%
18	ST/LT Disability Insurance	-	2,273	1,881	1,476	1,943	2,470	2,470	589	31.31%
19	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
20	Vision Insurance	-	-	594	378	509	636	636	42	7.07%
21	AD&D	-	-	50	36	47	54	54	4	8.00%
	1. Personnel	\$ 279,371	\$ 376,327	\$ 385,627	\$ 271,836	\$ 352,155	\$ 392,809	\$ 392,809	\$ 7,182	1.86%
22	Travel - City Business	\$ 693	\$ 205	\$ 560	\$ -	\$ 560	\$ -	\$ -	\$ (560)	-100.00%
23	Travel - Employee Recruitment	-	-	-	-	-	-	-	-	0.00%
24	Travel-Training & Conferences	32	30	-	769	-	-	-	-	0.00%
25	Training & Conf (Non-Travel)	-	-	4,200	871	4,200	3,700	3,700	(500)	-11.90%
26	Mileage - Reimbursement	-	-	-	-	-	500	500	500	0.00%
27	Training/Registration (No Longer Used)	1,003	370	-	-	-	-	-	-	0.00%
28	Professional Conferences (No Longer Used)	350	225	-	-	-	-	-	-	0.00%
29	Memberships and Dues	506	605	700	861	700	1,000	1,000	300	42.86%
30	Subscription and Books	14	25	250	109	250	250	250	-	0.00%
31	Tuition (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
32	Training - Transportation (No Longer Used)	155	-	-	-	-	-	-	-	0.00%
33	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
34	Training - Meals (No Longer Used)	13	-	-	-	-	-	-	-	0.00%
35	Postage	2,902	3,931	4,500	2,210	4,500	4,500	4,500	-	0.00%
36	Telephone System	1,137	1,002	-	-	-	-	-	-	0.00%
37	Cell Phones/Pagers	330	302	400	35	35	-	-	(400)	-100.00%
38	Internet Service	-	-	-	-	-	-	-	-	0.00%
39	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
40	Office Equipment Maint/Repair	290	-	-	-	-	-	-	-	0.00%
41	Computer Equip Maint/Repair	-	-	-	-	-	-	-	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
42	Communication Equip Repair	-	-	-	-	-	-	-	-	0.00%
43	Office Equipment Rental	2,480	1,231	1,600	876	1,600	1,600	1,600	-	0.00%
44	Rental - Storage	-	-	-	-	-	1,250	1,250	1,250	0.00%
45	Legal Services	2,312	2,413	500	-	500	-	-	(500)	-100.00%
46	Engineering Services	70	-	-	-	-	-	-	-	0.00%
47	Audit Services	35,397	37,285	46,000	39,906	46,000	60,000	60,000	14,000	30.43%
48	Other Professional Services	-	195	9,805	3,294	9,500	9,805	9,805	-	0.00%
49	Appraisal Service - CAD	56,661	58,420	60,500	51,534	69,000	81,432	81,432	20,932	34.60%
50	Tax Collection Services	1,644	1,715	2,500	1,757	2,500	3,500	3,500	1,000	40.00%
51	Bank Charges/Paying Agent Fees	10,452	11,354	12,500	3,554	12,500	12,500	12,500	-	0.00%
52	Credit Card Fees	-	-	-	-	-	-	-	-	0.00%
53	Penalties & Interest	-	22	-	-	-	-	-	-	0.00%
54	Misc Finance Charges	-	39	100	35	100	100	100	-	0.00%
55	Insurance & Bonds	3,296	3,520	800	800	800	2,800	2,800	2,000	250.00%
56	Bad Debt Collection Service	-	-	-	-	-	-	-	-	0.00%
57	Outside Printing	390	780	486	147	486	486	486	-	0.00%
58	Delivery/Courier Service	44	43	50	-	50	50	50	-	0.00%
59	Advertising	193	1,995	-	110	110	-	-	-	0.00%
60	Miscellaneous Services	-	-	-	-	-	-	-	-	0.00%
61	Financial Consulting Services	-	-	2,750	2,750	2,750	-	-	(2,750)	-100.00%
62	Testing/Certification	-	-	2,000	910	2,000	2,763	2,763	763	38.15%
63	Other Contract Services	25,713	16,036	13,250	4,950	13,250	-	-	(13,250)	-100.00%
64	IT Service Maint/License Fees	26,387	-	-	-	-	-	-	-	0.00%
65	Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
66	Services - Accounting/Financial	-	-	-	-	-	8,000	8,000	8,000	0.00%
67	Services - Security	-	-	-	-	-	6,000	6,000	6,000	0.00%
	2. Contractual Services	\$ 172,464	\$ 141,742	\$ 163,451	\$ 115,476	\$ 171,391	\$ 200,236	\$ 200,236	\$ 36,785	22.51%
68	Uniforms (Buy)	\$ -	\$ -	\$ 200	\$ -	\$ 200	\$ 300	\$ 300	\$ 100	50.00%
69	General Office Supplies	4,149	5,549	5,000	3,397	5,000	5,000	5,000	-	0.00%
70	Copier/Printer/Plotter Supply	389	357	-	-	-	-	-	-	0.00%
71	Computer Supplies	-	-	-	-	-	-	-	-	0.00%
72	Office Security Supplies	-	-	-	-	-	-	-	-	0.00%
73	City Sponsored Event Supplies	181	-	-	-	-	-	-	-	0.00%
74	Medical Supplies	-	-	-	18	-	20	20	20	0.00%
75	Training Supplies	-	-	-	-	-	-	-	-	0.00%
76	Misc Occasions Supplies	-	-	-	-	-	-	-	-	0.00%
77	Food/Meals	-	-	-	-	-	-	-	-	0.00%
78	Misc Supplies	64	-	-	-	-	-	-	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
79	Office Furniture (<\$5K)	-	400	-	-	-	2,000	2,000	2,000	0.00%
80	Communication Equipment (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
81	Photographic Equipment (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
82	Computer Hardware	240	-	-	-	-	2,466	2,466	2,466	0.00%
83	Computer Software	-	-	-	-	-	-	-	-	0.00%
84	Computer Accessories	-	-	-	-	-	-	-	-	0.00%
85	Instruments/Apparatus (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
86	General Electronic Equipment	-	-	-	-	-	-	-	-	0.00%
87	Other Office Equipment (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 5,022	\$ 6,306	\$ 5,200	\$ 3,415	\$ 5,200	\$ 9,786	\$ 9,786	\$ 4,586	88.19%
88	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
89	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
90	Computer Equipment	-	-	-	-	-	-	-	-	0.00%
91	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Budget & Accounting	\$ 456,857	\$ 524,376	\$ 554,278	\$ 390,728	\$ 528,746	\$ 602,831	\$ 602,831	\$ 48,553	8.76%

UTILITY BILLING SERVICES DIVISION

The Utility Billing Services is a division of the Financial Services Department and compromises of both office and field personnel. The Utility Billing Division is primarily responsible for the billing and collection of water, wastewater and solid waste services provided by the City of Kyle. The primary functions are to bill utility charges on a monthly basis, process payments received (in person, night drop, mail, phone, and online), process late payment penalties and process disconnects, adjustments to utility accounts, manage utility service requests, manage bad debt and non-payment issues, maintain City utility account records and assist customers with new service, disconnects, service cancellation, and other inquiries. The Utility Billing Division staff consists of one Utility Billing Supervisor, three Utility Clerks and one Staff Accountant.

Appropriations by Major Category of Expenditure – Utility Billing

Utility Billing	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 216,060	\$ 191,915	\$ 256,284	\$ 235,535	\$ 349,407
2. Contractual Services	177,472	165,869	170,685	172,411	198,875
3. Commodities	8,847	3,521	8,128	6,813	22,050
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 402,379	\$ 361,304	\$ 435,097	\$ 414,759	\$ 570,331
Full Time Equivalents	5.0	5.0	5.0	5.0	7.0

Significant Changes for FY 2012-13

This year's increases are a result of transferring two Utility Technician (I) from the Water Operations Department to the Utility Billing Services Division. In addition the Utility Billing Division is requesting a Senior Utility Clerk in the Supplemental budget to assist with the increased volume of customers and to respond to increased demand for services. The Senior Utility Clerk was converted this past year to a Staff Accountant position to assist the Financial Department with accounting and reporting responsibilities.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Utility Billing			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Utility Billing Supervisor	F	Sal.	1.00	1.00	0.00
Staff Accountant	F	Sal.	1.00	1.00	0.00
Utility Clerk	F	Hr.	3.00	3.00	0.00
Utility Technician I	F	Hr.	0.00	2.00	2.00
F= Full Time PPT = Permanent Part time		Total	5.00	7.00	2.00

Staffing Changes for FY 2012-13

The Utility Billing Services Division is requesting a Senior Utility Clerk be included in the supplemental budget for FY 2012-2013. The inclusion request is due to the increased workload in the division and would be beneficial in providing better customer service.

Performance Measures

Following is a table reflecting performance measures for Utility Billing:

Performance Measures	FY 09 - 10 Actual	FY 10 - 11 Actual	FY 11 - 12 Estimated	FY 12 - 13 Approved
Total Utility Bills Printed	102,699	109,315	110,500	114,000
Residential Water Accounts	6,855	6,900	7,000	7,100
Commercial Water Accounts	311	346	350	370
Residential Wastewater Accounts	8,018	8,429	8,450	8,500
Commercial Wastewater Accounts	323	346	350	355
Residential Solid Waste Accounts	8,168	8,184	8,200	8,250

Objectives

- Operate within the annual budgetary limits for FY 2012-2013.
- For each employee to receive 16 hours of continuing education training.
- To respond to customer contacts (by e-mail or phone) within one business day.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

			<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:											
Line No.	Accounting Code	UTILITY BILLING									
1	310-812-51111	Regular Full Time Wages	\$ 141,790	\$ 127,124	\$ 191,251	\$ 126,192	\$ 161,194	\$ 253,597	\$ 253,597	\$ 62,346	32.60%
2	310-812-51112	Regular Part Time Wages	-	-	-	-	-	-	-	-	0.00%
3	310-812-51113	Temporary/Seasonal Wages	-	1,488	-	-	-	-	-	-	0.00%
4	310-812-51114	Overtime Wages	5,852	3,295	4,625	2,524	4,625	8,040	8,040	3,415	73.84%
5	310-812-51121	Vacation Leave	12,252	8,024	-	3,957	5,936	-	-	-	0.00%
6	310-812-51122	Sick Leave - Regular	6,163	5,973	-	4,868	7,302	-	-	-	0.00%
7	310-812-51127	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	310-812-51128	Merit Increase	-	-	-	-	-	-	-	-	0.00%
9	310-812-51131	Longevity Pay	882	576	720	1,008	1,008	2,160	2,160	1,440	200.00%
10	310-812-51134	Language Incentive	-	1,073	3,600	2,077	2,671	2,700	2,700	(900)	-25.00%
11	310-812-51135	Certification Incentive	-	-	-	-	-	1,000	1,000	1,000	0.00%
12	310-812-51141	FICA/Social Security	12,451	10,755	15,315	10,327	13,142	20,489	20,489	5,174	33.78%
13	310-812-51142	Workers Compensation	536	556	-	-	-	-	-	-	0.00%
14	310-812-51143	State Unemployment Taxes	965	440	-	-	-	-	-	-	0.00%
15	310-812-51144	Retirement - TMRS	14,667	12,377	15,841	11,663	14,986	23,162	23,162	7,321	46.22%
16	310-812-51151	Health Insurance	18,953	17,591	21,234	15,847	21,100	32,403	32,403	11,169	52.60%
17	310-812-51152	Dental Insurance	1,334	1,348	1,705	1,236	1,632	2,531	2,531	826	48.42%
18	310-812-51153	Life Insurance	216	192	228	165	218	341	341	113	49.56%
19	310-812-51154	ST/LT Disability Insurance	-	1,104	1,183	887	1,165	2,113	2,113	930	78.61%
20	310-812-51155	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
21	310-812-51156	Vision Insurance	-	-	540	392	517	808	808	268	49.63%
22	310-812-51157	AD&D	-	-	42	30	40	63	63	21	50.00%
		1. Personnel	\$ 216,060	\$ 191,915	\$ 256,284	\$ 181,175	\$ 235,535	\$ 349,407	\$ 349,407	\$ 93,123	36.34%
23	310-812-51174	Training & Conf (Non-Travel)	\$ -	\$ -	\$ 4,080	\$ -	\$ -	\$ 4,080	\$ 4,080	\$ -	0.00%
24	310-812-51181	Training/Registration (No Longer Used)	910	-	-	-	-	-	-	-	0.00%
25	310-812-51186	Training - Transportation (No Longer Used)	230	-	-	-	-	-	-	-	0.00%
26	310-812-51187	Training - Lodging (No Longer Used)	199	-	-	-	-	-	-	-	0.00%
27	310-812-51188	Training - Meals (No Longer Used)	30	-	-	-	-	-	-	-	0.00%
28	310-812-52117	Postage	36,890	37,695	37,300	39,283	45,000	45,000	45,000	7,700	20.64%
29	310-812-53123	Telephone System	3,968	3,710	3,300	2,935	4,500	4,500	4,500	1,200	36.36%
30	310-812-53124	Cell Phones/Pagers	1,447	696	1,350	591	1,350	1,500	1,500	150	11.11%
31	310-812-54131	Motor Vehicle Repair/Maint	-	-	-	-	-	3,700	3,700	3,700	0.00%
32	310-812-54154	Other Equip Maint/Repair	-	-	-	-	-	1,200	1,200	1,200	0.00%
33	310-812-54175	Office Equipment Rental	1,227	1,231	1,000	876	1,006	1,200	1,200	200	20.00%
34	310-812-54177	Rental - Storage	-	-	-	-	-	570	570	570	0.00%
35	310-812-55111	Legal Services	1,496	-	-	-	-	-	-	-	0.00%
36	310-812-55222	Credit Card Fees	70,036	79,074	78,000	54,098	78,000	85,000	85,000	7,000	8.97%
37	310-812-55226	Bad Debt Collection Service	5,077	2,050	4,500	186	2,500	2,500	2,500	(2,000)	-44.44%
38	310-812-55241	Outside Printing	807	508	1,500	271	500	1,500	1,500	-	0.00%
39	310-812-55242	Delivery/Courier Service	111	-	125	62	125	125	125	-	0.00%
40	310-812-55329	Other Contract Services	36,656	38,354	37,830	34,740	37,830	-	-	(37,830)	-100.00%
41	310-812-55331	IT Service Maint/License Fees	16,779	2,550	1,700	1,320	1,600	2,500	2,500	800	47.06%
42	310-812-55348	Public Works OCS	1,608	-	-	-	-	-	-	-	0.00%
43	310-812-55604	Services - Utility Billing	-	-	-	-	-	39,750	39,750	39,750	0.00%
44	310-812-55612	Services - Meter Testing	-	-	-	-	-	5,750	5,750	5,750	0.00%
		2. Contractual Services	\$ 177,472	\$ 165,869	\$ 170,685	\$ 134,362	\$ 172,411	\$ 198,875	\$ 198,875	\$ 28,190	16.52%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

			Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
45	310-812-51161	Uniforms (Buy)	\$ -	\$ -	\$ 300	\$ -	\$ 300	\$ 2,290	\$ 2,290	\$ 1,990	663.33%
46	310-812-52111	General Office Supplies	4,100	1,849	5,040	2,470	4,095	5,300	5,300	260	5.16%
47	310-812-52113	Copier/Printer/Plotter Supply	335	-	315	-	260	-	-	(315)	-100.00%
48	310-812-52115	Computer Supplies	-	-	-	-	-	690	690	690	0.00%
49	310-812-52141	City Sponsored Event Supplies	301	39	315	-	-	315	315	-	0.00%
50	310-812-52163	Medical Supplies	-	-	-	-	-	500	500	500	0.00%
51	310-812-52174	Misc Supplies	1	-	-	-	-	-	-	-	0.00%
52	310-812-52211	Office Furniture (<\$5K)	853	926	-	-	-	-	-	-	0.00%
53	310-812-52212	Communication Equipment	465	488	523	-	523	-	-	(523)	-100.00%
54	310-812-52214	Computer Hardware	994	-	945	945	945	-	-	(945)	-100.00%
55	310-812-52216	Computer Accessories	-	-	690	-	690	-	-	(690)	-100.00%
56	310-812-52219	Other Office Equipment	1,797	219	-	-	-	-	-	-	0.00%
57	310-812-54161	Fuel	-	-	-	-	-	12,955	12,955	12,955	0.00%
3. Commodities			\$ 8,847	\$ 3,521	\$ 8,128	\$ 3,415	\$ 6,813	\$ 22,050	\$ 22,050	\$ 13,922	171.28%
58	110-151-57126	Lease - Motor Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
6. Non-CIP Capital Outlay			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Utility Billing			\$ 402,379	\$ 361,304	\$ 435,097	\$ 318,951	\$ 414,759	\$ 570,331	\$ 570,331	\$ 135,234	31.08%

MUNICIPAL COURT

The City of Kyle Municipal Court is a division of the Financial Services Department and provides for adjudication of all Class C Misdemeanor violations and other judicial activities as required. Primary duties of the Municipal Court program staff are to enter all citations issued, accept payments and handle payment arrangements, process quarterly court reports, assemble and ensure accuracy and completeness of docket files, process dismissals, process warrants, and assist the Judge during night court and jury trials.

The Municipal Court, for organizational, budgeting and reporting purposes is a part of the Financial Services Department. Court staff consists of one Municipal Judge (appointed by City Council), one Court Administrator, and three Court Clerks. All staff is responsible for presenting a fair and courteous environment for assisting customers.

Appropriations by Major Category of Expenditure – Court Summary

Court Summary	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	164,103	180,903	210,932	202,282	221,646
2. Contractual Services	67,628	64,866	45,300	52,802	54,390
3. Commodities	5,201	24,648	4,400	4,400	2,700
7. Transfers	-	-	-	-	13,500
TOTAL:	236,933	270,417	260,632	259,484	292,236
Full Time Equivalents	3.5	4.0	4.5	4.5	4.5

Appropriations by Major Category of Expenditure – General Fund

Municipal Court	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 164,103	\$ 180,903	\$ 210,932	\$ 202,282	\$ 221,646
2. Contractual Services	61,036	53,510	38,000	45,516	54,090
3. Commodities	2,092	2,148	1,500	1,500	1,500
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 227,231	\$ 236,561	\$ 250,432	\$ 249,298	\$ 277,236
Full Time Equivalents	3.5	4.0	4.5	4.5	4.5

Significant Changes for FY 2012-13

No significant changes are included in the FY 2012-13 Approved Budget.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Municipal Court

			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Municipal Court Judge	PT	Sal.	0.5	0.5	0.0
Court Administrator	F	Sal.	1.0	1.0	0.0
Municipal Court Clerk	F	Hr.	3.0	3.0	0.0
F= Full Time PT= Part Time		Total	4.5	4.5	0.0

Staffing Changes for FY 2012-13

No changes are included in the FY 2012-13 Approved Budget.

Performance Measures

Following is a table reflecting performance measures for Municipal Court:

Performance Measures	FY 09 - 10 Actual	FY 10 - 11 Actual	FY 11-12 Estimated	FY 12-13 Approved
Violations Filed	5,063	5,073	4,474	5,124
Completed Cases	2,514	5,412	5,126	5,466
Dismissed Cases	2,498	2,269	2,184	2,292
Cases Still Open	1,117	1,670	2,207	1,687
Warrants Issued	2,358	4,778	2,313	4,826
Warrants Cleared	1,253	1,749	1,928	1,766

Objectives

- Objective – Operate within the annual budgetary limits for FY 2012-2013.
- Objective – For each employee to receive 16 hours of continuing education training.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	MUNICIPAL COURT									
1	Regular Full Time Wages	\$ 92,065	\$ 94,536	\$ 156,205	\$ 87,254	\$ 114,194	\$ 136,942	\$ 136,942	\$ (19,263)	-12.33%
2	Regular Part Time Wages	23,446	35,536	-	18,490	23,985	25,488	25,488	25,488	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	723	793	1,500	851	1,185	1,260	1,260	(240)	-16.00%
5	Vacation Leave	6,643	5,032	-	3,515	3,412	-	-	-	0.00%
6	Sick Leave - Regular	2,411	3,286	-	5,778	7,346	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	-	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	1,431	1,080	1,440	1,296	1,296	1,656	1,656	216	15.00%
10	Language Incentive	900	1,471	2,700	2,060	2,641	2,700	2,700	-	0.00%
11	Certification Incentive	-	-	-	-	-	-	-	-	0.00%
12	Cell Phone Allowance	-	-	1,020	765	1,020	1,020	1,020	-	0.00%
13	FICA/Social Security	9,237	10,163	12,381	8,721	11,322	12,952	12,952	571	4.61%
14	Workers Compensation	388	398	-	-	-	-	-	-	0.00%
15	State Unemployment Taxes	553	303	-	-	-	-	-	-	0.00%
16	Retirement - TMRS	8,920	9,046	11,055	8,368	10,966	12,412	12,412	1,357	12.27%
17	Health Insurance	16,030	16,773	21,235	15,897	21,185	23,145	23,145	1,910	8.99%
18	Dental Insurance	1,128	1,282	1,705	1,307	1,754	1,808	1,808	103	6.01%
19	Life Insurance	228	228	228	209	280	293	293	65	28.51%
20	ST/LT Disability Insurance	-	976	881	835	1,113	1,347	1,347	466	52.89%
21	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
22	Vision Insurance	-	-	540	405	540	578	578	38	7.04%
23	AD&D	-	-	42	34	44	45	45	3	7.14%
	1. Personnel	\$ 164,103	\$ 180,903	\$ 210,932	\$ 155,785	\$ 202,282	\$ 221,646	\$ 221,646	\$ 10,714	5.08%
24	Uniform Rental (No Longer Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
25	Travel - City Business	-	-	-	-	-	-	-	-	0.00%
26	Travel - Employee Recruitment	-	-	-	-	-	-	-	-	0.00%
27	Travel-Training & Conferences	-	-	-	216	216	1,000	1,000	1,000	0.00%
28	Training & Conf (Non-Travel)	-	-	100	-	-	-	-	(100)	-100.00%
29	Training/Registration (No Longer Used)	205	179	-	-	-	-	-	-	0.00%
30	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
31	Memberships and Dues	131	-	-	-	-	-	-	-	0.00%
32	Subscription and Books	-	-	100	-	-	100	100	-	0.00%
33	Tuition (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
34	Training - Transportation (No Longer Used)	167	407	-	-	-	-	-	-	0.00%
35	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
36	Training - Meals (No Longer Used)	15	30	-	-	-	-	-	-	0.00%
37	Postage	2,308	4,076	4,500	2,443	4,500	4,500	4,500	-	0.00%
38	Telephone System	1,137	1,002	-	-	-	-	-	-	0.00%
39	Cell Phones/Pagers (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
40	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
41	Office Equipment Maint/Repair	-	-	-	-	-	-	-	-	0.00%
42	Computer Equip Maint/Repair	-	-	-	-	-	-	-	-	0.00%
43	Communication Equip Repair	-	-	-	-	-	-	-	-	0.00%
44	Office Equipment Rental	1,210	1,231	1,500	876	1,500	1,500	1,500	-	0.00%
45	Legal Services	45,230	34,669	22,400	21,410	30,000	35,000	35,000	12,600	56.25%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
46	Other Professional Services	-	-	-	-	-	-	-	-	0.00%
47	Jury/Election Judge Serv Pay	18	36	100	12	100	100	100	-	0.00%
48	Credit Card Fees	3,639	6,899	5,200	4,300	5,200	7,190	7,190	1,990	38.27%
49	Insurance & Bonds	-	498	-	-	-	-	-	-	0.00%
50	Bad Debt Collection Service	-	-	-	-	-	-	-	-	0.00%
51	Outside Printing	1,278	1,851	2,000	1,679	2,000	2,000	2,000	-	0.00%
52	Delivery/Courier Service	-	-	-	-	-	-	-	-	0.00%
53	Advertising	-	38	-	-	-	-	-	-	0.00%
54	Testing/Certification	-	-	100	-	-	200	200	100	100.00%
55	Other Contract Services	2,700	2,594	2,000	2,047	2,000	2,500	2,500	500	25.00%
56	IT Service Maint/License Fees	2,997	-	-	-	-	-	-	-	0.00%
57	IT Hosting Services	-	-	-	-	-	-	-	-	0.00%
58	IT Testing/Certification (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
59	Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 61,036	\$ 53,510	\$ 38,000	\$ 32,982	\$ 45,516	\$ 54,090	\$ 54,090	\$ 16,090	42.34%
60	Uniforms (Buy)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
61	General Office Supplies	1,356	1,611	1,500	1,033	1,500	1,500	1,500	-	0.00%
62	Copier/Printer/Plotter Supply	26	-	-	-	-	-	-	-	0.00%
63	Computer Supplies	-	-	-	-	-	-	-	-	0.00%
64	City Sponsored Event Supplies	241	-	-	-	-	-	-	-	0.00%
65	Medical Supplies (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
66	Training Supplies	-	-	-	-	-	-	-	-	0.00%
67	Misc Occasions Supplies	-	-	-	-	-	-	-	-	0.00%
68	Food/Meals	-	-	-	-	-	-	-	-	0.00%
69	Misc Supplies	40	-	-	-	-	-	-	-	0.00%
70	Office Furniture (<\$5K)	-	537	-	-	-	-	-	-	0.00%
71	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
72	Computer Hardware	-	-	-	-	-	-	-	-	0.00%
73	Computer Software	-	-	-	-	-	-	-	-	0.00%
74	Computer Accessories	-	-	-	-	-	-	-	-	0.00%
75	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
76	General Electronic Equipment	428	-	-	-	-	-	-	-	0.00%
77	Other Office Equipment	-	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 2,092	\$ 2,148	\$ 1,500	\$ 1,033	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0.00%
78	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
79	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
80	Computer Equipment	-	-	-	-	-	-	-	-	0.00%
81	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Municipal Court	\$ 227,231	\$ 236,561	\$ 250,432	\$ 189,800	\$ 249,298	\$ 277,236	\$ 277,236	\$ 26,804	10.70%

COURT SPECIAL REVENUE

Code of Criminal Procedure Subchapter A Article 102.017. COURT COSTS; COURTHOUSE SECURITY FUND; *“The governing body of a municipality by ordinance may create a municipal court building security fund and may require a defendant convicted of a misdemeanor offense in a municipal court to pay a \$3 security fee as a cost of court..... A fund designated by this subsection may be used only to finance security personnel for a district, county, justice, or municipal court, as appropriate, or to finance items when used for the purpose of providing security services for buildings housing a district, county, justice, or municipal court, as appropriate, including.....”* On February 15, 2000 the City Council passed Ordinance 348 authorizing the collection of a \$3.00 security fee for misdemeanor offenses adjudicated in the City of Kyle.

Art. 102.0172. COURT COSTS; MUNICIPAL COURT TECHNOLOGY FUND. (a) *“The governing body of a municipality by ordinance may create a municipal court technology fund and may require a defendant convicted of a misdemeanor offense in a municipal court or municipal court of record to pay a technology fee not to exceed \$4 as a cost of court. d) A fund designated by this article may be used only to finance the purchase of or to maintain technological enhancements for a municipal court or municipal court of record”.*

On February 15, 2000 the City Council passed Ordinances 347 and 348 authorizing the collection of a \$4.00 Technology fee for misdemeanor offenses adjudicated in the City of Kyle and authorizing the collection of a \$3.00 security fee.

In addition to the “security” and “technology” funds, the City collects fees for “Child Safety” and “Judicial Training” as authorized by the State Code. These are lesser amounts than the other two but nevertheless are restricted in their use. The table on the following page showing the summary revenue and expenses for these accounts also includes a breakdown of the fund balances expected to be available at the end of the fiscal year.

Appropriations by Major Category of Expenditure – Court Special Revenue Fund

Court Special Revenue	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
2. Contractual Services	\$ 6,592	\$ 11,356	\$ 7,300	\$ 7,286	\$ 300
3. Commodities	3,110	22,500	2,900	2,900	1,200
7. Transfer - Bailiff Services	-	-	-	-	13,500
TOTAL:	\$ 9,702	\$ 33,856	\$ 10,200	\$ 10,186	\$ 15,000

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
COURT SPECIAL REVENUE FUND

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ 86,110	\$ 100,102	\$ 95,255	\$ 95,255	\$ 95,255	\$ 119,053	\$ 119,053		
	REVENUE:									
1	Technology Fee	\$ 12,326	\$ 14,713	\$ 9,500	\$ 13,247	\$ 16,878	\$ 17,600	\$ 17,600	\$ 8,100	85.26%
2	Security Fee	9,230	11,032	7,500	9,935	12,655	13,250	13,250	5,750	76.67%
3	Judicial Training Fee	1,707	2,077	1,200	1,855	2,350	2,500	2,500	1,300	108.33%
4	Child Safety Fee	430	1,187	300	1,725	2,100	2,300	2,300	2,000	666.67%
	TOTAL REVENUE:	\$ 23,694	\$ 29,009	\$ 18,500	\$ 26,762	\$ 33,984	\$ 35,650	\$ 35,650	\$ 17,150	92.70%
	EXPENDITURES:									
	Technology Expenses									
5	Computer Hardware	\$ 413	\$ 18,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
6	Computer Software	900	3,600	1,000	-	1,000	1,200	1,200	200	20.00%
7	General Electronic Equipment	-	-	1,900	-	1,900	-	-	(1,900)	-100.00%
8	Other Office Equipment	1,797	-	-	-	-	-	-	-	0.00%
9	Office Equipment Rental	704	-	1,000	-	1,000	-	-	(1,000)	-100.00%
10	IT Service Maint/License Fees	-	5,000	-	-	-	-	-	-	0.00%
11	IT Warranties	68	-	100	-	100	-	-	(100)	-100.00%
	Total Technology Expenses	\$ 3,882	\$ 27,500	\$ 4,000	\$ -	\$ 4,000	\$ 1,200	\$ 1,200	\$ (2,800)	-70.00%
	Security Expenses									
12	Training/Registration	\$ 100	\$ 100	\$ 100	\$ 50	\$ 86	\$ 200	\$ 200	\$ 100	100.00%
13	Services - Bailiff	5,670	6,156	6,000	844	6,000	-	-	(6,000)	-100.00%
14	OCS	-	-	-	-	-	-	-	-	0.00%
15	Transfer Out - GF	-	-	-	-	-	13,500	13,500	13,500	0.00%
	Total Security Expenses	\$ 5,770	\$ 6,256	\$ 6,100	\$ 894	\$ 6,086	\$ 13,700	\$ 13,700	\$ 7,600	124.59%
	Training Expenses									
16	Training/Registration	\$ 50	\$ 100	\$ 100	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0.00%
	Total Training Expenses	\$ 50	\$ 100	\$ 100	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0.00%
	TOTAL EXPENDITURES & TRANSFERS OUT:	\$ 9,702	\$ 33,856	\$ 10,200	\$ 894	\$ 10,186	\$ 15,000	\$ 15,000	\$ 4,800	47.06%
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 13,992	\$ (4,847)	\$ 8,300	\$ 25,868	\$ 23,798	\$ 20,650	\$ 20,650	\$ 12,350	
	ESTIMATED ENDING FUND BALANCE	\$ 100,102	\$ 95,255	\$ 103,555	\$ 121,123	\$ 119,053	\$ 139,703	\$ 139,703		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

HUMAN RESOURCES

HUMAN RESOURCES DEPARTMENT

The Human Resources (HR) Department provides employee and organizational support to attract, retain and develop quality employees. The department works with all divisions to improve internal processes and continually develop programs to enhance employee satisfaction. In addition, the department facilitates City-wide programs and services such as compensation and benefits administration, employment, employee relations, policy interpretation, and risk management. It is the department's goal to provide exceptional customer service to both internal and external customers.

Appropriations by Major Category of Expenditure

Human Resources	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 159,484	\$ 165,034	\$ 189,548	\$ 174,819	\$ 196,424
2. Contractual Services	46,892	38,145	47,817	32,984	41,200
3. Commodities	1,877	4,547	4,200	4,348	3,500
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 208,254	\$ 207,726	\$ 241,565	\$ 212,151	\$ 241,124
Full Time Equivalents	2.00	2.75	3.50	3.50	3.50

Significant Changes for FY 2012-13

No Significant changes are included in the FY 2012-13 Approved Budget.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Human Resources			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Director of Human Resources	F	Sal.	0.50	0.50	0.00
HR Clerk	F	Hr.	1.00	1.00	0.00
HR Generalist	F	Sal.	1.00	1.00	0.00
Receptionist	F	Hr.	1.00	1.00	0.00
F= Full Time PPT = Permanent Part time		Total	3.50	3.50	0.00

Staffing changes for FY 2012-2013

The department presently has a Director of HR that also takes on the duties of the Civil Service Director, a HR Generalist and a HR Assistant for 140 internal full-time customers (employees), up to 100 part-time/seasonal (employees) and supports 12 departments. HR manages all of the recruiting and hiring efforts for the City with Civil Service now taking the majority of the HR Director's time due to year round testings, hearings, meet and confer processes, etc. HR also manages all employee benefits, salary compensation, performance evaluations, and employee relations. The current HR Generalist oversees Risk Management to include managing all Worker's Compensation's injuries, trends and heading a Safety and Wellness Committee with ongoing safety initiatives for all employees to reduce cost. HR also

manages external applicants for every job posting typically exceeding 200 applications each that needs to be processed in a timely manner. The HR assistant position focuses on managing HR information through self creating reports without an HRIS to facilitate salary projections for all the City's departments, employee management, reporting for internal needs and reporting to satisfy state and federal compliance along with all the above listed daily administrative duties. The Director of Human Resources manages the City Hall Receptionist to ensure external customer service satisfaction.

Performance Measures

Following is a table reflecting performance measures for Human Resources:

Performance Measures	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Approved
# of Days to Hire a Position	40 days	*80 days	*80 days	*80 days
Turnover Rate (Annual)	16%	14%	7%	7%
Workers' Compensation Cost per Employee	\$ 919.13	\$ 898.65	\$ 733.92	***\$800.00
Workers' Compensation Incident Rate	25	20	14	**20
Employee & Supervisor Training Investment per employee	NA	\$ 15.52	\$ 20.69	\$ 31.95

* 90-day freeze per vacancy

**Adding non-paid volunteers/interns

*** Motorcops and adding non-paid volunteers/interns

Management by Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a management by objectives program. The following are the mission statements, goals and objectives that Human Resources Division intends to use budgetary support to accomplish in the upcoming budget year.

Mission Statement

The City of Kyle Human Resources Department is a business partner, working with and for the departments within the City. We are committed to recognizing that our employees are our most valuable asset. We are focused on delivering quality customer service in all personnel operations with integrity, responsiveness and sensitivity to all employees and citizens. We seek to provide support and guidance to all employees in employee relations, benefits and compensation programs, recruitment, training, development and safety. We embrace change and the opportunity it brings.

Goals

- Ensure quality and excellence in every part of the way we operate.
- Improve the efficiency and effectiveness of human resources at all levels.
- To promote a work environment that instills open communication, personal accountability, trust and mutual respect

Objectives

HR Category: Safety

- Safety committee will meet to review 100% of Workers Compensation incidents and analyze the report of injuries/casualty losses to make recommendations.
- Manage the City Wellness Program to increase participation of the Healthy Initiative program provided by TML by 25% and strive to reduce cost of claims.
- Quarterly Lunch & Learn on Safety and Wellness topics open to all City employees.

HR Category: Communication

- 100% of the monthly HR Newsletters and HR Bulletin Boards.
- Continue to have 100% monthly employee meetings along with introducing the Employee of the Month and updating employees with upcoming events.
- Conduct an exit interview on 75% of termed employee and compile information to department heads to analyze trends.
- Conduct Annual Employee Satisfaction Survey
- HR News Flash are sent out to all employees.

HR Category: Training

- Annual Calendar for Department Heads providing (10) training opportunities to include Legislative updates and Leadership training.
- 100% Employee Training each course: Harassment-Free Environment, Customer Service, New Hire Orientation, Employee Evaluation System , Policies and Procedures and Safety Orientation
- Summer Orientation for seasonal staff in pool and camps
- Supervisor Training on Performance Evaluations, Performance Management, the Role of a Supervisor, Worker's Comp 101, and Interviewing.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	HUMAN RESOURCES									
1	Regular Full Time Wages	\$ 95,580	\$ 121,274	\$ 143,849	\$ 93,539	\$ 117,604	\$ 148,138	\$ 148,138	\$ 4,289	2.98%
2	Regular Part Time Wages	-	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	19,929	171	-	-	-	-	-	-	0.00%
4	Overtime Wages	690	225	1,300	227	650	1,092	1,092	(208)	-16.00%
5	Vacation Leave	6,127	4,558	-	3,953	5,930	-	-	-	0.00%
6	Sick Leave - Regular	8,448	2,311	-	6,223	9,366	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	-	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	450	324	1,202	1,188	1,188	1,512	1,512	310	25.79%
10	Language Incentive	381	744	2,250	346	445	1,350	1,350	(900)	-40.00%
11	FICA/Social Security	9,399	9,566	11,368	7,750	9,830	11,651	11,651	283	2.49%
12	Workers Compensation	404	361	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	572	216	-	-	-	-	-	-	0.00%
14	Retirement - TMRS	9,190	11,084	12,037	8,753	11,195	13,402	13,402	1,365	11.34%
15	Health Insurance	7,648	12,222	14,864	11,943	15,522	16,202	16,202	1,338	9.00%
16	Dental Insurance	538	871	1,194	839	1,103	1,265	1,265	71	5.97%
17	Life Insurance	130	158	182	130	172	195	195	13	7.14%
18	ST/LT Disability Insurance	-	949	890	1,005	1,433	1,177	1,177	287	32.25%
19	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
20	Vision Insurance	-	-	378	266	349	404	404	26	6.88%
21	AD&D	-	-	34	24	32	36	36	2	5.88%
	1. Personnel	\$ 159,484	\$ 165,034	\$ 189,548	\$ 136,188	\$ 174,819	\$ 196,424	\$ 196,424	\$ 6,876	3.63%
22	Travel-Training & Conferences	\$ 309	\$ 928	\$ 2,000	\$ 2,859	\$ 3,000	\$ 3,000	\$ 3,000	\$ 1,000	50.00%
23	Training & Conf (Non-Travel)	-	-	1,500	1,329	1,500	1,500	1,500	-	0.00%
24	Training/Registration (No Longer Used)	1,449	1,154	-	-	-	-	-	-	0.00%
25	Professional Conferences (No Longer Used)	1,445	1,915	-	-	-	-	-	-	0.00%
26	Memberships and Dues	1,208	730	-	474	500	1,300	1,300	1,300	0.00%
27	Subscription and Books	-	272	500	247	433	-	-	(500)	-100.00%
28	Tuition Reimbursement	-	457	-	-	-	-	-	-	0.00%
29	Training - Transportation (No Longer Used)	1,124	1,230	-	-	-	-	-	-	0.00%
30	Training - Lodging (No Longer Used)	945	2,652	-	-	-	-	-	-	0.00%
31	Training - Meals (No Longer Used)	139	191	-	-	-	-	-	-	0.00%
32	Risk Mgmt-MedicalSvc/Drug Test	-	966	-	-	-	-	-	-	0.00%
33	Risk Mgmt-TrainingRegistration	-	-	-	-	-	-	-	-	0.00%
34	Risk Mgmt-Prof Conferences	-	-	-	-	-	-	-	-	0.00%
35	Risk Mgmt-Gen Office Supplies	-	-	-	-	-	-	-	-	0.00%
36	Risk Mgmt-Outside Printing	-	-	-	-	-	-	-	-	0.00%
37	Risk Mgmt-Incentives/Events	-	-	-	-	-	-	-	-	0.00%
38	Postage	35	143	200	42	100	200	200	-	0.00%
39	Cell Phones/Pagers	314	737	417	333	417	500	500	83	19.90%
40	Office Equipment Rental	46	-	-	-	-	-	-	-	0.00%
41	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
42	Legal Services	7,570	2,158	4,000	2,433	4,000	-	-	(4,000)	-100.00%
43	Litigation/Mediation	-	-	-	-	-	-	-	-	0.00%
44	Medical Services/Drug Testing	5,512	3,076	4,500	5,346	4,500	4,500	4,500	-	0.00%
45	Other Professional Services	996	2,589	1,000	437	1,000	2,000	2,000	1,000	100.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
46	Insurance & Bonds	2,896	-	-	-	-	-	-	-	0.00%
47	Outside Printing	79	-	500	-	-	-	-	(500)	-100.00%
48	Delivery/Courier Service	33	108	-	34	34	-	-	-	0.00%
49	Advertising	3,375	5,932	5,000	-	2,500	5,000	5,000	-	0.00%
50	Miscellaneous Services	-	-	-	-	-	-	-	-	0.00%
51	New Hire Screening	3,641	7,357	7,500	4,215	5,000	7,500	7,500	-	0.00%
52	Training Services	75	2,250	3,000	1,875	1,500	5,000	5,000	2,000	66.67%
53	Testing/Certification	8,978	3,300	10,000	4,205	3,500	6,000	6,000	(4,000)	-40.00%
54	Other Contract Services	1,816	-	7,700	2,788	5,000	-	-	(7,700)	-100.00%
55	IT Service Maint/License Fees	4,614	-	-	-	-	-	-	-	0.00%
56	IT Hosting Services	295	-	-	-	-	-	-	-	0.00%
57	Services - Temporary Employment	-	-	-	-	-	4,700	4,700	4,700	0.00%
	2. Contractual Services	\$ 46,892	\$ 38,145	\$ 47,817	\$ 26,618	\$ 32,984	\$ 41,200	\$ 41,200	\$ (6,617)	-13.84%
58	General Office Supplies	\$ 935	\$ 1,814	\$ 1,500	\$ 1,244	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	0.00%
59	Computer Supplies	-	26	-	-	-	-	-	-	0.00%
60	City Sponsored Event Supplies	566	1,741	2,500	859	2,500	2,000	2,000	(500)	-20.00%
61	Misc Occasions Supplies	-	849	-	148	148	-	-	-	0.00%
62	Food/Meals	10	18	-	-	-	-	-	-	0.00%
63	Misc Supplies	1	-	200	75	200	-	-	(200)	-100.00%
64	Office Furniture (<\$5K)	-	100	-	-	-	-	-	-	0.00%
65	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
66	Computer Hardware	184	-	-	683	-	-	-	-	0.00%
67	Computer Accessories	181	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 1,877	\$ 4,547	\$ 4,200	\$ 3,009	\$ 4,348	\$ 3,500	\$ 3,500	\$ (700)	-16.67%
68	Computer Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Human Resources	\$ 208,254	\$ 207,726	\$ 241,565	\$ 165,815	\$ 212,151	\$ 241,124	\$ 241,124	\$ (441)	-0.18%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY DEPARTMENT

Information Technology (IT) is key to the City of Kyle's ability to grow, respond to emergencies, and efficiently provide services to its citizens. Investments in IT applications and infrastructure provide management with the tools to more effectively observe and manage the financial, physical and human resources of the City, as well as increase productivity of all employees.

Information Technology's duties include, but are not limited, to the following:

- Systems and data processing, comprising computer-based systems design and implementation, applications, and operating software.
- Telecommunications systems and networks, comprising the integration of planning, development, and implementation of all systems and network services.
- Delivery of applications and other information services products which meet the users' specifications in terms of quality and cost.
- Protection of the City's computer data and information assets and resources.
- Identification of opportunities in the development and support of new and existing technologies.
- Training of employees in the use of various aspects of information technology.

Appropriations by Major Category of Expenditure

Information Technology	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 119,658	\$ 155,190	\$ 192,447	\$ 194,701	\$ 197,952
2. Contractual Services	44,193	169,806	214,693	215,049	235,459
3. Commodities	10,236	22,762	11,200	10,900	8,885
6. Non-CIP Capital Outlay	-	2,763	-	-	-
TOTAL:	\$ 174,088	\$ 350,521	\$ 418,340	\$ 420,650	\$ 442,296
Full Time Equivalents	2.00	3.00	3.00	3.00	3.00

Significant Changes for FY 2012-13

The increase in IT Service Maint/License Fees is due to the Police Department RMS (New World) and is the only significant net increase listed in this department. Supplies and materials are increasing due to a consolidation of computer hardware from other departments. The increase in Software Maintenance/Service Fees is also related to a consolidation of all IT license costs from other departments. Those line items were decreased in the corresponding departments.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Information Technology			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Director of Information Technology	F	Sal.	1.0	1.0	0.0
IT Systems Tech	F	Sal.	2.0	2.0	0.0
F= Full Time PPT = Permanent Part time		Total	3.0	3.0	0.0

Staffing Changes for FY 2012-13

No changes are included in the FY 2012-13 Approved Budget.

Performance Measures

Following is a table reflecting performance measures for the Information Technology Department:

Performance Measures	FY 09 – 10 Actual	FY 10 – 11 Actual	FY 11– 12 Estimated	FY 12 – 13 Approved
Computers	25	25	30	40
Thin Clients	32	50	35	20
Servers	25	30	35	35
Laptops	33	30	40	65
Work Orders (Completed in 3 days)	N/A	90%	70%	90%

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that the Information Technology Department intends to use budgetary support to accomplish in the upcoming budget year.

Mission Statement

It is the mission of the Information Technology Department to handle the City's IT infrastructure and needs. The IT Department provides, maintains, and makes decisions about hardware, software, and telecommunications for all City Departments. The IT Department strives to provide its customers both internal and external the highest level of customer service to ensure all IT needs are being met.

Goals

- Have highly motivated and competent staff to care for the IT needs of the City.
- Maintain excellent interoffice communication within the IT Department.
- Maintain city server infrastructure with 99% uptime during business hours for the year.
- Keep City servers running securely and problem free.
- Maintain a documented inventory of all City technology assets.

Objectives

- Close 90% of all opened work order requests within 3 days.
- Have each IT Department staff member complete at least 20 hours of continuing education training annually.
- Conduct a minimum of 20 staff meetings a year.
- Have no more than 3 cumulative days worth of server down time.
- Schedule and run software and firmware updates at least once a month on each server.
- Add 100% of all City technology assets to the IT asset inventory database.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	<u>INFORMATION TECHNOLOGY</u>									
1	Regular Full Time Wages	\$ 84,587	\$ 115,945	\$ 152,941	\$ 102,444	\$ 153,665	\$ 155,202	\$ 155,202	\$ 2,261	1.48%
2	Regular Part Time Wages	-	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	-	-	-	-	-	-	-	-	0.00%
5	Vacation Leave	6,237	4,899	-	1,737	2,328	-	-	-	0.00%
6	Sick Leave - Regular	5,712	5,424	-	3,622	3,954	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	-	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	378	144	144	144	144	360	360	216	150.00%
10	FICA/Social Security	6,969	8,699	11,712	7,714	11,570	11,901	11,901	189	1.61%
11	Workers Compensation	335	425	-	-	-	-	-	-	0.00%
12	State Unemployment Taxes	480	330	-	-	-	-	-	-	0.00%
13	Retirement - TMRS	8,475	10,790	12,401	8,952	11,382	13,690	13,690	1,289	10.39%
14	Health Insurance	5,885	6,577	12,740	6,539	8,784	13,887	13,887	1,147	9.00%
15	Dental Insurance	517	816	1,023	725	1,087	1,085	1,085	62	6.01%
16	Life Insurance	84	116	182	131	197	195	195	13	7.14%
17	ST/LT Disability Insurance	-	1,023	946	786	1,179	1,249	1,249	303	32.03%
18	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
19	Vision Insurance	-	-	324	243	364	347	347	23	7.10%
20	AD&D	-	-	34	31	46	36	36	2	5.88%
	1. Personnel	\$ 119,658	\$ 155,190	\$ 192,447	\$ 133,067	\$ 194,701	\$ 197,952	\$ 197,952	\$ 5,505	2.86%
21	Uniform Rental (No Longer Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Travel - City Business	70	-	-	-	-	-	-	-	0.00%
23	Travel - Employee Recruitment	-	-	-	-	-	-	-	-	0.00%
24	Travel-Training & Conferences	-	-	-	398	398	-	-	-	0.00%
25	Training & Conf (Non-Travel)	-	-	500	-	-	950	950	450	90.00%
26	Mileage - Reimbursement	-	-	-	-	-	-	-	-	0.00%
27	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
28	Professional Conferences (No Longer Used)	-	898	-	-	-	-	-	-	0.00%
29	Memberships and Dues	131	-	100	-	-	100	100	-	0.00%
30	Subscription and Books	99	-	100	-	-	-	-	(100)	-100.00%
31	Tuition (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
32	Training - Transportation (No Longer Used)	-	74	-	-	-	-	-	-	0.00%
33	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
34	Training - Meals (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
35	Postage	-	-	-	-	-	-	-	-	0.00%
36	Telephone System	1,137	1,159	-	-	-	-	-	-	0.00%
37	Cell Phones/Pagers	2,120	2,961	3,300	2,027	3,300	3,300	3,300	-	0.00%
38	Internet Service	-	843	-	-	-	-	-	-	0.00%
39	Wireless Data Services	438	492	500	658	1,200	500	500	-	0.00%
40	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
41	Other Equip Maint/Repair	714	173	1,000	242	500	950	950	(50)	-5.00%
42	Office Equipment Maint/Repair	-	-	-	-	-	1,800	1,800	1,800	0.00%
43	Computer Equip Maint/Repair	2,509	959	2,250	1,083	1,200	2,138	2,138	(112)	-4.98%
44	Communication Equip Repair	-	-	-	-	-	4,000	4,000	4,000	0.00%
45	Insurance & Bonds	2,896	2,963	-	-	-	-	-	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
46	Delivery/Courier Service	16	-	-	128	150	150	150	150	0.00%
47	Training Services	-	-	-	-	-	-	-	-	0.00%
48	Other Contract Services	1,968	2,210	1,000	3,808	4,558	-	-	(1,000)	-100.00%
49	IT Service Maint/License Fees	6,145	133,214	194,144	177,184	194,144	208,772	208,772	14,628	7.53%
50	IT Hosting Services	-	23,015	9,599	6,299	9,599	9,599	9,599	-	0.00%
51	IT Online Services	600	400	1,200	-	-	-	-	(1,200)	-100.00%
52	IT Consulting Services	25,350	445	1,000	-	-	1,400	1,400	400	40.00%
53	IT Maint Services (Consultant)	-	-	-	-	-	-	-	-	0.00%
54	IT Warranties	-	-	-	-	-	1,800	1,800	1,800	0.00%
55	Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 44,193	\$ 169,806	\$ 214,693	\$ 191,827	\$ 215,049	\$ 235,459	\$ 235,459	\$ 20,766	9.67%
56	Uniforms (Buy)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
57	General Office Supplies	374	494	400	302	400	250	250	(150)	-37.50%
58	Copier/Plotter Supplies (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
59	Computer Supplies	152	-	-	-	-	-	-	-	0.00%
60	Office Security Supplies	-	-	-	-	-	-	-	-	0.00%
61	City Sponsored Event Supplies	121	-	200	-	-	-	-	(200)	-100.00%
62	Medical Supplies	-	-	-	-	-	-	-	-	0.00%
63	Minor Tools/Instruments	47	96	100	-	-	150	150	50	50.00%
64	Training Supplies	-	-	-	-	-	-	-	-	0.00%
65	Misc Occasions Supplies	-	-	-	-	-	-	-	-	0.00%
66	Food/Meals	-	-	-	-	-	-	-	-	0.00%
67	Office Furniture (<\$5K)	-	-	-	-	-	-	-	-	0.00%
68	Communication Equipment	255	-	-	-	-	-	-	-	0.00%
69	Photographic Equipment	-	-	-	-	-	-	-	-	0.00%
70	Computer Hardware	486	20,013	8,000	9,770	8,000	4,235	4,235	(3,765)	-47.06%
71	Computer Software	8,678	836	1,000	442	1,000	2,850	2,850	1,850	185.00%
72	Computer Accessories	113	1,224	1,500	660	1,500	1,400	1,400	(100)	-6.67%
73	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
74	General Electronic Equipment	-	-	-	-	-	-	-	-	0.00%
75	Other Office Equipment	-	-	-	-	-	-	-	-	0.00%
76	Fuel	10	99	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 10,236	\$ 22,762	\$ 11,200	\$ 11,173	\$ 10,900	\$ 8,885	\$ 8,885	\$ (2,315)	-20.67%
77	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
78	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
79	Computer Equipment	-	2,763	-	-	-	-	-	-	0.00%
80	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ 2,763	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Information Technology	\$ 174,088	\$ 350,521	\$ 418,340	\$ 336,067	\$ 420,650	\$ 442,296	\$ 442,296	\$ 23,956	5.73%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

BUILDING INSPECTION

BUILDING INSPECTION DEPARTMENT

The Building Inspections Department is responsible for permitting all construction and conducting inspections of the work. Additionally, this department is responsible for Code Enforcement.

Building Inspection Services issues building construction permits and performs inspections which lead to the final Certificate of Occupancy (CO). This department assists in the coordination between the City and the construction industry with plan review, permitting and on-site inspections. Inspection Services ensures that the construction phase of the development process meets the expectations of the community for the overall public health, safety and welfare through the administration and implementation of applicable City codes and ordinances. This department is also responsible for flood plain administration and review, according to the regulations established by the Federal Emergency Management Agency (FEMA). These regulations have been integrated into Inspection Services to create efficiency and provide better customer response for the enforcement of proposed land use and development codes. The Building Department is responsible for enforcing the Backflow Prevention Program requirements and ensuring that all customers of the City water system comply with City Ordinance #370, the State's 290 Rule and federal mandates. Code Enforcement's goal is to ensure quality and safe land use through the enforcement of fire, building, nuisance and Unified Development Codes and Ordinances.

The purpose of this department is to establish the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire and other hazards attributed to the built environment.

Appropriations by Major Category of Expenditure

Building Inspection	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 335,703	\$ 347,654	\$ 345,561	\$ 324,703	\$ 355,122
2. Contractual Services	109,387	40,566	34,203	35,366	38,696
3. Commodities	11,481	10,316	9,850	10,020	7,016
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 456,570	\$ 398,536	\$ 389,614	\$ 370,089	\$ 400,834
Full Time Equivalents	6.0	6.0	6.0	6.0	6.0

Significant Changes for FY 2012-13

Funding for Fire Marshal is included in the FY 2012-13 Approved Budget.

Capital Outlay

No non-CIP operating capital expenditures are included in FY 2012-13 Approved Budget.

Personnel Resources

Building Inspection

			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Building Official	F	Sal	1.0	1.0	0.0
Building Inspector	F	Hr.	2.0	2.0	0.0
Building Permits Coordinator	F	Hr.	2.0	2.0	0.0
Code Enforcement Officer	F	Hr.	1.0	1.0	0.0
* F= Full Time PPT = Permanent Part time Total			6.0	6.0	0.0

Staffing Changes for FY 2012-13

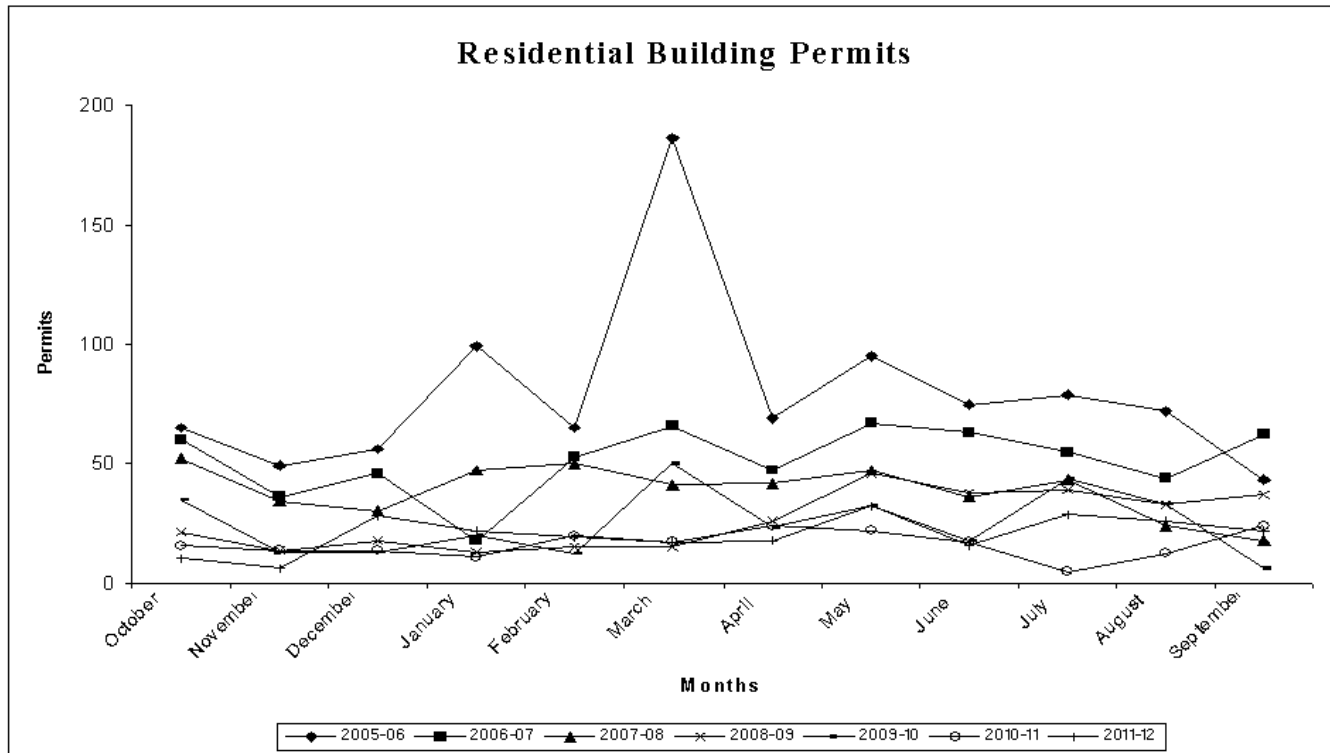
No changes are included for the FY 2012-13 Approved Budget.

Performance Measures

Following is a table reflecting performance measures for the Building Inspection Department:

Performance Measures	FY 09 - 10 Actual	FY 10 - 11 Actual	FY 11 - 12 Estimated	FY 12-13 Approved
Building Permits	431	289	244	260
Electrical Permits	18	16	20	21
Mechanical Permits	12	12	6	7
Plumbing Permits	18	15	10	11
Remodels or Alterations	82	119	78	83
Sign Permits	77	77	66	71
Mobile Home Move-ins	30	14	13	13
Demolition Permits	4	3	3	3
Irrigation Permits	69	79	40	43

The following chart shows the pattern of building permits that have been issued monthly from October FY 2005-06 to June 2011-12. The maximum number of permits issued were 186 in March of 2005-06 and the least amount in the reporting period were 05 which occurred in July of 2010-11. Since then the number climbed steadily to 50 in March of 2009-10, but were off by 54% in the following month. The trend is expected to increase slightly in the summer of 2012 from previous months and stay in the average of 19 permits per month through the Fall of 2012.



Residential Building Permits							
Month	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
October	65	60	52	21	35	16	10
November	49	36	34	14	13	14	6
December	56	46	30	18	13	14	28
January	99	18	47	13	20	11	22
February	65	53	50	15	12	20	19
March	186	66	41	15	50	17	17
April	69	47	42	26	23	24	18
May	95	67	47	46	32	22	32
June	75	63	36	38	18	17	16
July	79	55	43	39	44	5	29
August	72	44	24	33	33	12	26
September	43	62	18	37	6	24	22
Total	953	617	464	315	299	196	245
Avg	79	51	39	26	25	16	20

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that the Building Department intends to use budgetary support to accomplish in the upcoming budget year.

Mission Statements

The mission of the Building Department is to serve the public in an atmosphere of courtesy, friendliness and respect, consistently treating everyone fairly within the policies, rules and regulations of Kyle in order to provide the highest quality municipal services in an effective, creative and fiscally responsible manner while providing support through communication and education to ensure a safe and quality environment for all citizens of Kyle now, and for future generations.

Goals

- Place the public's welfare above all other interests and recognize that the chief function of this department is to serve the best interest of all the citizens of Kyle.
- Demonstrate integrity, honesty and fairness in all transactions and constantly strive for excellence in all matters of ethical conduct.
- Recognize the continuing need for developing improved safety.
- Maintain professional competence in all areas of employment responsibility and encourage the same for all associates at all levels.
- Accept no personal favors for public services rendered and conscientiously avoid all circumstances that could compromise professional integrity.

Objectives

- Identify dilapidated or unsafe vacant structures for condemnation during FY 2012-2013. Initiate a volunteer abatement program explaining health and safety issues on identified properties.
- Department will register 100% of all backflow prevention assembly installations for record keeping and annual retesting notices.
- In order to enhance our customer service, the Building Department will develop and implement a touch-tone Interactive Voice Response (IVR) system. This system will allow callers to inquire about the status of a plan review, schedule inspections, and inquire about other project activities. Benefits include fast access to building permit information for citizens and builders, and a reduction in staff time spent retrieving inspection requests.
- Complete 95% of all requested inspections within 24 hours from the time of request during the work week.
- Examine residential plans, specifications for compliance with applicable codes within 1.5 weeks.
- Provide competent Code Enforcement investigations within 2-3 days time frame for all complaints.
- Have department participate in a minimum of 40 hours of continuing education to maintain state licenses and certifications annually, including customer service training in order to enhance job performance.
- Review sign drawings and application for compliance with sign ordinance within 1 week of submittal.
- Operate within the annual budgetary limits for FY 2012-2013.

Building Plan Review & Inspection Stats 2011

	Inspections	NRC Plan Reviews	Remodel & Accessory	Signs	Permits Issued
January	306	12	6	1	109
February	257	22	22	4	54
March	451	19	14	4	76
April	498	21	14	7	99
May	626	19	14	18	110
June	581	13	13	10	84
July	526	5	11	10	56
August	352	14	9	4	62
September	389	23	7	5	64
October	420	11	11	5	58
November	469	9	8	3	42
December	316	30	6	3	57
Total for Year	5191	198	135	74	871

Building Plan Review & Inspection Stats 2012

	Inspections	2011 NCC Plan Reviews	NRC Plan Reviews	Remodel & Accessory	Signs	Permits Issued
January	471	9	26	2	6	53
February	607	9	19	12	2	55
March	732	5	17	14	7	73
April	566	6	27	10	7	68
May	723	5	31	7	12	127
June						
July						
August						
September						
October						
November						
December						
Total for Year	3099	34	120	45	34	376

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	BUILDING INSPECTION									
1	Regular Full Time Wages	\$ 226,343	\$ 242,126	\$ 265,251	\$ 175,647	\$ 225,247	\$ 268,469	\$ 268,469	\$ 3,218	1.21%
2	Regular Part Time Wages	-	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	2,492	1,307	1,300	1,090	1,211	1,092	1,092	(208)	-16.00%
5	Vacation Leave	22,861	12,146	-	8,992	10,187	-	-	-	0.00%
6	Sick Leave - Regular	7,966	12,240	-	9,892	13,348	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	-	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	2,871	1,872	2,304	2,304	2,304	2,304	2,304	-	0.00%
10	Language Incentive	2,700	3,081	3,600	2,873	3,561	4,500	4,500	900	25.00%
11	FICA/Social Security	19,684	19,909	20,843	15,033	19,211	21,158	21,158	315	1.51%
12	Workers Compensation	1,797	1,877	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	1,262	469	-	-	-	-	-	-	0.00%
14	Retirement - TMRS	22,666	23,100	22,069	16,698	21,600	24,338	24,338	2,269	10.28%
15	Health Insurance	23,116	25,178	25,481	18,326	23,406	27,774	27,774	2,293	9.00%
16	Dental Insurance	1,633	1,923	2,046	1,506	1,949	2,169	2,169	123	6.01%
17	Life Insurance	310	319	319	226	301	342	342	23	7.21%
18	ST/LT Disability Insurance	-	2,108	1,641	1,345	1,735	2,220	2,220	579	35.28%
19	Vision Insurance	-	-	648	468	602	693	693	45	6.94%
20	AD&D	-	-	59	38	42	63	63	4	6.78%
	1. Personnel	\$ 335,703	\$ 347,654	\$ 345,561	\$ 254,439	\$ 324,703	\$ 355,122	\$ 355,122	\$ 9,561	2.77%
21	Travel - City Business	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Travel-Training & Conferences	2,054	1,925	-	538	100	-	-	-	0.00%
23	Training & Conf (Non-Travel)	-	-	-	252	252	-	-	-	0.00%
24	Memberships and Dues	1,509	665	350	485	600	600	600	250	71.43%
25	Subscription and Books	455	638	400	649	649	600	600	200	50.00%
26	Postage	387	1,097	1,000	1,090	1,200	1,300	1,300	300	30.00%
27	Light & Power	-	-	-	-	-	-	-	-	0.00%
28	Telephone System	1,137	1,002	-	-	-	-	-	-	0.00%
29	Cell Phones/Pagers	2,066	1,858	2,076	1,672	2,076	2,076	2,076	-	0.00%
30	Wireless Data Services	1,644	1,353	1,500	599	1,500	1,000	1,000	(500)	-33.33%
31	Motor Vehicle Repair/Maint	1,786	114	2,500	213	2,500	2,000	2,000	(500)	-20.00%
32	Inspection/Registration/Etc	29	89	-	15	15	-	-	-	0.00%
33	Body Shop Repairs	7,858	-	-	1,000	-	-	-	-	0.00%
34	Other Equip Maint/Repair	-	-	-	-	-	-	-	-	0.00%
35	Oil & Lube Svc/Seasonal Maint	181	489	-	100	150	-	-	-	0.00%
36	Car Washes (& Tokens)	100	-	-	-	-	-	-	-	0.00%
37	Office Equipment Maint/Repair	13	-	-	-	-	-	-	-	0.00%
38	Computer Equip Maint/Repair	-	-	-	-	-	-	-	-	0.00%
39	Communication Equip Repair	-	-	-	-	-	-	-	-	0.00%
40	Office Equipment Rental	4,662	6,996	8,500	8,075	8,500	8,500	8,500	-	0.00%
41	Rental - Storage	-	-	-	-	-	2,220	2,220	2,220	0.00%
42	Legal Services	4,254	1,831	2,500	1,521	2,281	-	-	(2,500)	-100.00%
43	Litigation/Mediation	66,916	10,151	-	-	-	-	-	-	0.00%
44	Engineering Services	-	-	-	-	-	-	-	-	0.00%
45	County Recording Fees	-	-	100	-	100	100	100	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
46	Credit Card Fees	1,184	1,586	1,000	627	1,000	1,000	1,000	-	0.00%
47	Insurance & Bonds	4,238	4,099	-	-	-	-	-	-	0.00%
48	Outside Printing	51	174	700	319	700	700	700	-	0.00%
49	Delivery/Courier Service	-	-	-	-	-	-	-	-	0.00%
50	Advertising	-	-	-	-	-	-	-	-	0.00%
51	Training Services	-	-	-	-	-	-	-	-	0.00%
52	Communication-Public Relations	-	-	-	-	-	-	-	-	0.00%
53	Testing/Certification	-	-	3,600	3,766	3,766	3,600	3,600	-	0.00%
54	Other Contract Services	1,761	6,500	9,977	6,729	9,977	-	-	(9,977)	-100.00%
55	IT Service Maint/License Fees	7,077	-	-	-	-	-	-	-	0.00%
56	Services - Inspections	-	-	-	-	-	15,000	15,000	15,000	0.00%
	2. Contractual Services	\$ 109,387	\$ 40,566	\$ 34,203	\$ 27,649	\$ 35,366	\$ 38,696	\$ 38,696	\$ 4,493	13.14%
57	Uniforms (Buy)	\$ 968	\$ 894	\$ 600	\$ 691	\$ 600	\$ 700	\$ 700	\$ 100	16.67%
58	General Office Supplies	4,487	4,608	2,000	440	2,000	1,500	1,500	(500)	-25.00%
59	Computer Supplies	-	-	-	-	-	-	-	-	0.00%
60	City Sponsored Event Supplies	331	-	-	-	-	-	-	-	0.00%
61	Medical Supplies	-	-	-	-	-	-	-	-	0.00%
62	Minor Tools/Instruments	109	-	200	-	200	200	200	-	0.00%
63	Training Supplies	-	-	-	-	-	-	-	-	0.00%
64	Misc Occasions Supplies	-	-	50	-	50	-	-	(50)	-100.00%
65	Food/Meals	30	-	-	18	-	-	-	-	0.00%
66	Misc Supplies	6	-	100	-	100	-	-	(100)	-100.00%
67	Office Furniture (<\$5K)	-	315	500	483	500	-	-	(500)	-100.00%
68	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
69	Computer Hardware	-	-	-	-	-	-	-	-	0.00%
70	Computer Software	-	-	-	-	-	-	-	-	0.00%
71	Computer Accessories	193	-	2,500	1,976	2,500	1,500	1,500	(1,000)	-40.00%
72	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
73	Other Office Equipment	599	-	-	-	-	-	-	-	0.00%
74	Fuel	4,030	4,498	3,900	3,102	3,900	3,116	3,116	(784)	-20.10%
75	Tires/Batteries	728	-	-	99	170	-	-	-	0.00%
	3. Commodities	\$ 11,481	\$ 10,316	\$ 9,850	\$ 6,808	\$ 10,020	\$ 7,016	\$ 7,016	\$ (2,834)	-28.77%
76	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
77	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
78	Motor Vehicles	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Building Inspection	\$ 456,570	\$ 398,536	\$ 389,614	\$ 288,896	\$ 370,089	\$ 400,834	\$ 400,834	\$ 11,220	2.88%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

ECONOMIC DEVELOPMENT

Economic Development Department

City Council Vision Statement:

Kyle will become a full service community that will continue to grow quality healthcare, higher education and retail industries for the benefit of its residents.

City Council Policy Statement

- Staff shall strive to be positive and informative to all business prospects.
- The City will develop a “one-stop shop” for future businesses, which would include utilizing one point of contact for all prospects during any communication with the City.
- Economic development is everyone’s responsibility. Staff should consider the economic development implications of all projects regardless of department.
- The City shall make available any small business development programs to all residents and business prospects.
- All information produced by the City shall be provided in Spanish when requested. A Spanish speaking staff member shall be available as a resource to all potential prospects.
- The City shall dedicate focus and attention to the Economic Development Vision Statement.
- The protection of future business is the responsibility of Council members, appointed officials and staff alike.
- The City shall make a priority the promotion of historic downtown and promotion of tourism in the City of Kyle.

Appropriations by Major Category of Expenditure

Economic Development	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 111,145	\$ 128,048	\$ 136,434	\$ 132,611	\$ 141,932
2. Contractual Services	204,142	403,435	59,130	43,596	54,720
3. Commodities	1,374	1,194	1,325	1,225	1,325
TOTAL:	\$ 316,661	\$ 532,677	\$ 196,889	\$ 177,432	\$ 197,977
Full Time Equivalents	2.0	2.0	2.0	2.0	2.0

Significant Changes for FY 2012-13

- The addition of one laptop for intern and staff since interns are moved around due to limited space availability and the inability to accommodate webinars and programs needed when staff is using Sunrays.
- City sponsored events- minimal increase in city sponsored events to support business workshops as part of the focus on BR&E efforts and ED&T committee retreat.
- Some dollars have been reallocated among conferences and training (travel & non-travel) and city business to better reflect uses. Those items show a combined increase of \$2500. For anticipated increases in ICSC fees based upon prior year’ increases and the addition on one person to attend RECon 2013.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Economic Development

Economic Development			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Director of Economic Development	F	Sal	1.0	1.0	0.0
Econ Dev Admin Assistant	F	Hr.	1.0	1.0	0.0
F= Full Time PPT = Permanent Part time			Total	2.0	2.0
				0.0	0.0

Staffing Changes for FY 2012-13

No changes are included in the FY 2012-13 Approved Budget.

Performance Measures

Following is a table reflecting performance measures for Economic Development:

Performance Measures	FY 09 - 10 Actual	FY 10 - 11 Actual	FY 11 - 12 Estimated	FY 12-13 Approved
# of Recruiting/Prospects Contacted (Yearly Average)	97	85	75	93
# of Active Prospective Projects (Rolling Average per Month)	76	74	65	84

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that the Economic Development Department intends to use budgetary support to accomplish in the upcoming budget year.

Mission Statement

The mission of the Economic Development Department is to create new job opportunities, expand the local tax base and raise the local per capita income level by marketing Kyle as the community of choice for business looking to start, expand or relocate their operations. The Department also works closely with existing employers to identify any issues/concerns that could hinder their future growth and expansion in the City.

- The goals and objectives of the City of Kyle, Department of Economic Development are based upon the direction of City Council for the Vision of the community (as a result of the adoption of the 5yr Economic Development Strategic plan March 2008 and City Council Economic Development Policy adopted 2011), evaluation of current projects and activity and fluidity of the local economy.*

Goals

- Encourage appropriate land use and modifications and annexations;
- Marketing and Branding Campaign specific to the Economic Development Department;
- Support and encourage revitalization of Historic Kyle;
- Focus on Healthcare Recruitment Strategy and Campaign;
- Focus on feasibility of Business and R&D Park Development;
- Support the development of a commuter rail station surrounded by dense mixed-use development;

- Establish high standards for new development along I-35 to maximize the impact of new business opportunities;
- Unifying the urbanized area;
- Bridging the gaps between Kyle’s pool of talent and the lack of local employment opportunities;
- Diversification of the tax base to serve a growing population;
- Providing a new outlet for regional economic growth by positioning Kyle as the employment center for the Austin region’s southern tier;
- Aggressively promoting a new image of Kyle—internally and externally—as the leader in economic development for the metropolitan region’s southern tier.
- Continue to support and reinforce the importance of opening up the South end of Kyle through infrastructure access to active, sustainable projects.
- Pursue additional medical services and support services to further propel Kyle as a medical hub for the area.
- Enhance local visibility and positioning in the region. i.e. Economic Development Committee and participation in regional economic developments partnerships, updated collateral, brochures and marketing pieces and participation in appropriate conferences and tradeshow in addition to the website.

Objectives

1. ED staff to respond to phone calls and emails for basic information within 24 hours.
2. ED staff to review all prospect/business leads within 24 hours.
3. ED staff to respond to information requests and prospect leads with response packet and/or appropriate information no later than noon on the day of the deadline.
4. Update all demographic and pertinent information about the City of Kyle no less than twice a year.
5. Make all updated information pertaining to City of Kyle Economic Development and growth trends available and accessible through website or electronic means.
6. Contact all local Kyle businesses (based upon commercial utility accounts) regardless of size via survey focusing on local business and City related issues and information as part of Business Retention and Expansion practices.
7. ED staff to review and update project activity reports once a month.
8. Build on the Kyle ED website to continue to create “one stop shop” for current information to accommodate businesses, prospects and other ED related issues at least once a month.
9. ED staff to contact local commercial realtors every 6 months to verify available property listings.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
EXPENDITURES:										
Line No.	ECONOMIC DEVELOPMENT									
1	Regular Full Time Wages	\$ 64,724	\$ 91,126	\$ 107,564	\$ 73,304	\$ 94,335	\$ 110,570	\$ 110,570	\$ 3,006	2.79%
2	Temporary/Seasonal Wages	19,249	155	-	-	-	-	-	-	0.00%
3	Overtime Wages	101	85	-	13	7	-	-	-	0.00%
4	Vacation Leave	7,598	4,023	-	2,413	2,969	-	-	-	0.00%
5	Sick Leave - Regular	824	5,552	-	5,010	7,516	-	-	-	0.00%
6	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
7	Merit Increase	-	-	-	-	-	-	-	-	0.00%
6	Longevity Pay	441	360	576	576	576	720	720	144	25.00%
7	Language Incentive	-	-	900	104	-	900	900	-	0.00%
8	FICA/Social Security	6,976	7,721	8,342	6,143	7,904	8,583	8,583	241	2.89%
9	Workers Compensation	325	339	-	-	-	-	-	-	0.00%
10	State Unemployment Taxes	326	144	-	-	-	-	-	-	0.00%
11	Retirement - TMRS	6,193	8,638	8,832	6,763	8,763	9,873	9,873	1,041	11.79%
12	Health Insurance	4,014	8,386	8,494	6,520	8,751	9,258	9,258	764	8.99%
13	Dental Insurance	282	628	682	512	682	723	723	41	6.01%
14	Life Insurance	91	135	137	103	137	146	146	9	6.57%
15	ST/LT Disability Insurance	-	757	666	553	731	901	901	235	35.29%
16	Vision Insurance	-	-	216	162	216	231	231	15	6.94%
17	AD&D	-	-	25	19	25	27	27	2	8.00%
	1. Personnel	\$ 111,145	\$ 128,048	\$ 136,434	\$ 102,194	\$ 132,611	\$ 141,932	\$ 141,932	\$ 5,498	4.03%
18	Travel - City Business	\$ 3,838	\$ 7,056	\$ 8,000	\$ 4,949	\$ 8,000	\$ 7,500	\$ 7,500	\$ (500)	-6.25%
19	Travel-Training & Conferences	7,665	4,699	7,000	2,104	7,000	2,500	2,500	(4,500)	-64.29%
20	Training & Conf (Non-Travel)	-	-	-	270	-	4,000	4,000	4,000	0.00%
21	Mileage - Reimbursement	-	-	-	-	-	-	-	-	0.00%
22	Travel - Tolls & Parking	-	-	-	-	-	-	-	-	0.00%
23	Memberships and Dues	2,526	9,584	6,970	444	6,970	6,970	6,970	-	0.00%
24	Subscription and Books	452	214	200	85	-	200	200	-	0.00%
25	Postage	107	286	150	178	200	250	250	100	66.67%
26	Telephone System	1,137	1,002	-	-	-	-	-	-	0.00%
27	Cell Phones/Pagers	938	808	850	650	906	900	900	50	5.88%
28	Wireless Data Services	438	492	460	266	304	300	300	(160)	-34.78%
29	Office Equipment Rental	9	-	-	-	-	-	-	-	0.00%
30	Legal Services	66	26	-	-	-	-	-	-	0.00%
31	Outside Printing	1,498	56	2,200	-	2,200	2,000	2,000	(200)	-9.09%
32	Delivery/Courier Service	-	8	-	16	16	50	50	50	0.00%
33	Advertising	3,046	18,490	18,000	5,383	2,700	14,750	14,750	(3,250)	-18.06%
34	Eco Development Consult Serv	240	14,369	15,300	15,300	15,300	-	15,300	-	0.00%
35	Communication-Public Relations	5,000	-	-	-	-	-	-	-	0.00%
36	IT Service Maint/License Fees	176	-	-	-	-	-	-	-	0.00%
37	Seton 380 Developer Agrmnt	98,429	177,502	-	-	-	-	-	-	0.00%
38	DDR DB 380 Developer Agrmnt	78,579	168,843	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 204,142	\$ 403,435	\$ 59,130	\$ 29,644	\$ 43,596	\$ 39,420	\$ 54,720	\$ (4,410)	-7.46%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
39	Uniforms (Buy)	\$ 205	\$ 131	\$ 150	\$ -	\$ 150	\$ 100	\$ 100	\$ (50)	-33.33%
40	General Office Supplies	755	821	900	206	800	400	400	(500)	-55.56%
41	Computer Supplies	-	-	-	-	-	600	600	600	0.00%
42	City Sponsored Event Supplies	201	57	-	-	-	100	100	100	0.00%
43	Misc Occasions Supplies	-	15	-	-	-	-	-	-	0.00%
44	Food/Meals	20	46	50	105	50	50	50	-	0.00%
45	Misc Supplies	15	124	75	-	75	75	75	-	0.00%
46	Office Furniture (<\$5K)	99	-	150	-	150	-	-	(150)	-100.00%
47	Computer Hardware	-	-	-	-	-	-	-	-	0.00%
48	Computer Software	80	-	-	-	-	-	-	-	0.00%
3. Commodities		\$ 1,374	\$ 1,194	\$ 1,325	\$ 311	\$ 1,225	\$ 1,325	\$ 1,325	\$ -	0.00%
Total Economic Development		\$ 316,661	\$ 532,677	\$ 196,889	\$ 132,149	\$ 177,432	\$ 182,677	\$ 197,977	\$ 1,088	0.55%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

PLANNING

PLANNING DEPARTMENT

The Planning Department is responsible for receiving all subdivision plats, zoning requests, and site development permits applications. The Department coordinates interdepartmental review of plans and prepares reports for the Planning and Zoning Commission, City Council, and Board of Adjustment. The Department maintains official records of zonings, subdivisions and variances issued or approved by the City. The Department is responsible for implementing and periodically updating the City's Comprehensive Plan and providing land use and development information to other city departments as well as the public. The Department is responsible for preparation, maintenance and updates to the City's GIS system.

The Planning Department is responsible for guiding the City's long range planning efforts and the City's comprehensive plan for future growth and development. This Department also provides census and demographic information, in addition to growth and development information to the community for projecting population, building, and development trends and impacts. In accordance with growth management policies established by the comprehensive plan and the Council, the Planning Department develops annexation policies and an annexation plan for the orderly growth of the city. This Department also manages the City's mapping.

The Planning Department provides guidance, reviews zoning, subdivision applications, site development applications, and shapes public policy related to growth and development. We are committed to proactive, community-based planning founded on public participation, and to the building of livable, sustainable communities.

Appropriations by Major Category of Expenditure

Planning	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 191,841	\$ 226,751	\$ 226,922	\$ 207,715	\$ 234,607
2. Contractual Services	34,415	20,803	20,864	10,080	11,569
3. Commodities	1,832	1,751	2,000	1,500	2,000
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 228,087	\$ 249,305	\$ 249,786	\$ 219,295	\$ 248,176
Full Time Equivalents	3.0	3.0	3.0	3.0	3.0

Significant Changes for FY 2012-13

No Changes are included in the FY 2012-13 Approved Budget.

Capital Outlay

No non-CIP capital outlay items are included in the FY 2012-13 Approved Budget.

Personnel Resources

Planning Department

			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Director of Planning	F	Sal	1.0	1.0	0.0
Planning Technician	F	Hr.	1.0	1.0	0.0
GIS Technician	F	Sal	1.0	1.0	0.0
Total			3.0	3.0	0.0

F= Full Time PPT = Permanent Part time

Staffing Changes for FY 2012-13

No changes are included in the FY 2012-13 Approved Budget.

Performance Measures

Following is a table reflecting performance measures for the Planning Department:

Performance Measures	FY 09 - 10 Actual	FY 10 - 11 Actual	FY 11 - 12 Estimated	FY 12 - 13 Approved
Subdivision plat applications	10	12	19	14
No. of new lots platted	178	157	206	170
Site plans	9	20	18	16
Variances to Board of Adjustment	2	2	4	3
Rezoning applications	10	10	10	9

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that the Planning Department intends to use budgetary support to accomplish in the upcoming budget year.

Mission Statements

The mission of the Planning Department is to provide education, information, recommendation, and leadership to citizens of Kyle so they can enjoy a quality of life enriched by choices in housing and transportation, efficient use of public infrastructure, distinctive community character, and a robust civic life.

Goals

- To provide information and assistance to meet the needs of the citizens, Council, City Departments, developers and agencies regarding the development of the City.
- To provide excellent customer service to applicants and the general public for all matters relating to the development process.
- To ensure maximum adherence to City policies, bylaws and objectives to ensure development occurs in a manner consistent with stated community direction.
- To promote a working environment where learning is encouraged, new ideas are welcome, and a friendly atmosphere prevails as the most productive team approach to business.

Objectives

- Manage development utilizing the Comprehensive Plan to ensure high quality growth.
- Provide quality review and assistance with development issues in a timely manner.
- Improve development review and plat filing effectiveness.
- Complete Comprehensive Plan Amendments.
- Revise the Tree and Landscape Requirements.
- Staff to participate in 20 hours of continuing education training annually.
- Update on-line City maps twice annually.
- Operate within the annual budgetary limits for FY 2012-2013.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
EXPENDITURES:										
Line No.	PLANNING									
1	Regular Full Time Wages	\$ 133,009	\$ 168,610	\$ 181,995	\$ 125,909	\$ 159,581	\$ 186,176	\$ 186,176	\$ 4,181	2.30%
2	Overtime Wages	2,860	(104)	-	-	-	-	-	-	0.00%
3	Vacation Leave	8,692	8,733	-	2,355	3,271	-	-	-	0.00%
4	Sick Leave - Regular	8,184	4,571	-	2,969	3,405	-	-	-	0.00%
5	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
6	Merit Increase	-	-	-	-	-	-	-	-	0.00%
7	Longevity Pay	351	504	720	432	432	648	648	(72)	-10.00%
8	FICA/Social Security	11,565	12,734	13,978	9,438	11,953	14,292	14,292	314	2.25%
9	Workers Compensation	552	569	-	-	-	-	-	-	0.00%
10	State Unemployment Taxes	634	216	-	-	-	-	-	-	0.00%
11	Retirement - TMRS	13,312	15,224	14,800	10,912	13,951	16,441	16,441	1,641	11.09%
12	Health Insurance	11,778	13,197	12,740	9,437	12,537	13,887	13,887	1,147	9.00%
13	Dental Insurance	752	934	1,023	711	926	1,085	1,085	62	6.01%
14	Life Insurance	152	175	182	122	156	195	195	13	7.14%
15	ST/LT Disability Insurance	-	1,386	1,126	867	1,120	1,500	1,500	374	33.21%
16	Vision Insurance	-	-	324	252	339	347	347	23	7.10%
17	AD&D	-	-	34	31	44	36	36	2	5.88%
	1. Personnel	\$ 191,841	\$ 226,751	\$ 226,922	\$ 163,434	\$ 207,715	\$ 234,607	\$ 234,607	\$ 7,685	3.39%
18	Travel - City Business	\$ -	\$ 120	\$ 75	\$ 302	\$ 200	\$ 433	\$ 433	\$ 358	477.33%
19	Travel-Training & Conferences	-	200	-	10	340	2,846	2,846	2,846	0.00%
20	Training & Conf (Non-Travel)	-	-	200	-	310	-	-	(200)	-100.00%
21	Memberships and Dues	391	270	500	-	-	490	490	(10)	-2.00%
22	Subscription and Books	-	180	200	-	-	200	200	-	0.00%
23	Postage	52	202	289	150	189	300	300	11	3.81%
24	Telephone System	1,137	1,002	-	-	-	-	-	-	0.00%
25	Cell Phones/Pagers	-	-	-	618	900	700	700	700	0.00%
26	Computer Equip Maint/Repair	2,857	-	-	-	-	-	-	-	0.00%
27	Office Equipment Rental	17	-	-	-	-	-	-	-	0.00%
28	Rental - Storage	-	-	-	-	-	100	100	100	0.00%
29	Legal Services	9,226	3,076	-	-	-	-	-	-	0.00%
30	Engineering Services	13,752	11,455	15,000	2,267	3,500	2,000	2,000	(13,000)	-86.67%
31	County Recording Fees	-	270	-	(56)	-	-	-	-	0.00%
32	Insurance & Bonds	965	821	-	-	-	-	-	-	0.00%
33	Advertising	5,698	-	-	41	41	-	-	-	0.00%
34	Public Notices	-	3,144	1,500	1,198	1,500	4,500	4,500	3,000	200.00%
35	Planning Consulting Services	-	-	-	-	-	-	-	-	0.00%
36	Communication-Public Relations	-	-	-	-	-	-	-	-	0.00%
37	Other Contract Services	56	63	3,100	3,069	3,100	-	-	(3,100)	-100.00%
38	IT Service Maint/License Fees	263	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 34,415	\$ 20,803	\$ 20,864	\$ 7,599	\$ 10,080	\$ 11,569	\$ 11,569	\$ (9,295)	-44.55%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
39	Uniforms (Buy)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
40	General Office Supplies	766	1,727	2,000	475	1,500	2,000	2,000	-	0.00%
41	City Sponsored Event Supplies	1,054	-	-	-	-	-	-	-	0.00%
42	Food/Meals	10	-	-	-	-	-	-	-	0.00%
43	Misc Supplies	1	24	-	-	-	-	-	-	0.00%
44	Computer Hardware	-	-	-	683	-	-	-	-	0.00%
	3. Commodities	\$ 1,832	\$ 1,751	\$ 2,000	\$ 1,158	\$ 1,500	\$ 2,000	\$ 2,000	\$ -	0.00%
45	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Planning	\$ 228,087	\$ 249,305	\$ 249,786	\$ 172,191	\$ 219,295	\$ 248,176	\$ 248,176	\$ (1,610)	-0.64%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

EMERGENCY MEDICAL SERVICES

EMERGENCY MEDICAL SERVICES

The City of Kyle contracts with the San Marcos-Hays County EMS, Inc., for providing emergency medical services including ambulatory services. The current approved budget for FY 2011-12 includes \$273,900.00 for payments to San Marcos-Hays County EMS, Inc., for providing emergency medical services. Based on the new contract with the San Marcos-Hays County EMS, Inc., the amount of annual funding is increased by \$44,178.00 to \$318,064.00 for FY 2012-13 for emergency medical services.

Appropriations by Major Category of Expenditure

Emergency Medical Services (Contract)	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
2. Contractual Services	\$ 71,896	\$ 160,412	\$ 273,900	\$ 273,886	\$ 318,064
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 71,896	\$ 160,412	\$ 273,900	\$ 273,886	\$ 318,064

Significant Changes for FY 2012-13

- Based on the new contract, the funding for the San Marcos-Hays County EMS, Inc. is increased by \$44,178.00 to \$318,064.00 for FY 2012-13 for emergency medical services.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
EXPENDITURES:										
Line No.	EMERGENCY MEDICAL SERVICES (Contract)									
1	Water/Sewer/Trash	\$ 139	\$ 412	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Body Shop Repairs	-	-	-	-	-	-	-	-	0.00%
3	Other Equip Maint/Repair	553	-	-	-	-	-	-	-	0.00%
4	SM-Hays Co Emerg Medical	66,204	160,000	273,900	273,886	273,886	318,064	318,064	44,164	16.12%
5	Other Contract Services	5,000	-	-	-	-	-	-	-	0.00%
6	Other Contributions	-	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 71,896	\$ 160,412	\$ 273,900	\$ 273,886	\$ 273,886	\$ 318,064	\$ 318,064	\$ 44,164	16.12%
7	Capital Improv - Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Emergency Medical Services (Contract)	\$ 71,896	\$ 160,412	\$ 273,900	\$ 273,886	\$ 273,886	\$ 318,064	\$ 318,064	\$ 44,164	16.12%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

FIRE PROTECTION SERVICES

FIRE PROTECTION SERVICES

Kyle Fire Department is a combination department composed of over 70 volunteers, sixteen full-time and ten part-time employees. They have EMT Basics, Intermediates, and Paramedics; TCFP and SFFMA certified firefighters, many of which receive training at Texas A&M.

Although the Kyle Fire Department is part of an Emergency Service District and is not a part of the City of Kyle, the city and the fire department work closely to protect lives and property with the Kyle city limits. The City provides annual cash contribution of \$5,000.00 pays \$22,000 for liability insurance coverage for Fire Department's vehicles and buildings.

Appropriations by Major Category of Expenditure

Fire Protection Services	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
2. Contractual Services	\$ 1,739	\$ 5,000	\$ 27,000	\$ 27,000	\$ 28,594
TOTAL:	\$ 1,739	\$ 5,000	\$ 27,000	\$ 27,000	\$ 28,594

Significant Changes for FY 2012-13

- No changes requested by the Kyle Fire Department.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	<u>KYLE FIRE DEPARTMENT</u>									
1	Maintenance - Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	0.00%
2	Insurance & Bonds	1,739	-	-	-	-	21,594	21,594	21,594	0.00%
3	Kyle Fire Dept	-	5,000	5,000	-	5,000	5,000	5,000	-	0.00%
	2. Contractual Services	\$ 1,739	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 28,594	\$ 28,594	\$ 23,594	471.88%
	Total Kyle Fire Department	\$ 1,739	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 28,594	\$ 28,594	\$ 23,594	471.88%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

POLICE

POLICE DEPARTMENT

The Kyle Police Department provides direct public safety services to the citizens of Kyle. The vision and goal of the Police Department is to continually adapt to change and enhance its service delivery to meet the public safety needs of our vibrant, growing and ever changing community.

The Police Department exists to dedicate itself to work in cooperation with our community partners to proactively address the public safety needs of the residents, enhance their quality of life and to provide them the type of service excellence so justly deserved by our city and our citizens.

Appropriations by Major Category of Expenditure – Police Department

Police Department Summary	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 2,558,666	\$ 2,797,359	\$ 3,475,661	\$ 3,262,594	\$ 3,569,447
2. Contractual Services	346,094	331,673	278,992	295,242	361,871
3. Commodities	191,909	232,284	206,260	285,793	287,637
6. Non-CIP Capital Outlay	243,518	20,476	73,676	71,676	57,276
TOTAL:	\$ 3,340,187	\$ 3,381,792	\$ 4,034,589	\$ 3,915,305	\$ 4,276,231
Full Time Equivalents	44.0	47.5	50.0	50.0	53.0

Program Description - Operations

The Operations Division consists of three functional work components: the Police Operations Division, the Special Services Division, and the Criminal Investigations Division.

Appropriations by Major Category of Expenditure – Operations Division

Police Operations	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 2,197,047	\$ 2,290,967	\$ 2,885,819	\$ 2,720,178	\$ 2,886,771
2. Contractual Services	340,016	326,618	271,592	292,242	339,571
3. Commodities	190,878	229,199	204,186	283,719	269,527
6. Non-CIP Capital Outlay	243,518	20,476	73,676	71,676	57,276
TOTAL:	\$ 2,971,459	\$ 2,867,259	\$ 3,435,273	\$ 3,367,815	\$ 3,553,145
Full Time Equivalents	35.0	35.5	38.0	38.0	38.5

Significant Changes for FY 2012-13

No significant changes included in the FY 2012-13 Approved Budget.

Capital Outlay

Capital outlay includes the lease payments for 3 vehicles purchased in FY 2012-13.

Personnel Resources

Police Department Operations

Police Department Operations			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Police Chief	F	Sal.	1.0	1.0	0.0
Police Captain	F	Hr.	1.0	1.0	0.0
Police Sergeant	F	Hr	7.0	7.0	0.0
Police Officer	F	Hr	27.0	27.0	0.0
Property & Evidence Technician	F	Hr.	1.0	1.0	0.0
Animal Control Officer	F	Hr.	1.0	1.5	0.5
F= Full Time PPT = Permanent Part time			Total		
			38.0	38.5	0.5

Staffing Changes for FY 2012-13

No changes are included in the FY 2012-13 Approved Budget.

Performance Measures

Following is a table reflecting performance measures for the Police Department:

Performance Measures	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Approved
Police Reports	2,351	2,301	1,861	1,954
Self Initiated Activity (Traffic Stops)	15,784	9,182	23,856	25,049
Traffic Violations	4,709	4,360	5,916	6,212
Vacation/Close Watch	626/2,877	835/3,011	936	983

Mission Statement

The mission of the Kyle Police Department is to protect and serve the citizens of Kyle. As members of the Kyle Police Department, we dedicate ourselves to provide fair, impartial and ethical police service to all members of the community with the highest degree of integrity, professionalism and respect.

Goals

- Reduce crime and victimization through proactive programs and operations
- Reduce traffic crashes and neighborhood traffic complaints
- Improve operational effectiveness of existing resources
- Provide exceptional customer service

Objectives

- Reduce UCR Part 1 Crime (Murder, Robbery, Rape, Aggravated Assault, Burglary, Larceny (Theft), Auto Theft, and Arson) by 5% from 2011.
- Conduct five (5) community and five (5) business crime prevention programs; establishing partnership with crime watch groups.
- Each officer and each shift to increase officer self-initiated activity by 5% from 20011, i.e., Field Interview Forms, Crime Risk Assessment Reports, & Violator Contacts reflecting written warnings or written enforcement actions.
- Conduct annual self-audit on personnel records, including training records for all agency personnel.
- Meet area law enforcement agency administrators on a monthly basis for the dissemination of law enforcement sensitive information, crime trends and Criminal Intelligence sharing.
- Identify/assess top five traffic safety problem areas in the city on a monthly basis and deploy enforcement resources for mitigation.
- Conduct six (6) DWI Enforcement efforts within the year to enforce DWI statutes and reduce the frequency of DWI-related crashes.
- Establish annual training goal to have a minimum of eight (8) personnel become eligible to attain their next level of TCLEOSE certification.
- Mandate all supervisory and management personnel successfully complete advanced supervisory and leadership development coursework.
- Develop and implement a comprehensive department manual of policies and written directives, including an orientation and training program for every employee.
- Provide a public-private training partnership in developing Customer Service training to 911 and lobby services personnel.
- Develop and initiate comprehensive response program for response to Mental Health related emergencies; cooperative effort with local health providers and area law enforcement agencies.
- Implement a fully operational Mobile Incident Command Center and Crime Scene Unit.
- Conduct property and evidence room audit.
- Conduct two (2) Citizen's Police Academies

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	POLICE OPERATIONS									
1	Regular Full Time Wages	\$ 1,260,884	\$ 1,414,803	\$ 2,188,775	\$ 1,344,413	\$ 1,864,650	\$ 2,142,522	\$ 2,147,812	\$ (40,963)	-1.87%
2	Regular Part Time Wages	-	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	162,814	151,338	92,500	101,853	150,000	117,600	102,500	10,000	10.81%
5	Shift Pay	-	-	-	-	-	-	-	-	0.00%
6	Vacation Leave	146,081	149,591	-	62,246	74,144	-	-	-	0.00%
7	Sick Leave - Regular	8,628	13,629	-	6,473	9,407	-	-	-	0.00%
8	Sick Leave - Civil Service	130,829	60,209	4,000	51,434	69,379	4,000	4,000	-	0.00%
9	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
10	Merit Increase	7,984	-	-	-	-	-	-	-	0.00%
11	Longevity Pay	11,745	8,280	10,152	10,008	10,008	12,168	12,168	2,016	19.86%
12	Clothing Allowance	-	-	4,800	4,800	4,800	4,800	4,800	-	0.00%
13	Car Allowance	6,000	4,500	6,000	4,500	6,000	6,000	6,000	-	0.00%
14	Language Incentive	5,158	10,546	16,500	9,975	11,571	20,400	21,160	4,660	28.24%
15	Certification Incentive	6,392	6,358	9,000	7,016	8,981	8,700	8,950	(50)	-0.56%
16	Education Incentive (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
17	FICA/Social Security	119,310	124,398	178,377	117,478	151,640	179,667	179,970	1,593	0.89%
18	Workers Compensation	55,664	60,083	-	-	-	-	-	-	0.00%
19	State Unemployment Taxes	7,006	2,230	-	-	-	-	-	-	0.00%
20	Retirement - TMRS	140,134	146,406	182,078	133,030	173,091	186,652	186,145	4,067	2.23%
21	Health Insurance	118,667	117,669	161,379	115,969	154,807	175,902	175,902	14,523	9.00%
22	Dental Insurance	8,354	9,169	12,959	9,405	12,495	13,737	13,737	778	6.00%
23	Life Insurance	1,397	1,327	1,778	1,274	1,683	1,903	1,903	125	7.02%
24	ST/LT Disability Insurance	-	10,431	13,089	9,881	13,187	17,028	16,982	3,893	29.74%
25	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
26	Vision Insurance	-	-	4,104	3,000	3,993	4,391	4,391	287	7.00%
27	AD&D	-	-	328	252	344	351	351	23	6.89%
	1. Personnel	\$ 2,197,047	\$ 2,290,967	\$ 2,885,819	\$ 1,993,006	\$ 2,720,178	\$ 2,895,822	\$ 2,886,771	\$ 952	0.03%
28	Uniform Rental (No Longer Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
29	Travel - City Business	231	334	1,500	293	1,500	1,500	1,500	-	0.00%
30	Travel - Employee Recruitment	1,451	248	-	-	-	500	500	500	0.00%
31	Travel-Training & Conferences	496	278	19,000	5,627	18,862	19,000	20,700	1,700	8.95%
32	Training & Conf (Non-Travel)	-	-	10,000	11,599	10,138	14,000	14,000	4,000	40.00%
33	Training/Registration (No Longer Used)	22,242	11,938	-	-	-	-	-	-	0.00%
34	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
35	Memberships and Dues	3,155	1,202	2,000	1,599	2,000	2,500	2,500	500	25.00%
36	Subscription and Books	2,753	1,302	3,510	1,017	3,510	3,510	3,510	-	0.00%
37	Tuition	-	-	-	-	-	-	-	-	0.00%
38	Training - Transportation (No Longer Used)	1,448	3,984	-	-	-	-	-	-	0.00%
39	Training - Lodging (No Longer Used)	9,603	10,389	-	-	-	-	-	-	0.00%
40	Training - Meals (No Longer Used)	2,013	1,869	-	-	-	-	-	-	0.00%
41	Postage	610	668	6,170	665	2,500	4,170	1,447	(4,723)	-76.55%
42	Long Term Facility Lease	-	-	-	-	-	-	-	-	0.00%
43	Light & Power	13,748	13,250	15,243	-	15,243	-	-	(15,243)	-100.00%
44	Natural Gas/Propane	-	-	-	-	-	-	-	-	0.00%
45	Telephone System	20,063	18,717	-	-	-	-	-	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
46	Cell Phones/Pagers	13,627	14,485	9,900	8,460	9,900	9,900	10,625	725	7.32%
47	Internet Service	3,126	2,914	6,500	-	-	-	-	(6,500)	-100.00%
48	Wireless Data Services	11,270	10,828	6,480	6,965	6,480	6,480	6,480	-	0.00%
49	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
50	Radio Service/Lease	-	-	21,508	11,281	21,508	21,508	24,508	3,000	13.95%
51	Electrical Repairs	-	-	-	-	-	-	-	-	0.00%
52	Heating/Cooling Repairs	-	-	-	-	-	-	-	-	0.00%
53	Plumbing Repairs	187	-	-	-	-	-	-	-	0.00%
54	Grounds Maintenance/Repair	86	-	-	-	-	-	-	-	0.00%
55	Misc Facility Repairs/Maint	1,760	2,936	-	-	-	-	-	-	0.00%
56	Janitorial Service - Contract	2,661	-	-	-	-	-	-	-	0.00%
57	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
58	Light Equipment Rental	141	-	-	-	-	-	-	-	0.00%
59	Motor Vehicle Repair/Maint	14,257	17,211	22,500	23,146	55,000	72,500	72,500	50,000	222.22%
60	Repair/Maintenance - Minor	3,930	2,543	-	-	-	5,000	5,000	5,000	0.00%
61	Equipment Maint - Motorcycles	-	-	10,000	733	5,000	10,000	15,000	5,000	50.00%
62	Extended Warranty	-	-	-	-	-	-	-	-	0.00%
63	Inspection/Registration/Etc	44	102	-	534	509	-	-	-	0.00%
64	Body Shop Repairs	7,242	6,944	-	4,046	4,628	9,000	9,000	9,000	0.00%
65	Pump Maint Repair (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
66	Other Equip Maint/Repair	26,232	15	-	-	-	2,000	2,000	2,000	0.00%
67	Oil & Lube Svc/Seasonal Maint	2,213	2,733	1,500	2,976	4,500	-	-	(1,500)	-100.00%
68	Car Washes (& Tokens)	904	800	1,000	1,270	2,000	-	-	(1,000)	-100.00%
69	Office Equipment Maint/Repair	54	-	-	-	-	2,400	2,400	2,400	0.00%
70	Computer Equip Maint/Repair	-	2,860	2,000	-	2,000	2,000	2,000	-	0.00%
71	Communication Equip Repair	4,141	4,327	5,000	3,310	5,000	5,000	5,000	-	0.00%
72	Office Equipment Rental	2,235	2,105	-	151	-	3,600	3,600	3,600	0.00%
73	Equipment Rental - Motorcycles	-	-	9,600	9,360	9,600	9,600	9,600	-	0.00%
74	Rental - Storage	-	-	-	-	-	2,640	2,640	2,640	0.00%
75	Legal Services	16,888	13,404	30,500	18,552	30,500	-	-	(30,500)	-100.00%
76	Litigation/Mediation	25,387	4,229	-	-	-	-	-	-	0.00%
77	Medical Services/Drug Testing	294	374	200	-	200	200	200	-	0.00%
78	Veterinarian Services	407	2,181	1,500	1,372	3,000	2,500	2,500	1,000	66.67%
79	Other Professional Services	600	3,962	1,000	460	1,000	2,000	2,000	1,000	100.00%
80	County Recording Fees	-	-	4,000	-	-	-	-	(4,000)	-100.00%
81	Insurance & Bonds	35,466	37,869	-	-	-	-	-	-	0.00%
82	Bad Debt Collection Serv (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
83	Outside Printing	4,892	2,383	2,500	3,577	2,500	6,000	6,000	3,500	140.00%
84	Delivery/Courier Service	594	785	200	1,404	1,000	2,500	2,500	2,300	1150.00%
85	Advertising	134	88	-	62	300	300	300	300	0.00%
86	New Hire Screening	2,676	4,403	-	-	-	-	-	-	0.00%
87	Relocation Expenses	-	5,000	-	-	-	-	-	-	0.00%
88	SM-Hays Co Animal Control	56,474	57,279	57,280	59,864	59,864	62,569	62,569	5,289	9.23%
89	Other Contract Services	11,911	50,970	16,001	4,614	7,000	16,001	35,192	19,191	119.94%
90	IT Service Maint/License Fees	12,062	-	5,000	-	-	5,000	5,000	-	0.00%
91	IT Hosting Services	-	-	-	-	-	-	-	-	0.00%
92	IT Online Services	-	-	-	-	-	-	-	-	0.00%
93	IT Testing/Certification (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
94	IT Warranties	-	-	-	-	-	-	-	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
95	Landscaping/Groundskeeping	32	-	-	-	-	-	-	-	0.00%
96	Kyle Utilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
97	Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
98	Streets/Drains/Sidewalks	277	-	-	-	-	-	-	-	0.00%
99	Services - Investigations	-	-	-	-	-	1,200	1,200	1,200	0.00%
100	Services - Temporary Employment	-	-	-	-	-	-	-	-	0.00%
101	Services - Towing	-	-	-	-	-	1,200	1,200	1,200	0.00%
102	Services - Translator	-	-	-	-	-	400	400	400	0.00%
103	Services - Medical Exams	-	8,707	-	4,012	7,000	6,000	6,000	6,000	0.00%
	2. Contractual Services	\$ 340,016	\$ 326,618	\$ 271,592	\$ 186,947	\$ 292,242	\$ 312,678	\$ 339,571	\$ 67,979	25.03%
104	Uniforms (Buy)	\$ 29,871	\$ 60,802	\$ 60,410	\$ 37,951	\$ 60,410	\$ 60,500	\$ 62,300	\$ 1,890	3.13%
105	General Office Supplies	17,077	16,581	15,651	12,253	14,691	29,000	29,200	13,549	86.57%
106	Copier/Printer/Plotter Supply	2,593	1,090	990	1,704	1,950	-	-	(990)	-100.00%
107	Computer Supplies	251	38	900	-	900	900	900	-	0.00%
108	Office Security Supplies	520	213	540	250	540	540	540	-	0.00%
109	Safety Signs and Barricades	-	-	-	-	-	-	-	-	0.00%
110	Building Materials	50	-	-	-	-	-	-	-	0.00%
111	Sand and Gravel	536	-	-	-	-	-	-	-	0.00%
112	Electrical/Plumbing Supplies	36	-	-	-	-	-	-	-	0.00%
113	City Sponsored Event Supplies	1,306	1,000	1,350	85	1,350	1,350	1,350	-	0.00%
114	Fire Arms Supplies (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
115	Investigative Supplies (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
116	Fire Prevention Supplies	-	242	500	618	800	500	500	-	0.00%
117	Medical Supplies	-	319	450	136	450	2,000	2,000	1,550	344.44%
118	Minor Tools/Instruments	364	2,462	2,970	857	2,670	2,500	2,500	(470)	-15.82%
119	Training Supplies	60	-	-	-	-	-	-	-	0.00%
120	Misc Occasions Supplies	3,340	424	-	-	-	1,200	1,200	1,200	0.00%
121	Food/Meals	1,429	1,371	2,100	632	2,100	1,900	1,900	(200)	-9.52%
122	Misc Supplies	323	156	-	-	-	-	-	-	0.00%
123	Fire Arms Supplies	5,379	11,417	13,150	10,645	13,150	28,150	28,150	15,000	114.07%
124	Less Lethal	-	-	-	-	-	-	-	-	0.00%
125	Investigative Supplies	1,953	2,903	3,240	1,313	3,240	2,900	2,900	(340)	-10.49%
126	Office Furniture (<\$5K)	11,968	1,029	900	179	900	900	900	-	0.00%
127	Communication Equipment	15,906	15,538	-	-	-	-	-	-	0.00%
128	Photographic Equipment	886	1,274	1,440	438	1,440	1,400	1,400	(40)	-2.78%
129	Computer Hardware	10,367	-	905	3,980	4,000	6,000	6,000	5,095	562.98%
130	Computer Software	9,959	2,340	2,340	-	2,340	2,340	2,340	-	0.00%
131	Computer Accessories	4,417	5,247	4,050	30	4,050	4,050	4,050	-	0.00%
132	Instruments/Apparatus	-	77	450	688	688	700	700	250	55.56%
133	General Electronic Equipment	331	-	450	412	450	900	900	450	100.00%
134	Other Office Equipment	727	114	900	-	900	900	900	-	0.00%
135	Animal Control Devices/Supply	678	3,176	3,500	1,137	3,500	3,000	4,500	1,000	28.57%
136	Facility Maintenance Tools	166	-	-	-	-	-	-	-	0.00%
137	Other Operational Equipment	-	-	-	1,872	-	1,872	1,872	1,872	0.00%
138	Equipment - Radio w/Helmet Mic	-	-	11,200	11,078	11,200	-	-	(11,200)	-100.00%
139	Eqpmnt-Emergency Lights, Siren	-	-	11,000	10,631	11,000	-	-	(11,000)	-100.00%
140	Cleaning Supplies	388	82	-	-	-	-	-	-	0.00%
141	Fuel	63,332	95,261	62,300	89,894	130,000	106,400	112,525	50,225	80.62%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
142	Tires/Batteries	6,667	6,046	2,500	8,810	11,000	-	-	(2,500)	-100.00%
	3. Commodities	\$ 190,878	\$ 229,199	\$ 204,186	\$ 195,592	\$ 283,719	\$ 259,902	\$ 269,527	\$ 65,341	32.00%
143	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
144	Communication Equipment	-	16,892	-	-	-	-	-	-	0.00%
145	Computer Equipment	-	-	-	-	-	-	-	-	0.00%
146	Instruments/Apparatus	-	-	-	-	-	-	900	900	0.00%
147	Machine Tools/Apparatus	-	-	-	-	-	-	-	-	0.00%
148	Light Equipment	-	-	-	-	-	-	-	-	0.00%
149	Motor Vehicles	220,486	3,583	12,500	10,500	10,500	-	-	(12,500)	-100.00%
150	Other Equipment	-	-	-	-	-	-	-	-	0.00%
151	Lease - Motor Vehicles	-	-	61,176	56,376	61,176	56,376	56,376	(4,800)	-7.85%
152	Building & Storage Facilities	23,032	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ 243,518	\$ 20,476	\$ 73,676	\$ 66,876	\$ 71,676	\$ 56,376	\$ 57,276	\$ (16,400)	-22.26%
	Total Police Operations	\$ 2,971,459	\$ 2,867,259	\$ 3,435,273	\$ 2,442,421	\$ 3,367,815	\$ 3,524,778	\$ 3,553,145	\$ 117,872	3.43%

Police Support Services

Program Description – Support Services

The Support Services Division, previously the Communications Division, is comprised of the police records unit and the 9-1-1 dispatch center. This Division exists to provide essential support services to police personnel and the public.

Dispatch center personnel in this Division provide all 911, emergency and non-emergency communications for the Kyle Police Department, and provide after-hour and weekend lobby services for walk-in service requests. In addition, they maintain all police paper and computer database records, conduct national and state database queries and wanted persons entries and confirmations.

Records center personnel maintain care, custody and control of police records, prepare required state reports, provide lobby services to citizens, provide general information to the public, provide support assistance to the operations division, manage accounts payable and petty cash funds, process department open records requests, conduct national and state database queries and wanted persons entries and confirmations.

Appropriations by Major Category of Expenditure – Support Services

Police Support Services	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 361,619	\$ 506,392	\$ 589,842	\$ 542,416	\$ 682,676
2. Contractual Services	6,078	5,055	7,400	3,000	22,300
3. Commodities	1,030	3,085	2,074	2,074	18,110
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 368,728	\$ 514,533	\$ 599,316	\$ 547,490	\$ 723,086
Full Time Equivalents	9.0	12.0	12.0	12.0	14.5

Significant Changes for FY 2012-13

No significant changes included in the FY 2012-13 Approved Budget.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Police Department - Support Services			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Support Services Manager	F	Sal.	1.0	1.0	0.0
Lead Dispatcher	F	Hr.	2.0	2.0	0.0
Dispatcher	F	Hr.	7.0	9.5	2.5
Records Specialist	F	Hr.	2.0	2.0	0.0
		Total	12.0	14.5	2.5

F= Full Time PPT = Permanent Part time

Staffing Changes for FY 2012-13

No changes are included in the FY 2012-13 Approved Budget.

Performance Measures

Following is a table reflecting performance measures for the Support Services Department:

Performance Measures	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Approved
Dispatched Calls for Service	15,824	15,450	29,484	30,958
No. of 911 Calls	10,972	11,471	12,228	12,839
Reports Processed	684	660	900	945
Records Services (Walk-Ins)/Phone Contacts	9,029	7,901	10,488	11,012

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	POLICE SUPPORT SERVICES									
1	Regular Full Time Wages	\$ 219,554	\$ 317,556	\$ 415,484	\$ 270,475	\$ 342,563	\$ 417,618	\$ 494,927	\$ 79,443	19.12%
2	Regular Part Time Wages	-	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	10,800	10,800	10,800	0.00%
4	Overtime Wages	37,595	48,455	38,500	41,080	55,000	47,040	9,000	(29,500)	-76.62%
5	Vacation Leave	12,850	14,027	-	8,173	9,631	-	-	-	0.00%
6	Sick Leave - Regular	8,817	9,522	-	7,274	11,147	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	91	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	1,233	720	1,440	1,008	1,008	1,728	1,728	288	20.00%
10	Language Incentive	900	1,835	2,700	2,112	2,730	1,800	3,600	900	33.33%
11	Certification Incentive	-	-	-	-	-	-	-	-	0.00%
12	Education Incentive (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
13	FICA/Social Security	21,104	27,902	35,046	24,278	30,845	36,502	43,089	8,043	22.95%
14	Workers Compensation	949	980	-	-	-	-	-	-	0.00%
15	State Unemployment Taxes	1,685	1,086	-	-	-	-	-	-	0.00%
16	Retirement - TMRS	24,102	33,057	37,108	27,360	35,108	37,061	43,437	6,329	17.06%
17	Health Insurance	30,294	45,019	50,962	35,490	46,249	55,548	64,636	13,674	26.83%
18	Dental Insurance	2,103	3,294	4,092	2,867	3,743	4,338	5,068	976	23.85%
19	Life Insurance	340	468	547	391	514	585	683	136	24.86%
20	ST/LT Disability Insurance	-	2,473	2,571	2,001	2,622	3,381	3,963	1,392	54.14%
21	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
22	Vision Insurance	-	-	1,296	893	1,160	1,387	1,619	323	24.92%
23	AD&D	-	-	96	73	97	108	126	30	31.25%
	1. Personnel	\$ 361,619	\$ 506,392	\$ 589,842	\$ 423,476	\$ 542,416	\$ 617,896	\$ 682,676	\$ 92,834	15.74%
24	Travel - City Business	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	0.00%
25	Travel - Employee Recruitment	-	-	-	-	-	-	-	-	0.00%
26	Travel-Training & Conferences	-	-	3,000	1,217	3,000	2,400	4,900	1,900	63.33%
27	Training & Conf (Non-Travel)	-	-	-	-	-	1,000	1,000	1,000	0.00%
28	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
29	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
30	Memberships and Dues	200	-	-	-	-	1,000	1,000	1,000	0.00%
31	Subscription and Books	374	-	-	-	-	500	500	500	0.00%
32	Tuition	-	-	-	-	-	-	-	-	0.00%
33	Training - Transportation (No Longer Used)	30	-	-	-	-	-	-	-	0.00%
34	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
35	Training - Meals (No Longer Used)	84	19	-	-	-	-	-	-	0.00%
36	Postage	-	-	-	-	-	-	-	-	0.00%
37	Telephone System	-	-	-	-	-	-	-	-	0.00%
38	Cell Phones/Pagers	-	-	-	-	-	-	-	-	0.00%
39	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
40	Insurance & Bonds	4,688	5,036	-	-	-	-	-	-	0.00%
41	New Hire Screening	-	-	-	-	-	-	-	-	0.00%
42	Other Contract Services	-	-	4,400	-	-	4,400	4,400	-	0.00%
43	IT Service Maint/License Fees	702	-	-	-	-	-	10,000	10,000	0.00%
	2. Contractual Services	\$ 6,078	\$ 5,055	\$ 7,400	\$ 1,217	\$ 3,000	\$ 9,800	\$ 22,300	\$ 14,900	201.35%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
44	Uniforms (Buy)	\$ 287	\$ 1,356	\$ -	\$ 208	\$ -	\$ 5,000	\$ 5,760	\$ 5,760	0.00%
45	General Office Supplies	-	-	-	-	-	2,000	2,000	2,000	0.00%
46	Copier/Plotter Supplies (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
47	Computer Supplies	-	-	-	-	-	500	500	500	0.00%
48	Office Security Supplies	-	-	-	-	-	-	-	-	0.00%
49	City Sponsored Event Supplies	9	-	-	-	-	-	-	-	0.00%
50	Medical Supplies	-	-	-	-	-	100	100	100	0.00%
51	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
52	Training Supplies	-	-	-	-	-	-	-	-	0.00%
53	Misc Occasions Supplies	173	-	-	-	-	250	250	250	0.00%
54	Food/Meals	24	346	-	-	-	500	500	500	0.00%
55	Misc Supplies	89	-	-	-	-	-	-	-	0.00%
56	Office Furniture (<\$5K)	-	-	-	-	-	2,500	2,500	2,500	0.00%
57	Communication Equipment	416	1,383	2,074	1,104	2,074	2,500	2,500	426	20.54%
58	Computer Hardware	-	-	-	-	-	-	4,000	4,000	0.00%
59	Computer Accessories	33	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 1,030	\$ 3,085	\$ 2,074	\$ 1,312	\$ 2,074	\$ 13,350	\$ 18,110	\$ 16,036	773.19%
60	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
61	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
62	Computer Equipment	-	-	-	-	-	-	-	-	0.00%
63	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Police Support Services	\$ 368,728	\$ 514,533	\$ 599,316	\$ 426,006	\$ 547,490	\$ 641,046	\$ 723,086	\$ 123,770	20.65%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

PARKS AND RECREATION

PARKS AND RECREATION DEPARTMENT

Program Description

The City of Kyle Parks and Recreation Department has continued to evolve as the city grows and develops. Today the department has four divisions within the department: Administrative, Maintenance, Development and Recreation. Funding for these divisions comes from various sources that include General, Recreational, Grants, Developmental, User Fees and Donations. In addition to providing all administrative support to the Parks and Recreation Committee, all parks maintenance and many special events and community programs are coordinated by and through this department.

Vision

The Kyle Parks and Recreation Department strives to maintain, provide and develop an array of recreational opportunities and services aimed at improving the quality of life for our community.

Mission

We display this commitment by providing quality parks, programming and special events, while continuously seeking innovation through courage to adapt to the changing needs of our growing community.

General Statement

The Kyle Parks and Recreation Department (PARD) are responsible for the acquisition, design, development and maintenance of the parks, trail systems and the Municipal Pool in Kyle. The Kyle PARD is also responsible for organized recreational programs and activities such as aquatics, instructional classes, select special events and summer camps.

The Parks Department's Maintenance Division is responsible for maintenance and operation of all city buildings, public grounds and right of ways. This includes custodial services, landscaping, building services and utilities within the parks and buildings.

Additionally, the department is responsible for monitoring and recommending, to the City Manager and City Council, policies, procedures and land dedication relative to parks and/or needs and programs. In addition to providing all administrative support to the City Parks Board, all parks maintenance, special events, and community activities are coordinated by and through this department. Plans call for continued expansion and upgrade of park facilities and programs as reflected in the increase in workload as shown in the Parks Maintenance and Operation Division.

Summary of PARD's Appropriations by Major Category of Expenditure

Summary	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 1,067,229	\$ 1,149,997	\$ 1,172,345	\$ 1,151,107	\$ 1,192,985
2. Contractual Services	333,804	350,534	462,857	451,369	521,572
3. Commodities	227,548	213,322	194,345	204,581	181,304
6. Non-CIP Capital Outlay	104,065	81,307	9,000	9,000	-
TOTAL:	\$ 1,732,647	\$ 1,795,160	\$ 1,838,547	\$ 1,816,057	\$ 1,895,861
Full Time Equivalents	21.0	20.5	20.0	20.0	20.0

PARD Administration

The City of Kyle PARD Administration operates all day-to-day functions that include scheduling of facilities, registration of program participants, depositing funds in bank and answering all questions of citizens relating to parks, recreation and special events. The PARD Administrative Staff include the Department Director and Administrative Assistant. The City of Kyle PARD Administration operates all day-to-day functions that include scheduling of facilities, registration of program participants, depositing funds in bank and answering all questions of citizens relating to parks, recreation and special events. The Staff attend all Parks and Recreation Committee meetings, Special Committee meetings that are related to Parks and Recreation and Planning Commission and City Council meetings as the agenda warrants. And finally, the PARD Administrative Staff leads the planning and funding process for future parks, trails, recreational facilities and programs.

PARD Development

The PARD is responsible for monitoring and recommending to the City Manager and City Council policies, procedures, and land dedication relative to parks and/or needs and programs. The Adopted Park Master Plans call for continued expansion and upgrade of park facilities and programs as reflected by the Master Plan. The current parks in the City's Park system are being upgraded and replaced while new park projects are being designed, engineered and developed. This PARD division oversees all CIP projects, large and small, in the department.

Appropriations by Major Category of Expenditure

Parks & Recreation Administration	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 194,032	\$ 197,527	\$ 135,534	\$ 132,515	\$ 162,888
2. Contractual Services	17,136	21,489	11,890	12,088	4,765
3. Commodities	5,535	6,631	8,850	8,850	4,710
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 216,702	\$ 225,647	\$ 156,274	\$ 153,453	\$ 172,363
Full Time Equivalents	3.0	3.0	2.0	2.0	2.0

Significant Changes for FY 2012-13

The Parks Administration Division has no significant changes planned for this fiscal year

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Parks & Recreation - Admin.

			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Director of Parks & Recreation	F	Sal.	1.00	1.00	0.00
Administrative Assistant	F	Hr.	1.00	1.00	0.00
Total			2.00	2.00	0.00

F= Full Time PPT = Permanent Part time

Staffing Changes for FY 2012-13

The addition of a seasonal part time administrative assistant will be funded by transferring the part time pool manager position to this position, results are 0 net positions.

Goals

- Provide outstanding customer service daily with well trained staff, quick responses to each citizen's concerns and adequate public information.
- Further PARD Staff's professional development through adequate continuing education and training as well as promoting a positive work atmosphere with all staff being able to attend a conference of their choice, weekly staff meetings and participate in professional committees.
- Utilize and manage the current budget effectively while securing alternative funding sources such as grants, sponsor and user fees.

Objectives

- All PARD Staff to attend 1 Customer Service Training Session
- All PARD Staff to attend 1 Cross-Training Session
- Respond to citizen concerns within 2 business days
- To attain an average of 200 hits/impressions on the Kyle PARD website per day
- All PARD Staff to attend 1 of the following: Workshop, Conference, Out-of-Office Training or Continued Education Course
- To hold weekly staff meetings within the Department
- To operate within annual budgetary limits of current fiscal year
- To generate 100% of expected revenues projected during current fiscal year

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	<u>PARKS & RECREATION ADMINISTRATION</u>									
1	Regular Full Time Wages	\$ 139,888	\$ 147,395	\$ 107,544	\$ 77,399	\$ 99,982	\$ 110,970	\$ 110,970	\$ 3,426	3.19%
2	Regular Part Time Wages	-	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	20,000	20,000	20,000	0.00%
4	Overtime Wages	1,250	0	-	-	-	1,260	1,260	1,260	0.00%
5	Vacation Leave	11,165	5,973	-	3,186	3,361	-	-	-	0.00%
6	Sick Leave - Regular	1,787	2,301	-	1,073	1,646	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	-	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	648	648	720	720	720	864	864	144	20.00%
10	FICA/Social Security	10,522	10,600	8,282	5,856	7,531	8,670	8,670	388	4.68%
11	Workers Compensation	1,997	2,287	-	-	-	-	-	-	0.00%
12	State Unemployment Taxes	620	216	-	-	-	-	-	-	0.00%
13	Retirement - TMRS	13,056	13,215	8,769	6,843	8,895	9,841	9,841	1,072	12.22%
14	Health Insurance	12,033	12,520	8,494	6,423	8,584	9,258	9,258	764	8.99%
15	Dental Insurance	846	962	682	512	682	723	723	41	6.01%
16	Life Insurance	220	228	137	103	137	146	146	9	6.57%
17	ST/LT Disability Insurance	-	1,181	665	557	735	898	898	233	35.04%
18	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
19	Vision Insurance	-	-	216	162	216	231	231	15	6.94%
20	AD&D	-	-	25	19	25	27	27	2	8.00%
	1. Personnel	\$ 194,032	\$ 197,527	\$ 135,534	\$ 102,851	\$ 132,515	\$ 162,888	\$ 162,888	\$ 27,354	20.18%
21	Uniform Rental (No Longer Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Travel - City Business	-	-	-	-	-	-	-	-	0.00%
23	Travel - Employee Recruitment	-	-	-	-	-	-	-	-	0.00%
24	Travel-Training & Conferences	230	105	1,220	751	1,220	720	720	(500)	-40.98%
25	Training & Conf (Non-Travel)	-	-	2,500	496	2,500	1,500	1,500	(1,000)	-40.00%
26	Training/Registration (No Longer Used)	772	520	-	-	-	-	-	-	0.00%
27	Professional Conferences (No Longer Used)	600	-	-	-	-	-	-	-	0.00%
28	Memberships and Dues	838	484	450	648	648	800	800	350	77.78%
29	Subscription and Books	35	138	200	-	200	-	-	(200)	-100.00%
30	Tuition (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
31	Training - Transportation (No Longer Used)	195	51	-	-	-	-	-	-	0.00%
32	Training - Lodging (No Longer Used)	1,544	-	-	-	-	-	-	-	0.00%
33	Training - Meals (No Longer Used)	485	-	-	-	-	-	-	-	0.00%
34	Postage	47	29	300	24	300	300	300	-	0.00%
35	Telephone System	1,137	1,002	-	-	-	-	-	-	0.00%
36	Cell Phones/Pagers	2,206	1,790	300	317	300	400	400	100	33.33%
37	Wireless Data Services	438	492	600	48	600	600	600	-	0.00%
38	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
39	Motor Vehicle Repair/Maint	-	5,768	220	-	220	420	420	200	90.91%
40	Inspection/Registration/Etc	-	15	-	-	-	-	-	-	0.00%
41	Other Equip Maint/Repair	-	-	-	-	-	-	-	-	0.00%
42	Oil & Lube Svc/Seasonal Maint	103	102	100	47	100	-	-	(100)	-100.00%
43	Office Equipment Maint/Repair	-	-	-	-	-	-	-	-	0.00%
44	Computer Equip Maint/Repair	-	-	-	-	-	-	-	-	0.00%
45	Communication Equip Repair	-	-	-	-	-	-	-	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
46	Office Equipment Rental	639	4,551	-	-	-	-	-	-	0.00%
47	Rental - Storage	-	-	-	-	-	25	25	25	0.00%
48	Legal Services	2,794	3,079	4,000	2,433	4,000	-	-	(4,000)	-100.00%
49	Engineering Services	189	18	-	-	-	-	-	-	0.00%
50	County Recording Fees (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
51	Property Taxes (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
52	Credit Card Fees	1,684	65	1,000	-	1,000	-	-	(1,000)	-100.00%
53	Insurance & Bonds	364	1,718	-	-	-	-	-	-	0.00%
54	Outside Printing	-	373	500	-	500	-	-	(500)	-100.00%
55	Delivery/Courier Service	-	-	-	-	-	-	-	-	0.00%
56	Advertising	140	500	500	52	500	-	-	(500)	-100.00%
57	Other Contract Services	336	691	-	5	-	-	-	-	0.00%
58	IT Service Maint/License Fees	559	-	-	-	-	-	-	-	0.00%
59	IT Hosting Services	1,800	-	-	-	-	-	-	-	0.00%
60	Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 17,136	\$ 21,489	\$ 11,890	\$ 4,820	\$ 12,088	\$ 4,765	\$ 4,765	\$ (7,125)	-59.92%
61	Uniforms (Buy)	\$ 427	\$ 432	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
62	General Office Supplies	4,751	2,764	4,025	3,860	4,025	3,000	3,000	(1,025)	-25.47%
63	Copier/Printer/Plotter Supply	-	-	-	-	-	-	-	-	0.00%
64	Computer Supplies	-	-	-	-	-	-	-	-	0.00%
65	City Sponsored Event Supplies	181	182	-	-	-	-	-	-	0.00%
66	Medical Supplies	-	-	-	-	-	-	-	-	0.00%
67	Training Supplies	-	-	-	-	-	-	-	-	0.00%
68	Misc Occasions Supplies	-	-	-	-	-	-	-	-	0.00%
69	Food/Meals	30	161	-	-	-	-	-	-	0.00%
70	Misc Supplies	1	-	-	-	-	-	-	-	0.00%
71	Office Furniture (<\$5K)	-	-	-	-	-	-	-	-	0.00%
72	Communication Equipment	-	-	2,475	2,475	2,475	-	-	(2,475)	-100.00%
73	Computer Hardware	145	-	-	-	-	-	-	-	0.00%
74	Computer Software	-	-	-	-	-	-	-	-	0.00%
75	Computer Accessories	-	-	-	-	-	-	-	-	0.00%
76	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
77	General Electronic Equipment	-	-	-	-	-	-	-	-	0.00%
78	Other Office Equipment	-	-	-	-	-	-	-	-	0.00%
79	Fuel	-	3,009	2,250	777	2,250	1,710	1,710	(540)	-24.00%
80	Tires/Batteries	-	83	100	-	100	-	-	(100)	-100.00%
	3. Commodities	\$ 5,535	\$ 6,631	\$ 8,850	\$ 7,112	\$ 8,850	\$ 4,710	\$ 4,710	\$ (4,140)	-46.78%
81	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
82	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
83	Computer Equipment	-	-	-	-	-	-	-	-	0.00%
84	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
85	Motor Vehicles	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Parks & Recreation Administration	\$ 216,702	\$ 225,647	\$ 156,274	\$ 114,784	\$ 153,453	\$ 172,363	\$ 172,363	\$ 16,089	10.30%

Recreation Programs & Activities

With the newly constructed Sports Complex, recreational sports leagues are becoming very popular in Kyle. From disc golf to adult kickball, thousands of participants keep the fields full of energy. New leagues planned for this year include Adult flag-football and youth t-ball. The Recreation Staff operate two youth camps during the summer which include facilities, field trips, snacks and all associated activities. Lake Kyle is providing recreational opportunities that Kyle has not seen in the past. From fishing clinics, derby's and tournaments to hiking and primitive camping to wildlife observation, there are many new programs coming in for consideration. The Recreation Staff also coordinate all programs relating to fitness and recreation such as aerobics, water aerobics, Pilates, American Red Cross training classes, fishing and many other related programs. The Staff attend all Parks Board meetings, special committee meetings that are related to Parks and Recreation and Planning Commission and City Council meetings as the agenda warrants.

Special Events

The Recreation Staff organizes all special events that are sponsored by the City. This includes the Kyle Fair Parade, 4th of July Fireworks, Family Bike Ride and Christmas events. Recreation Staff also coordinates the Movies in the Park and several other events that are free for the community to attend and participate in.

Appropriations by Major Category of Expenditure

Recreation Programs	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 187,929	\$ 186,545	\$ 193,018	\$ 191,957	\$ 200,791
2. Contractual Services	77,020	79,159	119,321	119,321	109,421
3. Commodities	117,963	82,740	39,870	38,010	35,530
6. Non-CIP Capital Outlay	5,999	-	-	-	-
TOTAL:	\$ 388,911	\$ 348,443	\$ 352,209	\$ 349,288	\$ 345,742
Full Time Equivalents	2.0	2.0	2.0	2.0	2.0

Significant Changes for FY 2012-13

No significant changes included in the FY 2012-13 Approved Budget.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Recreation Programming			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Recreation Manager	F	Sal.	1.00	1.00	0.00
Recreation Program Coordinator	F	Sal.	1.00	1.00	0.00
Total			2.00	2.00	0.00

F= Full Time PPT = Permanent Part time

Staffing Changes for FY 2012-13

No changes are included in the FY 2012-13 Approved Budget.

Performance Measures

Following is a table reflecting performance measures for Recreation Programming:

Performance Measures	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Approved
Event Participation				
Fourth of July	12,500	40,000	20,000	20,000
Kyle Fair Parade	2,500	2,500	2,500	2,500
Santa's Arrival	3,200	2,350	3,500	3,500
Adult Sports Leagues	14,472	27,770	33,155	36,000
Movies in the Park	1,600	1,125	1,600	1,600
Summer Youth Camp	3,250	6,105	6,200	6,200
Other Rec Programs	12,511	20,143	21,000	22,000
Other Special Events	4,752	946	1,000	1,000
Total Recreation Participation	54,785	100,939	88,955	92,800

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that the Recreation intends to use budgetary support to accomplish in the upcoming budget year.

Goals

- Provide family friendly recreational programs and activities for the community.
- Maintain and improve the quality of our special events and promote community involvement.
- Market and promote the benefits of parks and recreation through all available media.

Objectives

- To offer 1 new Recreational Program
- To host or facilitate 12 Special Events this year
- To have 2,000 new FaceBook Friends
- To produce and publish 3 PARD E-Guides
- To provide 15 Recreational Programs throughout the year

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	RECREATION PROGRAMS									
1	Regular Full Time Wages	\$ 77,460	\$ 80,572	\$ 90,246	\$ 62,759	\$ 81,208	\$ 92,480	\$ 92,480	\$ 2,234	2.48%
2	Temporary/Seasonal Wagers	70,667	67,422	78,000	30,556	78,000	80,000	80,000	2,000	2.56%
3	Overtime Wages	-	-	-	-	-	1,260	1,260	1,260	0.00%
4	Vacation Leave	5,463	3,338	-	3,053	3,385	-	-	-	0.00%
5	Sick Leave - Regular	3,675	3,836	-	2,911	3,922	-	-	-	0.00%
6	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
7	Merit Increase	196	-	-	-	-	-	-	-	0.00%
8	Longevity Pay	225	288	432	432	432	576	576	144	33.33%
9	Language Incentive	-	-	-	-	-	-	-	-	0.00%
10	Certification Incentive	-	-	-	-	-	-	-	-	0.00%
11	FICA/Social Security	11,753	11,721	6,937	7,435	7,386	7,233	7,233	296	4.27%
12	Workers Compensation	321	1,620	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	2,242	381	-	-	-	-	-	-	0.00%
14	Retirement - TMRS	7,442	7,653	7,345	5,742	7,471	8,189	8,189	844	11.49%
15	Health Insurance	7,844	8,375	8,494	6,379	8,508	9,258	9,258	764	8.99%
16	Dental Insurance	552	641	682	512	682	723	723	41	6.01%
17	Life Insurance	89	91	91	68	91	98	98	7	7.69%
18	ST/LT Disability Insurance	-	605	558	480	640	725	725	167	29.93%
19	Vision Insurance	-	-	216	162	216	231	231	15	6.94%
20	AD&D	-	-	17	13	17	18	18	1	5.88%
	1. Personnel	\$ 187,929	\$ 186,545	\$ 193,018	\$ 120,501	\$ 191,957	\$ 200,791	\$ 200,791	\$ 7,773	4.03%
21	Uniform Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Travel - City Business	-	8	-	-	-	-	-	-	0.00%
23	Travel-Training & Conferences	3,283	1,953	1,040	950	1,040	1,040	1,040	-	0.00%
24	Training & Conf (Non-Travel)	-	-	1,608	438	1,608	1,608	1,608	-	0.00%
25	Memberships and Dues	873	749	700	873	700	700	700	-	0.00%
26	Subscription and Books	121	241	480	-	480	480	480	-	0.00%
27	Postage	438	422	500	94	500	500	500	-	0.00%
28	Light & Power	-	3,577	-	-	-	-	-	-	0.00%
29	Telephone System	1,137	1,002	-	-	-	-	-	-	0.00%
30	Cell Phones/Pagers	1,533	1,415	-	31	-	-	-	-	0.00%
31	Office Equipment Rental	75	-	-	-	-	-	-	-	0.00%
32	Credit Card Fees	2,579	5,756	2,700	1,483	2,700	3,700	3,700	1,000	37.04%
33	Insurance & Bonds	-	452	-	-	-	-	-	-	0.00%
34	Instructor Programs	4,326	453	9,500	4,220	9,500	9,500	9,500	-	0.00%
35	Summer Recreation Programs	75	660	1,000	187	1,000	-	-	(1,000)	-100.00%
36	Red Cross Classes	741	27	1,250	-	1,250	1,250	1,250	-	0.00%
37	Recreation Classes	25,324	27,132	5,000	3,025	5,000	5,000	5,000	-	0.00%
38	Summer Camp	29,963	33,588	52,400	28,517	52,400	44,250	44,250	(8,150)	-15.55%
39	Sports/Leagues	-	-	35,000	17,929	35,000	35,000	35,000	-	0.00%
40	Outside Printing	300	1,099	1,375	250	1,375	250	250	(1,125)	-81.82%
41	Advertising	225	625	625	233	625	-	-	(625)	-100.00%
42	IT Service Maint/License Fees	176	-	-	-	-	-	-	-	0.00%
43	IT Hosting Services	5,850	-	-	-	-	-	-	-	0.00%
44	IT Online Services	-	-	6,143	-	6,143	6,143	6,143	-	0.00%
	2. Contractual Services	\$ 77,020	\$ 79,159	\$ 119,321	\$ 58,230	\$ 119,321	\$ 109,421	\$ 109,421	\$ (9,900)	-8.30%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
45	Uniforms (Buy)	\$ 399	\$ 480	\$ 650	\$ 365	\$ 650	\$ 650	\$ 650	\$ -	0.00%
46	General Office Supplies	1,501	2,269	1,000	1,048	1,000	1,000	1,000	-	0.00%
47	City Sponsored Event Supplies	1,980	1,144	2,000	914	2,000	1,000	1,000	(1,000)	-50.00%
48	4th of July Celebration	17,200	15,000	15,000	15,050	15,000	15,000	15,000	-	0.00%
49	Kyle Fair & Music Festival	63,030	37,047	-	-	-	-	-	-	0.00%
50	Market Days Expense	5,349	5,212	-	-	-	-	-	-	0.00%
51	Movies in the Park/Festivals	4,004	1,977	2,500	933	2,500	2,500	2,500	-	0.00%
52	Halloween Carnival	2,678	1,872	-	-	-	-	-	-	0.00%
53	Easter Carnival	3,551	2,504	-	-	-	-	-	-	0.00%
54	Santa/Christmas Expenses	3,102	2,934	4,500	2,419	2,500	4,500	4,500	-	0.00%
55	Citywide Holiday Decorations	7,604	3,501	5,000	460	5,000	1,000	1,000	(4,000)	-80.00%
56	Recreation Program Expense	5,680	7,385	8,140	2,583	8,140	8,500	8,500	360	4.42%
57	Summer Camp	192	-	-	-	-	-	-	-	0.00%
58	Polar Bear Expenses	615	969	580	839	720	1,000	1,000	420	72.41%
59	Food/Meals	10	-	-	-	-	-	-	-	0.00%
60	Misc Supplies	6	-	-	-	-	-	-	-	0.00%
61	Computer Hardware	319	-	-	-	-	-	-	-	0.00%
62	Computer Software	717	-	-	-	-	-	-	-	0.00%
63	Fuel	26	446	500	94	500	380	380	(120)	-24.00%
	3. Commodities	\$ 117,963	\$ 82,740	\$ 39,870	\$ 24,705	\$ 38,010	\$ 35,530	\$ 35,530	\$ (4,340)	-10.89%
64	Office Furniture (>\$5K)	\$ 5,999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	6. Non-CIP Capital Outlay	\$ 5,999	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Recreation Programs	\$ 388,911	\$ 348,443	\$ 352,209	\$ 203,435	\$ 349,288	\$ 345,742	\$ 345,742	\$ (6,467)	-1.84%

Aquatics Program

The Kyle Pool is maintained by the Kyle Parks and Recreation Department and provides open recreational swim, swim lessons, fitness classes, private parties, special events and a competitive swim team. Beginning the last weekend of May and running through Labor Day, the pool is staffed and maintained by seasonal, part-time personnel. The rest of the year, the facility is maintained by part-time pool staff and certified staff from the Grounds & Facilities Maintenance Crew. Special events like Movie in the Pool and family night bring families together in the evening for recreational opportunities. Swim lessons for all ages utilize the early morning hours and early evening hours during the week. Private swim lessons and water aerobics are scheduled around the other activities. The facility is also used throughout the non-summer months with private rentals, city-sponsored special events and staff training. The American Red Cross standards of care are used for staff training and swim lessons.

Appropriations by Major Category of Expenditure

Aquatic Program	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 66,933	\$ 74,324	\$ 111,614	\$ 111,614	\$ 87,454
2. Contractual Services	28,750	26,205	23,051	23,051	9,025
3. Commodities	20,016	19,313	26,950	26,950	27,450
6. Non-CIP Capital Outlay	23,115	45,000	9,000	9,000	-
TOTAL:	\$ 138,814	\$ 164,841	\$ 170,615	\$ 170,615	\$ 123,929
Full Time Equivalents	1.0	0.0	0.0	0.0	0.0

Significant Changes for FY 2012-13

No changes are included in the FY 2012-13 Approved Budget.

Capital Outlay and Improvements

No Non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Staffing Changes for FY 2012-13

Transferring funding for part time pool manager to Administrative Division to be used to hire a part time Administrative Assistant is being requested in the FY 2012-13. Also proposed is reducing the number of SPT Assistant Pool Managers by one and increasing the number of SPT Pool Manager by one, resulting in net zero.

Performance Measures

Following is a table reflecting performance measures for the Aquatics Program Department:

Performance Measures	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Approved
Total Pool Patrons	30,254	32,078	32,000	32,000
Swim Lessons	8422	9594	9600	9600
Special Events/Parties	19	6	6	6
Pool Rental	19 (1,987)	48 (4,014)	50 (4,600)	50 (4,600)

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
EXPENDITURES:										
Line No.	AQUATIC PROGRAM									
1	Regular Full Time Wages	\$ 2,901	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Regular Part Time Wages	-	-	25,000	-	25,000	-	-	(25,000)	-100.00%
3	Temporary/Seasonal Wages	56,233	68,589	81,239	31,195	81,239	81,239	81,239	-	0.00%
4	FICA/Social Security	4,592	5,223	5,375	2,386	5,375	6,215	6,215	840	15.63%
5	Workers Compensation	332	347	-	-	-	-	-	-	0.00%
6	State Unemployment Taxes	1,979	165	-	-	-	-	-	-	0.00%
7	Retirement - TMRS	354	-	-	-	-	-	-	-	0.00%
8	Health Insurance	501	-	-	-	-	-	-	-	0.00%
9	Dental Insurance	35	-	-	-	-	-	-	-	0.00%
10	Life Insurance	6	-	-	-	-	-	-	-	0.00%
	1. Personnel	\$ 66,933	\$ 74,324	\$ 111,614	\$ 33,581	\$ 111,614	\$ 87,454	\$ 87,454	\$ (24,160)	-21.65%
11	Travel - City Business	\$ -	\$ 33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
12	Travel-Training & Conferences	1,334	449	450	-	450	450	450	-	0.00%
13	Training & Conf (Non-Travel)	-	-	1,350	-	1,350	1,350	1,350	-	0.00%
14	Memberships and Dues	166	35	250	75	250	250	250	-	0.00%
15	Subscription and Books	-	-	-	-	-	-	-	-	0.00%
16	Postage	-	-	50	-	50	50	50	-	0.00%
17	Light & Power	12,531	10,687	14,026	-	14,026	-	-	(14,026)	-100.00%
18	Telephone System	520	486	-	-	-	-	-	-	0.00%
19	Cell Phones/Pagers	331	305	-	-	-	-	-	-	0.00%
20	Water/Sewer/Trash	5,372	8,468	-	-	-	-	-	-	0.00%
21	Electrical Repairs	2,114	-	-	-	-	-	-	-	0.00%
22	Pump Maint Repair	855	-	-	-	-	-	-	-	0.00%
23	Other Equip Maint/Repair	1,664	1,440	1,800	80	1,800	1,800	1,800	-	0.00%
24	Legal Services	301	-	-	-	-	-	-	-	0.00%
25	Insurance & Bonds	-	1,330	-	-	-	-	-	-	0.00%
26	Swim Lessons	1,031	1,889	3,820	415	3,820	3,820	3,820	-	0.00%
27	CPR Classes	990	733	805	715	805	805	805	-	0.00%
28	Advertising	190	350	500	59	500	500	500	-	0.00%
29	Other Contract Services	-	-	-	1,504	-	-	-	-	0.00%
30	IT Hosting Services	1,350	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 28,750	\$ 26,205	\$ 23,051	\$ 2,848	\$ 23,051	\$ 9,025	\$ 9,025	\$ (14,026)	-60.85%
31	Uniforms (Buy)	\$ 1,500	\$ 1,516	\$ 1,750	\$ 450	\$ 1,750	\$ 1,750	\$ 1,750	\$ -	0.00%
32	General Office Supplies	1,160	1,445	1,500	974	1,500	1,500	1,500	-	0.00%
33	City Sponsored Event Supplies	30	-	2,000	-	2,000	2,500	2,500	500	25.00%
34	Chemicals/Pool Supplies	16,733	11,311	13,500	5,046	13,500	13,500	13,500	-	0.00%
35	Misc Supplies	429	654	700	242	700	700	700	-	0.00%
36	Other Operational Equipment	-	4,388	7,500	5,344	7,500	7,500	7,500	-	0.00%
37	Cleaning Supplies	164	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 20,016	\$ 19,313	\$ 26,950	\$ 12,056	\$ 26,950	\$ 27,450	\$ 27,450	\$ 500	1.86%
38	Other Capital Outlay	\$ 23,115	\$ 45,000	\$ 9,000	\$ 6,135	\$ 9,000	\$ -	\$ -	\$ (9,000)	-100.00%
	6. Non-CIP Capital Outlay	\$ 23,115	\$ 45,000	\$ 9,000	\$ 6,135	\$ 9,000	\$ -	\$ -	\$ (9,000)	-100.00%
	Total Aquatic Programs	\$ 138,814	\$ 164,841	\$ 170,615	\$ 54,619	\$ 170,615	\$ 123,929	\$ 123,929	\$ (46,686)	-27.36%

Parks Maintenance & Operations

The Maintenance Division is responsible for maintaining public grounds that include parks, trails, public drainage and utility areas, public right of ways and all public buildings. This division is further split into two programs: one focused on the parks and trails and one focused on the public drainage, utility and right of ways. The PARD Maintenance Staff maintains all City Parklands, Trails and Open Spaces. This includes general cutting, trimming and litter control. The Building & Facilities Division of the PARD is responsible for general maintenance and upkeep of all city-owned grounds and facilities; litter control; and improved maintenance of all right-of-ways. Currently, the City of Kyle is 8 miles long along the Interstate and 5 miles wide at the widest point of city limits. The City is divided into twelve sections, taking the nearly 17 square miles and breaking it down into twelve – 1.50 square miles. The Maintenance staff works one section at a time by picking the litter, trimming the brush and trees, cutting the grass and cleaning the streets in all the City's right-of-ways, drainage ditches and property. The Maintenance Staff maintains all City Parklands, Trails and Open Spaces. This includes general cutting, trimming and litter control. The Maintenance Staff constructs trails, maintains play grounds, public restrooms and general electrical and plumbing repairs to the parks facilities. The PARD Maintenance Staff set up, take down and provide maintenance duties during all city sponsored programs and events.

Appropriations by Major Category of Expenditure

Parks Maintenance & Operations	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 486,714	\$ 547,880	\$ 531,474	\$ 518,361	\$ 534,299
2. Contractual Services	76,651	88,085	44,092	43,792	63,594
3. Commodities	56,106	68,618	70,925	70,925	62,825
6. Non-CIP Capital Outlay	54,979	36,307	-	-	-
TOTAL:	\$ 674,449	\$ 740,891	\$ 646,491	\$ 633,078	\$ 660,718
Full Time Equivalents	12.0	12.0	12.0	12.0	12.0

Significant Changes for FY 2012-13

With the completion of the Gregg-Clarke Park Sports Complex, Lake Kyle, Kyle Library and new Police Headquarters this calendar year, this crew is adding more duties, roles and responsibilities. This crew will continue to develop and maintain the Plum Creek Preserve & Nature Trail. This crew will also renovate City Square Park by replacing underground irrigation and electrical service and installing new grass turf and landscaping.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Parks Maintenance & Operations

			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Parks Maintenance Foreman	F	Hr.	2.00	1.00	-1.00
Parks Crew Leader	F	Hr.	0.00	1.00	1.00
Equipment Operator	F	Hr.	2.00	2.00	0.00
Parks Technician II	F	Hr.	3.00	3.00	0.00
Parks Technician I	F	Hr.	5.00	5.00	0.00
F= Full Time PPT = Permanent Part time		Total	12.00	12.00	0.00

Staffing Changes for FY 2012-13

Approved budget includes one additional Seasonal Part Time position. The increase in facility rentals more than covers the expenses of one additional seasonal part time person.

Performance Measures

Following is a table reflecting performance measures for the Parks Maintenance & Operations Department:

Performance Measures	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Approved
Park Board Meetings Held	9	9	9	9
Park Guests & Usage				
City Square Park Guests	15,575	19,257	18,900	1,900
Gregg-Clarke Park Guests	195,036	152,268	156,400	158,000
Steeplechase Park Guests	15,970	26,381	27,000	28,000
Waterleaf Park Guests	850	1,824	2,400	2,500
Lake Kyle & Plum Creek Park	0	188	20,950	30,000
Total Park Guests	227,431	199,918	225,650	237,500
City Hall/Community Room	899	173	200	200

Goals

- Continue improvement of risk management by being proactive with daily meetings and monthly training, certification and incentive programs.
- Maintain all public parks, grounds and right of ways at an acceptable level of service while planning and developing new parks and open spaces for the community.

Objectives

- To hold 1 Safety Training session per month
- To exceed current record of 183 days of accident-free working environment
- To Develop the 5-Year CIP for Park Development
- To Conduct monthly playground inspections of the 4 playscape areas
- To maintain all parkland, open spaces, public grounds, right of ways:
 - Annual mowing of 5,700 acres
 - Annual trimming of 2,300 miles
- To remove trash and debris from parks, open spaces, public grounds and right of ways

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
EXPENDITURES:										
Line No.	<u>PARKS MAINTENANCE & OPERATIONS</u>									
1	Regular Full Time Wages	\$ 290,226	\$ 331,599	\$ 359,949	\$ 237,266	\$ 306,539	\$ 372,284	\$ 372,284	\$ 12,335	3.43%
2	Regular Part Time Wages	-	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	31,189	42,187	42,500	21,548	42,500	21,838	21,838	(20,662)	-48.62%
4	Overtime Wages	6,046	5,614	6,000	2,429	6,000	5,880	5,880	(120)	-2.00%
5	Vacation Leave	23,877	15,506	-	10,867	16,673	-	-	-	0.00%
6	Sick Leave - Regular	12,135	13,756	-	17,362	24,098	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	85	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	3,267	2,880	3,744	3,744	3,744	4,608	4,608	864	23.08%
10	Certification Incentive	3,000	2,500	2,000	1,538	1,978	2,000	2,000	-	0.00%
11	FICA/Social Security	26,755	30,239	28,435	21,712	27,262	29,521	29,521	1,086	3.82%
12	Workers Compensation	11,779	13,676	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	2,383	1,014	-	-	-	-	-	-	0.00%
14	Retirement - TMRS	28,671	31,491	29,621	22,711	30,059	33,342	33,342	3,721	12.56%
15	Health Insurance	43,760	50,253	50,962	38,102	51,027	55,548	55,548	4,586	9.00%
16	Dental Insurance	3,049	3,852	4,092	2,996	3,992	4,338	4,338	246	6.01%
17	Life Insurance	493	548	547	401	544	585	585	38	6.95%
18	ST/LT Disability Insurance	-	2,768	2,227	1,903	2,558	2,860	2,860	633	28.42%
19	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
20	Vision Insurance	-	-	1,296	963	1,288	1,387	1,387	91	7.02%
21	AD&D	-	-	101	81	100	108	108	7	6.93%
	1. Personnel	\$ 486,714	\$ 547,880	\$ 531,474	\$ 383,624	\$ 518,361	\$ 534,299	\$ 534,299	\$ 2,825	0.53%
22	Uniform Rental	\$ 2,514	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
23	Travel - City Business	-	-	-	-	-	-	-	-	0.00%
24	Travel - Employee Recruitment	-	-	-	-	-	-	-	-	0.00%
25	Travel-Training & Conferences	33	-	-	-	-	500	500	500	0.00%
26	Training & Conf (Non-Travel)	-	-	-	-	-	500	500	500	0.00%
27	Training/Registration (No Longer Used)	982	602	-	-	-	-	-	-	0.00%
28	Professional Conferences (No Longer Used)	365	-	-	-	-	-	-	-	0.00%
29	Memberships and Dues	650	842	-	-	-	200	200	200	0.00%
30	Subscription and Books	-	-	-	-	-	-	-	-	0.00%
31	Tuition (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
32	Training - Transportation (No Longer Used)	77	-	-	-	-	-	-	-	0.00%
33	Training - Lodging (No Longer Used)	362	192	-	-	-	-	-	-	0.00%
34	Training - Meals (No Longer Used)	680	308	-	-	-	-	-	-	0.00%
35	Light & Power	17,611	18,269	16,318	12,566	16,318	24,150	24,150	7,832	48.00%
36	Natural Gas/Propane	278	637	294	-	294	294	294	-	0.00%
37	Telephone System	146	567	-	-	-	-	-	-	0.00%
38	Cell Phones/Pagers	4,706	3,618	5,100	3,491	5,100	5,100	5,100	-	0.00%
39	Water/Sewer/Trash	14,365	35,426	-	-	-	-	-	-	0.00%
40	Non-City - Water/Sewer/Trash	437	447	730	287	430	450	450	(280)	-38.36%
41	Electrical Repairs	-	-	-	-	-	-	-	-	0.00%
42	Plumbing Repairs	-	-	-	-	-	-	-	-	0.00%
43	Concrete Masonary	339	220	1,000	484	1,000	1,000	1,000	-	0.00%
44	Grounds Maintenance/Repair	6,578	2,375	6,000	2,359	6,000	6,000	6,000	-	0.00%
45	Misc Facility Repairs/Maint	249	514	2,000	140	2,000	2,000	2,000	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
46	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
47	Light Equipment Rental	25	-	-	-	-	-	-	-	0.00%
48	Motor Vehicle Rental	-	-	-	-	-	-	-	-	0.00%
49	Trucks/Heavy Equip Rental	-	-	-	-	-	-	-	-	0.00%
50	Motor Vehicle Repair/Maint	1,894	7,268	5,000	585	5,000	9,150	9,150	4,150	83.00%
51	Trailers/Light Vehicles M & R	4,164	3,200	3,200	2,817	3,200	4,500	4,500	1,300	40.63%
52	Truck/Heavy Equipment Repair	1,760	2,296	2,000	2,271	2,000	4,000	4,000	2,000	100.00%
53	Extended Warranty	-	-	-	-	-	-	-	-	0.00%
54	Inspection/Registration/Etc	61	102	100	15	100	-	-	(100)	-100.00%
55	Body Shop Repairs	-	50	-	-	-	-	-	-	0.00%
56	Machine Tools Maint/Repair	379	1,236	750	879	750	750	750	-	0.00%
57	Other Equip Maint/Repair	7,489	2,787	1,000	995	1,000	5,000	5,000	4,000	400.00%
58	Oil & Lube Svc/Seasonal Maint	596	317	600	634	600	-	-	(600)	-100.00%
59	Insurance & Bonds	8,884	6,814	-	-	-	-	-	-	0.00%
60	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
61	Kyle Utilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
62	Payment of Claims	1,026	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 76,651	\$ 88,085	\$ 44,092	\$ 27,523	\$ 43,792	\$ 63,594	\$ 63,594	\$ 19,502	44.23%
63	Uniforms (Buy)	\$ 8,710	\$ 11,193	\$ 6,000	\$ 5,024	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0.00%
64	General Office Supplies	3,067	2,985	3,000	2,361	3,000	3,500	3,500	500	16.67%
65	Copier/Plotter Supplies (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
66	Computer Supplies	-	-	-	-	-	-	-	-	0.00%
67	Safety Signs and Barricades	698	750	750	290	750	750	750	-	0.00%
68	Striping/Street Signs/Lt Poles	-	125	125	115	125	125	125	-	0.00%
69	Building Materials	61	141	150	-	150	150	150	-	0.00%
70	Sand and Gravel	-	-	500	450	500	1,000	1,000	500	100.00%
71	Electrical/Plumbing Supplies	686	1,340	1,500	1,176	1,500	1,500	1,500	-	0.00%
72	Machine Fabricated Parts (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
73	Misc Hardware	128	336	200	196	200	200	200	-	0.00%
74	City Sponsored Event Supplies	704	373	-	-	-	-	-	-	0.00%
75	Medical Supplies	-	-	-	-	-	-	-	-	0.00%
76	Chemicals/Pool Supplies	-	-	-	-	-	-	-	-	0.00%
77	Pesticides	3,992	3,379	4,000	4,130	4,000	6,000	6,000	2,000	50.00%
78	Botanical/Landscape	-	545	500	490	500	500	500	-	0.00%
79	Minor Tools/Instruments	399	-	-	-	-	-	-	-	0.00%
80	Training Supplies	-	-	-	-	-	-	-	-	0.00%
81	Misc Occasions Supplies	-	-	-	-	-	-	-	-	0.00%
82	Food/Meals	-	-	-	-	-	-	-	-	0.00%
83	Communication Equipment (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
84	Grounds Keeping Equipment	4,511	8,392	8,000	1,023	8,000	8,000	8,000	-	0.00%
85	Street Maintenance Equipment	-	-	-	-	-	-	-	-	0.00%
86	Facility Maintenance Tools	27	-	-	-	-	-	-	-	0.00%

**City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND**

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
87	Other Field Equipment	1,989	1,750	1,750	693	1,750	1,750	1,750	-	0.00%
88	Other Operational Equipment	261	354	250	246	250	250	250	-	0.00%
89	Cleaning Supplies	392	1,430	1,500	1,365	1,500	1,500	1,500	-	0.00%
90	Cleaning - Paper Products	327	1,199	1,200	795	1,200	1,200	1,200	-	0.00%
91	Fuel	28,042	30,495	40,000	20,187	40,000	30,400	30,400	(9,600)	-24.00%
92	Tires/Batteries	2,111	3,832	1,500	1,863	1,500	-	-	(1,500)	-100.00%
	3. Commodities	\$ 56,106	\$ 68,618	\$ 70,925	\$ 40,405	\$ 70,925	\$ 62,825	\$ 62,825	\$ (8,100)	-11.42%
93	Office Furniture & Equip(>\$5K)	\$ 13,644	\$ 31,597	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
94	Computer Equipment	-	-	-	-	-	-	-	-	0.00%
95	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
96	Machine Tools/Apparatus	-	-	-	-	-	-	-	-	0.00%
97	Light Equipment	14,754	4,710	-	-	-	-	-	-	0.00%
98	Motor Vehicles	22,021	-	-	-	-	-	-	-	0.00%
99	Heavy Equipment	-	-	-	-	-	-	-	-	0.00%
100	Other Equipment	4,560	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ 54,979	\$ 36,307	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Parks Maintenance & Operations	\$ 674,449	\$ 740,891	\$ 646,491	\$ 451,552	\$ 633,078	\$ 660,718	\$ 660,718	\$ 14,227	2.20%

Building & Facilities Maintenance

The Building and Facility Maintenance Staff are responsible for the city owned buildings. This includes the buildings in all the parks, City Hall, Train Depot, Historic City Hall, New Library, Public Works, New Police Headquarters, New Parks Headquarters and other buildings around town. The maintenance duties include the custodial services, the electrical, plumbing and water utilities and all contract services such as pest control, elevator maintenance and back-up generators.

Appropriations by Major Category of Expenditure

Building & Facilities Maintenance	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 131,621	\$ 143,722	\$ 200,705	\$ 196,659	\$ 207,553
2. Contractual Services	134,248	135,596	264,503	253,117	334,767
3. Commodities	27,929	36,020	47,750	59,846	50,789
6. Non-CIP Capital Outlay	19,972	-	-	-	-
TOTAL:	\$ 313,771	\$ 315,338	\$ 512,958	\$ 509,622	\$ 593,109
Full Time Equivalents	3.0	3.5	4.0	4.0	4.0

Significant Changes for FY 2012-13

Separating each main building from the Facilities Budget to properly budget and account for each building. This will include utilities, custodial materials and supplies and repairs and maintenance materials. The Approved Budget for FY 2012-13 includes \$32,275.00 from the City's Utility Fund.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved budget.

Personnel Resources

Building & Facilities Maintenance			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Maintenance Manager	F	Sal.	1.00	1.00	0.00
Building Maint Tech II	F	Hr	1.00	1.00	0.00
Building Maint Tech I	F	Hr	2.00	2.00	0.00
F= Full Time PPT = Permanent Part time			4.00	4.00	0.00
Total					

Staffing Changes for FY 2012-13

Approved in the budget is funding for an additional Summer Seasonal Part Time position. With the new Library and Police Headquarters added to the maintenance duties, this person is needed to maintain current level of service.

Goals

- Assure all public facilities remain operational and functional with preventative maintenance and timely response to service calls.

Objectives

- To perform quarterly PM walk-thru of all 23 public facilities
- To investigate, assess, prioritize and schedule repairs to service calls within 1 business day

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
EXPENDITURES:										
Line No.	<u>BUILDING & FACILITIES MAINTENANCE</u>									
1	Regular Full Time Wages	\$ 85,846	\$ 84,345	\$ 137,052	\$ 96,531	\$ 123,330	\$ 142,935	\$ 142,935	\$ 5,883	4.29%
2	Regular Part Time Wages	1,074	11,185	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	7,165	20,000	6,405	20,000	16,000	16,000	(4,000)	-20.00%
4	Overtime Wages	1,197	1,064	-	-	-	1,680	1,680	1,680	0.00%
5	Vacation Leave	5,332	3,476	-	4,311	5,412	-	-	-	0.00%
6	Sick Leave - Regular	4,068	4,279	-	4,373	6,547	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	-	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	1,251	648	1,008	1,008	1,008	1,296	1,296	288	28.57%
10	FICA/Social Security	6,972	7,137	11,482	7,144	8,631	11,187	11,187	(295)	-2.57%
11	Workers Compensation	3,466	2,158	-	-	-	-	-	-	0.00%
12	State Unemployment Taxes	613	312	-	-	-	-	-	-	0.00%
13	Retirement - TMRS	8,459	7,910	11,306	8,824	11,475	12,692	12,692	1,386	12.26%
14	Health Insurance	12,334	12,220	16,987	12,869	17,208	18,516	18,516	1,529	9.00%
15	Dental Insurance	868	957	1,364	1,022	1,362	1,446	1,446	82	6.01%
16	Life Insurance	140	136	182	171	228	195	195	13	7.14%
17	ST/LT Disability Insurance	-	730	858	740	986	1,108	1,108	250	29.14%
18	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
19	Vision Insurance	-	-	432	324	431	462	462	30	6.94%
20	AD&D	-	-	34	31	42	36	36	2	5.88%
	1. Personnel	\$ 131,621	\$ 143,722	\$ 200,705	\$ 143,752	\$ 196,659	\$ 207,553	\$ 207,553	\$ 6,848	3.41%
21	Uniform Rental	\$ 1,162	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Travel - City Business	-	-	-	-	-	-	-	-	0.00%
23	Travel - Employee Recruitment	-	-	-	-	-	350	350	350	0.00%
24	Travel-Training & Conferences	-	-	-	-	-	500	500	500	0.00%
25	Training & Conf (Non-Travel)	-	-	-	-	-	-	-	-	0.00%
26	Training/Registration (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
27	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
28	Memberships and Dues	291	115	-	-	-	100	100	100	0.00%
29	Subscription and Books	-	-	-	-	-	-	-	-	0.00%
30	Tuition (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
31	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
32	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
33	Training - Meals (No Longer Used)	192	-	-	-	-	-	-	-	0.00%
34	Annual Facility Lease	8,352	8,519	-	-	-	-	-	-	0.00%
35	Short Term Facility Rental	-	-	-	-	-	-	-	-	0.00%
36	Light & Power	63,069	61,347	26,617	-	-	-	-	(26,617)	-100.00%
37	Natural Gas/Propane	1,971	2,157	443	-	-	1,200	1,200	757	170.88%
38	Telephone System	2,247	2,624	-	-	-	-	-	-	0.00%
39	Cell Phones/Pagers	1,412	2,160	1,260	1,068	1,260	1,500	1,500	240	19.05%
40	Internet Service	15,983	15,760	-	-	-	-	-	-	0.00%
41	Water/Sewer/Trash	3,836	9,314	-	-	-	-	-	-	0.00%
42	Roofing Repairs	1,630	10	1,500	-	1,500	1,500	1,500	-	0.00%
43	Electrical Repairs	852	971	3,420	268	3,420	2,500	2,500	(920)	-26.90%
44	Heating/Cooling Repairs	3,219	4,112	4,451	75	4,451	2,500	2,500	(1,951)	-43.83%
45	Plumbing Repairs	125	355	800	-	800	800	800	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
46	Carpentry/Painting	904	5,110	4,448	-	4,448	2,000	2,000	(2,448)	-55.04%
47	Concrete Masonary	-	-	-	-	-	-	-	-	0.00%
48	Grounds Maintenance/Repair	-	-	-	-	-	-	-	-	0.00%
49	Misc Facility Repairs/Maint	338	500	500	-	500	635	635	135	27.00%
50	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
51	Light Equipment Rental	25	-	-	-	-	-	-	-	0.00%
52	Motor Vehicle Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
53	Trucks/Heavy Equip Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
54	Motor Vehicle Repair/Maint	2,007	82	2,100	824	2,100	3,125	3,125	1,025	48.81%
55	Trailers/Light Vehicles M & R	978	-	-	-	-	-	-	-	0.00%
56	Truck/Heavy Equip Repair (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
57	Extended Warranty	-	-	-	-	-	-	-	-	0.00%
58	Inspection/Registration/Etc	44	29	-	29	-	-	-	-	0.00%
59	Body Shop Repairs	-	1,000	-	-	-	-	-	-	0.00%
60	Machine Tools Maint/Repair	-	-	-	-	-	-	-	-	0.00%
61	Other Equip Maint/Repair	498	-	-	-	-	-	-	-	0.00%
62	Oil & Lube Svc/Seasonal Maint	361	217	450	59	450	-	-	(450)	-100.00%
63	Insurance & Bonds	8,891	9,873	-	-	-	-	-	-	0.00%
64	Testing/Certification	-	20	1,050	330	1,050	1,050	1,050	-	0.00%
65	Other Contract Services	6,660	10,389	12,516	3,832	12,516	-	-	(12,516)	-100.00%
66	IT Testing/Certification (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
67	Trash Collection Service	282	141	210	-	210	210	210	-	0.00%
68	Landscaping/Groundskeeping	8,920	790	2,000	-	2,000	2,000	2,000	-	0.00%
69	Kyle Utilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
70	Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 134,248	\$ 135,596	\$ 61,765	\$ 6,484	\$ 34,705	\$ 19,970	\$ 19,970	\$ (41,795)	-67.67%
71	Uniforms (Buy)	\$ 2,000	\$ 2,980	\$ 1,750	\$ 1,218	\$ 1,750	\$ 1,750	\$ 1,750	\$ -	0.00%
72	General Office Supplies	3,260	1,969	1,500	254	1,500	2,000	2,000	500	33.33%
73	Computer Supplies	-	-	-	-	-	-	-	-	0.00%
74	Safety Signs and Barricades	999	277	500	-	500	250	250	(250)	-50.00%
75	Building Materials	1,264	1,290	1,250	-	1,250	1,250	1,250	-	0.00%
76	Electrical/Plumbing Supplies	5,464	6,457	5,568	20	5,568	4,000	4,000	(1,568)	-28.16%
77	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
78	Misc Hardware	860	799	724	36	724	200	200	(524)	-72.38%
79	City Sponsored Event Supplies	663	-	-	-	-	-	-	-	0.00%
80	Fire Prevention Supplies (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
81	Medical Supplies	561	79	1,500	-	1,500	500	500	(1,000)	-66.67%
82	Pesticides	-	-	-	-	-	-	-	-	0.00%
83	Minor Tools/Instruments	345	1,482	1,500	-	1,500	1,500	1,500	-	0.00%
84	Training Supplies	-	-	-	-	-	-	-	-	0.00%
85	Misc Occasions Supplies	-	-	-	-	-	-	-	-	0.00%
86	Food/Meals	-	-	-	63	-	-	-	-	0.00%
87	Misc Supplies	691	674	625	78	625	625	625	-	0.00%
88	Office Furniture (<\$5K)	67	-	-	-	-	-	-	-	0.00%
89	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
90	Other Office Equipment	-	-	-	-	-	-	-	-	0.00%
91	Grounds Keeping Equipment	-	-	-	-	-	-	-	-	0.00%
92	Steet Maintenance Equip (No Longer Used)	-	-	-	-	-	-	-	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
93	Facility Maintenance Tools	650	612	625	-	625	625	625	-	0.00%
94	Other Field Equipment	-	-	-	-	-	-	-	-	0.00%
95	Other Field Equipment (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
96	Other Operational Equipment	-	3,193	6,500	1,715	6,500	6,500	6,500	-	0.00%
97	Cleaning Supplies	3,583	7,019	8,262	1,978	8,262	2,500	2,500	(5,762)	-69.74%
98	Cleaning - Paper Products	2,951	7,423	8,430	2,127	8,430	2,500	2,500	(5,930)	-70.34%
99	Fuel	4,035	1,198	5,000	1,818	5,000	3,800	3,800	(1,200)	-24.00%
100	Tires/Batteries	536	570	500	415	500	-	-	(500)	-100.00%
	3. Commodities	\$ 27,929	\$ 36,020	\$ 44,234	\$ 9,722	\$ 44,234	\$ 28,000	\$ 28,000	\$ (16,234)	-36.70%
101	Computer Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
102	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
103	Other Capital Outlay	19,972	-	-	-	-	-	-	-	0.00%
104	Machine Tools/Apparatus	-	-	-	-	-	-	-	-	0.00%
105	Light Equipment	-	-	-	-	-	-	-	-	0.00%
106	Motor Vehicles	-	-	-	-	-	-	-	-	0.00%
107	Heavy Equipment	-	-	-	-	-	-	-	-	0.00%
108	Other Equipment	-	-	-	-	-	-	-	-	0.00%
109	Building & Storage Facilities	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ 19,972	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Building & Facilities Maintenance	\$ 313,771	\$ 315,338	\$ 306,704	\$ 159,958	\$ 275,598	\$ 255,523	\$ 255,523	\$ (51,181)	-16.69%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
Line No. CITY HALL										
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	-	-	24,065	16,287	24,065	29,500	29,500	5,435	22.58%
3	Natural Gas/Propane	-	-	682	549	682	900	900	218	31.96%
4	Telephone System	-	-	9,052	8,471	12,373	15,000	15,000	5,948	65.71%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	14,500	10,870	14,500	16,000	16,000	1,500	10.34%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	-	-	-	0.00%
9	Electrical Repairs	-	-	-	235	-	200	200	200	0.00%
10	Heating/Cooling Repairs	-	-	2,335	2,542	4,330	3,996	3,996	1,661	71.14%
11	Plumbing Repairs	-	-	-	-	-	350	350	350	0.00%
12	Carpentry/Painting	-	-	-	-	-	-	-	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	111	500	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
17	Maintenance - Building	-	-	-	-	-	3,800	3,800	3,800	0.00%
18	Other Contract Services	-	-	1,796	5,544	7,062	-	-	(1,796)	-100.00%
19	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
20	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
21	Services - Pest Control	-	-	-	-	-	1,200	1,200	1,200	0.00%
22	Services - Security	-	-	-	-	-	3,600	3,600	3,600	0.00%
	2. Contractual Services	\$ -	\$ -	\$ 52,430	\$ 44,608	\$ 63,512	\$ 74,546	\$ 74,546	\$ 22,116	42.18%
23	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	0.00%
24	Building Materials	-	-	-	-	-	-	-	-	0.00%
25	Electrical/Plumbing Supplies	-	-	40	190	248	300	300	260	650.00%
26	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
27	Misc Hardware	-	-	-	71	122	300	300	300	0.00%
28	Medical Supplies	-	-	-	-	-	100	100	100	0.00%
29	Pesticides	-	-	-	-	-	-	-	-	0.00%
30	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
31	Cleaning Supplies	-	-	-	659	704	750	750	750	0.00%
32	Cleaning - Paper Products	-	-	428	763	1,174	1,250	1,250	822	192.06%
	3. Commodities	\$ -	\$ -	\$ 468	\$ 1,683	\$ 2,248	\$ 2,750	\$ 2,750	\$ 2,282	487.61%
	Total City Hall	\$ -	\$ -	\$ 52,898	\$ 46,290	\$ 65,760	\$ 77,296	\$ 77,296	\$ 24,398	46.12%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
Line No. HISTORIC CITY HALL										
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	-	-	3,659	2,387	3,659	4,500	4,500	841	22.98%
3	Natural Gas/Propane	-	-	424	299	424	450	450	26	6.13%
4	Telephone System	-	-	-	-	-	-	-	-	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	-	-	-	-	-	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	200	200	200	0.00%
9	Electrical Repairs	-	-	-	-	-	200	200	200	0.00%
10	Heating/Cooling Repairs	-	-	76	142	244	416	416	340	447.37%
11	Plumbing Repairs	-	-	-	-	-	200	200	200	0.00%
12	Carpentry/Painting	-	-	-	316	425	250	250	250	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	7	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	180	360	463	-	-	(180)	-100.00%
18	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	-	-	-	-	-	600	600	600	0.00%
	2. Contractual Services	\$ -	\$ -	\$ 4,339	\$ 3,511	\$ 5,215	\$ 6,816	\$ 6,816	\$ 2,477	57.09%
21	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	0.00%
22	Building Materials	-	-	-	44	-	-	-	-	0.00%
23	Electrical/Plumbing Supplies	-	-	-	71	78	75	75	75	0.00%
24	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
25	Misc Hardware	-	-	-	63	103	100	100	100	0.00%
26	Medical Supplies	-	-	-	-	-	-	-	-	0.00%
27	Pesticides	-	-	-	-	-	-	-	-	0.00%
28	Minor Tools/Instruments	-	-	-	27	46	-	-	-	0.00%
29	Cleaning Supplies	-	-	140	186	240	300	300	160	114.29%
30	Cleaning - Paper Products	-	-	38	286	311	550	550	512	1347.37%
	3. Commodities	\$ -	\$ -	\$ 178	\$ 678	\$ 778	\$ 1,075	\$ 1,075	\$ 897	503.93%
	Total Historic City Hall	\$ -	\$ -	\$ 4,517	\$ 4,189	\$ 5,993	\$ 7,891	\$ 7,891	\$ 3,374	74.70%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
Line No.	VFW									
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	-	-	1,328	938	1,328	1,500	1,500	172	12.95%
3	Natural Gas/Propane	-	-	435	303	439	475	475	40	9.20%
4	Telephone System	-	-	-	-	-	-	-	-	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	2,910	1,091	2,910	1,700	1,700	(1,210)	-41.58%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	200	200	200	0.00%
9	Electrical Repairs	-	-	-	-	-	200	200	200	0.00%
10	Heating/Cooling Repairs	-	-	19	19	32	300	300	281	1478.95%
11	Plumbing Repairs	-	-	-	-	-	428	428	428	0.00%
12	Carpentry/Painting	-	-	-	-	-	100	100	100	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	140	210	360	-	-	(140)	-100.00%
18	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	-	-	-	-	-	400	400	400	0.00%
	2. Contractual Services	\$ -	\$ -	\$ 4,832	\$ 2,561	\$ 5,069	\$ 5,303	\$ 5,303	\$ 471	9.75%
21	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Building Materials	-	-	-	-	-	-	-	-	0.00%
23	Electrical/Plumbing Supplies	-	-	-	-	-	50	50	50	0.00%
24	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
25	Misc Hardware	-	-	-	13	-	25	25	25	0.00%
26	Medical Supplies	-	-	-	-	-	-	-	-	0.00%
27	Pesticides	-	-	-	-	-	-	-	-	0.00%
28	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
29	Cleaning Supplies	-	-	47	47	80	100	100	53	112.77%
30	Cleaning - Paper Products	-	-	13	25	43	85	85	72	553.85%
	3. Commodities	\$ -	\$ -	\$ 60	\$ 84	\$ 123	\$ 260	\$ 260	\$ 200	333.33%
	Total VFW	\$ -	\$ -	\$ 4,892	\$ 2,645	\$ 5,192	\$ 5,563	\$ 5,563	\$ 671	13.72%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
Line No. LIBRARY - 550 SCOTT ST.										
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	-	-	14,825	9,095	14,825	22,200	22,200	7,375	49.75%
3	Natural Gas/Propane	-	-	1,289	970	1,601	1,637	1,637	348	27.00%
4	Telephone System	-	-	1,895	1,865	2,975	2,220	2,220	325	17.15%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	4,017	4,759	4,364	4,600	4,600	583	14.51%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	200	200	200	0.00%
9	Electrical Repairs	-	-	-	-	-	200	200	200	0.00%
10	Heating/Cooling Repairs	-	-	224	224	383	500	500	276	123.21%
11	Plumbing Repairs	-	-	-	-	-	200	200	200	0.00%
12	Carpentry/Painting	-	-	10	35	16	100	100	90	900.00%
13	Concrete Masonary	-	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	16	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	32	724	574	-	-	(32)	-100.00%
18	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	-	-	-	-	-	1,200	1,200	1,200	0.00%
21	Services - Security	-	-	-	-	-	1,400	1,400	1,400	0.00%
	2. Contractual Services	\$ -	\$ -	\$ 22,292	\$ 17,688	\$ 24,738	\$ 34,457	\$ 34,457	\$ 12,165	54.57%
22	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ 42	\$ 73	\$ 50	\$ 50	\$ 50	0.00%
23	Building Materials	-	-	-	-	-	-	-	-	0.00%
24	Electrical/Plumbing Supplies	-	-	183	226	388	400	400	217	118.58%
25	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
26	Misc Hardware	-	-	-	99	108	496	496	496	0.00%
27	Medical Supplies	-	-	-	-	-	100	100	100	0.00%
28	Pesticides	-	-	-	-	-	-	-	-	0.00%
29	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
30	Cleaning Supplies	-	-	537	703	920	1,100	1,100	563	104.84%
31	Cleaning - Paper Products	-	-	451	848	1,154	1,250	1,250	799	177.16%
	3. Commodities	\$ -	\$ -	\$ 1,171	\$ 1,918	\$ 2,643	\$ 3,396	\$ 3,396	\$ 2,225	190.01%
	Total Library - 550 Scott St.	\$ -	\$ -	\$ 23,463	\$ 19,606	\$ 27,381	\$ 37,853	\$ 37,853	\$ 14,390	61.33%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
Line No. LIBRARY - 400 W BLANCO ST.										
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	-	-	3,619	2,230	3,619	-	-	(3,619)	-100.00%
3	Natural Gas/Propane	-	-	389	290	424	-	-	(389)	-100.00%
4	Telephone System	-	-	525	1,816	1,235	-	-	(525)	-100.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	-	-	-	-	-	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	-	-	-	0.00%
9	Electrical Repairs	-	-	-	-	-	-	-	-	0.00%
10	Heating/Cooling Repairs	-	-	38	56	95	-	-	(38)	-100.00%
11	Plumbing Repairs	-	-	-	-	-	-	-	-	0.00%
12	Carpentry/Painting	-	-	-	10	17	-	-	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	25	43	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ -	\$ -	\$ 4,571	\$ 4,427	\$ 5,433	\$ -	\$ -	\$ (4,571)	-100.00%
20	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
21	Building Materials	-	-	-	-	-	-	-	-	0.00%
22	Electrical/Plumbing Supplies	-	-	89	139	163	-	-	(89)	-100.00%
23	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
24	Misc Hardware	-	-	66	95	163	-	-	(66)	-100.00%
25	Medical Supplies	-	-	-	-	-	-	-	-	0.00%
26	Pesticides	-	-	-	-	-	-	-	-	0.00%
27	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
28	Cleaning Supplies	-	-	233	287	491	-	-	(233)	-100.00%
29	Cleaning - Paper Products	-	-	63	182	311	-	-	(63)	-100.00%
	3. Commodities	\$ -	\$ -	\$ 451	\$ 703	\$ 1,128	\$ -	\$ -	\$ (451)	-100.00%
	Total Library - 400 W Blanco St.	\$ -	\$ -	\$ 5,022	\$ 5,129	\$ 6,561	\$ -	\$ -	\$ (5,022)	-100.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
Line No. TRAIN DEPOT										
1	Annual Facility Lease	\$ -	\$ -	\$ 9,000	\$ -	\$ 9,000	\$ 9,450	\$ 9,450	\$ 450	5.00%
2	Light & Power	-	-	3,507	2,411	3,764	4,000	4,000	493	14.06%
3	Natural Gas/Propane	-	-	-	-	-	-	-	-	0.00%
4	Telephone System	-	-	-	-	-	-	-	-	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	-	-	-	-	-	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	-	-	-	0.00%
9	Electrical Repairs	-	-	-	-	-	-	-	-	0.00%
10	Heating/Cooling Repairs	-	-	-	-	-	100	100	100	0.00%
11	Plumbing Repairs	-	-	-	-	-	100	100	100	0.00%
12	Carpentry/Painting	-	-	-	52	89	-	-	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	-	-	-	-	-	720	720	720	0.00%
	2. Contractual Services	\$ -	\$ -	\$ 12,507	\$ 2,463	\$ 12,853	\$ 14,370	\$ 14,370	\$ 1,863	14.90%
21	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Building Materials	-	-	-	-	-	-	-	-	0.00%
23	Electrical/Plumbing Supplies	-	-	21	20	35	-	-	(21)	-100.00%
24	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
25	Misc Hardware	-	-	-	-	-	-	-	-	0.00%
26	Medical Supplies	-	-	-	-	-	-	-	-	0.00%
27	Pesticides	-	-	-	-	-	-	-	-	0.00%
28	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
29	Cleaning Supplies	-	-	-	-	-	-	-	-	0.00%
30	Cleaning - Paper Products	-	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ -	\$ -	\$ 21	\$ 20	\$ 35	\$ -	\$ -	\$ (21)	-100.00%
	Total Train Depot	\$ -	\$ -	\$ 12,528	\$ 2,484	\$ 12,888	\$ 14,370	\$ 14,370	\$ 1,842	14.70%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
Line No. POLICE DEPT - 300 W CENTER ST.										
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	-	-	12,586	8,993	12,586	15,000	15,000	2,414	19.18%
3	Natural Gas/Propane	-	-	-	-	-	-	-	-	0.00%
4	Telephone System	-	-	25,480	13,031	19,063	20,400	20,400	(5,080)	-19.94%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	2,545	1,908	2,545	3,000	3,000	455	17.88%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	25	-	50	50	50	0.00%
9	Electrical Repairs	-	-	-	-	-	-	-	-	0.00%
10	Heating/Cooling Repairs	-	-	38	240	411	757	757	719	1892.11%
11	Plumbing Repairs	-	-	-	-	-	300	300	300	0.00%
12	Carpentry/Painting	-	-	42	41	71	300	300	258	614.29%
13	Concrete Masonary	-	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	10	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
17	Maintenance - Equipment	-	-	-	-	-	2,000	2,000	2,000	0.00%
18	Other Contract Services	-	-	156	312	401	-	-	(156)	-100.00%
19	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
20	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
21	Services - Pest Control	-	-	-	-	-	720	720	720	0.00%
	2. Contractual Services	\$ -	\$ -	\$ 40,847	\$ 24,559	\$ 35,077	\$ 42,527	\$ 42,527	\$ 1,680	4.11%
22	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
23	Building Materials	-	-	-	-	-	-	-	-	0.00%
24	Electrical/Plumbing Supplies	-	-	429	439	753	700	700	271	63.17%
25	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
26	Misc Hardware	-	-	10	9	16	300	300	290	2900.00%
27	Medical Supplies	-	-	-	-	-	50	50	50	0.00%
28	Pesticides	-	-	-	-	-	-	-	-	0.00%
29	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
30	Cleaning Supplies	-	-	187	281	319	300	300	113	60.43%
31	Cleaning - Paper Products	-	-	51	335	335	500	500	449	880.39%
	3. Commodities	\$ -	\$ -	\$ 677	\$ 1,065	\$ 1,423	\$ 1,850	\$ 1,850	\$ 1,173	173.26%
	Total Police Dept - 300 W Center St.	\$ -	\$ -	\$ 41,524	\$ 25,624	\$ 36,500	\$ 44,377	\$ 44,377	\$ 2,853	6.87%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
Line No. POLICE DEPT - 111 N FRONT ST.										
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	-	-	18,275	11,950	18,275	63,848	63,848	45,573	249.37%
3	Natural Gas/Propane	-	-	-	-	-	1,500	1,500	1,500	0.00%
4	Telephone System	-	-	-	-	-	5,394	5,394	5,394	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	-	-	-	5,500	5,500	5,500	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	1,000	1,000	1,000	0.00%
9	Electrical Repairs	-	-	-	-	-	1,000	1,000	1,000	0.00%
10	Heating/Cooling Repairs	-	-	-	-	-	2,000	2,000	2,000	0.00%
11	Plumbing Repairs	-	-	-	-	-	1,000	1,000	1,000	0.00%
12	Carpentry/Painting	-	-	-	-	-	1,000	1,000	1,000	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	-	-	-	-	-	1,200	1,200	1,200	0.00%
21	Services - Security	-	-	-	-	-	3,600	3,600	3,600	0.00%
	2. Contractual Services	\$ -	\$ -	\$ 18,275	\$ 11,950	\$ 18,275	\$ 87,042	\$ 87,042	\$ 68,767	376.29%
22	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 250	\$ 250	0.00%
23	Building Materials	-	-	-	-	-	-	-	-	0.00%
24	Electrical/Plumbing Supplies	-	-	-	-	-	1,000	1,000	1,000	0.00%
25	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
26	Misc Hardware	-	-	-	-	-	800	800	800	0.00%
27	Medical Supplies	-	-	-	-	-	100	100	100	0.00%
28	Pesticides	-	-	-	-	-	-	-	-	0.00%
29	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
30	Cleaning Supplies	-	-	-	-	-	1,500	1,500	1,500	0.00%
31	Cleaning - Paper Products	-	-	-	-	-	2,700	2,700	2,700	0.00%
	3. Commodities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,350	\$ 6,350	\$ 6,350	0.00%
	Total Police Dept - 111 N Front St.	\$ -	\$ -	\$ 18,275	\$ 11,950	\$ 18,275	\$ 93,392	\$ 93,392	\$ 75,117	411.04%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
Line No. PARKS SHOP - 225 REBEL DR										
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	-	-	2,160	1,262	2,160	1,775	1,775	(385)	-17.82%
3	Natural Gas/Propane	-	-	946	860	1,376	1,430	1,430	484	51.16%
4	Telephone System	-	-	357	861	1,283	1,440	1,440	1,083	303.36%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	-	-	-	-	-	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	200	200	200	0.00%
9	Electrical Repairs	-	-	80	234	401	405	405	325	406.25%
10	Heating/Cooling Repairs	-	-	19	72	124	100	100	81	426.32%
11	Plumbing Repairs	-	-	-	-	-	100	100	100	0.00%
12	Carpentry/Painting	-	-	-	452	-	-	-	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	5	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	180	360	463	-	-	(180)	-100.00%
18	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	-	-	-	-	-	540	540	540	0.00%
	2. Contractual Services	\$ -	\$ -	\$ 3,742	\$ 4,106	\$ 5,807	\$ 5,990	\$ 5,990	\$ 2,248	60.07%
21	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	0.00%
22	Building Materials	-	-	-	-	-	-	-	-	0.00%
23	Electrical/Plumbing Supplies	-	-	124	127	218	200	200	76	61.29%
24	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
25	Misc Hardware	-	-	-	-	-	100	100	100	0.00%
26	Medical Supplies	-	-	-	249	426	50	50	50	0.00%
27	Pesticides	-	-	-	-	-	-	-	-	0.00%
28	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
29	Cleaning Supplies	-	-	94	124	160	200	200	106	112.77%
30	Cleaning - Paper Products	-	-	26	154	143	320	320	294	1130.77%
	3. Commodities	\$ -	\$ -	\$ 244	\$ 653	\$ 947	\$ 920	\$ 920	\$ 676	277.05%
	Total Parks Shop - 225 Rebel Dr	\$ -	\$ -	\$ 3,986	\$ 4,759	\$ 6,754	\$ 6,910	\$ 6,910	\$ 2,924	73.36%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
Line No. PARKS ADMIN - LAKE KYLE										
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	0.00%
2	Light & Power	-	-	-	848	663	2,500	2,500	2,500	0.00%
3	Natural Gas/Propane	-	-	-	-	-	-	-	-	0.00%
4	Telephone System	-	-	-	-	-	-	-	-	0.00%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	-	-	-	-	-	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	-	-	-	0.00%
9	Electrical Repairs	-	-	-	-	-	-	-	-	0.00%
10	Heating/Cooling Repairs	-	-	-	25	43	100	100	100	0.00%
11	Plumbing Repairs	-	-	-	-	-	100	100	100	0.00%
12	Carpentry/Painting	-	-	-	130	222	100	100	100	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	2	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
20	Services - Pest Control	-	-	-	-	-	540	540	540	0.00%
	2. Contractual Services	\$ -	\$ -	\$ -	\$ 1,005	\$ 928	\$ 3,390	\$ 3,390	\$ 3,390	0.00%
21	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ 106	\$ 182	\$ -	\$ -	\$ -	0.00%
22	Building Materials	-	-	-	9	-	-	-	-	0.00%
23	Electrical/Plumbing Supplies	-	-	-	353	606	453	453	453	0.00%
24	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
25	Misc Hardware	-	-	-	214	367	50	50	50	0.00%
26	Medical Supplies	-	-	-	151	259	50	50	50	0.00%
27	Pesticides	-	-	-	-	-	-	-	-	0.00%
28	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
29	Cleaning Supplies	-	-	-	1,331	2,199	1,150	1,150	1,150	0.00%
30	Cleaning - Paper Products	-	-	-	648	1,051	900	900	900	0.00%
	3. Commodities	\$ -	\$ -	\$ -	\$ 2,813	\$ 4,664	\$ 2,603	\$ 2,603	\$ 2,603	0.00%
	Total Parks Admin - Lake Kyle	\$ -	\$ -	\$ -	\$ 3,818	\$ 5,592	\$ 5,993	\$ 5,993	\$ 5,993	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
Line No. POOL - GREGG CLARKE PARK										
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	-	-	8,844	6,128	8,844	9,500	9,500	656	7.42%
3	Natural Gas/Propane	-	-	-	-	-	-	-	-	0.00%
4	Telephone System	-	-	559	428	641	720	720	161	28.80%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	-	-	-	-	-	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	-	-	-	0.00%
9	Electrical Repairs	-	-	-	-	-	-	-	-	0.00%
10	Heating/Cooling Repairs	-	-	-	-	-	-	-	-	0.00%
11	Plumbing Repairs	-	-	-	199	-	336	336	336	0.00%
12	Carpentry/Painting	-	-	-	-	-	-	-	-	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	-	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	-	-	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	279	-	-	-	-	0.00%
	2. Contractual Services	\$ -	\$ -	\$ 9,403	\$ 7,034	\$ 9,485	\$ 10,556	\$ 10,556	\$ 1,153	12.26%
20	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	\$ -	0.00%
21	Building Materials	-	-	-	-	-	-	-	-	0.00%
22	Electrical/Plumbing Supplies	-	-	246	1,655	761	850	850	604	245.53%
23	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
24	Misc Hardware	-	-	-	-	-	-	-	-	0.00%
25	Medical Supplies	-	-	-	-	-	50	50	50	0.00%
26	Pesticides	-	-	-	-	-	-	-	-	0.00%
27	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
28	Cleaning Supplies	-	-	-	-	-	120	120	120	0.00%
29	Cleaning - Paper Products	-	-	-	-	-	90	90	90	0.00%
	3. Commodities	\$ -	\$ -	\$ 246	\$ 1,655	\$ 761	\$ 1,110	\$ 1,110	\$ 864	351.22%
	Total Pool - Gregg Clarke Park	\$ -	\$ -	\$ 9,649	\$ 8,688	\$ 10,246	\$ 11,666	\$ 11,666	\$ 2,017	20.90%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

Line No.		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
PUBLIC WORKS BUILDING										
1	Annual Facility Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Light & Power	-	-	15,000	5,934	15,000	15,000	15,000	-	0.00%
3	Natural Gas/Propane	-	-	3,000	2,636	3,585	3,500	3,500	500	16.67%
4	Telephone System	-	-	9,000	3,856	9,000	3,000	3,000	(6,000)	-66.67%
5	Cell Phones/Pagers	-	-	-	-	-	-	-	-	0.00%
6	Internet Service	-	-	2,500	1,440	2,500	2,500	2,500	-	0.00%
7	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
8	Roofing Repairs	-	-	-	-	-	100	100	100	0.00%
9	Electrical Repairs	-	-	-	-	-	100	100	100	0.00%
10	Heating/Cooling Repairs	-	-	-	207	320	350	350	350	0.00%
11	Plumbing Repairs	-	-	-	-	-	100	100	100	0.00%
12	Carpentry/Painting	-	-	-	-	-	50	50	50	0.00%
13	Concrete Masonary	-	-	-	-	-	-	-	-	0.00%
14	Grounds Maintenance/Repair	-	-	-	-	-	-	-	-	0.00%
15	Misc Facility Repairs/Maint	-	-	-	107	163	150	150	150	0.00%
16	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
17	Other Contract Services	-	-	-	1,129	1,452	-	-	-	0.00%
18	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
19	Landscaping/Groundskeeping	-	-	-	-	-	750	750	750	0.00%
20	Services - Pest Control	-	-	-	-	-	780	780	780	0.00%
21	Services - Security	-	-	-	-	-	3,420	3,420	3,420	0.00%
	2. Contractual Services	\$ -	\$ -	\$ 29,500	\$ 15,309	\$ 32,020	\$ 29,800	\$ 29,800	\$ 300	1.02%
22	Safety Signs and Barricades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ 50	\$ 50	0.00%
23	Building Materials	-	-	-	-	-	-	-	-	0.00%
24	Electrical/Plumbing Supplies	-	-	-	245	420	600	600	600	0.00%
25	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
26	Misc Hardware	-	-	-	65	111	725	725	725	0.00%
27	Medical Supplies	-	-	-	-	-	50	50	50	0.00%
28	Pesticides	-	-	-	-	-	-	-	-	0.00%
29	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
30	Cleaning Supplies	-	-	-	110	-	400	400	400	0.00%
31	Cleaning - Paper Products	-	-	-	368	331	650	650	650	0.00%
	3. Commodities	\$ -	\$ -	\$ -	\$ 788	\$ 862	\$ 2,475	\$ 2,475	\$ 2,475	0.00%
	Total Public Works Building	\$ -	\$ -	\$ 29,500	\$ 16,096	\$ 32,882	\$ 32,275	\$ 32,275	\$ 2,775	9.41%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

PUBLIC LIBRARY

PUBLIC LIBRARY DEPARTMENT

The Kyle Public Library provides a wide range of library services and educational opportunities for the community. The mission of the Kyle Public Library is to serve as a resource for informational, educational, recreational, and cultural enrichment by providing the community with convenient access to books, periodicals, audiovisual materials, information services, including but not limited to those found on the internet, and educational programs. These services are made available for patrons of all ages and backgrounds.

The Library is staffed by librarians and clerks. In general, the staff performs patron assistance, collection development, cataloging, inventory, volunteer management, budgeting and purchasing, recordkeeping and reporting, scheduling and supervising library facilities, and public relations.

Appropriations by Major Category of Expenditure

Public Library	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 228,060	\$ 277,060	\$ 324,846	\$ 313,160	\$ 339,785
2. Contractual Services	24,182	28,783	26,495	21,864	28,476
3. Commodities	43,748	40,377	35,516	35,516	39,257
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 295,991	\$ 346,220	\$ 386,857	\$ 370,540	\$ 407,518
Full Time Equivalents	7.0	7.0	7.0	7.0	7.0

Significant Changes for FY 2012-13

- Operating in a new facility that opened April 2012.
- The increased size of the new facility has led to increases in customer traffic and operating costs.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Kyle Public Library			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Library Director	F	Sal.	1.0	1.0	0.0
Assistant Library Director	F	Sal.	1.0	1.0	0.0
Library Clerks	F	Hr.	4.0	4.0	0.0
Library Clerk (2)	PPT	Hr.	1.0	1.0	0.0
F= Full Time PPT = Permanent Part time			Total	7.0	7.0
				7.0	0.0

Staffing Changes for FY 2012-13

No changes are included in the FY 2012-13 Budget.

Performance Measures

Following is a table reflecting performance measures for Kyle Public Library:

Performance Measures	FY 09 - 10 Actual	FY 10 - 11 Actual	FY 11 - 12 Estimated	FY 12-13 Approved
Circulation Count	99,129	100,121	100,000	100,000
Interlibrary Loan	640	651	120	24
Library Cards Issued	1,799	1,746	2,000	500
Patron Count	95,371	91,207	100,000	100,000
Volunteer Hours	2,016	2,731	2,000	2,000

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that the Library Department intends to use budgetary support to accomplish in the upcoming budget year.

Mission Statement

The mission of the Kyle Public Library is to serve as a resource for informational, educational, recreational, and cultural enrichment by providing the community with convenient access to books, periodicals, audiovisual materials, information services, including but not limited to those found on the Internet, and educational programs. These services are made available to patrons of all ages and backgrounds.

Goals

- Provide our users with access to library services and information resources on an ever-expanding basis.
- Foster early reading awareness and a general love of the library in young children.
- Provide information to the community about library services and materials.
- Identify, acquire, and maintain a balanced collection of print and media materials that meet the needs and interests
- Provide reference services, collections and technology relevant to the community information needs.
- Increase the effectiveness of the library's website as an information resource.
- Monitor technology trends and implement those that are valuable and appropriate
- Develop and maintain a well-trained, professional and volunteer staff to assist users in all aspects of library services.
- Support library staff training as a key component in providing outstanding library service.
- Seek partnerships with state, city, county and private organizations to promote awareness of library services and to explore the opportunities for cooperative initiatives.

Objectives FY 2012-13

- Add 500 items to the library collection.
- 75,000 patron visits.
- Circulate 70,000 items.
- Enroll 1,000 people in the summer reading program.
- Offer 100 story times.
- Offer 8 computer classes.
- Operate within the annual budgetary limits for FY 2012-13.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	PUBLIC LIBRARY									
1	Regular Full Time Wages	\$ 126,049	\$ 174,792	\$ 226,315	\$ 158,166	\$ 202,231	\$ 234,456	\$ 234,456	\$ 8,141	3.60%
2	Regular Part Time Wages	24,537	24,876	24,939	16,081	19,475	25,557	25,557	618	2.48%
3	Temporary/Seasonal Wages	19,650	6,126	-	1,519	2,603	-	-	-	0.00%
4	Overtime Wages	1,276	997	1,000	732	1,000	1,680	1,680	680	68.00%
5	Vacation Leave	6,342	7,057	-	5,720	8,974	-	-	-	0.00%
6	Sick Leave - Regular	3,036	3,034	-	7,348	8,756	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	51	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	657	360	792	720	720	1,152	1,152	360	45.45%
10	Language Incentive	2,562	2,181	3,600	2,008	2,552	2,700	2,700	(900)	-25.00%
11	Certification Incentive	-	-	-	-	-	-	-	-	0.00%
12	FICA/Social Security	13,189	15,485	19,633	14,082	17,981	20,339	20,339	706	3.60%
13	Workers Compensation	630	831	-	-	-	-	-	-	0.00%
14	State Unemployment Taxes	1,305	676	-	-	-	-	-	-	0.00%
15	Retirement - TMRS	11,806	15,471	18,614	14,506	18,753	20,949	20,949	2,335	12.54%
16	Health Insurance	15,688	21,977	25,481	19,059	25,393	27,774	27,774	2,293	9.00%
17	Dental Insurance	1,105	1,671	2,046	1,535	2,046	2,169	2,169	123	6.01%
18	Life Insurance	179	260	319	239	318	342	342	23	7.21%
19	ST/LT Disability Insurance	-	1,264	1,400	1,231	1,650	1,911	1,911	511	36.50%
20	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
21	Vision Insurance	-	-	648	486	648	693	693	45	6.94%
22	AD&D	-	-	59	45	60	63	63	4	6.78%
	1. Personnel	\$ 228,060	\$ 277,060	\$ 324,846	\$ 243,476	\$ 313,160	\$ 339,785	\$ 339,785	\$ 14,939	4.60%
23	Travel - City Business	\$ 587	\$ 273	\$ 500	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0.00%
24	Travel - Employee Recruitment	-	-	-	-	-	-	-	-	0.00%
25	Travel-Training & Conferences	28	275	250	-	250	-	-	(250)	-100.00%
26	Training & Conf (Non-Travel)	-	-	400	183	400	400	400	-	0.00%
27	Mileage - Reimbursement	-	-	-	-	-	-	-	-	0.00%
28	Training/Registration (No Longer Used)	60	100	-	-	-	-	-	-	0.00%
29	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
30	Memberships and Dues	291	160	-	-	-	1,020	1,020	1,020	0.00%
31	Subscription and Books	-	-	-	-	-	-	-	-	0.00%
32	Tuition (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
33	Training - Transportation (No Longer Used)	-	130	-	-	-	-	-	-	0.00%
34	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
35	Training - Meals (No Longer Used)	-	21	-	-	-	-	-	-	0.00%
36	Postage	1,794	2,586	3,600	1,573	3,600	4,000	4,000	400	11.11%
37	Light & Power	5,922	9,322	-	-	-	-	-	-	0.00%
38	Natural Gas/Propane	412	455	-	-	-	-	-	-	0.00%
39	Telephone System	3,191	3,311	-	-	-	600	600	600	0.00%
40	Cell Phones/Pagers (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
41	Water/Sewer/Trash	-	-	-	-	-	-	-	-	0.00%
42	Carpentry/Painting	-	-	-	-	-	-	-	-	0.00%
43	Grounds Maintenance/Repair	170	-	-	-	-	-	-	-	0.00%
44	Misc Facility Repairs/Maint	209	-	-	-	-	-	-	-	0.00%
45	Janitorial Service - Contract	2,709	-	-	-	-	-	-	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
46	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
47	Other Equip Maint/Repair	806	-	-	-	-	-	-	-	0.00%
48	Office Equipment Maint/Repair	310	-	-	-	-	-	-	-	0.00%
49	Computer Equip Maint/Repair	-	-	-	-	-	-	-	-	0.00%
50	Communication Equip Repair	-	-	-	-	-	-	-	-	0.00%
51	Office Equipment Rental	144	2,345	6,000	2,267	6,000	5,000	5,000	(1,000)	-16.67%
52	Rental - Storage	-	-	-	-	-	3,070	3,070	3,070	0.00%
53	Legal Services	279	166	-	-	-	-	-	-	0.00%
54	Insurance & Bonds	1,584	2,463	-	-	-	-	-	-	0.00%
55	Library Programs	3,476	5,654	5,000	2,014	5,000	6,250	6,250	1,250	25.00%
56	Library Programs (Future)	91	-	-	-	-	-	-	-	0.00%
57	Outside Printing	-	-	-	-	-	-	-	-	0.00%
58	Delivery/Courier Service	-	-	-	-	-	-	-	-	0.00%
59	Advertising	295	-	-	110	110	-	-	-	0.00%
60	Financial Consulting Serv (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
61	Testing/Certification	-	-	-	-	-	-	-	-	0.00%
62	Other Contract Services	482	1,068	10,745	6,004	6,004	-	-	(10,745)	-100.00%
63	IT Service Maint/License Fees	1,342	451	-	-	-	1,684	1,684	1,684	0.00%
64	IT Hosting Services	-	-	-	-	-	-	-	-	0.00%
65	IT Testing/Certification (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
66	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
67	Kyle Utilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
68	Public Works OCS (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
69	Services - Temporary Employment	-	-	-	-	-	5,952	5,952	5,952	0.00%
	2. Contractual Services	\$ 24,182	\$ 28,783	\$ 26,495	\$ 12,152	\$ 21,864	\$ 28,476	\$ 28,476	\$ 1,981	7.48%
70	Uniforms (Buy) (No Longer Used)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
71	General Office Supplies	6,889	5,621	5,800	3,810	5,800	11,680	11,680	5,880	101.38%
72	Copier/Printer/Plotter Supply	175	1,194	3,080	36	3,080	-	-	(3,080)	-100.00%
73	Computer Supplies	1,294	389	-	-	-	-	-	-	0.00%
74	Office Security Supplies	2	101	-	-	-	-	-	-	0.00%
75	City Sponsored Event Supplies	362	7	-	-	-	-	-	-	0.00%
76	Medical Supplies	-	51	50	-	50	50	50	-	0.00%
77	Training Supplies	-	-	-	-	-	-	-	-	0.00%
78	Misc Occasions Supplies	201	17	1,350	746	1,350	500	500	(850)	-62.96%
79	Food/Meals	6	-	-	-	-	-	-	-	0.00%
80	Loan Star Grant Supplies	6,564	6,564	-	-	-	-	-	-	0.00%
81	Periodicals	1,718	1,963	2,000	1,320	2,000	2,125	2,125	125	6.25%
82	Library Books	14,197	15,176	20,236	9,701	20,236	21,027	21,027	791	3.91%
83	Books on CD/Movies	4,320	4,094	3,000	1,755	3,000	3,875	3,875	875	29.17%
84	E-Books	-	-	-	-	-	-	-	-	0.00%
85	Office Furniture (<\$5K)	6,484	-	-	-	-	-	-	-	0.00%

**City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND**

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
86	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
87	Computer Hardware	509	-	-	-	-	-	-	-	0.00%
88	Computer Software	-	3,969	-	-	-	-	-	-	0.00%
89	Computer Accessories	600	-	-	-	-	-	-	-	0.00%
90	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
91	General Electronic Equipment	-	-	-	-	-	-	-	-	0.00%
92	Other Office Equipment	269	1,231	-	-	-	-	-	-	0.00%
93	Cleaning Supplies	159	-	-	-	-	-	-	-	0.00%
	3. Commodities	\$ 43,748	\$ 40,377	\$ 35,516	\$ 17,368	\$ 35,516	\$ 39,257	\$ 39,257	\$ 3,741	10.53%
94	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
95	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
96	Computer Equipment	-	-	-	-	-	-	-	-	0.00%
97	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
98	library Books (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
99	Other Capital Outlay	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Public Library	\$ 295,991	\$ 346,220	\$ 386,857	\$ 272,996	\$ 370,540	\$ 407,518	\$ 407,518	\$ 20,661	5.34%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

PUBLIC WORKS



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

ENGINEERING

ENGINEERING SERVICES

Department Description

No information received.

Appropriations by Major Category of Expenditure

Engineering	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ -	\$ -	\$ -	\$ -	\$ 100,985
2. Contractual Services	-	-	-	-	5,800
3. Commodities	-	-	-	-	3,327
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ -	\$ -	\$ -	\$ -	\$ 110,112
Full Time Equivalents	0.00	0.00	0.00	0.00	1.00

Significant Changes for FY 2012-13

- \$59,619 of Approved Budget for FY 2012-13 is funded in the General Fund.
- \$50,492 of Approved Budget for FY 2012-13 is funded in the Utility Fund.

Capital Outlay

No non-CIP operating capital expenditures are included in the FY 2012-13 Approved Budget.

Personnel Resources

Engineering			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Engineer	F	Sal.	0.00	1.00	1.00
Total			0.00	1.00	1.00

F= Full Time PPT = Permanent Part time

Staffing Changes for FY 2012-13

Allocating 50 percent of salary and fringe benefit cost to the City's General and Utility Fund respectively.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
EXPENDITURES:										
Line No.	ENGINEERING									
1	Regular Full Time Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,862	\$ 40,862	\$ 40,862	0.00%
2	Vacation Leave	-	-	-	-	-	-	-	-	0.00%
3	Sick Leave - Regular	-	-	-	-	-	-	-	-	0.00%
4	Merit Increase	-	-	-	-	-	-	-	-	0.00%
5	Longevity Pay	-	-	-	-	-	36	36	36	0.00%
6	Language Incentive	-	-	-	-	-	-	-	-	0.00%
7	FICA/Social Security	-	-	-	-	-	3,095	3,095	3,095	0.00%
8	Workers Compensation	-	-	-	-	-	-	-	-	0.00%
9	State Unemployment Taxes	-	-	-	-	-	-	-	-	0.00%
10	Retirement - TMRS	-	-	-	-	-	3,560	3,560	3,560	0.00%
11	Health Insurance	-	-	-	-	-	2,315	2,315	2,315	0.00%
12	Dental Insurance	-	-	-	-	-	181	181	181	0.00%
13	Life Insurance	-	-	-	-	-	49	49	49	0.00%
14	ST/LT Disability Insurance	-	-	-	-	-	328	328	328	0.00%
15	Vision Insurance	-	-	-	-	-	58	58	58	0.00%
16	AD&D	-	-	-	-	-	9	9	9	0.00%
	1. Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,492	\$ 50,492	\$ 50,492	0.00%
17	Travel-Training & Conferences	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	0.00%
18	Training & Conf (Non-Travel)	-	-	-	-	-	500	500	500	0.00%
19	Mileage Reimbursement	-	-	-	-	-	1,000	1,000	1,000	0.00%
20	Memberships and Dues	-	-	-	-	-	500	500	500	0.00%
21	Subscription and Books	-	-	-	-	-	250	250	250	0.00%
22	Postage	-	-	-	-	-	150	150	150	0.00%
23	Engineering Services	-	-	-	-	-	-	-	-	0.00%
24	Outside Printing	-	-	-	-	-	250	250	250	0.00%
25	Delivery/Courier Service	-	-	-	-	-	150	150	150	0.00%
26	Advertising	-	-	-	-	-	500	500	500	0.00%
27	IT Service Maint/License Fees	-	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,800	\$ 5,800	\$ 5,800	0.00%
28	General Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	0.00%
29	Computer Supplies	-	-	-	-	-	2,000	2,000	2,000	0.00%
30	Training Supplies	-	-	-	-	-	-	-	-	0.00%
31	Food/Meals	-	-	-	-	-	200	200	200	0.00%
32	Misc Supplies	-	-	-	-	-	127	127	127	0.00%
	3. Commodities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,327	\$ 3,327	\$ 3,327	0.00%
33	Computer Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
34	Motor Vehicles	-	-	-	-	-	-	-	-	0.00%
35	Heavy Equipment	-	-	-	-	-	-	-	-	0.00%
36	Other Equipment	-	-	-	-	-	-	-	-	0.00%
37	Street/Drain/Sidewalk/Bridge	-	-	-	-	-	-	-	-	0.00%
38	Engineering Svc-Capital Outlay	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,619	\$ 59,619	\$ 59,619	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

			Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
			2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
					2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
									2012-13	Approved Budget	Approved Budget
EXPENDITURES:											
Line No.	Accounting Code	ENGINEERING									
1	310-162-51111	Regular Full Time Wages	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,862	\$ 40,862	\$ 40,862	0.00%
2	310-162-51121	Vacation Leave	-	-	-	-	-	-	-	-	0.00%
3	310-162-51122	Sick Leave - Regular	-	-	-	-	-	-	-	-	0.00%
4	310-162-51127	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
5	310-162-51128	Merit Increase	-	-	-	-	-	-	-	-	0.00%
6	310-162-51131	Longevity Pay	-	-	-	-	-	36	36	36	0.00%
7	310-162-51134	Language Incentive	-	-	-	-	-	-	-	-	0.00%
8	310-162-51141	FICA/Social Security	-	-	-	-	-	3,095	3,095	3,095	0.00%
9	310-162-51142	Workers Compensation	-	-	-	-	-	-	-	-	0.00%
10	310-162-51143	State Unemployment Taxes	-	-	-	-	-	-	-	-	0.00%
11	310-162-51144	Retirement - TMRS	-	-	-	-	-	3,560	3,560	3,560	0.00%
12	310-162-51151	Health Insurance	-	-	-	-	-	2,315	2,315	2,315	0.00%
13	310-162-51152	Dental Insurance	-	-	-	-	-	181	181	181	0.00%
14	310-162-51153	Life Insurance	-	-	-	-	-	49	49	49	0.00%
15	310-162-51154	ST/LT Disability Insurance	-	-	-	-	-	328	328	328	0.00%
16	310-162-51156	Vision Insurance	-	-	-	-	-	58	58	58	0.00%
17	310-162-51157	AD&D	-	-	-	-	-	9	9	9	0.00%
	1. Personnel		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,492	\$ 50,492	\$ 50,492	0.00%
18	310-162-51173	Travel-Training & Conferences	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
19	310-162-51174	Training & Conf (Non-Travel)	-	-	-	-	-	-	-	-	0.00%
20	310-162-51183	Memberships and Dues	-	-	-	-	-	-	-	-	0.00%
21	310-162-51184	Subscription and Books	-	-	-	-	-	-	-	-	0.00%
22	310-162-52117	Postage	-	-	-	-	-	-	-	-	0.00%
23	310-162-55113	Engineering Services	-	-	-	-	-	-	-	-	0.00%
24	310-162-55241	Outside Printing	-	-	-	-	-	-	-	-	0.00%
25	310-162-55242	Delivery/Courier Service	-	-	-	-	-	-	-	-	0.00%
26	310-162-55243	Advertising	-	-	-	-	-	-	-	-	0.00%
27	310-162-55331	IT Service Maint/License Fees	-	-	-	-	-	-	-	-	0.00%
	2. Contractual Services		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
28	310-162-52111	General Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
29	310-162-52115	Computer Supplies	-	-	-	-	-	-	-	-	0.00%
30	310-162-52168	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
31	310-162-52171	Training Supplies	-	-	-	-	-	-	-	-	0.00%
32	310-162-52172	Misc Occasions Supplies	-	-	-	-	-	-	-	-	0.00%
33	310-162-52173	Food/Meals	-	-	-	-	-	-	-	-	0.00%
34	310-162-52174	Misc Supplies	-	-	-	-	-	-	-	-	0.00%
35	310-162-52212	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
	3. Commodities		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
36	310-162-57114	Computer Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
37	310-162-57217	Street/Drain/Sidewalk/Bridge	-	-	-	-	-	-	-	-	0.00%
38	310-162-57313	Engineering Svc-Capital Outlay	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Engineering		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,492	\$ 50,492	\$ 50,492	0.00%

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE DIVISION**

Street Maintenance is a division of the City's Public Works Department and responsible for maintenance of all City accepted streets and roads including general street maintenance, sidewalk maintenance, drainage ditches and detention ponds, maintaining all stop, yield, speed limit and street name signs.

Appropriations by Major Category of Expenditure – Street Maintenance Division

Street Maintenance	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 378,201	\$ 264,688	\$ 340,712	\$ 231,991	\$ 273,793
2. Contractual Services	246,551	201,493	225,944	204,036	195,908
3. Commodities	86,013	77,765	72,313	61,313	86,298
6. Non-CIP Capital Outlay	69,381	-	-	-	-
TOTAL:	\$ 780,146	\$ 543,946	\$ 638,969	\$ 497,340	\$ 555,999
Full Time Equivalents	7.35	6.00	6.75	6.75	6.00

Significant Changes for FY 2012-13

In the FY12-13 Budget, we are requesting six new employees for the Street Department. This will enable the Street Department to be consistent with similarly populated cities and allow this department to increase functionality.

Capital Outlay and Improvements

3 Ton 48" Steel Wheel Roller, 20' Tilt Trailer w/ (2) 7000 lb axles (**These two items must be purchased together, as one cannot be used without the other)

Personnel Resources

Public Works- Street Maintenance Division			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Street Foreman	F	Hr.	1.00	1.00	0.00
Crew Leader	F	Hr.	1.00	1.00	0.00
Street Technician II	F	Hr.	1.00	1.00	0.00
Street Technician I	F	Hr.	3.00	3.00	0.00
City Engineer	F	Sal.	0.75	0.00	-0.75
F= Full Time PPT = Permanent Part time		Total	6.75	6.00	-0.75

Staffing Changes for 2012-13

In the FY 2012-13 Proposed Supplemental Budget, we are requesting six new employees for the Street Department. This will enable the Street Department to be consistent with similarly populated cities and allow this department to increase functionality.

Performance Measures

Following is a table reflecting performance measures for the Streets Maintenance Division

Performance Measures	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Approved
Street Work Orders	1105	1157	807 *	1300

* This Year we were short staffed the majority of the year.

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the goals and objectives that this division under Public Works Department intends to use budgetary support to accomplish in the upcoming budget year.

Goals

- To provide our citizens with the best possible roadways, that are free of obstruction and safe for travel. We attend to accomplish this by the timely repair of all known potholes and street cuts.
- To provide a clean, aesthetically pleasing, safe roadway that is free of trash, dirt, and debris.
- To provide safe, navigable roadways by the timely repair or replacement of all damaged, illegible, or missing street signs and stop signs. To maintain the unobstructed view of these same traffic signs.
- To prolong the life of our roadways in a preventive measure, through the use of our crack seal trailer and equipment.

Objectives

- Repair 600 potholes per year
- Sweep 1800 miles of roadway
- Repair/replace/maintain at least 240 signs per year
- Apply crack sealant to 20 miles of cracks. Keep in mind that crack seal is done during the months of May, June, July, and August. Original goal of 60 miles was not feasible due to personnel and budgetary restraints. Limited staffing prevented city crews from focusing efforts on preventative maintenance such as crack –sealing.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	<u>STREET MAINTENANCE</u>									
1	Regular Full Time Wages	\$ 239,518	\$ 180,073	\$ 257,743	\$ 114,615	\$ 173,343	\$ 198,087	\$ 198,087	\$ (59,656)	-23.15%
2	Regular Part Time Wages	-	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	13,442	2,222	6,000	2,997	6,000	7,560	7,560	1,560	26.00%
5	Vacation Leave	23,622	(671)	-	2,398	4,554	-	-	-	0.00%
6	Sick Leave - Regular	7,134	6,295	-	4,975	6,808	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	-	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	3,294	1,152	1,584	1,008	1,008	1,224	1,224	(360)	-22.73%
10	Certifications/Incentives	-	-	-	-	-	-	-	-	0.00%
11	FICA/Social Security	20,224	13,818	20,298	9,007	10,457	15,936	15,936	(4,362)	-21.49%
12	Workers Compensation	16,463	14,097	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	1,256	516	-	-	-	-	-	-	0.00%
14	Retirement - TMRS	24,582	17,638	21,491	10,406	12,290	18,331	18,331	(3,160)	-14.70%
15	Health Insurance	26,446	25,656	28,666	12,761	14,899	27,774	27,774	(892)	-3.11%
16	Dental Insurance	1,861	1,969	2,302	1,044	1,230	2,169	2,169	(133)	-5.78%
17	Life Insurance	360	284	342	152	189	293	293	(49)	-14.33%
18	ST/LT Disability Insurance	-	1,638	1,498	704	782	1,672	1,672	174	11.62%
19	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
20	Vision Insurance	-	-	729	335	397	693	693	(36)	-4.94%
21	AD&D	-	-	59	37	35	54	54	(5)	-8.47%
	1. Personnel	\$ 378,201	\$ 264,688	\$ 340,712	\$ 160,440	\$ 231,991	\$ 273,793	\$ 273,793	\$ (66,919)	-19.64%
22	Uniform Rental	\$ 2,721	\$ 4,917	\$ 5,333	\$ 2,973	\$ 5,333	\$ -	\$ -	\$ (5,333)	-100.00%
23	Travel - City Business	-	-	-	-	-	-	-	-	0.00%
24	Travel - Employee Recruitment	-	-	-	-	-	-	-	-	0.00%
25	Travel-Training & Conferences	-	-	1,008	271	400	508	508	(500)	-49.60%
26	Training & Conf (Non-Travel)	-	-	-	-	-	-	-	-	0.00%
27	Training/Registration (No Longer Used)	-	431	-	-	-	-	-	-	0.00%
28	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
29	Memberships and Dues	241	-	-	-	-	-	-	-	0.00%
30	Subscription and Books	-	-	-	-	-	-	-	-	0.00%
31	Tuition (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
32	Training - Transportation (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
33	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
34	Training - Meals (No Longer Used)	-	35	-	-	-	-	-	-	0.00%
35	Light & Power	154,464	137,821	152,000	90,590	135,000	148,000	148,000	(4,000)	-2.63%
36	Natural Gas/Propane	244	-	-	-	-	-	-	-	0.00%
37	Telephone System	1,137	1,002	-	-	-	-	-	-	0.00%
38	Cell Phones/Pagers	1,939	1,748	3,000	1,020	1,500	3,000	3,000	-	0.00%
39	Wireless Data Services	438	492	500	-	-	500	500	-	0.00%
40	Water/Sewer/Trash	22	-	-	-	-	-	-	-	0.00%
41	Electrical Repairs	1,164	-	1,500	-	1,500	500	500	(1,000)	-66.67%
42	Misc Facility Repairs/Maint	-	-	-	-	-	-	-	-	0.00%
43	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
44	Light Equipment Rental	329	276	500	-	500	-	-	(500)	-100.00%
45	Motor Vehicle Rental	-	-	-	-	-	-	-	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
46	Trucks/Heavy Equip Rental	11,708	9,910	3,000	1,153	3,000	2,000	2,000	(1,000)	-33.33%
47	Motor Vehicle Repair/Maint	1,356	24	1,500	950	1,500	7,200	7,200	5,700	380.00%
48	Repair/Maintenance - Minor	343	176	500	197	500	-	-	(500)	-100.00%
49	Trailers/Light Vehicles M & R	-	12	500	324	500	-	-	(500)	-100.00%
50	Truck/Heavy Equipment Repair	3,646	3,681	4,000	1,127	4,000	4,000	4,000	-	0.00%
51	Extended Warranty	-	-	-	-	-	-	-	-	0.00%
52	Inspection/Registration/Etc	97	126	200	132	200	-	-	(200)	-100.00%
53	Body Shop Repairs	3,925	595	1,000	1,000	1,000	2,000	2,000	1,000	100.00%
54	Machine Tools Maint/Repair	126	60	200	64	200	2,000	2,000	1,800	900.00%
55	Other Equip Maint/Repair	61	1,088	2,000	349	500	-	-	(2,000)	-100.00%
56	Oil & Lube Svc/Seasonal Maint	1,355	852	2,000	371	2,000	-	-	(2,000)	-100.00%
57	Car Washes (& Tokens)	-	-	-	-	-	-	-	-	0.00%
58	Office Equipment Rental	768	-	-	-	-	-	-	-	0.00%
59	Legal Services	-	-	-	-	-	-	-	-	0.00%
60	Engineering Services	8,680	1,448	1,000	196	400	1,000	1,000	-	0.00%
61	Medical Services/Drug Testing	65	65	200	100	-	200	200	-	0.00%
62	Other Professional Services	32,906	35,726	12,303	8,803	12,303	-	-	(12,303)	-100.00%
63	Credit Card Fees	20	-	-	-	-	-	-	-	0.00%
64	Penalties & Interest	1	-	-	-	-	-	-	-	0.00%
65	Insurance & Bonds	12,886	-	-	-	-	-	-	-	0.00%
66	Delivery/Courier Service	332	-	-	6	-	-	-	-	0.00%
67	Other Contract Services	-	-	23,700	23,700	23,700	20,000	20,000	(3,700)	-15.61%
68	IT Service Maint/License Fees	176	-	-	-	-	-	-	-	0.00%
69	Trash Collection Service (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
70	Public Works OCS	-	-	-	-	-	-	-	-	0.00%
71	Street/Drain/SidewalkMaterials	5,398	1,009	10,000	4,950	10,000	5,000	5,000	(5,000)	-50.00%
	2. Contractual Services	\$ 246,551	\$ 201,493	\$ 225,944	\$ 138,277	\$ 204,036	\$ 195,908	\$ 195,908	\$ (30,036)	-13.29%
72	Uniforms (Buy)	\$ 1,005	\$ 1,407	\$ 4,000	\$ 452	\$ 1,000	\$ 9,333	\$ 9,333	\$ 5,333	133.33%
73	General Office Supplies	498	190	500	234	500	500	500	-	0.00%
74	Copier/Printer/Plotter Supply	204	-	-	-	-	-	-	-	0.00%
75	Computer Supplies	-	-	-	-	-	-	-	-	0.00%
76	Office Security Supplies	-	-	50	23	50	50	50	-	0.00%
77	Street Repair Materials	21,074	16,450	12,000	6,893	12,000	15,000	15,000	3,000	25.00%
78	Safety Signs and Barricades	9,523	7,105	7,000	4,660	7,000	10,000	10,000	3,000	42.86%
79	Striping/Street Signs/Lt Poles	5,656	7,664	6,000	3,461	6,000	9,000	9,000	3,000	50.00%
80	Building Materials	2,813	3,240	3,000	1,265	3,000	6,000	6,000	3,000	100.00%
81	Clamps	198	292	300	53	300	300	300	-	0.00%
82	Sand and Gravel	15,411	11,902	7,350	3,905	7,350	8,000	8,000	650	8.84%
83	Electrical/Plumbing Supplies	737	314	600	26	600	600	600	-	0.00%
84	Machine Fabricated Parts	990	798	1,000	-	1,000	1,000	1,000	-	0.00%
85	Misc Hardware	112	75	100	28	100	100	100	-	0.00%
86	City Sponsored Event Supplies	301	-	-	-	-	-	-	-	0.00%
87	Fire Prevention Supplies	113	116	350	101	350	350	350	-	0.00%
88	Laboratory Supplies	26	-	-	-	-	-	-	-	0.00%
89	Medical Supplies	876	275	500	319	500	500	500	-	0.00%
90	Chemicals/Pool Supplies	854	4,706	4,038	2,136	4,038	7,400	7,400	3,362	83.26%
91	Pesticides	5	-	-	-	-	-	-	-	0.00%
92	Botanical/Landscape	73	40	100	-	100	100	100	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
93	Minor Tools/Instruments	1,028	1,069	1,500	661	1,500	1,500	1,500	-	0.00%
94	Training Supplies	-	-	-	-	-	-	-	-	0.00%
95	Misc Occasions Supplies	193	116	175	75	175	175	175	-	0.00%
96	Food/Meals	28	13	150	-	150	150	150	-	0.00%
97	Misc Supplies	2,766	190	600	29	600	600	600	-	0.00%
98	Communication Equipment	-	-	200	110	200	200	200	-	0.00%
99	General Electronic Equipment	-	-	-	-	-	-	-	-	0.00%
100	Other Office Equipment	-	-	-	-	-	-	-	-	0.00%
101	Grounds Keeping Equipment	650	-	-	-	-	-	-	-	0.00%
102	Street Maintenance Equipment	98	1,583	2,000	107	2,000	2,000	2,000	-	0.00%
103	Facility Maintenance Tools	1,007	908	1,500	316	1,500	1,500	1,500	-	0.00%
104	Other Field Equipment	4,201	0	1,000	517	1,000	1,000	1,000	-	0.00%
105	Cleaning Supplies	302	22	200	-	200	200	200	-	0.00%
106	Cleaning - Paper Products	47	-	100	40	100	100	100	-	0.00%
107	Fuel	14,067	18,681	16,000	5,227	8,000	10,640	10,640	(5,360)	-33.50%
108	Tires/Batteries	1,155	609	2,000	907	2,000	-	-	(2,000)	-100.00%
	3. Commodities	\$ 86,013	\$ 77,765	\$ 72,313	\$ 31,542	\$ 61,313	\$ 86,298	\$ 86,298	\$ 13,985	19.34%
109	Computer Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
110	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
111	Machine Tools/Apparatus	-	-	-	-	-	-	-	-	0.00%
112	Light Equipment	-	-	-	-	-	-	-	-	0.00%
113	Motor Vehicles	20,698	-	-	-	-	-	-	-	0.00%
114	Heavy Equipment	-	-	-	-	-	-	-	-	0.00%
115	Other Equipment	9,895	-	-	-	-	-	-	-	0.00%
116	Street/Drain/Sidewalk/Bridge	38,788	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ 69,381	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Street Maintenance	\$ 780,146	\$ 543,946	\$ 638,969	\$ 330,259	\$ 497,340	\$ 555,999	\$ 555,999	\$ (82,970)	-12.98%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

EXPENDITURES – UTILITIES

SOLID WASTE SERVICES

The City has entered into a 10-year contract with Texas Disposal Services to provide recycling and solid waste collection and disposal services for all residential and commercial customers within the city limits through the year 2020.

Under this long-term contract, Texas Disposal Services is to provide the following services:

- Waste Collection
- Bulky Waste Collection
- Recycling (Curbside pick-up)
- Single Stream Collection
- Compost Services

The City continues to provide all billing, collection, and daily customer service to the residential customers. The City remits a monthly payment to Texas Disposal Services for providing recycling and solid waste collection and disposal services to the residential customers. For commercial customers, Texas Disposal Services is responsible for billing and collections.

Appropriations by Major Category of Expenditure

Solid Waste Services (Contract)	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
2. Contractual Services	\$ 1,281,490	\$ 1,449,767	\$ 1,623,000	\$ 1,623,000	\$ 1,737,879
TOTAL:	\$ 1,281,490	\$ 1,449,767	\$ 1,623,000	\$ 1,623,000	\$ 1,737,879

Significant Changes for FY 2012-13

The multi-year contract provides for annual rate increase for providing recycling and solid waste collection and disposal services. The monthly rate information is included in the Fees and Charges Schedule of the approved budget document.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	SOLID WASTE SERVICES (Contract)									
1	Trash Collection Service	\$ 1,281,490	\$ 1,449,767	\$ 1,623,000	\$ 945,104	\$ 1,623,000	\$ 1,737,879	\$ 1,737,879	\$ 114,879	7.08%
	Total Solid Waste Services (Contract)	\$ 1,281,490	\$ 1,449,767	\$ 1,623,000	\$ 945,104	\$ 1,623,000	\$ 1,737,879	\$ 1,737,879	\$ 114,879	7.08%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

WATER & WASTEWATER UTILITY

PUBLIC WORKS DEPARTMENT WATER AND WASTEWATER UTILITY

The Public Works Department is responsible for the construction and maintenance of city streets, sidewalks, public alleys and drainage systems. This department is responsible for the operation and maintenance of the City's water and wastewater utility system including potable drinking water supply treatment and distribution, wastewater collection and treatment, infrastructure operations and maintenance, and reclaimed water supply and maintenance.

The Public Works Department is funded by the General Fund (Street Maintenance) and from the Water and Wastewater Utility Fund for all other functions. The department is comprised of the following divisions:

1. Utility Administration (Utility Fund)
2. Street Maintenance (General Fund)
3. Water Operating (Utility Fund)
4. Water Supply (Utility Fund)
5. Wastewater Operating (Utility Fund)

Appropriations by Major Category of Expenditure – Public Works Department

Public Works Department Summary	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 1,538,424	\$ 1,745,243	\$ 2,033,464	\$ 1,781,834	\$ 1,918,831
2. Contractual Services	4,137,733	4,044,339	6,465,106	6,665,855	6,648,351
3. Commodities	305,338	278,529	337,442	298,856	371,197
6. Non-CIP Capital Outlay	213,872	-	8,280	-	-
7. Transfers	2,547,231	2,966,824	2,578,793	2,578,793	2,287,055
TOTAL:	\$ 8,742,598	\$ 9,034,934	\$ 11,423,085	\$ 11,325,338	\$ 11,225,434
Full Time Equivalents	31.00	33.75	35.00	35.00	32.00

UTILITY ADMINISTRATION DIVISION

Expenditures appropriated in the Utility Administrative Division include personnel assigned overall responsibility for the Utility operations including 100% of the Department Head's costs, the Utility Coordinator, departmental secretary, etc. Focus of Water Operations and Supply are to provide quality and safe drinking water, which includes maintenance and development of water mains, water testing, and service connections. The Wastewater Operating Division carries responsibility for maintenance and operation of the City's wastewater collection system; it also protects the public from pollution and environmental contamination. The wastewater treatment plant is leased by the City, but is operated by private contractors.

Appropriations by Major Category of Expenditure – Utility Administration

Utility Administration	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 555,168	\$ 640,925	\$ 713,905	\$ 664,376	\$ 713,972
2. Contractual Services	97,550	97,174	121,812	52,748	67,370
3. Commodities	33,743	10,654	32,280	26,194	28,976
6. Non-CIP Capital Outlay	-	-	-	-	-
7. Transfers	1,479,956	-	20,000	20,000	20,000
TOTAL:	\$ 2,166,418	\$ 748,753	\$ 887,997	\$ 763,318	\$ 830,318
Full Time Equivalents	9.65	8.75	8.25	8.25	8.00

Significant Changes for FY 2012-13

No significant changes are included in the FY 2012-13 Approved Budget.

Capital Outlay

F-150 Ford Pick-up

Personnel Resources

Utility Administration			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
City Manager	F	Sal.	0.50	0.50	0.00
Assistant City Manager	F	Sal.	0.50	0.50	0.00
Director of Finance	F	Sal.	0.50	0.50	0.00
Director of Human Resources	F	Sal.	0.50	0.50	0.00
Director of Public Works	F	Sal.	1.00	1.00	0.00
Public Works Superintendent	F	Sal.	1.00	1.00	0.00
Utilities Coordinator	F	Sal.	1.00	1.00	0.00
Public Works Inspector	F	Sal.	1.00	1.00	0.00
Public Works Secretary	F	Hr.	1.00	1.00	0.00
Public Works Clerk	F	Hr.	1.00	1.00	0.00
City Engineer	F	Sal.	0.25	0.00	-0.25
F= Full Time PPT = Permanent Part time			Total		
			8.25	8.00	-0.25

Staffing Changes for FY 2012-13

Public Works has not had an Assistant Superintendent since October of 2010. This position should be deleted from the Admin list and (1) Public Works Superintendent should be displayed. Request the Utility Foreman position be deleted from the Admin list in 2012-13, as this position is no longer funded from Admin. The Utility Foreman is now funded from (.5) Water and (.5) Wastewater.

Management By Objectives

In response to City Council requests for functional objectives, the City of Kyle has instituted a Management by Objectives program. The following are the mission statements, goals and objectives that each functional division under Public Works intends to use budgetary support to accomplish in the upcoming budget year.

Mission Statements

The mission of the Public Works Department is to enact a customer service oriented culture in order to manage the creation, distribution and maintenance of our public infrastructure that supports a desirable way of life for our citizens. We accomplish this through training and development of our staff so that we deliver effective, timely service that is focused on the customer.

Goals

- Provide a safe work environment that promotes the safety of all employees, citizens, and properties. This is accomplished through monthly training classes (12 in all) and “tail board” meetings prior to each task. The “tail board” meetings give a synopsis of all work that is about to transpire, along with related safety issues. This allows each employee to be aware of all aspects of his/her tasks.
- To provide professional, prompt and courteous service to all of our customers, visitors, fellow employees and associated utilities.
- To provide an opportunity to pursue advanced knowledge in relations to our Utility Admin, Water Operating, Wastewater Operating, and Street Divisions. These courses allow for a more knowledgeable, proficient and confident employee. Many of these courses are desired, in order to maintain or upgrade our current licenses in the Water and Wastewater Operating Divisions.

Objectives

- To hold one safety meeting per month.
- Provide one customer service training session for employees per year.
- Send all Utility Admin employees to at least one continuing education course.
- Send all Water Operating employees to at least one continuing education course.
- Send all Waste Water employees to at least one continuing education course.
- Send all Street employees to at least one continuing education course.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	ADMINISTRATION									
1	Regular Full Time Wages	\$ 364,737	\$ 469,204	\$ 565,607	\$ 381,869	\$ 489,244	\$ 560,082	\$ 560,082	\$ (5,525)	-0.98%
2	Regular Part Time Wages	-	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	30,700	893	3,000	1,164	3,000	2,880	2,880	(120)	-4.00%
5	Vacation Leave	23,782	25,724	-	14,511	17,558	-	-	-	0.00%
6	Sick Leave - Regular	17,052	12,676	-	13,226	21,236	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	26	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	4,815	2,340	2,804	2,700	2,700	3,060	3,060	256	9.13%
10	Car Allowance	-	4,750	6,000	4,500	6,000	6,000	6,000	-	0.00%
11	Language Incentive	-	917	2,250	1,350	1,869	1,350	1,350	(900)	-40.00%
12	Certification Incentive	-	-	-	-	-	-	-	-	0.00%
13	FICA/Social Security	31,008	36,425	44,344	30,273	38,723	43,872	43,872	(472)	-1.06%
14	Workers Compensation	6,840	12,777	-	-	-	-	-	-	0.00%
15	State Unemployment Taxes	1,976	418	-	-	-	-	-	-	0.00%
16	Retirement - TMRS	37,577	43,280	46,953	34,835	45,339	50,467	50,467	3,514	7.48%
17	Health Insurance	33,827	25,896	35,036	23,072	31,052	37,032	37,032	1,996	5.70%
18	Dental Insurance	2,381	2,089	2,814	1,834	2,437	2,892	2,892	78	2.77%
19	Life Insurance	448	556	593	456	613	683	683	90	15.18%
20	ST/LT Disability Insurance	-	2,981	3,500	2,736	3,659	4,604	4,604	1,104	31.54%
21	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
22	Vision Insurance	-	-	891	607	818	924	924	33	3.70%
23	AD&D	-	-	113	93	128	126	126	13	11.50%
	1. Personnel	\$ 555,168	\$ 640,925	\$ 713,905	\$ 513,226	\$ 664,376	\$ 713,972	\$ 713,972	\$ 67	0.01%
24	Uniform Rental	\$ 2,582	\$ 528	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
25	Travel - City Business	208	-	-	-	-	-	-	-	0.00%
26	Travel - Employee Recruitment	-	-	-	-	-	-	-	-	0.00%
27	Travel-Training & Conferences	-	-	8,084	1,531	3,000	3,000	3,000	(5,084)	-62.89%
28	Training & Conf (Non-Travel)	-	-	-	10	-	-	-	-	0.00%
29	Mileage - Reimbursement	-	-	-	-	-	-	-	-	0.00%
30	Training/Registration (No Longer Used)	2,352	2,532	-	-	-	-	-	-	0.00%
31	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
32	Memberships and Dues	1,045	2,196	1,000	240	1,000	1,000	1,000	-	0.00%
33	Subscription and Books	36	-	50	-	-	50	50	-	0.00%
34	Training - Transportation (No Longer Used)	29	33	-	-	-	-	-	-	0.00%
35	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
36	Training - Meals (No Longer Used)	440	9	-	-	-	-	-	-	0.00%
37	Postage	78	-	720	-	720	720	720	-	0.00%
38	Light & Power	4,078	10,068	-	-	-	-	-	-	0.00%
39	Natural Gas/Propane	148	2,956	-	-	-	-	-	-	0.00%
40	Telephone System	7,844	5,747	-	-	-	-	-	-	0.00%
41	Cell Phones/Pagers	6,268	5,473	5,000	2,813	5,000	5,000	5,000	-	0.00%
42	Internet Service	2,187	2,334	-	-	-	-	-	-	0.00%
43	Wireless Data Services	877	984	1,500	662	1,500	1,500	1,500	-	0.00%
44	Water/Sewer/Trash	692	7,037	-	-	-	-	-	-	0.00%
45	Electrical Maintenance/Repairs	484	46	1,000	-	-	1,000	1,000	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
46	Plumbing Repairs	-	136	500	417	-	500	500	-	0.00%
47	Grounds Maintenance/Repair	238	-	1,000	86	-	-	-	(1,000)	-100.00%
48	Misc Facility Repairs/Maint	-	-	750	118	-	1,750	1,750	1,000	133.33%
49	Janitorial Service - Contract	875	-	-	-	-	-	-	-	0.00%
50	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
51	Light Equipment Rental	-	-	-	-	-	-	-	-	0.00%
52	Motor Vehicle Repair/Maint	2,548	670	-	-	-	5,350	5,350	5,350	0.00%
53	Repair/Maintenance - Minor	134	9	1,000	-	1,000	-	-	(1,000)	-100.00%
54	Inspection/Registration/Etc	14	54	350	44	350	-	-	(350)	-100.00%
55	Body Shop Repairs	-	-	1,000	-	-	1,000	1,000	-	0.00%
56	Other Equip Maint/Repair	-	573	3,000	-	1,000	3,000	3,000	-	0.00%
57	Oil & Lube Svc/Seasonal Maint	521	219	2,000	300	2,000	-	-	(2,000)	-100.00%
58	Car Washes (& Tokens)	55	-	-	-	-	-	-	-	0.00%
59	Office Equipment Maint/Repair	-	-	-	-	-	-	-	-	0.00%
60	Computer Equip Maint/Repair	-	-	-	-	-	-	-	-	0.00%
61	Communication Equip Repair	-	-	-	-	-	-	-	-	0.00%
62	Office Equipment Rental	4,419	6,843	7,000	3,969	4,628	7,000	7,000	-	0.00%
63	Legal Services	749	1,458	2,500	1,521	2,500	2,500	12,500	10,000	400.00%
64	Engineering Services	4,310	8,394	9,000	3,684	5,000	9,000	9,000	-	0.00%
65	Medical Services/Drug Testing	440	90	1,200	130	300	1,000	1,000	(200)	-16.67%
66	Other Professional Services	-	-	57,134	9,687	15,000	10,000	10,000	(47,134)	-82.50%
67	Credit Card Fees	2	-	-	-	-	-	-	-	0.00%
68	Penalties & Interest	-	50	-	50	50	200	200	200	0.00%
69	Insurance & Bonds	6,010	9,658	-	105	105	-	-	-	0.00%
70	Bad Debt Collection Service	-	-	-	-	-	-	-	-	0.00%
71	Outside Printing	748	374	3,000	878	3,000	3,000	3,000	-	0.00%
72	Delivery/Courier Service	141	148	300	-	300	300	300	-	0.00%
73	Advertising	333	230	500	140	500	500	500	-	0.00%
74	Public Notices	-	512	-	-	-	-	-	-	0.00%
75	Utility Consulting Services	-	-	-	-	-	-	-	-	0.00%
76	Training Services	-	-	-	-	-	-	-	-	0.00%
77	Other Contract Services	26,356	6,118	-	340	500	-	-	-	0.00%
78	IT Service Maint/License Fees	527	-	-	-	-	-	-	-	0.00%
79	IT Testing/Certification	-	-	-	-	-	-	-	-	0.00%
80	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
81	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
82	Public Works OCS	-	-	-	-	-	-	-	-	0.00%
83	Streets/Drains/Sidewalks (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
84	Services - Grant Contracts	-	-	12,724	4,367	4,367	-	-	(12,724)	-100.00%
85	Services - Grant Other	-	-	1,500	928	928	-	-	(1,500)	-100.00%
86	Fixed Equipment Depr (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
87	Reserve Expense for OPEB	19,785	21,698	-	-	-	-	-	-	0.00%
88	GBRA - WTP Debt Service	-	-	-	-	-	-	-	-	0.00%
89	GBRA - I-35 Pipeline Debt Serv	-	-	-	-	-	-	-	-	0.00%
2. Contractual Services		\$ 97,550	\$ 97,174	\$ 121,812	\$ 32,021	\$ 52,748	\$ 57,370	\$ 67,370	\$ (54,442)	-44.69%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
90	Uniforms (Buy)	\$ 2,738	\$ 1,491	\$ 3,000	\$ 277	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0.00%
91	General Office Supplies	5,766	1,868	4,320	1,894	4,320	4,320	4,320	-	0.00%
92	Copier/Printer/Plotter Supply	478	688	720	441	720	800	800	80	11.11%
93	Computer Supplies	40	-	720	-	720	720	720	-	0.00%
94	Office Security Supplies	44	5	144	30	144	144	144	-	0.00%
95	Building Materials	-	222	720	54	-	720	720	-	0.00%
96	Sand and Gravel	-	-	-	-	-	-	-	-	0.00%
97	Electrical/Plumbing Supplies	9	11	720	52	-	720	720	-	0.00%
98	Misc Hardware	26	-	720	7	500	720	720	-	0.00%
99	City Sponsored Event Supplies	576	-	369	-	-	369	369	-	0.00%
100	Fire Prevention Supplies	-	116	360	101	360	360	360	-	0.00%
101	Medical Supplies	455	193	360	268	360	360	360	-	0.00%
102	Pesticides	5	-	-	-	-	-	-	-	0.00%
103	Minor Tools/Instruments	786	797	2,160	764	2,160	2,160	2,160	-	0.00%
104	Training Supplies	-	-	-	-	-	-	-	-	0.00%
105	Misc Occasions Supplies	633	359	720	394	720	720	720	-	0.00%
106	Food/Meals	75	-	108	24	108	108	108	-	0.00%
107	Misc Supplies	1,306	105	1,440	433	1,440	1,440	1,440	-	0.00%
108	Office Furniture (<\$5K)	820	80	720	663	663	720	720	-	0.00%
109	Communication Equipment	-	-	360	110	360	360	360	-	0.00%
110	Computer Hardware	1,966	-	1,160	58	1,160	1,160	1,160	-	0.00%
111	Computer Software	111	-	-	-	-	-	-	-	0.00%
112	Computer Accessories	144	-	216	34	216	216	216	-	0.00%
113	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
114	General Electronic Equipment	16	-	-	-	-	-	-	-	0.00%
115	Other Office Equipment	-	-	-	-	-	-	-	-	0.00%
116	Street Maintenance Equipment	-	-	-	-	-	-	-	-	0.00%
117	Water Valves/Meters (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
118	Facility Maintenance Tools	1,095	438	1,440	-	1,440	1,440	1,440	-	0.00%
119	Other Field Equipment	433	72	803	40	803	803	803	-	0.00%
120	Cleaning Supplies	319	-	-	-	-	-	-	-	0.00%
121	Cleaning - Paper Products	82	25	-	-	-	-	-	-	0.00%
122	Fuel	14,727	4,186	9,000	3,316	6,000	7,616	7,616	(1,384)	-15.38%
123	Tires/Batteries	1,092	-	2,000	21	1,000	-	-	(2,000)	-100.00%
3. Commodities		\$ 33,743	\$ 10,654	\$ 32,280	\$ 8,983	\$ 26,194	\$ 28,976	\$ 28,976	\$ (3,304)	-10.24%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
124	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
125	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
126	Computer Equipment	-	-	-	-	-	-	-	-	0.00%
127	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
128	Other Capital Outlay	-	-	-	-	-	-	-	-	0.00%
129	Machine Tools/Apparatus	-	-	-	-	-	-	-	-	0.00%
130	Light Equipment	-	-	-	-	-	-	-	-	0.00%
131	Motor Vehicles	-	-	-	-	-	-	-	-	0.00%
132	Heavy Equipment	-	-	-	-	-	-	-	-	0.00%
133	Other Equipment	-	-	-	-	-	-	-	-	0.00%
134	Building & Storage Facilities	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
135	Interfund Transfers Out	\$ 1,479,956	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
136	Transfer Out to OPEB Fund	-	-	20,000	15,000	20,000	20,000	20,000	-	0.00%
	7. Transfers	\$ 1,479,956	\$ -	\$ 20,000	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%
	Total Administration	\$ 2,166,418	\$ 748,753	\$ 887,997	\$ 569,230	\$ 763,318	\$ 820,318	\$ 830,318	\$ (57,679)	-6.50%

WATER OPERATING DIVISION

The mission of the Water Operating Division is to deliver a dependable and plentiful supply of water to meet the present and future needs of customers through cost-effective management and maintenance of the infrastructure, while incorporating environmental and regulatory controls.

The Water Operating Division is responsible for the operation and maintenance of infrastructure that provides potable water for over 7,525 connections in the City of Kyle. The Water Service utilizes both groundwater and surface water sources in its portfolio. Four wells are sourced by the Edwards Aquifer and one by the Barton Springs/Edwards Aquifer Conservation District. These wells combine for a maximum production rate of 3.43 million gallons per day. When combined with surface water from the Guadalupe Blanco River Authority, the distribution system is able to meet a maximum single day demand of 8.27 million gallons. The distribution system is normally limited to a total daily flow not exceeding 6.19 MGD because of permit and agreement of service limits. The distribution system is supplied by six elevated storage tanks, eight ground storage tanks and three pumping systems at a total of 11 unique stations around the City. A total storage capacity of 2.59 MG is available from these sites. Over 127 miles of water distribution piping which includes numerous valves, over 856 fire hydrants, and 7,525 meters make up the distribution system. Department activities are primarily regulated by the Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA). Division activities include: periodic operational checks and preventive maintenance at pumping facilities, inspection and acceptance of new facilities constructed by developers, repair and preventive maintenance of piping and valves, testing and maintenance of system metering, marking of all underground piping prior to excavation by contractors, and routine sampling of water for proper process controls. The utility is also responsible to reporting and compliance with the Edwards Aquifer Authority, Barton Springs/Edwards Aquifer Conservation District, Guadalupe Blanco River Authority, and the Texas Water Development Board. The operation and maintenance of treatment facilities for the City's surface water supply is performed by GBRA under a 40-year contract that began in October 7, 1998.

Appropriations by Major Category of Expenditure – Water Operating Division

Water Operating	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 306,645	\$ 587,532	\$ 723,107	\$ 635,987	\$ 667,439
2. Contractual Services	338,382	340,938	399,405	367,733	417,962
3. Commodities	133,721	150,980	165,842	159,842	182,795
6. Non-CIP Capital Outlay	88,673	-	8,280	-	-
7. Transfers	922,452	1,803,694	1,635,424	1,635,424	1,459,747
TOTAL:	\$ 1,789,872	\$ 2,883,144	\$ 2,932,058	\$ 2,798,986	\$ 2,727,943
Full Time Equivalents	7.0	14.0	14.5	14.5	12.5

Significant Changes for FY 2012-13

No significant changes are included in the FY 2012-13 Approved Budget.

Capital Outlay

CIP - Old Hwy 81 12" Water Line, Pumphouse Rd./Melinda Lane Water Line

Non CIP- (.5) F750 w/6 Ton Crane, Repainting of Dacy Elevated Tank, Repainting of Roland Elevated Tank

Personnel Resources

Water Operating Division

Water Operating Division			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Water Crew Leader	F	Hr.	1.00	1.00	0.00
Equipment Operator	F	Hr.	1.00	1.00	0.00
SCADA Technician	F	Hr.	1.00	1.00	0.00
Equipment Operator	F	Hr.	0.00	0.00	0.00
Maint. Tech II - Water	F	Hr.	1.00	1.00	0.00
Utility Technician I	F	Hr.	6.00	6.00	0.00
Utility Technician I-Meter Reader	F	Hr.	2.00	0.00	-2.00
Utility Technician III	F	Hr.	2.00	2.00	0.00
Utility Foreman	F	Hr.	0.50	0.50	0.00
Total			14.50	12.50	-2.00

F= Full Time PPT = Permanent Part time

Staffing Changes for FY 2012-13

The two meter readers should be removed from this list and reflected/funded from Utility Billing in the FY 2012 – 13 Approved Budget.

Performance Measures

Following is a table reflecting performance measures for the Water Operating Division:

Performance Measures	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Approved
Water Work Orders	5,641	5,272	3,576	3,600 *
Ground Water Storage	8	8	8	8
Elevated Water Storage	6	6	6	6

* This is due to the Meter Readers Moving to Utility Billing.

Management By Objectives

Goals

- To continue a methodical, technical approach, using advanced leak detection equipment, in identifying all possible water leaks throughout our system.
- Continue to comply with the State (TCEQ - Texas Commission on Environmental Quality) regulated program, in which we are required monthly to flush all dead end water mains. This is done to insure water quality and chlorine levels throughout our system.
- Continue to comply with the State (TCEQ - Texas Commission on Environmental Quality) regulated program, in which we are required to pull a specified number of water samples per month.

Objectives

- Our goal is to perform 2400 leak detection tests per year.
- Perform monthly flushings on 128 dead end mains.
- Take and submit 30 water samples per month/360 per year.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	WATER OPERATIONS									
1	Regular Full Time Wages	\$ 173,864	\$ 363,826	\$ 512,503	\$ 303,235	\$ 397,540	\$ 460,348	\$ 460,348	\$ (52,155)	-10.18%
2	Regular Part Time Wages	-	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	5,040	-	-	-	-	-	-	0.00%
4	Overtime Wages	22,140	23,824	28,875	21,190	28,875	43,200	43,200	14,325	49.61%
5	Vacation Leave	22,876	25,243	-	20,668	31,002	-	-	-	0.00%
6	Sick Leave - Regular	14,625	25,197	-	12,022	18,033	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	209	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	3,717	4,896	5,796	5,724	5,724	5,688	5,688	(108)	-1.86%
10	Language Incentive	-	-	-	-	-	-	-	-	0.00%
11	Certification Incentive	-	3,200	15,300	4,974	15,300	4,680	4,680	(10,620)	-69.41%
12	FICA/Social Security	15,927	32,678	43,029	27,267	35,524	39,452	39,452	(3,577)	-8.31%
13	Workers Compensation	7,713	5,610	-	-	-	-	-	-	0.00%
14	State Unemployment Taxes	1,247	1,067	-	-	-	-	-	-	0.00%
15	Retirement - TMRS	18,320	37,352	45,560	30,538	39,960	45,383	45,383	(177)	-0.39%
16	Health Insurance	24,041	52,089	61,579	40,668	54,549	57,863	57,863	(3,716)	-6.04%
17	Dental Insurance	1,692	3,740	4,945	3,213	4,214	4,519	4,519	(426)	-8.62%
18	Life Insurance	274	532	661	426	562	610	610	(51)	-7.72%
19	ST/LT Disability Insurance	-	3,238	3,171	2,362	3,164	4,140	4,140	969	30.56%
20	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
21	Vision Insurance	-	-	1,566	1,048	1,412	1,445	1,445	(121)	-7.73%
22	AD&D	-	-	122	89	129	112	112	(10)	-8.20%
	1. Personnel	\$ 306,645	\$ 587,532	\$ 723,107	\$ 473,425	\$ 635,987	\$ 667,439	\$ 667,439	\$ (55,668)	-7.70%
23	Uniform Rental	\$ 3,201	\$ 7,507	\$ 7,400	\$ 6,239	\$ 7,400	\$ -	\$ -	\$ (7,400)	-100.00%
24	Travel - City Business	-	-	-	47	47	-	-	-	0.00%
25	Travel - Employee Recruitment	-	-	-	-	-	-	-	-	0.00%
26	Travel-Training & Conferences	-	-	7,400	5,460	7,400	6,000	6,000	(1,400)	-18.92%
27	Training & Conf (Non-Travel)	-	-	-	720	-	-	-	-	0.00%
28	Training/Registration (No Longer Used)	3,705	3,586	-	-	-	-	-	-	0.00%
29	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
30	Memberships and Dues	180	750	800	690	800	900	900	100	12.50%
31	Subscription and Books	119	-	-	-	-	-	-	-	0.00%
32	Training - Transportation (No Longer Used)	13	-	-	-	-	-	-	-	0.00%
33	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
34	Training - Meals (No Longer Used)	1,065	116	-	-	-	-	-	-	0.00%
35	Postage	226	121	300	41	300	300	300	-	0.00%
36	Light & Power	137,059	154,059	140,000	79,905	140,000	154,000	154,000	14,000	10.00%
37	Natural Gas/Propane	244	-	1,000	-	-	-	-	(1,000)	-100.00%
38	Telephone System	1,401	752	2,000	-	-	-	-	(2,000)	-100.00%
39	Cell Phones/Pagers	3,056	2,765	3,000	3,653	6,000	6,000	6,000	3,000	100.00%
40	Water/Sewer/Trash	849	-	-	-	-	-	-	-	0.00%
41	Electrical Repairs	21,227	8,833	15,000	8,947	15,000	15,000	15,000	-	0.00%
42	Plumbing Repairs	-	-	-	-	-	-	-	-	0.00%
43	Water Distribution Maintenance	63,100	33,273	56,720	20,186	35,000	56,720	56,720	-	0.00%
44	Tap Install/Expense	-	1,604	10,000	5,184	10,000	10,000	10,000	-	0.00%
45	Misc Facility Repairs/Maint	-	311	500	237	500	500	500	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
46	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
47	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
48	Light Equipment Rental	122	12	1,000	-	1,000	-	-	(1,000)	-100.00%
49	Motor Vehicle Rental	-	-	-	-	-	-	-	-	0.00%
50	Trucks/Heavy Equip Rental	-	-	1,500	-	1,500	2,500	2,500	1,000	66.67%
51	Motor Vehicle Repair/Maint	247	2,095	4,971	3,737	4,971	6,500	6,500	1,529	30.77%
52	Repair/Maintenance - Minor	142	161	500	231	500	-	-	(500)	-100.00%
53	Truck/Heavy Equipment Repair	3,098	1,160	2,715	1,172	2,715	3,215	3,215	500	18.43%
54	Inspection/Registration/Etc	171	185	200	49	200	200	200	-	0.00%
55	Body Shop Repairs	1,449	100	2,000	-	2,000	2,000	2,000	-	0.00%
56	Machine Tools Maint/Repair	126	597	1,000	75	1,000	1,000	1,000	-	0.00%
57	Pump & Motor Repair	12,189	17,168	55,000	18,308	55,000	55,000	55,000	-	0.00%
58	Electric Motor Repair	5,252	12,659	-	-	-	-	-	-	0.00%
59	Other Equip Maint/Repair	756	678	1,000	163	1,000	1,000	1,000	-	0.00%
60	Oil & Lube Svc/Seasonal Maint	1,142	2,124	2,500	736	2,500	2,500	2,500	-	0.00%
61	Car Washes (& Tokens)	-	30	-	-	-	-	-	-	0.00%
62	Computer Equip Maint/Repair	-	-	-	-	-	-	-	-	0.00%
63	Office Equipment Rental	1,098	-	-	-	-	-	-	-	0.00%
64	Rental - Storage	-	-	-	-	-	300	300	300	0.00%
65	Legal Services	2,296	-	5,000	3,041	5,000	5,000	5,000	-	0.00%
66	Engineering Services	-	459	-	-	-	-	-	-	0.00%
67	Medical Services/Drug Testing	710	400	1,000	390	1,000	1,000	1,000	-	0.00%
68	Other Professional Services	130	15,174	5,000	3,924	5,000	6,727	6,727	1,727	34.54%
69	Property Taxes (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
70	Credit Card Fees	2	-	-	-	-	-	-	-	0.00%
71	Penalties & Interest	6	-	-	-	-	-	-	-	0.00%
72	Insurance & Bonds	14,387	19,524	-	-	-	-	-	-	0.00%
73	Outside Printing	-	-	-	-	-	-	-	-	0.00%
74	Delivery/Courier Service	105	-	100	60	100	100	100	-	0.00%
75	Training Services	-	-	-	-	-	-	-	-	0.00%
76	Testing/Certification	34,839	33,786	40,000	30,970	40,000	50,000	50,000	10,000	25.00%
77	Other Contract Services	198	420	300	149	300	-	-	(300)	-100.00%
78	IT Testing/Certification	9,522	-	-	-	-	-	-	-	0.00%
79	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
80	Landscaping/Groundskeeping	-	110	1,500	-	1,500	1,500	1,500	-	0.00%
81	Water Storage/Distribution Rep	63	5,215	15,000	250	5,000	15,000	15,000	-	0.00%
82	Public Works OCS	-	-	-	-	-	-	-	-	0.00%
83	Water Lines	-	-	-	-	-	-	-	-	0.00%
84	TCEQ Water Permit	14,887	14,887	15,000	15,000	15,000	15,000	15,000	-	0.00%
85	Payment of Claims	-	316	-	-	-	-	-	-	0.00%
86	GBRA - WTP Debt Service	-	-	-	-	-	-	-	-	0.00%
87	GBRA - I-35 Pipeline Debt Serv	-	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 338,382	\$ 340,938	\$ 399,405	\$ 209,561	\$ 367,733	\$ 417,962	\$ 417,962	\$ 18,557	4.65%
88	Uniforms (Buy)	\$ 2,537	\$ 3,445	\$ 4,500	\$ 1,986	\$ 4,500	\$ -	\$ 11,900	\$ 7,400	164.44%
89	General Office Supplies	644	406	927	252	927	927	927	-	0.00%
90	Copier/Printer/Plotter Supply	204	267	-	-	-	-	-	-	0.00%
91	Office Security Supplies	194	14	300	36	300	300	300	-	0.00%
92	Street Repair Materials	1,334	381	1,500	-	1,500	-	-	(1,500)	-100.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
93	Safety Signs and Barricades	-	-	-	-	-	-	-	-	0.00%
94	Building Materials	2,174	1,222	1,500	863	1,500	1,500	1,500	-	0.00%
95	Clamps	2,818	4,989	4,635	1,774	4,635	4,635	4,635	-	0.00%
96	Sand and Gravel	9,622	2,447	6,000	2,811	6,000	6,000	6,000	-	0.00%
97	Electrical/Plumbing Supplies	15,130	12,268	13,000	7,550	10,000	13,000	13,000	-	0.00%
98	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
99	Misc Hardware	478	50	200	0	200	200	200	-	0.00%
100	City Sponsored Event Supplies	271	-	200	-	200	200	200	-	0.00%
101	Fire Prevention Supplies	113	116	324	101	324	324	324	-	0.00%
102	Laboratory Supplies	94	153	139	-	139	139	139	-	0.00%
103	Medical Supplies	841	237	600	361	600	600	600	-	0.00%
104	Chemicals/Pool Supplies	15,198	16,380	20,000	16,786	20,000	22,000	22,000	2,000	10.00%
105	Pesticides	283	85	200	37	200	200	200	-	0.00%
106	Botanical/Landscape	3,106	672	3,000	508	3,000	2,000	2,000	(1,000)	-33.33%
107	Minor Tools/Instruments	7,931	7,240	8,000	2,651	5,000	8,000	8,000	-	0.00%
108	Misc Occasions Supplies	209	129	200	75	200	200	200	-	0.00%
109	Food/Meals	73	33	90	24	90	90	90	-	0.00%
110	Misc Supplies	1,779	344	1,200	498	1,200	1,200	1,200	-	0.00%
111	Communication Equipment	150	-	200	110	200	200	200	-	0.00%
112	Computer Hardware	75	3,316	1,000	-	1,000	1,000	1,000	-	0.00%
113	Computer Software	-	-	-	-	-	-	-	-	0.00%
114	Computer Accessories	-	-	-	-	-	-	-	-	0.00%
115	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
116	General Electronic Equipment	-	-	-	-	-	-	-	-	0.00%
117	Street Maintenance Equipment	583	-	927	-	927	-	-	(927)	-100.00%
118	Fire Hydrants	387	8,682	8,000	1,744	5,000	8,000	8,000	-	0.00%
119	Water Meters/Meter Supplies	45,537	52,986	55,000	39,234	55,000	60,000	60,000	5,000	9.09%
120	Facility Maintenance Tools	960	72	800	206	800	800	800	-	0.00%
121	Other Field Equipment	380	258	800	278	800	800	800	-	0.00%
122	Cleaning Supplies	290	94	500	55	500	500	500	-	0.00%
123	Cleaning - Paper Products	47	77	100	78	100	-	-	(100)	-100.00%
124	Fuel	18,025	33,005	30,000	23,907	33,000	38,080	38,080	8,080	26.93%
125	Tires/Batteries	2,252	1,612	2,000	435	2,000	-	-	(2,000)	-100.00%
	3. Commodities	\$ 133,721	\$ 150,980	\$ 165,842	\$ 102,361	\$ 159,842	\$ 170,895	\$ 182,795	\$ 16,953	10.22%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
126	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
127	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
128	Machine Tools/Apparatus	-	-	-	-	-	-	-	-	0.00%
129	Light Equipment	-	-	-	-	-	-	-	-	0.00%
130	Motor Vehicles	48,448	-	-	-	-	-	-	-	0.00%
131	Heavy Equipment	-	-	-	-	-	-	-	-	0.00%
132	Other Equipment	15,298	-	-	-	-	-	-	-	0.00%
133	Water/Sewer Mains or Lines	-	-	-	-	-	-	-	-	0.00%
134	Water Meters	-	-	-	-	-	-	-	-	0.00%
135	Water Wells & Pumps	24,927	-	8,280	-	-	-	-	(8,280)	-100.00%
136	Capital Improv - Construction	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ 88,673	\$ -	\$ 8,280	\$ -	\$ -	\$ -	\$ -	\$ (8,280)	-100.00%
137	Interfund Transfers Out	\$ -	\$ 866,174	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
138	Transfer Out - GF	-	-	850,200	637,650	850,200	667,500	667,500	(182,700)	-21.49%
139	Transfer Out-Debt Serv (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
140	Transfer Out - CIP	86,327	159,175	-	-	-	-	-	-	0.00%
141	Transfer Out - Comm Develop	-	-	-	-	-	-	-	-	0.00%
142	Transfer Out - Debt Service	836,125	778,345	785,224	588,918	785,224	792,247	792,247	7,023	0.89%
	7. Transfers	\$ 922,452	\$ 1,803,694	\$ 1,635,424	\$ 1,226,568	\$ 1,635,424	\$ 1,459,747	\$ 1,459,747	\$ (175,677)	-10.74%
	Total Water Operations	\$ 1,789,872	\$ 2,883,144	\$ 2,932,058	\$ 2,011,915	\$ 2,798,986	\$ 2,716,043	\$ 2,727,943	\$ (204,115)	-6.96%

WATER SUPPLY DIVISION

The Water Supply Division is responsible for ensuring the City has adequate water to meet both its current and future needs. This would include evaluating and projecting current and future water needs as well as determining how to meet these needs. Kyle currently receives its water from leases, mainly from Edwards Aquifer, Barton Springs, and GBRA. The City is working on a joint venture with some of the surrounding communities to provide a new source of water with the Carrizo Wilcox Agreement. This water should be available in the next 8 to ten years. Additionally, city staff reached an agreement with the Guadalupe-Blanco River Authority to access the remainder of their treated water supply volume from the San Marcos WTP. This adds 2.2 million gallons per day to the water source portfolio starting on October 2011.

Appropriations by Major Category of Expenditure – Water Supply Division

Water Supply	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
2. Contractual Services	\$ 2,129,641	\$ 2,541,493	\$ 3,677,394	\$ 4,056,257	\$ 3,835,593
6. Non-CIP Capital Outlay	-	-	-	-	-
TOTAL:	\$ 2,129,641	\$ 2,541,493	\$ 3,677,394	\$ 4,056,257	\$ 3,835,593
Full Time Equivalents	0.0	0.0	0.0	0.0	0.0

Significant Changes for FY 2012-13

FY 2012-13 - Will see significant increased usage of GBRA water which will incur additional O&M costs. This increase is due to last year's purchase of additional/remaining GBRA water. EAA is projected to increase permit costs as well, but final numbers are not available at this time.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	<u>WATER SUPPLY</u>									
1	Legal Services	\$ 154,400	\$ 42,595	\$ 40,000	\$ 19,506	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	0.00%
2	Litigation/Mediation	28,107	104,766	60,000	36,609	60,000	60,000	60,000	-	0.00%
3	Engineering Services	4,579	2,136	3,000	2,353	3,000	3,000	3,000	-	0.00%
4	Water Supply Development	-	-	126,814	1,080	1,080	100,000	100,000	(26,814)	-21.14%
5	Insurance & Bonds	-	-	-	-	-	-	-	-	0.00%
6	Advertising	333	-	-	-	-	-	-	-	0.00%
7	HCPUA Carrizo Wilcox Study	-	-	-	-	-	-	-	-	0.00%
8	HCPUA O&M Expenses	-	241,775	352,300	234,844	352,300	402,651	402,651	50,351	14.29%
9	HCPUA Capital	-	109,863	163,386	163,386	163,386	49,298	49,298	(114,088)	-69.83%
10	Training Services	-	-	-	-	-	-	-	-	0.00%
11	Testing/Certification	8,708	7,492	11,000	9,310	11,000	15,000	15,000	4,000	36.36%
12	IT Testing/Certification	-	-	-	-	-	-	-	-	0.00%
13	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
14	Public Works OCS	540	-	13,000	-	-	13,000	13,000	-	0.00%
15	Edwards Aquifer Authority	16,635	14,750	50,112	31,757	50,112	55,123	55,123	5,011	10.00%
16	Barton Springs EAC District	126,848	176,769	222,400	84,863	222,400	222,400	222,400	-	0.00%
17	Mgmt Fees (EAA/NBU)	-	-	-	-	-	-	-	-	0.00%
18	GBRA-RW Reservation Fee	310,485	325,270	639,100	473,072	639,100	680,500	680,500	41,400	6.48%
19	GBRA - Raw Capacity Charge	-	-	-	-	-	-	-	-	0.00%
20	GBRA - Raw Water O&M	-	-	201,379	88,294	201,379	136,693	136,693	(64,687)	-32.12%
21	GBRA Grant Contributions (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
22	GBRA Grant Contribution	-	-	5,200	5,148	5,200	5,200	5,200	-	0.00%
23	GBRA - I-35 Pipeline O & M	79,954	100,336	90,000	132,146	320,000	227,300	227,300	137,300	152.56%
24	GBRA - WTP O & M	432,322	473,835	327,403	266,058	635,000	453,038	453,038	125,635	38.37%
25	EAA Lease (NBU)	-	-	-	-	-	-	-	-	0.00%
26	Lease - Other Water Rights	-	-	-	-	-	-	-	-	0.00%
27	San Marcos-Treated Wtr Supply	43,577	18,753	40,000	1,782	20,000	40,000	40,000	-	0.00%
28	GBRA - WTP Debt Service	484,995	484,995	353,500	265,061	353,500	353,500	353,500	-	0.00%
29	GBRA - I-35 Pipeline Debt Serv	438,159	438,159	620,900	465,663	620,900	620,990	620,990	90	0.01%
30	GBRA - RRWDS Debt Service	-	-	357,900	265,972	357,900	357,900	357,900	-	0.00%
	2. Contractual Services	\$ 2,129,641	\$ 2,541,493	\$ 3,677,394	\$ 2,546,902	\$ 4,056,257	\$ 3,835,593	\$ 3,835,593	\$ 158,199	4.30%
31	Water Well & Pumps	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
32	Water Rights - Carrizo Wilcox	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Water Supply	\$ 2,129,641	\$ 2,541,493	\$ 3,677,394	\$ 2,546,902	\$ 4,056,257	\$ 3,835,593	\$ 3,835,593	\$ 158,199	4.30%

WASTEWATER OPERATING DIVISION

The Wastewater Operating Division is responsible for the operation and maintenance of infrastructure that provides wastewater for over 8,650 customers. Wastewater infrastructure includes 8 pumping stations, 2,200 manholes, and 119 miles of wastewater collection mains. Department activities are regulated by the Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA). Division activities include: periodic operational checks and preventive maintenance at pumping facilities, jet cleaning and camera inspection of collection mains and manholes, and acceptance of new facilities constructed by developers, repair and preventive maintenance of collection mains, troubleshooting and repair of system blockages and marking of all underground piping prior to excavation by contractors. The operation and maintenance of treatment facilities is performed by AquaTexas under a 23 year contract that began in Sept. 2000.

Appropriations by Major Category of Expenditure – Wastewater Operating Division

Wastewater Operations	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Current Year Estimate 2011-12	Council Approved 2012-13
1. Personnel	\$ 298,411	\$ 252,097	\$ 255,740	\$ 249,480	\$ 263,627
2. Contractual Services	1,325,610	863,240	2,040,551	1,985,081	2,131,518
3. Commodities	51,860	39,131	67,007	51,507	73,128
6. Non-CIP Capital Outlay	55,818	-	-	-	-
7. Transfers	144,823	1,163,130	923,369	923,369	807,308
TOTAL:	\$ 1,876,521	\$ 2,317,598	\$ 3,286,667	\$ 3,209,437	\$ 3,275,581
Full Time Equivalents	7.0	5.0	5.5	5.5	5.5

Significant Changes for FY 2012-13

No significant changes are included in the FY 2012-13 Approved Budget.

Capital Outlay

CIP- Tenorio Phase 1B, Moreno Railroad Crossing,

Non CIP- (.5) F750 w/ 6 Ton Crane, Retrofit of all lift stations to SCADA

Personnel Resources

Wastewater Operating Division			Authorized Positions		
Classification Title	Status *	Hr./Sal.	FY 2011-12	FY 2012-13 Approved	Diff.
Crew Leader - Tech III	F	Hr.	1.00	1.00	0.00
Utility Technician I	F	Hr.	3.00	3.00	0.00
Utility Tech II	F	Hr.	1.00	1.00	0.00
Utility Foreman	F	Hr.	0.50	0.50	0.00
F= Full Time PPT = Permanent Part time		Total	5.50	5.50	0.00

Staffing Changes for FY 2012-13

No changes are included in the FY 2012-13 Approved Budget.

Performance Measures

Following is a table reflecting performance measures for the Wastewater Operating Division:

Performance Measures	FY 09-10 Actual	FY 10-11 Actual	FY 11-12 Estimated	FY 12-13 Approved
Wastewater Work Orders	2,397 **	3,370	2,342	2,600

** This Year we recorded all our trips to the lift stations for the readings and maintenance done on them.

Management By Objectives

Goals

- Provide a visual aide program that will allow an in-depth look into the inner structural stability of our wastewater mains and identify any maintenance related issues.
- To ensure the unrestricted flow of sewage throughout our wastewater system. To dislodge and disperse any obstacles (ie. grease/roots) that may deter the same flow and cause a potential backup. This is commonly done as a reactive measure, but we have initiated a preventive program in an effort to try and reduce the number of reactive events.
- To visually ensure the structural ability of our manholes. To identify wear and tear or corrosion that leads to inflow and infiltration. To identify build up (i.e. grease/debris) that leads to blockages.

Objectives

- Inspect at least 800 feet of sewer main / service lines per month/9,600 per year to identify maintenance issues with a camera.
- Clean 1000 feet of sewer main a month/12,000 feet per year to reduce build up.
- Inspect/repair at least 40 manholes per month / 480 per year.

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
EXPENDITURES:										
Line No.	WASTEWATER OPERATIONS									
1	Regular Full Time Wages	\$ 176,961	\$ 162,441	\$ 176,334	\$ 123,214	\$ 157,644	\$ 177,617	\$ 177,617	\$ 1,283	0.73%
2	Regular Part Time Wages	-	-	-	-	-	-	-	-	0.00%
3	Temporary/Seasonal Wages	-	-	-	-	-	-	-	-	0.00%
4	Overtime Wages	26,966	11,432	15,000	9,856	15,000	17,280	17,280	2,280	15.20%
5	Vacation Leave	17,903	685	-	5,747	8,834	-	-	-	0.00%
6	Sick Leave - Regular	5,065	8,130	-	3,884	4,950	-	-	-	0.00%
7	Cost of Living Adjustment	-	-	-	-	-	-	-	-	0.00%
8	Merit Increase	-	-	-	-	-	-	-	-	0.00%
9	Longevity Pay	1,782	1,800	2,196	1,836	1,836	2,232	2,232	36	1.64%
10	Certification Incentive	-	600	3,900	2,055	3,900	3,380	3,380	(520)	-13.33%
11	FICA/Social Security	16,345	14,186	15,103	10,955	14,113	15,394	15,394	291	1.93%
12	Workers Compensation	4,789	9,113	-	-	-	-	-	-	0.00%
13	State Unemployment Taxes	1,268	432	-	-	-	-	-	-	0.00%
14	Retirement - TMRS	18,784	16,523	15,992	12,180	15,837	17,708	17,708	1,716	10.73%
15	Health Insurance	26,417	23,242	23,357	17,530	23,379	25,460	25,460	2,103	9.00%
16	Dental Insurance	1,833	1,783	1,876	1,407	1,876	1,988	1,988	112	5.98%
17	Life Insurance	296	254	251	188	251	268	268	17	6.77%
18	ST/LT Disability Insurance	-	1,477	1,091	914	1,220	1,615	1,615	524	48.03%
19	Long-Term Disabilities (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
20	Vision Insurance	-	-	594	446	594	636	636	42	7.07%
21	AD&D	-	-	46	35	46	49	49	3	6.52%
	1. Personnel	\$ 298,411	\$ 252,097	\$ 255,740	\$ 190,248	\$ 249,480	\$ 263,627	\$ 263,627	\$ 7,887	3.08%
22	Uniform Rental	\$ 2,839	\$ 4,369	\$ 5,333	\$ 3,439	5,333	\$ -	\$ -	\$ (5,333)	-100.00%
23	Travel - City Business	-	-	-	-	-	-	-	-	0.00%
24	Travel - Employee Recruitment	-	-	-	-	-	-	-	-	0.00%
25	Travel-Training & Conferences	-	-	6,000	2,216	4,000	4,000	4,000	(2,000)	-33.33%
26	Training & Conf (Non-Travel)	-	-	-	-	-	-	-	-	0.00%
27	Training/Registration (No Longer Used)	2,986	1,240	-	-	-	-	-	-	0.00%
28	Professional Conferences (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
29	Memberships and Dues	60	-	500	330	500	500	500	-	0.00%
30	Subscription and Books	-	-	-	-	-	-	-	-	0.00%
31	Training - Transportation (No Longer Used)	68	-	-	-	-	-	-	-	0.00%
32	Training - Lodging (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
33	Training - Meals (No Longer Used)	250	-	-	-	-	-	-	-	0.00%
34	Postage	226	121	203	27	203	203	203	-	0.00%
35	Light & Power	38,424	24,315	38,000	12,171	30,000	38,000	38,000	-	0.00%
36	Natural Gas/Propane	472	247	700	201	700	700	700	-	0.00%
37	Telephone System	3,054	2,648	3,500	2,000	3,500	3,500	3,500	-	0.00%
38	Cell Phones/Pagers	2,460	2,036	2,500	999	2,500	2,500	2,500	-	0.00%
39	Water/Sewer/Trash	711	-	-	-	-	-	-	-	0.00%
40	Electrical Repairs	1,985	2,125	5,000	795	5,000	5,000	5,000	-	0.00%
41	Wastewater System Maintenance	30,262	11,731	87,275	8,052	35,000	100,000	165,000	77,725	89.06%
42	Tap Install/Expense	-	-	10,000	1,770	5,000	10,000	10,000	-	0.00%
43	Misc Facility Repairs/Maint	-	37	800	100	800	800	800	-	0.00%
44	Janitorial Service - Contract	-	-	-	-	-	-	-	-	0.00%
45	Office Equipment Rental (No Longer Used)	-	-	-	-	-	-	-	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
46	Light Equipment Rental	332	343	500	223	500	-	-	(500)	-100.00%
47	Motor Vehicle Rental	-	-	-	-	-	-	-	-	0.00%
48	Trucks/Heavy Equip Rental	-	-	-	1,131	1,131	2,000	2,000	2,000	0.00%
49	Motor Vehicle Repair/Maint	1,377	337	2,000	351	1,000	3,000	3,000	1,000	50.00%
50	Repair/Maintenance - Minor	117	152	200	10	200	-	-	(200)	-100.00%
51	Truck/Heavy Equipment Repair	4,594	1,820	4,715	1,010	2,500	4,715	4,715	0	0.01%
52	Inspection/Registration/Etc	64	119	200	63	200	200	200	-	0.00%
53	Body Shop Repairs	-	100	2,000	-	-	2,000	2,000	-	0.00%
54	Machine Tools Maint/Repair	147	27	300	62	300	300	300	-	0.00%
55	Pump Maint Repair	224	9,686	27,725	22,234	27,725	30,000	30,000	2,275	8.21%
56	Electric Motor Repair	-	-	-	-	-	-	-	-	0.00%
57	Other Equip Maint/Repair	1,022	886	5,000	157	2,500	5,000	5,000	-	0.00%
58	Oil & Lube Svc/Seasonal Maint	1,366	1,218	2,000	840	2,000	2,000	2,000	-	0.00%
59	Car Washes (& Tokens)	-	-	-	-	-	-	-	-	0.00%
60	Office Equipment Rental	1,097	-	-	-	-	-	-	-	0.00%
61	Legal Services	793	1,143	2,500	8,909	32,873	2,500	2,500	-	0.00%
62	Engineering Services	8,409	17,171	13,000	158	3,000	13,000	13,000	-	0.00%
63	Medical Services/Drug Testing	205	90	1,200	-	1,200	1,200	1,200	-	0.00%
64	Other Professional Services	-	15,654	15,000	648	5,000	15,000	15,000	-	0.00%
65	Credit Card Fees	2	94	-	-	-	-	-	-	0.00%
66	Penalties & Interest	-	6,551	-	3,676	8,016	-	-	-	0.00%
67	Insurance & Bonds	16,281	21,894	-	-	-	-	-	-	0.00%
68	Outside Printing	-	-	-	-	-	-	-	-	0.00%
69	Delivery/Courier Service	36	-	100	-	100	100	100	-	0.00%
70	Advertising	269	-	-	-	-	-	-	-	0.00%
71	Training Services	-	-	-	-	-	-	-	-	0.00%
72	Testing/Certification	-	-	-	-	-	-	-	-	0.00%
73	Other Contract Services	198	198	300	149	300	300	300	-	0.00%
74	IT Testing/Certification	-	-	-	-	-	-	-	-	0.00%
75	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
76	Landscaping/Groundskeeping	-	-	-	-	-	-	-	-	0.00%
77	Sewer System Repairs	-	-	-	-	-	-	-	-	0.00%
78	Public Works OCS	-	-	-	-	-	-	-	-	0.00%
79	Sewer Lines	-	-	-	-	-	-	-	-	0.00%
80	TCEQ Sewer Permit	-	-	-	-	-	-	-	-	0.00%
81	Aqua Tex O&M Mgmt	1,205,279	736,888	1,300,000	643,495	1,300,000	1,300,000	1,300,000	-	0.00%
82	Aqua Tex - WWTP Debt	-	-	504,000	329,201	504,000	520,000	520,000	16,000	3.17%
83	Loss on Disposal of Assets	-	-	-	-	-	-	-	-	0.00%
84	GBRA - WTP Debt Service (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
85	GBRA - I-35 Pipeline DS (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
	2. Contractual Services	\$ 1,325,610	\$ 863,240	\$ 2,040,551	\$ 1,044,416	\$ 1,985,081	\$ 2,066,518	\$ 2,131,518	\$ 90,967	4.46%
86	Uniforms (Buy)	\$ 1,527	\$ 1,673	\$ 3,400	\$ 861	\$ 3,400	\$ -	\$ 8,800	\$ 5,400	158.82%
87	General Office Supplies	576	370	675	84	100	500	500	(175)	-25.93%
88	Copier/Printer/Plotter Supply	204	-	-	-	-	-	-	-	0.00%
89	Computer Supplies	29	-	-	-	-	-	-	-	0.00%
90	Office Security Supplies	28	-	68	23	68	68	68	-	0.00%
91	Street Repair Materials	368	382	1,688	-	1,688	-	-	(1,688)	-100.00%
92	Safety Signs and Barricades	-	-	-	-	-	-	-	-	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
93	Building Materials	2,149	1,107	2,025	784	1,300	2,025	2,025	-	0.00%
94	Clamps	4	275	338	-	338	338	338	-	0.00%
95	Sand and Gravel	7,046	2,666	10,800	3,679	6,000	10,800	10,800	-	0.00%
96	Electrical/Plumbing Supplies	8,581	4,473	4,725	1,839	4,725	4,725	4,725	-	0.00%
97	Machine Fabricated Parts	-	-	-	-	-	-	-	-	0.00%
98	Misc Hardware	77	14	68	-	68	68	68	-	0.00%
99	City Sponsored Event Supplies	301	-	338	-	338	338	338	-	0.00%
100	Fire Prevention Supplies	113	116	236	101	236	236	236	-	0.00%
101	Laboratory Supplies	1,009	703	810	765	810	1,500	1,500	690	85.19%
102	Medical Supplies	891	427	675	461	675	675	675	-	0.00%
103	Chemicals/Pool Supplies	4,780	5,243	5,000	550	3,500	5,000	5,000	-	0.00%
104	Pesticides	5	-	-	-	-	-	-	-	0.00%
105	Botanical/Landscape	-	184	2,000	438	1,000	2,000	2,000	-	0.00%
106	Minor Tools/Instruments	5,264	3,213	5,400	798	2,500	5,400	5,400	-	0.00%
107	Misc Occasions Supplies	169	116	169	75	169	169	169	-	0.00%
108	Food/Meals	50	-	68	-	68	68	68	-	0.00%
109	Misc Supplies	1,613	255	1,198	729	1,198	1,198	1,198	-	0.00%
110	Communication Equipment	-	-	270	110	270	270	270	-	0.00%
111	Computer Hardware	-	-	-	-	-	-	-	-	0.00%
112	Computer Software	-	-	-	-	-	-	-	-	0.00%
113	Computer Accessories	-	-	-	-	-	-	-	-	0.00%
114	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
115	General Electronic Equipment	-	-	-	-	-	-	-	-	0.00%
116	Street Maintenance Equipment	-	-	-	-	-	-	-	-	0.00%
117	Water Valves/Meters (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
118	Sewer Manholes	2,738	1,183	4,050	3,057	4,050	5,000	5,000	950	23.46%
119	Facility Maintenance Tools	337	126	203	-	203	203	203	-	0.00%
120	Other Field Equipment	298	115	203	56	203	203	203	-	0.00%
121	Cleaning Supplies	290	150	500	268	500	600	600	100	20.00%
122	Cleaning - Paper Products	47	56	100	48	100	-	-	(100)	-100.00%
123	Fuel	11,932	14,619	20,000	12,449	16,000	20,944	20,944	944	4.72%
124	Tires/Batteries	1,430	1,664	2,000	1,630	2,000	2,000	2,000	-	0.00%
	3. Commodities	\$ 51,860	\$ 39,131	\$ 67,007	\$ 28,804	\$ 51,507	\$ 64,328	\$ 73,128	\$ 6,121	9.13%
125	Office Furniture (>\$5K)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
126	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
127	Machine Tools/Apparatus	-	-	-	-	-	-	-	-	0.00%
128	Light Equipment	-	-	-	-	-	-	-	-	0.00%
129	Motor Vehicles	41,091	-	-	-	-	-	-	-	0.00%
130	Heavy Equipment	-	-	-	-	-	-	-	-	0.00%
131	Other Equipment	14,727	-	-	-	-	-	-	-	0.00%
132	Water/Sewer Mains or Lines	-	-	-	-	-	-	-	-	0.00%
133	Sewer Manholes	-	-	-	-	-	-	-	-	0.00%
	6. Non-CIP Capital Outlay	\$ 55,818	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
UTILITY FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
134	Interfund Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
135	Transfer Out - GF	-	866,174	784,800	588,600	784,800	667,500	667,500	(117,300)	-14.95%
136	Transfer Out-Debt Serv (No Longer Used)	-	-	-	-	-	-	-	-	0.00%
137	Transfer Out - CIP	-	162,500	-	-	-	-	-	-	0.00%
138	Transfer Out - Comm Develop	-	-	-	-	-	-	-	-	0.00%
139	Transfer Out - Debt Service	144,823	134,456	138,569	103,927	138,569	139,808	139,808	1,239	0.89%
	7. Transfers	\$ 144,823	\$ 1,163,130	\$ 923,369	\$ 692,527	\$ 923,369	\$ 807,308	\$ 807,308	\$ (116,061)	-12.57%
	Total Wastewater Operations	\$ 1,876,521	\$ 2,317,598	\$ 3,286,667	\$ 1,955,995	\$ 3,209,437	\$ 3,201,781	\$ 3,275,581	\$ (11,086)	-0.34%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

FUND SUMMARY
FOR ALL OTHER CITY FUNDS



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

TRANSPORTATION

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
TRANSPORTATION FUND

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ (127,194)	\$ (151,315)	\$ (154,454)	\$ (154,454)	\$ (154,454)	\$ (154,454)	\$ (154,454)		
	REVENUE:									
1	Transfer In From General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,891	\$ 27,133	\$ 27,133	0.00%
	TOTAL REVENUE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,891	\$ 27,133	\$ 27,133	0.00%
	EXPENDITURES:									
2	Business - Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
3	Business - Lodging	-	-	-	-	-	-	-	-	0.00%
4	Business - Food & Meals	-	-	-	-	-	-	-	-	0.00%
5	Training - Transportation	-	-	-	-	-	-	-	-	0.00%
6	General Office Supplies	-	-	-	-	-	-	-	-	0.00%
7	Machine Fabricated Parts	296	-	-	-	-	-	-	-	0.00%
8	Misc Hardware	5	-	-	-	-	-	-	-	0.00%
9	Misc Supplies	-	-	-	-	-	-	-	-	0.00%
10	Other Field Equipment	-	-	-	-	-	-	-	-	0.00%
11	Short Term Facility Rental	1,485	114	-	-	-	-	-	-	0.00%
12	Light & Power	-	-	-	-	-	-	-	-	0.00%
13	Cell Phones/Pagers	658	35	-	-	-	-	-	-	0.00%
14	Light Equipment Rental	33	-	-	-	-	-	-	-	0.00%
15	Motor Vehicle Rental	-	390	-	-	-	-	-	-	0.00%
16	Motor Vehicle Additions	589	-	-	-	-	-	-	-	0.00%
17	Repair/Maintenance - Minor	324	-	-	-	-	-	-	-	0.00%
18	Trucks, Heavy Equip Repair	1,442	-	-	-	-	-	-	-	0.00%
19	Inspection/Registration etc	124	-	-	-	-	-	-	-	0.00%
20	Machine Tools Maint/Repair	-	-	-	-	-	-	-	-	0.00%
21	Other Equip Maint/Repair	1,662	-	-	-	-	-	-	-	0.00%
22	Oil & Lube Svc/Seasonal Maint	10	-	-	-	-	-	-	-	0.00%
23	Tires/Batteries	168	-	-	-	-	-	-	-	0.00%
24	Insurance & Bonds	-	-	-	-	-	-	-	-	0.00%
25	Other Contract Services	7,760	-	-	-	-	-	-	-	0.00%
26	Public Works OCS	-	-	-	-	-	-	-	-	0.00%
27	Machine Tools/Apparatus	9,565	2,600	-	-	-	-	-	-	0.00%
28	Motor Vehicles	-	-	-	-	-	-	-	-	0.00%
	TOTAL EXPENDITURES:	\$ 24,121	\$ 3,139	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ (24,121)	\$ (3,139)	\$ -	\$ -	\$ -	\$ 30,891	\$ 27,133	\$ 27,133	
	ESTIMATED ENDING FUND BALANCE	\$ (151,315)	\$ (154,454)	\$ (154,454)	\$ (154,454)	\$ (154,454)	\$ (123,563)	\$ (127,321)		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

POLICE FORFEITURE

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
POLICE FORFEITURE FUND

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ 18,244	\$ 19,619	\$ 21,922	\$ 21,922	\$ 21,922	\$ 22,922	\$ 22,922		
	REVENUE:									
1	Police Seizure Revenue	\$ 1,375	\$ 2,303	\$ 2,500	\$ -	\$ 1,000	\$ -	\$ -	\$ (2,500)	-100.00%
2	Investment Income	-	-	-	-	-	-	-	-	0.00%
	TOTAL REVENUE:	\$ 1,375	\$ 2,303	\$ 2,500	\$ -	\$ 1,000	\$ -	\$ -	\$ (2,500)	-100.00%
	EXPENDITURES:									
3	Fire Arms Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
4	Other Operational Equipment	-	-	-	-	-	-	20,000	20,000	0.00%
5	Other Contract Services	-	-	-	-	-	-	-	-	0.00%
	TOTAL EXPENDITURES:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	0.00%
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 1,375	\$ 2,303	\$ 2,500	\$ -	\$ 1,000	\$ -	\$ (20,000)	\$ (22,500)	
	ESTIMATED ENDING FUND BALANCE	\$ 19,619	\$ 21,922	\$ 24,422	\$ 21,922	\$ 22,922	\$ 22,922	\$ 2,922		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

POLICE SPECIAL REVENUE

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
POLICE SPECIAL REVENUE

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
BEGINNING FUND BALANCE (UNAUDITED)		\$ 6,067	\$ 6,783	\$ 10,391	\$ 10,391	\$ 10,391	\$ 6,832	\$ 6,832		
Line No.										
REVENUE:										
1	LEOSE Revenue	\$ 2,621	\$ 2,667	\$ 2,600	\$ -	\$ -	\$ -	\$ -	\$ (2,600)	-100.00%
2	LEAD Grant Revenue	-	-	-	-	-	-	-	-	0.00%
3	Invest Income on Bank Bal	-	-	-	-	-	-	-	-	0.00%
4	Blue Santa Donations	-	-	-	-	-	-	-	-	0.00%
5	VFW Donation	-	100	-	-	-	-	-	-	0.00%
6	Blue Santa/Christmas Program	-	841	-	429	429	-	-	-	0.00%
7	Transfers in From Gen Fund	-	-	-	-	-	-	-	-	0.00%
TOTAL REVENUE:		<u>\$ 2,621</u>	<u>\$ 3,608</u>	<u>\$ 2,600</u>	<u>\$ 429</u>	<u>\$ 429</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (2,600)</u>	<u>-100.00%</u>
EXPENDITURES:										
8	Tuition	\$ 1,355	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
9	Training Supplies	-	-	-	-	-	-	-	-	0.00%
10	LEOSE Expenses	550	-	-	-	-	-	-	-	0.00%
11	LEAD Expenses	-	-	-	528	528	-	-	-	0.00%
12	Blue Santa Expenses	-	-	3,464	3,460	3,460	-	-	(3,464)	-100.00%
TOTAL EXPENDITURES:		<u>\$ 1,905</u>	<u>\$ -</u>	<u>\$ 3,464</u>	<u>\$ 3,988</u>	<u>\$ 3,988</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (3,464)</u>	<u>-100.00%</u>
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES		<u>\$ 716</u>	<u>\$ 3,608</u>	<u>\$ (864)</u>	<u>\$ (3,559)</u>	<u>\$ (3,559)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 864</u>	
ESTIMATED ENDING FUND BALANCE		<u>\$ 6,783</u>	<u>\$ 10,391</u>	<u>\$ 9,527</u>	<u>\$ 6,832</u>	<u>\$ 6,832</u>	<u>\$ 6,832</u>	<u>\$ 6,832</u>		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

COURT SPECIAL REVENUE

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
COURT SPECIAL REVENUE FUND

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ 86,110	\$ 100,102	\$ 95,255	\$ 95,255	\$ 95,255	\$ 119,053	\$ 119,053		
	REVENUE:									
1	Technology Fee	\$ 12,326	\$ 14,713	\$ 9,500	\$ 13,247	\$ 16,878	\$ 17,600	\$ 17,600	\$ 8,100	85.26%
2	Security Fee	9,230	11,032	7,500	9,935	12,655	13,250	13,250	5,750	76.67%
3	Judicial Training Fee	1,707	2,077	1,200	1,855	2,350	2,500	2,500	1,300	108.33%
4	Child Safety Fee	430	1,187	300	1,725	2,100	2,300	2,300	2,000	666.67%
	TOTAL REVENUE:	\$ 23,694	\$ 29,009	\$ 18,500	\$ 26,762	\$ 33,984	\$ 35,650	\$ 35,650	\$ 17,150	92.70%
	EXPENDITURES:									
	Technology Expenses									
5	Computer Hardware	\$ 413	\$ 18,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
6	Computer Software	900	3,600	1,000	-	1,000	1,200	1,200	200	20.00%
7	General Electronic Equipment	-	-	1,900	-	1,900	-	-	(1,900)	-100.00%
8	Other Office Equipment	1,797	-	-	-	-	-	-	-	0.00%
9	Office Equipment Rental	704	-	1,000	-	1,000	-	-	(1,000)	-100.00%
10	IT Service Maint/License Fees	-	5,000	-	-	-	-	-	-	0.00%
11	IT Warranties	68	-	100	-	100	-	-	(100)	-100.00%
	Total Technology Expenses	\$ 3,882	\$ 27,500	\$ 4,000	\$ -	\$ 4,000	\$ 1,200	\$ 1,200	\$ (2,800)	-70.00%
	Security Expenses									
12	Training/Registration	\$ 100	\$ 100	\$ 100	\$ 50	\$ 86	\$ 200	\$ 200	\$ 100	100.00%
13	Services - Bailiff	5,670	6,156	6,000	844	6,000	-	-	(6,000)	-100.00%
14	OCS	-	-	-	-	-	-	-	-	0.00%
15	Transfer Out - GF	-	-	-	-	-	13,500	13,500	13,500	0.00%
	Total Security Expenses	\$ 5,770	\$ 6,256	\$ 6,100	\$ 894	\$ 6,086	\$ 13,700	\$ 13,700	\$ 7,600	124.59%
	Training Expenses									
16	Training/Registration	\$ 50	\$ 100	\$ 100	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0.00%
	Total Training Expenses	\$ 50	\$ 100	\$ 100	\$ -	\$ 100	\$ 100	\$ 100	\$ -	0.00%
	TOTAL EXPENDITURES & TRANSFERS OUT:	\$ 9,702	\$ 33,856	\$ 10,200	\$ 894	\$ 10,186	\$ 15,000	\$ 15,000	\$ 4,800	47.06%
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 13,992	\$ (4,847)	\$ 8,300	\$ 25,868	\$ 23,798	\$ 20,650	\$ 20,650	\$ 12,350	
	ESTIMATED ENDING FUND BALANCE	\$ 100,102	\$ 95,255	\$ 103,555	\$ 121,123	\$ 119,053	\$ 139,703	\$ 139,703		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

HOTEL OCCUPANCY TAX

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
HOTEL OCCUPANCY FUND

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ 195,601	\$ 120,559	\$ 85,933	\$ 85,933	\$ 85,933	\$ 39,239	\$ 39,239		
	REVENUE:									
1	Hotel/Motel Occupancy Tax	\$ 95,351	\$ 132,581	\$ 125,250	\$ 96,094	\$ 125,250	\$ 126,100	\$ 126,100	\$ 850	0.68%
2	Investment Income	363	185	307	95	120	100	100	(207)	-67.43%
	TOTAL REVENUE:	<u>\$ 95,714</u>	<u>\$ 132,765</u>	<u>\$ 125,557</u>	<u>\$ 96,189</u>	<u>\$ 125,370</u>	<u>\$ 126,200</u>	<u>\$ 126,200</u>	<u>\$ 643</u>	<u>0.51%</u>
	EXPENDITURES:									
3	Transfer Out - I & S Fund	\$ 36,118	\$ 36,000	\$ 36,364	\$ 18,182	\$ 36,364	\$ 36,582	\$ 36,582	\$ 218	0.60%
4	Tourism	-	-	-	-	-	-	5,000	5,000	0.00%
5	Advertising	-	-	-	-	-	-	-	-	0.00%
6	Chamber of Commerce	134,639	131,391	135,700	126,161	135,700	115,000	115,000	(20,700)	-15.25%
	TOTAL EXPENDITURES:	<u>\$ 170,757</u>	<u>\$ 167,391</u>	<u>\$ 172,064</u>	<u>\$ 144,343</u>	<u>\$ 172,064</u>	<u>\$ 151,582</u>	<u>\$ 156,582</u>	<u>\$ (15,482)</u>	<u>-9.00%</u>
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ (75,042)</u>	<u>\$ (34,626)</u>	<u>\$ (46,507)</u>	<u>\$ (48,154)</u>	<u>\$ (46,694)</u>	<u>\$ (25,382)</u>	<u>\$ (30,382)</u>	<u>\$ 16,125</u>	<u>-34.67%</u>
	ESTIMATED ENDING FUND BALANCE	<u>\$ 120,559</u>	<u>\$ 85,933</u>	<u>\$ 39,426</u>	<u>\$ 37,779</u>	<u>\$ 39,239</u>	<u>\$ 13,857</u>	<u>\$ 8,857</u>		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

ECONOMIC DEVELOPMENT

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
ECONOMIC DEVELOPMENT FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
BEGINNING FUND BALANCE (UNAUDITED)		\$ (87,363)	\$ (87,363)	\$ (87,363)	\$ (87,363)	\$ (87,363)	\$ (87,363)	\$ (87,363)		
Line No.										
REVENUE:										
1	Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Transf In From General Fund	-	-	-	-	-	17,473	17,473	17,473	0.00%
TOTAL REVENUE:		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 17,473</u>	<u>\$ 17,473</u>	<u>\$ 17,473</u>	<u>0.00%</u>
EXPENDITURES:										
3	Pass throughs - Agency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
4	Business Revitalization Grants	-	-	-	-	-	-	-	-	0.00%
5	City Sponsored Event Supplies	-	-	-	-	-	-	-	-	0.00%
TOTAL EXPENDITURES:		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
TOTAL REVENUE & TRANSFERS-IN										
IN EXCESS (DEFICIT) OVER EXPENDITURES		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 17,473</u>	<u>\$ 17,473</u>	<u>\$ 17,473</u>	
ESTIMATED ENDING FUND BALANCE		<u>\$ (87,363)</u>	<u>\$ (87,363)</u>	<u>\$ (87,363)</u>	<u>\$ (87,363)</u>	<u>\$ (87,363)</u>	<u>\$ (69,890)</u>	<u>\$ (69,890)</u>		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

LIBRARY BUILDING FUND

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
LIBRARY BUILDING FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)		\$ 155,127	\$ 161,624	\$ 161,906	\$ 161,906	161,906	\$ 7,082	\$ 7,082		
Line No.										
REVENUE:										
1	Investment Income	\$ 255	\$ 170	\$ 100	\$ 74	\$ 70	\$ -	\$ -	\$ (100)	-100.00%
2	Library Donations	6,241	113	500	8	8	-	-	(500)	-100.00%
TOTAL REVENUE:		<u>\$ 6,496</u>	<u>\$ 282</u>	<u>\$ 600</u>	<u>\$ 81</u>	<u>\$ 78</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (600)</u>	<u>-100.00%</u>
EXPENDITURES:										
3	Misc Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
4	Advertising	-	-	-	128	128	-	-	-	0.00%
5	Office Furniture & Equipment	-	-	153,137	154,774	154,774	-	-	(153,137)	-100.00%
TOTAL EXPENDITURES:		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 153,137</u>	<u>\$ 154,902</u>	<u>\$ 154,902</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (153,137)</u>	<u>-100.00%</u>
TOTAL REVENUE & TRANSFERS-IN										
IN EXCESS (DEFICIT) OVER EXPENDITURES		<u>\$ 6,496</u>	<u>\$ 282</u>	<u>\$ (152,537)</u>	<u>\$ (154,821)</u>	<u>\$ (154,824)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 152,537</u>	
ESTIMATED ENDING FUND BALANCE		<u>\$ 161,624</u>	<u>\$ 161,906</u>	<u>\$ 9,369</u>	<u>\$ 7,085</u>	<u>\$ 7,082</u>	<u>\$ 7,082</u>	<u>\$ 7,082</u>		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

DEBT SERVICES

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
DEBT SERVICES

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)		\$ (133,126)	\$ (39,317)	\$ 16,874	\$ 16,874	16,874	\$ 168,336	\$ 168,336		
Line No.										
REVENUE:										
Property Taxes										
1	Property Taxes - Current	\$ 3,182,636	\$ 2,783,677	\$ 3,381,240	\$ 3,506,275	\$ 3,492,233	\$ 3,536,528	\$ 3,536,528	\$ 155,288	4.59%
2	Property Taxes - Delinquent	16,243	23,310	13,000	19,556	18,996	15,000	15,000	2,000	15.38%
3	Property Taxes - Rollbacks	-	4,853	-	149	149	-	-	-	0.00%
4	Property Taxes - P & I	15,072	22,316	12,000	19,778	18,337	15,000	15,000	3,000	25.00%
	Total Property Taxes	<u>\$ 3,213,951</u>	<u>\$ 2,834,155</u>	<u>\$ 3,406,240</u>	<u>\$ 3,545,758</u>	<u>\$ 3,529,715</u>	<u>\$ 3,566,528</u>	<u>\$ 3,566,528</u>	<u>\$ 160,288</u>	<u>4.71%</u>
Investment Income & Other										
5	Invest Income on Bank Balance	\$ 55,545	\$ 22,292	\$ 15,500	\$ 1,413	\$ 1,869	\$ 1,500	\$ 1,500	\$ (14,000)	-90.32%
6	Claims and Reimbursement	-	-	-	3,026	3,026	-	-	-	0.00%
7	Refunds	-	-	-	-	-	-	-	-	0.00%
	Total Investment Income & Other	<u>\$ 55,545</u>	<u>\$ 22,292</u>	<u>\$ 15,500</u>	<u>\$ 4,439</u>	<u>\$ 4,895</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>	<u>\$ (14,000)</u>	<u>-90.32%</u>
Transfer In										
8	Transfer In - General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
9	Transfer In CIP OP & Bond Fund	-	-	-	-	-	-	-	-	0.00%
10	Transfer - Utility Operating	980,948	912,801	-	-	-	-	-	-	0.00%
11	Transfer - Water Operating	-	-	785,224	392,612	785,224	792,247	792,247	7,023	0.89%
12	Transfer - Wastewater Operating	-	-	138,569	69,285	138,569	139,808	139,808	1,239	0.89%
13	Transfer - Hotel Tax	36,118	36,000	36,364	18,182	36,364	36,582	36,582	218	0.60%
14	Transfer - 2008 CO	-	425,000	425,000	212,500	425,000	425,000	425,000	-	0.00%
	Total Transfer In	<u>\$ 1,017,066</u>	<u>\$ 1,373,801</u>	<u>\$ 1,385,157</u>	<u>\$ 692,579</u>	<u>\$ 1,385,157</u>	<u>\$ 1,393,637</u>	<u>\$ 1,393,637</u>	<u>\$ 8,480</u>	<u>0.61%</u>
TOTAL REVENUE AND TRANSFERS IN:		<u>\$ 4,286,562</u>	<u>\$ 4,230,248</u>	<u>\$ 4,806,897</u>	<u>\$ 4,242,776</u>	<u>\$ 4,919,767</u>	<u>\$ 4,961,665</u>	<u>\$ 4,961,665</u>	<u>\$ 154,768</u>	<u>3.22%</u>
EXPENDITURES:										
15	Bank Charges/Paying Agent Fees	\$ 2,800	\$ 1,990	\$ -	1,650	\$ 1,300	\$ -	\$ -	\$ -	0.00%
16	Interfund Transfers Out	228,286	275,732	-	-	-	-	-	-	0.00%
17	Financial/Admin Services	-	-	-	-	-	-	-	-	0.00%
18	Principal	-	-	-	-	-	-	-	-	0.00%
19	Interest	-	-	-	-	-	-	-	-	0.00%
20	Principal (Short Term)	-	-	-	-	-	-	-	-	0.00%
21	Interest (Short Term)	-	-	-	-	-	-	-	-	0.00%
22	GBRA - WTP Debt Service	-	-	-	-	-	-	-	-	0.00%
23	GBRA - I-35 Pipeline Debt Serv	-	-	-	-	-	-	-	-	0.00%
24	2000 Series CO Interest	4,500	-	-	-	-	-	-	-	0.00%
25	2002 Series CO Interest	169,788	162,920	15,913	7,956	15,913	8,213	8,213	(7,700)	-48.39%
26	2003 Series CO Interest	41,768	31,832	21,712	10,856	21,712	11,040	11,040	(10,672)	-49.15%
27	2007 Series CO Interest	394,200	382,800	367,000	183,500	367,000	350,600	350,600	(16,400)	-4.47%
28	2008 Series CO Interest	1,007,706	987,581	969,906	484,953	969,906	951,881	951,881	(18,025)	-1.86%
29	2009 Tax Notes Interest	170,919	131,056	111,931	60,809	111,931	92,244	92,244	(19,687)	-17.59%
30	2009 GO Refunding Int	27,788	42,020	41,546	20,919	41,546	40,849	40,849	(697)	-1.68%
31	2009 GO Refunding Int (TIRZ)	-	-	354,398	177,199	354,398	357,408	357,408	3,010	0.85%
32	2010 Series CO Interest	-	-	273,387	200,375	273,387	146,023	146,023	(127,364)	-46.59%
33	2011 GO Refunding Interest	-	-	106,374	60,785	106,374	90,968	90,968	(15,406)	-14.48%
34	2000 Series CO Principal	75,000	-	-	-	-	-	-	-	0.00%

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Approved Budget 2012-13	Increase(Decrease) From FY 2011-12 Approved Budget	Increase(Decrease) From FY 2011-12 Approved Budget
35	2002 Series CO Principal	205,000	210,000	220,000	-	220,000	225,000	225,000	5,000	2.27%
36	2003 Series CO Principal	270,000	275,000	290,000	-	290,000	300,000	300,000	10,000	3.45%
37	2007 Series CO Principal	285,000	395,000	410,000	-	410,000	430,000	430,000	20,000	4.88%
38	2008 Series CO Principal	575,000	505,000	515,000	-	515,000	535,000	535,000	20,000	3.88%
39	2009 Tax Notes Principal	710,000	755,000	775,000	775,000	775,000	800,000	800,000	25,000	3.23%
40	2009 GO Refunding Principal	25,000	18,125	29,363	29,363	29,363	40,238	40,238	10,875	37.04%
41	2009 GO Refunding Prin. (TIRZ)	-	-	250,475	125,238	250,475	352,057	352,057	101,582	40.56%
42	2010 Series CO Principal	-	-	-	-	-	165,000	165,000	165,000	0.00%
43	2011 GO Refunding Principal	-	-	15,000	-	15,000	35,000	35,000	20,000	133.33%
44	1989 Series CO Principal	-	-	-	-	-	-	-	-	0.00%
TOTAL EXPENDITURES:		<u>\$ 4,192,754</u>	<u>\$ 4,174,056</u>	<u>\$ 4,767,005</u>	<u>\$ 2,138,603</u>	<u>\$ 4,768,305</u>	<u>\$ 4,931,521</u>	<u>\$ 4,931,521</u>	<u>\$ 164,516</u>	<u>3.45%</u>
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES		<u>\$ 93,808</u>	<u>\$ 56,192</u>	<u>\$ 39,892</u>	<u>\$ 2,104,173</u>	<u>\$ 151,462</u>	<u>\$ 30,144</u>	<u>\$ 30,144</u>	<u>\$ (9,748)</u>	<u>-24.44%</u>
ESTIMATED ENDING FUND BALANCE		<u>\$ (39,317)</u>	<u>\$ 16,874</u>	<u>\$ 56,766</u>	<u>\$ 2,121,047</u>	<u>\$ 168,336</u>	<u>\$ 198,480</u>	<u>\$ 198,480</u>		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

TIRZ LOAN I&S

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
TIRZ LOAN I & S FUND

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ 88,646	\$ 251,070	\$ 68,919	\$ 68,919	\$ 68,919	\$ 69,004	\$ 69,004		
	REVENUE:									
	Property Taxes									
1	Property Taxes - Current	\$ 1,008	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Property Taxes- County TIRZ/TIF	424,406	311,444	302,257	310,979	310,979	327,886	327,886	25,629	8.48%
	Total Property Taxes	\$ 425,414	\$ 311,444	\$ 302,257	\$ 310,979	\$ 310,979	\$ 327,886	\$ 327,886	\$ 25,629	8.48%
	Investment Income									
3	Invest Income on Bank Balance	\$ 190	\$ 115	\$ -	59	\$ 85	\$ -	\$ -	\$ -	0.00%
	Total Investment Income	\$ 190	\$ 115	\$ -	\$ 59	\$ 85	\$ -	\$ -	\$ -	0.00%
	Transfer In									
4	Transfer in I & S Fund	\$ 228,286	\$ 275,732	\$ 604,873	\$ 302,437	\$ 596,151	\$ 709,465	\$ 709,465	\$ 104,592	17.29%
	Total Transfer In	\$ 228,286	\$ 275,732	\$ 604,873	\$ 302,437	\$ 596,151	\$ 709,465	\$ 709,465	\$ 104,592	17.29%
	TOTAL REVENUE AND TRANSFERS IN:	\$ 653,890	\$ 587,291	\$ 907,130	\$ 613,475	\$ 907,215	\$ 1,037,351	\$ 1,037,351	\$ 130,221	14.36%
	EXPENDITURES:									
5	2009 GO Refunding Interest	\$ 408,966	\$ 537,567	\$ 531,492	\$ 267,624	\$ 531,492	\$ 522,588	\$ 522,588	\$ (8,904)	-1.68%
6	2009 GO Refunding Principal	-	231,875	375,638	375,638	375,638	514,763	514,763	139,125	37.04%
7	Bank Charges/Paying Agent Fees	82,500	-	-	-	-	-	-	-	0.00%
8	SIB Loan I Interest	-	-	-	-	-	-	-	-	0.00%
9	SIB Loan I Principal	-	-	-	-	-	-	-	-	0.00%
	TOTAL EXPENDITURES:	\$ 491,466	\$ 769,442	\$ 907,130	\$ 643,262	\$ 907,130	\$ 1,037,351	\$ 1,037,351	\$ 130,221	14.36%
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 162,424	\$ (182,151)	\$ -	\$ (29,787)	\$ 85	\$ -	\$ -	\$ -	0.00%
	ESTIMATED ENDING FUND BALANCE	\$ 251,070	\$ 68,919	\$ 68,919	\$ 39,132	\$ 69,004	\$ 69,004	\$ 69,004		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

PARK DEVELOPMENT

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
CIP PARK DEVELOPMENT FUND

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ (134,966)	\$ (142,846)	\$ 80,140	\$ 80,140	\$ 80,140	\$ 52,340	\$ 52,340		
	REVENUE:									
	Park Development Fees									
1	Park Development Fees	\$ -	\$ 198,000	\$ -	\$ 7,200	\$ 7,200	\$ -	\$ -	\$ -	0.00%
2	Revenue - Easement/ROW	-	24,986	-	-	-	-	-	-	0.00%
	Total Park Development Fees	\$ -	\$ 222,986	\$ -	\$ 7,200	\$ 7,200	\$ -	\$ -	\$ -	0.00%
	Local Grants									
3	Hays County Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Local Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Interest/Investment Income									
4	Transfer in I & S Fund	\$ 33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Interest/Investment Income	\$ 33	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Donations									
5	Donations - Parks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL REVENUE AND TRANSFERS IN:	\$ 33	\$ 222,986	\$ -	\$ 7,200	\$ 7,200	\$ -	\$ -	\$ -	0.00%
	EXPENDITURES:									
	Hike & Bike Trail									
6	Other Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
7	Other Field Equipment	-	-	-	-	-	-	-	-	0.00%
8	Engineering Services	7,912	-	-	-	-	-	-	-	0.00%
9	Other Professional Services	-	-	-	-	-	-	-	-	0.00%
10	Light Equipment	-	-	35,000	25,342	35,000	-	-	(35,000)	-100.00%
11	Other Equipment	-	-	-	-	-	-	23,500	23,500	0.00%
12	Land Acquisition	-	-	-	-	-	-	-	-	0.00%
	Total Hike & Bike Trail	\$ 7,912	\$ -	\$ 35,000	\$ 25,342	\$ 35,000	\$ -	\$ 23,500	\$ (11,500)	-32.86%
	TOTAL EXPENDITURES:	\$ 7,912	\$ -	\$ 35,000	\$ 25,342	\$ 35,000	\$ -	\$ 23,500	\$ (11,500)	-32.86%
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ (7,879)	\$ 222,986	\$ (35,000)	\$ (18,142)	\$ (27,800)	\$ -	\$ (23,500)	\$ 11,500	
	ESTIMATED ENDING FUND BALANCE	\$ (142,846)	\$ 80,140	\$ 45,140	\$ 61,998	\$ 52,340	\$ 52,340	\$ 28,840		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

2007 CO BOND FUND

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
2007 CO BOND FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)		\$ 637,763	\$ 419,278	\$ 893,343	\$ 893,343	\$ 893,343	\$ 885,593	\$ 885,593		
Line No.										
REVENUE:										
1	Assessments/Lot Fee	\$ -	\$ -	\$ 603,057	\$ -	\$ 603,057	\$ -	\$ -	\$ (603,057)	-100.00%
2	Hays County Support	-	-	-	-	-	-	-	-	0.00%
3	Investment Income	59,890	24,065	679,066	25,968	679,066	-	-	(679,066)	-100.00%
4	Claims and Reimbursements	-	-	-	-	-	-	-	-	0.00%
	TOTAL REVENUE:	\$ 59,890	\$ 24,065	\$ 1,282,123	\$ 25,968	\$ 1,282,123	\$ -	\$ -	\$ (1,282,123)	-100.00%
EXPENDITURES:										
Misc Expenditures										
5	IRS Arbitrage Pymt-CO2002	\$ -	\$ -	\$ -	5,973	\$ -	\$ -	\$ -	\$ -	0.00%
6	Financial Consulting Services	-	-	4,750	4,750	4,750	-	-	(4,750)	-100.00%
	Total Misc Expenditures	\$ -	\$ -	\$ 4,750	\$ 10,723	\$ 4,750	\$ -	\$ -	\$ (4,750)	-100.00%
Annual Street Rehab Project										
7	Streets/Drains/Sidewalks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Annual Street Rehab Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Kohlers Crossing Project										
8	Engineering Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
9	Other Professional Sevices	-	-	-	-	-	-	-	-	0.00%
10	Streets/Drains/Sidewalks	-	-	-	-	-	-	-	-	0.00%
11	Railroad X-ing Improvements	253,416	-	-	-	-	-	-	-	0.00%
12	Capital Improv - Construction	-	-	-	-	-	-	-	-	0.00%
	Total Kohlers Crossing Project	\$ 253,416	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Center St/FM 150 Ext										
13	Legal Services	\$ 314	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
14	Engineering	13,245	-	-	-	-	-	-	-	0.00%
15	Other Prof Svcs-Capital Outlay	-	-	-	3,000	3,000	3,000	3,000	3,000	0.00%
16	Contribution to Rd Imprv-RM150	-	-	-	-	-	-	-	-	0.00%
	Total Center St/FM 150 Ext	\$ 13,559	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	0.00%
Spring Branch - Corridor Study										
17	Striping and Street Signs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
18	Spring Branch Dr-Corridor Study	-	-	-	-	-	-	-	-	0.00%
	Total Spring Branch - Corridor Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
FM 1626 Signals										
19	Engineering Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
20	Instruments/Apparatus	-	-	-	-	-	-	-	-	0.00%
	Total FM 1626 Signals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Approved Budget 2012-13</u>	<u>Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Increase(Decrease) From FY 2011-12 Approved Budget</u>
	Annual Street Maintenance									
21	Streets/Drains/Sidewalks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
22	Capital Improv - Construction	-	-	-	-	-	-	-	-	0.00%
	Total Annual Street Maintenance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	TxDOT Projects									
23	FM 150 at Autumn Sage Parkway	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
24	Capital Improv - Aesthetics	11,400	-	-	-	-	-	-	-	0.00%
25	Additional Embankment Costs	-	-	-	-	-	-	-	-	0.00%
	Total TxDOT Projects	<u>\$ 11,400</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	FM 150 Re-Alignment									
26	Contribution to Rd Imprv-RM150	\$ -	\$ -	\$ 1,282,123	\$ -	\$ 1,282,123	\$ -	\$ -	\$ (1,282,123)	-100.00%
	Total FM 150 Re-Alignment	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,282,123</u>	<u>\$ -</u>	<u>\$ 1,282,123</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,282,123)</u>	<u>-100.00%</u>
	TOTAL EXPENDITURES:	<u>\$ 278,375</u>	<u>\$ -</u>	<u>\$ 1,286,873</u>	<u>\$ 13,723</u>	<u>\$ 1,289,873</u>	<u>\$ 3,000</u>	<u>\$ 3,000</u>	<u>\$ (1,283,873)</u>	<u>-99.77%</u>
	TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ (218,485)</u>	<u>\$ 24,065</u>	<u>\$ (4,750)</u>	<u>\$ 12,245</u>	<u>\$ (7,750)</u>	<u>\$ (3,000)</u>	<u>\$ (3,000)</u>	<u>\$ 1,750</u>	
	ESTIMATED ENDING FUND BALANCE	<u>\$ 419,278</u>	<u>\$ 893,343</u>	<u>\$ 888,593</u>	<u>\$ 905,589</u>	<u>\$ 885,593</u>	<u>\$ 882,593</u>	<u>\$ 882,593</u>		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

2008 CO BOND FUND

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
2008 CO BOND FUND

		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)		\$ 10,176,813	\$ 5,861,474	\$ 5,187,845	\$ 5,187,845	\$ 5,187,845	\$ 5,939,326	\$ 5,939,326		
Line No.										
REVENUE:										
1	Assessments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Investment Income	112,543	33,358	-	4,500	4,500	-	-	-	0.00%
3	Claims and Reimbursements	-	-	-	-	-	-	-	-	0.00%
TOTAL REVENUE:		<u>\$ 112,543</u>	<u>\$ 33,358</u>	<u>\$ -</u>	<u>\$ 4,500</u>	<u>\$ 4,500</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
EXPENDITURES:										
Transfers Out										
4	Interfund Transfers Out	\$ -	\$ 425,000	\$ 425,000	\$ 212,500	\$ 425,000	\$ 425,000	\$ 425,000	\$ -	0.00%
Total Transfers Out		<u>\$ -</u>	<u>\$ 425,000</u>	<u>\$ 425,000</u>	<u>\$ 212,500</u>	<u>\$ 425,000</u>	<u>\$ 425,000</u>	<u>\$ 425,000</u>	<u>\$ -</u>	<u>0.00%</u>
Bank Building										
5	Heating/Cooling Repairs	\$ 6,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
6	Engineering Services	-	-	-	-	-	-	-	-	0.00%
7	Property Taxes	-	-	-	-	-	-	-	-	0.00%
8	Office Furniture (FF&E)	-	-	-	-	-	45,770	45,770	45,770	0.00%
9	Construction	-	-	-	-	-	386,000	386,000	386,000	0.00%
10	Capital Outlay-Inspection Svcs	-	-	-	840	-	-	-	-	0.00%
Total Bank Building		<u>\$ 6,750</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 840</u>	<u>\$ -</u>	<u>\$ 431,770</u>	<u>\$ 431,770</u>	<u>\$ 431,770</u>	<u>0.00%</u>
Public Works Facility Develop.										
11	Trucks/Heavy Equipment Rental	\$ 3,827	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
12	Legal Services	1,012	-	-	-	-	-	-	-	0.00%
13	Engineering Services	76,486	-	-	-	-	-	-	-	0.00%
14	Trash Collection Service	-	-	-	-	-	-	-	-	0.00%
15	Office Furniture (FF&E)	61,476	-	-	-	-	-	-	-	0.00%
16	Water/Sewer Mains or Lines	20,566	-	-	-	-	-	-	-	0.00%
17	Capital Improv - Construction	2,078,113	(33)	-	-	-	-	-	-	0.00%
Total Public Works Facility Develop.		<u>\$ 2,241,480</u>	<u>\$ (33)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
Park Improvements										
18	Building & Storage Facilities	\$ 19,873	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Total Park Improvements		<u>\$ 19,873</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
Road Upgrades-Dacy Ln Widening										
19	Legal Services	\$ 2,505	\$ 436	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
20	Engineering Services	6,121	-	-	-	-	-	-	-	0.00%
21	Capital Improv-Construction	-	10,014	-	-	-	-	-	-	0.00%
22	Legal Svc-Capital Outlay	-	-	-	-	-	-	-	-	0.00%
23	Engineering Svc-Capital Outlay	-	123	-	-	-	-	-	-	0.00%
Total Road Upgrades-Dacy Ln Widening		<u>\$ 8,625</u>	<u>\$ 10,572</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
WW Improvements - Tenorio Addition										
24	WW Lines-Tenorio Ph 1A	\$ 87,142	\$ 242,641	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
25	Engineering Svcs-Cap Outlay	4,559	4,223	-	-	-	-	-	-	0.00%
Total WW Improvements - Tenorio Add.		<u>\$ 91,700</u>	<u>\$ 246,864</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Approved Budget 2012-13	Increase(Decrease) From FY 2011-12 Approved Budget	Increase(Decrease) From FY 2011-12 Approved Budget
IT Improvements										
26	Computer Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
27	Training Supplies	-	-	-	-	-	-	-	-	0.00%
28	IT Consulting Services	-	-	-	-	-	-	-	-	0.00%
29	Public Works OCS	-	-	-	-	-	-	-	-	0.00%
30	Computer Equipment	-	-	-	-	-	-	-	-	0.00%
31	Computer Software	114,040	-	-	-	-	-	-	-	0.00%
32	Other Equipment	-	-	-	-	-	-	-	-	0.00%
	IT Equipment (Reclass to 09 Tax Notes)	-	-	-	-	-	-	-	-	0.00%
	Total IT Improvements	\$ 114,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Traffic Signals										
33	Engineering Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Traffic Signals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Extension of 1626										
34	Legal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
35	Engineering Services	-	-	-	-	-	-	-	-	0.00%
36	Other Contract Services	4,535	-	-	-	-	-	-	-	0.00%
37	Streets/Drains/Sidewalks	-	-	-	-	-	-	-	-	0.00%
38	Interfund Transfer Out	-	-	-	-	-	-	-	-	0.00%
	Total Extension of 1626	\$ 4,535	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Water Improvements										
39	HCPUA O&M Expenses	\$ 191,774	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
40	Utility Consulting Services	5,722	-	-	-	-	-	-	-	0.00%
41	Land	-	-	-	-	-	-	-	-	0.00%
	Total Water Improvements	\$ 197,496	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Water Well #5										
42	Engineering Svcs-Well #5	\$ 3,363	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
43	Construction Cost Well #5	20,029	-	-	-	-	-	-	-	0.00%
44	Building & Storage Facilities	66,992	-	-	-	-	-	-	-	0.00%
	Total Water Well #5	\$ 90,385	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Utility Improvements										
45	Engineering Services	\$ 22,792	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
46	HCPUA Expenses	383,487	-	-	-	-	-	-	-	0.00%
47	Sewer Lines-RR@Thiele&Front	65,564	6,018	-	-	-	-	-	-	0.00%
48	Water Rights - Carrizo Wilcox	59,157	-	-	-	-	-	-	-	0.00%
	Total Utility Improvements	\$ 531,000	\$ 6,018	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Asset Valuation Study										
49	Financial Consulting Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
50	Other Contract Services	128	-	-	-	-	-	-	-	0.00%
51	Public Works OCS	-	-	-	-	-	-	-	-	0.00%
		\$ 128	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

	Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Approved Budget 2012-13	Increase(Decrease) From FY 2011-12 Approved Budget	Increase(Decrease) From FY 2011-12 Approved Budget
RM 150 Realignment									
52 Capital Improv - Construction	\$ -	\$ -	\$ -	\$ -	-	4,500,000	4,500,000	\$ 4,500,000	0.00%
53 Capital Improv-Aesthetics	-	-	-	-	-	-	-	-	0.00%
54 Engineering Svc-Capital Outlay	-	1,236	-	-	-	-	-	-	0.00%
55 Other Prof Svcs-Capital Outlay	-	1,200	-	-	-	-	-	-	0.00%
56 Utility EngrSvc-Capital Outlay	-	-	-	59,750	59,750	-	-	-	0.00%
57 Contribution to Rd Impr-RM150	-	-	3,656,471	-	-	-	-	(3,656,471)	-100.00%
Total RM 150 Realignment	\$ -	\$ 2,436	\$ 3,656,471	\$ 59,750	\$ 59,750	\$ 4,500,000	\$ 4,500,000	\$ 843,529	23.07%
WW Imprv-Tenorio Addition-Ph1B									
58 WW Lines-Tenorio Ph 1B	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
59 Engineering Svc-Capital Outlay	-	16,128	-	-	-	-	-	-	0.00%
	\$ -	\$ 16,128	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
.75 MG Elevated Storage Tank									
60 Engineering Services	\$ 37,038	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
61 Waterline Construction	64,839	-	-	-	-	-	-	-	0.00%
62 Ground/Elevated Storage Tank	813,154	-	-	-	-	-	-	-	0.00%
Total .75 MG Elevated Storage Tank	\$ 915,031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Old Stagecoach Rd Ground Tank									
63 Engineering Services	\$ 13,052	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
64 Water/Sewer Mains/Lines	1,720	-	-	-	-	-	-	-	0.00%
65 Ground/Elevated Storage Tank	34,564	-	-	-	-	-	-	-	0.00%
Total Old Stagecoach Rd Ground Tank	\$ 49,335	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Yarrington Rd Ground Tank									
66 Engineering Services	\$ 8,555	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
67 Water/Sewer Mains/Lines	2,167	-	-	-	-	-	-	-	0.00%
68 Ground/Elevated Storage Tank	47,625	-	-	-	-	-	-	-	0.00%
Total Yarrington Rd Ground Tank	\$ 58,348	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Plum Creek 16" Waterline									
69 Engineering Services	\$ 1,127	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
70 Water/Sewer Mains/Lines	98,029	-	-	-	-	-	-	-	0.00%
Total Plum Creek 16" Waterline	\$ 99,156	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL EXPENDITURES:	\$ 4,427,882	\$ 706,987	\$ 4,081,471	\$ 273,090	\$ 484,750	\$ 5,356,770	\$ 5,356,770	\$ 1,275,299	31.25%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ (4,315,339)	\$ (673,629)	\$ (4,081,471)	\$ (268,590)	\$ (480,250)	\$ (5,356,770)	\$ (5,356,770)	\$ (1,275,299)	
ESTIMATED ENDING FUND BALANCE	\$ 5,861,474	\$ 5,187,845	\$ 1,106,374	\$ 4,919,254	\$ 5,939,326	\$ 582,556	\$ 582,556		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

2009 TAX NOTES FUND

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
2009 TAX NOTES FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)		\$ 4,070,508	\$ 1,467,891	\$ 986,809	\$ 986,809	\$ 986,809	\$ 778,276	\$ 778,276		
Line No.										
REVENUE:										
1	Investment Income	\$ 10,913	\$ 311	\$ -	\$ 587	\$ 492	\$ -	\$ -	\$ -	0.00%
2	Claims and Reimbursements	10,000	-	-	-	-	-	-	-	0.00%
3	Bond Proceeds	-	-	-	-	-	-	-	-	0.00%
	TOTAL REVENUE:	\$ 20,913	\$ 311	\$ -	\$ 587	\$ 492	\$ -	\$ -	\$ -	0.00%
EXPENDITURES:										
Cost of Issuance										
4	Legal Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
5	Bank Charges/Paying Agent Fees	-	-	-	-	-	-	-	-	0.00%
6	Financial Consulting Services	-	-	-	-	-	-	-	-	0.00%
	Total Cost of Issuance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Renovation - Old City Hall										
7	General Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
8	Minor Tools/Instruments	-	-	-	-	-	-	-	-	0.00%
9	Street Maintenance Equipment	-	-	-	-	-	-	-	-	0.00%
10	Heating/Cooling Repairs	-	-	-	-	-	-	-	-	0.00%
11	Light Equipment Rental	-	-	-	-	-	-	-	-	0.00%
12	Legal Svcs-Old City Hall Renov	-	-	-	-	-	-	-	-	0.00%
13	Engineering Services	51,939	-	-	-	-	-	-	-	0.00%
14	Other Capital Outlay	12,440	-	-	-	-	-	-	-	0.00%
15	Capital Improv - Construction	686,956	-	-	(2,299)	(2,299)	-	-	-	0.00%
	Total Renovation - Old City Hall	\$ 751,335	\$ -	\$ -	\$ (2,299)	\$ (2,299)	\$ -	\$ -	\$ -	0.00%
Equipment Purchase										
16	Grounds Keeping Equipment	\$ 4,377	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
17	Heavy Equipment	404,311	-	-	-	-	-	-	-	0.00%
18	Interfund Transfer Out	-	-	-	-	-	-	-	-	0.00%
19	IT Equipment (Reclass from 2008 CO)	-	-	-	-	-	-	-	-	0.00%
	Total Equipment Purchase	\$ 408,688	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
SCADA System										
20	Other Professional Services	\$ 763	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
21	Computer Hardware - SCADA	282,037	55,045	-	-	-	-	-	-	0.00%
22	Computer Software - SCADA	-	-	-	-	-	-	-	-	0.00%
23	Elevated/Ground Storage Water	33,785	5,664	-	-	-	-	-	-	0.00%
	Total SCADA System	\$ 316,584	\$ 60,709	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Recreation Center										
24	Legal Services	\$ 28	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
25	Engineering Services	554,730	-	-	-	-	-	-	-	0.00%
	Total Recreation Center	\$ 554,758	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Approved Budget 2012-13</u>	<u>Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Increase(Decrease) From FY 2011-12 Approved Budget</u>
	PD Records Mgmt Sys-Software									
26	Computer Equipment-Hardware	\$ -	\$ 35,855	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
27	Other Caital Outlay-Addl Soft	10,220	8,652	-	-	-	-	-	-	0.00%
28	Computer Software	15,415	195,025	-	-	-	-	-	-	0.00%
29	Other Prof Svcs-Capital Outlay	-	127,984	-	-	-	-	-	-	0.00%
	Total PD Records Mgmt Sys-Software	<u>\$ 25,635</u>	<u>\$ 367,516</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	FlexNet Meter Reading-Software									
30	Water Valves/Meters	\$ 27,628	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
31	Other Professional Services	-	-	-	-	-	-	-	-	0.00%
32	Communication Equipment	-	-	-	-	-	-	-	-	0.00%
33	Computer Hardware	-	543	-	-	-	-	-	-	0.00%
34	Computer Software	818	1,857	-	-	-	-	-	-	0.00%
	Total FlexNet Meter Reading-Software	<u>\$ 28,446</u>	<u>\$ 2,400</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	Bldg Permit/Planning Software									
35	Other Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
36	IT Service Maint/License Fees	3,000	-	-	-	-	-	-	-	0.00%
37	Computer Software-Bldg/Plan	-	-	-	-	-	-	-	-	0.00%
	Total Bldg Permit/Planning Software	<u>\$ 3,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	Comp Plan Consultant Services									
38	Planning Consulting Services	\$ 200,626	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Comp Plan Consultant Services	<u>\$ 200,626</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	Train Depot Renovation									
39	Legal Services	\$ 3,683	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
40	Other Prof Svcs-Architect	5,262	-	-	-	-	-	-	-	0.00%
41	Advertising	-	57	-	655	1,122	-	-	-	0.00%
42	Construction-Train Depot	-	-	211,324	117,136	161,566	99,524	99,524	(111,800)	-52.90%
43	Inspection Svcs-Capital Outlay	-	-	-	3,900	3,900	-	-	-	0.00%
44	Capital Outlay-Legal Services	-	1,249	-	-	-	-	-	-	0.00%
45	Engineering Svc-Capital Outlay	-	-	-	207	354	-	-	-	0.00%
46	Other Prof Svcs-Capital Outlay	-	49,461	-	39,899	44,382	-	-	-	0.00%
	Total Water Improvements	<u>\$ 8,945</u>	<u>\$ 50,767</u>	<u>\$ 211,324</u>	<u>\$ 161,796</u>	<u>\$ 211,324</u>	<u>\$ 99,524</u>	<u>\$ 99,524</u>	<u>\$ (111,800)</u>	<u>-52.90%</u>
	Library									
47	Legal Services	\$ 1,460	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
48	Engineering Services	5,594	-	-	-	-	-	-	-	0.00%
49	Other Professional Services	5,717	-	-	-	-	-	-	-	0.00%
50	Land Acquisition	312,742	-	-	-	-	-	-	-	0.00%
	Total Library	<u>\$ 325,513</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	TOTAL EXPENDITURES:	<u>\$ 2,623,530</u>	<u>\$ 481,392</u>	<u>\$ 211,324</u>	<u>\$ 159,497</u>	<u>\$ 209,025</u>	<u>\$ 99,524</u>	<u>\$ 99,524</u>	<u>\$ (111,800)</u>	<u>-52.90%</u>
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ (2,602,617)</u>	<u>\$ (481,081)</u>	<u>\$ (211,324)</u>	<u>\$ (158,910)</u>	<u>\$ (208,533)</u>	<u>\$ (99,524)</u>	<u>\$ (99,524)</u>	<u>\$ 111,800</u>	
	ESTIMATED ENDING FUND BALANCE	<u>\$ 1,467,891</u>	<u>\$ 986,809</u>	<u>\$ 775,485</u>	<u>\$ 827,899</u>	<u>\$ 778,276</u>	<u>\$ 678,752</u>	<u>\$ 678,752</u>		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

2010 CO BOND FUND

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
2010 CO BOND FUND

		<u>Actual</u> <u>2009-10</u>	<u>Actual</u> <u>2010-11</u>	<u>Approved</u> <u>Budget</u> <u>2011-12</u>	<u>Year to Date</u> <u>w/Encumbrance</u> <u>as of 7/31/12</u>	<u>Current Year</u> <u>Estimate</u> <u>2011-12</u>	<u>CM Proposed</u> <u>Budget</u> <u>2012-13</u>	<u>Council</u> <u>Approved</u> <u>Budget</u> <u>2012-13</u>	<u>Proposed \$</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>	<u>Proposed %</u> <u>Increase(Decrease)</u> <u>From FY 2011-12</u> <u>Approved Budget</u>
BEGINNING FUND BALANCE (UNAUDITED)		\$ -	\$ (285,298)	\$ 793,280	\$ 793,280	\$ 793,280	\$ 65,889	\$ 65,889		
Line No.										
REVENUE:										
1	Investment Income	\$ -	\$ 3,928	\$ -	\$ 382	\$ 382	\$ -	\$ -	\$ -	0.00%
2	Bond Proceeds	-	4,290,000	-	-	-	-	-	-	0.00%
3	Bond Premium	-	-	-	-	-	-	-	-	0.00%
	TOTAL REVENUE:	<u>\$ -</u>	<u>\$ 4,293,928</u>	<u>\$ -</u>	<u>\$ 382</u>	<u>\$ 382</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
EXPENDITURES:										
Cost of Issuance										
4	Legal Services	\$ -	\$ 17,554	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
5	Bank Charges/Paying Agent Fees	-	400	-	-	-	-	-	-	0.00%
6	Financial Consulting Services	-	44,802	-	-	-	-	-	-	0.00%
	Total Cost of Issuance	<u>\$ -</u>	<u>\$ 62,756</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
Library										
7	Engineering Services	\$ 2,896	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
8	Office Furniture & Equipment	-	-	500,000	499,434	499,434	-	-	(500,000)	-100.00%
9	Waterline/WWLine Construction	-	-	-	-	-	-	-	-	0.00%
10	Streets/Drains/Sidewalks/Bridg	-	28,319	2,156	2,018	2,018	-	-	(2,156)	-100.00%
11	Construction	278,279	3,002,279	760,044	209,563	209,563	-	-	(760,044)	-100.00%
12	Legal Svcs-Capital Outlay	-	1,374	-	-	-	-	-	-	0.00%
13	Engr Svc-Capital Outlay	3,024	19,185	-	910	910	-	-	-	0.00%
14	Other Professional Services	1,100	9,798	1,563	1,563	1,563	-	-	(1,563)	-100.00%
15	Const Proj Mgr-Capital Outlay	-	36,900	14,285	14,285	14,285	-	-	(14,285)	-100.00%
16	Interfund Transfer Out	-	54,739	-	-	-	-	-	-	0.00%
	Total Library	<u>\$ 285,298</u>	<u>\$ 3,152,594</u>	<u>\$ 1,278,048</u>	<u>\$ 727,773</u>	<u>\$ 727,773</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,278,048)</u>	<u>-100.00%</u>
	TOTAL EXPENDITURES:	<u>\$ 285,298</u>	<u>\$ 3,215,351</u>	<u>\$ 1,278,048</u>	<u>\$ 727,773</u>	<u>\$ 727,773</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,278,048)</u>	<u>-100.00%</u>
TOTAL REVENUE & TRANSFERS-IN										
IN EXCESS (DEFICIT) OVER EXPENDITURES		<u>\$ (285,298)</u>	<u>\$ 1,078,578</u>	<u>\$ (1,278,048)</u>	<u>\$ (727,391)</u>	<u>\$ (727,391)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,278,048</u>	
ESTIMATED ENDING FUND BALANCE		<u>\$ (285,298)</u>	<u>\$ 793,280</u>	<u>\$ (484,768)</u>	<u>\$ 65,888</u>	<u>\$ 65,889</u>	<u>\$ 65,889</u>	<u>\$ 65,889</u>		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

WATER CIP FUND

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
WATER CIP FUND

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ (3,660)	\$ 82,667	\$ 224,167	\$ 224,167	\$ 224,167	\$ 224,167	\$ 224,167		
	REVENUE:									
1	Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Transfer - Utility Operating	86,327	159,175	-	-	-	-	-	-	0.00%
	TOTAL REVENUE:	<u>\$ 86,327</u>	<u>\$ 159,175</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	EXPENDITURES:									
	Transfers Out									
3	Transfer Out - GF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 224,167	\$ 224,167	\$ 224,167	0.00%
	Total Transfers Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 224,167</u>	<u>\$ 224,167</u>	<u>\$ 224,167</u>	<u>0.00%</u>
	Old Hwy 81 WL Project									
4	Interfund Transfers Out	\$ -	\$ 17,960	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Old Hwy 81 WL Project	<u>\$ -</u>	<u>\$ 17,960</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	Center St@FM 150 WL to Well #3									
5	Engineering Svcs-WL Center St	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
6	WL Const Costs-Center to Well3	-	(285)	-	-	-	-	-	-	
	Total Center St@FM 150 WL to Well #3	<u>\$ -</u>	<u>\$ (285)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	TOTAL EXPENDITURES:	<u>\$ -</u>	<u>\$ 17,675</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 224,167</u>	<u>\$ 224,167</u>	<u>\$ 224,167</u>	<u>0.00%</u>
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ 86,327</u>	<u>\$ 141,500</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (224,167)</u>	<u>\$ (224,167)</u>	<u>\$ (224,167)</u>	
	ESTIMATED ENDING FUND BALANCE	<u>\$ 82,667</u>	<u>\$ 224,167</u>	<u>\$ 224,167</u>	<u>\$ 224,167</u>	<u>\$ 224,167</u>	<u>\$ -</u>	<u>\$ -</u>		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

WATER IMPACT FEE

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
WATER CIP IMPACT FEE FUND

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ (1,831,326)	\$ (1,545,561)	\$ (1,237,611)	\$ (1,237,611)	\$ (1,237,611)	\$ (925,782)	\$ (925,782)		
	REVENUE:									
1	Water Impact Fees	\$ 295,143	\$ 307,943	\$ 250,000	\$ 311,825	\$ 311,825	\$ 300,000	\$ 300,000	\$ 50,000	20.00%
2	Investment Income	(1,608)	8	-	5	5	-	-	-	0.00%
	TOTAL REVENUE:	\$ 293,535	\$ 307,950	\$ 250,000	\$ 311,829	\$ 311,829	\$ 300,000	\$ 300,000	\$ 50,000	20.00%
	EXPENDITURES:									
	.75 MG Elevated Storage Tank									
3	Other Contract Services	\$ 256	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total .75 MG Elevated Storage Tank	\$ 256	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Water Master Plan GIS									
4	Utility Consulting Services	\$ 7,513	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Water Master Plan GIS	\$ 7,513	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL EXPENDITURES:	\$ 7,770	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 285,765	\$ 307,950	\$ 250,000	\$ 311,829	\$ 311,829	\$ 300,000	\$ 300,000	\$ 50,000	
	ESTIMATED ENDING FUND BALANCE	\$ (1,545,561)	\$ (1,237,611)	\$ (987,611)	\$ (925,782)	\$ (925,782)	\$ (625,782)	\$ (625,782)		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

WASTEWATER CIP FUND

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
WASTEWATER CIP FUND

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ -	\$ 162,500	\$ 162,500	\$ 162,500	\$ 162,500	\$ 162,500		
	REVENUE:									
1	Investment Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
2	Transfer - Utility Operating	-	162,500	-	-	-	-	-	-	0.00%
	TOTAL REVENUE:	<u>\$ -</u>	<u>\$ 162,500</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	EXPENDITURES:									
	Transfers Out									
3	Transfer Out - GF	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 162,500</u>	<u>\$ 162,500</u>	<u>\$ 162,500</u>	<u>0.00%</u>
	Total Transfers Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 162,500</u>	<u>\$ 162,500</u>	<u>\$ 162,500</u>	<u>0.00%</u>
	TOTAL EXPENDITURES:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 162,500</u>	<u>\$ 162,500</u>	<u>\$ 162,500</u>	<u>0.00%</u>
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ -</u>	<u>\$ 162,500</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (162,500)</u>	<u>\$ (162,500)</u>	<u>\$ (162,500)</u>	
	ESTIMATED ENDING FUND BALANCE	<u>\$ -</u>	<u>\$ 162,500</u>	<u>\$ 162,500</u>	<u>\$ 162,500</u>	<u>\$ 162,500</u>	<u>\$ -</u>	<u>\$ -</u>		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

WASTEWATER IMPACT FEE

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
WASTEWATER CIP IMPACT FEE FUND

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ 7,003,501	\$ 7,325,054	\$ 6,870,489	\$ 6,870,489	\$ 6,870,489	\$ 7,216,551	\$ 7,216,551		
	REVENUE:									
1	Sewer Impact Fees	\$ 470,637	\$ 457,120	\$ 350,000	\$ 431,889	\$ 450,000	\$ 450,000	\$ 450,000	\$ 100,000	28.57%
2	Investment Income	69,926	34,301	-	21,785	5	-	-	-	0.00%
	TOTAL REVENUE:	\$ 540,563	\$ 491,421	\$ 350,000	\$ 453,673	\$ 450,005	\$ 450,000	\$ 450,000	\$ 100,000	28.57%
	EXPENDITURES:									
	Security Expenses									
3	Debt on Sewer Treatment Plant	\$ 218,002	\$ 196,518	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
4	Interfund Transfer Out	-	290,467	-	-	-	-	-	-	0.00%
	Total Security Expenses	\$ 218,002	\$ 486,986	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Planning/Asset Valuation-Water									
5	Other Contract Services	\$ 1,007	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Water Master Plan GIS	\$ 1,007	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Reclaimed Water									
6	Other Contract Services	\$ -	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Reclaimed Water	\$ -	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Bunton CK WW Intcptr, Phase 3									
7	Engineering Svc-Capital Outlay	\$ -	\$ -	\$ 33,707	\$ -	\$ 33,707	\$ 33,707	\$ 33,707	\$ -	0.00%
	Total Bunton CK WW Intcptr, Phase 3	\$ -	\$ -	\$ 33,707	\$ -	\$ 33,707	\$ 33,707	\$ 33,707	\$ -	0.00%
	Southside Sewer Project									
8	Capitol Improv - Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000	\$ 5,000,000	\$ 5,000,000	0.00%
9	Engineering Svc-Capital Outlay	-	-	-	1,394	-	-	-	-	0.00%
10	Other Prof Svcs-Capital Outlay	-	-	173,540	-	-	-	-	(173,540)	-100.00%
	Total Southside Sewer Project	\$ -	\$ -	\$ 173,540	\$ 1,394	\$ -	\$ 5,000,000	\$ 5,000,000	\$ 4,826,460	2781.18%
	ACC/Plum Creek WW Project									
11	Right of Way Acquisition Costs	\$ -	\$ -	\$ 29,785	\$ 30,835	\$ 30,835	\$ 29,785	\$ 29,785	\$ -	0.00%
12	Engineering Svc-Capital Outlay	-	-	39,401	30,321	39,401	13,288	13,288	(26,114)	-66.28%
	Total ACC/Plum Creek WW Project	\$ -	\$ -	\$ 69,186	\$ 61,156	\$ 70,236	\$ 43,073	\$ 43,073	\$ (26,114)	-37.74%
	TOTAL EXPENDITURES:	\$ 219,009	\$ 495,986	\$ 276,433	\$ 62,550	\$ 103,943	\$ 5,076,780	\$ 5,076,780	\$ 4,800,346	0.00%
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 321,553	\$ (4,565)	\$ 73,567	\$ 391,123	\$ 346,062	\$ (4,626,780)	\$ (4,626,780)	\$ (4,700,346)	
	ESTIMATED ENDING FUND BALANCE	\$ 7,325,054	\$ 6,870,489	\$ 6,944,056	\$ 7,261,612	\$ 7,216,551	\$ 2,589,772	\$ 2,589,772		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

GENERAL GOVERNMENT GRANTS

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
GENERAL GOVERNMENT GRANTS FUND

		Actual 2009-10	Actual 2010-11	Approved Budget 2011-12	Year to Date w/Encumbrance as of 7/31/12	Current Year Estimate 2011-12	CM Proposed Budget 2012-13	Council Approved Budget 2012-13	Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget	Proposed % Increase(Decrease) From FY 2011-12 Approved Budget
BEGINNING FUND BALANCE (UNAUDITED)		\$ (354,790)	\$ (464,781)	\$ 329,782	\$ 329,782	\$ 329,782	\$ 20,816	\$ 20,816		
Line No.										
REVENUE:										
State Grants										
1	Plum Ck Watershed Protct-Reimb	\$ 76,159	\$ 86,024	\$ 112,000	\$ 131,146	\$ 130,000	\$ -	\$ -	\$ (112,000)	-100.00%
2	TX Park & Wildlife Grant Reimb	-	315,120	124,880	102,065	124,880	82,814	82,814	(42,066)	-33.68%
3	TxDOT SprngBrnch Grant Reimb	-	22,017	-	1,800	1,800	-	-	-	0.00%
4	Grant-Train Depot Renovation	25,000	-	-	(25,000)	(25,000)	-	-	-	0.00%
5	SECO Grant	-	-	-	86,365	86,365	-	-	-	0.00%
6	Hays Co Grant - Parks	-	1,200,000	-	-	-	-	-	-	0.00%
7	Misc Grants	-	2,000	-	-	-	-	-	-	0.00%
8	Transfer In	-	2,400	-	-	-	-	-	-	0.00%
	Total State Grants	\$ 101,159	\$ 1,627,561	\$ 236,880	\$ 296,377	\$ 318,045	\$ 82,814	\$ 82,814	\$ (154,066)	-65.04%
	TOTAL REVENUE AND TRANSFERS IN:	\$ 101,159	\$ 1,627,561	\$ 236,880	\$ 296,377	\$ 318,045	\$ 82,814	\$ 82,814	\$ (154,066)	-65.04%
EXPENDITURES:										
Train Depot - Renovation										
9	Construction-Capital Improvmnt	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ (25,000)	-100.00%
	Total Train Depot - Renovation	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ (25,000)	-100.00%
Plum Crk Watershed Protection										
10	General Office Supplies	\$ 58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
11	Copier/Printer/Plotter Supply	17	-	-	-	-	-	-	-	0.00%
12	Safety Signs and Barricades	9,639	-	10,000	-	-	-	-	(10,000)	-100.00%
13	Building Materials	846	-	-	-	-	-	-	-	0.00%
14	Electrical/Plumbing Supplies	409	-	-	-	-	-	-	-	0.00%
15	Misc Hardware	15	39	-	-	-	-	-	-	0.00%
16	Misc Supplies	102	-	6,555	14	14	-	-	(6,555)	-100.00%
17	Water Valves/Meters	618	-	-	-	-	-	-	-	0.00%
18	Facility Maintenance Tools	-	-	-	-	-	-	-	-	0.00%
19	Other Field Equipment	56	-	-	-	-	-	-	-	0.00%
20	Concrete Masonary	347	-	-	-	-	-	-	-	0.00%
21	Stormwater System Maintenance	-	-	5,100	5,285	5,285	-	-	(5,100)	-100.00%
22	Cleaning Supplies	510	-	-	-	-	-	-	-	0.00%
23	Truck/Heavy Equipment Repair	541	2,551	-	-	-	-	-	-	0.00%
24	Other Equip Maint/Repair	2,404	22	10,000	-	-	-	-	(10,000)	-100.00%
25	Fuel	1,234	2,057	-	-	-	-	-	-	0.00%
26	Engineering Services	3,539	49,116	-	-	-	-	-	-	0.00%
27	Outside Printing	961	669	-	-	-	-	-	-	0.00%
28	Advertising	-	277	-	-	-	-	-	-	0.00%

		<u>Actual 2009-10</u>	<u>Actual 2010-11</u>	<u>Approved Budget 2011-12</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Approved Budget 2012-13</u>	<u>Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Increase(Decrease) From FY 2011-12 Approved Budget</u>
29	Training Services	-	-	-	-	-	-	-	-	0.00%
30	Testing/Certification	1,459	787	-	-	-	-	-	-	0.00%
31	Other Contract Services	7,191	-	14,900	1,733	1,733	-	-	(14,900)	-100.00%
32	Other Equipment	-	-	-	-	-	-	-	-	0.00%
33	Tech Equipment Thru Grant	36,582	620	-	-	-	-	-	-	0.00%
34	Construction-Capital Outlay	-	43,700	65,445	52,479	52,479	-	-	(65,445)	-100.00%
	Total Plum Crk Watershed Protection	<u>\$ 66,528</u>	<u>\$ 99,839</u>	<u>\$ 112,000</u>	<u>\$ 59,511</u>	<u>\$ 59,511</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (112,000)</u>	<u>-100.00%</u>
	TX Parks & Wildlife Grant									
35	Engineering Services	\$ 88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
36	Grant Administration	11,000	2,000	-	-	-	-	-	-	0.00%
37	Other Equipment	5,999	-	-	-	-	-	-	-	0.00%
38	Land Acquisition	33	-	-	-	-	-	-	-	0.00%
39	Construction-Capital Outlay	-	4,000	147,479	141,470	147,479	-	-	(147,479)	-100.00%
	Total TX Parks & Wildlife Grant	<u>\$ 17,120</u>	<u>\$ 6,000</u>	<u>\$ 147,479</u>	<u>\$ 141,470</u>	<u>\$ 147,479</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (147,479)</u>	<u>-100.00%</u>
	Hays Co Grant-Gregg Clarke Park									
40	Construction-Capital Outlay	\$ -	\$ 716,939	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	Total Hays Co Grant-Gregg Clarke Park	<u>\$ -</u>	<u>\$ 716,939</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	Hays Co Grant-Lake Kyle Park									
41	Grant Administration Svcs	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
42	Construction-Capital Outlay	-	8,220	415,535	418,021	418,021	-	-	(415,535)	-100.00%
	Total Hays Co Grant-Lake Kyle Park	<u>\$ -</u>	<u>\$ 10,220</u>	<u>\$ 415,535</u>	<u>\$ 418,021</u>	<u>\$ 418,021</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (415,535)</u>	<u>-100.00%</u>
	Hays Co Grant-City Square Park									
43	Construction-Capital Outlay	\$ -	\$ -	\$ 36,289	\$ 34,224	\$ -	\$ 34,224	\$ 34,224	\$ (2,065)	-5.69%
	Total Hays Co Grant-City Square Park	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 36,289</u>	<u>\$ 34,224</u>	<u>\$ -</u>	<u>\$ 34,224</u>	<u>\$ 34,224</u>	<u>\$ (2,065)</u>	<u>-5.69%</u>
	TxDOT Spring Branch Stripping									
44	Legal Services	\$ 701	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
45	Engineering Fees	11,353	-	-	-	-	-	-	-	0.00%
46	Grant Administration	-	-	-	-	-	-	-	-	0.00%
47	Street/Drain/Sidewalk/Bridge	27,880	-	-	-	-	-	-	-	0.00%
	Total TxDOT Spring Branch Stripping	<u>\$ 39,933</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	SECO Grant									
48	Other Contract Services	\$ 3,168	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
49	Other Capital Outlay	84,402	-	-	-	-	-	-	-	0.00%
	Total SECO Grant	<u>\$ 87,570</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.00%</u>
	Library's Target Grant									
50	Training/Registration	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ -	\$ -	\$ (500)	-100.00%
51	Library Books	-	-	1,000	556	1,000	-	-	(1,000)	-100.00%
52	Library Programs	-	-	500	-	500	-	-	(500)	-100.00%
	Total Library's Target Grant	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,000</u>	<u>\$ 556</u>	<u>\$ 2,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (2,000)</u>	<u>-100.00%</u>
	TOTAL EXPENDITURES:	<u>\$ 211,150</u>	<u>\$ 832,998</u>	<u>\$ 738,303</u>	<u>\$ 653,782</u>	<u>\$ 627,011</u>	<u>\$ 34,224</u>	<u>\$ 34,224</u>	<u>\$ (704,079)</u>	<u>-95.36%</u>
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	<u>\$ (109,991)</u>	<u>\$ 794,564</u>	<u>\$ (501,423)</u>	<u>\$ (357,405)</u>	<u>\$ (308,966)</u>	<u>\$ 48,591</u>	<u>\$ 48,591</u>	<u>\$ 550,014</u>	
	ESTIMATED ENDING FUND BALANCE	<u>\$ (464,781)</u>	<u>\$ 329,782</u>	<u>\$ (171,641)</u>	<u>\$ (27,623)</u>	<u>\$ 20,816</u>	<u>\$ 69,407</u>	<u>\$ 69,407</u>		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

WATER REUSE FEASIBILITY STUDY

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
WATER REUSE FEASIBILITY STUDY

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,999	\$ 11,999		
	REVENUE:									
1	Grant-Bureau of Reclamation	\$ -	\$ -	\$ -	\$ 46,231	\$ 66,145	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
2	Grant-TX Water Dev Board	-	-	-	45,421	66,144	5,000	5,000	5,000	0.00%
	TOTAL REVENUE:	\$ -	\$ -	\$ -	\$ 91,651	\$ 132,289	\$ 10,000	\$ 10,000	\$ 10,000	0.00%
	EXPENDITURES:									
	Bureau of Reclamation									
3	Grant-Project Management	\$ -	\$ -	\$ 13,480	\$ 13,480	\$ 13,480	\$ 3,663	\$ 3,663	\$ (9,817)	-72.82%
4	Grant-Service Area Delineation	-	-	3,320	3,299	3,299	-	-	(3,320)	-100.00%
5	Grant-Demand Development	-	-	8,670	8,670	8,670	30	30	(8,640)	-99.66%
6	Grant-Conceptual Plan & Design	-	-	15,135	16,267	16,267	-	-	(15,135)	-100.00%
7	Grant-Alternative Cost Evaluat	-	-	4,205	5,415	5,415	-	-	(4,205)	-100.00%
8	Grant-Benefit/Cost Analysis	-	-	8,860	7,690	7,690	2,506	2,506	(6,354)	-71.71%
9	Grant-Implementation Strategy	-	-	6,475	5,324	5,324	1,553	1,553	(4,922)	-76.02%
	Total Bureau of Reclamation	\$ -	\$ -	\$ 60,145	\$ 60,145	\$ 60,145	\$ 7,752	\$ 7,752	\$ (52,393)	-87.11%
	TX Water Development Board									
10	Grant-Project Management	\$ -	\$ -	\$ 13,480	\$ 13,480	\$ 13,480	\$ 3,663	\$ 3,663	\$ (9,817)	-72.82%
11	Grant-Service Area Delineation	-	-	3,320	3,299	3,299	-	-	(3,320)	-100.00%
12	Grant-Demand Development	-	-	8,670	8,670	8,670	30	30	(8,640)	-99.66%
13	Grant-Conceptual Plan & Design	-	-	15,135	16,267	16,267	-	-	(15,135)	-100.00%
14	Grant-Alternative Cost Evaluat	-	-	4,205	5,415	5,415	-	-	(4,205)	-100.00%
15	Grant-Benefit/Cost Analysis	-	-	8,860	7,690	7,690	2,506	2,506	(6,354)	-71.71%
16	Grant-Implementation Strategy	-	-	6,475	5,324	5,324	1,553	1,553	(4,922)	-76.02%
	Total TX Water Development Board	\$ -	\$ -	\$ 60,145	\$ 60,145	\$ 60,145	\$ 7,752	\$ 7,752	\$ (52,393)	-87.11%
	TOTAL EXPENDITURES:	\$ -	\$ -	\$ 120,290	\$ 120,290	\$ 120,290	\$ 15,504	\$ 15,504	\$ (104,786)	-87.11%
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ -	\$ -	\$ (120,290)	\$ (28,639)	\$ 11,999	\$ (5,504)	\$ (5,504)	\$ 114,786	
	ESTIMATED ENDING FUND BALANCE	\$ -	\$ -	\$ (120,290)	\$ (28,639)	\$ 11,999	\$ 6,495	\$ 6,495		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

HISTORIC TRAIN DEPOT
RENOVATION DONATIONS

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
TRAIN DEPOT-RENOVATION

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,200	\$ 100,200		
	REVENUE:									
1	Donations-Train Depot Renovate	\$ -	\$ -	\$ 115,350	\$ 215,550	\$ 215,550	\$ -	\$ -	\$ (115,350)	-100.00%
	TOTAL REVENUE:	\$ -	\$ -	\$ 115,350	\$ 215,550	\$ 215,550	\$ -	\$ -	\$ (115,350)	-100.00%
	EXPENDITURES:									
2	Other Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
3	Capital Outlay-Construction	-	-	115,350	105,781	115,350	-	-	(115,350)	-100.00%
	TOTAL EXPENDITURES:	\$ -	\$ -	\$ 115,350	\$ 105,781	\$ 115,350	\$ -	\$ -	\$ (115,350)	-100.00%
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ -	\$ -	\$ -	\$ 109,769	\$ 100,200	\$ -	\$ -	\$ -	
	ESTIMATED ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ 109,769	\$ 100,200	\$ 100,200	\$ 100,200		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

PUBLIC EDUCATIONAL
& GOVERNMENT FUND

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
PUBLIC, EDUCATION & GOVERNMENT ACCESS FEE

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
				2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,760	\$ 17,760		
	REVENUE:									
1	Public,Educ.&Gov't Access Fees	\$ -	\$ -	\$ -	\$ 8,880	\$ 17,760	\$ 35,000	\$ 35,000	\$ 35,000	0.00%
	TOTAL REVENUE:	\$ -	\$ -	\$ -	\$ 8,880	\$ 17,760	\$ 35,000	\$ 35,000	\$ 35,000	0.00%
	EXPENDITURES:									
	TOTAL EXPENDITURES:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ -	\$ -	\$ -	\$ 8,880	\$ 17,760	\$ 35,000	\$ 35,000	\$ 35,000	
	ESTIMATED ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ 8,880	\$ 17,760	\$ 52,760	\$ 52,760		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

STRUCTURAL DEMOLITION

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
STRUCTURAL DEMOLITION FUND

Line No.		Actual	Actual	Approved	Year to Date	Current Year	CM Proposed	Council	Proposed \$	Proposed %
		2009-10	2010-11	Budget	w/Encumbrance	Estimate	Budget	Approved	Increase(Decrease)	Increase(Decrease)
		2009-10	2010-11	2011-12	as of 7/31/12	2011-12	2012-13	Budget	From FY 2011-12	From FY 2011-12
								2012-13	Approved Budget	Approved Budget
	BEGINNING FUND BALANCE (UNAUDITED)	\$ (327)	\$ (327)	\$ (327)	\$ (327)	\$ (327)	\$ (327)	\$ (327)		
	REVENUE:									
1	Transfer In - General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 327	\$ 327	\$ 327	0.00%
	TOTAL REVENUE:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 327	\$ 327	\$ 327	0.00%
	EXPENDITURES:									
	TOTAL EXPENDITURES:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL REVENUE & TRANSFERS-IN									
	IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 327	\$ 327	\$ 327	
	ESTIMATED ENDING FUND BALANCE	\$ (327)	\$ (327)	\$ (327)	\$ (327)	\$ (327)	\$ -	\$ -		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

OPEB LIABILITY FUND

City of Kyle, Texas
FY 2012-13 Approved Budget: Line Item Detail
Other Post Employment Benefit Fund

		<u>Actual 2008-09</u>	<u>Actual 2009-10</u>	<u>Amended Budget 2010-11</u>	<u>Year to Date w/Encumbrance as of 7/31/12</u>	<u>Current Year Estimate 2011-12</u>	<u>CM Proposed Budget 2012-13</u>	<u>Council Approved Budget 2012-13</u>	<u>Proposed \$ Increase(Decrease) From FY 2011-12 Approved Budget</u>	<u>Proposed % Increase(Decrease) From FY 2011-12 Approved Budget</u>
BEGINNING FUND BALANCE (UNAUDITED)		\$ -	\$ (2,125)	\$ (6,742)	\$ (6,742)	(6,742)	\$ 68,906	\$ 68,906		
Line No.										
REVENUE:										
1	Transfer In - General Fund	\$ -	\$ -	\$ 60,000	\$ 30,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	0.00%
2	Transfer In - Utility Fund	-	-	20,000	10,000	20,000	20,000	20,000	-	0.00%
	Total Revenue & Transfers In	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 80,000</u>	<u>\$ 40,000</u>	<u>\$ 80,000</u>	<u>\$ 80,000</u>	<u>\$ 80,000</u>	<u>\$ -</u>	<u>0.00%</u>
EXPENDITURES:										
3	Health Insurance	\$ 2,125	\$ 4,617	\$ 4,000	\$ 3,281	\$ 4,352	\$ 4,500	\$ 4,500	\$ 500	12.50%
	TOTAL EXPENDITURES:	<u>\$ 2,125</u>	<u>\$ 4,617</u>	<u>\$ 4,000</u>	<u>\$ 3,281</u>	<u>\$ 4,352</u>	<u>\$ 4,500</u>	<u>\$ 4,500</u>	<u>\$ 500</u>	<u>12.50%</u>
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES		<u>\$ (2,125)</u>	<u>\$ (4,617)</u>	<u>\$ 76,000</u>	<u>\$ 36,719</u>	<u>\$ 75,648</u>	<u>\$ 75,500</u>	<u>\$ 75,500</u>	<u>\$ (500)</u>	
ESTIMATED ENDING FUND BALANCE		<u>\$ (2,125)</u>	<u>\$ (6,742)</u>	<u>\$ 69,258</u>	<u>\$ 29,977</u>	<u>\$ 68,906</u>	<u>\$ 144,406</u>	<u>\$ 144,406</u>		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

NON-CIP CAPITAL OUTLAY

Non-CIP Capital Outlay Program by Fund/ Department
Vehicles, Equipment, Furniture and Fixtures

**Park Development Fund
(Fund 172)**

FY 2011-12								
Project		Replacement or New		# of Units		Projected Cost/Unit		Total Cost
Mower		Replacement		1		\$ 8,500		\$ 8,500
Mower		Replacement		1		15,000		15,000
						-		-
								\$ 23,500

Total Park Development Fund

\$ 23,500

Total All Funds

\$ 23,500



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

CAPITAL
IMPROVEMENTS PROGRAM

City of Kyle, Texas
2012-13 Capital Improvement Program

Funding Source: Unfunded Budget: \$2,000,000

Project: Water Issues (Trinity Well & Model)

Department: Engineering

Project Manager: Steven Widacki

Project Description:

Project Purpose:

Comprehensive Plan Goal Met:

City Council Goal Met: yes

	Inception to Date	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	Total
Study	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 2,000,000
Land Acquisition/ROW	-	-	-	-	-	-	-
Design/Construction	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Debt Payments	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ -	\$ 2,000,000
Funding Source(s)							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ (1,000,000)	\$ (1,000,000)	\$ -	\$ (2,000,000)
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City of Kyle, Texas
2012-13 Capital Improvement Program

Funding Source: Unfunded Budget: \$4,000,000

Project: Wastewater Issues (Plant Expansion & ACC WW)

Department: Engineering

Project Manager: Steven Widacki

Project Description:

Project Purpose:

Comprehensive Plan Goal Met:

City Council Goal Met: yes

	Inception to Date	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	Total
Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition/ROW	-	-	-	-	-	-	-
Design/Construction	-	-	-	250,000	3,750,000	-	4,000,000
Contingency	-	-	-	-	-	-	-
Debt Payments	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 250,000	\$ 3,750,000	\$ -	\$ 4,000,000
Funding Source(s)							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ (250,000)	\$ (3,750,000)	\$ -	\$ (4,000,000)
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City of Kyle, Texas
2012-13 Capital Improvement Program

Funding Source: Unfunded Budget: \$2,700,000
 Project: Engineering Services for Roadways
 Department: Engineering
 Project Manager: Steven Widacki

Project Description:

Project Purpose:

Comprehensive Plan Goal Met:

City Council Goal Met yes

	Inception to Date	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	Total
Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition/ROW	-	-	-	-	-	-	-
Design/Construction	-	-	-	-	-	2,700,000	2,700,000
Contingency	-	-	-	-	-	-	-
Debt Payments	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,700,000	\$ 2,700,000
Funding Source(s)							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,700,000)	\$ (2,700,000)
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City of Kyle, Texas
2012-13 Capital Improvement Program

Funding Source: Unfunded Budget: \$34,700,000
 Project: Reconstruction of Roadways
 Department: Street Maintenance
 Project Manager: Harper Wilder

Project Description: Reconstruction of Roadways: Lehman, Burleson, Goforth and Bunton

Project Purpose:

Comprehensive Plan Goal Met:

City Council Goal Met yes

	Inception to Date	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	Total
Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition/ROW	-	-	-	-	-	-	-
Design/Construction	-	-	-	2,500,000	15,000,000	17,200,000	34,700,000
Contingency	-	-	-	-	-	-	-
Debt Payments	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 2,500,000	\$ 15,000,000	\$ 17,200,000	\$ 34,700,000
Funding Source(s)							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ (2,500,000)	\$ (15,000,000)	\$ (17,200,000)	\$ (34,700,000)
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City of Kyle, Texas
2012-13 Capital Improvement Program

Funding Source: Unfunded Budget: \$15,000,000

Project: Police Headquarters

Department: Police Department

Project Manager: Chief Jeff Barnett

Project Description:

Project Purpose:

Comprehensive Plan Goal Met:

City Council Goal Met: yes

	Inception to Date	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	Total
Study	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000
Land Acquisition/ROW	-	-	-	-	500,000	-	500,000
Design/Construction	-	-	-	-	1,500,000	12,650,000	14,150,000
Contingency	-	-	-	-	-	-	-
Debt Payments	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 350,000	\$ 2,000,000	\$ 12,650,000	\$ 15,000,000
Funding Source(s)							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ (350,000)	\$ (2,000,000)	\$ (12,650,000)	\$ (15,000,000)
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City of Kyle, Texas
2012-13 Capital Improvement Program

Funding Source: Unfunded Budget: \$1,200,000
 Project: Fire Department Ladder Truck
 Department: Fire Department
 Project Manager: James Earp

Project Description:

Project Purpose:

Comprehensive Plan Goal Met:

City Council Goal Met: yes

	Inception to Date	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	Total
Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Land Acquisition/ROW	-	-	-	-	-	-	-
Design/Construction	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
Debt Payments	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source(s)							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-	-
Total Project Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Surplus/(Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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City of Kyle, Texas
2012-13 Capital Improvement Program

Funding Source: Unfunded Budget: \$100,000

Project: Old Highway 81 12" water line

Department: Public Works

Project Manager: _____

Project Description:

This purposed 12" water line project will connect a large main line on Burleson to existing dead end main on Old Highway 81.

Project Purpose:

This project is intended to provide fire flows for the CVS area as well as add volumne to the downtown historic Kyle area.

Comprehensive Plan Goal Met:

City Council Goal Met:

	Inception to Date	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	Total
Study							\$ -
Land Acquisition/ROW							\$ -
Design							\$ -
Contingency							\$ -
Debt Payments							\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source(s)							
Hays County Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							\$ -
Total Project Funding		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Surplus/(Deficit)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Kyle, Texas
2012-13 Capital Improvement Program

Funding Source: Unfunded Budget: \$120,000
 Project: Pump House Road / Melinda Lane
 Department: Public Works
 Project Manager: _____

Project Description:

This project consists of an purposed 8" line that is to be extended from Center Street to Pump House Road. A 6" line will tie in at Melinda Lane and then extended to the end of Melinda Lane.

Project Purpose:

These new mains are needed to abandon existing small inadequate lines. This project will also provide fire protection to areas that never had it before.

Comprehensive Plan Goal Met:

City Council Goal Met:

	Inception to Date	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	Total
Study							\$ -
Land Acquisition/ROW							\$ -
Design							\$ -
Contingency							\$ -
Debt Payments							\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source(s)							
Hays County Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							\$ -
Total Project Funding		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Surplus/(Deficit)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Kyle, Texas
2012-13 Capital Improvement Program

Funding Source: Unfunded Budget: \$300,000
 Project: Tenorio Phase 1 B
 Department: Public Works
 Project Manager: _____

Project Description:

Replacement of old original clay lines spanning from Zapata to Stagecoach Rd.

Project Purpose: _____

Necessary project that will attempt to eliminate existing inflow and infiltration issues. Will also allow the abandonment of the same clay mains and manholes that are located in backyards and in certain areas, under homes.

Comprehensive Plan Goal Met: _____

City Council Goal Met: _____

	Inception to Date	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	Total
Study							\$ -
Land Acquisition/ROW							\$ -
Design							\$ -
Contingency							\$ -
Debt Payments							\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source(s)							
Hays County Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							\$ -
Total Project Funding		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Surplus/(Deficit)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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City of Kyle, Texas
2012-13 Capital Improvement Program

Funding Source: Unfunded Budget: \$150,000

Project: Moreno Railroad Crossing

Department: Public Works

Project Manager: _____

Project Description:

This necessary project will replace an existing line that runs west to east under the railroad tracks, from Moreno

Project Purpose:

Due to years of tuberculation, the inside of this existing line has drastically reduced the inner diameter of the pipe. This reduction leads to a "bottle neck" effect. This bottle neck effect is the cause of over flows during rain events, in which inflo and infiltration are a considerable factor.

Comprehensive Plan Goal Met: _____

City Council Goal Met: _____

	Inception to Date	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	Total
Study							\$ -
Land Acquisition/ROW							\$ -
Design							\$ -
Contingency							\$ -
Debt Payments							\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Funding Source(s)							
Hays County Grant		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
							\$ -
Total Project Funding		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Surplus/(Deficit)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

FEE AND CHARGES SCHEDULE

City of Kyle, Texas
Fees and Charges Schedule
Adopted FY 2012-13 Budget

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
Admin/General Revenue						
General Administration Fees						
	Admin	Notary Services and Fees				
	Admin	Acknowledgements & Proofs	\$6.00	\$6.00	\$0.00	0.00%
	Admin	Certified Copies	\$6.00	\$6.00	\$0.00	0.00%
	Admin	Oaths and Affirmations	\$6.00	\$6.00	\$0.00	0.00%
	Admin	All other notarial acts not listed	\$6.00	\$6.00	\$0.00	0.00%
	Admin	*Exception to notary fee for PD and Court activity				
	General	Returned Check Fee (per check)	\$34.50	\$36.25	\$1.75	5.07%
	General	Black & White Copies (per side of 8 ½ x 11)	\$0.30	\$0.30	\$0.00	0.00%
	General	Color Copies (per side of 8 ½ x 11)	\$0.60	\$0.60	\$0.00	0.00%
	General	Newspaper Publication Fee	\$172.50	\$181.15	\$8.65	5.01%
	General	Electronic Payment Processing Fee (per transaction)	\$2.50	\$2.50	\$0.00	0.00%
Chapter 11. Businesses						
11-99(2)	General	Release of a sealed coin-operated machine	\$5.75	\$15.00	\$9.25	160.87%
11-131(d)	General	Pool halls license (per table)	\$11.50	\$15.00	\$3.50	30.43%
Art. IX - Taxicabs						
11-311(a)	General	Taxicabs - Operating permit (maximum of five years)				
	General	First year	\$57.50	\$60.40	\$2.90	5.04%
	General	Additional years	\$28.75	\$30.20	\$1.45	5.04%
	General	New permit or expansion of number of taxicabs (per year)	\$57.50	\$60.40	\$2.90	5.04%
11-314	General	Taxicabs - Replacement permit	\$17.25	\$25.00	\$7.75	44.93%
50-259	General	Impact fee (based on plat filing date and # of LUEs)				
	General	Schedule of water impact fees/LUE*				
	General	* See below table for LUE determination				
	General	From incorporation to 9-17-1984	\$0.00	\$0.00	\$0.00	0.00%
	General	From 9-18-1984 to 4-14-1986	\$0.00	\$0.00	\$0.00	0.00%
	General	From 4-15-1986 to 6-27-1990	\$1,500.00	\$1,500.00	\$0.00	0.00%
	General	From 6-28-1990 to 2-17-1997	\$841.00	\$841.00	\$0.00	0.00%
	General	From 2-18-1997 to 4-02-2001	\$1,320.00	\$1,320.00	\$0.00	0.00%
	General	From 4-3-2001 to 3-03-2008	\$1,100.00	\$1,100.00	\$0.00	0.00%
	General	From 3-4-2008 to present	\$2,115.00	\$2,115.00	\$0.00	0.00%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change																																																																																					
Schedule of sewer impact fees/LUE*																																																																																											
* See below table for LUE determination																																																																																											
General	General	From incorporation to 9-17-1984	\$0.00	\$0.00	\$0.00	0.00%																																																																																					
General	General	From 9-18-1984 to 4-14-1986	\$1,000.00	\$1,000.00	\$0.00	0.00%																																																																																					
General	General	From 4-15-1986 to 6-27-1990	\$1,500.00	\$1,500.00	\$0.00	0.00%																																																																																					
General	General	From 6-28-1990 to 2-17-1997	\$1,062.00	\$1,062.00	\$0.00	0.00%																																																																																					
General	General	From 2-18-1997 to 4-2-2001	\$1,132.00	\$1,132.00	\$0.00	0.00%																																																																																					
General	General	From 4-03-2001 to 3-03-2008	\$1,613.00	\$1,613.00	\$0.00	0.00%																																																																																					
General	General	From 3-4-2008 to present	\$2,216.00	\$2,216.00	\$0.00	0.00%																																																																																					
<table><tr><th colspan="5">LUE Determination Table</th></tr><tr><th>Estimated Maximum * Expected Flow Rate (gpm)</th><th>Displacement & Multi-jet SRII & PMM</th><th>Compound C702, Table 1.</th><th>Turbine C701, Table 2. OMNI C2 & WR*</th><th>Living Unit Equivalents (LUEs)</th></tr><tr><td>10</td><td>5/8" x 3/4"</td><td></td><td></td><td>1</td></tr><tr><td>15</td><td>3/4"</td><td></td><td></td><td>1.5</td></tr><tr><td>25</td><td>1"</td><td></td><td></td><td>2.5</td></tr><tr><td>50</td><td>1.5"</td><td></td><td></td><td>5</td></tr><tr><td>80</td><td>2"</td><td>2"</td><td>1.5"</td><td>8</td></tr><tr><td>100</td><td></td><td></td><td>2"</td><td>10</td></tr><tr><td>160</td><td></td><td>3"</td><td></td><td>16</td></tr><tr><td>240</td><td></td><td></td><td>3"</td><td>24</td></tr><tr><td>250</td><td></td><td>4"</td><td></td><td>25</td></tr><tr><td>420</td><td></td><td></td><td>4"</td><td>42</td></tr><tr><td>500</td><td></td><td>6"</td><td></td><td>50</td></tr><tr><td>800</td><td></td><td>8"</td><td></td><td>80</td></tr><tr><td>920</td><td></td><td></td><td>6"</td><td>92</td></tr><tr><td>1600</td><td></td><td></td><td>8" *</td><td>160</td></tr><tr><td colspan="5">* The WR turbine meter is for 8" size only and does not have low flow accuracy capability.</td></tr></table>							LUE Determination Table					Estimated Maximum * Expected Flow Rate (gpm)	Displacement & Multi-jet SRII & PMM	Compound C702, Table 1.	Turbine C701, Table 2. OMNI C2 & WR*	Living Unit Equivalents (LUEs)	10	5/8" x 3/4"			1	15	3/4"			1.5	25	1"			2.5	50	1.5"			5	80	2"	2"	1.5"	8	100			2"	10	160		3"		16	240			3"	24	250		4"		25	420			4"	42	500		6"		50	800		8"		80	920			6"	92	1600			8" *	160	* The WR turbine meter is for 8" size only and does not have low flow accuracy capability.				
LUE Determination Table																																																																																											
Estimated Maximum * Expected Flow Rate (gpm)	Displacement & Multi-jet SRII & PMM	Compound C702, Table 1.	Turbine C701, Table 2. OMNI C2 & WR*	Living Unit Equivalents (LUEs)																																																																																							
10	5/8" x 3/4"			1																																																																																							
15	3/4"			1.5																																																																																							
25	1"			2.5																																																																																							
50	1.5"			5																																																																																							
80	2"	2"	1.5"	8																																																																																							
100			2"	10																																																																																							
160		3"		16																																																																																							
240			3"	24																																																																																							
250		4"		25																																																																																							
420			4"	42																																																																																							
500		6"		50																																																																																							
800		8"		80																																																																																							
920			6"	92																																																																																							
1600			8" *	160																																																																																							
* The WR turbine meter is for 8" size only and does not have low flow accuracy capability.																																																																																											
General	General																																																																																										

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
Building Revenue						
Chapter 8. Building Regulations						
Art. IV - Building permit fee components						
8-99	Bldg	Valuation of the addition does not exceed \$500.00	No Fee	No Fee	\$0.00	0.00%
	Bldg	Valuation of the work is \$500.00 or less, but one or more inspections are required because work includes structural alterations, mechanical system, etc.	\$46.00	\$48.30	\$2.30	5.00%
8-100	Bldg	Per required inspection	\$51.75	\$54.34	\$2.59	5.00%
	Bldg	Base permit fees				
	Bldg	Single-family residential (in square feet)				
	Bldg	900 or less	\$140.52	\$147.54	\$7.03	5.00%
	Bldg	901--1,200	\$238.89	\$250.83	\$11.94	5.00%
	Bldg	1,201--1,500	\$323.20	\$339.36	\$16.16	5.00%
	Bldg	1,501--2,000	\$407.50	\$427.88	\$20.38	5.00%
	Bldg	2,001--2,500	\$576.13	\$604.93	\$28.81	5.00%
	Bldg	2,501--3,000	\$829.13	\$870.58	\$41.46	5.00%
	Bldg	3,001+	\$913.36	\$959.03	\$45.67	5.00%
	Bldg	Per each additional 1,000 square feet or fraction	\$71.88	\$75.47	\$3.59	5.00%
	Bldg	Base permit fees				
	Bldg	Commercial and multifamily (in square feet)				
	Bldg	100 or less	\$134.40	\$141.12	\$6.72	5.00%
	Bldg	100--500	\$198.38	\$208.29	\$9.92	5.00%
	Bldg	1--1,000	\$245.99	\$258.28	\$12.30	5.00%
	Bldg	1,001--1,500	\$340.23	\$357.24	\$17.01	5.00%
	Bldg	1,501--2,000	\$429.49	\$450.97	\$21.47	5.00%
	Bldg	2,001--2,500	\$500.17	\$525.18	\$25.01	5.00%
	Bldg	2,501--3,000	\$555.96	\$583.75	\$27.80	5.00%
	Bldg	3,001--3,500	\$611.75	\$642.34	\$30.59	5.00%
	Bldg	3,501--4,000	\$667.54	\$700.92	\$33.38	5.00%
	Bldg	4,001--4,500	\$723.33	\$759.49	\$36.17	5.00%
	Bldg	4,501--5,000	\$779.11	\$818.07	\$38.96	5.00%
	Bldg	5,001--8,000	\$1,113.89	\$1,169.58	\$55.69	5.00%
	Bldg	8,001--11,000	\$1,696.61	\$1,781.44	\$84.83	5.00%
	Bldg	11,001--14,000	\$2,775.27	\$2,914.04	\$138.76	5.00%
	Bldg	14,001--17,000	\$3,110.03	\$3,265.53	\$155.50	5.00%
	Bldg	17,001--20,000	\$3,444.79	\$3,617.03	\$172.24	5.00%
	Bldg	20,001--25,000	\$4,250.68	\$4,463.21	\$212.53	5.00%
	Bldg	25,001--30,000	\$4,808.61	\$5,049.04	\$240.43	5.00%
	Bldg	30,001--35,000	\$5,364.82	\$5,633.06	\$268.24	5.00%
	Bldg	35,001+	\$5,364.82	\$5,633.06	\$268.24	5.00%
	Bldg	Per each additional 1,000 square feet or fraction	\$138.00	\$144.90	\$6.90	5.00%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
8-101	Bldg	Cost to review such plans	25%	25%	\$0.00	0.00%
	Bldg	Residential percentage of base fee				
	Bldg	Multifamily & Commercial percentage of base fee plus rate/hour for hours worked	25% plus \$97.75/hour	25% plus \$102.64/hour	\$4.89	5.00%
8-102	Bldg	Inspection fees (multiplied by the minimum number of inspections required pursuant to codes)				
	Bldg	Single-family dwelling	\$51.75	\$54.34	\$2.59	5.00%
	Bldg	Multi-family and commercial	\$63.25	\$66.41	\$3.16	5.00%
	Bldg	Inspection fee for testing of lead and no direct connection between public drinking water supply and a potential source contamination exists as required by TCEQ	\$51.75	\$54.34	\$2.59	5.00%
	Bldg	Reinspections				
	Bldg	Single-family dwellings	\$57.50	\$60.40	\$2.90	5.04%
	Bldg	Multifamily and commercial	\$69.00	\$72.45	\$3.45	5.00%
	Bldg	For each inspection requested out of sequence	\$51.75	\$54.35	\$2.60	5.02%
8-103	Bldg	Other building permit fees				
	Bldg	Moving structures (plus police escort fee)	\$115.00	\$120.75	\$5.75	5.00%
	Bldg	Demolition permits	\$51.75	\$54.34	\$2.59	5.00%
	Bldg	For each required demolition inspection	\$51.75	\$54.34	\$2.59	5.00%
	Bldg	Manufactured or mobile home (if not installed by a registered retailer or installer)	\$51.75	\$54.34	\$2.59	5.00%
	Bldg	Per required inspection	\$51.75	\$54.34	\$2.59	5.00%
	Bldg	Swimming pools and spas (construction or installation)	\$115.00	\$120.75	\$5.75	5.00%
	Bldg	For each required pool/spa inspection	\$51.75	\$54.34	\$2.59	5.00%
	Bldg	Irrigation and backflow prevention assembly	\$57.50	\$60.38	\$2.88	5.00%
	Bldg	For each required inspection	\$46.00	\$48.30	\$2.30	5.00%
	Bldg	Certain structures with roof	\$57.50	\$60.38	\$2.88	5.00%
	Bldg	Per each required inspection	\$51.75	\$54.34	\$2.59	5.00%
	Bldg	(Construction of porches, patios, decks, carports, storage sheds, etc., under roof and not otherwise permitted)				
	Bldg	Remodeling and alterations	\$46.00	\$48.30	\$2.30	5.00%
	Bldg	(Structural alterations, repairs, and remodeling on all structures, including shell buildings and mobile or manufactured homes, for which a permit is not otherwise required if less than 200 sq. ft.)				
	Bldg	Single-family residential per required inspection	\$51.75	\$54.34	\$2.59	5.00%
	Bldg	Multifamily and commercial per required inspection	\$63.25	\$66.41	\$3.16	5.00%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
	Bldg Bldg	Certificate of occupancy fee (If vacant or unused for one year, an inspection will be performed to determine the requirements to bring the building or other structure into compliance with current city ordinances and life, safety and health codes for the intended occupancy)				
	Bldg Bldg Bldg	Single-family residential Multifamily, commercial or industrial Required inspection time (per hour; one-hour minimum)	\$74.75 \$86.25 \$74.75	\$78.49 \$90.56 \$78.49	\$3.74 \$4.31 \$3.74	5.00% 5.00% 5.00%
8-105	Bldg Bldg Bldg	Existing buildings and structures Single-family Multifamily and commercial	\$51.75 \$86.25	\$54.34 \$90.56	\$2.59 \$4.31	5.00% 5.00%
8-106	Bldg Bldg Bldg Bldg Bldg	Construction in extraterritorial jurisdiction (ETJ) Residential (minimum) Per inspection required Commercial Plumbing Multifamily and commercial per inspection	\$40.25 \$51.75 \$51.75 \$63.25	\$42.26 \$54.34 \$54.34 \$66.41	\$2.01 \$2.59 \$2.59 \$3.16	5.00% 5.00% 5.00% 5.00%
	Bldg Bldg Bldg Bldg	Food/Beverage Establishment (Food Service, retail food, food processing plant or warehouse) Permit valid from Oct 01 to Sept 30	1 to 5 (\$115.00) 6 to 19 (\$172.50) 20 plus (\$287.50)	1 to 5 (\$120.75) 6 to 19 (\$181.15) 20 plus (\$301.90)	\$5.75 \$8.65 \$14.40	5.00% 5.01% 5.01%
	Bldg	Expired permit late fee	\$57.50	\$60.38	\$2.88	5.00%
	Bldg	Plan Review fee	50% of permit fee	50% of permit fee	\$0.00	0.00%
	Bldg Bldg Bldg Bldg Bldg Bldg	Fire Protection Inspections Fire line underground Underground hydrostatic test Sprinkler pipe visual (Less than or equal to 50 heads) (More than 50 heads)	\$63.25 \$63.25 \$172.50 minimum \$0.60/head for ≤ 50 \$57.50 for > 50	\$66.41 \$66.41 \$181.15 minimum \$0.63/head for ≤ 50 \$60.38 for > 50	\$3.16 \$3.16 \$8.65 \$0.03 \$2.88	5.00% 5.00% 5.01% 5.00% 5.01%
	Bldg	Above ground hydrostatic test	\$63.25	\$66.41	\$3.16	5.00%
	Bldg	Kitchen hood	\$63.25	\$66.41	\$3.16	5.00%
	Bldg	Sprinkler final	\$63.25	\$66.41	\$3.16	5.00%
	Bldg Bldg Bldg Bldg	Alarm System Final (Less than or equal to 20 devices) (More than 20 devices) Fire Final	\$115.00 minimum \$0.60/device for ≤20 \$57.50 for > 20 \$63.25	\$120.75 minimum \$0.63/device for ≤20 \$60.38 for > 20 \$66.41	\$5.75 \$0.03 \$2.88 \$3.16	5.00% 5.00% 5.01% 5.00%
	Bldg	Access Control Gates	\$63.25	\$66.41	\$3.16	5.00%
	Bldg	Underground/above ground storage tank	\$178.25	\$187.16	\$8.91	5.00%
	Bldg	Plan Review (\$50 minimum)	\$0.01/sq.ft.	\$0.01/sq.ft.	\$0.00	0.00%
	Bldg	Building administrative fees	\$57.50	\$60.38	\$2.88	5.00%
	Bldg	Holiday/Weekend Inspection - Commercial Base Fee		\$69.58	\$69.58	100.00%
	Bldg	Holiday/Weekend Inspection - Residential Base Fee		\$56.93	\$56.93	100.00%
	Bldg	Holiday/Weekend Inspection - Hourly Rate for Commercial and Residential (One Hour Minimum)		\$43.38	\$43.38	100.00%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
Art. V - Mobile homes, manufactured homes and parks						
8-151	Bldg	Construction of a permanent residential and/or commercial structure in any mobile home park	\$189.75	\$199.24	\$9.49	5.00%
	Bldg	Plus per space amount	\$11.50	\$12.08	\$0.57	5.00%
	Bldg	Mobile home owner's inspection certificate for initial hookup	\$31.65	\$33.23	\$1.58	5.00%
8-152	Bldg	Reinspection	\$19.00	\$19.95	\$0.95	5.00%
	Bldg	Mobile home park certificate of inspection	\$63.25	\$66.41	\$3.16	5.00%
	Bldg	Plus per space amount	\$1.15	\$1.21	\$0.06	5.00%
	Bldg	Reinspection	\$19.00	\$19.95	\$0.95	5.00%
8-224	Bldg	Model home permit (for each application or resubmittal rejected application--to occupy)	\$63.25	\$66.41	\$3.16	5.00%
11-168	Bldg	Itinerant merchant (Solicitor's Permit), itinerant vendor license (per quarter)	\$28.75	\$30.20	\$1.45	5.04%
	Bldg	Mobile Food Vendor (Cold - per quarter)	\$43.15	\$45.30	\$2.15	4.98%
	Bldg	Mobile Food Vendor (Hot - per quarter)	\$50.30	\$52.80	\$2.50	4.97%
	Bldg	Temp Food Vendor (Cold - per month)	\$17.25	\$18.10	\$0.85	4.93%
	Bldg	Temp Food Vendor (Cold - per month)	\$20.15	\$21.15	\$1.00	4.96%
Chapter 29. Signs						
29-70	Bldg	Permit fee (based on gross surface area square footage)				
	Bldg	Up to 40	\$28.75	\$30.19	\$1.44	5.00%
	Bldg	41 to 60	\$57.50	\$60.38	\$2.88	5.00%
	Bldg	61 to 120	\$115.00	\$120.75	\$5.75	5.00%
	Bldg	121 to 200	\$201.25	\$211.31	\$10.06	5.00%
	Bldg	201 and larger	\$373.75	\$392.44	\$18.69	5.00%
	Bldg	Contractor Registration Fee (Annual)	\$11.50	\$12.05	\$0.55	4.78%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
Court Revenue						
Chapter 14. Courts						
14-60	Court	Nonstandardized sheet size, postal charges	Actual costs	Actual costs	\$0.00	0.00%
	Court	All other court fees are established in accordance to C.C.P (Court of Criminal Procedures) Chapter 102, Subchapter C, Article 102.071. http://www.statutes.legis.state.tx.us/Docs/CR/htm/CR.102.htm				

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
Library Revenue						
Article V: Ord No: 358 Section 2-465. Library						
	Library	Printing and Photocopying Fees				
	Library	Color Printing (per page)	\$0.60	\$0.60	\$0.00	0.00%
	Library	Black/White Printing (per page)	\$0.15	\$0.15	\$0.00	0.00%
	Library	Photocopying Fee (per page if one-sided)	\$0.15	\$0.15	\$0.00	0.00%
	Library	Photocopying Fee (per page if double-sided)	\$0.25	\$0.30	\$0.05	20.00%
	Library	Overdue Books/DVDs/VHS Fees				
	Library	Overdue Book (per day)	\$0.10	\$0.15	\$0.05	50.00%
	Library	Overdue DVD or VHS tape (per day)	\$0.30	\$0.30	\$0.00	0.00%
	Library	Lost or damaged library item	Cost of item plus any overdue fees	Cost of item plus any overdue fees	\$0.00	0.00%
	Library	Fax Fees				
	Library	Incoming (per page)	\$0.30	\$0.30	\$0.00	0.00%
	Library	Outgoing				
	Library	Up to 5 pages	\$2.30	\$2.40	\$0.10	4.35%
	Library	6 – 10 pages	\$4.60	\$4.85	\$0.25	5.43%
	Library	11 – 15 pages	\$6.90	\$7.25	\$0.35	5.00%
	Library	16 – 20 pages	\$9.20	\$9.65	\$0.45	4.89%
	Library	21 – 25 pages	\$11.50	\$12.10	\$0.60	5.22%
	Library	International Fax				
	Library	Up to 5 pages	\$4.60	\$4.85	\$0.25	5.43%
	Library	6 – 10 pages	\$9.20	\$9.65	\$0.45	4.89%
	Library	11 – 15 pages	\$13.80	\$14.50	\$0.70	5.07%
	Library	16 - 20 pages	\$18.40	\$19.30	\$0.90	4.89%
	Library	21 - 25 pages	\$23.00	\$24.15	\$1.15	5.00%
	Library	Inter-Library Lending Fee (per book)	\$2.00	\$2.10	\$0.10	5.00%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
PARD Revenue						
Chapter 26. Parks and Recreation						
26-146(a)(1)	PARD	Community Rooms - Kyle Resident (per hour)	\$32.50	\$35.00	\$2.50	7.69%
	PARD	Community Rooms - Kyle Resident (per day)	\$152.50	\$175.00	\$22.50	14.75%
	PARD	Community Rooms - Non-Kyle Resident (per hour)	\$62.50	\$70.00	\$7.50	12.00%
	PARD	Community Rooms - Non-Kyle Resident (per day)	\$302.50	\$350.00	\$47.50	15.70%
26-146(a)(3)	PARD	Gazebo-City Square Park - Kyle Resident (per hour)	\$12.50	\$15.00	\$2.50	20.00%
26-146(a)(3)	PARD	Gazebo-City Square Park - Non-Kyle Resident (per hour)	\$22.50	\$30.00	\$7.50	33.33%
	PARD	Historic Kyle City Hall - Kyle Resident (10% Discount for KASZ Members) (per hour)	\$102.50	\$105.00	\$2.50	2.44%
	PARD	Historic Kyle City Hall - Kyle Resident (10% Discount for KASZ Members) (per day)	\$502.50	\$525.00	\$22.50	4.48%
	PARD	Historic Kyle City Hall - Non- Kyle Resident (10% Discount for KASZ Members) (per hour)	\$202.50	\$210.00	\$7.50	3.70%
	PARD	Historic Kyle City Hall - Non- Kyle Resident (10% Discount for KASZ Members) (per day)	\$1,002.50	\$1,050.00	\$47.50	4.74%
26-146(a)(4)	PARD	Sports Field - Kyle Resident				
	PARD	Without lights (per hour)	\$12.50	\$15.00	\$2.50	20.00%
	PARD	With lights (per hour)	\$27.50	\$30.00	\$2.50	9.09%
26-146(a)(4)	PARD	Sports Field - Non-Kyle Resident				
	PARD	Without lights (per hour)	\$22.50	\$30.00	\$7.50	33.33%
	PARD	With lights (per hour)	\$52.50	\$60.00	\$7.50	14.29%
26-146(a)(5)	PARD	Concession Sales – Kyle Resident (per hour)	\$12.50	\$15.00	\$2.50	20.00%
26-146(a)(5)	PARD	Concession Sales – Non Kyle Resident (per hour)	\$22.50	\$30.00	\$7.50	33.33%
	PARD	Food Truck Permit (Per Month)		\$50.00	\$50.00	100.00%
26-146(a)(6)	PARD	Covered Pavilion – Kyle Resident (per hour)	\$22.50	\$25.00	\$2.50	11.11%
26-146(a)(6)	PARD	Covered Pavilion – Non Kyle Resident (per hour)	\$42.50	\$50.00	\$7.50	17.65%
26-146(a)(7)	PARD	Portable Table Rentals in all parks and pool (per day)		\$10.00	\$10.00	100.00%
26-146(a)(8)	PARD	Tournament Rental (Sports Complex at Gregg-Clarke Park Includes Fields # 1-#4)(day)		\$500.00	\$500.00	100.00%
26-146(a)(9)	PARD	Banner Ads at Gregg-Clarke Park (annual per square foot -based on location)		\$5.00 - \$15.00	\$5.00 - \$15.00	100.00%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
	PARD	Private Event Rental Clean-Up Deposit (only \$100 is refundable)	\$102.50 plus add'l expenses incurred over deposit	\$102.50 plus add'l expenses incurred over deposit	\$0.00	0.00%
	PARD	Special Event Rental Clean-Up Deposit (only \$500 is refundable)		\$502.50 plus add'l expenses incurred over deposit	\$502.50	100.00%
26-146(a)(8)	PARD	Swimming pool				
	PARD	Open Swim Fees				
	PARD	Kyle residents		N/A	\$0.00	0.00%
	PARD	Ages 3 and under		\$1.00	\$0.00	0.00%
	PARD	Ages 4 - 12	N/A	\$2.00	\$0.00	0.00%
	PARD	Ages 13 - 17	\$1.00	\$3.00	\$0.00	0.00%
	PARD	Ages 18 - 54	\$2.00	\$1.00	\$0.00	0.00%
	PARD	Ages 55 and above	\$3.00	\$4.00	\$0.00	0.00%
	PARD	Non-Kyle residents (ages 4 and above)	\$1.00		\$0.00	0.00%
	PARD	Season Pass	\$4.00			
	PARD	Kyle residents				
	PARD	Ages 3 and under	N/A	N/A	\$0.00	0.00%
	PARD	Ages 4 - 12	\$32.50	\$26.00	(\$6.50)	-20.00%
	PARD	Ages 13 - 17	\$42.50	\$52.00	\$9.50	22.35%
	PARD	Ages 18- 54	\$52.50	\$78.00	\$25.50	48.57%
	PARD	Ages 55 and above	\$32.50	\$26.00	(\$6.50)	-20.00%
	PARD	Family of five (additional family member(s) must purchase pass in their age group)	\$152.50	\$160.00	\$7.50	4.92%
	PARD	Non-Kyle residents				
	PARD	Ages 3 and under	N/A	N/A	\$0.00	0.00%
	PARD	Ages 4 - 12	\$62.50	\$104.00	\$41.50	66.40%
	PARD	Ages 13 - 17	\$82.50	\$104.00	\$21.50	26.06%
	PARD	Ages 18 - 54	\$102.50	\$104.00	\$1.50	1.46%
	PARD	Ages 55 and above	\$62.50	\$104.00	\$41.50	66.40%
	PARD	Family of five (additional family member must purchase pass in their age group)	\$302.50	\$320.00	\$17.50	5.79%
	PARD	Punch Card				
	PARD	Kyle residents				
	PARD	Ages 4 - 12	\$12.50	\$13.00	\$0.50	4.00%
	PARD	Ages 13 - 17	\$22.50	\$26.00	\$3.50	15.56%
	PARD	Ages 18 - 54	\$32.50	\$39.00	\$6.50	20.00%
	PARD	Ages 55 and above	\$12.50	\$13.00	\$0.50	4.00%
	PARD	Non-Kyle residents				
	PARD	Ages 4 - 12	\$42.50	\$52.00	\$9.50	22.35%
	PARD	Ages 13 - 17	\$42.50	\$52.00	\$9.50	22.35%
	PARD	Ages 18 - 54	\$42.50	\$52.00	\$9.50	22.35%
	PARD	Ages 55 and above	\$42.50	\$52.00	\$9.50	22.35%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
26-146(b)	PARD	Private rental of Kyle Pool, includes lifeguards (two-hour minimum; cost depends on number of guests/swimmers) Kyle Resident or Non-Resident	\$52.50 - \$227.50/Hour	\$60.00 - \$250.00/Hour	\$7.50 - \$22.50	9.9% - 14.3%
	PARD	Swim Lessons (Kyle Resident and Non-Resident)				
	PARD	Group Swim Lessons (per session)	\$52.50	\$53.00	\$0.50	0.95%
	PARD	Preschool Swim Lessons (per session)	\$47.50	\$48.00	\$0.50	1.05%
	PARD	Private Swim Lessons (per session)	\$77.50	\$78.00	\$0.50	0.65%
	PARD	Parent-Tot Swim Lessons (per session)	\$52.50	\$53.00	\$0.50	0.95%
	PARD	PARC Programs				
	PARD	Polar Bear Swim (per person)	\$22.50	\$25.00	\$2.50	11.11%
	PARD	Sports Leagues (per person)	\$32.50 - \$92.50	\$25.00 - \$125.00	(\$7.50) - \$32.50	-23.1% - 35.1%
	PARD	Hooked on Fishing Programs (per person)	\$22.50 - \$52.50	\$25.00 - \$75.00	\$2.50 - \$22.50	11.11 - 42.9%
	PARD	Safety Training Programs	\$7.50 - \$152.50	\$10.00 - \$175.00	\$2.50 - \$22.50	14.8 - 33.33%
	PARD	Summer Youth Camps - Registration	\$27.50	\$30.00	\$2.50	9.09%
	PARD	Summer Youth Camps - Per week, per child	\$117.50	\$115.00	(\$2.50)	-2.13%
	PARD	Family Campout	\$102.50/family of 4 plus \$22.50 per each additional person	\$120.00/family of 4 plus \$25.00 per each additional person	\$2.50	11.11%
	PARD	Recreation Contract Programs	Refer to contract for rates and commission	Refer to contract for rates and commission	\$0.00	0.00%
	PARD	Teen Nights	\$6.50/person	\$6.50/person	\$0.00	0.00%
	PARD	July 4 th Fireworks - Sponsor Fees (depends on donation amount)	\$1.00 - \$10,000.00	\$1.00 - \$10,000.00	\$0.00	0.00%
	PARD	Movies in the Park - Sponsor Fees (depends on donation amount)	\$1.00 - \$10,000.00	\$1.00 - \$10,000.00	\$0.00	0.00%
	PARD	Office Point of Purchase Sales (varies based on product)		\$1.00 - \$50.00	\$1.00 - \$50.00	100.00%
	PARD	Santa's Arrival & School Choirs Booth Spaces	\$42.50 - \$77.50	\$45.00 - \$90.00	\$2.50 - \$12.50	5.9% - 16.1%
	PARD	Sponsorships (depends on donation amount)	\$1.00 - \$10,000.00	\$1.00 - \$10,000.00	\$0.00	0.00%
Texas Hunting and Fishing Licenses						
Rates Vary - Set by State of Texas - please refer to http://www.tpwd.state.tx.us/business/licenses/public/recreational/ for the current amount being charged. The amount listed on the website does include a 5% sales commission to the City.						
Chapter 41. Subdivisions						
41-147(b)	PARD	Parkland dedication fee - Land (per LUE at final plat)	\$600.00/LUE	\$600.00/LUE	\$0.00	0.00%
	PARD	Parkland dedication fee - Improvements/Facilities (per LUE at final plat)	\$600.00/LUE	\$600.00/LUE	\$0.00	0.00%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
PD Revenue						
Chapter 5. Animals						
5-156(d)	PD	Adoption of animals from shelter	\$86.25	\$90.55	\$4.30	4.99%
5-184	PD	Failure of a dog or cat to wear a vaccination tag	\$23.00	\$24.15	\$1.15	5.00%
5-185	PD	Annual Animal License Fee - Unneutered dog or cat	\$6.90	\$10.00	\$3.10	44.93%
	PD	Annual Animal License Fee - Neutered dog or cat	\$4.15	\$5.00	\$0.85	20.48%
	PD	Annual Animal License Fee - Other animals	\$4.15	\$5.00	\$0.85	20.48%
	PD	Commercial animal enterprises and multiple animal ownership				
5-213(a)	PD	Circus or zoo	\$575.00	\$603.75	\$28.75	5.00%
	PD	Commercial animal enterprise	\$115.00	\$120.75	\$5.75	5.00%
	PD	Multiple animal owner	\$57.50	\$60.38	\$2.88	5.00%
	PD	Guard dog	\$57.50	\$60.38	\$2.88	5.00%
	PD	Annual renewal fee for all	\$57.50	\$60.38	\$2.88	5.00%
	PD	Impoundment Fee (Per Animal Captured)				
5-9 (all fees)	PD	Unneutered Dog or Cat - First Time	\$20.70	\$21.74	\$1.04	5.00%
	PD	Second Time	\$34.50	\$36.23	\$1.73	5.00%
	PD	Third Time	\$69.00	\$72.45	\$3.45	5.00%
	PD	Neutered Dog or Cat - First Time	\$20.70	\$21.74	\$1.04	5.00%
	PD	Second Time	\$34.50	\$36.23	\$1.73	5.00%
	PD	Third Time	\$69.00	\$72.45	\$3.45	5.00%
	PD	Fowl or Other Small Animal - First Time	\$20.70	\$21.74	\$1.04	5.00%
	PD	Second Time	\$34.50	\$36.23	\$1.73	5.00%
	PD	Third Time	\$69.00	\$72.45	\$3.45	5.00%
	PD	Livestock - First Time	\$57.50	\$60.38	\$2.88	5.00%
	PD	Second Time	\$230.00	\$241.50	\$11.50	5.00%
	PD	Third Time	\$402.50	\$422.63	\$20.13	5.00%
	PD	Zoological and/or Circus Animal - First Time	\$115.00	\$120.75	\$5.75	5.00%
	PD	Second Time	\$230.00	\$241.50	\$11.50	5.00%
	PD	Third Time	\$575.00	\$603.75	\$28.75	5.00%
	PD	More than four violations by any pet or combination thereof owned by the same person in three years or less shall be a flat fee for each impoundment thereafter	\$575.00	\$603.75	\$28.75	5.00%
	PD	Impoundment Fee (Per Animal Captured)				
	PD	Owner/Harbored Animal Surrender Fees				
	PD	Cats	\$28.75	\$30.19	\$1.44	5.00%
	PD	Dogs	\$28.75	\$30.19	\$1.44	5.00%
	PD	Litters dogs or cats	\$51.75	\$54.34	\$2.59	5.00%
	PD	Other small animals	\$11.50	\$12.08	\$0.57	5.00%
	PD	Large animals	N/A	N/A	0.00%	0.00%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
11-282	PD	Commercial Towing and Wrecker Service				
	PD	Within City Limits	\$57.50	\$60.38	\$2.88	5.00%
	PD	Outside City Limits	\$57.50	\$60.38	\$2.88	5.00%
	PD	Per Mile	\$1.15	\$1.21	\$0.06	5.00%
	PD	Dolly Required Tow	\$80.50	\$84.53	\$4.03	5.00%
	PD	Exceptional labor (per hour; one hour minimum)	\$28.75	\$30.19	\$1.44	5.00%
	PD	Does not include normal hook-up procedures or routine cleanup when it takes 30 minutes or less				
	PD	Storage for first five days for storage fees (per day)	\$5.75	\$6.04	\$0.29	5.00%
	PD	After first five days (per day)	\$8.05	\$8.45	\$0.40	5.00%
	PD	Separate charge for a trailer				
	PD	Inside storage fees requested by the owner or operator of the vehicle (per day)	\$11.50	\$12.08	\$0.57	5.00%
11-283	PD	If inside storage is requested by police department, the city shall pay the difference between the regular and inside storage fee				
	PD	Waiting at the scene for permission to remove vehicle after first 30 minutes (per hour)	\$23.00	\$24.15	\$1.15	5.00%
	PD	Exceptional labor used to retrieve a vehicle from a river, creek, or any waterway	Actual costs	Actual costs	\$0.00	0.00%
11-285	PD	Administration fee for each nonconsent or motor vehicle accident tow performed	\$5.75	\$6.04	\$0.29	5.00%
23-241(b)	PD	Vehicles released during hours other than normal business hours	\$23.00	\$24.15	\$1.15	5.00%
23-241(b)	PD	Abandoned motor vehicles (garagekeepers report)	\$11.50	\$12.08	\$0.57	5.00%
	PD	Crash Report Fee - Requested Online (per report)				
	PD	Total Charge	\$6.00	\$6.00	\$0.00	0.00%
	PD	PoliceReports.us Fee	\$2.50	\$2.50	\$0.00	0.00%
	PD	Net Amount Remitted to City	\$3.50	\$3.50	\$0.00	0.00%
	PD	Crash Report Fee - Requested at PD (per report)	\$6.00	\$6.00	\$0.00	0.00%
23-241(b)	PD	PD Certification of Crash Report (per report; in addition to Crash Report Fee)	\$2.00	\$2.00	\$0.00	0.00%
	PD	Local Background / Police Clearance Letter		\$5.00	\$5.00	100.00%
23-241(b)	PD	All other police department fees are established in accordance to the AG Charge Schedule authorized by the Texas Administrative Code, Title 1, Part 3, Chapter 70, Rule Section 70.3.				
	PD	http://info.sos.state.tx.us/pls/pub/readtac\$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=1&p_tac=&ti=1&pt=3&ch=70&rl=3				

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
Planning Revenue						
Subdivision Plats						
8-108	Plan	Concept plan (filing and review) - Base	\$632.50	\$1,058.01	\$425.51	67.27%
	Plan	Concept plan (filing and review) - + Per Acre Fee	\$17.25	\$17.25	\$0.00	0.00%
	Plan	Deposit to apply to engineer review fee	\$632.50	N/A	N/A	N/A
8-109	Plan	Short form plat - Base	\$379.50	\$431.70	\$52.20	13.75%
	Plan	Short form plat - + Per Lot Fee	\$5.75	\$5.75	\$0.00	0.00%
	Plan	Deposit to apply to engineer review fee	\$948.75	N/A	N/A	N/A
8-110	Plan	Preliminary plan - Base	\$575.00	\$954.84	\$379.84	66.06%
	Plan	Preliminary plan - + Per Lot Fee	\$5.75	\$5.75	\$0.00	0.00%
	Plan	Deposit to apply to engineer review fee	\$948.75	N/A	N/A	N/A
8-111	Plan	Deposit to apply to engineer review fee - + Per Lot Fee	\$28.75	N/A	N/A	N/A
	Plan	Final plat - Base	\$632.50	\$1,088.34	\$455.84	72.07%
	Plan	Final plat - + Per Acre Fee	\$17.25	\$17.25	\$0.00	0.00%
8-112	Plan	Deposit to apply to engineer review fee	\$1,265.00	N/A	N/A	N/A
	Plan	Deposit to apply to engineer review fee - + Per Lot Fee	\$23.00	N/A	N/A	N/A
	Plan	Site development - Base	\$747.50	\$1,554.08	\$806.58	107.90%
8-113	Plan	Site development - + Per Acre Fee	\$86.25	\$86.25	\$0.00	0.00%
	Plan	Deposit to apply to engineer review fee	\$948.75	N/A	N/A	N/A
	Plan	Engineer review fee (total amount billed to city, plus ten percent)	Varies	Varies	\$0.00	0.00%
8-114	Plan	Plat vacation (plus all estimated county recording fees)	\$126.50	\$295.47	\$168.97	133.57%
	Plan	Deposit to apply to engineer review fee	\$379.50	N/A	N/A	N/A
8-115	Plan	Subdivision replat - amending plat - Base	\$379.50	N/A	N/A	N/A
	Plan	Subdivision replat - amending plat - + Per Lot Fee	\$5.75	N/A	N/A	N/A
	Plan	Deposit to apply to engineer review fee	\$379.50	N/A	N/A	N/A
8-116	Plan	Subdivision variance request (in advance for each variance requested)	\$158.15	\$537.65	\$379.50	239.96%
	Plan	Deposit to apply to engineer review fee	\$379.50	N/A	N/A	N/A
	Plan	Construction inspection (total amount deposited prior to start of construction)				
8-117		For construction of all streets, water, wastewater, drainage and other infrastructure required to be constructed for the approval and final acceptance of any subdivision or section thereof shall be paid, together with all other applicable fees and charges	2% of estimated cost	2% of estimated cost	\$0.00	0.00%
8-118	Plan	Zoning change and variances - Base	\$189.75	\$407.68	\$217.93	114.85%
	Plan	Zoning change and variances - + Per Acre Fee	\$3.45	\$3.45	\$0.00	0.00%
	Plan	Each applicant requested postponement of zoning request	\$63.25	\$66.40	\$3.15	4.98%
	Plan	Zoning Verification Letter	\$57.50	\$60.40	\$2.90	5.04%
	Plan	Public Improvement Construction Plan Review		\$1,750.97	\$1,750.97	100.00%
	Plan	Small Site Development		\$851.88	\$851.88	100.00%
	Plan	Subdivision Engineer Review Fee		\$1,750.97	\$1,750.97	100.00%
		+ 1.5% of value of improvements				

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
Chapter 53. Zoning						
53-639	Plan	Recreational vehicle park district (annual park license)				
	Plan	First ten lots	\$115.00	\$120.75	\$5.75	5.00%
	Plan	Per each additional lot	\$5.75	\$6.04	\$0.29	5.00%
53-895	Plan	Application for conditional use permit	\$172.50	\$181.15	\$8.65	5.01%
	Plan	Plus per acre	\$3.45	\$3.60	\$0.15	4.35%
	Plan	Maps for sale (fees)				
	Plan	Tabloid size (11" x 17")	\$11.50	\$12.10	\$0.60	5.22%
	Plan	Arch. C-Size (24" x 36")	\$28.75	\$30.20	\$1.45	5.04%
	Plan	Custom (formula: \$25.00 base + \$25.00 per hr)	Variable price	Variable price	\$0.00	0.00%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
Public Works Revenue						
Chapter 38. Streets, Sidewalks and Other Public Places						
38-139	PW	Construction permit (alteration in right-of-way)	\$287.50	\$301.88	\$14.38	5.00%
	PW	Plus any engineering fees incurred				
	PW	Per month of duration of permit	\$57.50	\$60.38	\$2.88	5.00%
38-140	PW	Excavation permit (alteration in right-of-way)	\$287.50	\$301.88	\$14.38	5.00%
	PW	Plus any engineering fees incurred				
	PW	Per month of duration of permit	\$57.50	\$60.38	\$2.88	5.00%
38-144	PW	Certificate of occupation per year and per linear foot (permanent structure in right-of-way)	\$1.00/linear foot	\$15.00/linear foot	\$14.00	1400.00%
38-145	PW	Temporary obstruction or occupation of the right-of-way	\$115.00	\$150.00	\$35.00	30.43%
38-153	PW	Appeal from permit revocation or other action	\$115.00	\$150.00	\$35.00	30.43%
Chapter 50. Utilities						
50-20(a)	PW	Water and sewer system tap fees				
	PW	Water tap				
	PW	Inside city	\$172.50 + Cost	\$207.00 + Cost	\$34.50	20.00%
	PW	Outside city	\$201.25 + Cost	\$261.60 + Cost	\$60.35	29.99%
	PW	Sewer tap				
	PW	Inside city	\$172.50 + Cost	\$207.00 + Cost	\$34.50	20.00%
	PW	Outside city	\$201.25 + Cost	\$261.60 + Cost	\$60.35	29.99%
	PW	Water Flow Tests		\$57.50	\$57.50	100.00%
	PW	Water Bac-T (Bacteria) Samples		\$57.50 for first sample + \$16.00 for each add'l sample	\$57.50 + \$16.00/add'l	100.00%
Art. V - Industrial Waste						
50-211(d)	PW	Tests for waste of abnormal strength	\$5.75	\$6.05	\$0.30	5.22%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
Utility Billing Revenue						
50-21	UB	Service Connection Fee				
	UB	Water, sewer, and trash customers	\$57.50	\$60.38	\$2.88	5.00%
	UB	Wastewater customers only-service charge	\$28.75	\$30.19	\$1.44	5.00%
	UB	Emergency shut off fee	\$57.50	\$60.38	\$2.88	5.00%
	UB	After hours turn on fee	\$57.50	\$60.38	\$2.88	5.00%
	UB	Meter Test (3rd Party)				
	UB	Residential meter	\$109.25	\$114.71	\$5.46	5.00%
	UB	Commercial meter	\$201.25	\$211.31	\$10.06	5.00%
	UB	Meter tampering fee	\$575.00 + Possible Fine	\$603.75 + Possible Fine	\$28.75	5.00%
50-22	UB	Late payment penalty	10% of outstanding balance	10% of outstanding balance	\$0.00	0.00%
	UB	Deposit for water, sewer and trash collection services (per LUE)	\$86.25	\$90.56	\$4.31	5.00%
	UB	Deposit for sewer and trash collection services only (per LUE)	\$57.50	\$60.38	\$2.88	5.00%
	UB	Fire Hydrant Deposit	\$1,150.00	\$1,380.00	\$230.00	20.00%
	UB	Fire Hydrant Minimum Charge (monthly)	\$115.35	\$138.42	\$23.07	20.00%
	UB	Delinquent Billing Fee (Disconnect/Reconnect)				
	UB	Within corporate limits of the city	\$50.00	\$52.50	\$2.50	5.00%
	UB	Outside corporate limits of the city	\$69.00	\$72.45	\$3.45	5.00%
	UB	Additional deposit may be required (calculated)				
	UB	Delinquent Billing Fee (Disconnect List Only)	\$34.50	\$36.23	\$1.73	5.00%
	UB	Transfer of service fee (within the city)	\$34.50	\$36.23	\$1.73	5.00%
	UB	Cost of Meter (initial install of meter - actual City cost plus ten percent)	Varies	Varies	\$0.00	0.00%
	UB	Service Charge for Inspection Turn On		\$69.00	\$69.00	100.00%
	UB	Water Minimum Charge (monthly)				
	UB	Inside city				
50-23	UB	Single-family residential 5/8 and 3/4 inch	\$23.08	\$27.69	\$4.62	20.00%
	UB	1-inch	\$34.61	\$41.53	\$6.92	20.00%
	UB	1 1/2-inch	\$57.67	\$69.20	\$11.53	20.00%
	UB	2-inch	\$115.35	\$138.42	\$23.07	20.00%
	UB	3-inch	\$184.55	\$221.46	\$36.91	20.00%
	UB	4-inch	\$369.10	\$442.92	\$73.82	20.00%
	UB	6-inch	\$576.72	\$692.06	\$115.34	20.00%
	UB	8-inch	\$1,153.43	\$1,384.11	\$230.69	20.00%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
	UB	Multifamily residential				
	UB	5/8 and 3/4 inch	\$23.08	\$27.69	\$4.62	20.00%
	UB	1-inch	\$34.61	\$41.53	\$6.92	20.00%
	UB	1 1/2-inch	\$57.67	\$69.20	\$11.53	20.00%
	UB	2-inch	\$115.35	\$138.42	\$23.07	20.00%
	UB	3-inch	\$184.55	\$221.46	\$36.91	20.00%
	UB	4-inch	\$369.10	\$442.92	\$73.82	20.00%
	UB	6-inch	\$576.72	\$692.06	\$115.34	20.00%
	UB	8-inch	\$1,153.43	\$1,384.11	\$230.69	20.00%
	UB	Commercial				
	UB	5/8 and 3/4 inch	\$23.08	\$27.69	\$4.62	20.00%
	UB	1-inch	\$34.61	\$41.53	\$6.92	20.00%
	UB	1 1/2-inch	\$57.67	\$69.20	\$11.53	20.00%
	UB	2-inch	\$115.35	\$138.42	\$23.07	20.00%
	UB	3-inch	\$184.55	\$221.46	\$36.91	20.00%
	UB	4-inch	\$369.10	\$442.92	\$73.82	20.00%
	UB	6-inch	\$576.72	\$692.06	\$115.34	20.00%
	UB	8-inch	\$1,153.43	\$1,384.11	\$230.69	20.00%
	UB	Irrigation				
	UB	5/8 and 3/4 inch	\$23.08	\$27.69	\$4.62	20.00%
	UB	1-inch	\$34.61	\$41.53	\$6.92	20.00%
	UB	1 1/2-inch	\$57.67	\$69.20	\$11.53	20.00%
	UB	2-inch	\$115.35	\$138.42	\$23.07	20.00%
	UB	3-inch	\$184.55	\$221.46	\$36.91	20.00%
	UB	4-inch	\$369.10	\$442.92	\$73.82	20.00%
	UB	6-inch	\$576.72	\$692.06	\$115.34	20.00%
	UB	8-inch	\$1,153.43	\$1,384.11	\$230.69	20.00%
	UB	Outside City				
	UB	Single-family residential				
	UB	5/8 and 3/4 inch	\$29.81	\$37.26	\$7.45	25.00%
	UB	1-inch	\$44.72	\$55.90	\$11.18	25.00%
	UB	1 1/2-inch	\$74.54	\$93.17	\$18.63	25.00%
	UB	2-inch	\$149.06	\$186.32	\$37.26	25.00%
	UB	3-inch	\$238.49	\$298.11	\$59.62	25.00%
	UB	4-inch	\$476.98	\$596.23	\$119.25	25.00%
	UB	6-inch	\$745.29	\$931.61	\$186.32	25.00%
	UB	8-inch	\$1,490.58	\$1,863.23	\$372.65	25.00%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
	UB	Multifamily residential				
	UB	5/8 and 3/4 inch	\$29.81	\$37.26	\$7.45	25.00%
	UB	1-inch	\$44.72	\$55.90	\$11.18	25.00%
	UB	1 1/2-inch	\$74.54	\$93.17	\$18.63	25.00%
	UB	2-inch	\$149.06	\$186.32	\$37.26	25.00%
	UB	3-inch	\$238.49	\$298.11	\$59.62	25.00%
	UB	4-inch	\$476.98	\$596.23	\$119.25	25.00%
	UB	6-inch	\$745.29	\$931.61	\$186.32	25.00%
	UB	8-inch	\$1,490.58	\$1,863.23	\$372.65	25.00%
	UB	Commercial				
	UB	5/8 and 3/4 inch	\$29.81	\$37.26	\$7.45	25.00%
	UB	1-inch	\$44.72	\$55.90	\$11.18	25.00%
	UB	1 1/2-inch	\$74.54	\$93.17	\$18.63	25.00%
	UB	2-inch	\$149.06	\$186.32	\$37.26	25.00%
	UB	3-inch	\$238.49	\$298.11	\$59.62	25.00%
	UB	4-inch	\$476.98	\$596.23	\$119.25	25.00%
	UB	6-inch	\$745.29	\$931.61	\$186.32	25.00%
	UB	8-inch	\$1,490.58	\$1,863.23	\$372.65	25.00%
	UB	Irrigation				
	UB	5/8 and 3/4 inch	\$29.81	\$37.26	\$7.45	25.00%
	UB	1-inch	\$44.72	\$55.90	\$11.18	25.00%
	UB	1 1/2-inch	\$74.54	\$93.17	\$18.63	25.00%
	UB	2-inch	\$149.06	\$186.32	\$37.26	25.00%
	UB	3-inch	\$238.49	\$298.11	\$59.62	25.00%
	UB	4-inch	\$476.98	\$596.23	\$119.25	25.00%
	UB	6-inch	\$745.29	\$931.61	\$186.32	25.00%
	UB	8-inch	\$1,490.58	\$1,863.23	\$372.65	25.00%
	UB	Water volume rate monthly use (per 1,000 gallons)				
	UB	Inside city limits				
	UB	Single-family residential				
	UB	0 to 4,000	\$3.06	\$3.67	\$0.61	20.00%
	UB	4,001 to 8,000	\$3.82	\$4.59	\$0.76	20.00%
	UB	8,001 to 12,000	\$4.59	\$5.51	\$0.92	20.00%
	UB	12,001 to 16,000	\$5.34	\$6.41	\$1.07	20.00%
	UB	16,001 to 20,000	\$6.11	\$7.33	\$1.22	20.00%
	UB	20,001 to 30,000	\$6.88	\$8.25	\$1.38	20.00%
	UB	30,001 to 50,000	\$7.64	\$9.17	\$1.53	20.00%
	UB	50,001 or more	\$9.17	\$11.00	\$1.83	20.00%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
	UB	Multifamily residential				
	UB	1 to 99,999,999	\$5.51	\$6.61	\$1.10	20.00%
	UB	Commercial				
	UB	1 to 99,999,999	\$5.51	\$6.61	\$1.10	20.00%
	UB	Irrigation				
	UB	1 to 99,999,999	\$6.44	\$7.72	\$1.29	20.00%
	UB	Construction				
	UB	1 to 99,999,999	\$5.51	\$6.61	\$1.10	20.00%
	UB	Outside city limits				
	UB	Single-family residential				
	UB	0 to 4,000	\$3.96	\$4.95	\$0.99	25.00%
	UB	4,001 to 8,000	\$4.94	\$6.18	\$1.24	25.00%
	UB	8,001 to 12,000	\$5.92	\$7.40	\$1.48	25.00%
	UB	12,001 to 16,000	\$6.92	\$8.65	\$1.73	25.00%
	UB	16,001 to 20,000	\$7.90	\$9.87	\$1.97	25.00%
	UB	20,001 to 30,000	\$8.89	\$11.11	\$2.22	25.00%
	UB	30,001 to 50,000	\$9.87	\$12.34	\$2.47	25.00%
	UB	50,001 or more	\$11.84	\$14.81	\$2.96	25.00%
	UB	Multifamily residential				
	UB	1 to 99,999,999	\$7.13	\$8.91	\$1.78	25.00%
50-24	UB	Commercial				
	UB	1 to 99,999,999	\$7.13	\$8.91	\$1.78	25.00%
	UB	Irrigation				
	UB	1 to 99,999,999	\$8.32	\$10.40	\$2.08	25.00%
	UB	Construction				
	UB	1 to 99,999,999	\$5.94	\$7.42	\$1.48	25.00%
	UB	Emergency interconnect wholesale water rate (per 1,000 gallons)	\$4.14	\$4.96	\$0.83	20.00%
	UB	Wastewater Minimum Charge (monthly)				
	UB	Inside city limits				
	UB	Residential	\$13.63	\$16.35	\$2.73	20.00%
	UB	Nonresidential	\$13.63	\$16.35	\$2.73	20.00%
	UB	Commercial Sewer Only	\$13.63	\$16.35	\$2.73	20.00%
	UB	Flat rate customers	\$33.00	\$39.60	\$6.60	20.00%
	UB	Outside city limits				
	UB	Residential	\$17.66	\$22.07	\$4.41	25.00%
	UB	Nonresidential	\$17.66	\$22.07	\$4.41	25.00%
	UB	Commercial Sewer Only	\$17.66	\$22.07	\$4.41	25.00%
	UB	Flat rate customers	\$42.77	\$53.46	\$10.69	25.00%

Code Section	Dept.	Description	FY 12 Adopted Amount	FY 13 Adopted Amount	\$ Change	% Change
	UB	Sewer volume rate monthly use (per 1,000 gallons)				
	UB	Inside city limits				
	UB	Residential (based on winter water use average)	\$2.64	\$3.17	\$0.53	20.00%
	UB	Nonresidential (based on monthly water meter reading)	\$2.98	\$3.57	\$0.60	20.00%
	UB	Commercial Sewer Only	\$2.98	\$3.57	\$0.60	20.00%
	UB	Flat rate customers	N/A	N/A	\$0.00	0.00%
	UB	Outside city limits				
	UB	Residential (based on winter water use average)	\$3.42	\$4.27	\$0.85	25.00%
	UB	Nonresidential (based on monthly water meter reading)	\$3.86	\$4.83	\$0.97	25.00%
	UB	Commercial Sewer Only	\$3.86	\$4.83	\$0.97	25.00%
	UB	Flat rate customers	N/A	N/A	\$0.00	0.00%
50-25	UB	Solid waste collection and disposal monthly rates (Per TDS contract with the City of Kyle)				
	UB	Full retail rate - 10/1/12 - 3/31/13	\$18.64	\$19.53	\$0.89	4.77%
	UB	Full retail rate - 4/1/13 - 3/31/14	\$19.53	\$20.47	\$0.94	4.82%
	UB	Refuse Extra Cart - 10/1/12 - 3/31/13	\$10.72	\$11.23	\$0.51	4.76%
	UB	Refuse Extra Cart - 4/1/13 - 3/31/14	\$11.23	\$11.76	\$0.53	4.73%
	UB	Bag Tag (per each extra 30 gallon bag or bundle) - 10/1/12 - 3/31/13	\$5.00	\$5.24	\$0.24	4.80%
	UB	Bag Tag (per each extra 30 gallon bag or bundle) - 4/1/13 - 3/31/14	\$5.24	\$5.49	\$0.25	4.77%
	UB	Senior Rate (10% discount) - 10/1/12 - 3/31/13	\$16.77	\$17.58	\$0.81	4.83%
	UB	Senior Rate (10% discount) - 4/1/13 - 3/31/14	\$17.58	\$18.42	\$0.84	4.81%
	UB	Senior Refuse Extra Cart - 10/1/12 - 3/31/13	\$9.65	\$10.11	\$0.46	4.77%
	UB	Senior Refuse Extra Cart - 4/1/13 - 3/31/14	\$10.11	\$10.59	\$0.48	4.79%
	UB	Solid Waste Admin Fee (per month per account)	\$2.00	\$2.50	\$0.50	25.00%



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

**SCHEDULE OF
RE-APPROPRIATIONS
FOR ENCUMBRANCES**

Purchase Orders

Schedule of Reappropriations of Outstanding Encumbrances

Printed: 07/25/2012 - 7:39AM



PO#	Vendor	Date	Line	Account	Line Desc	Amount	Invoiced	Encumbered
0000000140	Chaparral Professional Land Surveying, Inc.	11/16/10	001	182-642-57317	Surveying Services - EM 150 Re-Alignment	\$ 4,200.00	\$ 1,200.00	\$ 3,000.00
0000000141	Klotz Associates	11/17/10	001	110-161-55117	Professional Services for Sidewalk Inventory	\$ 9,293.55	\$ 3,806.45	\$ 5,487.10
0000000191	T.F. Harper & Associates LP	02/15/11	001	410-723-57222	Leveling & grading - "USING HCIDE CONTRACT #09 021CG02"	\$ 8,895.00	\$ -	\$ 8,895.00
0000000191	T.F. Harper & Associates LP	02/15/11	002	410-723-57222	Message marquee - Per Kerry & Wendy 5-6-11	\$ -	\$ -	\$ -
0000000191	T.F. Harper & Associates LP	02/15/11	003	410-723-57222	Landscaping	\$ 4,500.00	\$ -	\$ 4,500.00
0000000191	T.F. Harper & Associates LP	02/15/11	004	410-723-57222	Irrigation	\$ 9,850.00	\$ -	\$ 9,850.00
0000000191	T.F. Harper & Associates LP	02/15/11	005	410-723-57222	Electrical Connections - Per Kerry & Wendy 5-6-11	\$ 1,500.00	\$ -	\$ 1,500.00
0000000191	T.F. Harper & Associates LP	02/15/11	006	410-723-57222	Management Fee	\$ 1,043.63	\$ -	\$ 1,043.63
0000000191	T.F. Harper & Associates LP	02/15/11	007	410-723-57222	Professional Fee	\$ 2,500.00	\$ -	\$ 2,500.00
0000000191	T.F. Harper & Associates LP	02/15/11	008	410-723-57222	Contractor's Fee	\$ 2,570.00	\$ -	\$ 2,570.00
0000000191	T.F. Harper & Associates LP	02/15/11	009	410-723-57222	Bond Fees - CO 2/1/12 per Kerry- (\$6,723.14 - \$3,357.93=\$3,365.21)	\$ 3,365.21	\$ -	\$ 3,365.21
PO Total						\$ 34,223.84	\$ -	\$ 34,223.84
0000000442	Espey Consultants, Inc.	11/02/11	001	411-420-56101	Project Management - CO#1 Reduced by Inv 11053.00-5 that was not applied to this PO & Changes by Raquel	\$ 12,424.16	\$ 8,760.80	\$ 3,663.36
0000000442	Espey Consultants, Inc.	11/02/11	002	411-420-56102	Service Area Delineation - CO#1 Reduced by Inv 11053.00-5 that was not applied to this PO & Changes	\$ 3,298.50	\$ 3,298.50	\$ -
0000000442	Espey Consultants, Inc.	11/02/11	003	411-420-56103	Demand Development - CO#1 Reduced by Inv 11053.00-5 that was not applied to this PO & Changes	\$ 7,330.34	\$ 7,300.82	\$ 29.52
0000000442	Espey Consultants, Inc.	11/02/11	006	411-420-56106	Benefit/Cost Analysis - CO#1 Reduced by Inv 11053.00-5 that was not applied to this PO & Changes	\$ 7,690.00	\$ 5,183.61	\$ 2,506.39
0000000442	Espey Consultants, Inc.	11/02/11	007	411-420-56107	Implementation Strategy - CO#1 Reduced by Inv 11053.00-5 that was not applied to this PO & Changes	\$ 5,140.58	\$ 3,587.88	\$ 1,552.70
0000000442	Espey Consultants, Inc.	11/02/11	008	411-421-56101	Project Management - CO#1 Reduced by Inv 11053.00-5 that was not applied to this PO & Changes	\$ 12,424.16	\$ 8,760.79	\$ 3,663.37
0000000442	Espey Consultants, Inc.	11/02/11	009	411-421-56102	Service Area Delineation - CO#1 Reduced by Inv 11053.00-5 that was not applied to this PO & Changes	\$ 3,298.50	\$ 3,298.50	\$ -
0000000442	Espey Consultants, Inc.	11/02/11	010	411-421-56103	Demand Development - CO#1 Reduced by Inv 11053.00-5 that was not applied to this PO & Changes	\$ 7,330.34	\$ 7,300.82	\$ 29.52
0000000442	Espey Consultants, Inc.	11/02/11	013	411-421-56106	Benefit/Cost Analysis - CO#1 Reduced by Inv 11053.00-5 that was not applied to this PO & Changes	\$ 7,690.00	\$ 5,183.60	\$ 2,506.40
0000000442	Espey Consultants, Inc.	11/02/11	014	411-421-56107	Implementation Strategy - CO#1 Reduced by Inv 11053.00-5 that was not applied to this PO & Changes	\$ 5,140.59	\$ 3,587.89	\$ 1,552.70
PO Total						\$ 71,767.17	\$ 56,263.21	\$ 15,503.96

0000000570	SpawGlass Contractors, Inc	03/28/12	002	185-675-57222	Phase I Construction of the Historic Kyle Depot	\$	106,875.00	\$	17,612.00	\$	89,263.00	
0000000570	SpawGlass Contractors, Inc	03/28/12	003	185-675-57222	Phase I Construction of the Historic Kyle Depot - CO#1 Abatement costs for the second floor only	\$	10,261.00	\$	-	\$	10,261.00	
						PO Total	\$	117,136.00	\$	17,612.00	\$	99,524.00
0000000608	Hanrahan Pritchard Engineering, Inc	05/09/12	001	342-889-57313	Engineering Costs for ACC Wastewater Lines	\$	19,577.50	\$	6,290.00	\$	13,287.50	
0000000617	Dianna L Tinkler	05/21/12	001	342-889-57224	Negotiation, Signature, and Closing of Easement Donation (16 hours per parcel x 7 parcels x \$90 per	\$	10,080.00	\$	-	\$	10,080.00	
0000000617	Dianna L Tinkler	05/21/12	002	342-889-57224	Negotiation, Signature, and Closing or Condemnation of Easement (20 hours per parcel x 7 parcels x \$90 per	\$	12,600.00	\$	-	\$	12,600.00	
0000000617	Dianna L Tinkler	05/21/12	003	342-889-57224	Signature for Lender Consent and Tenant Consent, if applicable (8 hours per parcel x 7 parcels x \$90 per	\$	5,040.00	\$	-	\$	5,040.00	
0000000617	Dianna L Tinkler	05/21/12	004	342-889-57224	(A) Mileage (360 miles x 7 parcels @ \$0.555) (B) Postage (\$45 per parcel x 7 parcels) (C) Copies (250	\$	2,065.00	\$	-	\$	2,065.00	
ACC/Plum Creek						PO Total	\$	29,785.00	\$	-	\$	29,785.00
0000000646	Kevin Kliefoth	07/02/12	001	184-651-57111	Office Furniture for the Kyle Police Department	\$	45,770.00	\$	-	\$	45,770.00	
0000000655	Kimley-Horn and Associates	07/02/12	001	110-161-55117	NOT TO EXCEED \$3,500.00 to provide engineering review services for the Traffic Impact Analysis (TIA) and Signal Warrant Analysis submitted by Kyle Parkway Retail Development	\$	3,500.00	\$	-	\$	3,500.00	
0000000656	Holt Engineering Inc	07/02/12	001	342-887-57313	Perform the Geotechnical Engineering Services associated with the Buntion Creek Wastewater Interceptor, Phase 3 NOT TO EXCEED \$33,707.00	\$	33,707.00	\$	-	\$	33,707.00	
0000000666	Neptune Wilkinson Associates, Inc.	07/17/12	001	310-825-55113	NOT TO EXCEED \$6,480.00 to perform the Engineering Services associated with the Rehabilitation or Reconstruction Improvements to twenty-four (24) ewxisting Wastewater Manholes in the vicinity of the Kensington Trails Subdivision	\$	6,480.00	\$	-	\$	6,480.00	
Grand Totals						\$	375,440.06	\$	85,171.66	\$	290,268.40	



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

AUTHORIZED POSITIONS

**Authorized Positions
FY 2012-13**

Position Title	FT/PT/L	FY 2011-12 Approved FTE	FY 2012-13 Approved FTE	Change FTE	Last Name	First Name
GENERAL FUND						
Mayor & City Council						
1 Mayor	L	1.00	1.00	0.00	Johnson	Lucy
2 Mayor Pro Tem	L	1.00	1.00	0.00	Hervol	Diane
3 Council Member District 2	L	1.00	1.00	0.00	Selbera	Becky
4 Council Member District 3	L	1.00	1.00	0.00	Pickett	Bradley
5 Council Member District 4	L	1.00	1.00	0.00	Wilson	David
6 Council Member District 5	L	1.00	1.00	0.00	Bellows-LeMense	Samantha
7 Council Member District 6	L	1.00	1.00	0.00	Bryant	Ray
Total:		<u>7.00</u>	<u>7.00</u>	<u>0.00</u>		
Office of the City Manager						
1 City Manager	FT	0.50	0.50	0.00	Lambert	Lanny
2 Assistant City Manager	FT	0.50	0.50	0.00	Earp	James R.
3 City Secretary	FT	1.00	1.00	0.00	Sanchez	Amelia
4 Grants Administrator	FT	1.00	1.00	0.00	Garcia	Raquel
5 Executive Assistant	FT	1.00	1.00	0.00	Nino	Grace
Total:		<u>4.00</u>	<u>4.00</u>	<u>0.00</u>		
Human Resources						
1 Receptionist	FT	1.00	1.00	0.00	DeLeon	Cindy
2 HR Director	FT	0.50	0.50	0.00	Duran	Sandra
3 HR Clerk	FT	1.00	1.00	0.00	Rosales	Luis
4 HR Generalist	FT	1.00	1.00	0.00	Spencer	Kristiana
Total:		<u>3.50</u>	<u>3.50</u>	<u>0.00</u>		
Information Technology						
1 IT Systems Tech	FT	1.00	1.00	0.00	Olvera	Robert
2 IT Systems Tech	FT	1.00	1.00	0.00	Kachoris	Sally J
3 Director of IT	FT	1.00	1.00	0.00	Shellard	Mark
Total:		<u>3.00</u>	<u>3.00</u>	<u>0.00</u>		
Communications						
1 Director of Community Development/ Director of Communications	FT	1.00	1.00	0.00	Hendrix	Gerald
Total:		<u>1.00</u>	<u>1.00</u>	<u>0.00</u>		

			FY 2011-12 Approved	FY 2012-13 Approved	Change		
Position Title		FT/PT/L	FTE	FTE	FTE	Last Name	First Name
Building Inspection							
1	Building Inspector	FT	1.00	1.00	0.00	Moore	Eliot
2	Building Inspector	FT	1.00	1.00	0.00	Salinas	Rene
3	Code Enforcement Officer	FT	1.00	1.00	0.00	Gil	Guadalupe
4	Building Permits Coordinator	FT	1.00	1.00	0.00	Hajek	Susan
5	Building Permits Coordinator	FT	1.00	1.00	0.00	Moreno	Patricia
6	Building Official	FT	1.00	1.00	0.00	Perez	Mario
Total:			6.00	6.00	0.00		
Planning							
1	GIS Technician	FT	1.00	1.00	0.00	Clamons	Steven
2	Planning Technician	FT	1.00	1.00	0.00	Guerra	Debbie
3	Director of Planning	FT	1.00	1.00	0.00	Nelson	Sofia V
Total:			3.00	3.00	0.00		
Economic Development							
1	Economic Development Director	FT	1.00	1.00	0.00	Blank	Diana
2	Econ Dev Admin Asst.	FT	1.00	1.00	0.00	Vargas	Victoria
Total:			2.00	2.00	0.00		
Budget & Accounting							
1	Accounting Tech	FT	1.00	1.00	0.00	Combs-Sanchez	Theresa L
2	Finance Officer	FT	1.00	1.00	0.00	Bates	Wendy
3	Staff Accountant	FT	1.00	1.00	0.00	Koster	Kay
4	Accounting Tech	FT	1.00	1.00	0.00	LaFlair	Kent
5	Director of Finance	FT	0.50	0.50	0.00	Moheet	Perwez
6	Sr Accountant	FT	1.00	1.00	0.00	Ragsdale	Vonda
Total:			5.50	5.50	0.00		
Municipal Court							
1	Municipal Court Clerk	FT	1.00	1.00	0.00	Moczygemba	Amanda
2	Court Administrator	FT	1.00	1.00	0.00	Rose	Martha
3	Municipal Court Clerk	FT	1.00	1.00	0.00	Sierra	Elva De-Leon
4	Municipal Court Clerk	FT	1.00	1.00	0.00	Castilla	Frances
5	Municipal Court Judge	PT	0.50	0.50	0.00	Spears	Sundra
Total:			4.50	4.50	0.00		
Parks & Recreation Administration							
1	Parks and Rec Director	FT	1.00	1.00	0.00	Urbanowicz	Kerry
2	Administrative Assistant	FT	1.00	1.00	0.00	Vetrano	Jennifer
Total:			2.00	2.00	0.00		

Position Title		FT/PT/L	FY 2011-12 Approved FTE	FY 2012-13 Approved FTE	Change FTE	Last Name	First Name
Building Maintenance							
1	Facilities Maint Manager	FT	1.00	1.00	0.00	Sony	Michael P
2	Bldg Maint Tech I	FT	1.00	1.00	0.00	Frazier	Belinda
3	Bldg Maint Tech I	FT	1.00	1.00	0.00	Rangel	Mario
4	Bldg Maint Tech II	FT	1.00	1.00	0.00	Wehrman	Nathan
Total:			4.00	4.00	0.00		
Parks Maintenance							
1	Equipment Operator	FT	1.00	1.00	0.00	Bartlett	Robert
2	Maintenance Tech II	FT	1.00	1.00	0.00	Cantu	Joe
3	Parks Tech I	FT	1.00	1.00	0.00	Esparza	Ronnie
4	Equipment Operator	FT	1.00	1.00	0.00	Espinoza	David
5	Maintenance Tech II	FT	1.00	1.00	0.00	Garza	Gabriel
6	Prks Maintenance Tech II	FT	1.00	1.00	0.00	Gomez	Amado
7	Ground Maint. Foreman	FT	1.00	1.00	0.00	Herrera	Max
8	Parks Maint Tech I	FT	1.00	1.00	0.00	Johnson	David
9	Maintenance Tech I	FT	1.00	1.00	0.00	Nino	Sotero
10	Maintenance Tech	FT	1.00	1.00	0.00	Rocha	David
11	Parks Technician I	FT	1.00	1.00	0.00	Tespan	Jose
12	Parks Maint Foreman	FT	1.00	1.00	0.00	Zamarripa	Arthur
Total:			12.00	12.00	0.00		
Recreation Programs							
1	Recreation Manager	FT	1.00	1.00	0.00	Flores	Deidre
2	Program Coordinator	FT	1.00	1.00	0.00	Grady	Sarah
Total:			2.00	2.00	0.00		
Kyle Public Library							
1	Library Director	FT	1.00	1.00	0.00	Brooks	Constance
2	Library Clerk	FT	1.00	1.00	0.00	Montalvo	Teresa
3	Library Clerk	FT	1.00	1.00	0.00	Torres	Briseida
4	Library Clerk	FT	1.00	1.00	0.00	White	Robert
5	Library Clerk	FT	1.00	1.00	0.00	Ysla	Joel
6	Assistant Library Director	FT	1.00	1.00	0.00	Waits	Cara A
7	Library Clerk	PT	0.50	0.50	0.00	Guerrero	Carl
8	Library Clerk	PT	0.50	0.50	0.00	Huie	Sherry
Total:			7.00	7.00	0.00		

Position Title		FY 2011-12 Approved FTE	FY 2012-13 Approved FTE	Change FTE	Last Name	First Name
FT/PT/L						
Police Department						
1	Police Officer	FT	1.00	1.00	0.00	Akers Jonathan D
2	Police Officer	FT	1.00	1.00	0.00	Amaya Araseli
3	Police Chief	FT	1.00	1.00	0.00	Barnett Jeff
4	Police Officer	FT	1.00	1.00	0.00	Bazaldua Juan P
5	Police Officer	FT	1.00	1.00	0.00	Bone Catlyn E
6	Animal Control Officer	FT	1.00	1.00	0.00	Brecher Briana L
7	Police Officer	FT	1.00	1.00	0.00	Cardona Arturo V
8	Police Officer	FT	1.00	1.00	0.00	Carrasco Pedro Jr
9	Police Officer	FT	1.00	1.00	0.00	Castilleja Zacharie J
10	Police Sergeant	FT	1.00	1.00	0.00	Dean John Dylan
11	Police Officer	FT	1.00	1.00	0.00	Dibble Jason L
12	Police Sergeant	FT	1.00	1.00	0.00	Espinoza Jesus I
13	Police Officer	FT	1.00	1.00	0.00	Evans Gregory K
14	Police Officer	FT	1.00	1.00	0.00	Garcia Mario
15	Police Officer	FT	1.00	1.00	0.00	Gooding Daniel N
16	Police Officer	FT	1.00	1.00	0.00	Griffith Timothy M
17	Police Captain	FT	1.00	1.00	0.00	Hernandez Pedro
18	Police Sergeant	FT	1.00	1.00	0.00	Honeycutt Larry G
19	Police Officer	FT	1.00	1.00	0.00	Jones James B
20	Police Officer	FT	1.00	1.00	0.00	Koonce Jared H
21	Police Sergeant	FT	1.00	1.00	0.00	Luria Jacob P
22	Police Sergeant	FT	1.00	1.00	0.00	Marmolejo Andre
23	Police Officer	FT	1.00	1.00	0.00	Nino-Natal Genevieve
24	Police Sergeant	FT	1.00	1.00	0.00	Oaks Patsy L
25	Property and Evidence Tech	FT	1.00	1.00	0.00	Palomares Mary Ann
26	Police Officer	FT	1.00	1.00	0.00	Pates Dago I
27	Police Officer	FT	1.00	1.00	0.00	Plant James M
28	Police Officer	FT	1.00	1.00	0.00	Preston Daniel A
29	Police Officer	FT	1.00	1.00	0.00	Pruett, Jr William D
30	Police Officer	FT	1.00	1.00	0.00	Saenz David L
31	Police Officer	FT	1.00	1.00	0.00	Swonke Joseph P
32	Police Officer	FT	1.00	1.00	0.00	Talamantes Diane R
33	Police Officer	FT	1.00	1.00	0.00	Tallant Walton E
34	Police Officer	FT	1.00	1.00	0.00	Templeton William L
35	Police Officer	FT	1.00	1.00	0.00	Torres Michael
36	Police Officer	FT	1.00	1.00	0.00	Vacant
37	Police Sergeant	FT	1.00	1.00	0.00	Vrana Tracy B
38	Police Officer	FT	1.00	1.00	0.00	Watson Adam J
39	Animal Control Officer	PT	0.00	0.50	0.50	Vacant
Total:			38.00	38.50	0.50	
Support Services						
1	Dispatcher	FT	1.00	1.00	0.00	Brooks Valerie N
2	Dispatcher	FT	1.00	1.00	0.00	Donahue Danielle
3	Dispatcher	FT	1.00	1.00	0.00	Dooley Maureen T
4	Dispatcher	FT	1.00	1.00	0.00	Duncan Jason R
5	Dispatcher	FT	1.00	1.00	0.00	Garza Jesus
6	Support Services Manager	FT	1.00	1.00	0.00	Harris Leah
7	Records Specialist	FT	1.00	1.00	0.00	Hernandez Laura
8	Dispatcher	FT	1.00	1.00	0.00	Machado April
9	Dispatcher	FT	1.00	1.00	0.00	Milliken Kristine
10	Dispatcher	FT	1.00	1.00	0.00	Ries Andrew
11	Records Specialist	FT	1.00	1.00	0.00	Robinson Stephanie
12	Dispatcher	FT	1.00	1.00	0.00	Schreier Ramona C
13	Dispatcher	FT	0.00	1.00	1.00	Vacant
14	Dispatcher	FT	0.00	1.00	1.00	Vacant
15	Dispatcher	PT	0.00	0.50	0.50	Vacant
Total:			12.00	14.50	2.50	

		FY 2011-12	FY 2012-13			
Position Title		FT/PT/L	Approved FTE	Approved FTE	Change FTE	
			FTE	FTE	FTE	Last Name
						First Name
Street Maintenance						
1	Street Foreman	FT	1.00	1.00	0.00	Garza
2	Streets Technician II	FT	1.00	1.00	0.00	Gonzales
3	Crew Leader	FT	1.00	1.00	0.00	Huerta
4	Streets Technician I	FT	1.00	1.00	0.00	Mundine
5	Street Tech I	FT	1.00	1.00	0.00	Serna
6	Street Technician I	FT	1.00	1.00	0.00	Vacant
7	Engineer	FT	0.75	0.00	-0.75	Widacki
Total:			6.75	6.00	-0.75	
Engineering						
1	Engineer	FT	0.00	0.50	0.50	Widacki
Total:			0.00	0.50	0.50	
TOTAL GENERAL FUND:			123.25	126.00	2.75	
UTILITY FUND						
Engineering						
1	Engineer	FT	0.00	0.50	0.50	Widacki
Total:			0.00	0.50	0.50	
Utility Administration						
1	Director of Public Works	FT	1.00	1.00	0.00	Wilder
2	Public Works Inspector	FT	1.00	1.00	0.00	Haverda
3	Public Works Asst Superintendent	FT	1.00	1.00	0.00	Christian
4	Utilities Coordinator	FT	1.00	1.00	0.00	Beimer
5	PW Secretary	FT	1.00	1.00	0.00	Tobias
6	Public Works Clerk	FT	1.00	1.00	0.00	Vacant
7	Assistant City Manager	FT	0.50	0.50	0.00	Earp
8	City Manager	FT	0.50	0.50	0.00	Lambert
9	HR Director	FT	0.50	0.50	0.00	Duran
10	Director of Finance	FT	0.50	0.50	0.00	Moheet
11	Engineer	FT	0.25	0.00	-0.25	Widacki
Total:			8.25	8.00	-0.25	
Utility Billing						
1	Utility Billing Clerk	FT	1.00	1.00	0.00	Perez
2	Utility Billing Clerk	FT	1.00	1.00	0.00	Rodriguez
3	Utility Billing Supervisor	FT	1.00	1.00	0.00	Perez
4	Utility Billing Clerk	FT	1.00	1.00	0.00	Laina
5	Staff Accountant	FT	1.00	1.00	0.00	Alejandro
6	Utility Tech I - Water	FT	0.00	1.00	1.00	Lantz
7	Utility Tech I - Water	FT	0.00	1.00	1.00	Sanchez
Total:			5.00	7.00	2.00	

		FY 2011-12	FY 2012-13				
Position Title		FT/PT/L	Approved FTE	Approved FTE	Change FTE		
						Last Name	
						First Name	
Water Operating							
1	Utility Foreman	FT	0.50	0.50	0.00	Bristol	Michael
2	Utility Tech I - Water	FT	1.00	1.00	0.00	Castelan	Siro
3	Utility Tech III	FT	1.00	1.00	0.00	Melendez	Mike
4	Utility Tech I - Water	FT	1.00	1.00	0.00	Alvarez	Louis
5	Utility Tech II - Water	FT	1.00	1.00	0.00	Flores	Genaro
6	Equipment Operator I	FT	1.00	1.00	0.00	Vacant	
7	Utility Tech III	FT	1.00	1.00	0.00	Vacant	
8	SCADA Technician	FT	1.00	1.00	0.00	Acevedo	Vincent
9	Utility Tech II - Water	FT	1.00	1.00	0.00	Garcia	Martin
10	Water-Crew Leader	FT	1.00	1.00	0.00	Cisneros	Ricardo
11	Utility Tech I - Water	FT	1.00	1.00	0.00	Salas	Tony
12	Utility Tech I - Water	FT	1.00	1.00	0.00	Coleman	Dwain
13	Utility Tech I - Water	FT	1.00	1.00	0.00	Reina	Nicholas J
6	Utility Tech I - Water	FT	1.00	0.00	-1.00	Lantz	Bret R.
7	Utility Tech I - Water	FT	1.00	0.00	-1.00	Sanchez	Michael
Total:			14.50	12.50	-2.00		
Wastewater Operating							
1	Utility Foreman	FT	0.50	0.50	0.00	Bristol	Michael
2	Crew Leader-Tech III	FT	1.00	1.00	0.00	Hernandez	Ernest
3	Utility Tech I - Wastewater	FT	1.00	1.00	0.00	Ruiz	Esteban
4	Utility Tech II - Wastewater	FT	1.00	1.00	0.00	Olvera	Jesse
5	Utility Tech II - Wastewater	FT	1.00	1.00	0.00	Charlez	Ernest
6	Utility Tech I - Wastewater	FT	1.00	1.00	0.00	Harris	Clarence
Total:			5.50	5.50	0.00		
TOTAL UTILITY FUND:			33.25	33.50	0.25		
TOTAL ALL FUNDS:			156.50	159.50	3.00		



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

SUPPLEMENTAL BUDGET REQUEST

HUMAN RESOURCES

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Human Resources Request #: _____

Requested By: Sandra Duran

Description of Program: One (1) HRIS System

Total Cost of Program: \$ 20,300

Line Item Info:

Line Item	Description	Amount
57118	Computer Software	\$ 20,300
Total Program Request		\$ 20,300



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

SUPPLEMENTAL BUDGET REQUEST

ENGINEERING SERVICES

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Engineering Request #: _____

Requested By: Steven Widacki

Description of Program: General Fund Engineering Services
55113 - Plan Review Assistance - \$66,500
57313 - Transportation Plan Update - \$125,000; CIP Development - \$150,000
Kyle Pkwy Extension - \$1,300,000; Flood Study Participation - \$50,000

Total Cost of Program: \$ 1,691,500

Line Item Info:

Line Item	Description	Amount
55113	Engineering Services	\$ 66,500
57313	Engineering Svc-Capital Outlay	1,625,000
Total Program Request		\$ 1,691,500

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Engineering Request #: _____

Requested By: Steven Widacki

Description of Program: One (1) Inspector

Total Cost of Program: \$ 39,558

Line Item Info:

Line Item	Description	Amount
51111	Regular Full Time Wages	\$ 31,361
51141	FICA/Social Security	2,375
51142	Workers Compensation	-
51143	State Unemployment Taxes	270
51144	Retirement - TMRS	2,760
51151	Health Insurance	2,272
51152	Dental Insurance	182
51153	Life Insurance	24
51154	ST/LT Disability Insurance	252
51156	Vision	58
51157	AD&D	4
Total Program Request		\$ 39,558

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Engineering Request #: _____

Requested By: Steven Widacki

Description of Program: One (1) Staff Engineer

Total Cost of Program: \$ 86,809

Line Item Info:

Line Item	Description	Amount
51111	Regular Full Time Wages	\$ 69,516
51141	FICA/Social Security	5,265
51142	Workers Compensation	-
51143	State Unemployment Taxes	270
51144	Retirement - TMRS	6,117
51151	Health Insurance	4,544
51152	Dental Insurance	365
51153	Life Insurance	49
51154	ST/LT Disability Insurance	558
51156	Vision	116
51157	AD&D	9
Total Program Request		\$ 86,809

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Engineering Request #: _____

Requested By: Steven Widacki

Description of Program: Utility Fund Engineering Services
55113 - Water System Modeling - \$145,000; Wastewater System Modeling - \$125,000
57313 - WWTP, Ph. 3 - \$400,000; Trinity Well Improvements - \$75,000

Total Cost of Program: \$ 745,000

Line Item Info:

Line Item	Description	Amount
55113	Engineering Services	\$ 270,000
57313	Engineering Svc-Capital Outlay	475,000
Total Program Request		\$ 745,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Engineering Request #: _____

Requested By: Steven Widacki

Description of Program: Engineering Equipment
AutoCAD License - \$5,500
CADD Station - \$14,000
Vehicle (Truck) - \$25,000

Total Cost of Program: \$ 44,500

Line Item Info:

Line Item	Description	Amount
55331	IT Service Maint/License Fees	\$ 5,500
57114	Computer Equipment	14,000
57123	Motor Vehicles	25,000
Total Program Request		\$ 44,500



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

SUPPLEMENTAL BUDGET REQUEST

FINANCIAL SERVICES

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Financial Services Request #: _____

Requested By: Perwez Moheet

Description of Program: One (1) Internal Auditor

Total Cost of Program: \$ 66,237

Line Item Info:

Line Item	Description	Amount
51111	Regular Full Time Wages	\$ 49,964
51141	FICA/Social Security	3,822
51142	Workers Compensation	-
51143	State Unemployment Taxes	270
51144	Retirement - TMRS	4,397
51151	Health Insurance	4,544
51152	Dental Insurance	365
51153	Life Insurance	49
51154	ST/LT Disability Insurance	401
51156	Vision	116
51157	AD&D	9
51174	Training & Conf (Non-Travel)	500
52111	General Office Supplies	300
52214	Computer Hardware	1,500
Total Program Request		\$ 66,237

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Financial Services Request #: _____

Requested By: Perwez Moheet

Description of Program: One (1) Senior Utility Clerk

Total Cost of Program: \$ 57,694

Line Item Info:

Line Item	Description	Amount
51111	Regular Full Time Wages	\$ 42,677
51141	FICA/Social Security	3,265
51142	Workers Compensation	-
51143	State Unemployment Taxes	270
51144	Retirement - TMRS	3,756
51151	Health Insurance	4,544
51152	Dental Insurance	365
51153	Life Insurance	49
51154	ST/LT Disability Insurance	343
51156	Vision	116
51157	AD&D	9
51174	Training & Conf (Non-Travel)	500
52111	General Office Supplies	300
52214	Computer Hardware	1,500
Total Program Request		\$ 57,694

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Financial Services Request #: _____

Requested By: Perwez Moheet

Description of Program: One (1) Truck

Total Cost of Program: \$ 7,476

Line Item Info:

Line Item	Description	Amount
57126	Lease - Motor Vehicles	\$ 7,476
Total Program Request		\$ 7,476



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

SUPPLEMENTAL BUDGET REQUEST

PARKS & RECREATION

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Parks Maintenance Request #: _____

Requested By: Kerry Urbanowicz

Description of Program: Two (2) Mowers

Total Cost of Program: \$ 23,500

Line Item Info:

Line Item	Description	Amount
57122	Light Equipment	\$ 8,500
57125	Other Equipment	15,000
Total Program Request		\$ 23,500



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

SUPPLEMENTAL BUDGET REQUEST

PUBLIC LIBRARY

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Public Library Request #: _____

Requested By: Connie Brooks

Description of Program: 4 (Four) PT Library Clerks

Total Cost of Program: \$ 61,952

Line Item Info:

Line Item	Description	Amount
51111	Regular Full Time Wages	\$ 56,546
51141	FICA/Social Security	4,326
51142	Workers Compensation	-
51143	State Unemployment Taxes	1,080
51144	Retirement - TMRS	-
51151	Health Insurance	-
51152	Dental Insurance	-
51153	Life Insurance	-
51154	ST/LT Disability Insurance	-
51156	Vision	-
51157	AD&D	-
Total Program Request		\$ 61,952



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

SUPPLEMENTAL BUDGET REQUEST

POLICE

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Summary of Police Operations

Total Cost of Program: \$ 1,453,491.50

Line Item Info:

Line Item	Description	Amount
51111	Regular Full Time Wages	\$ 330,354.00
51114	Overtime Wages	17,500.00
51115	Shift Pay	3,000.00
51134	Language Incentive	5,320.00
51135	Certification Incentive	3,000.00
51141	FICA/Social Security	27,477.00
51143	State Unemployment Taxes	2,160.00
51144	Retirement - TMRS	29,733.00
51151	Health Insurance	31,808.00
51152	Dental Insurance	2,555.00
51153	Life Insurance	342.00
51154	ST/LT Disability Insurance	2,712.00
51156	Vision	809.00
51157	AD&D	63.00
51161	Uniforms (Buy)	136,400.00
52141	City Sponsored Events	2,000.00
52163	Medical Supplies	33,740.00
51173	Travel-Training & Conferences	7,900.00
51183	Memberships & Dues	300.00
51184	Subscriptions & Books	210.00
52171	Training Supplies	5,000.00
52182	Fire Arms Supplies	23,600.00
52183	Investigative Supplies	11,976.50
	Less Lethal	20,000.00
52212	Communication Equipment	15,000.00
52214	Computer Hardware	37,000.00
52215	Computer Software	9,700.00
52216	Computer Accessories	1,032.00
52231	Other Operational Equipment	37,000.00
53123	Telephone Systems	7,240.00
53124	Cell Phones/Pagers	2,400.00
53152	Cleaning Supplies	500.00
54131	Motor Vehicle Repair/Maint	7,790.00
54134	Equipment Maint - Motorcycles	12,000.00
54161	Fuel	107,120.00
54176	Equipment Rental - Motorcycles	9,600.00
55329	Other Contract Services	6,950.00
55333	IT Online Services	4,800.00
57123	Motor Vehicles	402,000.00
57125	Other Equipment	95,400.00

Total Program Request \$ 1,453,491.50

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Support Services Request #: _____

Requested By: Jeff Barnett

Description of Program: Summary of Support Services

Total Cost of Program: \$ 100,676

Line Item Info:

Line Item	Description	Amount
51111	Regular Full Time Wages	\$ 68,059
51114	Overtime Wages	4,500
51134	Language Incentive	2,100
51141	FICA/Social Security	5,711
51143	State Unemployment Taxes	540
51144	Retirement - TMRS	6,570
51151	Health Insurance	9,088
51152	Dental Insurance	730
51153	Life Insurance	98
51154	ST/LT Disability Insurance	600
51156	Vision	232
51157	AD&D	18
51161	Uniforms (Buy)	380
51173	Travel-Training & Conferences	2,050
Total Program Request		\$ 100,676

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: One (1) Administrative Assistant
To provide an Administrative Assistant to a department of approximately 50
employees. The department currently does not have an employee assigned to
provide office management assistance.

Total Cost of Program: \$ 51,216

Line Item Info:

Line Item	Description	Amount
51111	Regular Full Time Wages	\$ 36,232
51114	Overtime Wages	1,000
51134	Language Incentive	1,200
51135	Certification Incentive	-
51141	FICA/Social Security	2,940
51142	Workers Compensation	-
51143	State Unemployment Taxes	270
51144	Retirement - TMRS	3,382
51151	Health Insurance	4,544
51152	Dental Insurance	365
51153	Life Insurance	49
51154	ST/LT Disability Insurance	309
51156	Vision	116
51157	AD&D	9
51173	Travel-Training & Conferences	800
Total Program Request		\$ 51,216

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: One (1) Emergency Communications Specialist
To provide an additional telecommunicator to address the increasing number of
911 Calls, emergency dispatch activities, and walk-in customers during non-business
hours.

Total Cost of Program: \$ 49,460

Line Item Info:

Line Item	Description	Amount
51111	Regular Full Time Wages	\$ 31,827
51114	Overtime Wages	3,500
51134	Language Incentive	900
51141	FICA/Social Security	2,771
51142	Workers Compensation	-
51143	State Unemployment Taxes	270
51144	Retirement - TMRS	3,188
51151	Health Insurance	4,544
51152	Dental Insurance	365
51153	Life Insurance	49
51154	ST/LT Disability Insurance	291
51156	Vision	116
51157	AD&D	9
51161	Uniforms (Buy)	380
51173	Travel-Training & Conferences	1,250
Total Program Request		\$ 49,460

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Five (5) Police Officers
To provide an additional sworn police officers to address the growing needs for
police service consistant with population, traffic count, and calls for service.

Total Cost of Program: \$ 455,624

Line Item Info:

Line Item	Description	Amount
51111	Regular Full Time Wages	\$ 229,472
51114	Overtime Wages	12,500
51115	Shift Pay	2,500
51134	Language Incentive	3,800
51135	Certification Incentive	2,500
51141	FICA/Social Security	19,184
51143	State Unemployment Taxes	1,620
51144	Retirement - TMRS	20,194
51151	Health Insurance	22,720
51152	Dental Insurance	1,825
51153	Life Insurance	244
51154	ST/LT Disability Insurance	1,842
51156	Vision	578
51157	AD&D	45
51161	Uniforms (Buy)	60,000
51173	Travel-Training & Conferences	5,000
51183	Memberships & Dues	250
51184	Subscriptions & Books	150
52182	Fire Arms Supplies	3,000
53124	Cell Phones/Pagers	1,200
57123	Motor Vehicles	67,000

Total Program Request \$ 455,624

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Brazos Handheld e-Citation/ Mobile Data Capture System

Total cost for program is \$27,000.00. We may recover \$7,000 to \$14,000 from

New World.

Total Cost of Program: \$ 27,000

Line Item Info:

Line Item	Description	Amount
52214	Computer Hardware	\$ 27,000
Total Program Request		\$ 27,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Automated External Defibrillator (AED)

To purchase AED's for patrol vehicles and Police buildings.

Total Cost of Program: \$ 28,490

Line Item Info:

Line Item	Description	Amount
52163	Medical Supplies	\$ 28,490
Total Program Request		\$ 28,490

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Purchase 18 Level IIIA High Risk Body Armor
Heavy duty Tactical type vest for hazardous situations.

Total Cost of Program: \$ 32,400

Line Item Info:

Line Item	Description	Amount
51161	Uniforms (Buy)	\$ 32,400
Total Program Request		\$ 32,400

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Patrol Rifle Armorers Kits (2)

These kits are used to keep our Patrol rifles in good working condition.

Total Cost of Program: \$ 1,200

Line Item Info:

Line Item	Description	Amount
52182	Fire Arms Supplies	\$ 1,200
Total Program Request		\$ 1,200

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Childrens Programs
Child safety items, stickers, pamphlets, child ID kits, Bike ID, general items to pass
out during presentations and events to children.

Total Cost of Program: \$ 1,000

Line Item Info:

Line Item	Description	Amount
52141	City Sponsored Events	\$ 1,000
Total Program Request		\$ 1,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Citizens Police Acedemy

Fund the purchase of shirts, food and drinks during the academy classes.

Total Cost of Program: \$ 1,000

Line Item Info:

Line Item	Description	Amount
52141	City Sponsored Events	\$ 1,000
Total Program Request		\$ 1,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Coban DVD Burner
Automated DVD Evidence Burner

Total Cost of Program: \$ 5,000

Line Item Info:

Line Item	Description	Amount
52214	Computer Hardware	\$ 5,000
Total Program Request		\$ 5,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Biohazard Cleaning Supplies

To provide biohazard cleaning supplies for the police vehicles and buildings

OSHA recommended cleaning supplies to remove body fluids and other hazards

Total Cost of Program: \$ 500

Line Item Info:

Line Item	Description	Amount
53152	Cleaning Supplies	\$ 500
Total Program Request		\$ 500

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Law Enforcement Automated Personnel System

Software system to manage Field Training Program and other personnel matters.

Total Cost of Program: \$ 8,000

Line Item Info:

Line Item	Description	Amount
52215	Computer Software	\$ 8,000
Total Program Request		\$ 8,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Police Handgun Issuance Program

To purchase 40 Glock model 22 40 caliber pistols at \$415.00 a piece.

To provide department issued handguns to all officers.

Total Cost of Program: \$ 16,400

Line Item Info:

Line Item	Description	Amount
52182	Fire Arms Supplies	\$ 16,400
Total Program Request		\$ 16,400

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: High Risk Response Equipment
Ballistic helmets, flashlights, shield, entry tools, gloves, radio headsets, bags and
pouches, Hydration systems, and other misc equipment to keep officers safe during
high risk situations.

Total Cost of Program: \$ 25,000

Line Item Info:

Line Item	Description	Amount
51161	Uniforms (Buy)	\$ 25,000
Total Program Request		\$ 25,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Honor Guard Expenses
2 Uniforms, Custom Flag and other miscellaneous uniform items such as
gloves, carrying cases for equipment and tailoring.

Total Cost of Program: \$ 3,000

Line Item Info:

Line Item	Description	Amount
51161	Honor Guard	\$ 3,000
Total Program Request		\$ 3,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Less Lethal Program

To provide a program of less than lethal force options.

Such as pepper spray, gas, distraction devices and impact munitions and the system

to launch the munitions.

Total Cost of Program: \$ 20,000

Line Item Info:

Line Item	Description	Amount
	Less Lethal	\$ 20,000
Total Program Request		\$ 20,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012

Department: Police Department Request #: _____

Requested By: Sgt. Andre Marmolejo

Description of Program: Traffic Radar Speedometer Interface Cable Installation
Installation of nine interface cables for MPH Bee III and MPH Ranger EZ radar models
already installed on five 2009-2010 Dodge Charger Police Vehicles and four
2009-2011 Chevrolet Tahoe Police Vehicles. Will improve range and accuracy of
while reducing errors being experienced while operating in moving modes.

Total Cost of Program: \$ 990

Line Item Info:

Line Item	Description	Amount
54131	Motor Vehicle Additions	\$ 990
Total Program Request		\$ 990

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Motorola Command Radio (2)
Radio Will Allow command to talk with all area agencies. Even ones not on LCRA
system.

Total Cost of Program: \$ 15,000

Line Item Info:

Line Item	Description	Amount
52212	Communication Equipment	\$ 15,000
Total Program Request		\$ 15,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Video Systems For Motorcycles

Video/ Audio recording systems for Motorcycles

Total Cost of Program: \$ 12,000

Line Item Info:

Line Item	Description	Amount
57125	Motor Cycle A/V Recording	\$ 12,000
Total Program Request		\$ 12,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Motorcycle Weatherproof/ Vibration Resistant Radar (2)

To add mounted radar units to each motorcycle.

Total Cost of Program: \$ 10,000

Line Item Info:

Line Item	Description	Amount
57125	Other Equipment	\$ 10,000
Total Program Request		\$ 10,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Medic Bags/ First Aid Kits

Purchase first aid kits for the patrol vehicles and for training and firing range.

Total Cost of Program: \$ 5,250

Line Item Info:

Line Item	Description	Amount
52163	Medical Supplies	\$ 5,250
Total Program Request		\$ 5,250

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Lexipol Policy Program

Policy development software that includes training and documentation components.

Total Cost of Program: \$ 6,950

Line Item Info:

Line Item	Description	Amount
55329	Other Contract Services	\$ 6,950
Total Program Request		\$ 6,950

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Stop Stick Tire Deflation Device (20)

This is a tire deflation device used to end vehicle pursuits.

Total Cost of Program: \$ 10,000

Line Item Info:

Line Item	Description	Amount
52229	Supplemental Vehicle Equipment	\$ 10,000
Total Program Request		\$ 10,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: 5 Police Patrol Vehicles - New (\$67,000.00 approx per vehicle)
To provide additional police patrol vehicles due to added personnel in FY 2011-12 and
replace aging vehicles in fleet. This includes computer, radio, weapons, flashlight, first
aid kit, tint meter, P. B. T., digital camera, and other police vehicle associated items.

Total Cost of Program: \$ 445,800

Line Item Info:

Line Item	Description	Amount
54131	Motor Vehicle Additions	\$ 6,800
54161	Fuel	104,000
57123	Motor Vehicles	335,000
Total Program Request		\$ 445,800

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Radar Unit Replacement

To replace 6 older malfunctioning radar unit with new ones

Total Cost of Program: \$ 27,000

Line Item Info:

Line Item	Description	Amount
52231	Other Operational Equipment	\$ 27,000
Total Program Request		\$ 27,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: License Plate Reader System
System automatically reads license plates while officers drive around looking for
stolen vehicle or plates as well as wanted persons and "Hot Sheet" vehicles.

Total Cost of Program: \$ 24,000

Line Item Info:

Line Item	Description	Amount
57115	Insturments and apparatus	\$ 24,000
Total Program Request		\$ 24,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: LIDR Handheld Units for Traffic Unit
To replace older handheld units that are experiencing malfunctions due to age, and
extended use. These will be used by traffic units and patrol units in neighborhoods,
school zones, and along major roadways. LIDR units are laser radar units.

Total Cost of Program: \$ 7,500

Line Item Info:

Line Item	Description	Amount
57125	Instruments/Apparatus	\$ 7,500
Total Program Request		\$ 7,500

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012/13

Department: Police Department Request #: _____

Requested By: Jacob Luria

Description of Program: Evidence Tracker Increase to 2000 items,Evidence Tracker IT support
Evidence Tracker labels (5 rolls), ink ribbon (5 rolls), Evidence drying

Total Cost of Program: \$ 5,230

Line Item Info:

Line Item	Description	Amount
52183	Investigative Supplies	\$ 5,230
Total Program Request		\$ 5,230

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012/13

Department: Police Department Request #: _____

Requested By: Jacob Luria

Description of Program: Evidence drying cabinet

Use for drying of biological contaminants in a safe environment

Total Cost of Program: \$ 5,000

Line Item Info:

Line Item	Description	Amount
52183	Investigative Supplies	\$ 5,000
Total Program Request		\$ 5,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012/13

Department: Police Department Request #: _____

Requested By: Jacob Luria

Description of Program: Rescue Phone Cellular Response Console
establish communications during crisis negotiations situations

Total Cost of Program: \$ 1,245

Line Item Info:

Line Item	Description	Amount
53123	Telephone Systems	\$ 1,245
Total Program Request		\$ 1,245

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012/13

Department: Police Department Request #: _____

Requested By: Jacob Luria

Description of Program: Rescue Phone Quad Crisis Response Module
establish communications during crisis negotiations situations

Total Cost of Program: \$ 5,995

Line Item Info:

Line Item	Description	Amount
53123	Telephone Systems	\$ 5,995
Total Program Request		\$ 5,995

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012/13

Department: Police Department Request #: _____

Requested By: Jacob Luria

Description of Program: Sirchie Search Latent Print Specialist Kit
Crime Scene Processing

Total Cost of Program: \$ 439.50

Line Item Info:

Line Item	Description	Amount
52183	Investigative Supplies	\$ 439.50
Total Program Request		\$ 439.50

City of Kyle
Program Descriptions for Supplemental Requests
FY 2012/13

Department: Police Department Request #: _____

Requested By: Jacob Luria

Description of Program: Nikon D90 SLR Camera w/ Micro lens

Crime Scene Processing

Total Cost of Program: \$ 1,307

Line Item Info:

Line Item	Description	Amount
52183	Investigative Supplies	\$ 1,307
Total Program Request		\$ 1,307

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: Training Supplies

Will be used to purchase supplies for training, targets, paintballs, paintball markers,

masks, and other supplies used to facilitate in service and new officer training.

Total Cost of Program: \$ 5,000

Line Item Info:

Line Item	Description	Amount
52171	Training - Supplies	\$ 5,000
Total Program Request		\$ 5,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Police Department Request #: _____

Requested By: Jeff Barnett

Description of Program: 2 Motorcycle Traffic Units

2 sworn Peace Officer positions, Motorcycles, Equipment, Etc.

Total Cost of Program: \$ 235,371

Line Item Info:

Line Item	Description	Amount
51111	Regular Full Time Wages	\$ 100,882
51114	Overtime Wages	5,000
51115	Shift Pay	500
51134	Language Incentive	1,520
51135	Certification Incentive	500
51141	FICA/Social Security	8,293
51142	Workers Compensation	-
51143	State Unemployment Taxes	540
51144	Retirement - TMRS	9,539
51151	Health Insurance	9,088
51152	Dental Insurance	730
51153	Life Insurance	98
51154	ST/LT Disability Insurance	870
51156	Vision	231
51157	AD&D	18
51161	Uniforms (Buy)	16,000
51173	Travel-Training & Conferences	2,900
51181	Training/Registration	-
51182	Professional Conferences	-
51183	Memberships & Dues	50
51184	Subscriptions & Books	60
52182	Fire Arms Supplies	3,000
52214	Computer Hardware	5,000
52215	Computer Software	1,700
52216	Computer Accessories	1,032
53124	Cell Phones/Pagers	1,200
54134	Equipment Maint - Motorcycles	12,000
54161	Fuel	3,120
54176	Equipment Rental - Motorcycles	9,600
57125	Other Equipment	41,900

Total Program Request	\$	235,371
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City of Kyle
Program Descriptions for Supplemental Requests
FY 2012/13

Department: Police Department Request #: _____

Requested By: Jacob Luria

Description of Program: Citizen Observer/Tips 411
Internet based subscription for interactive crime mapping system that is shared
with the public; has anonymous texting, emergency notifications via text and e-mail,
searchable database. (This is a two-year subscription)

Total Cost of Program: \$ 4,800

Line Item Info:

Line Item	Description	Amount
55333	IT Online Services	\$ 4,800
Total Program Request		\$ 4,800



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

SUPPLEMENTAL BUDGET REQUEST

PUBLIC WORKS

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Public Works Request #: _____

Requested By: Harper Wilder

Description of Program: Six (6) Street Tech I

Total Cost of Program: \$ 225,776

Line Item Info:

Line Item	Description	Amount
51111	Regular Full Time Wages	\$ 163,075
51114	Overtime Wages	900
51141	FICA/Social Security	13,164
51142	Workers Compensation	-
51143	State Unemployment Taxes	1,620
51144	Retirement - TMRS	15,143
51151	Health Insurance	27,264
51152	Dental Insurance	2,189
51153	Life Insurance	293
51154	ST/LT Disability Insurance	1,381
51156	Vision	693
51157	AD&D	54
Total Program Request		\$ 225,776

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Public Works - Street Maintenance Request #: _____

Requested By: Harper Wilder

Description of Program: 3 Ton 48" Steel Wheel Roller - \$43,000
20' (2) 7k lb Axles / tilt trailer - \$8,000

Total Cost of Program: \$ 51,000

Line Item Info:

Line Item	Description	Amount
57124	Heavy Equipment	\$ 43,000
57125	Other Equipment	8,000
Total Program Request		\$ 51,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Public Works - Admin Request #: _____

Requested By: Harper Wilder

Description of Program: One (1) Truck

Total Cost of Program: \$ 26,000

Line Item Info:

Line Item	Description	Amount
57123	Motor Vehicles	\$ 26,000
Total Program Request		<u>\$ 26,000</u>

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Public Works - Water Operations Request #: _____

Requested By: Harper Wilder

Description of Program: F750 With 6 ton Crane - \$45,000, Split with Wastewater Operations
Repainting of Dacy Elevated Tank - \$40,000
Repainting of Roland Elevated Tank - \$40,000

Total Cost of Program: \$ 125,000

Line Item Info:

Line Item	Description	Amount
57124	Heavy Equipment	\$ 45,000
57215	Water Wells & Pumps	80,000
Total Program Request		\$ 125,000

City of Kyle
Program Descriptions for Supplemental Requests
FY 2013

Department: Public Works - Wastewater Operations Request #: _____

Requested By: Harper Wilder

Description of Program: F750 With 6 ton Crane - \$45,000, Split with Water Operations
Retrofit of all Lift Stations on to our existing SCADA system - \$135,000

Total Cost of Program: \$ 180,000

Line Item Info:

Line Item	Description	Amount
57112	Communication Equipment	\$ 135,000
57124	Heavy Equipment	45,000
Total Program Request		\$ 180,000



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

**AMENDMENTS TO APPROVED
BUDGET BY CITY COUNCIL**

City of Kyle, Texas
Amendments to Proposed Budget for Fiscal Year 2012-13
Final Adopted as of September 4, 2012

Item	City Department	Description	Budget Category	Proposed Budget FY 2012-13	Amendment Increase (Decrease)	Amended Proposed Budget FY 2012-13	Date Reviewed
1.	Mayor & Council	Do not add membership in National League of Cities.	Expenditure	\$ -	\$ -	\$ -	9/4/2012
2.	Mayor & Council	Do not add membership in U.S. Conference of Mayors	Expenditure	\$ -	\$ -	\$ -	9/4/2012
3.	Office of the City Manager	Reduce Other Contract Services in Office of the City Manager.	Expenditure	\$ 20,000	\$ -	\$ 20,000	9/4/2012
5.	Sub-total:	Net Increase (Decrease) in G/F Expenditures for Mayor & Council and Office of the City Manager Amendments.		\$ 20,000	\$ -	\$ 20,000	
6.	Communications Department	Add \$700 for cell phone; budgeted in Office of the City Manager.	Expenditure	\$ -	\$ 700	\$ 700	8/8/2012
7.	Office of the City Manager	Reduce \$700 in cell phone cost line item in the Office of the City Manager.	Expenditure	\$ 4,500	\$ (700)	\$ 3,800	8/8/2012
8.	Sub-total:	Net Increase (Decrease) in G/F Expenditures for Communications Department and Office of the City Manager Amendments.		\$ 4,500	\$ -	\$ 4,500	

City of Kyle, Texas
Amendments to Proposed Budget for Fiscal Year 2012-13
Final Adopted as of September 4, 2012

Item	City Department	Description	Budget Category	Proposed Budget FY 2012-13	Amendment Increase (Decrease)	Amended Proposed Budget FY 2012-13	Date Reviewed
9.	Park & Rec. Department Park Development Fund	Add two commercial mowers requested by the Parks & Recreation Department. One mower unit for \$8,500 and a second unit for \$15,000. Funding to be provided from the Park Development Fund. Approximately \$52,340 is available in the Park Development Fund.	Expenditure	\$ -	\$ 23,500	\$ 23,500	8/8/2012
10.	Sub-total:	Net Increase (Decrease) in Park Development Expenditures for Parks & Rec. Department.		\$ -	\$ 23,500	\$ 23,500	
11.	Park & Rec. Department Hotel Occupancy Fund	Add funding for City of Kyle Marquee at the Kyle Visitor Center (Train Depot).	Expenditure	\$ -	\$ 5,000	\$ 5,000	8/23/2012
12.	Sub-total:	Net Increase (Decrease) in Park Development Expenditures for Parks & Rec. Department.		\$ -	\$ 5,000	\$ 5,000	

City of Kyle, Texas
Amendments to Proposed Budget for Fiscal Year 2012-13
Final Adopted as of September 4, 2012

Item	City Department	Description	Budget Category	Proposed Budget FY 2012-13	Amendment Increase (Decrease)	Amended Proposed Budget FY 2012-13	Date Reviewed
13.	Police Department	Add one (1) part-time Dispatch Support position for 20 hours per week at \$13.00 per hour.	Expenditure	\$ -	\$ 14,970	\$ 14,970	8/23/2012
14.	Police Department	Add two (2) full-time Dispatch Support positions for 40 hours per week each at \$15.00 per hour plus fringe benefits and equipment.	Expenditure	\$ -	\$ 112,920	\$ 112,920	8/23/2012
15.	Police Department	Add one (1) full-time motorcycle police officer positions including all support and equipment costs.	Expenditure	\$ -	\$ 92,713	\$ 92,713	8/23/2012
16.	Police Department	Change to add one (1) part-time Animal Control Officer position for 19 hours per week at \$13.86 per hour instead of a full-time position.	Expenditure	\$ -	\$ 25,242	\$ 25,242	9/4/2012
17.	Police Department	Add funding for a joint study with Hays County for the 911 Emergency Call Center Co-Location Project.	Expenditure	\$ -	\$ 19,191	\$ 19,191	8/23/2012
18.	Police Department	Eliminate funding for one (1) vacant police officer position in order to fund two full-time Dispatch Support positions.	Expenditure	\$ -	\$ (67,914)	\$ (67,914)	8/23/2012
19.	Police Department - General Fund Revenues	Increase court fines to include fines generated by one additional motorcycle police officer positions.	Revenue	\$ -	\$ (108,000)	\$ (108,000)	8/23/2012

City of Kyle, Texas
Amendments to Proposed Budget for Fiscal Year 2012-13
Final Adopted as of September 4, 2012

Item	City Department	Description	Budget Category	Proposed Budget FY 2012-13	Amendment Increase (Decrease)	Amended Proposed Budget FY 2012-13	Date Reviewed
20.	Police Department	Apply accumulated funds from the Police Forfeiture Fund for purchase of equipment for two motorcycle police officers positions. Approximately \$22,390 is available in the Police Forfeiture Fund.	Expenditure	\$ -	\$ (20,000)	\$ (20,000)	8/23/2012

City of Kyle, Texas
Amendments to Proposed Budget for Fiscal Year 2012-13
Final Adopted as of September 4, 2012

Item	City Department	Description	Budget Category	Proposed Budget FY 2012-13	Amendment Increase (Decrease)	Amended Proposed Budget FY 2012-13	Date Reviewed
21.	Police Department	Reduce overtime compensation for Dispatch Support Services.	Expenditure	\$ 47,040	\$ (45,040)	\$ 2,000	8/23/2012
22.	Police Department	Reduce overtime compensation for Police Operations. Current approved budget for overtime compensation totals \$92,500.	Expenditure	\$ 117,600	\$ (17,600)	\$ 100,000	8/23/2012
23.	Police Department	Reduce postage line item budget. Actual costs for the last three years has not exceeded \$1,000 per year.	Expenditure	\$ 4,170	\$ (2,723)	\$ 1,447	9/4/2012
24.	General Fund Transfer-Out	Eliminate \$3,758 of the \$30,891 planned transfer to the Transportation Fund to cure one-fifth of \$154,454 negative fund balance from years prior to FY 2011. This was year 1 of a 5-year transfer plan.	Transfer	\$ 30,891	\$ (3,758)	\$ 27,133	9/4/2012
25.	Sub-total:	Net Increase (Decrease) in G/F Expenditures for Police Department Amendments:		\$ 199,701	\$ -	\$ 199,701	
26.	Police Forfeiture Fund	Add appropriation for expenditure line items for purchase of equipment for motorcycle unit.	Expenditure	\$ -	\$ 20,000	\$ 20,000	8/23/2012
27.	Sub-total:	Net Increase (Decrease) in Expenditures for Police Forfeiture Fund:		\$ -	\$ 20,000	\$ 20,000	

City of Kyle, Texas
Amendments to Proposed Budget for Fiscal Year 2012-13
Final Adopted as of September 4, 2012

Item	City Department	Description	Budget Category	Proposed Budget FY 2012-13	Amendment Increase (Decrease)	Amended Proposed Budget FY 2012-13	Date Reviewed
28.	Economic Development Department	Add funding for economic development consultant contract for Catalyst Commercial.	Expenditure	\$ -	\$ 15,300	\$ 15,300	8/23/2012
29.	Economic Development Department	Defer printing by Texas Monthly (\$7,550) and cash contribution to Opportunity Austin program (\$5,000) of Austin Chamber in the current year by one month to FY 2013. This will increase beginning fund balance for FY 2013 that can be used for the consultant contract.	Expenditure *	\$ 15,300	\$ (15,300)	\$ -	8/23/2012
30.	Sub-total:	Net Increase (Decrease) in G/F Expenditures for Economic Development Department Amendment:					
				\$ 15,300	\$ -	\$ 15,300	

City of Kyle, Texas
Amendments to Proposed Budget for Fiscal Year 2012-13
Final Adopted as of September 4, 2012

Item	City Department	Description	Budget Category	Proposed Budget FY 2012-13	Amendment Increase (Decrease)	Amended Proposed Budget FY 2012-13	Date Reviewed
31.	Municipal Court	Do not increase base compensation for Municipal Court Judge to cover magistration and other duties totaling 340 hours per year currently performed but not included in the base pay.	Expenditure	\$ -	\$ -	\$ -	9/4/2012
32.	General Fund Transfer-Out	Do not eliminate \$14,251 of the \$17,473 transfer to the Economic Development Fund to cure one-fifth of \$87,363 negative fund balance from years prior to FY 2011. This was year 1 of a 5-year transfer plan.	Transfer	\$ 17,473	\$ -	\$ 17,473	9/4/2012
33.	Sub-total:	Net Increase (Decrease) in G/F Expenditures for Municipal Court Amendment:		\$ 17,473	\$ -	\$ 17,473	

City of Kyle, Texas
Amendments to Proposed Budget for Fiscal Year 2012-13
Final Adopted as of September 4, 2012

Item	City Department	Description	Budget Category	Proposed Budget FY 2012-13	Amendment Increase (Decrease)	Amended Proposed Budget FY 2012-13	Date Reviewed
34.	Public Works Department Water Utility Operations	Add funding to buy uniforms, boots, gloves, and other safety gear for crews. This was not included in the proposed budget as the department was evaluating options and pricing.	Expenditure	\$ -	\$ 11,900	\$ 11,900	8/23/2012
35.	Public Works Department Water Utility Operations	Add funding to pay for the legislative advocate for the 82nd and 83rd legislative sessions covering water and sewer rates of privately owned utilities. Resolution passed by City Council on 8/21/2012.	Expenditure	\$ -	\$ 10,000	\$ 10,000	8/23/2012
36.	Public Works Department Wastewater Utility Operations	Add funding to buy uniforms, boots, gloves, and other safety gear for crews. This was not included in the proposed budget as the department was evaluating options and pricing.	Expenditure	\$ -	\$ 8,800	\$ 8,800	8/23/2012
37.	Public Works Department Wastewater Utility Operations	Add funding for manhole rehabilitation in FY 2012-13. Invitation for bids was issued on 8/11/2012 and ends on 9/10/2012. Earliest contract award can be made is on 9/18/2012.	Expenditure	\$ -	\$ 65,000	\$ 65,000	8/23/2012
38.	Public Works Department Wastewater Utility Operations	Reduce current approved budget for manhole rehabilitation. This will increase beginning fund balance for FY 2013 that can be used to budget for this contract.	Expenditure *	\$ 65,000	\$ (65,000)	\$ -	8/23/2012
39.	Sub-total:	Net Increase (Decrease) in Expenditures for Public Works Department Water and Wastewater Utility Fund:		\$ 65,000	\$ 30,700	\$ 95,700	
40.	TOTAL:	Net Increase (Decrease) in Total Expenditures For All City Funds:		\$ 321,974	\$ 79,200	\$ 401,174	



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

PUBLIC NOTICES



City of Kyle, Texas

Notice of Budget Workshops and Public Hearings on Proposed Budget for Fiscal Year 2012-13

The Kyle City Council is scheduled to conduct Budget Workshops and Public Hearings on the City's proposed Budget for Fiscal Year 2012-13, Property Tax Rate, Fees & Charges, and Water/Wastewater Rates in accordance with the provisions of Section 8.05 of the Kyle City Charter.

The proposed Budget for Fiscal Year 2012-13 is a complete financial plan for all City Funds, programs, services, operations, and activities for the period covering October 1, 2012 through September 30, 2013. The City's proposed Budget for Fiscal Year 2012-13 will require raising more revenue from property tax than in the previous year. The City's proposed Budget will also require raising more revenue from water and wastewater rates and other fees than in the previous year. The proposed Budget for Fiscal Year 2012-13 for all City expenditures totals approximately \$41.6 million which includes approximately \$13.1 million for the City's General Fund.

The City Manager will present the City's proposed Budget for Fiscal Year 2012-13 to the City Council on Wednesday, August 1, 2012 at 7:00 p.m., at the Kyle City Hall, 100 West Center Street.

The City Council is scheduled to hold Public Hearings as part of the Budget Workshops (special called and regular meetings) on the City's proposed Budget for Fiscal Year 2012-13, Property Tax Rate, Fees & Charges, and Water/Wastewater Rates at the Kyle City Hall, 100 West Center Street, Kyle, Texas, on the following dates and time:

- Budget Workshop #1: Wednesday, August 1, 2012, 7:00 p.m.
- Budget Workshop #2: Thursday, August 2, 2012, 7:00 p.m.
- Budget Workshop #3: Wednesday, August 8, 2012, 7:00 p.m.
- Budget Workshop #4: Wednesday, August 15, 2012, 7:00 p.m.
- Budget Workshop #5: Thursday, August 23, 2012, 7:00 p.m.
- Budget Workshop #6: Tuesday, September 4, 2012, 7:00 p.m. **(1st Reading)**
- Budget Workshop #7: Wednesday, September 5, 2012, 7:00 p.m. **(2nd Reading)**

All interested parties are invited to attend the Public Hearings and provide their comments to the City Council. Electronic copy of the City's proposed Fiscal Year 2012-13 Annual Budget document will be available on the City's website beginning August 2, 2012. Paper copy of the proposed budget for public inspection will also be available beginning August 2, 2012 during business hours Monday through Thursday from 7:30 a.m. to 5:30 p.m. and from 7:30 a.m. to 11:30 a.m. on Friday (except on a City holiday) at the Kyle City Hall, 100 West Center Street, Kyle, Texas.

Perwez A. Moheet, CPA
Director of Finance
City of Kyle, Texas

2012 Property Tax Rates in City of Kyle

This notice concerns the 2012 property tax rates for City of Kyle. It presents information about three tax rates. Last year's tax rate is the actual tax rate the taxing unit used to determine property taxes last year. This year's *effective* tax rate would impose the same total taxes as last year if you compare properties taxed in both years. This year's *rollback* tax rate is the highest tax rate the taxing unit can set before taxpayers start rollback procedures. In each case these rates are found by dividing the total amount of taxes by the tax base (the total value of taxable property) with adjustments as required by state law. The rates are given per \$100 of property value.

Last year's tax rate:

Last year's operating taxes	\$3,377,723
Last year's debt taxes	\$3,553,691
Last year's total taxes	\$6,931,414
Last year's tax base	\$1,430,632,405
Last year's total tax rate	\$0.4845/\$100

This year's effective tax rate:

Last year's adjusted taxes (after subtracting taxes on lost property)	\$6,643,638
÷ This year's adjusted tax base (after subtracting value of new property)	\$1,338,841,796
=This year's effective tax rate (Maximum rate unless unit publishes notices and holds hearings.)	\$0.4962/\$100

This year's rollback tax rate:

Last year's adjusted operating taxes (after subtracting taxes on lost property and adjusting for any transferred function, tax increment financing, state criminal justice mandate, and/or enhanced indigent healthcare expenditures)	\$4,279,054
÷ This year's adjusted tax base	\$1,338,841,796
=This year's effective operating rate	\$0.3196/\$100
x 1.08=this year's maximum operating rate	\$0.3451/\$100
+ This year's debt rate	\$0.2541/\$100
= This year's total rollback rate	\$0.5992/\$100
-Sales tax adjustment rate	\$0.0748/\$100
=Rollback tax rate	\$0.5244/\$100

Statement of Increase/Decrease

If City of Kyle adopts a 2012 tax rate equal to the effective tax rate of \$0.4962 per \$100 of value, taxes would decrease compared to 2011 taxes by \$-23,057.

Schedule A - Unencumbered Fund Balance

The following estimated balances will be left in the unit's property tax accounts at the end of the fiscal year. These balances are not encumbered by a corresponding debt obligation.

Type of Property Tax Fund	Balance
General Fund	3,490,913
Interest & Sinking Fund	425,042

Schedule B - 2012 Debt Service

The unit plans to pay the following amounts for long-term debts that are secured by property taxes. These amounts will be paid from property tax revenues (or additional sales tax revenues, if applicable).

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
Combination Tax & Certificate of Obligations, Series 2002	225,000	8,213	0	233,213
Combination Tax & Certificate of Obligations, Series 2007	430,000	350,600	0	780,600
Combination Tax & Certificate of Obligations, Series 2008	436,667	776,925	0	1,213,592
Limited Tax Notes, Series 2009	504,160	58,132	0	562,292
General Obligations Refunding Bonds, Series 2009	365,322	370,874	0	736,196
Combination Tax &	165,000	146,023	0	311,023

Certificate of obligations,

Series 2010

General Obligations	35,000	90,968	0	125,968
Refunding Bonds, Series				

2011

Total required for 2012 debt service	\$3,962,884
- Amount (if any) paid from Schedule A	\$425,042
- Amount (if any) paid from other resources	\$0
- Excess collections last year	\$0
= Total to be paid from taxes in 2012	\$3,537,842
+ Amount added in anticipation that the unit will collect only 100.00% of its taxes in 2012	\$0
= Total debt levy	\$3,537,842

Schedule C - Expected Revenue from Additional Sales Tax

In calculating its effective and rollback tax rates, the unit estimated that it will receive \$1,041,458 in additional sales and use tax revenues.

This notice contains a summary of actual effective and rollback tax rates' calculations. You can inspect a copy of the full calculations at 712 S. Stagecoach Trail, San Marcos, TX 78666.

Name of person preparing this notice: Luanne Caraway

Title: Hays County Tax Assessor-Collector

Date Prepared: 08/01/2012

City of Kyle, Texas

Notice of Public Hearing on Tax Increase

The City of Kyle will hold two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 5.68 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax calculated under Chapter 26, Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

The first public hearing will be held on August 15, 2012 at 7:00 PM at Kyle City Hall, 100 W. Center Street, Kyle, TX 78640.

The second public hearing will be held on August 23, 2012 at 7:00 PM at Kyle City Hall, 100 W. Center Street, Kyle, TX 78640.

The members of the governing body voted on the proposal to consider the tax increase as follows:

FOR: Mayor Lucy Johnson
Mayor Pro Tem Diane Hervol
Council Member Becky Selbera
Council Member David Wilson
Council Member Samantha Bellows-LeMense
Council Member Ray Bryant

AGAINST: Council Member Brad Pickett

PRESENT and not voting: None

ABSENT: None

The average taxable value of a residence homestead in City of Kyle last year was \$126,988. Based on last year's tax rate of \$0.4845 per \$100 of taxable value, the amount of taxes imposed last year on the average home was \$615.26.

The average taxable value of a residence homestead in City of Kyle this year is \$125,097. If the governing body adopts the effective tax rate for this year of \$0.4962 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$620.73.

If the governing body adopts the proposed tax rate of \$0.5244 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$656.01.

Members of the public are encouraged to attend the hearings and express their views.

CITY OF KYLE, TEXAS

NOTICE OF TAX REVENUE INCREASE

The City of Kyle conducted public hearings on August 15, 2012 and August 23, 2012 on a proposal to increase the total tax revenues of the City of Kyle from properties on the tax roll in the preceding year by 5.68 percent.

The total tax revenue proposed to be raised last year at last year's tax rate of \$0.4845 for each \$100 of taxable value was \$6,931,414.

The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.5244 for each \$100 of taxable value, excluding tax revenue to be raised from new property added to the tax roll this year, is \$7,009,833.

The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.5244 for each \$100 of taxable value, including tax revenue to be raised from new property added to the tax roll this year, is \$7,289,919.

The City Council of City of Kyle is scheduled to vote on the tax rate that will result in that tax increase at a public meeting to be held at 7:00 p.m. on September 4, 2012 (1st Reading of Ordinance) and at 7:00 p.m. on September 5, 2012 (2nd Reading of Ordinance) at Kyle City Hall, 100 W. Center Street, Kyle, TX 78640.



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

**RESOLUTION:
CONSIDERATION OF
TAX RATE INCREASE PROPOSAL**

RESOLUTION NO. 808

A RESOLUTION OF THE CITY OF KYLE, TEXAS, TO RECORD COUNCIL VOTE TO CONSIDER A PROPOSED AD VALOREM TAX RATE OF \$0.5244 PER \$100.00 OF TAXABLE VALUATION FOR FISCAL YEAR 2012-13 FOR THE CITY OF KYLE; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS.

Whereas, the Texas Tax Code, Section 26.06, requires that prior to holding the required public hearings on the tax rate, the governing body must take a record vote by an ordinance or resolution , as appropriate, showing how each member of the governing body voted on the proposal to consider the tax increase, and,

Whereas, the Texas Tax Code, Section 26.06 requires that the governing body publish a "Notice of Public Hearing on Tax Increase" showing how each member of governing body by name voted on the proposal to consider the tax increase or, if one or more were absent, indicating the absences by name.

Whereas, this Resolution complies with the provisions of the Texas Tax Code.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS, HAYS COUNTY, THAT:

Section 1. Findings. As required by the Texas Tax Code, Section 26.06, the City Council of the City of Kyle, Texas, has on this day considered the proposal to increase ad valorem tax rate to \$0.5244 per \$100 valuation for Fiscal Year 2012-13 and recorded the vote on the tax rate proposal to be as follows:

FOR: Mayor Lucy Johnson
Mayor Pro Tem, Diane E. Hervol
Council Member Becky Selbera
Council Member David Wilson
Council Member Samantha Bellows-LeMense
Council Member Ray Bryant

AGAINST: Council Member Bradley P. Pickett

**PRESENT
AND NOT**

VOTING: None

ABSENT: None

In addition, the following recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

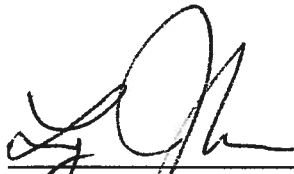
Section 2. Authorization. This Resolution of the City of Kyle, Texas, is hereby adopted in compliance with the requirements set forth in Section 26.06 of the Texas Tax Code.

Section 3. Effective Date. This Resolution shall take effect from and after the date of its passage as authorized by the Charter of the City of Kyle.

Section 4. Open Meetings. It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Local Government Code.

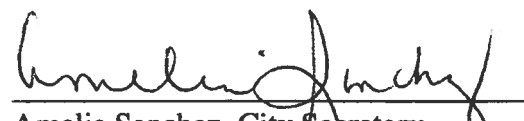
FINALLY PASSED AND APPROVED on this the 1st day of August, 2012.

THE CITY OF KYLE, TEXAS



Lucy Johnson, Mayor

ATTEST:



Amelia Sanchez, City Secretary



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

ORDINANCE: BUDGET ADOPTION

ORDINANCE NO. 708

AN ORDINANCE OF THE CITY OF KYLE, TEXAS ADOPTING A \$41.64 MILLION BUDGET FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, INCLUDING WATER AND WASTEWATER RATE INCREASES, IMPLEMENTATION OF NEW CITY FEES, OTHER FEE INCREASES AS SPECIFIED IN THE FEE SCHEDULE, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; AND PROVIDING FOR AN EFFECTIVE DATE

Whereas, the City Manager of the City of Kyle, Texas has submitted to the Mayor and City Council on August 1, 2012 a proposed Operating Budget for the revenue and expenditures, water and wastewater rates, implementation of new City fees, and other fees and charges included in the Fee Schedule for conducting the affairs of the City thereof and providing a complete financial plan for Fiscal Year 2012-13 in compliance with the Kyle City Charter; and which said proposed budget has been compiled from detailed information obtained from all departments and offices of the City; and,

Whereas, the Mayor and City Council received the City Manager's proposed budget and conducted public hearings on the budget, a copy of which with all supporting materials has been filed with the City Secretary, all in compliance with state law and the Kyle City Charter; and,

Whereas, during the month of August 2012, the City Council held five (5) Budget Work Sessions during public meetings to review revenue estimates for the City's General Fund and the Water and Wastewater Utility Fund, line item expenditure budgets for all City departments, revenue, expenditures and fund balances for all City Funds, miscellaneous fee schedule, implementation of new City fees, rate increases for water and wastewater services, and property tax increases.

Whereas, the Mayor and City Council have reviewed the Fiscal Year 2012-13 Operating Budget including line item expenditure budgets of all City departments, water and wastewater rate increases, implementation of new City fees, and other fee increases as specified in the Fee Schedule and, having considered any and all appropriate amendments, now deem this document to be the appropriate financial plan for the City of Kyle in the ensuing fiscal year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS, THAT:

Section 1. Findings. The following recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Public Hearings. By September 5, 2012, the scheduled date of the 2nd Reading of

the Budget Adoption Ordinance, the City Council will have held a total of twenty (20) public hearings to obtain comments and recommendations from Kyle citizens, residents, businesses, and other interested persons on the City's annual budget, property tax rate increases, implementation of new City fees, miscellaneous City fee increases, and increases to the water and wastewater service rates.

Section 3. Budget Adoption. The Annual Budget of the City of Kyle including revenue and expenditures, water and wastewater rates, and other fees and charges listed in the Fee Schedule for conducting the affairs of the City thereof and providing a complete financial plan for Fiscal Year 2012-13 beginning October 1, 2012 and ending September 30, 2013, a copy of which is attached hereto as "Exhibit A", be and the same is in all things adopted and approved as the fund budget for all expenditures/expenses as well as fixed charges against the City for the fiscal year beginning October 1, 2012 and ending September 30, 2013.

Section 4. Approval of Expenditures by Fund. The sums included within the budget as described herein are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City of Kyle as established in the approved budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013.

Section 5. Conflict. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Section 6. Open Meetings. That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Ch. 551, Texas Local Government Code.

Section 7. Effective Date. This Ordinance shall be in full force and effect from and after the date of its final passage and adoption in accordance with the provisions of applicable state law and the City Charter.

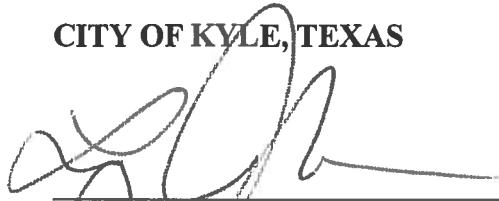
PASSED AND APPROVED on First Reading this 4th day of September, 2012.

FINALLY PASSED AND APPROVED on this 5th day of September, 2012.

ATTEST:

CITY OF KYLE, TEXAS


For Amelia Sanchez, City Secretary


Lucy Johnson, Mayor



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

ORDINANCE:
PROPERTY TAX RATE ADOPTION

ORDINANCE NO. 709

**AN ORDINANCE OF THE CITY OF KYLE, TEXAS
LEVYING AD VALOREM TAXES FOR USE AND
SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE
CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1,
2012 AND TERMINATING SEPTEMBER 30, 2013;
PROVIDING FOR APPORTIONING EACH LEVY FOR
SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES
SHALL BECOME DUE AND WHEN SAME SHALL
BECOME DELINQUENT IF NOT PAID.**

Whereas, the City Council of the City of Kyle, Texas approved the municipal budget for the fiscal year beginning October 1, 2012 and ending September 30, 2013; and

Whereas, it is necessary that an Ordinance be passed levying an ad valorem tax on all property, both real and personal, within the corporate limits of the City of Kyle, Texas in accordance with such budget and the Texas Tax Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS:

Section 1. There is hereby levied and there shall be collected for the Maintenance and Operations (use and support) of the municipal government of the City of Kyle (herein the "City") and to provide an Interest and Sinking Fund for the Fiscal Year 2012-13 , upon all property, real, personal and mixed, within the corporate limits of said City on January 1, 2012 subject to taxation, a tax of \$0.5244 on each \$100.00 valuation of property, said tax being so levied and apportioned to the specific purposes here set forth:

1. For the Maintenance and Operation support of the general government (General Fund), \$0.2703 on each \$100.00 taxable valuation of property; and
2. For the Interest and Sinking Fund, \$0.2541 on each \$100.00 taxable valuation of property.
3. The total tax rate of \$0.5244 on each \$100.00 taxable valuation of property is 5.68 percent above the effective tax rate of \$0.4962 per \$100.00 taxable valuation of property.
4. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. {Tax Code 26.05 (b)(1)}
5. The tax rate of \$0.5244 per \$100.00 taxable valuation exceeds the effective maintenance and operations rate of \$0.3196 per \$100.00 taxable valuation. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 64.08 PERCENT

AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$34.20. {Tax Code 26.05 (b)(1)}

6. THIS TOTAL TAX RATE OF \$0.5244 PER \$100.00 OF ASSESSED VALUATION WILL INCREASE TOTAL CITY PROPERTY TAX ON A \$100,000 HOME BY \$28.20 AS COMPARED TO THE EFFECTIVE TAX RATE OF \$0.4962 PER \$100.00 OF ASSESSED VALUATION.

Section 2. That taxes levied under this Ordinance shall be due October 1, 2012 and if not paid on or before January 31, 2013 shall immediately become delinquent.

Section 3. All taxes shall become a lien upon the property against which assessed, and the Hays County Tax Office as the assessor and collector of the City is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the state of Texas and ordinances of the City, and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by state law.

Section 4. Public Hearings. By September 5, 2012, the scheduled date of the 2nd Reading of the Property Tax Rate Adoption Ordinance, the City Council will have held a total of five (5) separate public hearings to obtain comments and recommendations from Kyle citizens, residents, businesses, and other interested persons specifically on the City's property tax rates. In compliance with Truth-in-Taxation requirements, all public notices were published in the Hays Free Press and the two required public hearings on tax increase were held on August 15, 2012 and August 23, 2012.

Section 4. Effective Date. This Ordinance shall take effect immediately from and after its passage.

Section 5. Open Meetings. It is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act.

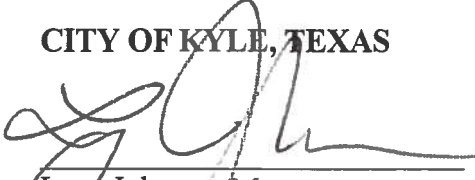
PASSED AND APPROVED on 1st reading this 4th day of September, 2012.

PASSED AND FINALLY APPROVED on 2nd reading on this 5th day of September, 2012.

ATTEST:


Amelia Sanchez, City Secretary

CITY OF KYLE, TEXAS


Lucy Johnson, Mayor



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

APPENDICES



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

**CITY CHARTER:
ANNUAL BUDGET AND PROCESS**

City Charter of the City of Kyle, Texas

Preamble

This Charter is dedicated to and adopted by the citizens of the City of Kyle to grant the full authority for local self government and to ensure such rights and duties to the people, to reserve to the people the powers of initiative, referendum and recall, and to encourage citizen participation in our government for the proper and efficient progress of our city. To this end we adopt and ordain this Charter as authorized by the Texas Constitution.

ARTICLE I. INCORPORATION, FORM OF GOVERNMENT AND POWERS OF THE CITY

Section 1.01. Incorporation. The inhabitants of the City of Kyle, Texas, within the corporate limits as now and as hereafter established, extended and modified, shall continue to be and are hereby constituted a body politic and corporate in perpetuity under the name of the "City of Kyle," hereinafter referred to as the "city," with such powers, privileges, rights, duties, and immunities as herein provided.

Section 1.02. Form of Government. The municipal government shall be, and shall be known as, the "council-manager" form of government. Pursuant to the provisions of, and subject only to the limitations imposed by, the state constitution, state laws, and this charter, all powers of the city shall be vested in and exercised by an elective governing body, hereinafter referred to as the "city council" or "council". The council shall enact legislation, adopt budgets, determine policies, make appointments to positions as provided herein, and appoint the city manager who shall execute the laws and administer the government of the city.

Section 1.03. Rights Reserved. All suits, taxes, penalties, fines, forfeitures, and all other rights, claims and demands, of every kind and character, which have accrued under the laws in favor of the city shall belong to and vest in the city; shall not abate by reason of the adoption of this charter; shall be prosecuted and collected for the use and benefit of the city; and shall not be in any manner affected by the taking effect of this charter; but as to all of such rights, the laws under which they shall have accrued shall be deemed to be in full force and effect. The budget and all ordinances, rules and regulations of the city shall be and remain in effect, subject to the terms of this charter and the future discretion and vote of the council. All present commissions, boards and officers of the city shall continue in office subject to the provisions of this charter, including, but not limited to, the provisions governing election and removal, and the council's exercise of the authority conferred by this charter.

Section 1.04. General Powers. The city shall possess and may exercise the full power of local self-government and shall have all powers possible and lawful for a home rule city to have under the constitution and laws of the State of Texas, as fully and completely as though each

budget shall be so arranged as to show comparative figures for estimated revenues and expenditures of the current fiscal year and the actual revenues and expenditures of the preceding two (2) fiscal years, compared to the estimate for the budgeted year. It shall include in separate sections:

- (a) An itemized estimate of the expense of conducting each department, division and office.
- (b) An estimate of the revenues of the city from taxes by category for the fiscal year.
- (c) Tax levies, rates, and collections for the preceding two years.
- (d) An itemization of all anticipated revenue from utilities and all sources other than the taxes.
- (e) The amount required for interest on the City's debts, for sinking fund and for maturing bonds and other obligations.
- (f) The amounts of the city debts and other obligations, with a schedule of payments and maturities.
- (g) The total amount established for addition to reserve funds.
- (h) A capital program, which may be revised and extended each year to indicate capital expenditures pending or in process of construction or acquisition.
- (i) A provision regarding health coverage for retired employees. This provision may give consideration to the years of service of each retired employee but shall not obligate the city to any specific or continuing level of funding for such benefits.
- (j) Such other information as may be required by the council.

Section 8.05. Budget Process and Adoption. The city manager shall be responsible for the timely preparation and presentation of the budget, and shall present his or her recommended budget to the city council no later than sixty (60) days prior to October 1st of each year. The proposed budget shall become a public document and record when presented to the council. From and after its receipt of the budget, the city council shall:

- (a) At the first council meeting for which timely notice may be given, cause to be posted in city hall and published in a newspaper of general circulation in the city a general summary of the proposed budget and a notice stating the time and places where copies of the budget are available for public inspection; the time and place, not less than fifteen (15) days after such publication, of a public hearing on the budget; and such other public hearings as are necessary.
- (b) After the first public hearing the council may adopt the budget with or without amendment. The council may amend the proposed budget to add, increase, decrease or delete any programs or

amounts, except expenditures required by law or for debt service; provided that no amendment shall increase the authorized expenditures to an amount greater than the total of estimated funds available from all sources.

- (c) The budget shall be finally adopted by ordinance not later than the third Thursday of September; provided that if the council takes no final action on or prior to such day, the budget as submitted by the city manager shall be deemed to have been finally adopted by the council.

Section 8.06. Administration of Budget. No payment shall be made or obligation incurred except in accordance with this charter and appropriation duly made, and unless the director of finance first certifies that a sufficient unencumbered balance and sufficient funds are or will be available to cover the claim or meet the obligation when it becomes due and payable. If funds are not currently available to make an appropriate payment, but will become available within the fiscal year, the finance officer may request the council give authority to borrow money to make such payment provided that such money will be repaid by the end of the fiscal year or as provided by state law. Any authorization of payment or incurring of an obligation in violation of the provisions of this charter shall be void and any payment so made illegal; provided this shall not be construed to prevent the council by ordinance from making or authorizing payments or the making of contracts, for capital expenditures to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, certificates of obligation, lease-purchase, or other similar evidence of indebtedness or obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year.

Section 8.07. Amendment and Supplemental Budgets. To protect the public health, safety, welfare and resources of the city, budget amendments to fund and meet conditions not anticipated in the original budget may be authorized, upon the affirmative vote of four members of the council. Supplements and amendments shall be approved by ordinance and shall be filed with the original budget.

Section 8.08. Borrowing to Meet Funding Requirements. In the absence of available funds to meet emergency conditions and requirements, the council may authorize the borrowing of funds. In any fiscal year in anticipation of the collection of the budgeted revenues or ad valorem property tax for such year, whether levied or to be levied in such year, the council may authorize the borrowing of money by the issuance of notes, warrants or tax anticipation notes. Notes and warrants issued under this section shall be limited to the funds required for the emergency or short-fall and mature and be payable not later than the end of the fiscal year in which issued, or as otherwise provided by statute.

Section 8.09. Depository. The council shall from time to time select a depository or depositories for city funds on the basis of bids received from such institutions; provided that the council may by resolution invest reserve funds in any state or federally chartered bank or savings institution. All monies received by any person, department or agency of the city for or in connection with affairs of

the city shall be promptly deposited in the city depository or depositories. All checks, vouchers, or warrants for the withdrawal of money from the city depositories shall be signed by the city manager and the director of finance. The council may authorize the use of machine imprinted facsimile signatures of such persons on such checks, vouchers and warrants.

Section 8.10. Purchase Procedure. All purchases made and contracts executed by the city shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged; and no contract or order shall be binding upon the city unless the director of finance certifies there is to the credit of such office, department or agency, a sufficient unencumbered appropriation to pay for the supplies, materials, equipment, or contractual services for which the contract or order is to be issued. All contracts and purchases of every nature and kind shall be made in accordance with all applicable state law requirements for competitive bidding.

Section 8.11. Bonds and Financial Obligations. The council may by ordinance authorize the issuance of any tax or revenue bonds, refunding bonds, certificates of obligation, warrants, notes, certificates of participation, tax anticipation notes or other evidence of indebtedness or obligation, for any permanent public improvement or any emergency, or any other public purpose not prohibited by law, subject only to the following limitations:

- (a) no general obligation bonds, other than refunding bonds, shall be issued except as approved by a majority vote at an election held for such purpose;
- (b) no indebtedness or obligation shall be issued except in compliance with the requirements of state law;
- (c) no form of indebtedness other than general obligation bonds approved by public vote may be issued without public notice and a public hearing being held in compliance with state law; the published notice shall clearly summarize the relevant statutory provisions providing for a petition and election, if any; and
- (d) the authorization for bonds authorized but not issued shall expire ten years after the date of authorization.

Section 8.12. Reserve Fund. A reserve fund shall be established. Except when expended only for an emergency, the reserve fund shall over time be funded in an amount equal to at least twenty-five percent of the annual operating budget. If expended the reserve fund shall be restored as soon thereafter as practicable.

Section 8.13. Independent Audit. At the close of each fiscal year, an independent audit shall be made of all accounts of the city by a certified public accountant experienced in auditing cities. The audit shall be completed on or before March 30th of each year and shall include an audit of all non-profit organizations receiving fifty percent (50%) or more of their income from the city. The audit shall be subject to the following:



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

**CITY COUNCIL'S
BUDGET POLICY DIRECTIVES**



City Council's Budget Policy Directives For Fiscal Year 2012-13

January 16, 2012

The following Budget Policy Directives were developed for Fiscal Year 2012-13 resulting from the City Council's Workshop held on January 16, 2012:

1. Utility Rates

- a. Minimize increase for water and sewer rates.
- b. Reduce transfer to the General Fund.

2. Property Tax Rate

- a. Council will consider increase in Maintenance & Operations (M&O) rate component from the FY 2011-12 level to pay for needed City services and for increased operating costs for existing City services.
- b. The Interest & Sinking (I&S) rate component can increase to adjust for the increased debt service due in FY 2013.
- c. Council will consider increasing Property Tax rates to offset the reduction in the amount of the General Fund transfer reduction.

3. Bond Election

- a. City Manager will develop and present a plan for City Council's consideration for a City bond election in November 2012 to include the following:
 - i. Public involvement in the development of the plan
 - ii. Input by the City's Mobility Committee
 - iii. Identification and prioritization of roadway projects
 - iv. Review of roadway cost estimates
 - v. Identification of other high priority capital projects
 - vi. Property tax impact

4. Compensation & Benefits for City Employees

- a. City Council wants to take care of its employees and improve employee morale.
- b. Consideration of a cost of living adjustment for all City employees.
- c. Maintain all benefits at the current levels.
- d. No changes to any employee benefit plans including life, medical, health, and retirement (TMRS).

5. New Positions

- a. City Council will consider proposal for new positions from the City Manager rather than individual Department Directors.
- b. City Manager's proposal for new positions should be based on goals and priorities for City services as established by the City Council and funding availability.



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

BUDGET DEVELOPMENT TIMELINE



City of Kyle, Texas
FY 2012-13 Budget Development Timeline

JANUARY 2012

Tuesday, January 03, 2012	4th Quarter Financial Performance Report - City Council Meeting
Monday, January 16, 2012	City Council Budget Policy - Workshop

FEBRUARY 2012

Tuesday, February 07, 2012	Independent Auditor's Report Issued
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MARCH 2012

Tuesday, March 06, 2012	1st Quarter Financial Performance Report - City Council Meeting
Monday, March 12, 2012	Compilation of Current Year Estimates as of February 29, 2012
Tuesday, March 20, 2012	Review & Adoption of Budget Development Calendar

APRIL 2012

Monday, April 09, 2012	Distribution of 2012 CYEs, Fee Schedules, and Instructions to Departments for the Development of FY 2012-13 Operating & Capital Budgets
Tuesday, April 17, 2012	2nd Quarter Financial Performance Report - City Council Meeting
Monday, April 30, 2012	Deadline for Departments to Submit FY 2011-12 Current Year Estimates and Fee Schedules to Financial Services Department for Review & Compilation

MAY 2012

Tuesday, May 01, 2012	Begin Compilation of Current Year Estimates and Determination if Budget Amendment is Necessary
Wednesday, May 23, 2012	Deadline for Departments to Submit FY 2012-13 Proposed Budget to Financial Services for Review & Compilation
Thursday, May 24, 2012	Begin Compilation and Review of Departmental Proposed Budgets by Financial Services Department staff.

JUNE 2012

Friday, June 15, 2012	Completion of Compilation and Review of Departmental Proposed Budgets by Financial Services Department staff.
Monday, June 18, 2012	Proposed Budget Review by City Manager (Group #1) <ul style="list-style-type: none">- Administration- Communications- Human Resources- Parks and Recreation
Tuesday, June 19, 2012	Proposed Budget Review by City Manager (Group #2) <ul style="list-style-type: none">- Economic Development- Public Library- Municipal Court- Police Department
Wednesday, June 20, 2012	Proposed Budget Review by City Manager (Group #3) <ul style="list-style-type: none">- Building Inspection- Planning- Financial Services- Information Technology- Public Works
Thursday, June 21, 2012	Proposed Budget Review by City Manager (Group #4) <ul style="list-style-type: none">- Revenue Estimates- Personnel Support Costs- Capital Improvement Projects by Fund- Debt Service- Property Tax Rates

JULY 2012

Thursday, July 19, 2012	City Manager's Preliminary Review & Discussion on Proposed Budget
Wednesday, July 25, 2012	Last Day for Chief Appraiser to Certify Tax Roll to Taxing Unit
Wednesday, July 25, 2012	Publish Budget Notice #1: Public Hearings on Budget, Rates & Fees
Friday, July 27, 2012	City Manager's Final Review of Proposed Budget

AUGUST 2012

Wednesday, August 01, 2012	City Council Budget Work Session #1
(Special Called Meeting)	City Manager Presents FY 2013 Budget to Council as Required by City Charter (No later than 60 days prior to October 1st) Public Hearing #1 - Proposed Budget Public Hearing #2 - Proposed Fees & Charges Public Hearing #3 - Proposed Water/Wastewater Rates Public Hearing #4 - Proposed Property Tax Rates Council Vote on Proposal to Consider Tax Increase

Thursday, August 02, 2012
(Special Called Meeting)

City Council Budget Work Session #2

Public Hearing #5 - Proposed Budget
Public Hearing #6 - Proposed Fees & Charges
Public Hearing #7 - Proposed Water/Wastewater Rates
Public Hearing #8 - Proposed Property Tax Rates

Discussion/Action on Proposed Budget:

- Revenue Estimates & Fund Balances
- Mayor & Council
- Administration
- Communications
- Human Resources
- Information Technology
- Parks and Recreation
- Police

Wednesday, August 08, 2012

Publish Budget Notice #2: Effective and Rollback Tax Rates, Unencumbered Fund Balances, Debt Obligation Schedule, and Other Applicable Items.

Wednesday, August 08, 2012
(Special Called Meeting)

City Council Budget Work Session #3

Public Hearing #9 - Proposed Budget
Public Hearing #10 - Proposed Fees & Charges
Public Hearing #11 - Proposed Water/Wastewater Rates
Public Hearing #12 - Proposed Property Tax Rates

Discussion/Action on Proposed Budget:

- Building Inspection
- Planning
- Economic Development
- Financial Services
- Municipal Court
- Public Library
- Public Works

Wednesday, August 08, 2012

Publish Budget Notice #3: Public Hearings on Tax Increase

Wednesday, August 15, 2012
(Special Called Meeting)

City Council Budget Work Session #4

Public Hearing #13 - Proposed Budget
Public Hearing #14 - Proposed Fees & Charges
Public Hearing #15 - Proposed Water/Wastewater Rates
Public Hearing #16 - Proposed Property Tax Rates

Discussion/Action on Proposed Budget:

- Capital Improvement Projects by Fund
- Debt Service
- Property Tax Rates

Thursday, August 23, 2012
(Special Called Meeting)

City Council Budget Work Session #5

Public Hearing #17 - Proposed Budget
Public Hearing #18 - Proposed Fees & Charges
Public Hearing #19 - Proposed Water/Wastewater Rates
Public Hearing #20 - Proposed Property Tax Rates

Discussion/Action on Proposed Budget:
- Discussion/Action on All Remaining Budget Items

Wednesday, August 29, 2012

Publish Budget Notice #4: Tax Revenue Increase

SEPTEMBER 2012

Tuesday, September 04, 2012

City Council Budget Work Session #6

1st Reading - Budget Adoption Ordinance (Including Fees & Charges, and Water/Wastewater Rates)

1st Reading - Property Tax Rate Adoption Ordinance

Wednesday, September 05, 2012
(Special Called Meeting)

City Council Budget Work Session #7

2nd Reading - Budget Adoption Ordinance (Including Fees & Charges, and Water/Wastewater Rates)

2nd Reading - Property Tax Rate Adoption Ordinance

Thursday, September 20, 2012

Charter Deadline for City Council to Adopt Budget by Ordinance. (No later than 3rd Thursday of September)

Monday, September 24, 2012

Last Day for Taxing Units to Adopt 2012 Property Tax Rate or No Later Than 60th Day After the Chief Appraiser Certifies Appraisal Roll to the Taxing Unit.

Monday, October 01, 2012

1st Day of Fiscal Year 2012-13



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

FINANCIAL MANAGEMENT POLICIES

RESOLUTION NO. 763

A RESOLUTION OF THE CITY OF KYLE, TEXAS, ADOPTING AN INVESTMENT POLICY FOR THE CITY OF KYLE; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS.

Whereas, the Texas Public Funds Investment Act, Section 2256.005 requires that the governing body of an investment entity shall adopt by rule, order, ordinance, or resolution, as appropriate, a written Investment Policy regarding the investment of its funds and funds under its control, and,

Whereas, the Texas Public Funds Investment Act requires that the Investment Policy, including a list of authorized investments and investment strategies, must be approved annually, and,

Whereas, the attached Investment Policy complies with the provisions of the Texas Public Funds Investment Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS, HAYS COUNTY, THAT:

Section 1. Findings. The Strategic Planning and Finance Committee as established by the City Council has reviewed the Investment Policy including any and all changes and has recommended by a majority vote the adoption of the said policy by the City Council.

As required by the Texas Public Funds Investment Act, the City Council has reviewed the Investment Policy and related investment strategies and that the revised Investment Policy made part of this City Council Resolution so adopted records any changes made to the City's Investment Policy and or investment strategies.

In addition, the following recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

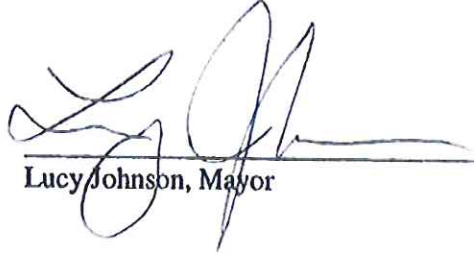
Section 2. Authorization. The Investment Policy of the City of Kyle is hereby adopted in compliance with the requirements set forth in Texas Public Funds Investment Act.

Section 3. Effective Date. This Resolution shall take effect from and after the date of its passage as authorized by the Charter of the City of Kyle.

Section 4. Open Meetings. It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Local Government Code.

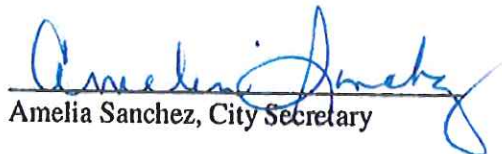
FINALLY PASSED AND APPROVED on this the 7th day of June, 2011.

THE CITY OF KYLE, TEXAS



Lucy Johnson, Mayor

ATTEST:



Amelia Sanchez, City Secretary



CITY OF KYLE, TEXAS

INVESTMENT POLICY

City Council Resolution No. 763
Adopted June 7, 2011

I. PURPOSE

A. Purpose and Scope

This Investment Policy applies to all investment activities of the City of Kyle of all funds held by the City of Kyle excluding funds held in the Employee Retirement Trust, Texas Municipal Retirement System, and the Deferred Compensation Plan. All applicable funds held by the City of Kyle shall be administered in accordance with the provisions of this policy. In addition to this policy, bond proceeds shall also be governed by the respective bond covenants and all applicable State and Federal Law.

The following Investment Policy of the City of Kyle, Texas, as revised, was reviewed and adopted by the City Council by Resolution No. 763 dated June 7, 2011. This Investment Policy is intended to comply with the statutory requirements of the Texas Public Funds investment Act (Chapter 2256, Texas Government Code).

II. INVESTMENT OBJECTIVES

A. Preservation and Safety of Principal

The primary objective of all investment activity is the preservation and safety of principal in the overall portfolio.

B. Maintenance of Adequate Liquidity

The investment portfolio will be managed to provide adequate liquidity in order to meet the cash flow requirements that might be reasonably anticipated. Liquidity shall be achieved to the extent practical and feasible by matching investment maturities with forecasted cash flow requirements.

C. Diversification

The policy of the City of Kyle, except when investing with the Depository Bank will be to diversify its portfolio to the extent allowed under this policy. Investments of the City shall always be selected on the basis which provides for the preservation and safety of principal.

D. Yield

Consistent with federal and state law and the City's Investment Policy, it will be the objective of the Investment Officer to earn the maximum interest rate feasible in compliance with the requirements of the types of investments allowed under this policy.

E. Maturity

Portfolio maturities will be selected, if market conditions are favorable, in such a manner to optimize earnings while maintaining the necessary liquidity to meet the City's cash requirements. The maximum allowable stated maturity of any individual investment owned by the City will not exceed five years.

F. Sale of Securities Prior to Maturity

The City Investment Officer may sell securities before maturity if market conditions present an opportunity for the City to benefit from the sale; funds are urgently needed to meet unforeseen expenditures, even if there is a loss of interest and/or principal due to the early sale; and when a security has lost its minimum required rating as an authorized investment.

G. Investment Management

It is the City's policy to provide training required under the Public Funds Investment Act, Sec. 2256.008 and periodic training in investments for the Investment Officer offered by professional organizations and associations in order to ensure compliance with the Act.

III. INVESTMENT STRATEGY

A. General

In conjunction with the annual review of the City's Investment Policy, the City Council shall review the investment strategy for investing City funds. The investment strategy shall be based on the investment objectives outlined in Section II of this policy.

B. Investment Guidelines by Fund Type

1. Operating Funds

Operating Funds require short-term liquidity to meet day to day cash requirements for City operations. Therefore, diversified investment maturities shall provide monthly cash flow based on the anticipated operating needs of the City. Short-term investment pools and other short-term securities allowed under this policy will be considered for the City's Operating Funds

2. Bond Funds

Proceeds from the issuance of debt obligations such as Bonds issued for the acquisition and or the construction of capital assets shall only be invested in the types of investments allowed under this policy. The investment maturities shall generally follow the anticipated cash flow requirements of the capital projects for which the debt obligations were issued.

3. Repair and Replacement Funds

Should the City Council authorize the establishment of a Repair and Replacement Fund, the maturity date of investments in this Fund shall generally be limited to the anticipated cash flow requirements identified in the City's approved budget for planned projects. Funds accumulated in the Repair and Replacement Funds shall only be invested in the types of investments allowed under this policy.

4. Debt Service Funds

Debt Service Funds shall be invested to ensure adequate liquidity for making semi-annual principal and interest payments on outstanding debt obligations. Funds accumulated in the Debt Service Funds shall only be invested in the types of investments allowed under this policy.

5. Bond Reserve Funds

Should the City Council authorize the establishment of a Bond Reserve Fund in compliance with future bond covenants, funds accumulated in the Bond Reserve Fund shall only be invested in the types of investments allowed under this policy.

Generally, Bond Reserve Funds do not incur planned expenditures. When required under a specific bond covenant, the funds are deposited as a reserve to provide payment protection to the bondholders. The funds are eventually released after the reserve requirements have been fully satisfied.

6. Fiduciary Funds

Fiduciary Funds are used to report assets held in a trust or agency capacity for others such as for the City's Other Post Employment Benefits (OPEB). All funds accumulated in the Fiduciary Funds shall only be invested in the types of investments allowed under this policy and shall be limited to the anticipated cash flow requirements.

IV. AUTHORIZED INVESTMENTS

Under the Texas Public Funds Investment Act several different types of investments are authorized. The City's Investment Policy requires that all funds held by the City of Kyle, Texas, as defined in Section IA of this policy, be invested in the following types of investments which are authorized Texas Public Funds Investment Act:

A. Guaranteed Securities

Securities guaranteed for both principal and interest by the federal government of the United States of America. All securities held in the City's name prior to the effective date of this City Council Resolution are exempt until such securities mature and funds become available for reinvestment.

B. Certificates of Deposit

Collateralized certificates of deposit from banks whose collateral consists of securities of the United States or secured by a letter of credit from the Federal Home Loan Bank Board that guarantees both principal and interest;

C. Investment Pools

Local government investments pools that comply with the requirements as defined and authorized under the Texas Public Funds Investment Act; or

D. Other Authorized Investments

Collateralized certificates of deposit from banks secured by a combination of collateral and guarantees as provided in (A) and (B), and/or bonds and debt obligations of the State of Texas and other selected investment instruments as authorized under the Texas Public Funds Investment Act and approved by the City's Investment Officer that meet the investment objectives as prescribed in this policy.

V. COLLATERAL REQUIREMENTS

A. Collateral Levels

Consistent with the requirements of State law, the City requires all deposits in financial institutions to be federally insured or collateralized with eligible securities.

1. Certificates of Deposit

The market value of the principal portion of collateral pledged for certificates of deposit must at all times be equal to or greater than the par value of the certificate of deposit plus accrued interest, less the applicable level of FDIC coverage.

2. Guaranteed Securities

Securities that are guaranteed for both principal and interest by the federal government of the United States of America may not be subject to collateral requirements.

3. Monitoring Collateral Adequacy

The City shall require monthly reports with market values of pledged securities from all financial institutions that have issued Certificates of Deposits to the City as an investment. The City's Investment Officer will monitor adequacy of collateral levels for the protection of the City's investments.

If the collateral pledged for a Certificate of Deposit falls below the par value of the deposit less FDIC coverage, the financial institution that issued the Certificate of Deposit will be

notified by the Investment Officer or its designee and will be required to pledge additional securities no later than the two business days of notification.

4. Collateral Substitution

Collateral for Certificates of Deposit often require substitution of the original collateral. Any broker, dealer or financial institution requesting substitution must contact the Investment Officer or its designee for approval and settlement. The substituted security's value shall be calculated to ensure that its value is equal to or greater than the required collateral level. The Investment Officer or its designee must provide written notification of the decision to the bank or the safekeeping agent holding the security prior to any substitution. The Investment Officer or its designee may limit substitution and assess appropriate fees if substitution becomes excessive.

VI. SAFEKEEPING OF SECURITIES AND COLLATERAL

A. Safekeeping Agreement

The City shall contract with a financial institution or an investment bank for the safekeeping of securities either owned by the City as a part of its investment portfolio.

B. Safekeeping of Certificate of Deposit Collateral

All collateral securing any Certificate of Deposit in the City's investment portfolio must be held by the Federal Reserve Bank in the name of the City of Kyle, Texas.

VII. INVESTMENT ADVISORY AND BROKER/DEALER SERVICES

A. Investment Advisor

The City may utilize the services of an investment advisory firm to assist the City in managing its investments. The selection of the best firm by the City shall be based on criteria established and evaluation of proposals solicited through a public solicitation process such as a Request for Proposal (RFP).

B. Investment Advisors and Broker/Dealers

Investment selection for all funds shall be based on compliance with the City's Investment Policy and the Texas Public Funds Investment Act. The City's investment portfolio shall be prudently managed to meet the stated objectives of this policy.

All investments made by the City will be made through either the City's depository bank or a primary dealer. A list of at least three broker/dealers will be maintained and reviewed annually in order to assure competitive bidding. The City's Investment Officer will establish criteria to evaluate Investment Advisors and Broker/Dealers, including:

1. Adherence to the City's Investment Policy and strategies.
2. Capability to comply with the Texas Public Funds Investment Act.
3. Investment performance and transaction pricing.
4. Responsiveness to the City's request for services, information and transparency in government investment activities.
5. Understanding of the inherent fiduciary responsibility of investing public funds.
6. Management and record-keeping system capabilities to meet all City and State reporting requirements including those required by the City's Investment Officer for transaction confirmations, market values, investment earnings, realized and unrealized gains and losses, and other monthly portfolio reports.

Investment Advisory and Broker/Dealers firms authorized to complete investment transactions for City shall be provided a written copy of this Investment Policy. The registered principal of the business organization selected to transact investment business for the City shall execute a written instrument to acknowledge and document that they have:

1. Received and reviewed the City's Investment Policy.
2. Their firm has taken precautionary measures and has implemented necessary procedures and internal controls to prevent imprudent and illegal investment activities with or for the City of Kyle.

The City shall not enter into an investment transaction with an Investment Advisory and or a Broker/Dealer firm prior to receiving the written assurance as described above.

VIII. INVESTMENT AUTHORITY AND MANAGEMENT REQUIREMENTS

A. Authority to Invest

The Director of Finance is the Investment Officer of the City. As the Investment Officer he/she is authorized to make all investment decisions including related to deposits, withdrawal, fund transfers, execution of documents, and manage City funds in accordance and compliance with the rules governing the investment of City funds as provided in this Policy. In the absence of the Director of Finance, the City Manager shall serve as the interim Investment Officer in his/her place and are subject to the requirements set forth in this policy.

B. Investment Management

The City's Investment Officer shall perform their duties in accordance with the procedures prescribed in the Investment Policy. The City's Investment Officer may designate the Investment Advisor to complete certain financial transactions on the City's behalf as deemed necessary.

C. Personnel Authorized to Transact Fiscal Affairs

All vouchers, checks, drafts, certificates of deposit, orders for the release or exchange of securities held as collateral for City's funds on deposit with its depository banks and any other instruments necessary in the transaction of City's financial affairs shall bear the signature of the Director Finance or the City Manager and one of the following City officials:

1. Mayor
2. Assistant City Manager
3. City Secretary
4. Finance Officer

It is required that at least one of the authorized signatures must be that of either the City's Director of Finance or the City Manager.

D. Standards of Ethics

The designated Investment Officer shall adhere to City's Code of Conduct. Additionally, the Investment Officer shall file with the Texas Ethics Commission and the City Council a statement disclosing any personal business relationship with an entity seeking to sell investments to the City or any relationship within the second degree by affinity or consanguinity to an individual seeking to sell investments to the City.

E. Establishment of Internal Controls

The Director of Finance will oversee the maintenance of a system of internal controls over the investment activities of the City within the City organization.

F. Liability of City's Investment Officer

The City Investment Officer is not responsible for any loss of City funds through the failure or negligence of a depository. The City's Investment Officer shall be relieved of any personal liability when carrying out his/her responsibilities as the City's Investment Officer and acting in good faith to comply with the City's Investment Policy.

G. Required Training for City's Investment Officer

As required by the Texas Public Funds Investment Act, the City shall allow for at its expense for the Director of Finance as the City's Investment Officer, to obtain:

1. At least one training session from an independent source containing a minimum of ten (10) hours of instructions relating to the Investment Officer's responsibilities, within 12 months after taking office or assuming duties.
2. Investments training session not less than once in a two-year period and receive not less than ten (10) hours of instructions relating to investment responsibilities from an independent source.

H. Reporting Requirements

1. Quarterly Reports

Investment performance will be monitored and evaluated by the Investment Officer. Not less than quarterly, the Investment Officer will provide a report to the City Council that shall include:

- a) Description of the investment position of the City.
- b) Beginning market value for the reporting period.
- c) Additions and changes to the market value during the period.
- d) Ending market value for the period.
- e) Fully accrued interest for the period.
- f) State the maturity date of investments that have a maturity date.
- g) State the compliance of the investment portfolio with the City's Investment Policy and relevant provisions of the Texas Public Funds Investment Act.

2. Annual Audit

The City's independent auditor, in conjunction with the annual audit of City's financial statements, records, and internal controls shall include review of investment reports. The independent auditor shall present the annual audit report to the City Council.

IX. ANNUAL REVIEW OF INVESTMENT POLICY

In compliance with the annual review requirements specified in the Texas Public Funds Investment Act, the City Council shall review the City's Investment Policy and investment strategies at least on an annual basis.

The City Council shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the Investment Policy and investment strategies and that the written instrument so adopted shall record any changes made to the Investment Policy or investment strategies.

ORDINANCE NO. 648

AN ORDINANCE OF THE CITY OF KYLE, TEXAS, ADOPTING A DEBT MANAGEMENT POLICY; AMENDING SECTION 8.11 OF ARTICLE VIII OF THE CODE OF ORDINANCES IN ITS ENTIRETY; AND PROVIDING SEVERABILITY, OPEN MEETINGS AND EFFECTIVE DATE CLAUSES.

WHEREAS, the City Council of the City of Kyle, Texas (the "City") desires to amend the Code of Ordinances of the City ("Code") to establish a debt management policy and provide guidelines for issuance and effective management of medium and long term debt of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS, THAT:

Section 1. Findings. The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact.

Section 2. Adoption of Debt Management Policy. Section 8.11 of Article VIII of the Code, is hereby amended and replaced in its entirety to read as follows:

Section 8.11 DEBT ISSUANCE AND MANAGEMENT POLICY

(a) Purpose. The City establishes the following policy concerning the issuance and management of the City's debt. This debt policy, as presented to City Council and the citizens, is established to improve the quality of decisions in relation to the City's financing activities, provide a comprehensive view of the City's long term debt picture and make it easier for decision makers to understand issues concerning debt issuance and management.

(b) Conditions of Debt Issuance.

(1) Community Needs - Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment but without constituting an unreasonable burden to taxpayers.

(2) Qualified Projects - Long term debt is only to be issued to finance the acquisition and/or construction of capital improvements with an economic or useful life greater than five years and the term of the debt. Additionally, only capital needs identified in the capital improvement program will be considered. Refunding bonds will only be issued if the present value of debt service savings exceeds three percent of the par value of the refunded bonds, unless the refunding is intended for tax rate management purposes. Debt for other purposes, such as acquisition of capital assets, is covered separately in this policy.

(3) **Emergency Purposes** – Debt may be issued in compliance with State law to repair or replace an essential public asset, e.g. wastewater trunk line, that has suffered catastrophic damages, or for other purposes if there is immediate risk to the health and/or general safety of the general population of the City. The issuance of debt under this subsection requires an affirmative vote by a majority of the members of the City Council present and voting, provided not less than four affirmative votes shall be required to authorize the issuance of debt under this subsection.

(c) **Types of Debt**

(1) **General Obligation Bonds**- General Obligation Bonds may only be issued with a majority approval of a popular vote. The use of the proceeds from GO Bonds is limited to the acquisition or improvement of real property and other uses allowed by law and applicable bond ordinances. Libraries, parks and public safety facilities are all types of facilities that can be financed with GO Bonds. To the extent that property tax revenues are used to fund debt service, a separate property tax will be levied.

(2) **Enterprise Revenue Bonds** - Enterprise Revenue Bonds finance facilities for a revenue producing enterprise, and are payable from revenue sources within that enterprise. Municipal Water and Sewer and Solid Waste are examples of revenue producing enterprises within the City.

(3) **Certificates of Obligation (CO's) and Limited Tax Notes (Notes)** - Notes will be used in order to fund capital requirements where the useful life does not exceed seven (7) years as authorized by State law or where expedient issuance is required. Debt service for CO's or Notes may be either from general revenues or backed by a specific revenue stream or streams or by a combination of both. The term of the CO's will not exceed the useful life of the major capital projects funded by the certificate issuances and will generally be limited to no more than twenty years. Unless provided otherwise by State law neither CO's nor Notes require a vote of the citizens of the City.

(4) **Refunding Obligations** - Pursuant to the Government Code and various other financing statutes applicable in particular situations, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long term obligation of the City. Absent any significant noneconomic factors (such as tax rate management), a refunding should produce minimum debt service savings (net of reserve fund earnings and other offsets) of at least 3% of the par value of the refunded bonds on a net present value basis, using the refunding issue's True Interest Cost (TIC) as the discount rate, unless the Finance Department determines that a lower savings percentage is acceptable for issues or maturities with short maturity dates.

(5) **Tax Anticipation Notes** - Proceeds from Tax Anticipation Notes are

used to fund projects whose source of payment is future tax revenues. These instruments have a term of one to three years and are for a specific purpose such as temporary financing for capital improvements, cash flow needs and major equipment leasing.

(6) **Tax Increment Financing Bonds (TIF)** - The City may use these bonds to finance capital improvements within the tax increment reinvestment zone. Repayment is from property taxes generated on the incremental increases in tax values within the zone.

(7) **Leases and Lease Purchase** - Financing leases and lease purchase agreements may be used to finance major capital purchases, including infrastructure, fleet, major system upgrades and large equipment purchases. The useful life of the asset should not exceed the term of the lease.

(8) **Assessment Bonds** - Proceeds from Assessment Bonds may be used to finance local public improvements, provided that said improvements benefit the parcels of land to be assessed. Local street lights, landscaping, sidewalks and sanitary sewers are some of the examples of local improvements commonly financed by assessment bonds.

(9) **Other Obligations** - There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case by case basis. Such other forms include, but are not limited to limited tax notes, non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes and judgment or settlement obligation bonds.

(d) Restrictions on Debt Issuance.

(1) The City will not use long term debt to finance current operations or normal maintenance.

(2) Derivative products will not be used by the city.

(3) Variable rate debt will not be used to refinance fixed-rate, long term debt.

(4) All debt issuances shall be approved by the City Council.

(5) Before any debt may be issued, the city will perform an analysis of the requirements to determine the impact on future budgets, the sufficiency of revenues to fund the debt service requirements and additional operating costs of the capital asset acquired. The analysis will ensure that debt service payments not tied to a specific revenue source shall be not greater than 40% of budgeted General Fund revenue for the current fiscal year. For calculation purposes, General Fund revenue shall include revenue in both Community Development and Recreation Funds of the City.

Payments on bonds that are tied to a specified revenue stream such as waterworks

bonds or TIF supported bonds are not subject to this 40% limit. This percentage restriction may be waived on a case-by-case basis for emergency purposes.

(e) Limitations on Outstanding Debt.

(1) Limitations on the city's outstanding bonded debt include:

(A) The total of gross bonded debt payable from the General Fund of the City (to include principal portion only) will not exceed six (6) percent of the assessed valuation of the City for the same year.

(B) Certificates of obligation payable from the General Fund shall not exceed three (3) percent of the assessed valuation of the City.

(2) These limitations shall not apply to utility-supported or TIF-supported debt and shall be periodically compared with other cities to determine if the city is still within the norm for comparably sized cities.

(f) Characteristics of Debt Issuance.

When the City finances capital projects by issuing bonds, it will pay back the bonds in a period not exceeding the expected life of those projects. Other standard terms shall include the following:

(1) Term may be up to 30 years depending on cash flow assumptions, and useful life of asset being financed.

(2) Call provisions will be shortest possible optional call consistent with optimal pricing.

(3) The City will seek to retire at least 25 percent of the total General Fund supported principal outstanding within the next 10 fiscal years.

(4) The City will seek level or declining overall debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue, unless such debt issue is originally intended to be refinanced to produce level or declining overall debt repayment.

(5) The City will avoid variable rate debt due to the potential volatility of such instruments. Therefore, the City will avoid the use of variable rate debt for its general obligation bond issues.

(6) Debt service reserves will be in conformity with bond covenants, if applicable.

(7) Commercial insurance or other credit enhancements to the bond rating shall be considered when cost effective.

(8) Repayment of debt shall be made with revenues derived from the projects that benefitted from the bond issuance when possible.

(9) General Fund reserves shall be maintained at a minimum of ninety (90) days equivalent of the prior year's General Fund operating expenditures. This reserve shall be set aside and accounted for in a separate Fund of the City named Emergency Reserve Fund. All disbursements from the Emergency Reserve Fund must be authorized by the City Council and shall only be for emergency purposes as described in Section 8.11 (b) 3. For calculation purposes, General Fund expenditures shall include expenditures in both Community Development and Recreation Funds of the City and shall exclude any transfers-out. To the extent the City does not meet this stated policy minimum, the Council shall separately approve a plan at the time it approves its next required budget to achieve the required reserve amount within the shortest possible number of years (the "ramp-up period"). In no event will this ramp-up period exceed ten (10) years.

(g) Review of Debt Policy. To ensure the City is meeting the expectations of this policy the Strategic Planning & Finance Committee is to review this policy annually, at least three months prior to the beginning of the budget process, and report the findings to Council.

(h) Debt Issuance Process

(1) The City will strive continually achieve a higher Standard and Poor's rating. The City will maintain good communications with bond rating agencies about its financial condition and will follow a policy of full disclosure on every financial report and bond prospectus. The City will also comply with all federal tax law provisions, including arbitrage requirements.

(2) The City shall utilize the services of independent financial advisor(s) on debt financing when deemed prudent. Although not required, the City may utilize an RFP selected pool of underwriters for any negotiated bond sale. Bond counsel will be used for each transaction.

(3) The Finance Department shall review each debt issuance transaction on a case by case basis to determine the most appropriate method of sale.

(4) **Competitive Sale.** In a competitive sale, bids for the purchase of the bonds are opened at a specified place and time and are awarded to the underwriter (or syndicate) whose conforming bid represents the lowest true interest cost to the City (TIC). This method is most advantageous when the debt to be issued is less complex, the municipal bond market for high grade credits is stable, and the sale of the City's bonds is assured.

(A) Bond sales shall be cancelable at any time prior to the time bids are to be received.

(B) Upon award to the bidder whose conforming bid represents the lowest true interest cost, the City may restructure the bonds in accordance with the Official Notice of Sale. The City shall reserve the unfettered right to reject all bids or waive bid irregularities.

(5) **Negotiated Sale.** In a negotiated sale, the City chooses the initial buyer of the bonds in advance of the sale date. The initial buyer is usually an investment banking firm, or a syndicate of investment banking firms interested in reoffering the bonds to investors through an underwriting process. This type of sale allows the City to discuss different financing techniques with the underwriter in advance of the sale date. This method is most advantageous when the debt issue is complex, debt structuring flexibility is required (as would be the case in a bond refunding) or the municipal bond market is unstable or uncertain.

(6) **Private Placement** In a private placement, the City may select a private purchaser willing to bid a below market rate. Such placements often allow debt to be issued more efficiently by eliminating the need for bond ratings and other associated issuance costs. Such financing will be analyzed on a case by case basis, depending primarily on rates prevailing in the placement market from time to time.

(7) Professional services used in conjunction with a bond issuance may be obtained using a request for proposal (RFP). If an RFP is used, selection will be based on experience in the type of issuance and municipal bond activities, ability to perform needed services, conflicts of interest, fees and fee structure.

(i) Permitted Investments of Debt Proceeds

(1) All investments of debt proceeds shall adhere to the city's investment policy. Accordingly, the investment of proceeds is limited to:

(A) securities guaranteed for both principal and interest by the federal government. All securities held in the City's name prior to the effective date of this Ordinance are exempt until such securities mature and funds become available for reinvestment;

(B) collateralized certificates of deposit from banks whose collateral consists of securities of the United States or secured by a letter of credit from the Federal Home Loan Bank Board that guarantee both principal and interest;

(C) local government investments pools; or

(D) collateralized certificates of deposit from banks secured by a combination of collateral and guarantees as provided in (A) and (B), and/or bonds and debt obligations of the State of Texas and other instruments as authorized by State law

(2) A financial advisor may be used to assist in investing bond proceeds. However, the advisor must be independent of the underwriter or financial advisor involved with the sale of the bonds. Bond proceeds may not be commingled with operating funds.

(3) To ensure adequate liquidity and safety of principal, investment maturities shall precede debt service requirements.

Section 4. Severability. If any provision of this Ordinance or the application of any provision to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of the ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

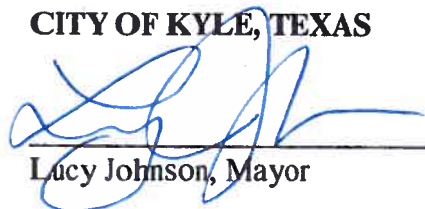
Section 5. Effective Date. This Ordinance shall take effect immediately from and after its passage.

Section 6. Open Meetings. It is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED on this the 15th day of March, 2011.


PASSED AND FINALLY APPROVED on this the 5th day of April, 2011.

CITY OF KYLE, TEXAS



Lucy Johnson, Mayor

ATTEST:



Amelia Sanchez, City Secretary



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

**POSITION CLASSIFICATION
AND COMPENSATION SCHEDULES**

City of Kyle, Texas
Salary Ranges by Classification - Minimum - Average -Maximum

Official Classifications

2012-13

CLASS CODE	POSITION	MINIMUM	AVG	MAXIMUM
<u>Exec. Administration:</u>				
10010	City Manager	\$116,482	\$128,130	\$148,824
10020	Assistant City Manager	\$96,798	\$106,478	\$123,675
10030	Chief of Police	\$87,191	\$95,911	\$111,400
10040	Director of Finance	\$84,540	\$92,994	\$102,462
10050	Director of Public Works	\$80,742	\$88,816	\$103,159
10060	Director of Human Resources	\$76,449	\$84,094	\$97,675
10070	Director of Planning	\$71,888	\$79,078	\$86,746
10080	Director of Parks & Recreation	\$71,331	\$78,464	\$91,135
10090	Director of Information Technology	\$69,179	\$76,097	\$83,476
10100	Director of Economic Development	\$67,506	\$74,257	\$86,250
10110	Director of Library Services	\$61,178	\$67,295	\$78,164
10120	Director of Community Development	\$52,514	\$57,766	\$67,094
<u>Management:</u>				
20210	Building Official	\$58,484	\$64,332	\$74,722
20220	Public Works Superintendent	\$56,884	\$62,572	\$72,678
20230	Finance Officer	\$57,500	\$63,250	\$73,465
20240	City Secretary	\$45,948	\$50,543	\$58,705
20250	Recreation Manager	\$43,727	\$48,100	\$55,868
20260	Parks/Facilities Manager	\$36,417	\$40,059	\$46,529
20270	Municipal Court Judge*		\$23,395	
	<i>* Part-time position</i>			
<u>Supervisory:</u>				
30410	Utility Billing Supervisor	\$40,755	\$44,831	\$52,071
30420	Court Administrator	\$40,339	\$44,373	\$51,539
30430	Utility Foreman	\$40,060	\$44,066	\$51,183
30435	Street Foreman	\$40,060	\$44,066	\$51,183
30440	Support Services Manager	\$39,545	\$44,785	\$50,525
30450	Recreation Program Coordinator	\$38,773	\$42,651	\$49,538
30460	Public Works Crew Leader	\$36,712	\$40,384	\$46,905
30470	Facilities Maintenance Foreman	\$36,418	\$40,060	\$46,530
30490	Parks Maintenance Crew Leader	\$32,727	\$36,000	\$41,814

City of Kyle, Texas
Salary Ranges by Classification - Minimum - Average -Maximum

Official Classifications

2012-13

CLASS CODE	POSITION	MINIMUM	AVG	MAXIMUM
<u>Professional- Technical</u>				
40610	City Engineer	\$74,455	\$81,900	\$95,127
40620	Utilities Coordinator	\$51,714	\$56,885	\$66,072
40630	Senior Accountant	\$50,000	\$55,000	\$63,883
40640	GIS Coordinator	\$50,000	\$55,000	\$63,883
40650	Assistant Director of Library Services	\$48,942	\$53,836	\$62,531
40660	Public Works Inspector	\$46,689	\$51,357	\$59,652
40670	Staff Accountant	\$43,451	\$47,796	\$55,515
40680	IT Systems Technician	\$35,909	\$39,500	\$45,879
40700	HR Generalist	\$32,147	\$38,217	\$45,243
40710	Grants Administrator	\$30,000	\$35,000	\$40,400
<u>Clerical - Admin Support:</u>				
61010	Planning Technician	\$38,355	\$42,190	\$49,004
61020	Executive Assistant	\$37,920	\$41,712	\$48,449
61040	Building Permits Coordinator	\$34,317	\$37,749	\$43,845
61050	Secretary	\$32,757	\$36,033	\$41,852
61060	Accounting Technician	\$32,273	\$35,500	\$41,233
61070	Administrative Assistant	\$31,197	\$34,317	\$39,860
61080	HR Assistant	\$30,867	\$33,954	\$39,437
61090	Records Specialist	\$27,197	\$29,917	\$34,749
61100	Utility Billing Clerk	\$27,197	\$29,917	\$34,749
61110	Deputy Court Clerk	\$26,875	\$29,563	\$34,337
61115	Public Works Clerk	\$27,197	\$29,917	\$34,749
61120	Library Clerk	\$24,444	\$26,889	\$31,231
61130	Receptionist	\$24,327	\$26,760	\$31,082
<u>Public Safety:</u>				
70010	Police Captain	See Civil Service Step Pay Plan		
70020	Police Sergeant			
70030	Police Officer			
70040	Police Cadet			
71010	Lead Emergency Communications Specialist	\$31,302	\$34,780	\$39,031
71020	Emergency Communications Specialist	\$28,178	\$30,996	\$36,001
71030	Property & Evidence Technician	\$28,178	\$30,996	\$36,001
71040	Animal Control Officer	\$26,202	\$28,822	\$33,476

City of Kyle, Texas
Salary Ranges by Classification - Minimum - Average -Maximum

Official Classifications

2012-13

CLASS CODE	POSITION	MINIMUM	AVG	MAXIMUM
<u>Field Maintenance and Operations:</u>				
80010	Building Inspector	\$38,907	\$42,798	\$49,710
80020	Code Enforcement Officer	\$37,127	\$40,840	\$47,436
81010	SCADA Technician	\$31,818	\$35,000	\$40,653
81020	Equipment Operator	\$30,594	\$33,653	\$39,088
82010	Building Maintenance Technician I	\$25,495	\$28,044	\$32,574
82020	Building Maintenance Technician II	\$28,044	\$30,848	\$35,830
82030	Parks Maintenance Technician I	\$23,646	\$26,011	\$30,212
82040	Parks Maintenance Technician II	\$26,012	\$28,613	\$33,234
82050	Meter Technician	\$25,495	\$28,044	\$32,574
83010	Utility Technician I	\$25,495	\$28,044	\$32,574
83020	Utility Technician II	\$30,594	\$33,653	\$39,088
83030	Utility Technician III	\$35,183	\$38,701	\$44,951
83040	Street Technician I	\$23,646	\$26,011	\$30,212
83050	Street Technician II	\$26,012	\$28,613	\$33,234

Seasonal Part time

PARKS/POOL/RECREATION			
91010	Pool Manager	\$10.00	\$15.00
91011	Assistant Pool Manager	\$10.00	\$15.00
91021	LifeGuards	\$7.50	\$15.00
91031	Pool Cashiers	\$7.50	\$15.00
91041	Water Safety Instructor	\$7.50	\$15.00
91111	Camp Counselors	\$7.50	\$15.00
91121	Parks & Recreation Intern	\$7.50	\$15.00
92100	Park Maintenance	\$7.50	\$15.00
92110	Facility Maintenance	\$7.50	\$15.00



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

CIVIL SERVICE SCHEDULE

**Civil Service Step Plan for
City of Kyle, Texas
Effective 2-1-2012**

Class

Cadet *	\$ 38,925 (10% below Step 1 of Police Officer)
Not Civil Service	\$ 18,714

Police Officer

Step/Years of Service	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
Months of service	0-12	13-24	25-36	37-48	49-60	61-72	73-84	85-96	97-108	109-120	121-132	133-144	145-156	157-168	169-180	181-192	193-204	205-216	217-228	229-240
Annual Base Salary **	\$ 43,250	\$ 44,331	\$ 45,440	\$ 46,576	\$ 47,740	\$ 48,695	\$ 49,669	\$ 50,662	\$ 51,675	\$ 52,709	\$ 53,763	\$ 54,838	\$ 55,935	\$ 57,054	\$ 58,195	\$ 59,941	\$ 61,739	\$ 63,591	\$ 66,135	\$ 68,780
% Diff Between Steps		2.5%	2.5%	2.5%	2.5%	2%	2%	2%	2%	2%	2%	2%	2%	2%	2%	3%	3%	3%	4%	4%

Sergeant

Step	1	2	3	4	5	6
Years of Service	1	2	3	4	5	6
Months of service	0-12	13-24	25-36	37-48	49-60	61-72
Annual Base Salary **	\$ 58,000	\$ 59,740	\$ 61,532	\$ 63,993	\$ 66,993	\$ 71,903
% Diff Between Steps		3.0%	3.0%	4.0%	4.0%	6.0%

Captain

Step	1	2	3	4	5	6
Years of Service	1	2	3	4	5	6
Months of service	0-12	13-24	25-36	37-48	49-60	60<
Annual Base Salary **	\$ 80,575	\$ 80,575	\$ 80,575	\$ 80,575	\$ 80,575	\$ 86,618
% Diff Between Steps		0.0%	0.0%	0.0%	0.0%	7.5%

* For reference only

** Based on 2080 hour work year.



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

IMPACTS STATEMENTS

MEMO

TO: Mr. Lambert, City Manager

Jerry Hendrix, Director of Community Development

Perwez Moheet, Director of Finance

FROM: Sofia Nelson, Director of Planning

Re: 5% reduction of Planning Department Budget- Department Impact Statement

As requested I have reviewed the 2012-2013 departmental budget and have made the following cuts in order to reduce the Planning Department's spending. While I was not able to reduce the budget by the requested 5% I was able to identify \$9,963.00 or approximately 3.9% of the annual budget that could be cut without having a significant impact on the quality of service to our internal and external customers. As you know the Planning Department budget is approximately 91.9% personnel costs. With a total budget of \$256,058.00 a 5% reduction would be approximately \$12,803.00. A reduction of \$12,803.00 would be a 62% reduction to the department's non-personnel budget (supply accounts, training, public notices, mailed notices, mileage reimbursement, city cell phone, etc.). I have reviewed each line item in the department budget for possible reductions however any additional cut in funds would result in the following:

- ☐ A cut in newspaper publishing /notification fees which would directly result in our inability to process any additional code or comprehensive master plan edits or city initiated annexations that may be desired by the City Council
- ☐ Attendance at regional planning and transportation meetings would be compromised if the department did not have funds to reimburse staff for travel to meetings
- ☐ Adequate training for staff would be compromised.
- ☐ The department's ability to replace equipment that may unexpectedly need to be replaced would be challenging.

Below is a breakdown of possible reductions as request by the City Manager.

Account Code	Line Item	Amount cut	Amount left in line item
110-118-55321	Planning Consulting Services	\$3,000.00	\$0.00
110-118-55113	Engineering Services	\$2,000.00	\$0.00
110-118-51174	Training and Conf. (chamber luncheons)	\$100.00	\$0.00
110-118-51173	Conference and Training- Training for 2 Planning Commissioners- food, overnight accommodations, and conf. registration	\$1,104.00	\$2,846.00
110-118-53124	Cell Phone	\$700.00	\$0.00
110-118-54175	Equipment Rental- 1/3 cost of the copier rental; added to split the cost of printing with the Building Department)	\$2,459.00	\$0.00
110-118-52111	General Office Supplies(1/3 of paper cost for copier added to split the cost of printing with the Building Department)	\$500.00	\$2,000.00
110-118-51184	Subscription and Books	\$100.00	\$0.00
	Total Cut	\$9,963.00	

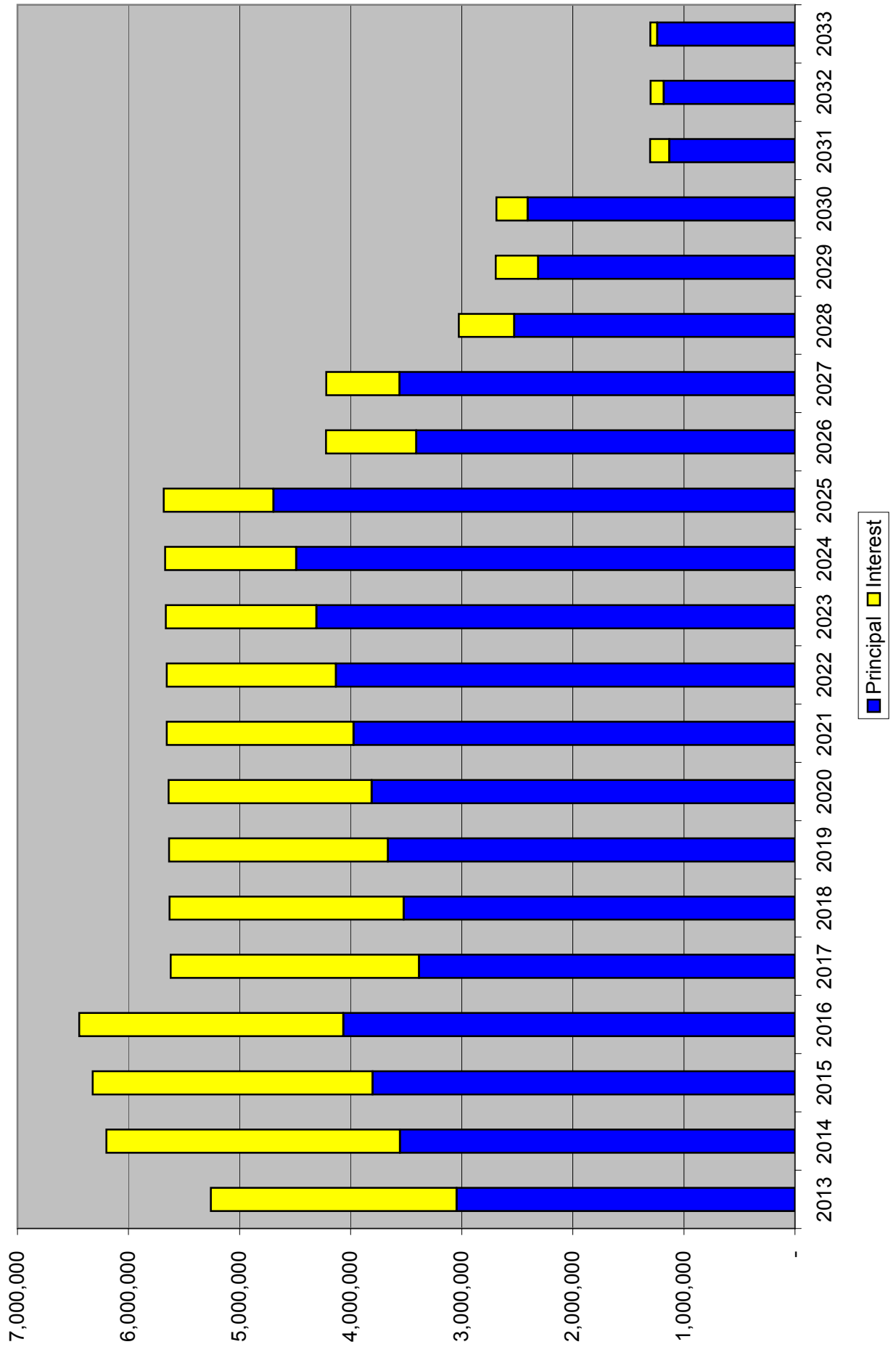


CITY OF KYLE, TEXAS

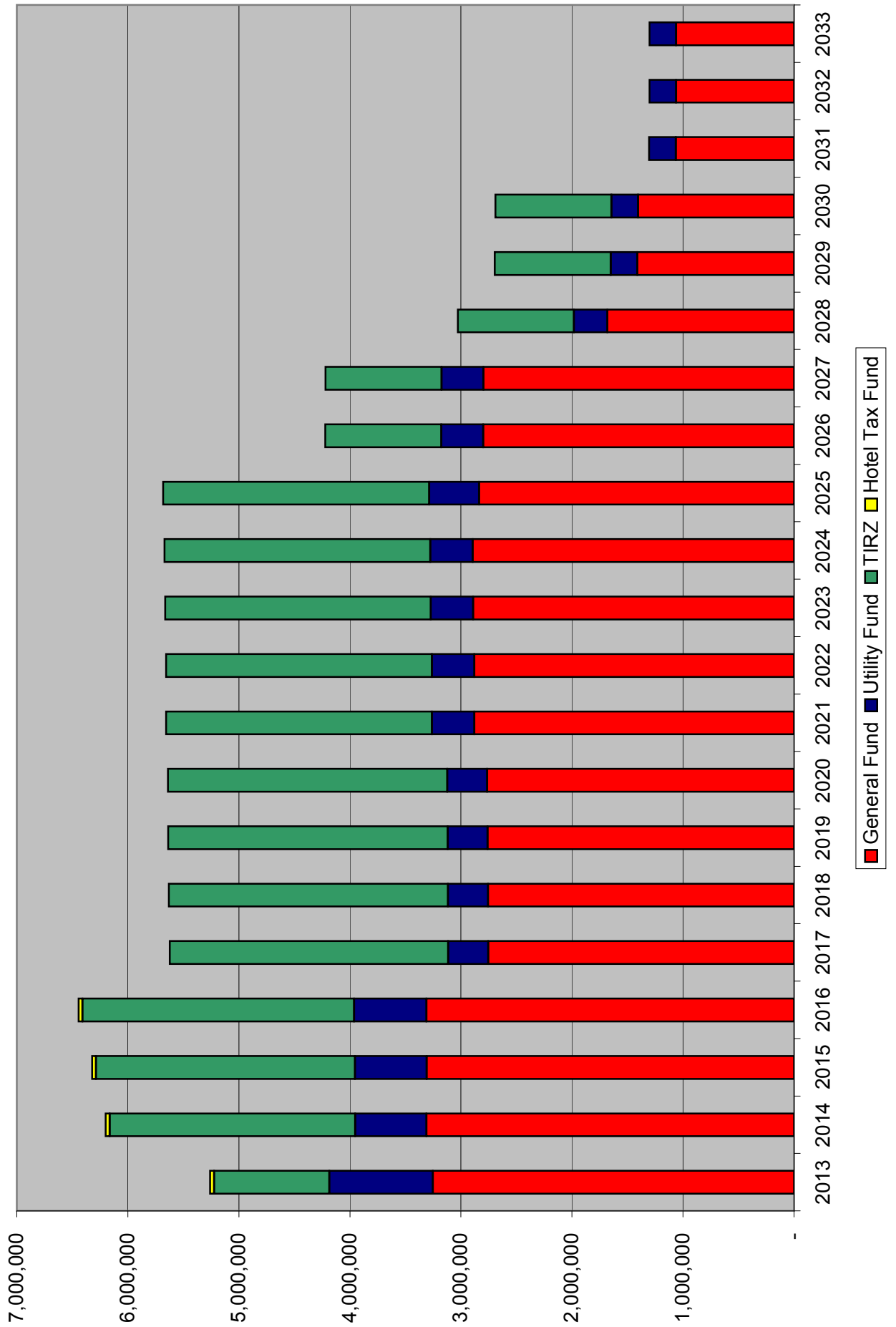
APPROVED BUDGET
FISCAL YEAR 2012 -13

DEBT SERVICE SCHEDULES

City of Kyle, Texas
Aggregate Debt Service by Fiscal Year



City of Kyle, Texas
Annual Debt Service by Fund



City of Kyle, Texas
Overall Summary of Debt Outstanding
As of October 1, 2012

	Debt Issue	Principal	Interest	Total
1.	Combination Tax & Certificate of Obligation Series 2002	\$ 225,000	\$ 8,213	\$ 233,213
2.	Combination Tax & Certificate of Obligation Series 2003	300,000	11,040	311,040
3.	Combination Tax & Certificate of Obligation Series 2007	8,645,000	3,041,800	11,686,800
4.	Combination Tax & Certificate of Obligation Series 2008	20,915,000	12,456,563	33,371,563
5.	Limited Tax Notes Series 2009	3,360,000	221,334	3,581,334
6.	General Obligations Refunding Bonds, Series 2009	14,635,000	4,262,644	18,897,644
7.	Combination Tax & Certificate of Obligation Series 2010	4,290,000	1,628,525	5,918,525
8.	General Obligations Refunding Bonds, Series 2011	3,375,000	709,808	4,084,808
9.	State (TXDOT) Infrastructure Bond Loan II	12,462,951	5,291,804	17,754,755
	Total:	<u>\$ 68,207,951</u>	<u>\$ 27,631,730</u>	<u>\$ 95,839,681</u>
		71.17%	28.83%	100.00%

City of Kyle, Texas
Annual Summary of Debt Outstanding
As of October 1, 2012

Debt Issue	Principal	Interest	Total
1. Combination Tax & Certificate of Obligation Series 2002	\$ 225,000	\$ 8,213	\$ 233,213
2. Combination Tax & Certificate of Obligation Series 2003	300,000	11,040	311,040
3. Combination Tax & Certificate of Obligation Series 2007	430,000	350,600	780,600
4. Combination Tax & Certificate of Obligation Series 2008	535,000	951,881	1,486,881
5. Limited Tax Notes Series 2009	800,000	92,244	892,244
6. General Obligations Refunding Bonds, Series 2009	555,000	563,438	1,118,438
7. Combination Tax & Certificate of Obligation Series 2010	165,000	146,023	311,023
8. General Obligations Refunding Bonds, Series 2011	35,000	90,968	125,968
9. State (TXDOT) Infrastructure Bond Loan II	-	-	-
Total for FY 2012-13:	<u>\$ 3,045,000</u>	<u>\$ 2,214,406</u>	<u>\$ 5,259,406</u>
	57.90%	42.10%	100.00%

City of Kyle, Texas
Overall Summary of Debt Outstanding
As of October 1, 2012

Principal & Interest

Allocated Share of Debt Service									
%	General Fund	\$	%	Utility Fund	\$	%	TIRZ	\$	Total
General Fund			Utility Fund			Hotel Tax Fund			
100.00%	233,213		0.00%	-		0.00%	-		233,213
0.00%	-		100.00%	311,040		0.00%	-		311,040
100.00%	11,686,800		0.00%	-		0.00%	-		11,686,800
81.62%	27,237,869		18.38%	6,133,693		0.00%	-		33,371,563
63.02%	2,256,957		32.88%	1,177,543		4.10%	146,835		3,581,334
2.39%	451,654		4.86%	918,425		0.00%	-		18,897,644
100.00%	5,918,525		0.00%	-		0.00%	-		5,918,525
100.00%	4,084,808		0.00%	-		0.00%	-		4,084,808
0.00%	-		0.00%	-		0.00%	-		17,754,755
54.12%	51,869,825		8.91%	8,540,701		36.81%	35,282,319		95,839,681
Principal & Interest									

1. Combination Tax & Certificate of Obligation Series 2002
2. Combination Tax & Certificate of Obligation Series 2003
3. Combination Tax & Certificate of Obligation Series 2007
4. Combination Tax & Certificate of Obligation Series 2008
5. Limited Tax Notes Series 2009
6. General Obligations Refunding Bonds, Series 2009
7. Combination Tax & Certificate of Obligation Series 2010
8. General Obligations Refunding Bonds, Series 2011
9. State (TXDOT) Infrastructure Bond Loan II

Principal Only

Allocated Share of Debt Service (Principal)									
%	General Fund	\$	%	Utility Fund	\$	%	TIRZ	\$	Total
General Fund			Utility Fund			Hotel Tax Fund			
100.00%	225,000		0.00%	-		0.00%	-		225,000
0.00%	-		100.00%	300,000		0.00%	-		300,000
100.00%	8,645,000		0.00%	-		0.00%	-		8,645,000
81.62%	17,070,823		18.38%	3,844,177		0.00%	-		20,915,000
63.02%	2,117,472		32.88%	1,104,768		4.10%	137,760		3,360,000
2.39%	349,777		4.86%	711,261		0.00%	-		14,635,000
100.00%	4,290,000		0.00%	-		0.00%	-		4,290,000
100.00%	3,375,000		0.00%	-		0.00%	-		3,375,000
0.00%	-		0.00%	-		0.00%	-		12,462,951
52.89%	36,073,072		8.74%	5,960,206		38.17%	26,036,913		68,207,951
Principal Only									

1. Combination Tax & Certificate of Obligation Series 2002
2. Combination Tax & Certificate of Obligation Series 2003
3. Combination Tax & Certificate of Obligation Series 2007
4. Combination Tax & Certificate of Obligation Series 2008
5. Limited Tax Notes Series 2009
6. General Obligations Refunding Bonds, Series 2009
7. Combination Tax & Certificate of Obligation Series 2010
8. General Obligations Refunding Bonds, Series 2011
9. State (TXDOT) Infrastructure Bond Loan II

Interest Only

Allocated Share of Debt Service (Interest)									
%	General Fund	\$	%	Utility Fund	\$	%	TIRZ	\$	Total
General Fund			Utility Fund			Hotel Tax Fund			
100.00%	8,213		0.00%	-		0.00%	-		8,213
0.00%	-		100.00%	11,040		0.00%	-		11,040
100.00%	3,041,800		0.00%	-		0.00%	-		3,041,800
81.62%	10,167,046		18.38%	2,289,516		0.00%	-		12,456,563
63.02%	139,485		32.88%	72,775		4.10%	9,075		221,334
2.39%	101,877		4.86%	207,164		0.00%	-		4,262,644
100.00%	1,628,525		0.00%	-		0.00%	-		1,628,525
100.00%	709,808		0.00%	-		0.00%	-		709,808
0.00%	-		0.00%	-		0.00%	-		5,291,804
57.17%	15,796,754		9.34%	2,580,495		33.46%	9,245,406		27,631,730
Interest Only									

1. Combination Tax & Certificate of Obligation Series 2002
2. Combination Tax & Certificate of Obligation Series 2003
3. Combination Tax & Certificate of Obligation Series 2007
4. Combination Tax & Certificate of Obligation Series 2008
5. Limited Tax Notes Series 2009
6. General Obligations Refunding Bonds, Series 2009
7. Combination Tax & Certificate of Obligation Series 2010
8. General Obligations Refunding Bonds, Series 2011
9. State (TXDOT) Infrastructure Bond Loan II

City of Kyle, Texas
Annual Summary of Debt Outstanding
As of October 1, 2012

Principal & Interest for FY 2012-13

Allocated Share of Debt Service for Fiscal Year 2012-13									
% General Fund	\$ General Fund	% Utility Fund	\$ Utility Fund	% TIRZ	\$ TIRZ	% Hotel Tax Fund	\$ Hotel Tax Fund	% Total	\$ Total
100.00%	233,213	0.00%	-	0.00%	-	0.00%	-	100.00%	233,213
0.00%	-	100.00%	311,040	0.00%	-	0.00%	-	100.00%	311,040
100.00%	780,600	0.00%	-	0.00%	-	0.00%	-	100.00%	780,600
81.62%	1,213,592	18.38%	273,289	0.00%	-	0.00%	-	100.00%	1,486,881
63.02%	562,292	32.88%	293,370	0.00%	-	4.10%	36,582	100.00%	892,244
2.39%	26,731	4.86%	54,356	92.75%	1,037,351	0.00%	-	100.00%	1,118,438
100.00%	311,023	0.00%	-	0.00%	-	0.00%	-	100.00%	311,023
100.00%	125,968	0.00%	-	0.00%	-	0.00%	-	100.00%	125,968
0.00%	-	0.00%	-	100.00%	-	0.00%	-	100.00%	-
61.86%	\$ 3,253,419	17.72%	\$ 932,055	19.72%	\$ 1,037,351	0.70%	\$ 36,582	100.00%	\$ 5,259,406

Principal & Interest for FY 2012-13

Principal Only for FY 2012-13

Allocated Share of Debt Service for Fiscal Year 2012-13									
% General Fund	\$ General Fund	% Utility Fund	\$ Utility Fund	% TIRZ	\$ TIRZ	% Hotel Tax Fund	\$ Hotel Tax Fund	% Total	\$ Total
100.00%	225,000	0.00%	-	0.00%	-	0.00%	-	100.00%	225,000
0.00%	-	100.00%	300,000	0.00%	-	0.00%	-	100.00%	300,000
100.00%	430,000	0.00%	-	0.00%	-	0.00%	-	100.00%	430,000
81.62%	436,667	18.38%	98,333	0.00%	-	0.00%	-	100.00%	535,000
63.02%	504,160	32.88%	263,040	0.00%	-	4.10%	32,800	100.00%	800,000
2.39%	13,265	4.86%	26,973	92.75%	514,763	0.00%	-	100.00%	555,000
100.00%	165,000	0.00%	-	0.00%	-	0.00%	-	100.00%	165,000
100.00%	35,000	0.00%	-	0.00%	-	0.00%	-	100.00%	35,000
0.00%	-	0.00%	-	100.00%	-	0.00%	-	100.00%	-
59.41%	\$ 1,809,092	22.61%	\$ 688,346	16.91%	\$ 514,763	1.08%	\$ 32,800	100.00%	\$ 3,045,000

Principal Only for FY 2012-13

Interest Only for FY 2012-13

Allocated Share of Debt Service for Fiscal Year 2012-13									
% General Fund	\$ General Fund	% Utility Fund	\$ Utility Fund	% TIRZ	\$ TIRZ	% Hotel Tax Fund	\$ Hotel Tax Fund	% Total	\$ Total
100.00%	8,213	0.00%	-	0.00%	-	0.00%	-	100.00%	8,213
0.00%	-	100.00%	11,040	0.00%	-	0.00%	-	100.00%	11,040
100.00%	350,600	0.00%	-	0.00%	-	0.00%	-	100.00%	350,600
81.62%	776,925	18.38%	174,956	0.00%	-	0.00%	-	100.00%	951,881
63.02%	58,132	32.88%	30,330	0.00%	-	4.10%	3,782	100.00%	92,244
2.39%	13,466	4.86%	27,383	92.75%	522,588	0.00%	-	100.00%	563,438
100.00%	146,023	0.00%	-	0.00%	-	0.00%	-	100.00%	146,023
100.00%	90,968	0.00%	-	0.00%	-	0.00%	-	100.00%	90,968
0.00%	-	0.00%	-	100.00%	-	0.00%	-	100.00%	-
47.43%	\$ 1,444,327	8.00%	\$ 243,709	17.16%	\$ 522,588	0.12%	\$ 3,782	72.72%	\$ 2,214,406

Interest Only for FY 2012-13

1. Combination Tax & Certificate of Obligation Series 2002
2. Combination Tax & Certificate of Obligation Series 2003
3. Combination Tax & Certificate of Obligation Series 2007
4. Combination Tax & Certificate of Obligation Series 2008
5. Limited Tax Notes Series 2009
6. General Obligations Refunding Bonds, Series 2009
7. Combination Tax & Certificate of Obligation Series 2010
8. General Obligations Refunding Bonds, Series 2011
9. State (TXDOT) Infrastructure Bond Loan II

1. Combination Tax & Certificate of Obligation Series 2002
2. Combination Tax & Certificate of Obligation Series 2003
3. Combination Tax & Certificate of Obligation Series 2007
4. Combination Tax & Certificate of Obligation Series 2008
5. Limited Tax Notes Series 2009
6. General Obligations Refunding Bonds, Series 2009
7. Combination Tax & Certificate of Obligation Series 2010
8. General Obligations Refunding Bonds, Series 2011
9. State (TXDOT) Infrastructure Bond Loan II

1. Combination Tax & Certificate of Obligation Series 2002
2. Combination Tax & Certificate of Obligation Series 2003
3. Combination Tax & Certificate of Obligation Series 2007
4. Combination Tax & Certificate of Obligation Series 2008
5. Limited Tax Notes Series 2009
6. General Obligations Refunding Bonds, Series 2009
7. Combination Tax & Certificate of Obligation Series 2010
8. General Obligations Refunding Bonds, Series 2011
9. State (TXDOT) Infrastructure Bond Loan II

\$5,135,000
CITY OF KYLE
Combination Tax & Rev Certificates of Obligation Bonds
SERIES 2002

Dated October 1, 2002

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Wells Fargo Bank

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	\$ -	3.50%	\$ -	\$ -
2013	225,000.00	3.65%	8,212.50	233,212.50
Outstanding	<u>\$ 225,000.00</u>		<u>\$ 8,212.50</u>	<u>\$ 233,212.50</u>

Funding Source:

<i>Ad Valorem</i> Property Tax	100%	\$	-
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\$2,340,000
CITY OF KYLE
Combination Tax & Rev Certificates of Obligation Bonds
SERIES 2003

Dated November 15, 2003

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Bank of America

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	\$ -	3.68%	\$ -	\$ -
2013	300,000	3.68%	11,040	311,040
Outstanding	<u>\$ 300,000</u>		<u>\$ 11,040</u>	<u>\$ 311,040</u>

Funding Source:

Utility Fund - Surplus Operating Revenue	100%	\$	-
------------------------------------------	------	----	---

\$9,910,000
CITY OF KYLE
Combination Tax & Rev Certificates of Obligation Bonds
SERIES 2007

Dated March 17, 2007

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Wells Fargo Bank

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	\$ -	4.000%	\$ -	\$ -
2013	430,000	4.000%	350,600	780,600
2014	445,000	4.000%	333,400	778,400
2015	465,000	4.000%	315,600	780,600
2016	480,000	5.000%	297,000	777,000
2017	505,000	4.000%	273,000	778,000
2018	525,000	4.000%	252,800	777,800
2019	550,000	4.000%	231,800	781,800
2020	570,000	4.000%	209,800	779,800
2021	590,000	4.000%	187,000	777,000
2022	615,000	4.000%	163,400	778,400
2023	640,000	4.000%	138,800	778,800
2024	665,000	4.000%	113,200	778,200
2025	695,000	4.000%	86,600	781,600
2026	720,000	4.000%	58,800	778,800
2027	750,000	4.000%	30,000	780,000
Outstanding	<u>\$ 8,645,000</u>		<u>\$ 3,041,800</u>	<u>\$ 11,686,800</u>

Funding Source:

Ad Valorem Property Tax 100% \$ -

\$22,800,000
CITY OF KYLE
Combination Tax & Rev Certificates of Obligation Bonds
SERIES 2008

Dated April 1, 2008

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Wells Fargo Bank

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	\$ -	3.500%	\$ -	\$ -
2013	535,000	3.500%	951,881.26	1,486,881.26
2014	615,000	3.500%	933,156.26	1,548,156.26
2015	625,000	3.500%	911,631.26	1,536,631.26
2016	660,000	3.500%	889,756.26	1,549,756.26
2017	680,000	3.750%	866,656.26	1,546,656.26
2018	700,000	3.750%	841,156.26	1,541,156.26
2019	725,000	4.000%	814,906.26	1,539,906.26
2020	755,000	4.125%	785,906.26	1,540,906.26
2021	935,000	4.250%	754,762.50	1,689,762.50
2022	970,000	4.375%	715,025.00	1,685,025.00
2023	1,015,000	4.500%	672,587.50	1,687,587.50
2024	1,065,000	5.000%	626,912.50	1,691,912.50
2025	1,485,000	5.000%	573,662.50	2,058,662.50
2026	1,560,000	5.000%	499,412.50	2,059,412.50
2027	1,635,000	5.000%	421,412.50	2,056,412.50
2028	1,300,000	5.000%	339,662.50	1,639,662.50
2029	1,030,000	4.750%	274,662.50	1,304,662.50
2030	1,075,000	4.750%	225,737.50	1,300,737.50
2031	1,130,000	4.750%	174,675.00	1,304,675.00
2032	1,180,000	5.000%	121,000.00	1,301,000.00
2033	1,240,000	5.000%	62,000.00	1,302,000.00
Outstanding	<u>\$ 20,915,000</u>		<u>\$ 12,456,562.58</u>	<u>\$ 33,371,562.58</u>

Funding Source:

Ad Valorem Property Tax	81.62%	\$ -
Utility Revenue - Surplus Operating Revenue	18.38%	-
		<u>\$ -</u>

\$5,600,000
CITY OF KYLE
Limited Tax Notes
SERIES 2009

Dated July 1, 2009

Principal Due: February 15

Interest Due: Feb. 15 and Aug. 15

Wells Fargo Bank

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	\$ -	2.500%	\$ -	\$ -
2013	800,000	2.500%	92,243.76	892,243.76
2014	830,000	3.000%	69,793.76	899,793.76
2015	855,000	3.125%	43,984.38	898,984.38
2016	875,000	3.500%	15,312.50	890,312.50
Outstanding	<u>\$ 3,360,000</u>		<u>\$ 221,334.40</u>	<u>\$ 3,581,334.40</u>

Funding Source:

General Fund	63.02%	\$ -
Utility Fund	32.88%	-
Hotel Tax Fund	4.10%	-
		<u>\$ -</u>

\$15,315,000
CITY OF KYLE
General Obligation Refunding Bonds
SERIES 2009

Dated November 17, 2009

Principal Due: February 15

Interest Due: Feb. 15 and Aug. 15

Bank of New York

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	\$ -	2.000%	\$ -	\$ -
2013	555,000	2.000%	563,437.50	1,118,437.50
2014	710,000	3.000%	547,237.50	1,257,237.50
2015	870,000	4.000%	519,187.50	1,389,187.50
2016	1,030,000	4.000%	481,187.50	1,511,187.50
2017	1,140,000	4.000%	437,787.50	1,577,787.50
2018	1,195,000	4.000%	391,087.50	1,586,087.50
2019	1,245,000	4.000%	342,287.50	1,587,287.50
2020	1,295,000	4.000%	291,487.50	1,586,487.50
2021	1,215,000	4.000%	241,287.50	1,456,287.50
2022	1,265,000	4.000%	191,687.50	1,456,687.50
2023	1,315,000	4.000%	140,087.50	1,455,087.50
2024	1,370,000	4.000%	86,387.50	1,456,387.50
2025	1,430,000	4.125%	29,493.75	1,459,493.75
Outstanding	<u>\$ 14,635,000</u>		<u>\$ 4,262,643.75</u>	<u>\$ 18,897,643.75</u>

Funding Source:

General Fund	2.39%	\$ -
Utility Fund	4.86%	-
TIF Fund	92.75%	-
		<u>\$ -</u>

\$4,290,000
CITY OF KYLE
Combination Tax & Rev Certificates of Obligation Bonds
SERIES 2010

Dated: October 26, 2010

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Wells Fargo Bank

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	\$ -	0.000%	\$ -	\$ -
2013	165,000	3.000%	146,022.50	311,022.50
2014	170,000	3.000%	141,072.50	311,072.50
2015	175,000	3.000%	135,972.50	310,972.50
2016	185,000	3.000%	130,722.50	315,722.50
2017	195,000	3.000%	125,172.50	320,172.50
2018	200,000	3.000%	119,322.50	319,322.50
2019	210,000	3.000%	113,322.50	323,322.50
2020	220,000	3.000%	107,022.50	327,022.50
2021	230,000	3.100%	100,422.50	330,422.50
2022	235,000	3.200%	93,292.50	328,292.50
2023	250,000	3.350%	85,772.50	335,772.50
2024	260,000	3.450%	77,397.50	337,397.50
2025	270,000	3.550%	68,427.50	338,427.50
2026	280,000	3.650%	58,842.50	338,842.50
2027	290,000	3.750%	48,622.50	338,622.50
2028	305,000	3.850%	37,747.50	342,747.50
2029	320,000	3.950%	26,005.00	346,005.00
2030	330,000	4.050%	13,365.00	343,365.00
	<u>4,290,000</u>		<u>\$ 1,628,525.00</u>	<u>\$ 5,918,525.00</u>

Funding Source:

General Fund	100.00%	\$ -
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\$3,390,000
CITY OF KYLE
General Obligation Refunding Bonds
SERIES 2011

Dated: July 19, 2011

Principal Due: August 15

Interest Due: Feb. 15 and Aug. 15

Wells Fargo

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	\$ -	1.400%	\$ -	\$ -
2013	35,000	1.400%	90,967.50	125,967.50
2014	270,000	1.400%	90,477.50	360,477.50
2015	275,000	2.250%	86,697.50	361,697.50
2016	275,000	2.250%	80,510.00	355,510.00
2017	280,000	2.500%	74,322.50	354,322.50
2018	295,000	2.750%	67,322.50	362,322.50
2019	300,000	2.800%	59,210.00	359,210.00
2020	310,000	2.800%	50,810.00	360,810.00
2021	315,000	3.000%	42,130.00	357,130.00
2022	330,000	3.000%	32,680.00	362,680.00
2023	340,000	3.200%	22,780.00	362,780.00
2024	350,000	3.400%	11,900.00	361,900.00
Outstanding	<u>\$ 3,375,000</u>		<u>\$ 709,807.50</u>	<u>\$ 4,084,807.50</u>

Funding Source:

General Fund	100.00%	\$ -
		<u>\$ -</u>

\$11,000,000
CITY OF KYLE
Principal And Interest Repayment Schedule
State (TxDot) Infrastructure Bond Loan

Dated May 11, 2010

Principal Due: May 11

Interest Due: May 11

YEAR ENDING

<u>SEPT. 30</u>	<u>PRINCIPAL (1)</u>	<u>RATE</u>	<u>INTEREST</u>	<u>TOTAL</u>
2012	\$ -	4.250%	\$ -	\$ -
2013	\$ -	4.250%	\$ -	\$ -
2014	\$ 514,721.92	4.250%	\$ 529,675.40	\$ 1,044,397.32
2015	\$ 536,597.60	4.250%	\$ 507,799.72	\$ 1,044,397.32
2016	\$ 559,403.00	4.250%	\$ 484,994.32	\$ 1,044,397.32
2017	\$ 583,177.62	4.250%	\$ 461,219.70	\$ 1,044,397.32
2018	\$ 607,962.67	4.250%	\$ 436,434.65	\$ 1,044,397.32
2019	\$ 633,801.09	4.250%	\$ 410,596.23	\$ 1,044,397.32
2020	\$ 660,737.63	4.250%	\$ 383,659.69	\$ 1,044,397.32
2021	\$ 688,818.98	4.250%	\$ 355,578.34	\$ 1,044,397.32
2022	\$ 718,093.79	4.250%	\$ 326,303.53	\$ 1,044,397.32
2023	\$ 748,612.77	4.250%	\$ 295,784.55	\$ 1,044,397.32
2024	\$ 780,428.82	4.250%	\$ 263,968.50	\$ 1,044,397.32
2025	\$ 813,597.04	4.250%	\$ 230,800.28	\$ 1,044,397.32
2026	\$ 848,174.92	4.250%	\$ 196,222.40	\$ 1,044,397.32
2027	\$ 884,222.35	4.250%	\$ 160,174.97	\$ 1,044,397.32
2028	\$ 921,801.80	4.250%	\$ 122,595.52	\$ 1,044,397.32
2029	\$ 960,978.38	4.250%	\$ 83,418.94	\$ 1,044,397.32
2030	<u>\$ 1,001,820.31</u>	4.250%	<u>\$ 42,577.36</u>	<u>\$ 1,044,397.67</u>
	\$ 12,462,950.69		\$ 5,291,804.10	\$ 17,754,754.79

(1) Includes deferred interest

Funding Source:

City Property Tax within Tax Increment Financing Zone
County Property Tax within Tax Increment Financing Zone
Ad Valorem Property Tax (Supplemental, if required)



CITY OF KYLE, TEXAS

APPROVED BUDGET
FISCAL YEAR 2012 -13

FINANCIAL SERVICES DEPARTMENT



CITY OF KYLE, TEXAS

FINANCIAL SERVICES DEPARTMENT

Director of Finance

Perwez A. Moheet, CPA, Director

Budget & Accounting:

Finance Officer
Senior Staff Accountant
Staff Accountant
Staff Accountant
Accounting Technician
Accounting Technician

Wendy Bates
Vonda Ragsdale
Andy Alejandro
Kay Koster
Kent La Flair
Theresa Sanchez

Utility Billing:

Utility Billing Supervisor
Utility Billing Clerk
Utility Billing Clerk
Utility Billing Clerk
Utility Technician
Utility Technician

Jane Perez
Clarissa Guerrero
Michelle Rodriguez
Jacob Laina
Bret Lantz
Mike Sanchez

Municipal Court:

Municipal Court Judge
Court Administrator
Warrant Officer
Court Clerk
Court Clerk
Court Clerk

Sundra Spears
Martha Rose
Zacharie Castilleja
Elva DeLeon-Sierra
Frances Castilla
Vacant