

# TABLE OF CONTENTS

## 2009-13 Five-Year Capital Investment Program

	<u>Page</u>
Enabling Resolution	i
FY2009-10 Budget Development Calendar	ii
Glossary of Terms.....	1
Summary of <b>Investments</b> by Category/Source of Funding.....	2
Summary of All Funds by Source.....	3
<b>Part I</b>	
<b>Five Year Capital <b>Outlay</b> Program:</b>	
- Summary of Expenditures by Year By Fund.....	9-15
(Vehicles, Equipment, Furniture & Fixtures and Other Capital Outlay)	
- Detail of 2009-10 Proposed Expenditures.....	16-25
<b>Part II</b>	
<b>Five Year Capital <b>Improvement</b> Program</b>	
<b>Projects By Funding Source:</b>	
<b>A Operating Revenue</b>	
Summary of Projects Funded by Operating Revenue.....	27
Detail of 2009-10 Projects .....	28-29
<b>B Impact and Other Development Fees</b>	
Summary of Projects Funded by Development Fees.....	31
Detail of All Projects funded by Development Fees.....	32-37
<b>C Short Term Debt</b>	
Summary of Total Investment in Equipment By Year, Funded by Short Term Debt.....	39
Summary of Annual Cost of Short Term Debt By Year	39
Detail of All Projects, services, equipment from Short Term Debt.....	40-42
<b>D Long Term Debt</b>	
Summary of Total Investment in Projects Funded by Long Term Debt.....	44

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY OF KYLE, TEXAS, APPROVING AND ADOPTING THE 2009-10 FIVE-YEAR CAPITAL PROGRAM, A REPORT ON ANTICIPATED CAPITAL EXPENDITURES AND PROJECTS FOR ALL MUNICIPAL OPERATIONS FROM OCTOBER, 2009 THROUGH SEPTEMBER, 2014; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS.**

**Whereas**, the City Manager and Director of Finance has prepared and submitted the proposed *City of Kyle 2009-10 Five-Year Capital Program*, describing and defining projected capital expenditures and/or projects for all municipal operations the next five years ensuing; and,

**Whereas**, the Mayor and City Council has considered this proposal, conducting both a Public Hearing and a Council Workshop to review the program in detail; and,

**Whereas**, the Mayor and City Council has amended the program as deemed appropriate and has now determined same to be an effective and accurate current projection of anticipated capital expenditures for the next five years.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS, THAT:**

**Section 1. Findings.** The following recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section 2. Approval.** The *City of Kyle 2009-10 Five-Year Capital Program* is hereby approved and adopted, a copy of which is to be attached hereto marked "Exhibit A" and made part of this Resolution as if copied verbatim herein.

**Section 3. Effective Date.** This Resolution shall take effect from and after the date of its passage as authorized by the Charter of the City of Kyle.

**Section 4. Open Meetings.** That it is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Local Government Code.

**FINALLY PASSED AND APPROVED on this the \_\_\_\_ day of \_\_\_\_\_, 2009.**

**ATTEST:**

**THE CITY OF KYLE, TEXAS**

\_\_\_\_\_  
Amelia Sanchez, City Secretary

\_\_\_\_\_  
Miguel Gonzalez, Mayor



# Memorandum



**Date:** May 28, 2009  
**To:** Mayor and City Council  
Department Heads  
**Subject:** Calendar for Formulation and Adoption of  
FY2009-10 Five-Year Capital Program and  
Annual Operating Budget - **REVISED**

Following is a projected schedule of events and activities relating to the development and formal adoption of the *2009-10 Five-Year Capital Program* and the *FY2009-10 Annual Operating Budget* for the City of Kyle, in accordance with the requirements of the Kyle City Charter:

## APRIL

*Tuesday, April 7, 2009*.....Distribution of forms and information to Department Heads for development of submissions for inclusion in proposed *2009-10 Five-Year Capital Program*

---

## MAY

*Friday, May 8, 2009*.....Deadline for submission of all departmental requests for funding within the proposed *2009-10 Five-Year Capital Program*

*Tuesday, May 12, 2009*..... Distribution of forms & information to Department Heads for development of submissions for proposed *FY09-10 Operating Budget*

---

## JUNE

*Tuesday, June 2, 2009*.....Presentation and preliminary review of proposed  
(*Regular Council Meeting*)                                      **2009 Limited Tax Note Financing** of Capital Programs  
.....Preliminary review of FY08-09 Budget 1<sup>st</sup> Amendment Ordinance

*Thursday, June 4, 2009*.....Strategic Planning & Finance Committee 2009 Limited Tax Note  
Financing Review/Workshop (tentative\*)

*Friday, June 12, 2009*.....Deadline for submission of all departmental requests for  
funding within the Proposed *FY2009-10 Annual  
Operating Budget*

*Tuesday, June 16, 2009*.....**Presentation of Proposed 2009-10 Five-Year Capital  
Program to Mayor and City Council by City Manager**  
(*Regular Council Meeting*)

.....First Reading - 2009 Limited Tax Note Financing Ordinance

.....First Reading - FY08-09 Budget First Amendment Ordinance

*Tuesday, June 30, 2009*.....City Council 5YRCP Review/Workshop (tentative\*)

**JULY**

- Tuesday, July 7, 2009**.....Public Hearing on Proposed 2009-10 5YR-Capital Program  
(Regular Council Meeting)  
.....Second Reading-2009 Limited Tax Note Financing Ordinance  
.....Second Reading-FY08-09 Budget First Amendment Ordinance
- Tuesday, July 14, 2009**.....City Council 5YRCP Review/Workshop (tentative\*)
- Tuesday, July 21, 2009**.....**Presentation of Proposed FY2009-10 Annual Operating Budget to Mayor & City Council by City Manager**  
(Regular Council Meeting)  
.....Adoption of Resolution Approving the 2009-10 Five-Year Capital Program by Mayor and City Council
- Wednesday, July 29, 2009**.....Publish General Budget Summary and Notice of Public Hearing on August 18
- Thursday, July 30, 2009**.....Strategic Planning & Finance Committee Budget Review/Workshop (tentative\*)



**AUGUST**

- Tuesday, August 11, 2009**.....Council Budget Review/Workshop (tentative\*)
- Tuesday, August 18, 2009**.....Public Hearing on Proposed FY2009-10 Annual Budget  
(Regular Council Meeting)
- Thursday, August 27, 2009**.....Council Budget Review/Workshop (tentative\*)



**SEPTEMBER**

- Tuesday, September 1, 2009**.....**First Reading** of Appropriations Ordinance Adopting FY2009-10 Annual Operating Budget  
(Regular Council Meeting)  
.....Second Public Hearing on Proposed Budget (if desired\*)
- Tuesday, September 8, 2009**.....Council Budget Review/Workshop (tentative\*)
- Tuesday, September 15, 2009**.....**Second Reading** of Appropriations Ordinance and Final Adoption of FY2009-10 Annual Operating Budget  
(Regular Council Meeting)
- Thursday, September 17, 2009**.....Deadline established by City Charter for final adoption of FY2009-10 Annual Operating Budget (“not later than the third Thursday of September”)
- Thursday, October 1, 2009**.....Beginning of FY2009-10 Fiscal Year

Please let me know if you have any questions, problems, or suggestions; or need additional information relative to this schedule.

Thomas L. Mattis  
City Manager

\*Tentative dates for Council Budget Workshops and/or Public Hearings. Actual number and schedule for workshops to be determined by City Council.



# Five-Year Capital Investment Program 2009 to 2013

## OBJECTS OF CAPITAL INVESTMENT:

Capital Outlay - Vehicles, Equipment, Furniture and Fixtures

Replacement - replaces existing with similar item or upgrade

New Program- item intended to be used in creation of new or expanded program

Capital Improvements -

Buildings, roads, water or sewer pipes, drainage systems or other infrastructure features. Items may be purchased, constructed or rehabilitated.

## FUNDING SOURCES:

Current Operating Revenue/Reserves - Income derived from operations in the same year investments in capital items are made or use of fund balances in excess of operating expenses.

Development Fees and Grants - Special revenue funds received for specific purposes such as water and sewer impact fees, grants from other governmental agencies or other developer fees.

Proceeds from short term debt - Acquisitions from this financing may be capital lease, lease purchase agreements, loans or proceeds from sale of tax notes. The term of such agreements are from 5 to 7 years.

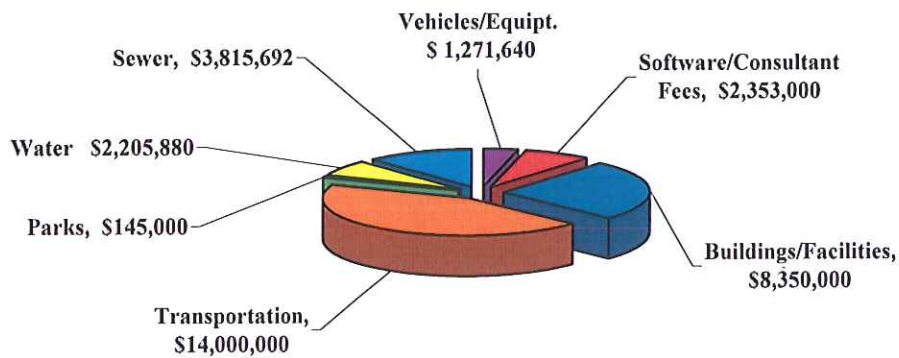
Proceeds from sale of long term debt - Income derived from sale of debt instruments such as Certificate of Obligations(COs), General Obligation Bonds (GOs) , long term loans, etc.

**2009-10 Fiscal-Year Capital Investment Program  
Summary of Investments by Category and Source of Funding**

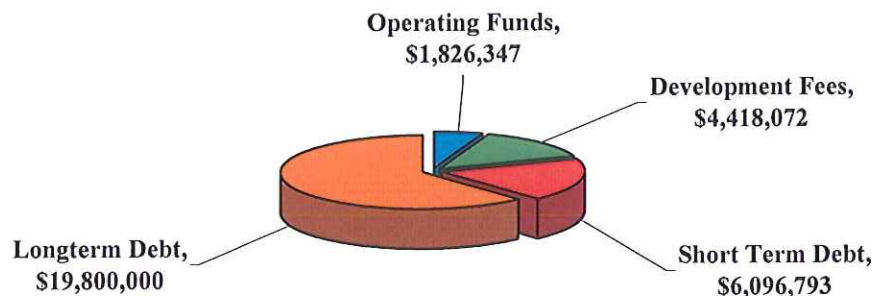
**SOURCES OF REVENUE**

<b>Objects of Expenditure</b>	<b>Current Operating Revenue/Reserves</b>	<b>Development Fees and Grants</b>	<b>Short Term Debt</b>	<b>Long Term Debt</b>	<b>Total All Sources</b>
<b>Vehicles/Equipment</b>	\$ 627,847	\$ -	\$ 643,793	\$ -	\$ 1,271,640
<b>Software/Consultant Fees</b>	\$ -	\$ 50,000	\$ 2,303,000	\$ -	\$ 2,353,000
<b>Buildings/Facilities</b>	\$ -	\$ -	\$ 3,150,000	\$ 5,200,000	\$ 8,350,000
<b>Transportation Features</b>	\$ -	\$ -	\$ -	\$ 14,000,000	\$ 14,000,000
<b>Park Improvements</b>	\$ 145,000	\$ -	\$ -	\$ -	\$ 145,000
<b>Water -Infrastructure</b>	\$ 753,500	\$ 1,452,380	\$ -	\$ -	\$ 2,205,880
<b>Sewer - Infrastructure</b>	\$ 300,000	\$ 2,915,692	\$ -	\$ 600,000	\$ 3,815,692
<b>Total</b>	<b>\$ 1,826,347</b>	<b>\$ 4,418,072</b>	<b>\$ 6,096,793</b>	<b>\$ 19,800,000</b>	<b>\$ 32,141,212</b>

**Breakdown of Investment by Function**



**Distribution by Source of Funds**





**2010-14 Five-Year Capital Investment Program**  
**Summary of Total Investments by Source of Funding- Total Project Costs**

Funding from:	Fiscal Years					Total 5 Years
	09-10	10-11	11-12	12-13	13-14	
	Projected	Projected	Projected	Projected	Projected	
<b>Current Operating Revenue/ Reserves</b>						
<b>General Fund Revenue</b>						
Current Op. Revenue	572,847	721,027	1,142,737	959,007	898,294	4,293,911
Fund Balance	-	-	-	-	-	-
<b>Total Funding</b>	<u>572,847</u>	<u>721,027</u>	<u>1,142,737</u>	<u>959,007</u>	<u>898,294</u>	<u>4,293,911</u>
<b>Expenditures</b>						
<b>Capital Outlay</b>						
<b>Replacement</b>						
Public Safety	163,753	137,043	146,445	161,357	147,957	756,556
Public Works- Streets	30,000	-	-	-	-	30,000
Parks Maintenance	29,000	29,000	73,000	104,000	54,000	289,000
Facilities Maintenance	-	-	-	-	27,000	27,000
<b>Subtotal</b>	<u>222,753</u>	<u>166,043</u>	<u>219,445</u>	<u>265,357</u>	<u>228,957</u>	<u>1,102,556</u>
<b>New Program</b>						
Public Safety	155,094	71,484	57,292	68,649	60,537	413,055
Public Works- Streets	20,000	45,000	310,000	225,000	300,000	900,000
Parks Admin.	-	29,000	-	-	-	29,000
Parks Maintenance	30,000	30,500	73,500	18,500	18,400	170,900
<b>Subtotal</b>	<u>205,094</u>	<u>175,984</u>	<u>440,792</u>	<u>312,149</u>	<u>378,937</u>	<u>1,512,955</u>
<b>Capital Improvements</b>						
Public Works- Streets	-	250,000	250,000	275,000	-	775,000
Park Improvements	145,000	129,000	232,500	106,500	290,400	903,400
<b>Subtotal</b>	<u>145,000</u>	<u>379,000</u>	<u>482,500</u>	<u>381,500</u>	<u>290,400</u>	<u>1,678,400</u>
<b>GF Total Expenditures</b>	<u>572,847</u>	<u>721,027</u>	<u>1,142,737</u>	<u>959,007</u>	<u>898,294</u>	<u>4,293,911</u>

<b>Bldg &amp; Planning Revenue</b>						
Current Op. Revenue	-	27,000	-	28,000	-	55,000
Fund Balance	-	-	-	-	-	-
<b>Total Funding</b>	<u>-</u>	<u>27,000</u>	<u>-</u>	<u>28,000</u>	<u>-</u>	<u>55,000</u>
<b>Expenditures</b>						
<b>Capital Outlay</b>						
<b>Replacement</b>						
Building/Inspection	-	27,000	-	28,000	-	55,000
<b>Subtotal</b>	<u>-</u>	<u>27,000</u>	<u>-</u>	<u>28,000</u>	<u>-</u>	<u>55,000</u>
<b>New Program</b>						
<b>Subtotal</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>B/P Total Expenditures</b>	<u>-</u>	<u>27,000</u>	<u>-</u>	<u>28,000</u>	<u>-</u>	<u>55,000</u>

**2010-14 Five-Year Capital Investment Program**  
**Summary of Total Investments by Source of Funding- Total Project Costs**

	Fiscal Years					Total 5 Years
	09-10 Projected	10-11 Projected	11-12 Projected	12-13 Projected	13-14 Projected	
<b>Current Operating Revenue/Reserves (Cont.)</b>						
<b>Recreation Fund Revenue</b>						
Current Op. Revenue	56,000	27,000	59,000	11,500	11,500	165,000
Fund Balance	-	-	-	-	-	-
<b>Total Funding</b>	<b>56,000</b>	<b>27,000</b>	<b>59,000</b>	<b>11,500</b>	<b>11,500</b>	<b>165,000</b>
<b>Expenditures</b>						
<b>Capital Outlay</b>						
<b>Replacement</b>						
Swimming Pool	16,000	10,000	59,000	11,500	11,500	108,000
Subtotal	16,000	10,000	59,000	11,500	11,500	108,000
<b>New Program</b>						
Swimming Pool	40,000	-	-	-	-	40,000
Subtotal	40,000	-	-	-	-	40,000
<b>Total Expenditures Rec.</b>	<b>56,000</b>	<b>10,000</b>	<b>59,000</b>	<b>11,500</b>	<b>11,500</b>	<b>148,000</b>

<b>Utility Fund Revenue</b>						
Water Operating Rev.	170,000	60,000	30,000	40,000	30,000	330,000
Sewer Operating Rev.	30,000	165,000	60,000	40,000	-	295,000
Utility Reserves	1,053,500	-	-	-	-	1,053,500
<b>Total Funding</b>	<b>1,253,500</b>	<b>225,000</b>	<b>90,000</b>	<b>80,000</b>	<b>30,000</b>	<b>1,678,500</b>
<b>Expenditures</b>						
<b>Capital Outlay</b>						
<b>Replacement</b>						
Water Utility	-	30,000	-	40,000	30,000	100,000
Sewer Utility	-	-	30,000	40,000	-	70,000
Subtotal	-	30,000	30,000	80,000	30,000	170,000
<b>New Program</b>						
Water Utility	170,000	30,000	30,000	-	-	230,000
Sewer Utility	30,000	165,000	30,000	-	-	225,000
Subtotal	200,000	195,000	60,000	-	-	455,000
<b>Capital Improvements</b>						
Water Utility	753,500	-	-	-	-	753,500
Sewer Utility	300,000	-	-	-	-	300,000
Subtotal	1,053,500	-	-	-	-	1,053,500
<b>Total Expenditures Utilities</b>	<b>1,253,500</b>	<b>225,000</b>	<b>90,000</b>	<b>80,000</b>	<b>30,000</b>	<b>1,678,500</b>
<b>Total Current Operating</b>	<b>1,826,347</b>	<b>973,027</b>	<b>1,232,737</b>	<b>1,067,007</b>	<b>928,294</b>	<b>6,027,411</b>



**2010-14 Five-Year Capital Investment Program**  
**Summary of Total Investments by Source of Funding- Total Project Costs**

	Fiscal Years					Total 5 Years
	09-10	10-11	11-12	12-13	13-14	
	Projected	Projected	Projected	Projected	Projected	
<b>Development Fees and Grants</b>						
<b>Parks/Recreation</b>						
<b>Revenue</b>						
Park Development Fees	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Total Funding	-	-	-	-	-	-
<b>Expenditures</b>						
<b>Capital Outlay</b>						
<b>Replacement</b>						
Equipment	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
<b>New Program</b>						
Equipment	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
<b>Capital Improvements</b>						
Park Construction	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-
<b>Parks Total Expend.</b>	-	-	-	-	-	-
<b>Utility Impact Fees</b>						
<b>Revenue</b>						
Water Impact Fees	350,000	350,000	450,000	550,000	600,000	2,300,000
Sewer Impact Fees	275,000	275,000	385,000	475,000	550,000	1,960,000
Utility Fund Op Reserves	1,127,380	-	-	-	-	1,127,380
Water Impact Fee Reserves	-	-	-	-	-	-
Sewer Impact Fee Reserves	2,665,692	590,692	680,692	-	-	3,937,075
Total Funding	4,418,072	1,215,692	1,515,692	1,025,000	1,150,000	9,324,455
<b>Expenditures</b>						
Water Projects	1,477,380	346,680	346,680	346,680	346,680	2,864,100
Sewer Projects	2,940,692	865,692	1,065,692	365,692	365,692	5,603,458
Utility Impact Total Expend.	4,418,072	1,212,372	1,412,372	712,372	712,372	8,467,558
<b>Total Development Fees</b>	4,418,072	1,212,372	1,412,372	712,372	712,372	8,467,558

**2010-14 Five-Year Capital Investment Program**  
**Summary of Total Investments by Source of Funding- Total Project Costs**

	Fiscal Years					Total 5 Years
	09-10	10-11	11-12	12-13	13-14	
	Projected	Projected	Projected	Projected	Projected	
<b>Short Term Debt Funded Capital Equipment</b>						
<b>Revenue</b>						
Property Taxes	597,610	597,610	597,610	597,610	597,610	2,988,050
Hotel/Motel Tax	39,824	39,824	39,824	39,824	39,824	199,120
Utility Operating Revenue	333,760	333,760	333,760	333,760	333,760	1,668,800
Total Funding	971,194	971,194	971,194	971,194	971,194	4,855,970
<b>General Government Expenditures</b>						
Police	277,019	277,019	277,019	277,019	277,019	1,385,096
Streets	42,774	42,774	42,774	42,774	42,774	213,869
Parks and Recreation	25,529	25,529	25,529	25,529	25,529	127,645
Facility Improvements	194,427	194,427	194,427	194,427	194,427	972,133
Software/Consultant Services	57,861	57,861	57,861	57,861	57,861	289,307
Subtotal Expend.(Gen Gov.)	597,610	597,610	597,610	597,610	597,610	2,988,050
<b>Hotel Tax Fund Expenditures</b>						
Tourism	39,824	39,824	39,824	39,824	39,824	199,121
Subtotal Hotel Tax	39,824	39,824	39,824	39,824	39,824	199,121
<b>Utility Fund Expenditures</b>						
Water	279,304	279,304	279,304	279,304	279,304	1,396,520
Sewer	54,456	54,456	54,456	54,456	54,456	272,280
Subtotal Expend.(Utility)	333,760	333,760	333,760	333,760	333,760	1,668,800
<b>Total Exp. All STD</b>	971,194	971,194	971,194	971,194	971,194	4,855,971



**2010-14 Five-Year Capital Investment Program**  
**Summary of Total Investments by Source of Funding- Total Project Costs**

Long Term Debt Funded Capital Improvements	Fiscal Years					Total 5 Years
	09-10	10-11	11-12	12-13	13-14	
	Projected	Projected	Projected	Projected	Projected	
<b>CO 2007</b>						
Total CO 2007 series	576,200	679,200	777,800	777,000	780,600	3,590,800
<b>CO 2008</b>						
Public Buildings:	229,684	215,520	203,247	202,202	202,471	1,053,125
IT	36,060	33,837	31,910	31,746	31,788	165,341
Roads and Drains	1,075,688	1,009,352	951,875	946,981	948,241	4,932,136
Park and Rec	35,218	33,046	31,165	31,004	31,046	161,479
Water Improvements:	153,123	143,680	135,498	134,802	134,981	702,083
Sewer Improvements:	156,951	147,272	138,886	138,172	138,355	719,636
<b>CO 2008 Total</b>	<b>1,686,725</b>	<b>1,582,706</b>	<b>1,492,581</b>	<b>1,484,906</b>	<b>1,486,882</b>	<b>6,704,897</b>
<b>SIB Loan I:</b>						
Street Improvements	1,263,489	1,263,489	1,263,489	1,263,489	1,263,489	6,317,445
<b>SIB Loan II:</b>						
Street Improvements	-	-	-	944,485	944,485	1,888,971
<b>CO 2009 or 10</b>						
New Library	246,583	246,460	246,460	246,460	246,460	1,232,424
New Police Station	-	385,094	384,535	385,371	384,878	1,539,878
	246,583	631,554	630,995	631,832	631,338	1,539,878
<b>GO 2009 (Election)</b>						
Recreation Center	-	1,540,377	1,538,138	1,541,486	1,539,511	4,620,001
<b>Total Exp. All LTD</b>	<b>3,772,997</b>	<b>5,697,326</b>	<b>5,703,003</b>	<b>6,643,198</b>	<b>6,646,305</b>	<b>18,344,547</b>
<b>Total All Expenditures</b>	<b>10,988,609</b>	<b>8,853,919</b>	<b>9,319,306</b>	<b>9,393,770</b>	<b>9,258,165</b>	<b>37,695,487</b>