



**2008-09**

(PROPOSED)

# **FIVE-YEAR CAPITAL PROGRAM**

*A Report on all Proposed/Anticipated Capital Expenditures for All Municipal Operations  
October, 2008 through September 2013*

Thomas L, Mattis, City Manager  
Charles Cunningham, Director of Finance

June 3, 2008

**TABLE OF CONTENTS**  
**2009-13 Five-Year Capital Investment Program**

	<u>Page</u>
<b>Enabling Resolution</b>	i
<b>FY2008-09 Budget Development Calendar</b>	ii
<b>Glossary of Terms.....</b>	1
<b>Summary of Appropriations by Category and Source of Funding.....</b>	2
<b>Summary of All Funds by Source.....</b>	3
<b>Part I</b>	
<b>Five Year Capital Outlay Program:</b>	
- <b>Summary of Expenditures By Fund.....</b> (Vehicles, Equipment, Furniture & Fixtures and Other Capital Outlay)	7-11
- <b>Detail of 2008-09 Proposed Expenditures.....</b>	12-18
<b>Part II</b>	
<b>Five Year Capital Improvement Program</b>	
<b>Projects By Funding Source:</b>	
<b>A Operating Revenue</b>	
<b>Summary of Projects Funded by Operating Revenue.....</b>	20-21
<b>Detail of 2008-09 Projects.....</b>	22
<b>B Impact and Other Development Fees</b>	
<b>Summary of Projects Funded by Development Fees.....</b>	24
<b>Detail of All Projects funded by Development Fees.....</b>	25-31
<b>C Long Term Debt</b>	
<b>Summary of Projects Funded by Long Term Debt.....</b>	33-34
<b>Detail of All Projects from Bond Funds.....</b>	35-41

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY OF KYLE, TEXAS, APPROVING AND ADOPTING THE 2008-09 FIVE-YEAR CAPITAL INVESTMENT PROGRAM, A REPORT ON ANTICIPATED CAPITAL EXPENDITURES AND PROJECTS FOR ALL MUNICIPAL OPERATIONS FROM OCTOBER, 2008 THROUGH SEPTEMBER, 2013; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS.**

**Whereas**, the City Manager and Director of Finance has prepared and submitted the proposed *City of Kyle 2008-09 Five-Year Capital Investment Program*, describing and defining projected capital expenditures and/or projects for all municipal operations the next five years ensuing; and,

**Whereas**, the Mayor and City Council has considered this proposal, conducting both a Public Hearing and a Council Workshop to review the program in detail; and,

**Whereas**, the Mayor and City Council has amended the program as deemed appropriate and has now determined same to be an effective and accurate current projection of anticipated capital expenditures for the next five years.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KYLE, TEXAS, THAT:**

**Section 1. Findings.** The following recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

**Section 2. Approval.** The *City of Kyle 2008-09 Five-Year Capital Investment Program* is hereby approved and adopted, a copy of which is to be attached hereto marked "Exhibit A" and made part of this Resolution as if copied verbatim herein.

**Section 3. Effective Date.** This Resolution shall take effect from and after the date of its passage as authorized by the Charter of the City of Kyle.

**Section 4. Open Meetings.** That it is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Local Government Code.

**FINALLY PASSED AND APPROVED on this the \_\_\_\_ day of \_\_\_\_\_, 2008.**

**ATTEST:**

**THE CITY OF KYLE, TEXAS**

\_\_\_\_\_  
Amelia Sanchez, City Secretary

\_\_\_\_\_  
Miguel Gonzalez, Mayor

May 19, 2008

Mayor and City Council  
Department Heads

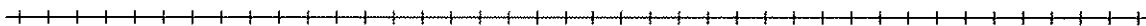
Calendar for Formulation and Adoption of  
FY2008-09 Five-Year Capital Program and  
Annual Operating Budget

Following is a projected schedule of events and activities relating to the development and formal adoption of the *2008-09 Five-Year Capital Program* and the *FY2008-09 Annual Operating Budget* for the City of Kyle, in accordance with the requirements of the Kyle City Charter:

**MAY**

***Tuesday, May 20, 2008***.....Distribution of forms and information to Department Heads for development of submissions for inclusion in proposed *2008-09 Five-Year Capital Program*

***Wednesday, May 28, 2008***.....Deadline for submission of all departmental requests for funding within the proposed *2008-09 Five-Year Capital Program*



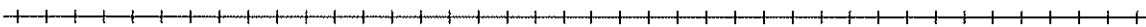
**JUNE**

***Tuesday, June 3, 2008***.....**Presentation of Proposed 2008-09 Five-Year Capital Program to Mayor and City Council by City Manager**  
*(Regular Council Meeting)*

***Friday, June 6, 2008***..... Distribution of forms & information to Department Heads for development of submissions for proposed *FY08-09 Operating Budget*

***Tuesday, June 24, 2008***.....City Council 5YRCP Review/Workshop (tentative\*)

***Friday, June 27, 2008***.....Deadline for submission of all departmental requests for funding within the Proposed *FY2008-09 Annual Operating Budget*



**JULY**

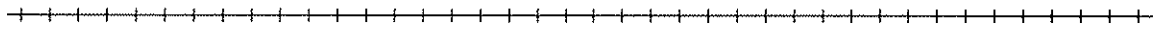
***Tuesday, July 1, 2008***.....Public Hearing on Proposed 2008-09 5YR-Capital Program  
*(Regular Council Meeting)*

***Tuesday, July 8, 2008***.....City Council 5YRCP Review/Workshop (tentative\*)

***Tuesday, July 15, 2008***.....Adoption of Resolution Approving the 2008-09 Five-Year Capital Program by Mayor and City Council  
*(Regular Council Meeting)*

**JULY (cont'd)**

***Tuesday, July 29, 2008*.....Presentation of Proposed FY2008-09 Annual Operating Budget to Mayor & City Council by City Manager  
(*Special Council Meeting*)**

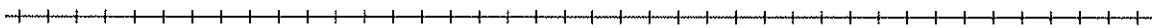


**AUGUST**

***Tuesday, August 12, 2008*.....Council Budget Review/Workshop (tentative\*)**

***Wednesday, August 13, 2008*.....Publish General Budget Summary and Notice of Public Hearing on September 2**

***Tuesday, August 26, 2008*.....Council Budget Review/Workshop (tentative\*)**



**SEPTEMBER**

***Tuesday, September 2, 2008*.....First Reading of Appropriations Ordinance Adopting FY2008-09 Annual Operating Budget  
(*Regular Council Meeting*)**

.....Public Hearing on Proposed Annual Operating Budget

***Tuesday, September 9, 2008*.....Council Budget Review/Workshop (tentative\*)**

***Tuesday, September 16, 2008*.....Second Reading of Appropriations Ordinance and Final Adoption of FY2008-09 Annual Operating Budget  
(*Regular Council Meeting*)**

.....Second Public Hearing on Proposed Budget (if desired\*)

***Thursday, September 18, 2008*.....Deadline established by City Charter for final adoption of *FY2008-09 Annual Operating Budget* (“not later than the third Thursday of September”)**

***Wednesday, October 1, 2008*.....Beginning of FY2008-09 Fiscal Year**

Certain aspects of the schedule are subject to change, as we continue to establish an appropriate and effective budget development process, including the adoption of a Five-Year Capital Program. In addition, the actual number and content of the Council Budget Workshops will be determined through the input of City Council.

Please let me know if you have any questions, problems, or suggestions; or need additional information relative to this schedule.

Thomas L. Mattis  
City Manager

\*Tentative dates for Council Budget Workshops and/or Public Hearings. Actual number and schedule for workshops to be determined by City Council.

# Five-Year Capital Investment Program 2009 to 2013

## OBJECTS OF CAPITAL INVESTMENT:

Capital Outlay - Vehicles, Equipment, Furniture and Fixtures

Replacement - replaces existing with similar item or upgrade

New Program- item intended to be used in creation of new or expanded program

Capital Improvements -

Buildings, roads, water or sewer pipes, drainage systems or other infrastructure features. Items may be purchased, constructed or rehabilitated.

## FUNDING SOURCES:

Current Operating Revenue/Reserves - Income derived from operations in the same year investments in capital items are made or use of fund balances in excess of operating expenses.

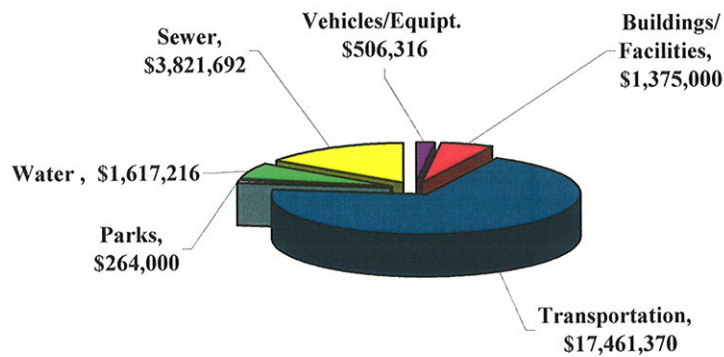
Development Fees and Grants - Special revenue funds received for specific purposes such as water and sewer impact fees, grants from other governmental agencies or other developer fees.

Proceeds from sale of long term debt - Income derived from sale of debt instruments such as Certificate of Obligations, Tax Notes, General Obligation Bonds , long term loans, etc.

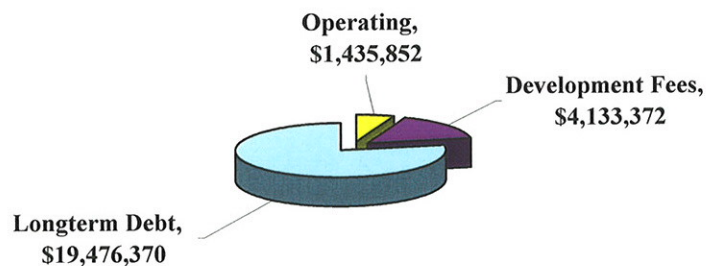
## 2008-09 Fiscal-Year Capital Investment Program Summary of Appropriations by Category and Source of Funding

	Current Operating Revenue/ Reserves	Development Fees and Grants	Long Term Debt	Total All Sources
<b>Vehicles/Equipment</b>	\$ 506,316	\$ -	\$ -	\$ 506,316
<b>Buildings/Facilities</b>	\$ 25,000	\$ -	\$ 1,350,000	\$ 1,375,000
<b>Transportation</b>	\$ -	\$ -	\$ 17,461,370	\$ 17,461,370
<b>Parks</b>	\$ 199,000	\$ -	\$ 65,000	\$ 264,000
<b>Water</b>	\$ 470,536	\$ 946,680	\$ 200,000	\$ 1,617,216
<b>Sewer</b>	\$ 235,000	\$ 3,186,692	\$ 400,000	\$ 3,821,692
<b>Total</b>	\$ 1,435,852	\$ 4,133,372	\$ 19,476,370	\$ 25,045,593

### Breakdown of Investment by Function



### Distribution by Source of Funds



**2009-13 Five-Year Capital Investment Program  
Summary of all Funds by Source of Funding**

Funding from:	Fiscal Years						Total 5 Years
	08-09		09-10	10-11	11-12	12-13	
	Request	Approved	Projected	Projected	Projected	Projected	
<b>Current Operating Revenue/ Reserves</b>							
<b>General Fund</b>							
<b>Expenditures</b>							
<b>Capital Outlay</b>							
<b>Replacement</b>							
Administration	-	-	-	-	-	-	-
Police Department	265,981	265,981	179,482	183,159	186,943	190,737	1,006,302
Public Works	-	-	30,000	-	-	-	30,000
Parks and Recreation	72,500	72,500	113,500	153,500	264,500	229,500	833,500
Maint.& Beautification	49,000	49,000	109,000	15,000	49,000	49,000	271,000
Library	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>387,481</b>	<b>387,481</b>	<b>431,982</b>	<b>351,659</b>	<b>500,443</b>	<b>469,237</b>	<b>2,140,802</b>
<b>New Program</b>							
Administration	120,000	120,000	-	-	-	-	120,000
Police Department	86,335	86,335	46,029	47,259	48,526	54,830	282,979
Public Works	17,000	17,000	-	-	-	-	17,000
Parks and Recreation	58,500	58,500	208,000	140,000	73,000	123,000	602,500
Maint.& Beautification	19,000	19,000	4,000	15,000	19,000	19,000	76,000
Library	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>300,835</b>	<b>300,835</b>	<b>258,029</b>	<b>202,259</b>	<b>140,526</b>	<b>196,830</b>	<b>1,098,479</b>
<b>Capital Improvements</b>							
Administration	-	-	-	-	-	-	-
Public Safety	25,000	25,000	-	-	-	-	25,000
Public Works- Streets	-	-	-	250,000	250,000	150,000	650,000
Parks and Recreation	-	-	-	-	-	-	-
Library	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>250,000</b>	<b>250,000</b>	<b>150,000</b>	<b>675,000</b>
<b>Total Expenditures</b>	<b>713,316</b>	<b>713,316</b>	<b>690,011</b>	<b>803,918</b>	<b>890,969</b>	<b>816,068</b>	<b>3,914,281</b>
<b>Bldg &amp; Planning</b>							
<b>Capital Outlay</b>							
<b>Replacement</b>							
Building Division	17,000	17,000	-	27,000	-	28,000	72,000
Comp Plan/Eco. Develop.	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>17,000</b>	<b>17,000</b>	<b>-</b>	<b>27,000</b>	<b>-</b>	<b>28,000</b>	<b>72,000</b>
<b>New Program</b>							
Building Division	-	-	-	-	-	-	-
Comp Plan/Eco. Develop.	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>17,000</b>	<b>17,000</b>	<b>-</b>	<b>27,000</b>	<b>-</b>	<b>28,000</b>	<b>72,000</b>



**2009-13 Five-Year Capital Investment Program  
Summary of all Funds by Source of Funding**

<b>Current Operating Revenue/Reserves (Cont.)</b>	Fiscal Years						Total 5 Years
	08-09		09-10	10-11	11-12	12-13	
	Request	Approved	Projected	Projected	Projected	Projected	
<b>Utility Fund Expenditures</b>							
<b>Capital Outlay</b>							
<b>Replacement</b>							
Water Utility	60,000	60,000	40,000	30,000	-	-	130,000
Sewer Utility	60,000	60,000	70,000	-	-	30,000	160,000
Subtotal	120,000	120,000	110,000	30,000	-	30,000	290,000
<b>New Program</b>							
Water Utility	395,536	395,536	311,336	311,768	336,832	306,832	1,662,304
Sewer Utility	70,000	70,000	130,000	-	30,000	-	230,000
Subtotal	465,536	465,536	441,336	311,768	366,832	306,832	1,892,304
<b>Capital Improvements</b>							
Water Utility	15,000	15,000	-	-	-	-	15,000
Sewer Utility	105,000	105,000	-	-	-	-	105,000
Subtotal	120,000	120,000	-	-	-	-	120,000
<b>Total Expenditures Utilities</b>	705,536	705,536	551,336	341,768	366,832	336,832	2,302,304
<b>Total Current Operating</b>	1,435,852	1,435,852	1,241,347	1,172,686	1,257,801	1,180,900	6,288,585
<b>Development Fees and Grants</b>							
<b>Parks/Recreation</b>							
<b>Water Utility Impact</b>							
<b>Capital Improvements</b>							
Water Utility	946,680	946,680	808,680	346,680	346,680	346,680	2,795,400
<b>Sewer Utility Impact</b>							
<b>Capital Improvements</b>							
Sewer Utility	3,186,692	3,186,692	365,692	365,692	365,692	365,692	4,649,458
<b>Total Development Fees</b>	4,133,372	4,133,372	1,174,372	712,372	712,372	712,372	7,444,858

**2009-13 Five-Year Capital Investment Program  
Summary of all Funds by Source of Funding**

Long Term Debt Funded Capital Improvements	Fiscal Years						Total 5 Years
	08-09		09-10	10-11	11-12	12-13	
	Request	Approved	Projected	Projected	Projected	Projected	
<b>General Government</b>							
<b>Expenditures</b>							
Bldgs. Facilities	1,350,000	1,350,000	250,000	700,000	-	-	2,300,000
Police Department	-	-	-	5,000,000	-	-	5,000,000
Parks and Recreation	65,000	65,000	-	-	18,000,000	-	18,065,000
Library	-	-	-	3,500,000	-	-	3,500,000
Subtotal Expend.(Gen Gov.)	1,415,000	1,415,000	250,000	9,200,000	18,000,000	-	28,865,000
<b>Public Works</b>							
Streets	17,461,370	17,461,370	500,000	-	-	-	17,961,370
<b>Utilities</b>							
Water System Improve.	200,000	200,000	-	-	-	-	200,000
Sewer System Improve.	400,000	400,000	450,000	450,000	-	-	1,300,000
Subtotal Expend.(Utilities)	600,000	600,000	450,000	450,000	-	-	1,500,000
<b>Total Exp. All LTD</b>	19,476,370	19,476,370	1,200,000	9,650,000	18,000,000	-	48,326,370
<b>Total All Expenditures</b>	25,045,593	25,045,593	3,615,718	11,535,057	19,970,173	1,893,271	62,059,813