

Appendix H

**Kyle Public Library
Patron's Request for Reconsideration of Library Materials**

The following form is for patrons to use when they wish to express concern over the content of an item in the library collection. Please answer all questions, attaching additional pages if necessary. Return to: Library Director, Kyle Public Library, 550 Scott Street, Kyle, TX 78640.

1. Please provide your following information:

Name: _____

Library Card Number: _____

Address: _____

Telephone: _____

Email: _____

Date: _____

2. Are you representing yourself or an organization? If you represent an organization, what organization?

3. Please provide information about the item in question that concerns you.

Title: _____

Author: _____

Type of Material: _____

Publisher: _____

4. Did you examine the material in full? If not, which part(s) did you examine?

5. To what in the work do you object? Please be specific. Cite pages or time stamps.

6. What do you feel might be the result of reading, listening, or watching this work?

7. Do you disapprove of the material in general, or feel it is inappropriate for a certain age?

8. Is there anything good about this material? What individuals or groups might find this item valuable?

9. Do you have a recommendation for an alternative or an addition that would better fit our collection related to this request?

10. Are you aware of any professional reviews of this material? If so, what is the source?

11. What is your desired outcome from this request?