

Kyle Public Library Board

Minutes of Meeting held on Dec. 10, 2020

The regularly scheduled meeting of the City of Kyle Public Library Board was held on the second Thursday, Dec. 10, 2020 in the General area of the Kyle Public Library, 550 Scott Street Kyle

Board Members Present: Susan Reyna, Morgan Harrell, Henry Siller, Priscilla Carruthers via phone, Gracie Rocha and Dir. Paul Phelan. Jessie Ramirez was absent.

Public Hearing: No public guest was present.

Call to Order: The meeting was called to order by Gracie Rocha at 7:15 PM.

Consent Items: Minutes were reviewed. Motion to approve the minutes made by Henry Siller and seconded by Morgan Harrell. Minutes were approved.

New Business: Discussion continues for the development of the long-range strategic plan. Paul distributed **A Library Board's Practical Guide to Strategic Planning** to each member of the board to become familiar with the steps for a plan. The study and planning are on going and discussed at each board meeting. Henry and Paul plan to meet to develop the basic plan.

The Young Adult area is a project that is being discussed, researched and in the beginnings of putting it together. Once the plans are finalized, they will be introduced to the Friends of the Library.

Continued Business: Director's Report: On Dec. 10, the Library Hosted a Christmas Drive Through Event. The children and parents drove through the parking lot, stayed in their vehicles, pictures were taken, and they were given craft items and other treats. Approximately 400 total attended, this is an event that enabled the community to reconnect with the Library.

Paul reported the annual report there are approximately 6200 digital programs available to the clients with 12, 244 views of those programs.

He also reported that the city has a Director of Communications, Samantha Armbruster, she will be a resource in the development of the digital programs.

He also reported that for the year there have been 74,634 checkouts of hard copies. Audio books have also had 17,967 of checkouts during the years. LinkedIn data program is going along well.

Paul and staff are working on gather materials for submitting of the Annual Reports. He is working toward gaining the Achievement of Excellence award.

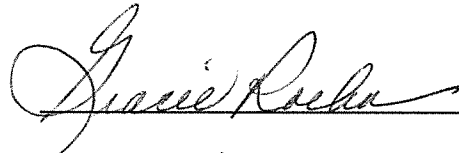
Friends of the Library: Elizabeth sent a short update to the Council.

Henri Sillar made a motion to adjourn the meeting. Morgan Harrell seconded the motion.

Meeting adjourned at 8:25 PM.



Jessie Ramirez, Chairperson



Gracie Rocha, Secretary,