



City of Kyle, Texas

Kyle Public Library Advisory Board

Meeting Date: 9/14/2023

Meeting Time: 7:00 PM

Board Members Present: S. Copeland, M. Harrell, M. Landrum, J. Robinson, G. Rocha, C. Thompson, & J. Torres

City Council Members Present: none

Library Staff Present: C. Tierney & J. McCart

Call to Order: The meeting was called to order by S. Copeland at 7:00 pm.

Citizen Comments: none

Consent Items

1. Approval of August 10, 2023 minutes
 - o A motion to approve with one amendment (replace "lead librarian" with "outreach librarian" in Continued Business Item 4) was made by J. Torres and seconded by M. Landrum with unanimous approval.

New Business

1. Subcommittee assignment of additional policies for review
 - o C. Tierney recommended review of the Tex-Share and Meeting Room policies.
 - o The process for reviewing these policies will start with library staff, who will provide revised drafts to the Library Advisory Board for review in October.
2. Discussion and possible action on Kyle Public Library Style and Formatting
 - o Board members discussed the importance of standardization of language and reading accessibility for library documents. C. Tierney will work with the city's communications director and research the city's style guide.

Continued Business

1. Consideration and possible action on Library Card Policy.
 - Board members discussed the policy and made minor edits in accordance with library staff recommendations. S. Copeland shared that changes to the fees connected to this policy will need to go through City Council.
 - i. A motion to table the Library Card Policy was made by S. Copeland and seconded by M. Landrum with unanimous approval.
2. Consideration and possible action on the Circulation Policy.
 - A motion to assign to this policy back to library staff was made by S. Copeland and seconded by G. Rocha with unanimous approval.
 - Library staff will share a revised draft of this policy with board members before the meeting in October to allow time for review.
3. Library Director's Report.
 - C. Tierney shared library updates, including the following: the library's accreditation was approved, the library signed a contract for a book mobile, the library's new wellness programming has been successful, and library staff will participate in upcoming Kyle Market Days.
4. Friends of the Kyle Library Report.
 - C. Tierney shared on behalf of the Friends that sales continue to go well.

Announcements, Informational Items, and Next Meeting

1. The next meeting will be on Thursday, October 12, 2023 at 7:00 pm.

Meeting Adjourned

- A motion to adjourn was made by G. Rocha and seconded by C. Thompson with unanimous approval. The meeting was adjourned at 8:16 pm.

NOTE: There may be a quorum of the City Council of Kyle, Texas present at the meeting who may participate in the discussion. No official action will be taken by the City Council member in attendance.



Spencer Copeland, Chair



Jessica Robinson, Secretary