

Kyle Public Library Board

Minutes of the Meeting Held on October 13, 2016

The regularly scheduled meeting of the City of Kyle Public Library Board was held on Thursday, October 13, 2016, in the Director's Office at the Library, 550 Scott Street, Kyle, Texas.

The following Board Members were present:

Lourdes Cervantes
Elizabeth Corey
Esperanza Orosco

Dr. Anita Perez, Chairperson
Kathy Ryan

Brandon Vasquez was absent.

Library Representatives:

Paul Phelan, Director

Guest:

Dan Owings

Anita Perez called the meeting to order at 6:30 p.m.

Public Hearing

There were no members of the public present for this item.

Consent Item

1. Approve minutes of the September 8, 2016 meeting
 - Esperanza moved that the minutes be approved, with one correction. Kathy seconded the motion, which was approved unanimously.

New Business

1. Report on new hire for staff
 - Jesus Hernandez, library assistant.

Continued Business

1. Board member vacancies update.
 - The three appointments and the suggestion to revise the ordinance was removed from the City Council agenda last month.
 - Paul will speak with the City Manager as soon as a meeting can be arranged to find out what our next steps will be.
2. Consideration and discussion of the 2016 – 2021 Long Range Plan
 - Kathy moved to approve with corrections previously agreed upon, and the addition of updated statistics. Lourdes seconded the motion, which was approved unanimously.
3. Update on progress and upcoming events with the Express Libraries initiative
 - Paul set up an express library at the Grand Opening of the restored Kyle Train Depot. He provided information to attendees, checked out books, and received very positive feedback about this service.
 - He will have an express library at the Kyle Market Day on Saturday, October 15. The Founders' Day parade is being held that day as well, so he expects a large crowd.
 - He will look into having another one in November.
4. Discussion of participation in Book Spring program
 - Book Spring is willing to come to the library and bring materials.
 - There may be a small fee for their services.
 - They have accepted Anita's invitation to attend a Library board meeting. Paul will contact them to make the arrangements.
 - They have partnerships with many other organizations in the area.
5. Update on progress with acquisition of new library signage
 - Paul ordered two exterior door signs for the meeting rooms.
 - The next signage to be purchased will be for the book display areas.

Announcements, Informational Items and Next Meeting

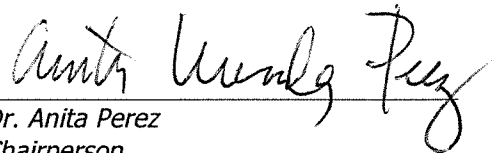
1. Director's report
 - The library is conducting free computer basics, Excel and Word classes.
 - Parks and Recreation staff will be installing our Little Free Libraries.
 - Library staff will be hosting two Story Time at Cross Plants and Produce in October.
 - Plans have been made for the Fall Festival to be held on October 29.

2. September 2016 Statistics
 - Statistics continue to improve in most areas.
 - Library cards are up.
3. Friends of the Kyle Public Library report
 - The Friends are making a donation for pumpkins to be distributed during Story Times.
 - The group has 590 Likes on Facebook.
4. Next meeting – November 10, 2016 at 6:30 p.m.

Kathy moved that the meeting be adjourned, Esperanza seconded the motion, and the meeting was adjourned at 7:35 p.m.



Elizabeth Corey
Secretary



Dr. Anita Perez
Chairperson