

Kyle Public Library Board

Minutes of the Meeting Held on May 11, 2017

The regularly scheduled meeting of the City of Kyle Public Library Board was held on Thursday, May 11, 2017, in the Director's Office at the Library, 550 Scott Street, Kyle, Texas.

The following Board Members were present:

Lourdes Cervantes	Dr. Anita Perez, Chairperson
Elizabeth Corey	Brandon Vasquez
Dan Owings	

Esperanza Orosco was absent.

Library Representatives:

Paul Phelan, Director
Minerva Garcia, Adult Services Librarian

Guest:

Kathy Ryan, President of the Friends of the Kyle Public Library

Call to Order

Anita Perez called the meeting to order at 7:00 p.m.

Public Hearing

There were no members of the public present for this item.

Consent Item

1. Approve minutes of the February 9, 2017 meeting
 - Lourdes moved that the minutes be approved. Dan seconded the motion, which was approved unanimously.

New Business

1. Discussion of the 2016 Texas Public Libraries Annual Report to the Texas State Library and Archives Commission
 - Paul Phelan indicated that the Library submitted its report; the statistics included were as of September 30, 2016.
2. Discussion of the 2017 Summer Reading Program
 - Reading Around the World in 59 Days will start on June 1 and end on July 29. Participants will receive a log for tracking books read, and learn how to earn prizes. Events include a shadow puppeteer, a class on honey bees, miniature ponies, and folk singing and dancing.
3. Report on Library vending sales to raise funds for the Friends of the Kyle Public Library
 - Paul indicated that the vending machine was donated to the Library. Sales amounted to around \$100 the first month.
4. Report on FY2017-2018 Library budget
 - The Library's budget will probably be similar to this year's, around \$745,000.
 - Services need to continue to increase.
5. Discussion of the 2017 Kyle Community Survey results
 - The Library was rated the highest among all City Departments; over 93% of respondents were Satisfied or Very Satisfied.
6. Introduce new Adult Services Librarian, Minerva Garcia
 - Minerva has been very successful in developing and conducting programs and activities for adults. She described several current projects.

Continued Business

1. Update on Library board vacancy
 - The process for selecting new Board members is being developed. There will be a committee, with a member of the staff, and a member of the board. Paul will have more information at the June Board meeting.

2. Report on Library programs in development

- Paul is working on developing a sophisticated interactive technology exhibit for the foyer. He is looking for a sponsor to loan or donate the equipment.
- There are plans for upgrading and expanding the children's Exploratorium.
- Anita Perez asked if there are opportunities to include activities for children and teens with special needs. Paul indicated that he would meet with Cara Waits and Minerva to put a plan together. They will involve special education teachers.

Announcements, Informational Items and Next Meeting

1. Library Director's Report

- Over 300 people attended the Earth Day celebration. Attendees learned about environmental issues such as wildlife rescue and water conservation.
- Over 500 people participated in Día de Los Niños.

2. April 2017 Statistics

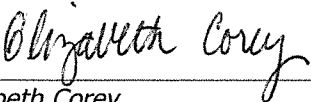
- Paul provided the March statistics, because April information is not available yet due to computer issues.
- Ebooks continue to increase, and patron count is also increasing.

3. Friends of the Kyle Public Library report


- The Friends purchased books for the Día de Los Niños celebration, and they paid for the Ballet Folklórico performance.
- The Bookspring program is underway.
- Several brick pavers were purchased recently, resulting in a profit of over \$700.
- Sales were down at the Thrift Shop from January through March, but have since improved; donations are still down. The Impact newspaper may be a good place to advertise.

4. The next meeting will be on June 8, 2017 at 7:00 p.m.

Elizabeth Corey moved that the meeting be adjourned, Lourdes Cervantes seconded the motion, and the motion was approved by unanimous vote. The meeting adjourned at 8:20 p.m.



Elizabeth Corey
Secretary



Dr. Anita Perez
Chairperson