

## **Kyle Public Library Board**

### Minutes of the Meeting Held on June 8, 2017

The regularly scheduled meeting of the City of Kyle Public Library Board was held on Thursday, June 8, 2017, in the Director's Office at the Library, 550 Scott Street, Kyle, Texas.

#### **The following Board Members were present:**

Lourdes Cervantes  
Elizabeth Corey  
Esperanza Orosco

Dan Owings  
Dr. Anita Perez, Chairperson

Brandon Vasquez was absent.

#### **Library Representatives:**

Paul Phelan, Director

Cara Waits

**Guest:** Kathy Ryan, President of the Friends of the Kyle Public Library

**Call to Order** - Anita Perez called the meeting to order at 7:00 p.m.

**Public Hearing** - There were no members of the public present for this item.

#### **Consent Item**

1. Approve minutes of the May 11, 2017 meeting
  - Esperanza Orosco moved that the minutes be approved. Lourdes Cervantes seconded the motion, which was approved unanimously.

#### **New Business**

1. Report on the FY 2017-2018 Hays County budget request
  - Paul Phelan determined that we may double our request from last year – about \$60,000. He will be meeting with Judge Cobb, and also with other library directors in Hays County.
2. Report on new Library staff
  - Paul indicated that the Library is now fully-staffed.

#### **Continued Business**

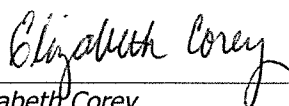
1. Update on Library board vacancy
  - As noted in last month, the process for selecting new Board members is being developed. There is no new information.


2. Update on the 2017 summer reading program
  - Cara Waits indicated that about 350 attended the program kickoff. The event included several wild animals, including a wallaby, a hissing cockroach, and a boa constrictor.
  - Over 400 have registered to date. Registration continues through the end of the program. The goal is to have at least 1,500 signed up. The completion rate is usually around 50%.
  - There are weekly drawings for books and DVDs for all age groups. The Friends of the Library provided financial assistance with the prizes.

### **Announcements, Informational Items and Next Meeting**

1. Library Director's Report
  - Paul drew the Board's attention to the summer newsletter, which included information on classes and events.
  - He noted that Minerva Garcia is doing an excellent job in her new position as Adult Services Librarian
2. May 2017 Statistics
  - Paul noted that some statistics have declined, but that is likely due to adjustments that were made among categories; this should be resolved over time.
  - Young adult numbers will improve, now that the library is 100% staffed.
  - The patron count continues to rise, and ebooks, Facebook and other categories are doing well.
  - Over the past month, the sale of library tote bags, coffee and vending machine items resulted in \$191 for the Friends of the Library.
3. Friends of the Kyle Public Library report
  - In the annual report from Bookspring, it was reported that in 2016, 20,342 children were helped through the clinics that participate in the program. The goal is to put 20 books in every low income home by 2020.
  - The Friends contributed \$970 for the summer reading program incentives.
4. The next meeting will be on July 13, 2017 at 7:00 p.m.

Esperanza moved that the meeting be adjourned, Elizabeth Corey seconded the motion, and the motion was approved by unanimous vote. The meeting adjourned at 8:20 p.m.

  
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Elizabeth Corey  
Secretary

  
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Dr. Anita Perez  
Chairperson