

Kyle Public Library Board

Minutes of the Meeting Held on December 14, 2017

The regularly scheduled meeting of the City of Kyle Public Library Board was held on Thursday, December 14, 2017, in the Director's Office at the Library, 550 Scott Street, Kyle, Texas.

The following Board Members were present:

Lourdes Cervantes
Elizabeth Corey

Dan Owings
Brandon Vasquez

Library Representative:

Paul Phelan, Director

Call to Order – Noting that the Board does not currently have a Chair, Paul Phelan asked Lourdes Cervantes to serve as such for this meeting. Lourdes called the meeting to order at 7:00 p.m.

Public Hearing - There were no members of the public present for this item.

Consent Item

1. Approve minutes of the September 14, 2017 meeting
 - Brandon Vasquez made a motion to approve the minutes. Lourdes seconded the motion, and the minutes were approved by unanimous vote.

New Business

1. Elect Library Board officers
 - The Board agreed to pull this item until the new members join the Board.

Continued Business

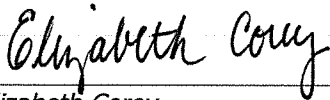
1. Update on Library board vacancies
 - Paul indicated that a recommendation is going to City Council to approve three new members. It is likely that the recommendation will be made in time for the new members to attend their first meeting in January.

Announcements, Informational Items and Next Meeting

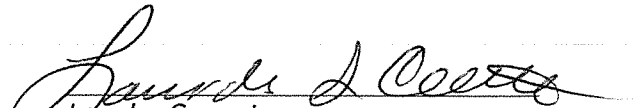
1. Library Director's Report
 - Paul and other City staff will be performing holiday carols at two area assisted living facilities.

- The Library received a grant in the amount of \$16,122, which has been accepted by City Council. The funding will support four literacy stations, one of which will be bilingual.
 - Paul reported that the Christmas program at the Library was very successful.
2. September 2017 Statistics
 - The Board reviewed the September statistics. Most of the significant categories continue to improve, including circulation.
 3. Friends of the Kyle Public Library report
 - Coffee sales and vending machines profits resulted in \$152 for the Friends of the Library last month.
 4. The next meeting will be held on January 11, 2018 at 7:00 p.m.

Elizabeth moved that the meeting be adjourned, Daniel seconded the motion, and the motion was approved by unanimous vote. The meeting adjourned at 7:30 p.m.



Elizabeth Corey
Secretary



Lourdes Cervantes
Acting Chairperson