



**City
of Kyle, Texas**
Kyle Public Library

Advisory Board

Date: 2/8/2024 Meeting Time: 7:00 PM

Board Members Present: S. Copeland, C. Thompson, M. Harrell, M. Landrum, J. Torres, & J. Robinson

City Council Members Present: none

Assistant City Manager: J. Hendrix

Library Staff Present: J. McCart

Call Meeting to Order and Roll Call: The meeting was called to order by S. Copeland at 7:05 p.m. G. Otto was not present. There is a quorum.

Approval of Minutes: C. Thompson motioned, M. Landrum seconded, all in favor of the motion to approve minutes, none opposed, motion passed.

Citizen Comment Period with Library Board: Daniel Hancock spoke about the parking lot completely full/jammed a couple of weeks ago from a Democratic Party meeting held at the Library. He was concerned about the Library holding political meetings with political signs located in the Library. S. Copeland invited Mr. Hancock to stay for the meeting, where we would discuss the *Library Policy Related To Displays, Exhibits, And Advertising* policy.

Reports and Presentations:

1. Library Director's Report

- January KPL Stats were presented. Patron visits, 5,993, were up since December. The Library issued 351 new library cards for the month. Pre and post-COVID number charts do not distinguish program numbers, and this report will be refined.
- The Summer Reading program is being planned.
- Staff is working on the Accreditation Report, due at the end of March.
- The staff is rechecking the program numbers for accuracy. There are nuances in tracking differences that require a double-check to differentiate meeting room use and an actual program. The State reports these numbers to the Federal Government.
- A Career Fair in partnership with the Greater San Marcos Partnership on March 27 and a Teen Job Fair on April 27.
- The AARP Tax Aid Program has started and is doing well in providing help for taxes.
- The Library is a voting station starting March 5th.
- The Bookmobile is scheduled to be completed in early 2025.

Accomplishments:

The Library received the Excellence in Libraries Award for the 8th year from the Texas Municipal Library Directors. The staff made a conscious effort to meet all ten categories for this award.

Tiny Art Showcase had 115+ pieces of artwork on display. The kids who created the art

posed for pictures with their parents. This First Look program was pushed on social media and attracted over 100+ people.

New Outreach Librarian J. Hernandez developed an online form to simplify an outreach request.

2. Friends of the Kyle Library Report

- They will supply the summer reading program with supplies and supply the coffee station.

Announcements

The next meeting of the Library Board will be Thursday, March 14, 2024, at 7 PM.

Consider and Possible Action

- The Circulation Policy motion to approve by S. Copeland and seconded by M. Landrum, all in favor.
- The TexShare Policy motion to approve by S. Copeland and seconded by J. Torres, all in favor.
- Discussed the process for the Library policy review. J. McCart will streamline with staff and prefers two Board members to volunteer for review. S. Copeland and J. Torres volunteered.
- The Collection Development Policy could not be adopted by staff in July 2023. The City Council needs final approval before policies can be adopted. This needs to be corrected in the website and taken off the policy cover page.
- Exhibit and Display Policy S. Copeland pointed out to Mr. Hancock a section prohibiting political use at the library. Legal will review this policy before presentation to the City Council.
- The two policies ready for City Council Review are Collection Development Policy and Exhibit and Display Policy.


Adjourn

M. Landrum motioned to adjourn, C. Thompson seconded- the meeting adjourned at 7:41 PM.

NOTE: There may be a quorum of the City Council of Kyle, Texas, present at the meeting who may participate in the discussion. The City Council members will take no official action in attendance.



Spencer Copeland, Chair



Morgan Harrell, Secretary