

## TIRZ #2 BOARD MEETING MINUTES

The TIRZ #2 Board of the City of Kyle, Texas met on November 29, 2023 at Kyle City Hall with the following persons present:

Commissioner Debbie Ingalsbe, Chair                      Steve Widacki  
Mayor Travis Mitchell, Vice Chair  
Council Member Bear Heiser  
Council Member Robert Rizo  
Council Member Miguel Zuniga  
Council Member Ashlee Bradshaw  
Council Member Daniela Parsley  
Commissioner Michelle Cohen  
Bryan Langley, City Manager  
Jerry Hendrix, Assistant City Manager  
Paige Saenz, City Attorney  
Cynthia Gonzales, Assistant City Secretary  
Grant Bowling, Video Production Specialist  
Perwez Moheet, Director of Finance  
Victoria Vargas, Director of Eco Dev  
Leon Barba, City Engineer

### **I. Call Meeting to Order**

Commissioner Ingalsbe called the meeting to order at 4:42 p.m. Commissioner Ingalsbe asked the city secretary to call roll.

Present were: Commissioner Ingalsbe, Mayor Mitchell, Council Member Heiser, Council Member Rizo, Council Member Zuniga, Council Member Bradshaw, and Commissioner Cohen. A quorum was present. Mayor Pro Tem Tobias and Council Member Parsley were absent. Mayor Pro Tem Tobias was considered absent pursuant to Section 551.127 (a-3), Texas Government Code, since he was off-camera.

### **II. Approval of Minutes**

1. TIRZ #2 Board Meeting Minutes - September 7, 2023.

Mayor Mitchell moved to approve the minutes of the September 7, 2023 TIRZ #2 Board Meeting. Council Member Heiser seconded the motion.

### **III. Citizen Comment Period**

Chairperson Ingalsbe opened citizen comments at 4:43 p.m. With no one registered or wishing to speak, Chairperson Ingalsbe closed citizen comments at 4:43 p.m.

### **IV. Consider and Possible Action**

2. Award a contract to American Structurepoint, Inc. Austin, TX in the amount of \$614,397.20 for the development of a 30% schematic design for the Kohlers Crossing Intersection Improvements. ~ *Leon Barba, P.E., City Engineer*

Leon Barba presented. Steve Widacki with American Structurepoint was asked to speak about the project and answer any questions. Mayor Mitchell asked if it was possible to bring back options, so things aren't overlooked. Council Member Zuniga requested photos or drawings of the tunnel. Council Member Heiser requested for the board or members of the board to set a time to go look at the tunnels.

Council Member Heiser moved to approve option 1 to authorize the Chair of the TIRZ #2 Board to execute the Master Agreement and Task Order No. 1 awarding a contract to American Structurepoint, Inc. Austin, TX in the amount of \$614,397.20 for the development of a 30% schematic design for the Kohlers Crossing Intersection Improvements. Commissioner Cohen seconded the motion. Motion carried 7-0.

3. Discussion regarding scheduling the next meeting.

No action was taken.

#### **V. Executive Session**

4. Pursuant to Chapter 551, Texas Government Code, the TIRZ #2 Board reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting. The TIRZ #2 Board may convene into Executive Session pursuant to any lawful exception contained in Chapter 551 of the Texas Government Code including any or all of the following topics.
  1. Pending or contemplated litigation or to seek the advice of the City Attorney and Attorneys concerning legal issues pursuant to Section 551.071, Texas Government Code, and Section 1.05, Texas Disciplinary Rules of Professional Conduct.
  2. Possible purchase, exchange, lease, or value of real estate pursuant to Section 551.072.
  3. Personnel matters pursuant to Section 551.074.
  4. Convene into executive session pursuant to Section 551.087, Texas Government Code, to deliberate regarding the offer of economic incentives to one or more business prospects that the City seeks to have locate, stay, or expand in or near the City.

There was no executive session.

5. Take action on items discussed in Executive Session.

#### **VI. Adjourn**

Council Member Rizo moved to adjourn. Council Member Heiser seconded the motion. Motion carried 7-0.

With no further business to discuss, the TIRZ #2 Board adjourned at 4:58 p.m.

Attest:

  
Debbie Ingalsbe, Chair

  
Jennifer Kirkland, City Secretary